
**Tuesday, 18 August 2020 and
Reconvened on Thursday, 10
September 2020**

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Open Minutes

Te Rā Hui: **Tuesday, 18 August 2020 and Reconvened on Thursday, 10
Meeting date: September 2020**

Te Wāhi: **Council Chamber
Ground Floor
Venue: Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: 11.00am – 11.08am

Go to
www.hastingsdc.govt.nz
to see all documents

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Te Rārangi Upoko

Table of Contents

Item	Page No.
1. Apologies	1
2. Conflicts of Interest	1
3. Confirmation of Minutes	2
4. Temporary Road Closures - Blossom Parade - 12 September 2020 and Hawke's Bay Marathon - 19 September 2020	2
5. Minor Items	4
6. Urgent Items	4

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Simon Nixon (Deputy Chair), Geraldine Travers and Kevin Watkins
 Transportation Manager, Jag Pannu – for Item 4

Kei Konei: General Counsel: - Scott Smith
Also present: Transportation Officer – Lynn Burden
 Events Manager - Tanya Jackson
 Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES

Councillor Nixon/Councillor Watkins

That apologies for absence from Councillors Eileen Lawson and Wendy Schollum and from Tania Eden, Heretaunga Takoto Noa Māori Standing Committee appointee and the Environmental Consents Manager, Murray Arnold, be accepted.

CARRIED

2. CONFLICTS OF INTEREST

A potential conflict of interest had been declared by the Environmental Consents Manager, Murray Arnold in regard to Moore Road (relating to the application for the HB Marathon).

3. CONFIRMATION OF MINUTES

Councillor Nixon/Councillor Watkins

That the minutes of the Civic and Administration Subcommittee Meeting held Tuesday 21 July 2020 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES - BLOSSOM PARADE - 12 SEPTEMBER 2020 AND HAWKE'S BAY MARATHON - 19 SEPTEMBER 2020

(Document 20/614)

Blossom Parade

It was understood that a new application was likely for the Blossom Parade involving a rescheduled date, due to the current Level 2 Covid-19 restrictions prohibiting gatherings of over one hundred people. No formal application to this effect had been received by the time of today's meeting (*it was received later that day for the new date of 3 October 2020 (TR-8-20-9917)*).

As a result, it was agreed that the application currently before today's meeting would be processed as it stood. This was decided on the basis that any new application would need to be advertised, with submissions sought and would need to go through the full process for a temporary road closure application.

Hawke's Bay Marathon

The application was addressed by today's meeting (but the following day the event was formally cancelled due to the current Level 2 Covid-19 restrictions prohibiting gatherings of over one hundred people).

Councillor Travers/Councillor Watkins

- A) That the Committee receives the report titled Temporary Road Closures - Blossom Parade - 12 September 2020 and Hawke's Bay Marathon - 19 September 2020
- B) That the Committee approve the following temporary road closures as no submissions have been received in respect of these applications, but noting that an application was likely to be received for an alternate date for the Blossom Parade event due to the current Level 2 Covid-19 restrictions prohibiting gatherings of over one hundred people, and that any alternate application for this event would be subject to the Covid-19 provisions that were in force under the relevant alert level as at the new date:
 - 1. Creative Hastings – including Russell Street South, Lyndon Road East, Warren Street South, Heretaunga Street, Eastbourne Street, Queen Street West, Nelson Street South, Market Street South and Karamu Road North between the hours of 6:00am and 3:00pm, Saturday, 12 September 2020.

Parade Set-up Area
6:00am – 3:00pm

Russell Street South from Eastbourne Street East to Lyndon Road East
Lyndon Road East from Russell Street South to Hastings Street South
Warren Street South from Lyndon Road East to the entrance to the Library car park

Parade Route

7:00am – 1:00pm

Heretaunga Street West from Nelson Street South to Market Street South
Heretaunga Street East from Russell Street North to Warren Street South

10:00am – 1:00pm

Eastbourne Street West from Market Street South to Russell Street South
Queen Street West from Russell Street North to Nelson Street South
Nelson Street South from Queen Street West to Heretaunga Street West
Market Street South from Heretaunga Street West to Eastbourne Street West

10:00am – 3:00pm

Karamu Road North from Heretaunga Street East to Eastbourne Street East
Eastbourne Street East from Russell Street to Warren Street South

2. Ironman New Zealand - including Beatson Road, Crosses Road, Karanema Drive, River Road, Moore Road, Haumoana Road, Grove Road, Grange Road and Clifton Road between the hours of 5:00am and 3:00pm, Saturday, 19 September 2020.

Beatson Road from Windsor Avenue to the end of Beatson Road – 5:00am – 9:00am

Crosses Road from St Georges Road to Napier Road – 8:00am – 9:00am

Karanema Drive between Napier Road and Te Mata Road – 8:00am – 9:15am

River Road (Havelock North) the final kilometre of River Road with resident access only – 8:00am – 11:00am

Moore Road from Tuki Tuki Road to the end of Moore Road – 6:00am – 8:00am

Haumoana Road from Beach Road to the end of Haumoana Road with resident access only – 6:00am – 2:00pm

Grove Road (Haumoana) the entire length – 6:00am – 2:00pm

Grange Road (Haumoana) the entire length with resident access only – 6:00am – 2:00pm

Clifton Road between 41 Clifton Road and 252 Clifton Road (Te Awanga Estate entrance) with resident access only – 6:00am – 3:00pm

- C) That the Committee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 - ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
 - iii. The Traffic Management Plans must be complied with including any specific conditions.
 - iv. Copies of the relevant liability insurance policies are received.
 - v. That the cost of all advertising is met by the event organisers.
 - vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
 - vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 - viii. The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
 - ix. The applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

5. MINOR ITEMS

There were no additional business items.

6. URGENT ITEMS

There were no extraordinary business items.

The meeting was ADJOURNED at 11.08am
And was RECONVENED on Thursday, 10 September 2020 at 9.30am

(the minutes for the part of the meeting held on 10/9/20 are in Infocouncil under that date)

Confirmed:

Chair:

Date: