
Thursday, 5 November 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Open Minutes

Te Rā Hui:
Meeting date: **Thursday, 5 November 2020**

Venue **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **1.00pm – 1.05pm**

Go to
www.hastingsdc.govt.nz
to see all documents

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Te Rārangi Upoko

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Simon Nixon (Deputy Chair), Wendy Schollum (*attending via Zoom*),
Geraldine Travers and Kevin Watkins

Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Kei Konei: General Counsel: - Scott Smith
Also present: Transportation Officer – Lynn Burden
Democracy & Governance Advisor - Christine Hilton

1. **APOLOGIES & LEAVE OF ABSENCE – NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI**

Councillor Nixon/Councillor Travers

That apologies for absence from Councillors Damon Harvey and Henare O’Keefe and from Tania Eden, Heretaunga Takoto Noa Māori Standing Committee appointee, be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor Lawson.

2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Nixon/Councillor Travers

That the minutes of the Civic and Administration Subcommittee Meeting held Tuesday 20 October 2020 be confirmed as a true and correct record and be adopted.

CARRIED

4. TEMPORARY ROAD CLOSURE - OTENE ROAD - 22 NOVEMBER 2020

(Document 20/914)

Councillor Nixon/Councillor Watkins

- A) That the Civic and Administration Subcommittee receives the report titled.
- B) That the Civic and Administration Subcommittee approve the following temporary road closure as no submissions have been received in respect of this application:
1. The Hawke's Bay Car Club (HBCC) - Otene Road between Elwood Road and Ruahapia Road. The road closure will be between 9:00am and 5:00pm, Sunday, 22 November 2020.
- C) That the Civic and Administration Subcommittee approve the above temporary road closure subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 - ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
 - iii. The Traffic Management Plan must be complied with including any specific conditions.
 - iv. A copy of the relevant liability insurance policy is received.
 - v. That the cost of all advertising is met by the event organisers.
 - vi. Emergency Services are contacted regarding the holding of this event with details of the date, location and time frames.
 - vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 - viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during this temporary road closure.
 - ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
 - x. This Hawke's Bay Car Club event shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 1.05pm

Confirmed:

Chairman:

Date: