
Thursday, 25 February 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Open Minutes

Te Rā Hui:
Meeting date: **Thursday, 25 February 2021**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 10.57am**

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Damon Harvey, Eileen Lawson, Simon Nixon (Deputy Chair), Wendy Schollum, Geraldine Travers and Kevin Watkins
Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Kei Konei: Acting Group Manager: Community Wellbeing & Services – Dennise Elers
Also present: Community Grants and Partnerships Advisor – Kev Carter
General Counsel - Scott Smith
Transportation Officer – Lynn Burden
Manager: Marketing & Communications – Naomi Fergusson
Democracy & Governance Advisor - Christine Hilton

HUI

Councillor Lawson/Councillor Watkins

That apologies for absence from Councillor Henare O'Keefe and Tania Eden, Heretaunga Takoto Noa Māori Standing Committee appointee be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

Declarations of conflicts of interest in relation to Agenda Item 4 “*Temporary Road Closures*” and Item 5 “*Multi-Year Strategic Community Partnership Fund*” are noted under those respective items in these minutes.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Nixon/Councillor Schollum

That the minutes of the Civic and Administration Subcommittee Meeting held Tuesday 2 February 2021 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES - HASTINGS STREET SOUTH (1) 5 - 6 MARCH, TOMOANA ROAD 4 - 7 MARCH, ELWOOD ROAD AND KENILWORTH ROAD 9 - 15 MARCH, SALISBURY ROAD - 21 MARCH, AND HASTINGS STREET SOUTH (2) - 25 - 26 MARCH 2021

(Document 21/85)

The Transportation Officer, Lynn Burden, spoke to her agenda report and explained to the meeting that two of the proposed temporary road closures included in the report were now being postponed due to Covid-19 related matters.

The two events being postponed were the Lighting of the Osmanthus Gardens and the 40th Guilin events at Toitoti. These applications would be addressed in agenda reports to later meetings, once the new event dates have been confirmed.

Councillor Geraldine Travers declared a potential conflict of interest in regard to the application by The Eastern Institute of Technology (EIT) (#5 below) and took no part in discussion or voting in regard to that application.

Councillor Nixon/Councillor Watkins

- A) That the Civic and Administration Subcommittee receive the report of the Transportation Officer titled Temporary Road Closures - Hastings Street South (1) 5 - 6 March, Tomoana Road 4 - 7 March, Elwood Road and Kenilworth Road 9 - 15 March, Salisbury Road - 21 March, and Hastings Street South (2) - 25 - 26 March 2021 dated 25 February 2021.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures (those numbered 3, 4, and 5 only) below as no submissions have been received in respect of these applications:
1. The Hastings District Council (HDC): Hastings Street South (1) between Eastbourne Street East and Heretaunga Street East. This proposed temporary road closure has been postponed until a later date.
 2. The Hastings District Council: Tomoana Road between York Road and Fitzroy Avenue. This proposed temporary road closure has been postponed until a later date.
 3. The Horse of the Year (HoY): Elwood Road between SH51 and Otene Road. Kenilworth Road between Caroline Road and the dead end of the road. The road closures will be between 5:00am, Tuesday, 9 March 2021 and 5:00am, Monday, 15 March 2021.
 4. The Hawke's Bay Car Club (HBCC): Salisbury Road between Rapid No 546 and Rapid No. 820. The road closure will be between 8:30am and 5:00pm, Sunday, 21 March 2021.

5. The Eastern Institute of Technology (EIT): Hastings Street South (2) between Eastbourne Street East and Heretaunga Street East:
Thursday, 25 March 4:30pm – 5:00pm
Friday, 26 March 1:00pm – 1:30pm

- C) That the Civic and Administration Subcommittee approve the above temporary road closures (those numbered 3, 4, and 5 only) subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 - ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
 - iii. The Traffic Management Plans must be complied with including any specific conditions.
 - iv. Copies of the relevant liability insurance policies are received.
 - v. That the cost of all advertising is met by the event organisers.
 - vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
 - vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 - viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
 - ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
 - x. These Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

5. MULTI-YEAR STRATEGIC COMMUNITY PARTNERSHIP FUND

(Document 21/21)

The Community Grants and Partnerships Advisor, Kev Carter, addressed the agenda report noting the amount of funds available to be allocated this funding round, which was for a three year period.

The Civic and Administration Subcommittee members addressed each of the applications in turn and discussed the funding considered appropriate, in terms of the eligibility to receive grants under this

scheme. Officers clarified some points in response to questions from Subcommittee members, regarding the process for one and three year grants.

Councillor Malcolm Dixon declared a potential conflict of interest in regard to the application by Heretaunga Arts Inc (#10) and took no part in discussion or voting in regard to that application.

Councillor Wendy Schollum declared a potential conflict of interest in regard to the application by Hastings Art & Culture Trust (#017) and took no part in discussion or voting in regard to that application.

Councillor Damon Harvey declared a potential conflict of interest in regard to the application by Sport Hawke's Bay (#018) and took no part in discussion or voting in regard to that application.

Councillor Nixon/Councillor Lawson

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Multi-year Strategic Community Partnership Fund dated 25 February 2021.
- B) That the Subcommittee reviews the applications to the Multi-year Strategic Community Partnership Fund; and
- C) That the Subcommittee allocates the budget allocation of \$559,244 to those applications on a three year term, as set out in the table below, with the additional budget coming from the single year community grant fund. Funding was allocated to those applicants whom the Subcommittee considered will best assist Council to achieve its desired Community Outcomes.

That the Subcommittee's decisions on the grant applications for three years are as follows:

App Number	Organisation Name	Project Title	Amount Allocated
001	Havelock North Community Centre Trust	(Formerly Havelock North Function Centre) Providing ongoing service to the community	\$30,000.00
002	Te Aranga Marae	Flaxmere Boxing Academy	\$10,000.00
003	Hastings Citizens Advice Bureau Incorporated	Citizens Advice Bureau Hastings	\$50,000.00
004	Surf Lifesaving NZ	Regional Life Guard Service – Hawke's Bay (Hastings)	\$72,000.00
005	Hastings Foodbank Trust	Hastings Foodbank Trust	\$20,000.00
006	Peoples Advocacy Society	Contribution towards running costs of Hastings office	\$7,000.00
007	Nourished for Nil Limited	Nourishing the Hawke's Bay Community	\$20,00.00
008	Budget First Inc.	Building Financial Capability in Hastings Community	\$15,000.00
009	XX unsubmitted application		
011	Age Concern Havelock North	Community Christmas Day lunch	\$10,000.00
012	Heretaunga Women's Centre	Heretaunga Women's Centre - Organisational running costs	\$20,000.00
013	Hawke's Bay Digital Archives Trust	Operations of the Knowledge Bank	\$30,000.00
014	XX unsubmitted application		
015	Sustaining Hawke's Bay Trust (Environment Centre)	Sustainability Projects – operations of the Environment Centre	\$25,000.00

016	Happenings and Activations Society of Hastings Incorporated	Fringe in the 'Stings	\$15,000.00
017	Hastings Art & Culture Trust	2021 Edible Fashion Awards & Associated Schools / Youth Outreach Programmes	\$16,000.00
018	Sport Hawke's Bay	Activating the Hastings Community	\$85,000.00
019	Re-Source	Multi Year Operational Costs	\$20,000.00
020	Pakistan and Friends Hawke's Bay Association not eligible for multi-year grants and the Assn had not been successful in single year funding rounds.	Pakistan and Friends Hawke's Bay Association Incorporated	
Multi-year Strategic Community Partnership Fund - Total Allocated			\$445,000.00

- D) That the Subcommittee allocates funding of \$178,000 to Arts Inc Heretaunga (Incorporated) for a period of one year, with funding for Years 2 and 3 being subject to the organisation providing an updated long term plan, from 2021 onward, taking into account the Council's upcoming internal arts review, for consideration by the Subcommittee. As part of the consideration of the updated Arts Inc Heretaunga (Incorporated) long term plan, the Subcommittee will decide whether or not to change the funding allocated in Years 2 and 3.

That the Subcommittee's decision on the grant application for one year is as follows:

App Number	Organisation Name	Project Title	Amount Requested PA to be considered for Years 2 and 3	Amount Allocated
010	Arts Inc. Heretaunga (Incorporated)	Hastings Community Arts Centre Programme, Exhibitions, Performances, Activities and Advice	\$214,055.00	\$178,000.00

CARRIED

6. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

7. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 10.57am

Confirmed:

Chairman:

Date: