



# *Hastings District Council*

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## **OPEN MINUTES**

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## **COUNCIL**

Meeting Date: **Thursday, 24 May 2018**

**Minutes of a Meeting of the Council held on  
24 May 2018 at 1.00pm**

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## **HASTINGS DISTRICT COUNCIL**

### **MINUTES OF A MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 24 MAY 2018 AT 1.00PM**

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**PRESENT:** Mayor Hazlehurst (Chair)  
Councillors Barber, Dixon, Harvey, Heaps, Kerr, Lawson,  
Lyons, Nixon, Poulain, Redstone, Schollum, Travers and  
Watkins.

**IN ATTENDANCE:** Chief Executive (Mr R McLeod)  
Group Manager: Asset Management (Mr C Thew)  
Group Manager: Planning and Regulatory Services (Mr J  
O'Shaughnessy)  
Group Manager: Economic Growth and Organisation  
Improvement (Mr C Cameron)  
Group Manager: Human Resources (Mrs B Bayliss)  
Chief Financial Officer (Mr B Allan)  
Group Manager: Community Facilities & Programmes  
(Mrs A Banks)  
Parks and Property Services Manager (Mr C Hosford)  
Environmental Consents Manager (Mr M Arnold)  
Health and Safety Manager (Ms J Kuzman)  
Strategic Projects Manager (Mr R Oosterkamp)  
Procurement Manager (Ms S O'Toole)  
Director of Major Capital Projects Delivery (Mr G Hansen)  
Committee Secretary (Mrs C Hunt)

**AS REQUIRED:** Hena Dugh  
Members of the Hastings City Business Association were  
present in the gallery  
HR Consultant, Mr M Cowan

#### **1. PRAYER**

The opening prayer was given by Pastor Nigel Woodley, Flaxmere Fellowship.

#### **15. ADDITIONAL BUSINESS ITEMS**

##### **15A PRESENTATION: HENA DUGH** (Document 18/457)

Councillor Travers introduced Hena Dugh, Deputy Head Girl at Hastings Girls' High School to the meeting who had won the National Race Unity Speech competition at the award finals in Auckland on 13 May 2018. Hena then delivered her winning speech to the Council.

Mayor Hazlehurst congratulated Hena, noting that she had been the recipient of \$250.00 from the Mayoral Fund to assist her in attend the London International Youth Science Forum on 25 July to 8 August 2018. After that trip Council looked

forward to Hena reporting back on the Forum.

## **RECOMMENDATION**

- A) That the report of the Democratic Support Manager titled “Presentation: Hena Dugh” and dated 22 February 2018 be received.**

## **2. APOLOGIES**

Leave of absence had previously been granted to Councillor O’Keefe.

## **3. SEAL REGISTER**

Mayor Hazlehurst/Councillor Nixon

**That the seal register lie on the table.**

**CARRIED**

## **4. CONFLICTS OF INTEREST**

Councillors Dixon and Harvey declared conflict of interests in Item 14 - Framework for Business Improvement Districts.

## **5. CONFIRMATION OF MINUTES**

Mayor Hazlehurst/Councillor Watkins

**That the minutes of the Council Meeting held Friday 4 May and reconvened on Monday, 7 May 2018 be confirmed as a true and correct record and be adopted.**

**CARRIED**

## **6. KAIWAKA ROAD HALL RESERVE - COUNCIL RESOLUTION TO SEEK MINISTER OF CONSERVATION APPROVAL TO GRANTING A PROPOSED EASEMENT OVER THE RESERVE**

(Document 18/337)

Councillor Kerr/Councillor Lyons

- A) That the report of the Parks and Property Services Manager titled “Kaiwaka Road Hall Reserve - Council resolution to seek Minister of Conservation approval to granting a proposed easement over the reserve” dated 24/05/2018 be received.**
- B) That Council consents to the granting of an access easement over the Kaiwaka Hall Reserve, subject to the approval of the Minister of Conservation.**
- C) That the Chief Executive be delegated authority to grant the access easement over the reserve to enable a subdivision, once Minister of Conservation approval is obtained.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services to meet recreational, arts and cultural needs in a way that is most cost-effective for households and business by:

- Supporting the creation of an easement over reserve land, Council will enable a subdivision that gifts additional land to enhance the recreational opportunities at the Kaiwaka Road Hall Reserve, for the local community to benefit from.

**CARRIED**

*With the agreement of the meeting Item 8A was addressed.*

**8A. SUMMARY OF RECOMMENDATIONS OF THE HDC : MĀORI JOINT COMMITTEE MEETING HELD ON 23 MAY 2018**

The recommendation relating to appointments of Māori Joint Committee representatives was addressed under this item, prior to the adoption of the Committee Structure Delegations (Item 7).

The remaining recommendations from the HDC : Māori Joint Committee were addressed later in the matter.

Councillor Barber/Councillor Redstone

**A) That the report of the Pou Ahurea Matua - Principal Advisor: Relationships, Responsiveness and Heritage titled “Summary of Recommendations of the HDC : Māori Joint Committee Meeting held on 23 May 2018” be received.**

**B) The following recommendations of the HDC - Māori Joint Committee meeting held 23 May 2018 be ratified:**

**“5. APPOINTMENT OF REPRESENTATIVES TO THE HASTINGS DISTRICT PLAN REVIEW COMMITTEE AND TE TIRA TOITŪ TE WHENUA - HASTINGS DISTRICT PLAN OUTSTANDING NATURAL LANDSCAPES SUBCOMMITTEE**

**A) That the report of the Democratic Support Manager titled “Appointment of Representatives to the Hastings District Plan Review Committee and Te Tira Toitū te Whenua - Hastings District Plan Outstanding Natural Landscapes Subcommittee” dated 23/05/2018 be received.**

**B) That Council be recommended to appoint Tracee Te Huia to the District Plan Review Working Party.**

**C) That the HDC : Māori Joint Committee recommended to Council that Te Rangihau Gilbert, Ngaio Tiuka, Evelyn Ratima and Shayne Walker be appointed to the Te Tira Toitū te Whenua (Hastings District Plan Cultural Values Subcommittee).**

**D) That the HDC : Māori Joint Committee recommend to Council that the Terms of Reference for Te Tira Toitū te Whenua (Hastings District Plan Cultural Values Subcommittee) be amended (CG-14-14-00054) to broaden**

the focus away from landscapes toward the integration of cultural values.

**CARRIED**

**7. DELEGATIONS TO COMMITTEES AND RURAL COMMUNITY BOARD**  
(Document 18/422)

Councillor Barber/Councillor Redstone

- A) That the report of the Democratic Support Manager titled “Delegations to Committees and Rural Community Board” dated 24/05/2018 be received.**
- B) That the Portfolio Leads, Committee Structure and Principles contained in the circulated Schedule 1 (CG-08-9-18-282) are adopted and,**
- C) That the Powers, Duties and Functions set out in Schedule 1, as amended by the adoption of the recommendations of the HDC: Māori Joint Committee and the addition of the marketing responsibility to the Community Development Committee, Hastings District Council Committees and Rural Community Board Delegations Register from 1 June 2018 to October 2019 are delegated to the Committees and Subcommittees identified in the Schedule.**
- D) That a reconciliation of the Delegations Register and Portfolio responsibilities be carried out and that any additional amendments required be reported to the Council meeting of 5 June 2018.**

With the reasons for this decision being that the objective of the decision will contribute to fulfilling of the Council obligations in the Local Government Act 2002 in a way that is most cost-effective for households and business by:

- i) Ensuring the Council has in place appropriate delegations to enable timely decisions decision making.**

**CARRIED**

**8A. SUMMARY OF RECOMMENDATIONS OF THE HDC : MĀORI JOINT COMMITTEE MEETING HELD ON 23 MAY 2018 (Contd..)**

Mayor Hazlehurst/Councillor Travers

- B) The following recommendations of the HDC - Māori Joint Committee meeting held 23 May 2018 be ratified:**

**4. LIBRARIES UPDATE**

- A) That the report of the Manager, Emergency Readiness & Response and Libraries titled “Libraries update” dated**

**23/05/2018 be received.**

- B) That the Committee recommends to Council that funding for conducting a community survey on library service development is approved for the 2019/2020 financial year.**
- C) That the Manager, Emergency Readiness & Response and Libraries submit a request to the Consortium for ethnicity data to be recorded in patron records.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for high quality local public services in a way that will ensure cost-effective and relevant library services for households and businesses by providing:**

- i) Community infrastructure for recreational, arts and cultural opportunity;**
- ii) Services to meet recreational, arts and cultural needs.**

#### **7. TE AWA O TE ATUA RESERVE**

- A) That the report of the Pou Ahurea Advisor: Responsiveness, Relationships & Heritage titled “Te Awa o Te Atua Reserve” dated 23/05/2018 be received.**
- B) That the HDC : Māori Joint Committee continues to support the development of the Te Awa o Te Atua Reserve project.**
- C) That the HDC : Māori Joint Committee supports the mana whenua kaitiakitanga of Ms Bronwyn Te Muri Whaanga to further develop and coordinate the work project.**

**With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities in a way to ensure that the Collection is preserved as a taonga of great value to the community.**

#### **10. MĀORI JOINT COMMITTEE PARTICIPATION AT COUNCIL**

- A) That the report of the Principal Advisor: Relationships, Responsiveness and Heritage titled “Māori Joint Committee Participation at Council” dated 23/05/2018 be received.**
- B) That HDC : Māori Joint Committee recommend to Council that investigation be undertaken for Māori representation to be considered in the new Committee Structure and this will be reported back to the HDC : Maori Joint Committee.**

**CARRIED**

**9. 2018 MEETING CALENDAR FOR COUNCIL AND COMMITTEES**  
(Document 18/62)

Councillor Dixon/Councillor Schollum

- A) That the report of the Democratic Support Manager titled “2018 Meeting Calendar for Council and Committees” dated 24/05/2018 be received.**
- B) That the Meeting Schedule from 1 June to December 2018 Calendar (CG-14-1-00793) as amended be adopted**

**CARRIED**

**10. NOTICE OF APPOINTMENT OF INDEPENDENT COMMISSIONERS FOR RESOURCE CONSENT HEARINGS**  
(Document 18/435)

Councillor Watkins/Councillor Redstone

- A) That the report of the Environmental Consents Manager titled “Notice of Notice of Appointment of Independent Commissioners for Resource Consent Hearings” dated 24/05/2018 be received.**

**CARRIED**

**11. HEALTH AND SAFETY QUARTERLY REPORT**  
(Document 18/106)

Councillor Nixon/Councillor Heaps

- A) That the report of the Health and Safety Manager titled “Health and Safety Quarterly Report” dated 24/05/2018 be received.**

**CARRIED**

**12. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) MONTHLY UPDATE**  
(Document 18/437)

Councillor Nixon/Councillor Dixon

- A) That the report of the Democratic Support Manager titled “Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Monthly Update” dated 24/05/2018 be received.**
- B) That the LGOIMA requests received in April 2018 as set out in Attachment 1 (IRB-2-01-18-1272) of the report in (A) above be noted.**

**CARRIED**



**13. CHIEF EXECUTIVE RECRUITMENT AGENCY - TENDER PROCESS**

(Document 18/459)

Councillor Nixon/Councillor Watkins

- A) That the report of the Group Manager: Human Resources titled “Chief Executive Recruitment Agency - Tender Process” dated 24/05/2018 be received.**

**CARRIED**

*With the agreement of the meeting Item 14 was taken out of order.*

*Councillors Dixon and Harvey having previously declared conflict of interests withdrew from the meeting table.*

**14. FRAMEWORK FOR BUSINESS IMPROVEMENT DISTRICTS**

(Document 18/426)

A short adjournment ensued to allow time for wording for an amendment to the recommendations to be prepared.

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*The meeting adjourned at 2.00pm  
and reconvened at 2.05pm*

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With the agreement of the meeting Part G of the recommendation was PUT and voted on separately.

Councillor Lyons/Councillor Travers

- A) That the report of the Chief Financial Officer titled “Framework for Business Improvement Districts” dated 24/05/2018 be received.**
- B) That the targeted rate for the marketing and revitalization of the Hastings Central Marketing Area, including the addition of a reporting framework be retained.**
- C) That a Hastings District Council - Business Improvement Districts Policy, Management and Reporting Framework be developed and referred back to Council for consideration prior to consultation.**
- D) That consultation be undertaken with stakeholders in the Hastings central business targeted rating area to confirm support, or otherwise, to transition to a Business Improvement Districts Model.**
- E) Pending D), That Council work in partnership with Hastings City Business Association Board to establish a Business Improvement Districts Transition Team to manage the shift to the new model.**
- F) That the BID Transition Team will complete a review of the Business Improvement District model after 12 months.**

**CARRIED**

Councillor Schollum/Councillor Nixon

- G) That existing funding levels of the Hastings City Business Association be maintained at current levels through to 31 January 2019 in order to ensure effective marketing and promotion of the Hastings Town Centre and that a report on progress with the BID implementation be reported back to Council by 30 September 2018.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for (local public services in a way that is most cost-effective for households and business by:

- **Achieving the outcomes for a vibrant and productive Hastings City Centre.**

**CARRIED**

*Councillors Dixon and Harvey having previously declared conflict of interests withdrew from the meeting table.*

## **15. ADDITIONAL BUSINESS ITEMS**

### **15B PETITION - SEEKING EXEMPTION TO THE CHLORINATION OF THE WATER SUPPLY IN HAUMOANA AND TE AWANGA** (Document 18/394)

Councillor Heaps/Councillor Watkins

- A) That the report of the Democratic Support Manager titled “Petition – Seeking Exemption to the Chlorination of the Water Supply in Haumoana and Te Awanga” dated 24 May 2018 be received.**
- B) That the tabled Petition – Seeking Exemption to the Chlorination of the Water Supply in Haumoana and Te Awanga be received.**
- C) That officers prepare a report to a future Council meeting on “Petition – Seeking Exemption to the Chlorination of the Water Supply in Haumoana and Te Awanga.”**
- D) That the lead petitioner Sue Franklin be invited to speak to the petition, at the future meeting referred to in “C” above.**

**CARRIED**

## **8. COUNCIL APPOINTMENTS TO COMMITTEES, SUBCOMMITTEES, JOINT COMMITTEES AND EXTERNAL ORGANISATIONS** (Document 18/97)

Councillor Redstone/Councillor Heaps

- A) That the report of the Democratic Support Manager titled “Council appointments to Committees, Subcommittees, Joint Committees and**

**External Organisations” dated 24/05/2018 be received.**

**B) The changes to appointments to Committees, Subcommittees and outside organisations, as outlined in the schedule (CG-08-9-18-280) including the following amendments to appointments be adopted.**

- That Councillor Barber also be appointed to the Community Grants Committee
- That Councillor Dixon also be appointed to the Te Mata Park Trust Board
- That Councillor Heaps and Councillor Barber be appointed to the Te Mata Park Trust Appointments Committee
- That Councillor Redstone now become the Member and Councillor Kerr become the Alternate on the Regional Transport Committee

**With the reasons for this decision being that the it will enable the Council to give effect to the purposes of local government and to its responsibilities and obligations under the Local Government Act 2002 and any other legislation in the most effective and efficient manner.**

**CARRIED**

## **16. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

## **17. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 19 AND 20**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

**THAT the public now be excluded from the following parts of the meeting, namely;**

- 18. Award of Tender - Chief Executive Recruitment Agency**
- 19. CON2018007 Urban and Plains Pavement and Corridor Management Contract**
- 20. Presbyterian Support East Coast offer to renew lease for office space in Heretaunga House**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</b>
<b>18. Award of Tender - Chief Executive Recruitment Agency</b>	<p><b>Section 7 (2) (i)</b> - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To enable Council to undertake negotiations.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<b>19. CON2018007 Urban and Plains Pavement and Corridor Management Contract</b>	<p><b>Section 7 (2) (i)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To enable Council to undertake negotiations.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<b>20. Presbyterian Support East Coast offer to renew lease for office space in Heretaunga House</b>	<p><b>Section 7 (2) (i)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>The paper contains details regarding negotiations to lease Council owned office space.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

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The meeting closed at 2.50pm

Confirmed:

Chairman:

Date: