



Hastings District Council

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OPEN MINUTES

OMARUNUI REFUSE LANDFILL JOINT COMMITTEE

Meeting Date: **Friday, 19 June 2020**

**Minutes of a Meeting of the Omarunui Refuse Landfill Joint Committee
held on Friday, 19 June 2020 at 1.00pm**

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HASTINGS DISTRICT COUNCIL

MINUTES OF A MEETING OF THE OMARUNUI REFUSE LANDFILL JOINT COMMITTEE HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON FRIDAY, 19 JUNE 2020 AT 1.00PM

PRESENT: Councillor Redstone (HDC) (Chair)
Councillors Nixon and Siers (HDC)
Councillors McGrath and Tapine (Deputy Chair) (NCC)

IN ATTENDANCE: Waste and Data Services Manager (Mr M Jarvis) (HDC)
Solid Waste Engineer (Mr P Doolan) (HDC)
Waste Minimisation Lead (Mr R van Veldhuizen) (NCC)
Management Accountant (Mr J Tieman) (HDC)
Health and Safety Manager (Ms J Kuzman) (HDC)
Senior Health and Safety Co-ordinator (Ms N Bass) (HDC)
Manager: Democracy and Governance (Mrs J Evans) (HDC)
Democracy and Governance Advisor (Mrs C Hilton) (HDC)

1. APOLOGIES

Councillor Redstone/Councillor McGrath

That apologies for absence from Councillor Harvey be accepted.

CARRIED

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor McGrath/Councillor Tapine

That the minutes of the Omarunui Refuse Landfill Joint Committee Meeting held Friday 13 December 2019 be confirmed as an accurate record.

CARRIED

4. NINE MONTH ACTIVITY REPORT

(Document 20/394)

The Waste and Data Services Manager, Mr M Jarvis, and the Management

Accountant, Mr J Tieman, spoke to the main points in the agenda report and responded to questions from the committee members.

It was noted that most activities at the landfill had continued through the Covid-19 lockdown with little disruption; a Six Month Activity report had not been prepared due to the lockdown; and the wording in Paragraph 4.1 should read "...12,657 tonnes or 20%".

Mr Jarvis advised that the cost of employing one person to a full-time joint LMS/landfill position would be split between LMS and HDC. He will provide an update at a later meeting.

Mr Tieman advised that currently it was not possible to purchase the units needed in regard to the Emission Trading Scheme (ETS) to cover requirements for the next three years.

Councillor Siers/Councillor Tapine

A) That the Omarunui Refuse Landfill Joint Committee receives the report titled "Nine Month Activity Report".

CARRIED

With the agreement of the Committee, Item 6 was then taken out of order and addressed so some relevant matters could be discussed prior to addressing Item 5.

6. HEALTH AND SAFETY UPDATE REPORT

(Document 20/421)

Health and Safety Manager, Ms J Kuzman, and Senior Health and Safety Co-ordinator, Ms N Bass, spoke to the main points in the agenda report and responded to questions from the committee members. Officers were continuing to track any incidents that occurred involving staff, contractors and visitors/customers and they relied on accurate reporting of these incidents.

Councillor Nixon/Councillor Tapine

A) That the Omarunui Refuse Landfill Joint Committee receives the report titled Health and Safety Update Report.

CARRIED

5. OMARUNUI LANDFILL KIOSK OPERATIONS

(Document 20/419)

Waste and Data Services Manager, Mr M Jarvis, and Solid Waste Engineer, Mr P Doolan, spoke to the main points in the agenda report and responded to questions from the committee members, regarding the 30 minute lunchtime break and the use of swipe cards.

Some discussion took place about undertaking a risk analysis regarding access card auditing for the Emission Trading Scheme (ETS) and levy or carrying out a full risk assessment.

Councillor Tapine/Councillor Siers

A) That the Omarunui Refuse Landfill Joint Committee receives the report titled Omarunui Landfill Kiosk Operations.

CARRIED

7. ADDITIONAL BUSINESS ITEMS

There were no additional business items.

8. EXTRAORDINARY BUSINESS ITEMS

There were no extraordinary business items.

The meeting closed at 2.12pm

Confirmed:

Chairman:

Date: