
Tuesday, 15 September 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Open Minutes

Te Rā Hui:

Meeting date: **Tuesday, 15 September 2020**

Te Wāhi:

Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **1.00pm – 1.10pm**

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Te Rārangi Upoko

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Simon Nixon (Deputy Chair), Wendy Schollum (*present via electronic link – Zoom*), Geraldine Travers (*present via electronic link – Zoom*) and Kevin Watkins
Transportation Manager, Jag Pannu AND Environmental Consents Manager, Murray Arnold – for Item 4

Kei Konei:
Also present: General Counsel: - Scott Smith
Transportation Officer – Lynn Burden
Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES

Councillor Nixon/Councillor Watkins

That apologies for absence from Councillors Harvey and Lawson and from Tania Eden - Heretaunga Takoto Noa Māori Standing Committee appointee be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor O'Keefe.

2. CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES

Councillor Dixon/Councillor Nixon

That the minutes of the Civic and Administration Subcommittee Meeting held on Tuesday, 18 August and Reconvened on Thursday, 10 September 2020 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES - WAIKOAU ROAD - 3 OCTOBER, TANGOIO SETTLEMENT ROAD - 4 OCTOBER, HAVELOCK NORTH CBD - 10 OCTOBER AND PROSPECT ROAD - 17 OCTOBER 2020

(Document 20/690)

It was explained that the process for road closures for road works was different to the process for a temporary road closure for a specific event. Officers outlined the process followed for notification of a proposed temporary road closure for an event.

Officers would review the process, with a view to making the public more aware of proposed road closures for events that were one-off or new, as opposed to the regular events that occurred.

Councillor Travers/Councillor Watkins

A) That the Civic and Administration Subcommittee receives the report titled Temporary Road Closures - Waikoau Road - 3 October, Tangoio Settlement Road - 4 October, Havelock North CBD - 10 October and Prospect Road - 17 October 2020.

B) That the Subcommittee approve the following temporary road closures as no submissions have been received in respect of these applications:

1. Hawke's Bay Car Club

Waikoau Road from RP No. 43 to the intersection with Mokamoka Road. The road closure will be between 9:00am and 5:00pm, Saturday, 3 October 2020.

Tangoio Settlement Road (the gravel section) between the intersection with Waipatiki Road and the intersection with SH2. Waipatiki Road remains open. The road closure will be between 9:00am and 5:00pm, Sunday, 4 October 2020.

2. Havelock North Business Association

Havelock North CBD

Te Mata Road from the central roundabout to Columba Way carpark

Napier Road from the central roundabout to Treachers Lane

Havelock Road from the central roundabout to the entrance to the motel (access to the motel maintained)

Te Aute Road from the central roundabout to Porter Drive

Middle Road from the central roundabout to the carpark

Joll Road from the central roundabout to the New World service lane

The central roundabout

The road closure will be between 6:00am and 4:30pm, Saturday, 10 October 2020.

3. Hawke's Bay Racing Club

Prospect Road between Royston Hospital and King Street South. The road closure will be between 6:00am and 7:00pm, Saturday, 17 October 2020.

- C) That the Subcommittee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
 - ii. The Traffic Management Plans must be complied with including any specific conditions.
 - iii. Copies of the relevant liability insurance policies are received.
 - iv. That the cost of all advertising is met by the event organisers.
 - v. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
 - vi. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 - vii. The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
 - viii. The applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
 - ix. The applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
 - x. The Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

5. MINOR ITEMS

There were no additional business items.

6. URGENT ITEMS

There were no extraordinary business items.

The Chair noted that this would be the last meeting for the Environmental Consents Manager, Murray Arnold, who would be retiring soon. The Chair and Subcommittee thanked Mr Arnold for the work he had undertaken addressing temporary road closures over a considerable period of time, as a member of two council subcommittees. They wished him well for the future.

The meeting closed at 1.10pm

Confirmed:

Chair:

Date: