



# *Hastings District Council*

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## **OPEN MINUTES**

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### **HB CREMATORIUM COMMITTEE**

Meeting Date: **Tuesday, 10 March 2020**

**Minutes of a Meeting of the HB Crematorium Committee held on  
Tuesday, 10 March 2020 at 8.30am**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE HB CREMATORIUM COMMITTEE HELD IN THE LANDMARKS ROOM, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON TUESDAY, 10 MARCH 2020 AT 8.30AM

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**PRESENT:** Councillor Dixon (HDC) (Chair)  
Councillor Price (NCC) (Deputy Chair)  
Councillor Nixon (HDC)  
Councillor Mawson (NCC)  
Councillor Minehan (CHBDC)

**IN ATTENDANCE:** Acting Group Manager: Community Wellbeing and  
Services (Ms D Elers)  
Cemetery Manager (Mr I Bester)  
Democracy & Governance Advisor (Mrs C Hilton)

#### 1. APOLOGIES

There were no apologies.

#### 2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

#### 3. CONFIRMATION OF MINUTES

There were no previous minutes to be confirmed.

#### 4. ELECTION OF CHAIR AND DEPUTY CHAIR

(Document 20/35)

The meeting was opened with the Acting Group Manager: Community Wellbeing and Services, Ms D Elers, in the Chair.

This was the first meeting of the HB Crematorium Committee for this triennium and those present introduced themselves.

Ms Elers called for nominations for the role of Chair.

##### **Election of Chair**

Councillor Dixon (HDC) was nominated as Chair by Councillor Price (NCC) and seconded by Councillor Nixon (HDC).

As there were no other nominations, Councillor Dixon (HDC) was duly elected unopposed as Chair.

At this point Councillor Dixon assumed the Chair and called for nominations for Deputy Chair.

### **Election of Deputy Chair**

Councillor Price (NCC) was nominated as Deputy Chair by Councillor Nixon (HDC) and seconded by Councillor Minehan (CHBDC).

As there were no other nominations, Councillor Price (NCC) was duly elected unopposed as Deputy Chair.

Councillor Nixon/Councillor Minehan

- A) That the HB Crematorium Committee receives the report titled "Election of Chair and Deputy Chair".**
- B) That Councillor Dixon (HDC) be appointed as Chair of the HB Crematorium Committee for the next triennium 2019-2022.**
- C) That Councillor Price (NCC) be appointed as Deputy Chair of the HB Crematorium Committee for the next triennium 2019-2022.**

**CARRIED**

### **5. OPERATIONS UPDATE - HAWKE'S BAY CREMATORIUM**

(Document 20/96)

The Chair noted that there were usually two meetings of the HB Crematorium Committee per year, with one being held at the HDC offices and the other at the crematorium. It was agreed that the next meeting of the committee would be held in October 2020 (date TBC) at the crematorium.

The Cemetery Manager, Mr I Bester, gave the meeting an update on the HB Crematorium operations for 2019.

In regard to the Hawke's Bay Regional Council consent conditions, he advised that the cremator had passed the Air Discharge tests undertaken in January 2020, which confirm compliance with the HCl and metals total particulate matter mass emission limits. He had a copy of the interim results and was expecting the formal report next week.

Councillor Dixon/Councillor Nixon

- A) That the Hawke's Bay Crematorium Committee receives the report titled Operations Update - Hawke's Bay Crematorium.**

**CARRIED**

### **6. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

### **7. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

The meeting closed at 8.45am

Confirmed:

Chairman:

Date: