
Monday, 30 November 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Hastings District Rural Community Board Meeting

Kaupapataka

Open Agenda

Te Rā Hui:
Meeting date: **Monday, 30 November 2020**

Te Wā:
Time: **2.00pm**

Te Wāhi:
Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **Transportation Manager - Jag Pannu**

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Hastings District Rural Community Board – Terms of Reference

The Community Board is a separate entity to the Council. The role of the Community Board is set out in Section 52 of the Local Government Act 2002. The Council is authorised to delegate powers to the Community Board.

Membership (6 members)

Chair (elected by the Board)

Deputy Chair (elected by the Board)

4 Elected Community Board Members

1 Mohaka Ward Councillor

1 Kahuranaki Ward Councillor

Quorum – 4 members

DELEGATED POWERS

General

1. To maintain an overview of services provided by the Council within the Community Board's area.
2. To represent, and act as an advocate for, the interests of the community represented.
3. To consider and report on all matters referred to the Board by the Council, or any matter of interest or concern to the Community Board.
4. To communicate with community organisations and special interest groups within the community;
5. To undertake any other responsibilities that are delegated to it by the Council.
6. To appoint a member of the Community Board to organisations approved by the Council from time to time.

LONG TERM PLAN/ANNUAL PLAN/POLICY ISSUES

7. Authority to make a submission to the Long Term Plan/Annual Plan process on activities, service levels and expenditure (including capital works priorities) within the Board's area or to make a submission in relation to any policy matter which may have an effect within the Board's area.

ROADING AND TRAFFIC

8. Authority to exercise the Council's powers and functions in relation to roads within the Board's area under the following sections of the Local Government Act 1974:
 - Section 335 (vehicle crossings);
 - Section 344 (gates and cattle stops);
 - Section 355 (overhanging trees).
9. Authority to exercise the Council's statutory powers (including any relevant powers conferred by bylaw) over roads within the Board's area in respect of:
 - (i) Road user behaviour at intersections;
 - (ii) Controls on stopping or overtaking
 - (iii) Controls on turning
 - (iv) Pedestrian safety,
 - (v) Footpath maintenance and improvements.
 - (vi) Accident investigation studies, lighting and other safety works
10. For the avoidance of doubt, nothing in this delegation authorises a Community Board to deal with a matter, in the exercise of delegated authority, in a manner which is conflict with any policy or decision of the Council or any standing committee of the Council in relation to the same matter.

Monday, 30 November 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Hastings District Rural Community Board Meeting

Kaupapataka

Open Agenda

Mematanga: *Heamana*
Chair: Nick Dawson
Committee Members: Marcus Buddo, Sue Maxwell and Jonathon Stockley
Councillors Tania Kerr (Deputy Chair) and Sophie Siers

Tokamatua:
Quorum: 4 members

Apiha Matua: *Kaiwhakahaere Rōpū*
Officer Responsible: Transportation Manager: Jag Pannu

Te Rōpū Manapori me te
Kāwanatanga:
Democracy & Jackie Evans (Ext 5018)
Governance Services:

Te Rārangī Take

Order of Business

Apologies & Leave of Absence – Ngā Whakapāhatanga me te Wehenga ā-Hui

- 1.0** At the close of the agenda no apologies had been received.
 At the close of the agenda no requests for leave of absence had been received.

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

Confirmation of Minutes – Te Whakamana i Ngā Minitī

- 3.0** Minutes of the Hastings District Rural Community Board held Monday 7 September 2020.
(Previously circulated)

- 4.0 Presentation: Hawke's Bay Forestry Association** **7**

- 5.0 Rural Transportation Activities Report** **9**

- 6.0 Rural Recycling Update and Management of Facilities** **33**

- 7.0 Rural CCTV Update** **39**

8.0 *Minor Items – Ngā Take Iti*

9.0 *Urgent Items – Ngā Take Whakahihi*

Monday, 30 November 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Hastings District Rural
Community Board**

Item 4

Te Rārangi Take

Report to Hastings District Rural Community Board

Nā:
From: **Jackie Evans, Manager: Democracy and Governance**

Te Take:
Subject: **Presentation: Hawke's Bay Forestry Association**

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 Keith Dolman, Chief Executive officer of Hawke's Bay Forestry Group has agreed to attend the Rural Community Board meeting to provide an insight to forestry industry operations as part of ongoing concerns raised by the Board regarding road damage from use of rural roads by logging trucks and community expectations for well-maintained roads and safety.

2.0 Recommendations – *Ngā Tūtohunga*

- A) That the Hastings District Rural Community Board receive the report of the Manager: Democracy and Governance titled Presentation: Hawke's Bay Forestry Association dated 30 November 2020.

Attachments:

There are no attachments for this report.

Monday, 30 November 2020

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Hastings District Rural
Community Board**

Item 5

Te Rārangi Take

Report to Hastings District Rural Community Board

Nā:
From: **Adam Jackson, Transportation Operations Manager**

Te Take:
Subject: **Rural Transportation Activities Report**

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 This report is to update the Rural Community Board with the Rural Transportation Programmed Project Status and Activities Report.
- 1.2 This report concludes by recommending that the report be received.

2.0 Recommendations – Ngā Tūtohunga

- A. That the Hastings District Rural Community Board receives the report of the Transportation Operations Manager titled Rural Transportation Activities Report dated 30 November 2020.

3.0 Taihape-Napier Corridor Management Plan

- 3.1 The background report for the Taihape-Napier Corridor Management Plan (CMP) has been completed.
- 3.2 Part of the agreed process of advancing this plan is for it to be presented to the respective Councils along with Waka Kotahi (NZTA).
- 3.3 Matthew Evis of WSP will be presenting this report to the Rural Community board on 30 November 2020. Mayor Andy Watson of Rangitikei District Council has also been invited to attend.

4.0 2020/2021 Major Works Programme

- 4.1 The 2020/21 financial year is the final portion of the 2018-21 LTP programme.
- 4.2 Projects able to be completed in 2020/21 are often a result of programme changes during the first 2 years of the LTP programme and that has been the case during this LTP.
- 4.3 The following is the status of the final Area Wide Pavement Treatment programme for the 2020/21 financial year.

Road	Section	Status/Comment
Kereru Road	Kereru Road – Section 2	Construction started - due to be completed in February 2021
Kereru Road	Kereru Road – Section 3	Design complete. Construction sequence will follow Kereru 2 project provided funding is available.

5.0 Bridge Update

- 5.1 Moeangi (Waikare Road) strengthening work has finished.
- 5.2 Mangatahi Low Level (Mangatahi Road) bridge replacement and Kuripapango bridge strengthening tendering process has begun.
- 5.3 Rissington bridge is undergoing designs to remove the vertical restriction.
- 5.4 Next round of evaluations are underway with further 11 bridges to start early next year.
- 5.5 Turamoe No. 2 Bridge project has now gone over the deadline imposed by the Council Officers with the landowner failing to meet the requirements set by Council. Discussions are on-going with the landowner.

6.0 Provincial Growth Fund Projects (PGF)

- 6.1 PGF has allocated \$1.4M for roading projects in DRA2. These are 100% funded by the PGF, so do not have any impact on rates. These projects are ones that were considered shovel ready, and have been assigned to Contractors to start in Q3 of 2020. The projects are:

Road	Project	Status/Comment
Tukituki Road	AWPT	Complete
Taihape Road	Passing Lanes 1-4	Part 1 is complete with other 3 to be completed prior to Xmas.
Taihape Road	Bridge Guardrail Package 1 – 3.	Designs complete. Works started with completion due prior to Xmas.

7.0 Speed Limit Review

- 7.1 The review into the speed limits of about 77 roads across the district has concluded, with Council approving many of the proposals.
- 7.2 The following rural roads were part of the review, and the Council decisions for each road were as follows:

ROAD NAME	FROM	TO	COUNCIL DECISION
INDIVIDUAL ROADS			
Omarunui Road	SH50 (Korokipo Road)	Strome Road	Reduce to 80km/h
Springfield Road	Puketapu Road	NCC boundary	Reduce to 80km/h
Waiohiki Road	SH50 Links Road	NCC boundary	Reduce to 50km/h

PUKETAPU			
Dartmoor Road	Existing 50km/h Speed limit signs	870m west of the entrance to Puketapu Park	Reduce to 80km/h
Puketapu Road	Existing 50km/h Speed limit signs	70m South of Existing 50km/h Speed limit signs	Reduce to 50km/h
Vicarage Road	Omarunui Road	Existing 50km/h Speed limit signs	Reduce to 80km/h
Vicarage Road	Omarunui Road	Existing 50km/h Speed limit signs	Seasonal 50km/h Speed Limit between 1 December and 9 February

CAPE COAST AND TUKI TUKI			
Craggy Range Road	Tuki Tuki Road	End	Reduce to 80km/h
Millar Road	Tuki Tuki Road	End	Reduce to 80km/h
Moore Road	Tuki Tuki Road	End	Reduce to 80km/h
Tennant Road	Tuki Tuki Road	End	Reduce to 80km/h
Tuki Tuki Road	Mill Road	Waimarama Road	Reduce to 80km/h
Tuki Tuki Hills Road	Tuki Tuki Road	End	Reduce to 80km/h

SOUTH OF HAVELOCK NORTH			
Gilpin Road	Te Aute Road	Middle Road	Reduce to 80km/h
Middle Road	Existing 50km/h Speed limit signs	School Road	Reduce to 80km/h
Te Aute Road	Existing 50km/h Speed limit signs	Longlands Road East	Reduce to 80km/h

- 7.3 A report containing the updated bylaw to be ratified will be taken to the Council meeting on December 8th.
- 7.4 The report will include the dates with which the amended bylaw comes into effect, which is currently yet to be determined, however is likely to be mid to late February.
- 7.5 The implementation will include signage and threshold works where required to gain compliance with the new speed limit. This includes Kereru Road where Council extended the 50km/h zone last year, but has seen poor compliance since implementation.

8.0 Works Update

- 8.1 **Attachment 1** provides the Rural Community Board with a photographic snapshot of activities undertaken between June 2020 and September 2020.

Attachments:

1 [↓](#) RCB Photos - September 2020 to October 2020 CG-14-149

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This report promotes the performance of regulatory functions for the purpose of providing safe, reliable and efficient transport networks.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

No known impacts for tangata whenua over and above the impact on the rural district as a whole:

Sustainability - *Te Toitūtanga*

This is a progress report and sustainability issues are not addressed.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The works identified within this report are within existing budgets.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This report has been assessed under the Council's Significance and Engagement Policy as being of minor significance. Individual projects will have been addressed under the significance and engagement policy during the planning and decision making phase of those projects.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

No consultation is required as part of this report.

Risks

Risk management and mitigation issues have been addressed in project planning and organisational health and safety policies.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

The Rural Community Board will have an interest in the operations and transportation activities within the DRA2 rating area.

Rural Community Board – November 2020 Photos

<p>Aorangi Rd: Watertable scour repair</p> 	<p>Aorangi Rd: Watertable scour repair</p> 
<p>Big Hill Rd: Replace bullet ridden sign</p> 	<p>Big Hill Rd: Replace bullet ridden sign</p> 
<p>Crystall Rd: Expansion Joint repairs</p> 	<p>Crystall Rd: Expansion Joint repairs</p> 

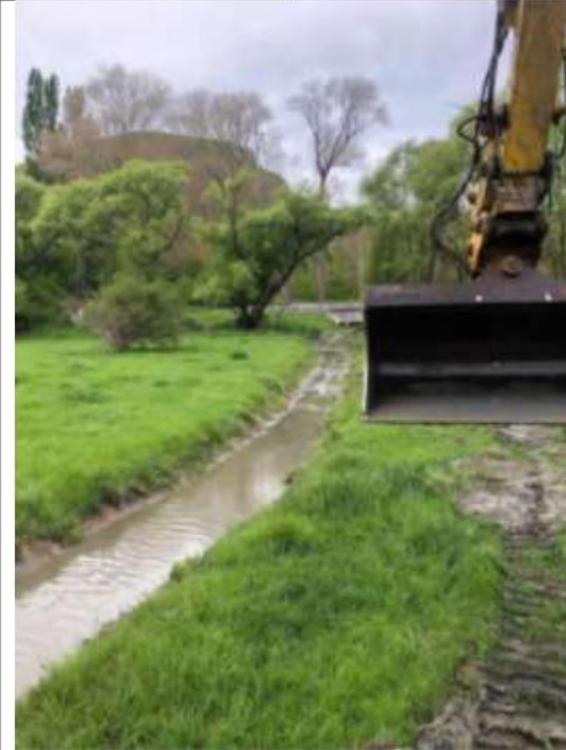
Rural Community Board – November 2020 Photos

<p>Crystall Rd: Concrete spall repairs</p> 	<p>Crystall Rd: Concrete spall repairs</p> 
<p>Crystall Rd: Concrete crack injection</p> 	<p>Crystall Rd: Concrete crack injection</p> 
<p>Foster Ln: Replace damaged pole and missing sign</p> 	<p>Foster Ln: Replace damaged pole and missing sign</p> 

Rural Community Board – November 2020 Photos

<p>Gull Flat Road: Culvert install</p> 	<p>Gull Flat Road: Culvert install</p> 
<p>Kahuranaki Rd: Culvert Scour Repairs</p> 	<p>Kahuranaki Rd: Culvert Scour Repairs</p> 

Rural Community Board – November 2020 Photos

Kahuranaki Rd: Watertabling	Kahuranaki Rd: Watertabling
	
Kereru Road: Culvert and headwall installation	Kereru Road: Culvert and headwall installation
	

Rural Community Board – November 2020 Photos



Rural Community Board – November 2020 Photos

Mackenzie Rd: Headwall installation	Mackenzie Rd: Headwall installation
	
Mangleton Rd: Headwall installation	Mangleton Rd: Headwall installation
	
Maraetotara Rd: Scour repairs	Maraetotara Rd: Scour repairs
	

Rural Community Board – November 2020 Photos

<p>Maraetotara Rd: Clear vegetation around culverts</p> 	<p>Maraetotara Rd: Clear vegetation around culverts</p> 
<p>Middle Rd: Guardrail Repair</p> 	<p>Middle Rd: Guardrail Repair</p> 
<p>Middle Rd: Watertable maintenance</p> 	<p>Middle Rd: Watertable maintenance</p> 

Rural Community Board – November 2020 Photos

<p>Middle Rd: Watertable maintenance</p> 	<p>Middle Rd: Watertable maintenance</p> 
<p>Moori Road: Install pipe and sump barrel</p> 	<p>Moori Road: Install pipe and sump barrel</p> 
<p>Moori Rd: Pavement reconstruction</p> 	<p>Moori Rd: Pavement reconstruction</p> 

Rural Community Board – November 2020 Photos

<p>Okaihau Road: Flush blocked culvert</p> 	<p>Okaihau Road: Flush blocked culvert</p> 
<p>Okaihau Road: Flush blocked culvert</p> 	<p>Okaihau Road: Flush blocked culvert</p> 

Rural Community Board – November 2020 Photos

<p>Okaihau Rd: Headwall installation</p> 	<p>Okaihau Rd: Headwall installation</p> 
<p>Pakaututu Rd: culvert replacement</p> 	<p>Pakaututu Rd: culvert replacement</p> 
<p>Pakuratahi Valley Rd: Remove fallen tree branch</p> 	<p>Pakuratahi Valley Rd: Remove fallen tree branch</p> 

Rural Community Board – November 2020 Photos

<p>Pohokura Road Tree Removal (before)</p> 	<p>Pohokura Road Tree Removal (after)</p> 
<p>Railway Rd South: Watertabling</p> 	<p>Railway Rd South: Watertabling</p> 
<p>Rukumoana Rd: Clear inlet and outlet, water ponding</p> 	<p>Rukumoana Rd: Clear inlet and outlet, water ponding</p> 

Rural Community Board – November 2020 Photos



Rural Community Board – November 2020 Photos

Taihape Rd: PGF Site 1	Taihape Rd: PGF Site 1
	
Te Apiti Rd: Headwall installation	Te Apiti Rd: Headwall installation
	
Te Apiti Rd: Bridge concrete spall repairs	Te Apiti Rd: Bridge concrete spall repairs
	

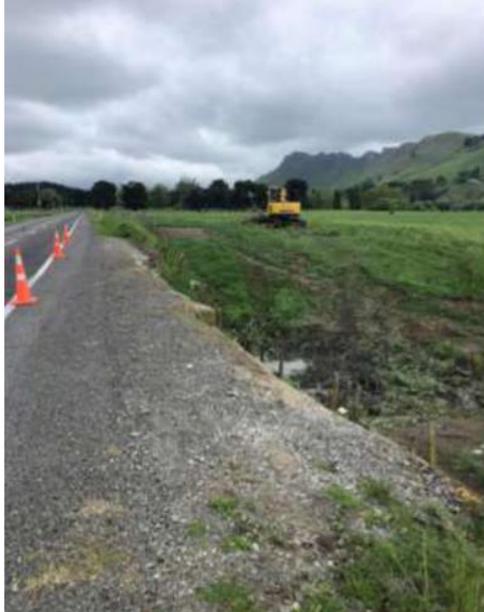
Rural Community Board – November 2020 Photos

Te Apiti Rd: tree clearance around bridge	Te Apiti Rd: tree clearance around bridge
	
Te Apiti Rd: bridge crack repairs	Te Apiti Rd: bridge crack repairs
	
Te Apiti Rd: Bridge concrete spall repairs	Te Apiti Rd: Bridge concrete spall repairs
	

Rural Community Board – November 2020 Photos

<p>Te Apiti Rd: Spall repairs</p> 	<p>Te Apiti Rd: Spall repairs</p> 
<p>Te Aute Trust Rd: Blocked culvert inlet</p> 	<p>Te Aute Trust Rd: Blocked culvert inlet</p> 
<p>Tuki Tuki Rd: Watertabling</p> 	<p>Tuki Tuki Rd: Watertabling</p> 

Rural Community Board – November 2020 Photos

<p>Tuki Tuki Rd: Clear vegetation from water channel</p> 	<p>Tuki Tuki Rd: Clear vegetation from water channel</p> 
<p>Waimarama Rd: High Shoulder Removal</p> 	<p>Waimarama Rd: High Shoulder Removal</p> 

Rural Community Board – November 2020 Photos

<p>Waimarama Rd: Headwall installation</p> 	<p>Waimarama Rd: Headwall installation</p> 
<p>Waimarama Rd: Headwall installation</p> 	<p>Waimarama Rd: Headwall installation</p> 
<p>Waimarama Rd: Remove boulders at bridge</p> 	<p>Waimarama Rd: Remove boulders at bridge</p> 
<p>Waimarama Rd: Car crash on bridge</p>	<p>Waimarama Rd: Car crash on bridge</p>

Rural Community Board – November 2020 Photos



Whakapirau Rd: Watertable maintenance



Whakapirau Rd: Watertable maintenance



Monday, 30 November 2020

Item 6

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Hastings District Rural
Community Board**

Te Rārangi Take

Report to Hastings District Rural Community Board

Nā:
From: **Danny McClure, Solid Waste Operations & Contract Manager**

Te Take:
Subject: **Rural Recycling Update and Management of Facilities**

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

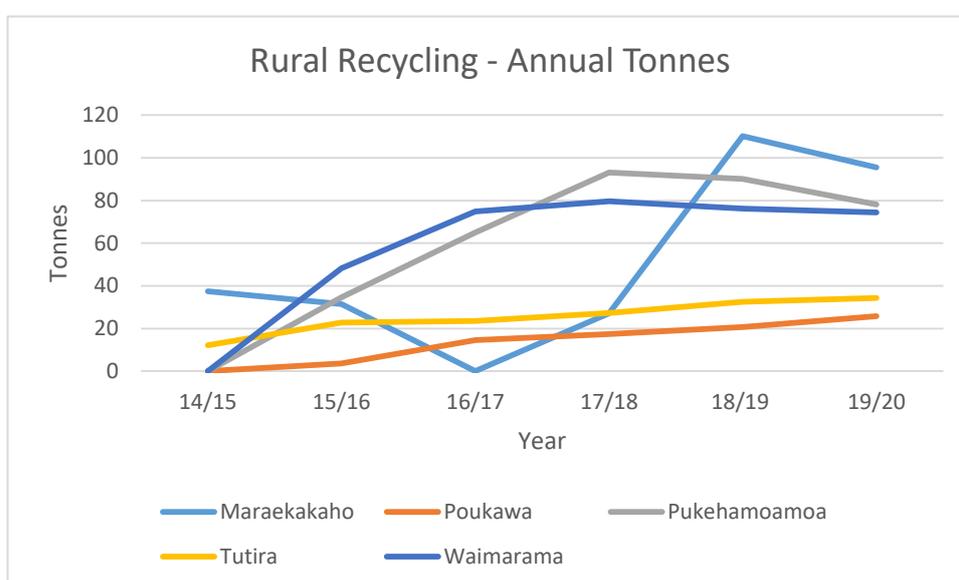
- 1.1 The purpose of this report is to seek support from the Rural Community Board regarding the temporary closure of rural recycling facilities due to misuse.
- 1.2 This matter arises from an increasing number of incidents of contamination and illegal dumping at the sites.
- 1.3 This report also provides a general update on the rural recycling facilities.

2.0 Recommendations – Ngā Tūtohunga

- A) That the Hastings District Rural Community Board receive the report of the Solid Waste Operations & Contract Manager titled Rural Recycling Update and Management of Facilities dated 30 November 2020.
- B) That the Board endorse the decision making framework to temporarily close rural recycling facilities when incidents occur using the agreed assessment.
 - i. Contamination of green bins or site;
 - a. Green bins having a significant amount of incorrect product or rubbish in each bin or compartment, or,
 - b. Site having recorded continual illegal dumping of rubbish or unrecyclable product

3.0 Background – Te Horopaki

- 3.1 Since 2015, Hastings District Council (HDC) has established six rural recycling facilities across the district; Tutira, Pukehamoamo, Maraekakaho, Poukawa, Waimarama and Martin Place. Additional to this, recycling facilities are accessible to all residents via the services at the three Refuse Transfer Stations; Henderson Road, Blackbridge and Redclyffe (Napier).
- 3.2 The Havelock North facility on Martin Place has been permanently closed due to the cancellation of the licence to occupy by the landowner.
- 3.3 The Pukehamoamo facility was temporarily closed on 17 September 2020 and this closure is detailed in section 4 below.
- 3.4 A resource consent application is being completed to establish a new facility at Te Pohue, next to the new water treatment plant. Once the outcome of the resource consent application is known, the single bin facility should be operational within one month.
- 3.5 The graph and table below detail the annual tonnes collected at each site. NB: the Maraekakaho site was closed for approximately two years between 2016 and 2018.



Year/Site	Maraekakaho	Poukawa	Pukehamoamo	Tutira	Waimarama
14/15	37.5	0	0	12.2	0
15/16	31.5	3.6	34.6	22.8	48.3
16/17	0	14.5	65.1	23.5	74.9
17/18	27.1	17.5	93.1	27.3	79.6
18/19	110.1	20.7	90.1	32.5	76.2
19/20	95.4	25.8	78.2	34.3	74.4

4.0 Discussion – *Te Matapakitanga*

- 4.1 The current annual budget for servicing the rural recycling sites is \$35,000 pa. Landfilling and/or additional processing costs are not budgeted for as an ongoing expense.
- 4.2 **The Pukehamoamo Situation**
- 4.3 The Pukehamoamo Rural Recycling site has continued to be hampered by ongoing contamination and dumping issues that could no longer be sustained operationally.
- 4.4 Over the past 12 months, thirteen warning letters have been sent to residents, when evidence has been found identifying the person. In the past month, three letters have been issued, all being residents who live local to the Pukehamoamo area (Matapiro, Crown Settlement and Puketitiri Roads).
- 4.5 The most recent audit of the bins identified more adult nappies. This has been an on-going issue for many months and communicated several times via Facebook messaging on RD9 community page by the local champion.
- 4.6 Items that were found in the plastics and cans bin included; Smashed glass jars of tomato puree/mixes and other food product, Soiled adult diapers, Plant pots and used compost bags – not recyclable and could pose other health risks to people handling them, Single use plastic bags, General household rubbish and food waste.
- 4.7 The glass recycling was also recently contaminated with a smashed TV which resulted in the entire load being landfilled.
- 4.8 As a result the service has been temporarily removed as the health and safety risk to contracting staff is too high having to handle the bio-hazard of soiled diapers. A sign has been placed on-site and information communicated via the RD9 Facebook page.
- 4.9 Large limestone boulders have been placed across the entrance to restrict access to the site and reduce the chance of people just material onsite with no bins.
- 4.10 Officers have received approval from the Rural Community Board to install a camera. This won't solve the whole issue as the Litter Act doesn't allow for infringement unless, witnessed by a litter officer and the matters may not warrant prosecution. However, it could help identify people misusing the site for follow up warning letters to be sent.
- 4.11 The re-establishment of the Pukehamoamo facility is on track to be completed by Friday 11th of December 2020.
- 4.12 **Waimarama Situation**
- 4.13 24 September and 7 October.
- 4.14 The paper and cardboard recycling compartments were heavily contaminated with glass bottles, adult nappies and general rubbish.
- 4.15 These incidents were shared with the local councillors and posted on the community Facebook page.
- 4.16 Also on 2 November, damage to the platform was reported after a member of the public injured. The investigation concluded that the platform had been tampered with. It was made right, however, should this activity continue it could also jeopardise the service from a public health and safety perspective.
- 4.17 All other sites appear to be working well, with proactive community support and engagement.

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Support the implementation and use of a closure decision making framework when continued misuse of a rural recycling facility occurs. This will be evaluated/assessed by monitoring the contamination of recycling material and illegal dumping of rubbish at the site.
- 5.2 If the following situations occur, it is recommended that officers can take action immediately and temporarily close a site:
- Contamination of more than 2% for three or more loads in succession which has jeopardised the entire load, to be access by the Solid Waste Operations and Contract Manager with the recycling contractor area manager.
 - Any glass in the paper and cardboard recycling – Hawk Packaging as an end processor cannot risk glass being present in the paper and cardboard and they make food packaging and this would create a significant health and safety risk.
 - Any bio-hazard and medical waste (soiled nappies, medical treatment tubing and packets) is apparent, as these pose a significant health and safety to the recycling operators who may come into contact with infected items.
- 5.3 Temporary closure will involve removing the green bin(s) from site, restricting access (either locked gate or lime stone boulders) and installing a site closed sign.
- 5.4 Rural Community Board members and the Mayor will be provided with a memo detailing any temporary closures to keep them informed.

Advantages

- Allows Council to be nimble and act promptly when misuse occurs, which shows Council is serious about the quality of recycling we collect.
- This helps Council maintain a high quality recycling service which in turn ensure that end markets/users will exist in New Zealand.

Disadvantages

- The committee has little involvement, however this is an operational matter, rather than governance requirement.

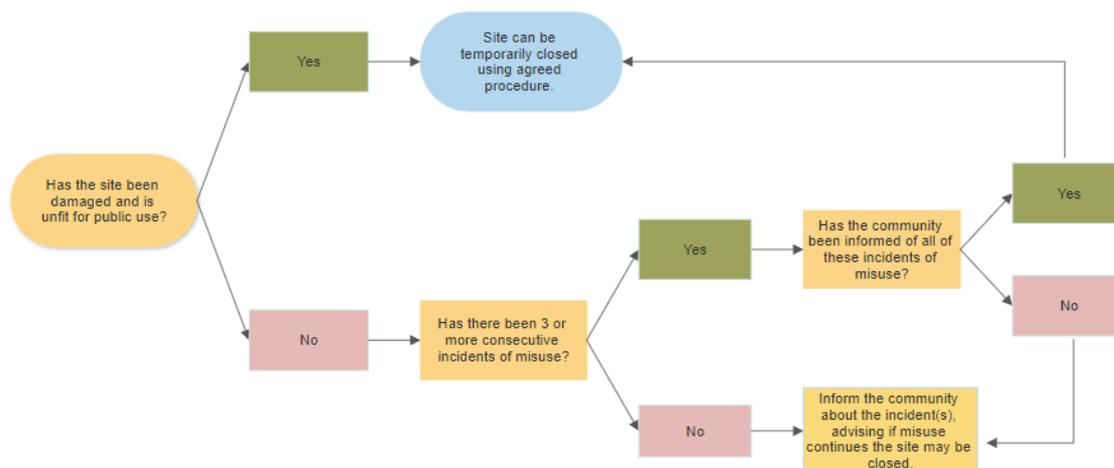
Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

- 5.5 The implementation of the closure decision making framework is not supported and any future decisions about temporarily closing sites will need to be approved by the Rural Community Board.
- As the Rural Community Board meets four times per year, this may mean that a temporary closure is made months after incidents started occurring, which is likely to cost Council more as there will be additional processing and disposal costs for each load.

6.0 Next steps – Te Anga Whakamua

- 6.1 The Rural Community Board endorse the decision making framework to temporarily close rural recycling facilities when incidents occur using the agreed assessment documented below.

Rural Recycling Closure - Decision Making Framework



- 6.2 Prior to reopening a closed site, community engagement will be undertaken and possible on-site meeting with interested parties would agree on how the site should be maintained by the community to reduce contamination and misuse. Timings would then be agreed for reinstatement of service, likely to be approximately 6-8 weeks after temporary closure.
- 6.3 Closures will be documented in a memo to Rural Community Board members, local ward Councillor(s) and Mayor. A new temporary closure sign will be installed with explanation specific to incidents.
- 6.4 A regular report will be provided to the Rural Community Board to keep them informed of performance at each rural recycling site.

Attachments:

There are no attachments for this report.

Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori

This proposal promotes the local public services wellbeing of communities in the present and for the future supporting a community which wastes less.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

The temporary close of rural recycling site will not discriminate the Maori community, however it could impact the entire community, requiring users to drive to another facility or Refuse Transfer Station to recycle materials.

Sustainability - *Te Toitūtanga*

The provision of a permanent rural recycling facility at Waipatiki aligns with Action 4E of the Joint Waste Management and Minimisation Plan 2018 -2024. However for recycling to be successful, it must be free of contamination and not put workers at risk when sorting the material.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

The cost to temporarily close a site is estimated at \$525.00, however the additional costs to continually respond to illegal dumping or landfill contaminated recycling is more expensive.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being not of significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

Discussions are ongoing with community champions who also post messages to the community about the ongoing risk of mis-use. Communities will be warned prior to the temporary closure of a site.

Risks

Opportunity: to improve the use of rural recycling facilities.

<i>REWARD – Te Utu</i>	<i>RISK – Te Tūraru</i>
Clean recycling that can be sent to end users for reuse. Tidy sites, that don't attract illegal dumping	Communities will not have access to convenient recycling facilities

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

The subject of this report – N/A

Monday, 30 November 2020

Item 7

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
**Hastings District Council: Hastings District Rural
Community Board**

Te Rārangi Take

Report to Hastings District Rural Community Board

Nā:
From: **Clint Adamson, Security Manager**

Te Take:
Subject: **Rural CCTV Update**

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to update the Rural Community Board on the progress with regards to installing a trial Rural Community Crime Prevention/Detection camera.
- 1.2 The Rural Community Board considered the budget at its meeting of 2 March 2020 and requested the addition of \$10,000 to fund a pilot security camera installation.
- 1.3 Taihape Road, next to the recycling facility, was chosen as the trial site.
- 1.4 A site assessment has been completed and the actual cost for installing a camera and associated infrastructure has been confirmed at \$18,375.
- 1.5 The Rural Community Board further considered the matter at its meeting on 07 September 2020 and recommended proceeding with the trial with the additional funding met by the Rating Area 2 2019/20 surplus.
- 1.6 The Rural Community Board also requested a series of measures be outlined to assist in determining whether the trial camera system has been a success at the end of the trial period.
- 1.7 Further, the RCB recommended “that if this Rural Security Camera trial proves successful, a more permanent and appropriate funding regime for the installation of any further CCTV cameras is to be explored by the Board through the Long Term Plan and in consultation with the community.”
- 1.8 Further to the trial camera, this report will also discuss proposals for community funded CCTV camera systems being installed in the Waimarama area.

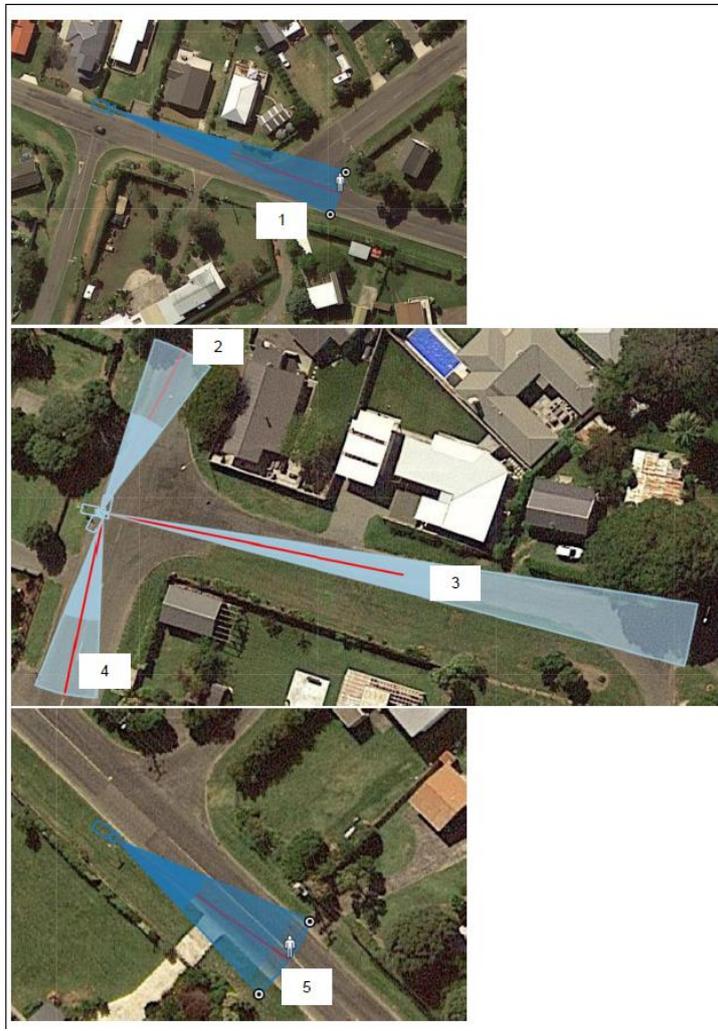
2.0 Recommendations – Ngā Tūtohunga

- A) That the Hastings District Rural Community Board receives the report of the Security Manager titled Rural CCTV Update dated 30 November 2020.
- B) That the Board endorses the trial review measures as outlined in the report and that these are considered by the RCB at the end of the trial period to determine whether to proceed with any further Rural CCTV installations.
- C) That if the Board supports the expansion of the CCTV network in Waimarama, that the additional data costs of providing the Tiakitai Road camera beyond year one are considered at the same time as the camera in Taihape Road is reviewed at the end of the trial period.

3.0 Background – Te Horopaki

- 3.1 **Rural CCTV Trial** - At the Rural Community Board meeting of 2 March 2020, the Hastings RCB received the report titled Provision of Security Cameras in Rural Locations – Addendum Report.
- 3.2 This report outlined how 14 rural sites had been identified as potential locations for the installation of CCTV systems. These sites had been selected after consulting with Police and were subsequently assessed as to their suitability and the practicality of installing CCTV in those locations.
- 3.3 When taking into account issues such as connectivity for camera monitoring, how the system could be powered, general security of the system once installed, and relative isolation, Taihape Road – near Matapiro Road – was selected as the best option for a trial.
- 3.4 The estimated cost at that point to install a CCTV system in this area was \$10,000. A budget of \$10,000 was provided for in the Rating Area 2 Unsubsidised Transport budget for the capital costs of the CCTV installation.
- 3.5 The actual cost of installing the system, after the Solid Waste team also contributed \$4,250.00, was \$18,735 (plus GST).
- 3.6 At the Rural Community Board meeting of 07 September 2020 the Hastings RCB received the report titled Provision of Security Cameras in Rural Locations Update and agreed to recommend the trial proceed with the funding shortfall met by the Rating Area 2 2019/20 surplus.
- 3.7 The RCB also requested a series of measurements be developed so that the effectiveness of the trial could be measured at the end of the trial period of one year.
- 3.8 **Waimarama CCTV** –Hastings District Council has been approached directly by two Waimarama community members with requests that additional CCTV cameras be installed in and around the Waimarama area to help address ongoing issues of crime and otherwise antisocial behaviour. This to be in addition to the existing two cameras already operated by HDC.
- 3.9 When advised that funding for new cameras would have to be considered via the Long Term Plan process, both parties decided to initiate their own fundraising with the intent of helping pay for new cameras which would then be gifted to Hastings District Council for ongoing monitoring.

3.10 In the first proposal, an additional five cameras were proposed at locations as summarised in the images below;



1 – Harper Road North Axis Q1786-LE-LE 137mm IR 80M Bullet Camera mounted to existing pole

Day - Ideal	Dark With IR
	
169.6 ppm	
80 m	
Away	
Warning results may vary depending on light and camera	

2 – Airini & Moorri Axis P1435-LE 22mm IR 50M Bullet Camera mounted to new client supplied pole
Wireless connection on pole up to Red Shed on hill, Solar panels with battery Charging

Day - Ideal	Dark With IR
	
186.8 ppm	
30 m	
Away	
Warning results may vary depending on light and camera	

3 – Axis Q1700-LE 137mm IR 100M Bullet Camera mounted to New client supplied pole

Day - Ideal	Dark With IR
	
183.2 ppm	
99 m	
Away	
Warning results may vary depending on light and camera	

4 – Axis P1435-LE 22mm IR 50M Bullet Camera mounted to new client supplier pole

Day - Ideal	Dark With IR
	
186.8 ppm	
30 m	
Away	
Warning results may vary depending on light and camera	

5 – Harper Road South Axis P1435-LE 22mm IR 50M Bullet Camera mounted to existing pole

Day - Ideal	Dark With IR
	
149.4 ppm	
30 m	
Away	
Warning results may vary depending on light and camera	

For the second proposal, an additional two cameras have been proposed at Tiakitai Road at the location as shown below;



4.0 Discussion – Te Matapakitanga

4.1 In respect of the camera system installed in the Taihape Road location the proposed trial measures would be;

- Installation process – Was camera install delivered in a timely manner and were there any additional or unexpected costs related to the install of the camera and its related infrastructure?
- Ongoing maintenance/Reliability – Were maintenance costs at a level that was consistent with cameras at other locations? Did the camera continue operating without issue? Where any issues, were these consistent with what would be expected in other similar cameras? Were cameras subject to theft/damage attempts resulting in additional repair/replacement costs?
- Use – How many times was footage related to location requested and used by Police, Solid Waste Team or other?
- Results – where footage requested has it contributed to successful prosecutions? Positively contributed to evidence gathering? Led to reduction of crime and/or antisocial behaviour in the

area? (note that a lack of reported crime does not mean trial unsuccessful – how does the level of reported crime compare to the period before the cameras installed?).

- Community Engagement/Feeling of Safety – Community to be surveyed on whether camera has led to increased feeling of safety in the area. Does community support further CCTV expansion and funding the ongoing costs to run the cameras (minimum \$1260 per annum in data plans per camera).
- 4.2 In terms of actual progress, the pivoting pole being used to support the CCTV camera has had to be fabricated at engineers. This process could not start until HDC had confirmed that the proposal had been approved.
 - 4.3 The pole has now been made and is being galvanised with the pole due back on 18 November 2020 at which stage it will be taken out to the site and concreted into the ground. It is likely that the camera will be installed and fully operational by no later than early December 2020.
 - 4.4 Advanced Security have confirmed now that the initial design has been done and the pivoting pole manufactured, any ongoing installations where a pivoting pole is required will not take as long and that there will potentially be cost savings if more than one pole manufactured at a time.
 - 4.5 **In respect to the proposed Waimarama CCTV systems**, both community groups have been advised that there were conditions that need be considered and agreed to before any install could happen.
 - 4.6 In the first instance, Hastings District Council would agree to monitor the cameras via the CCTV Operating Centre. This is consistent with any other camera that HDC operates.
 - 4.7 That any new cameras would need to add value to the existing network.
 - 4.8 HDC would also pay for expected and normal maintenance costs for the cameras. Given that the supplier already has to service the cameras in Waimarama this was estimated to cost no more than \$100 per new camera per annum and would be added to the existing CCTV maintenance budget.
 - 4.9 That HDC would not commit to the costs involved when the cameras need to be replaced. Our current suppliers indicate that cameras operating in a coastal environment would normally have a life expectancy of approximately seven years.
 - 4.10 That HDC would also need to consider the impact of ongoing costs over and above those associated with maintenance given the overall costs involved in maintaining the CCTV network and any future expansion elsewhere.
 - 4.11 Both proposals add value to the existing network in terms of increasing the areas covered by CCTV – specifically around covering more access points to the beach and reserve areas in Waimarama where the community report crime and other anti-social behaviour occurring.
 - 4.12 In terms of Proposal One, where the cameras would be located in the township, while the total number of cameras proposed would be five, these only represent one new location.
 - 4.13 Three of the cameras are proposed to be on one pole at the intersection of Airini and Moore Roads. This would provide coverage on the far side of the Waimarama Domain that is not currently covered and capture most entry points from that side of the Domain.
 - 4.14 The other two cameras would be in where existing CCTV cameras already operate – but with the cameras facing in the opposite direction from the existing cameras. This to increase the chances of identifying offending vehicles that pass by on Harper Road and enter the Waimarama Domain and surrounding area.
 - 4.15 On the basis that these cameras were within line of sight of the existing network at Waimarama there are no additional monitoring or data costs. The only ongoing cost would be for maintenance which would be added to the existing CCTV maintenance budgets.
 - 4.16 This proposal was costed at \$18,974.00 which was to be fundraised in full by the community (including where poles not already in place, the manufacture of poles).

- 4.17 The proposed camera in Tiakitai Road would help cover an area that, as well as having illegal dumping issues, is used as an access point to the township across the beach reserve that gives users an opportunity to bypass the cameras in the township.
- 4.18 On the basis that these cameras could not connect to the existing network at Waimarama there would be ongoing annual costs to pay for the data plan so images could be sent back to the CCTV Operating centre. These would total \$1260.00 per annum. An additional fee of \$480 per annum was also included for system monitoring (though this is optional).
- 4.19 This proposal was costed at \$9,153.00 (inclusive of first year data and monitoring costs) which was to be fundraised in full by the community.
- 4.20 Given the data plan costs, the Parks and Reserves team were surveyed on the potential benefits to HDC around the Tiakitai Road camera leading to a potential reduction in the cost of dealing with illegal dumping in the area. The feedback was that this was not a priority location when compared to others and the Parks and reserves team declined to support paying the extra costs the camera would incur.
- 4.21 The ongoing data plan charges are the same as those that apply to the trial camera to be installed at Taihape Road and is an ongoing cost per camera system that the RCB will need to consider at the end of the rural CCTV camera trial period.

Attachments:

There are no attachments for this report.

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangātōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

The installation of CCTV in rural areas does not negatively impact on Maori and has potential to lead to increased feeling of community safety and wellbeing.

Sustainability - *Te Toitūtanga*

N/A

Financial considerations - *Ngā Whakaarohanga Ahumoni*

As outlined in the report, ongoing data plan costs for all cameras that cannot be connected back to the existing HDC network.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of not of significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

Risks

Opportunity:<Enter text> :

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
[State the benefit, opportunity, innovation of the outcome & whether it benefits; Safety (public/ staff/ contractors), Finances, Service Delivery, Legal compliance, Reputation.]	[State the significant risks or threats (4 or 5 max) to the objective & whether they affect; Safety (public/ staff/ contractors), Finances, Service Delivery, Legal compliance, Reputation.]

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

This matter was previously discussed by the Rural Community Board on both 02 March 2020 and 07 September 2020.
