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Tuesday, 10 November 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Operations and Monitoring Committee Meeting**

*Ngā Minitī*

# Open Minutes

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*Te Rā Hui:*  
Meeting date: **Tuesday, 10 November 2020**

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Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **1.00pm – 2.52pm**

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[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
to see all documents

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# Open Minutes

*Te Rārangi Upoko*

## Table of Contents

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<b>Item</b>	<b>Page No.</b>
1. Apologies & Leave of Absence – <i>Ngā Whakapāhatanga me te Wehenga ā-Hui</i>	1
2. Conflicts of Interest - <i>He Ngākau Kōnatunatu</i>	2
3. Confirmation of Minutes - <i>Te Whakamana i Ngā Minitī</i>	2
4. Hawke's Bay Museums Trust Annual Report for the year ended 30 June 2020	2
5. Operations and Monitoring Report	3
6. Financial Quarterly Report for the three months ended 30 September 2020	3
7. Hastings Covid-19 Recovery Plan Update	4
8. Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Update	4
9. Minor Items - <i>Ngā Take Iti</i>	4
10. Urgent Items - <i>Ngā Take Whakahihiri</i>	4

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## Hastings District Council: Operations and Monitoring Committee Meeting

### *Ngā Minitī*

# Open Minutes

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**Chair:** Councillor Geraldine Travers  
Mayor Sandra Hazlehurst

*Kua Tae ā-tinana:*  
**Present:** **Councillors:** Councillors Bayden Barber, Alwyn Corban, Malcolm Dixon, Damon Harvey, Tania Kerr (Deputy Chair), Simon Nixon, Henare O’Keefe, Ann Redstone, Sophie Siers and Kevin Watkins  
Mike Paku - Heretaunga Takoto Noa Māori Standing Committee appointee

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*Kua Tatū:*  
**In attendance:** Chief Executive - Nigel Bickle  
Group Manager: Corporate – Bruce Allan (Lead)  
Group Manager: Asset Management - Craig Thew  
Acting Group Manager: Strategy & Development – Raoul Oosterkamp  
Financial Controller – Aaron Wilson  
Chief Information Officer – Andrew Smith  
Acting Group Manager: Community Wellbeing & Services – Dennise Elers  
Director: Major Capital Projects Delivery - Graeme Hansen  
Legal Counsel - Scott Smith  
Senior Advisor Strategic: Policy & Evaluation (Portfolio Lead) - Louise Stettner  
Manager: Democracy & Governance Services - Jackie Evans  
Democracy & Governance Advisor - Christine Hilton

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*Kei Konei:*  
**Also present:** Dr Richard Grant, Chairman, Hawke’s Bay Museums Trust

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## 1. **APOLOGIES & LEAVE OF ABSENCE – NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI**

Councillor Siers/Councillor Redstone

That apologies for absence from Councillors Schollum and Oli be accepted.

**CARRIED**

Leave of Absence had previously been granted to Councillor Lawson.

## 2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

Agenda item 4 – Hawke’s Bay Museums Trust Annual Report For The Year Ended 30 June 2020.

- Mr Mike Paku declared a conflict of interest in regard to the above Item 4.

## 3. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

Councillor Dixon/Councillor Watkins

That the minutes of the Operations & Monitoring Committee Meeting held Thursday, 17 September 2020 be confirmed as an accurate record.

CARRIED

## 4. **HAWKE'S BAY MUSEUMS TRUST ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2020**

(Document 20/938)

*Having previously declared a conflict of interest in regard to this item, Mr Mike Paku took no part in discussion or voting.*

Dr Richard Grant, Chairman, Hawke’s Bay Museums Trust, addressed the meeting and responded to questions from the committee in regard to the Trust’s Annual Report.

Councillor Dixon/Councillor O’Keefe

- A) That the Operations and Monitoring Committee receives the report of the Group Manager: Corporate titled Hawke's Bay Museums Trust Annual Report for the year ended 30 June 2020 dated 10 November 2020.
- B) That the Committee receive the Hawke’s Bay Museums Trust Annual Report for the year ended 30 June 2020.

CARRIED

## 5. OPERATIONS AND MONITORING REPORT

(Document 20/932) (The attachment to this report was in a separate document “Attachments Under Separate Cover”)

The Group Manager: Corporate, Mr Bruce Allan, and a number of other officers spoke to the agenda report and the associated power point presentation (CG-16-4-00072) and responded to questions from the committee.

The Chief Executive highlighted the fact that the Council had received a number of national awards over the past few weeks, recognising the high standard of the projects that had been completed. He thanked those who had contributed to these projects and to the other work that had been undertaken in the district.

It was noted that there had been a number of events to which the Mayor and Councillors were invited. The Mayor encouraged as many councillors as possible to attend these events, as these were opportunities to connect directly with the community.

Councillors were encouraged to retain and use the attachment document, that had been circulated with this item, as a reference for the work the council was undertaking. This document would be updated on a quarterly basis for each Operations and Monitoring Committee meeting.

Councillor Kerr/Councillor Redstone

- A) That the Operations and Monitoring Committee receives the report titled Operations and Monitoring Report dated 10 November 2020.

CARRIED

## 6. FINANCIAL QUARTERLY REPORT FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2020

(Document 20/934)

The Financial Controller, Mr Aaron Wilson, spoke to his agenda report, gave a power point presentation (CG-16-4-00071) and responded to questions from the committee.

Councillor Nixon/Councillor Barber

- A) That the Operations and Monitoring Committee receives the report of the Financial Controller titled Financial Quarterly Report for the three months ended 30 September 2020 dated 10 November 2020.

CARRIED

## 7. HASTINGS COVID-19 RECOVERY PLAN UPDATE

(Document 20/940)

The Group Manager: Corporate, Mr Bruce Allan, spoke to his agenda report and responded to questions from the committee.

Councillor Watkins/Councillor Kerr

- A) That the Operations and Monitoring Committee receives the report of the Group Manager: Corporate titled Hastings Covid-19 Recovery Plan Update dated 10 November 2020.

CARRIED

## 8. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) UPDATE

(Document 20/842)

The Democracy and Governance Manager, Mrs Jackie Evans, spoke to her agenda report and responded to questions from the committee.

Councillor O'Keefe/Councillor Redstone

- A) That the Operations and Monitoring Committee receives the report titled Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Update dated 10 November 2020.
- B) That the LGOIMA requests received in September and October of 2020 as set out in Attachment 1 (IRB-2-01-20-2038) of the report, in A) above, be noted.

CARRIED

## 9. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

## 10. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

There were no extraordinary business items.

The meeting closed at 2.52pm

Confirmed:

Chairman:

Date: