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Tuesday, 20 October 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Open Minutes

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*Te Rā Hui:*  
Meeting date: **Tuesday, 20 October 2020**

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Venue **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **1.00pm – 1.05pm**

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Go to  
[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
to see all documents

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# Open Minutes

*Te Rārangi Upoko*

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## Hastings District Council: Civic and Administration Subcommittee Meeting

*Ngā Minitī*

# Open Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Malcolm Dixon  
**Present:** **Councillors:** Damon Harvey, Simon Nixon (Deputy Chair), Wendy Schollum, Geraldine Travers and Kevin Watkins  
Transportation Manager, Jag Pannu AND Environmental Consents Manager, Caleb Sutton – for Item 4  
  
Mayor Sandra Hazlehurst (ex-officio)

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*Kei Konei:* General Counsel: - Scott Smith  
**Also present:** Transportation Officer – Lynn Burden  
Democracy & Governance Advisor – Lynne Cox

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## HUI

That apologies for absence from Councillor Eileen Lawson and Ms Tania Eden be accepted.  
Leave of absence had previously been granted for Councillor O’Keefe.

### 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

### 3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITĪ

Councillor Schollum/Councillor Travers

That the minutes of the Civic and Administration Subcommittee Meeting held Tuesday 15 September 2020 be confirmed as an accurate record.

CARRIED

#### 4. TEMPORARY ROAD CLOSURES - TE ONEPU ROAD - 7 NOVEMBER AND MOTEOPA ROAD - 8 NOVEMBER 2020

(Document 20/818)

Councillor Travers/Councillor Harvey

- A) That the Civic and Administration Subcommittee receives the report titled Temporary Road Closures - Te Onepu Road - 7 November and Moteo Pa Road - 8 November 2020.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures as no submissions have been received in respect of these applications:
1. The Hawke's Bay Car Club (HBCC) – Te Onepu Road – between Rapid Number 135 and Rapid Number 456. The road closure will be between 9:00am and 5:30pm, Saturday, 7 November 2020.
  2. The HBCC – Moteo Pa Road between Rapid Number 265 and the blind end of the road. The road closure will be between 9:00am and 5:00pm, Sunday, 8 November 2020.
- C) That the Civic and Administration Subcommittee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
  - ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
  - iii. The Traffic Management Plans must be complied with including any specific conditions.
  - iv. Copies of the relevant liability insurance policies are received.
  - v. That the cost of all advertising is met by the event organisers.
  - vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
  - vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
  - viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
  - ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
  - x. These Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

**5. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIR**

There were no extraordinary business items.

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The meeting closed at 1.05pm

Confirmed:

Chairman:

Date: