



Hastings District Council

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OPEN A G E N D A

WORKS AND SERVICES COMMITTEE MEETING

Meeting Date: **Tuesday, 28 August 2018**

Time: **1.00pm**

Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Committee Members	Chair: Councillor Watkins Mayor Hazlehurst Councillors Barber, Dixon, Harvey, Heaps (Deputy Chair), Kerr, Lawson, Lyons, Nixon, O'Keefe, Poulain, Redstone, Schollum and Travers (<i>Quorum = 8</i>)
Officer Responsible	Group Manager: Asset Management – Craig Thew
Committee Secretary	Christine Hilton (Ext 5633)

Works and Services Committee

Fields of Activity

The development of operational policy and the oversight of operations in the area of infrastructure works, tenders, procurement, including (but not limited to) the following activities:

- Three-Waters Infrastructure (Water, Wastewater, Stormwater)
- Property ownership, management, renewals, upgrades and developments
- CBD upgrades physical works
- Roading and transport operations (including Capital infrastructure development for bridges, roads and footpaths including cycleways)
- Solid waste operations (including refuse and recycling disposal and recycled materials)
- Water, wastewater and stormwater (including public drainage and watercourses)
- Infrastructure service provision
- Emergency Management
- Tenders
- Transport Strategy (including, public transport, cycling, cars, walking and other modes)
- Overview of the implementation of major projects including:-
 - Model Communities Project
 - Havelock North Streams
- And other projects as delegated by Council from time to time

Membership

Chairman appointed by the Council

Deputy Chairman appointed by the Council

The Mayor

All Councillors

Quorum – 8 members

DELEGATED POWERS

General Delegations

1. Authority to exercise all of Council powers, functions and authorities (except where delegation is prohibited by law or the matter is delegated to another committee) in relation to all matters detailed in the Fields of Activity.
2. Authority to re-allocate funding already approved by the Council as part of the Long Term Plan/Annual Plan process, for matters within the Fields of Activity provided that the re-allocation of funds does not increase the overall amount of money committed to the Fields of Activity in the Long Term Plan/Annual Plan.
3. Responsibility to develop policies, and provide financial oversight, for matters within the Fields of Activity to provide assurance that funds are managed efficiently, effectively and with due regard to risk.
4. Responsibility to monitor Long Term Plan/Annual Plan implementation within the Fields of Activity set out above.

Public Drainage and Watercourses

5. Authority to exercise the functions, duties and powers of the Council under Sections 446, 447, 451, 461, 467, and 468 of the Local Government Act 1974 (Sewerage and Storm Water Drainage).

6. Authority to exercise the functions, duties and powers of the Council under Part 29 (Land Drainage and Rivers Clearance) and Part 29A (Divestment of Land drainage schemes and water race schemes) of the Local Government Act 1974.
7. Authority to hear and determine submissions concerning the Council's requirements for owners of private land to do works associated with private drains (Section 459 Local Government Act 1974).
8. Authority to hear and determine objections to the construction, by Council, of a private drain (Section 460 Local Government Act 1974).
9. Authority to make declarations of private drains to be public drains (Section 462 Local Government Act 1974).
10. Authority to exercise the functions, duties and powers of the Council under Sections 195 and 196 of the Local Government Act 2002 (Discharge of sewage and trade wastes).

Water Supply

11. Authority to exercise the functions, duties and powers of the Council under Subpart 1 (assessments of water and sanitary services) and Subpart 2 (obligations and restrictions relating to provision of water services) of Part 7 of the Local Government Act 2002.

Waste Management

12. Authority to exercise the functions, duties and powers of the Council in relation to waste management, including power to adopt waste management and waste minimisation plans under the Waste Minimisation Act 2008.

Roading

13. Authority to exercise all of the Council's powers under the Local Government Act 1974 the Transport Act 1962, the Land Transport Act 1998 and the Land Transport Management Act 2003 in relation to roads.
14. Authority to approve policy guidelines for the initial naming of roads, and for the alteration of the name of any road, within the District.
15. Authority to recommend to the Council, after consultation with the Hastings District Rural Community Board (where appropriate), that the name of a road or part of a road be changed.
16. Authority to exercise the functions, duties and powers of construction, maintenance and control of roads delegated to the Council under Sections 62 and 63 of the Government Roding Powers Act 1989.
17. Power to resolve that land held as a road reserve be dedicated as road (Section 111 Reserves Act 1977).

Bylaws

18. Authority to monitor any Council bylaws relating to matters within the Fields of Activity and to recommend any amendments or additions to those bylaws to the Planning and Regulatory Committee for review and consideration.

HASTINGS DISTRICT COUNCIL
WORKS AND SERVICES COMMITTEE MEETING
TUESDAY, 28 AUGUST 2018

VENUE: Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 1.00pm

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Works and Services Committee Meeting held Tuesday 12 June 2018.
(Previously circulated)

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REPORT TO: WORKS AND SERVICES COMMITTEE

MEETING DATE: TUESDAY 28 AUGUST 2018

**FROM: PARKS ASSET PLANNER
JENNIFER LEAF**

**SUBJECT: ADOPTION OF DRAFT RAUREKA PARKS MANAGEMENT
PLAN FOR CONSULTATION PURPOSES**

1.0 SUMMARY

- 1.1 The purpose of this report is to request the Committee to adopt the Draft Raureka Parks Management Plan for public consultation purposes.
- 1.2 This requirement comes from the obligation of the Hastings District Council, as an administering body under the Reserves Act 1977, to prepare Reserve Management Plans for the reserves under its management.
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure in a way that is most cost-effective for households and businesses. Good quality means infrastructure that is efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4 The objective of this decision relevant to the purpose of Local Government is the delivery of good quality local infrastructure that creates places and spaces for recreation and arts and culture for the benefit of the whole community.
- 1.5 This report concludes by recommending that the Draft Raureka Parks Management Plan be adopted for public consultation.

2.0 BACKGROUND

- 2.1 As an administering body under the Reserves Act 1977, the Hastings District Council is required to prepare Reserve Management Plans for the reserves under its management. The Plans identify issues, objectives and policies for the use, development, management and protection of the reserves within the District. Further, they seek to balance the protection of the natural resources on them, against the recreational needs of the community.
- 2.2 The Reserves Act requires a set process to be followed in the preparation of a Reserve Management Plan. Council has adopted the following process based on these requirements.
 - Notification of intention to prepare Reserve Management Plan
 - Receive comments from public for inclusion in Draft Plan
 - Prepare Draft Plan
 - Workshop with Council to consider Draft Plan

- Council adopts Draft Plan for consultation purposes
- Public notification of Draft Plan (60 day submission process)
- Hearing of submissions and make any required amendments
- Obtain Minister of Conservation approval
- Adopt Final Reserve Management Plan
- Monitor and review Plan as required.

2.3 The workshop for the Raureka Parks Management Plan was held on 7 August 2018, with all feedback now incorporated into the Plan for consultation purposes.

2.4 The Works and Services Committee has authority to exercise all Council's powers in matters affecting reserves including the adoption of Draft Reserve Management Plans for consultation.

3.0 CURRENT SITUATION

3.1 The Raureka Parks Management Plan covers the following three parks: (1) Whenua Takoha Reserve; (2) Ebbett Park; and (3) St. Leonards Park. A description of each of these parks is provided below.

Whenua Takoha Reserve

3.2 Whenua Takoha Reserve is one of Hastings' newest parks and was built on a site previously owned by Housing New Zealand. It is held in fee simple title, administered and managed by Council, but not held subject to the Reserves Act.

3.3 This small 1600m² site is located in Cobham Street and surrounded by residential properties. There is a small playground on the park.

Ebbett Park

3.4 Ebbett Park is a 3.4ha community park, located north of the Hawkes Bay Racecourse. It is held in fee simple title, administered and managed by Council, but not held subject to the Reserves Act.

3.5 The park is almost entirely bordered by residential housing with four road frontages: the main entrance on Gordon Road, a service entrance on Southland Road, and two access points on Oliphant Road. The park has a small playground and is a favourite local dog walking space. Girl Guiding have a building in the central section and the old tennis courts at the northwest end is utilised by Raureka Community Trust with tennis activity supported by members of the former Westend Tennis Club.

St Leonards Park

3.6 St Leonards Park is a 4.9ha sport and recreation park, situated on the edge of the commercial area of Stortford Lodge. It is held in fee simple title, administered and managed by Council, but not held subject to the Reserves Act.

- 3.7 The sportsfields and small playground neighbour the Hastings Saleyards and is bordered by Southampton Street and Francis Hicks Street. Two buildings at the northwest entrance off of Francis Hicks Street are home to the Western Rangers Football Club and the Hawke's Bay Woodturners Guild.
- 3.8 Various research into the use and facilities within these three parks has been carried out as part of the preparation of this Draft Plan, including a Safety Audit and Crime Prevention through Environmental Design (CPTED) Assessment
- 3.3 Public notice was given on 21 April 2018 under Section 41 of the Reserves Act 1977 of Council's intention to prepare the Raureka Parks Management Plan, along with an invitation to send written comments, attend an Open Day at the Parks on 26 May 2018 or complete an online Community User survey. A letter was also sent to over 3000 residents within a 500m radius of the parks, inviting their input. Notification was also given on the Council website and Facebook page. The closing date for written submissions was 22 June 2018.
- 3.4 The survey process generated a total of 96 responses, which can be summarised as follows:

Whenua Takoha Reserve

- 3.5 A total of 20 surveys were completed relating to Whenua Takoha Reserve. This park is well loved and looked after by the local community. The users are happy with the park, but the submissions identified a lack of picnic tables and seating, lack of youth orientated activities, lack of shade and a desire for a formal BBQ and shelter area.

Ebbett Park

- 3.6 A total of 30 surveys were completed relating to Ebbett Park. These submissions identified the need for more picnic tables and seating but also concerns regarding their personal security. CPTED confirmed the poor passive surveillance in the park. The other areas of focus were the quality of the playground, its popularity for off-lead dog walking, and the use of the West End Tennis and Girl Guiding Hut.

St Leonards Park

- 3.7 A total of 32 surveys were completed relating to St Leonards Park. These submissions identified the poor condition and play value of the playground, lack of public toilet and seating areas, lack of youth facilities and poor accessibility.

4.0 OPTIONS

4.1 There are two options available:

- Option 1 Adopt the Draft Raureka Parks Management Plan for public consultation purposes (with any amendments identified);
- Option 2 Do not adopt the Draft Raureka Parks Management Plan for public consultation purposes at this time.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 The adoption of the Reserve Management Plans for consultation purposes will not trigger any of Council's significance thresholds.
- 5.2 Consultation with interested and affected parties, user groups and the general public has been wide.
- 5.3 While these reserves are not currently held subject to the provisions of the Reserves Act, the preparation of these plans have followed this legislative process.
- 5.4 Once this Draft Plan is adopted by this Committee for consultation purposes, a further formal consultation process will activate which will enable the community to make further written submissions, which will be heard by the Reserve Management Plan Sub-Committee.
- 5.5 Once submissions are heard and their financial implications ascertained, Council will respond to the submissions and consider its ability to fund any additional requests.
- 5.6 As identified in Section 3.0, consultation has been thorough and wide, with 96 individual survey responses received, and feedback from a separate community open day held.
- 5.7 A Workshop was held on 7 August with Councillors to discuss the submissions that have been received, and the main issues and options, and concept plans that were proposed to be included in the Draft Plan.

6.0 ASSESSMENT OF OPTIONS (Including Financial Implications)

- 6.1 Reserve Management Plans contain policies which will regulate how a reserve is managed. They identify key actions required in the management and development of reserves. As such they are fundamental planning tools to ensure that any work carried out on public reserves is undertaken in a planned and coordinated manner to achieve the best environmental and economic outcome.
- 6.2 Without Reserve Management Plans, any work undertaken on them will continue to be carried out in an *ad hoc* manner, without taking into account the key objectives of the public or budget and environmental considerations.

6.3 The Draft Raureka Parks Management Plan included in **Attachment 1** has taken into account all the identified issues from research and consultation and feedback from the Council workshop.

6.4 The main features of the Concept Plans for each of the parks are:

Whenua Takoha Reserve

6.5 The proposed vision for Whenua Takoha Reserve is: *'Whenua Takoha Reserve is the local park for getting together, community buildings, play and informal sport'*.

6.6 The Plan proposes to:

- Increase seating and tables
- Provide BBQ and Shelter
- Provide drinking fountain
- Provide a half basketball court and youth seating area

Ebbett Park

6.7 The proposed vision for Ebbett Park is: *'Ebbett Park remains true to the desires of the benefactors while meeting the needs of current and future users for a safe, attractive parkland that balances active with passive leisure use'*.

6.8 The Plan proposes to:

- Extend dog off-lead hours
- Relocate renewed playground and add fence
- Construct new carpark and public toilet in the park adjacent to the Girl Guide Hut
- Increase seating and picnic tables
- Increase central corridor lighting
- Address use of buildings and lease agreements
- Work with local community on gateway/artwork
- Consider the future of the western end of Ebbett Park

St Leonards Park

6.9 The proposed vision for St Leonards Park is: *'St Leonards Park is an active and safe urban park where the community can come together to enjoy sport and a range of physical activity'*.

6.10 The Plan proposes to:

- Upgrade playground to Key Urban Playground
- Capture farm theme of Saleyards and interpretative history boards
- Construct new carpark and public toilet in the park off Southampton Street
- Increase seating and picnic tables

- Provide concrete pathway to link Francis Hicks and Southampton Street.
- 6.11 There is currently \$955,000 funding included in the Long Term Plan over the first 8 years. The proposed Concept Plans include the following actions and associated capital costs, with the financial implications identified in Table 1 below.

Table 1: Proposed Budget & Financial Implications

Action	Cost	TOTAL COST	AVAILABLE FUNDS	DEFICIT
RMP Preparation	10,000.00			
Whenua Takoha Reserve				
BBQ	20,000.00			
Shelter	10,000.00			
Water Fountain	5,000.00			
Additional Furniture	11,000.00			
Half-Court Basketball	30,000.00			
Trees	1,000.00			
Total	77,000.00			
Ebbett Park				
Road and Carpark	122,875.00			
Concrete and footpaths	50,600.00			
Improved Lighting	3,750.00			
Renew Playground	110,000.00			
Furniture	19,500.00			
Public Toilet	160,000.00			
Water Fountain	5,000.00			
Dog bag dispenser	1,000.00			
Historical interpretive signage	1,500.00			
Enhance landscape plantings	10,500.00			
Petanque Court	4,000.00			
Total	488,725.00			
St Leonards Park				
Road and Carpark	155,725.00			
Concrete and footpaths	82,525.00			
Furniture	17,250.00			
Tree and Planting	14,000.00			
Upgrade Playground	318,000.00			
Historical interpretive signage	1,500.00			
Public Toilet	160,000.00			
Water Fountain	5,000.00			
Perimeter Fitness Trail	53,000.00			
Lighting	15,000.00			
Road and Carpark	155,725.00			
Concrete and footpaths	82,525.00			
Total	822,000.00			

Action	Cost	TOTAL COST	AVAILABLE FUNDS	DEFICIT
TOTAL COST		1,397,725.00		
Playground Renewal			115,000.00	
Playground Upgrade			50,000.00	
Long Term Plan			955,000.00	
TOTAL FUNDS			1,120,000.00	
TOTAL DEFICIT				277,725.00

6.12 This identifies a deficit of \$420,500.00.

7.0 PREFERRED OPTION/S AND REASONS

7.1 The preferred option is that the Draft Raureka Parks Management Plan be adopted for public consultation.

7.2 If this option is supported, the following process will be implemented by Officers:

- (a) Public notification of the Draft Raureka Parks Management Plan available for inspection and comment (60 days from date of notice) in HB Today and on My Voice My Choice
- (b) Personally advise all individuals and organisations who have been involved in the initial planning stages that the Draft Plan is available for inspection and comment
- (c) Copy of Draft Plan sent to Minister of Conservation
- (d) Draft Plans and submission forms made available in the Hastings Libraries and on the Council website

7.3 If Officers notify the availability of the Draft Plan on 1 September 2018, the deadline for submissions will be end of October 2018, with hearings scheduled for mid-November 2018. It is then the intention for Council to be presented with a final plan for adoption at its 13 December 2018 Council meeting.

As discussed earlier in the report, there are currently adequate funds identified in the Long Term Plan for the identified works on the proposed Concept and Action Plans. The public consultation process will identify the public opinion on the proposed actions, and provide Council with the ability to amend the plan accordingly during the hearing process if required.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Parks Asset Planner titled "Adoption of Draft Raureka Parks Management Plan for Consultation Purposes" dated 28/08/2018 be received.
- B) That the Draft Raureka Parks Management Plan (Attachment 2) be adopted for consultation purposes and that officers be instructed to commence the consultation process as required by the Reserves

Act 1977.

With the reasons for this decision being that the objective of the decision will contribute to good quality local infrastructure in a way that is most cost-effective for households and business by:

- i) The preparation of Reserve Management Plans to identify Council's intention with regard to the provision, development and protection of the Raureka Parks for the community and future generations to enjoy.**

Attachments:

- | | | | |
|---|---------------------------------------|---------------|--------------|
| 1 | Draft Raureka Reserve Management Plan | PRJ18-32-0019 | Separate Doc |
|---|---------------------------------------|---------------|--------------|

REPORT TO: WORKS AND SERVICES COMMITTEE

MEETING DATE: TUESDAY 28 AUGUST 2018

FROM: PARKS PLANNING AND DEVELOPMENT MANAGER
RACHEL STUART

SUBJECT: REQUEST TO APPLY TO FUNDING ORGANISATIONS TO
CONTRIBUTE TOWARDS ADDITIONAL PLAYGROUND
EQUIPMENT AT FLAXMERE PARK

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain Council endorsement of applications that Officers wish to submit to Trust House Foundation; Eastern and Central Community Trust; and First Light Community Foundation for financial contributions towards the development of the upgraded children's playground at Flaxmere Park. Specific Council resolution is required by the terms of the formal application process.
- 1.2 This proposal arises from a decision of Council in June 2018 to approve a reallocation of \$315,000 towards an upgraded playground at Flaxmere Park.
- 1.3 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.4 The objective of this decision relevant to the purpose of Local Government is the provision of high quality recreation facilities for the community.
- 1.5 This report concludes by recommending that the Council receives the information and resolves to agree to three applications being lodged to: Trust House Foundation; Eastern & Central Community Trust; and First Light Community Foundation for up to \$30,000 each as a contribution towards the development of the upgraded Flaxmere Park playground.

2.0 BACKGROUND

- 2.1 The funding for the upgrade of the Flaxmere Park playground as adopted by Council on 28 June 2018 with a reallocation made of \$315,000 towards this. The design of the upgraded playground has been finalised, following consultation with the community.

3.0 CURRENT SITUATION

- 3.1 The playground design includes (within budget) the addition of 5 new pieces of playground equipment as requested by the community. In order to future proof the design it also allows for the inclusion of a large slide unit, which could be added at a later date. The cost of a slide will cost \$60,000.

- 3.2 This application requires a Council resolution to certify the amount being requested. The purpose of this report is therefore to obtain such certification.

4.0 OPTIONS

- 4.1 Council can agree to make application for the funding specified, not agree to any of the funding applications being made, or request additional information.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 The proposals in this report do not exceed any of the thresholds of Council's Policy on Significance.

6.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 6.1 The allocated budget of \$315,000 for the upgraded playground will add an additional 8 pieces of playground equipment. In order to meet the high expectation when compared to the Village Green playground, Officers are recommending the use of green turf as the safety surface, and enhanced garden areas.
- 6.2 There is room within the playground area for an additional play component, of a 2.8m high slide. There is not sufficient funds in the \$315,000 Council budget to add this additional piece.
- 6.3 Council may resolve to not allow Officers to make this application, and rather assess the success of the basic design before considering adding value to it. This is not recommended, as it would be desirable, if possible to provide the best facility possible, to the community, at the time of construction.
- 6.4 Officers are not aware of any other applications from Council to this Trust this financial year.

7.0 PREFERRED OPTIONS AND REASONS

- 7.1 It is recommended that Council resolves to make an application to the Trust House Foundation; Eastern & Central Community Trust; and First Light Community Foundation for up to \$30,000 each as a contribution towards the development of the upgraded Flaxmere Park playground.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Parks Planning and Development Manager titled "Request to apply to funding organisations to contribute towards additional playground equipment at Flaxmere Park" dated 28/08/2018 be received.
- B) That a request be made to the Trust House Foundation for funding for the amount of up to \$30,000 for contribution to playground equipment for the Flaxmere Park Playground.
- C) That a request be made to the First Light Community Foundation for funding for the amount of up to \$30,000 for contribution to

playground equipment for the Flaxmere Park Playground.

- D) That a request be made to the Eastern and Central Community Trust for funding for the amount of up to \$30,000 for contribution to playground equipment for the Flaxmere Park Playground.**

With the reasons for this decision being that the objective of the decision will contribute to meeting the current and future needs of communities for local public services in a way that is most cost-effective for households and business by:

- i) The provision of high amenity multi-use recreation asset that meets the needs of the community.**

Attachments:

There are no attachments for this report.

REPORT TO: WORKS AND SERVICES COMMITTEE

MEETING DATE: TUESDAY 28 AUGUST 2018

FROM: GROUP MANAGER: ASSET MANAGEMENT
CRAIG THEW

SUBJECT: ASSET MANAGEMENT GROUP PROJECT AND
ACTIVITIES UPDATE

1.0 SUMMARY

- 1.1 The purpose of this report is to update the Committee on progress with projects managed by the Asset Management Group and other activities, as well as strategies the Group has been working on during the 2017/2018 financial year. Financial details are reported as part of the separate quarterly financial report to the Finance and Monitoring Committee ultimately in the Annual Report.
- 1.2 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.3 This report concludes by recommending that the report of the Group Manager, Asset Management be received.

2.0 UPDATE ON KEY PROJECTS

- 2.1 A Schedule of Contracts let is attached as **Attachment 1** and **Attachment 2**.
- 2.2 The Asset Management Projects Status Report is attached as **Attachment 3**.
- 2.3 A more detailed record of Major Projects that are being delivered across Council is included in a separate report that forms part of this Committee's agenda

3.0 WASTE AND DATA

Objective 1 – A Community That Wastes Less:

- 3.1 The Joint Waste Futures Project Steering Committee has heard and considered the submissions made on the draft Joint Waste Management and Minimisation Plan and is recommending the adoption of the updated plan to both Hastings District Council and Napier City Council. The full plan will be presented to Council for adoption at the meeting on 30 August 2018. A total of 6165 submissions were received during the consultation period.

Health and Safety

- 3.2 No serious harm incidents were reported. A few minor incidents have occurred at the Henderson Road Transfer Station, staff have provided basic first aid as required. One person sought medical attention following the incident. No follow up action is required although signage at the site is being reviewed. In light of recent falls into the pit (recorded in the previous report) a meeting between council H&S officers and members of the waste team was held on 25 July to review the overall performance of the safety ramp since its installation.

Quality/Compliance Measures and Improvements

- 3.3 Officers aim to meet all consent conditions associated with HDC waste disposal sites. HBRC have completed audits of Omarunui as well as the closed landfills at Blackbridge and Roys Hill.

Operating Performance

- 3.4 **Omarunui Landfill:** Revenue (excluding levy and ETS) at the landfill as at 30th June 2018 was \$1,639,616 more than expected (against budget) due to final revenue for forest harvest that was unbudgeted in 2017/18 (\$474,451) as well as higher than budgeted tonnes over the weigh bridge.
- 3.5 In financial terms the overall net surplus from operations of \$3,266,186 is \$1,644,483 favourable to budget.
- 3.6 **Henderson Road Refuse Transfer Station:** revenue is \$78,164 above budget. Operational savings at Henderson Road are \$117,540 ahead of budget. Therefore the overall surplus is currently \$195,704 year to date.

Value for Money

- 3.7 Recent benchmarking work was completed during the review of landfill charges for the Omarunui Landfill for the 2018/19 year. The information shows that the landfill remains cost competitive to these publically available rates:

Omarunui (2018/19 rate)	\$110.40
Taupo	\$120.00
Marlborough	\$115.50
Wellington	\$121.80
Silverstream	\$120.00
New Plymouth	\$122.10
Central Hawke's Bay	\$147.00
Rotorua	\$153.00
Wairoa	\$185.00

(Prices include the Waste Levy, ETS and GST are correct as at November 2017)

Regional and National Issues

- 3.8 The New Zealand recycling market is currently facing difficult times, created by China's policy decision to stop importing plastic and paper/cardboard for recycling as they have sufficient supply within the Chinese market to meet their demands. Local Hawke's Bay contractors are currently experiencing difficulties in selling plastics collected for recycling. Officers are in discussions with these businesses to explore all possible options. The Hawke's Bay is fortunate to have a local paper/cardboard recycling company that has capacity to continue taking our material for recycling.
- 3.9 The Havelock North recycling facility at Martin Place is frequently subject to material being left on site (illegal dumping, rubbish and material not deposited into the bins). This has required additional clean ups and servicing with increased costs. Signs were installed in June which had limited impact. A live CCTV camera is to be installed to deter further activity on this site. This camera will be monitored by the CCTV operator 24/7 and letters will be issued to any persons leaving material on the site inappropriately.

Waste Minimisation

- 3.10 The key focus for the waste minimisation team this quarter has been on the draft joint Waste Management and Minimisation Plan consultation and hearings.

Waste Levy Funds

- 3.11 All data returns have been submitted to the Ministry for the Environment and payments received to date, totalling \$300,777.95, for this financial year

4.0 WATER – WASTEWATER SERVICES

Objective 1 – Healthy Drinking Water and Sanitary Services

- 4.1 Water supplies across the district are operating effectively with operational and monitoring improvements ongoing. Chlorination has been in place across all supplies since March 2018 with all supplies with the exception of Te Awanga maintaining the minimum 0.2mg/L FAC residual across the network.
- 4.2 Small Community Water Supplies - Work is progressing well with the small community water supplies project. A decision has been made to aggregate all small supplies, being Esk/ Whirinaki, Clive, Whakatu, Haumoana/ Te Awanga, Waimarama and Waipatiki, into one project for delivery. This provides opportunities to maximise buying privileges and economies of scale in purchasing treatment equipment, while still dealing with issues and delivering works on a site by site basis. The work is programmed for delivery by the end of the 2019/2020 financial year, with a priority established for each site, with Haumoana/ Te Awanga the first site to be progressed. A common approach to design and modular components that will be common to all sites is proposed. Negotiations are well advanced with water treatment specialists Lutra to design, manage and deliver this project.
- 4.3 Hastings Urban Water Supplies - With the recent poor interest in the community involvement in this section of the major capital works delivery programme, work has progressed on defining possible sites and options, with

emphasis on the current Eastbourne and Frimley water supply sites being favoured. Work is currently being undertaken to confirm treatment options, reservoir storage volumes and site requirements, while a scope of works is being developed to more accurately determine the state of existing assets, particularly existing bores, and the role they will play in the final design process. It is proposed to reconsider a more focussed community engagement approach on a site by site basis as this project proceeds. A more detailed plan and programme is being finalised for this section of work.

- 4.4 This is due to Te Awanga's distance from the Haumoana source water and the effects of iron and manganese on chlorine levels. Although we do not meet the 0.2mg/L target there are sufficient chloramines (chlorine compounds) at levels that provide a disinfection residual to help protect the supply.
- 4.5 The operations team are continuing to actively manage and monitor the chlorine levels in both the Haumaona and Te Awanga water supply. Regular flushing of watermains is helping to reduce the build-up of iron and manganese precipitates that react with the chlorine and we continue to monitor taste and odour complaints and respond as necessary.
- 4.6 The investigation into backflow prevention has included reviewing our current knowledge and data on the testing, surveys and installation of devices within our reticulation networks. A detailed programme is being developed to identify priorities and risks and to ensure this high risk item is adequately resourced and funded.
- 4.7 Reservoir improvement projects are being programmed following the detailed inspections of each facility. The extent of works (predominantly cleaning) may require some reservoirs to be taken offline during lower demand periods or, as in the case of Waimarama where structural repairs are required, temporary provisions put in place while works are carried out.
- 4.8 Installation of over 100 dedicated sampling stations for water quality monitoring have been installed across all water supplies. These new sampling facilities have been designed to provide a high degree of protection and minimise the potential for external environmental factors to affect the quality of our water samples.
- 4.9 The annual survey information for the 2017 (1/07/16 to 30/06/17) year has been compiled and submitted to the MoH for DWSNZ compliance assessment. The survey includes results of water quality samples taken across all of our water supplies and includes evidence in regard to S.69 of the Health (Drinking Water) Amendment Act 2007 which covers source protection, catchment management, supply outages, investigation of complaints and the maintenance of records.
- 4.10 The Wilson Road WTP new bore and U.V treatment installation project is in the commissioning phase and is intended to be operational at the end of August. This plant upgrade is the second supply to have treatment installed (Brookvale being the first) and is part of the Drinking Water Strategy to ensure all supplies are compliant with the Drinking Water Standards.
- 4.11 The updated Water Safety Plans for Waimarama and Haumoana/Te Awanga have been approved by the Drinking Water Inspectorate. The updated plans

for Whakatu and Clive have been submitted and are currently being assessed.

- 4.12 Inspections of key infrastructure, as per the inspection program in Infrastructure Data, continue with monthly reporting.

Completed inspections	
June	243
July	287

- 4.13 The wastewater reticulation system continues to operate well with routine operations and maintenance activities being undertaken by City Care. There have been no major issues over the last quarter apart from minor blockages and the temporary loss of service in some low lying areas during the heavy rain event in June.
- 4.14 The wastewater treatment plant continues to operate within its consent conditions. The heavy rain event has highlighted some BTF operational issues at maximum flows. Investigations are underway to assess the BTF system to identify any mitigation options that may be necessary.
- 4.15 The following works are underway at the wastewater treatment plant:
- Improvements to the milliscreen dewatering equipment is progressing well with the installation of the new Nogerath dewatering unit.
 - The domestic screen replacement with a Centre-Flo band screen is underway.
 - The PLC control system upgrade is underway and progressing well.
- 4.16 The major Wastewater renewals works for 2018/19 include:
- WWTP manifold renewal - this project is at procurement stage
 - Park Road rising main – this project is at detailed design stage with Phase 1 scheduled for construction in 2018/19
 - Roading related renewals in Alexandra Rd/Hastings Street - this project is at investigation and design stage and scheduled for construction in 2018/19.
 - Trunk Sewer renewals - this project is at design stage with construction scheduled for the fourth quarter 2018/19
 - Minor pump station renewals and improvements

Objective 2 – Sustainable Use of Land and Water Resources

- 4.17 The district experienced a significant amount of rain on the 11th & 12th of June, with approximately 200mm of rain over the two days. Minor localised flooding occurred due mainly to blocked sumps and house connections, along with a small number of streets that were inundated. Further investigations are underway to look at options to reduce the effects of flooding.
- 4.18 Tonkin & Taylor are continuing to assess options for enhancement of Lowes Pit, in conjunction with assessments of high risk sites in the Lowes Pit catchment. This work will identify options to improve stormwater quality and improvements to the receiving environment.

- 4.19 All industrial properties that discharge stormwater into Lowes Pit are being assessed by an environmental scientist to identify any potential sources of pollutants that may enter the stormwater system discharging into Lowes Pit. This risk assessment will identify high risk sites and Council will work closely with these properties to improve their on-site stormwater management and reduce the risk of contaminant release.
- 4.20 The approach of identifying the source of pollutants from individual sites is also being developed to assess the Ruahapia Industrial catchment.
- 4.21 Routine monitoring and sampling at the East Clive WWTP is being undertaken as required by the wastewater consent.
- 4.22 Trade waste activities continue to be monitored and the annual Trade Waste User meeting was held in April.

Objective 3 – Infrastructure Supporting Economic Growth

- 4.23 The following construction projects are underway:
- Lyndhurst Stage 2 – construction of bulk water services has been completed to the end of Lyndhurst Rd. A variation to the existing Fulton Hogan contract has been issued allowing Fulton Hogan to continue the installation of water, wastewater and stormwater services through the residential development to Arbuckle Rd. Design is underway for the extension of services to Ikanui Road.
 - Railway Road Stormwater Improvements - the contract is substantially complete with only a small section of road surfacing and road marking yet to complete.
 - Omahu Industrial Water and Wastewater – the installation of bulk water and wastewater services are continuing along the length of the industrial zone.
- 4.24 Growth planning continues for the following new residential areas:
- Iona/Middle and Breadalbane Avenue – planning and design of services.
 - Brookvale Road – structure plan development and servicing assessments
 - Howard Street – design of internal roading and bulk water services.
- 4.25 Waipatu/Ruahapia community/hapu planning – options for servicing new developments and existing community.

Objective 4 – Resilience to Hazards and Shocks

- 4.26 Hazard and resilience planning is ongoing as part of capital works design considerations.
- 4.27 The 3Waters Team is working with the Roding Team on a regional infrastructure Lifelines project. A criticality assessment is underway where assets of regional and local significance will be mapped, tagged critical and fed into the wider lifelines project. The asset groups included are pipelines, pump stations and treatment facilities. This will assist emergency response management and prioritisation.

- 4.28 The Risk Management Section of the Asset Management Plan has recently been revised and updated to ensure that the AMPs incorporate the work that has come out of the water crisis and aligns with Council's overarching risk framework.
- 4.29 Emergency response/ Hazard Sheets have recently been developed and posted at key locations at the Wastewater treatment Plant.

Health and Safety

- 4.30 H&S assessments recently undertaken include:
- Chemical management assessment undertaken at WWTP and key water supply sites.
- 4.31 Monthly H&S meetings are held at the WWTP and toolbox meetings and specific task hazard assessments form part of daily activities at the plant.
- 4.32 There have been no major H&S incidents during the last quarter.
- 4.33 H&S assessments recently undertaken include:
- Noise level assessment
- 4.34 Hydrogen sulphide levels assessments in the reticulation (ongoing)

Risks

- 4.35 Development of the 3W Risk Management Framework is being progressed.
- 4.36 Risk and hazard plans are developed and implemented as part of all construction projects.

Quality/Compliance Measures and Improvements

- 4.37 Stormwater annual compliance reports were submitted to HBRC at the end of July 2018, covering the activities related to consent compliance.
- 4.38 A number of stormwater compliance reports have been received from HBRC and some technical non-compliances have been identified. These non-compliance items are related to outstanding maintenance at the detention dams in Havelock North and Te Awanga. Additional contractors have been engaged to complete the outstanding maintenance items.
- 4.39 Further technical non-compliances have been identified in the three recently issued Omahu Road stormwater consents. These relate to insufficient samples being collected in the previous twelve months. Extra resources are being identified to carry out the additional sampling requirements.
- 4.40 The wastewater treatment plant continues to operate within consent conditions and routine quarterly sampling has been undertaken.
- 4.41 The Annual compliance report is being prepared for submission to HBRC by 1 September 2018.
- 4.42 Results from drinking water samples taken for the period have all been within compliant levels:

Table 1. Drinking water compliance status for Sources/Water treatment Plants in the Hastings District (1 April 2018 - 31 June 2018)

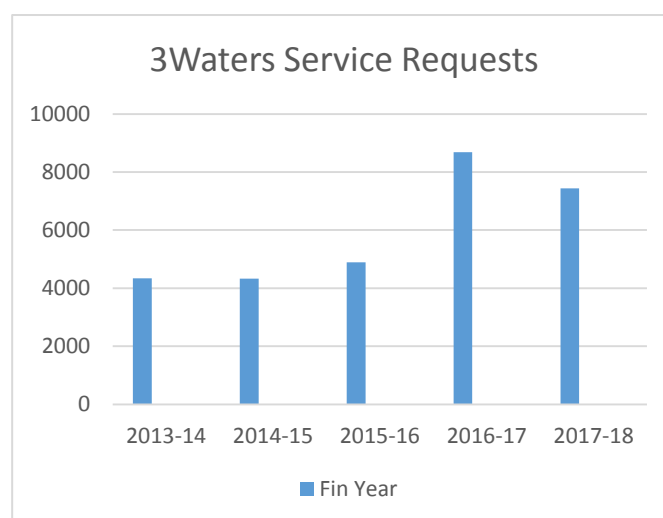
Sources and Water Treatment Plants	Popula tion	Samples/qtr (DWSNZ)	Samples taken	E.coli transg ressio ns	Comment
TP00116 - G00076_U_Frimley Bore 1_RoutineUn_F	>10000	91	170	0	Complies
TP00116 - G02199_U_Frimley Bore 2_RoutineUn_F					
TP01278 - G00782_U_Portsmouth Bore_RoutineUn_F	>10000	76 (daily when bore is running)	76	0	Complies
TP00115 - G02194_U_Eastbourne Bore 1_RoutineUn_F	>10000	91	184	0	Complies
TP00115 - G02195_U_Eastbourne Bore 2_RoutineUn_F					
TP00115 - G02196_U_Eastbourne Bore 3_RoutineUn_F					
TP00115 - G02197_U_Eastbourne Bore 4_RoutineUn_F					
TP00115 - G02198_U_Eastbourne Bore 5_RoutineUn_F					
TP00118 U_Brookvale WTP post treatment_RoutineChl_F	>10000	90 (daily when bore is running)	90	0	Complies
TP00117 - G00077_U_Wilson Road Bore_RoutineUn_F	>10000	41 (daily when bore is running)	41	0	Complies
TP00113 - G0007201_R_Haumoana Bore 2_RoutineUn_F	1900	26	181	0	Complies
TP00113 - G0007202_R_Haumoana Bore 3_RoutineUn_F					
TP01118 - G00663_R_Ferry Rd Bore_RoutineUn_F	198	3	14	0	Complies
TP01119 - G00664_R_Tuckers Lane Bore_RoutineUn_F	362	3	13	0	Complies
TP01315 - G00801_R_Whakatu Bore_RoutineUn_F	337	3	13	0	Complies
TP02990 - G01907_R_Parkhill Bore_RoutineUn_F	80	13	91	0	Complies
TP01913_R_Waipatu Bore Bennett Road_RoutineChl_F	30	13	15	0	Complies
TP01312_R_Waipatiki Beach Post Treatment_RoutineChl_F	12	13	16	0	Complies
TP01313_R_Post Treatment Omaha_RoutineChl_F	126	13	17	0	Complies
TP01914_R_Whirinaki Post treatment_RoutineChl_F	750	26	38	0	Complies
TP03025_R_Esk Post treatment_RoutineChl_F	50	13	28	0	Complies
TP00114_R_Waimarama Post Treatment_RoutineChl_F	2000	26	27	0	Complies

Table 2. Drinking water compliance status for Reticulation zones in the Hastings District (1 April 2018 - 31 June 2018)

Reticulation zones	Popula tion	Samples/qtr (DWSNZ)	Samples taken	E.coli transg ressio ns	Comment
HAS001BP	300	3	7	0	Complies
HAS001EA	16668	22	36	0	Complies
HAS001FL	12171	19	29	0	Complies
HAS001HN	15370	22	34	0	Complies
HAS001PA	200	3	6	0	Complies
HAS001WE	20055	25	44	0	Complies
HAU002	1900	13	23	0	Complies
CLI00AL	198	3	13	0	Complies
CLI001VA	362	3	13	0	Complies
WHA029	337	3	13	0	Complies
PAR005	80	3	14	0	Complies
WAI135	30	3	16	0	Complies
WAI087	12	3	11	0	Complies
OMA008	126	3	12	0	Complies
WHI007WH	750	13	24	0	Complies
WHI007ES	50	3	21	0	Complies
WAI007	2000	13	25	0	Complies

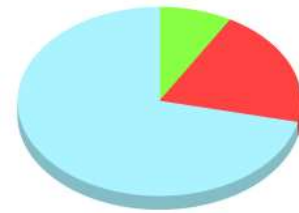
Operating Performance

- 4.43 For the 2017/18 year Council received 7,437 requests for services, a reduction of 1249 from 2016/17 at the height of the water crises. The number of service requests remains elevated from pre-2016 levels and this is consistent with the ongoing repairs and maintenance work across the water supply network.



4.44 The split between utilities is as follows:

Utility	100.0%
Stormwater	8.3%
Wastewater	20.4%
Drinking Water	71.3%



4.45 The top 5 complaints / requests for service are dominated by Drinking Water:

Count	Service Request type
1,149	WTLEK (leaking Water Toby)
988	WCLEK (Leaking connection - other)
621	WTLOC (Locate water toby)
537	WLEAK (Inspect water leak misc)
492	WTFLT (Faulty water toby)

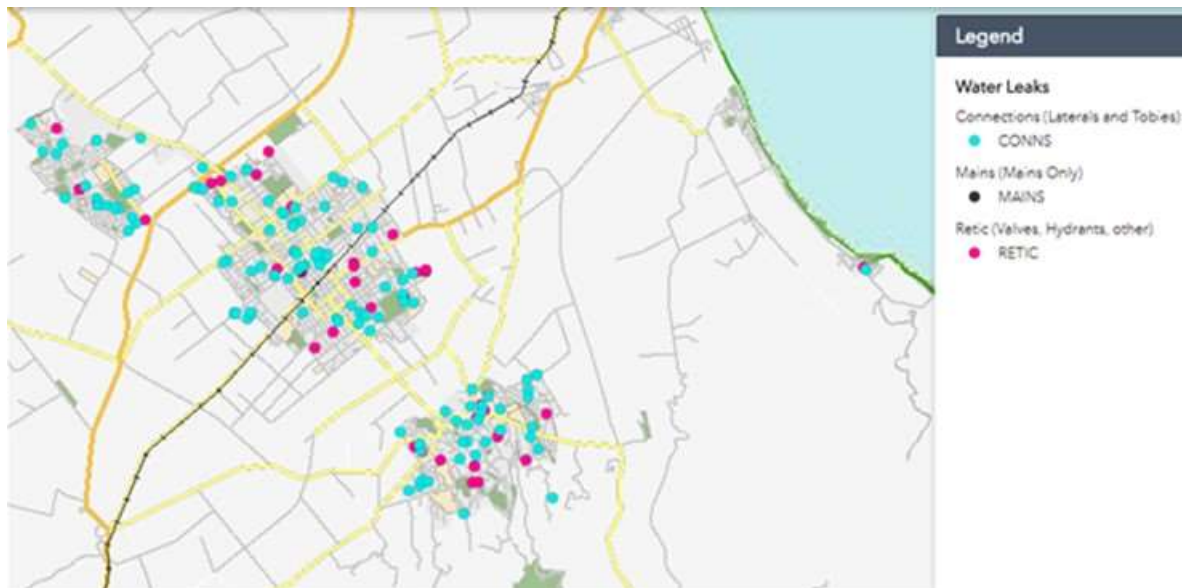
4.46 The top 5 complaints for stormwater were:

Count	Service Request type
123	RMISC (Storm miscellaneous)
112	RSBLK (Blocked sump)
63	RCNEW (Request for new stm connection)
61	RCINV (Investigate problem connection)
61	ROFLD (General Surface Flooding)

4.47 The top 5 complaints for Wastewater were:

Count	Service Request type
283	SCBLK (Blocked sewer connection)
206	SMISC (Sewer miscellaneous)
144	SPBLK (Blocked sewer pipe/main)
79	SCINS (Inspect sewer connection)
65	SCNEW (Request for new swr connection)

4.48 Council employs a range of webmaps to monitor emerging trends across a range of metrics. The example below being water leaks in the last 90 days:



Value for Money

- 4.49 Co-ordinated renewals planning across the 3 Waters, Transportation and Parks groups is in the final stages with works beginning on a multi-year co-ordinated advanced investigations and planning report.
- 4.50 Wastewater programme / projects planning for the LTP has focussed on optimising renewals programmes to ensure ratepayers obtain 'value for money' for their wastewater rates charges.
- 4.51 The trade waste charges have not been increased for several years. There are proposed increases as part of the LTP. It is likely that annual inflation adjustments will be made thereafter.
- 4.52 New water meter and targeted rate charges were applied from 1 July. These increases are driven by the increased operational costs in the water supply area and the significant new projects that are planned to deliver safe water to all of our communities.

Regional and National Issues

- 4.53 The TANK working group is finalising the proposed rule changes for adoption into the HBRC Regional Plan. One of the main objectives of this process is to improve the quality stormwater runoff and enhancement of the natural receiving environment.
- 4.54 The plan change will also incorporate HDC's Source Protection Zones for the Hastings and Flaxmere bore supplies. The SPZ's are a crucial tool in identifying the land and activities that could impact on drinking water quality and includes objectives and rules that have been promulgated through the Joint Working Group and Regional Drinking Water Joint Working Committee.
- 4.55 Council officers are also involved in working groups that are providing advice to the MoH on drinking water matters as part of the Drinking Water Standards review.

4.56 The Government 3Waters Review is underway.

5.0 TRANSPORTATION

5.1 Refer **Attachment 4**

6.0 PARKS

Objective 1 – Safe Multi-Functional Urban Centres

6.1 One of the parks planning team primary focus is in co-leading the interim review of the CBD Urban design Strategy. The review is being carried out by respected urban designer Kobus Menz of the Urbanism+ consultancy. Workshops and consultation were held on 13th – 14th August. This review is particularly timely given the sizeable forward works programme included in the LTP for projects in the Hastings CBD.

6.2 The delivery of projects included in the Hastings CBD Vibrancy plan and CBD works programme have been put on temporary hold until the Strategy review is complete. This will ensure planned actions are synchronised and integrated as a total package and avoid any potential wasteful expenditure.

Objective 2 – Places and Spaces for Fun and Recreation

6.3 Construction work has now commenced on the upgrading of the playgrounds at Hugh Little and Sunderland Drive Parks. These playground upgrades are programmed for completion by late September 2018.

6.4 The Kirkpatrick Park playground upgrade is now complete and features a new BBQ, its associated shelter, a basketball court and picnic tables.

6.5 The upgraded changing rooms at Bill Mathewson Park is now complete. Progress was regrettably slower than hoped due to construction complications, and we are grateful for the Tamatea Rugby Club's patience. The new public toilet is also complete and together, a notable improvement to facilities on the park has been achieved.

6.6 As a result of the earlier community engagement with the Flaxmere community on park improvements, procurement of some of the selected play pieces is underway with the intention of having some enhancements in place before Christmas.

6.7 Following public consultation and a Council workshop, the Draft Cornwall and Raureka Parks Reserve Management Plans are taking shape and will be returned to Council for approval to go out to final public submission, prior to adoption.

6.8 Officers have also putting the final touches on a master plan for Essex Crescent Reserve in Whakatu. This plan will seek to integrate a variety of projects including, playground renewal, a drinking fountain, a bus shelter, landscaping and a future toilet facility. Officers have met with David Trubridge to seek to advance designs for the proposed bus shelter. Engineering detailing has been commissioned in order to price the artistic bus shelter.

6.9 Planting and revegetation work continues at a number of parks and open spaces aimed at making the District a more attractive place to live, work and

visit. These include the planting of approximately 15,000 shrubs in projects at Waipatiki Reserves, Waimarama Reserves, the Whakatu arterial road peanut roundabout, Tainui Reserve, urban garden beds and Duart House Reserve.

- 6.10 Winter tree planting is also in full swing with approximately 220 trees being planting in parks and streets.

Objective 3 – Places and Spaces for Arts, Culture and Learning

- 6.11 Work on the refurbishment of the Hastings CBD's Nikau Vessel artwork is progressing well, although the reinstatement of the piece is being delayed to ensure any future new road layout design considerations are not impacted by returning the artwork to its original position.
- 6.12 Officers are currently working the Havelock North Business Association on identifying locations around the Village centre for potential new artworks. The HNBA is keen to run fundraising to roll out more public art in the Village.

Objective 4 – Appealing Visitor Destination

- 6.13 Graffiti offending has reduced by approximately 50% compared to the same time period last year and has added to the downtrend in graffiti incidents over the last 3 years.



- 6.14 The incidents of graffiti decreased by approximately 32% over the last quarter compared to the same time last year. The overall trend for the last 3 years continues to show a reduction across the District.

Objective 5 – Fostering Recreational Participation

- 6.15 A significant number of Council supported events have occurred across the parks open spaces. The table below highlight the more significant ones (June 18 to August 18):

Date	Event	Park
June 2018	Matariki Festival	Flaxmere Park
June 2018	HB Rippa Rugby Tournament	Ron Giorgi Park
July 2018	Haunted Nightmare Container Attraction	Windsor Park
July 2018	Eb Sparrow Concert	Haumoana Hall
July-Aug 2018	Weber Bros Circus	Havelock North Village Green
August 2018	East Coast Secondary School Road Race	Frimley Park

- 6.16 Officers are currently working with codes on the upcoming summer sports programme due to start in October on multiple sport grounds. These include Softball, Cricket, Touch and Summer Football.
- 6.17 Councillors are likely to be aware of the damage to the Havelock North Village Green, caused by the recent Webers Bros Circus. Work on rehabilitation of the turf was delayed due to wet weather and commenced on August 20th. While the full cost of repair is passed on to the circus owners, officers are reviewing the type of activities that are seeking to use our grass reserves and looking to apply some performance criteria in order to avoid similar park space damage in the future.
- 6.18 Not only is the park damaged but it is also temporarily no longer usable to the community, as it takes time to repair the damage. Officers have met with the organisers of the next three events to appraise them of the situation and work through scenarios to ensure their events are a success. One event has been relocated to a new venue and regular communications continue with the Speigeltent and Holly Hospice event organisers to advise them of progress. Officers also met with St Columba's Church representatives over their concerns of carpark. Their very real concerns of over use of the carpark by the circus are noted and taken on board.
- 6.19 It is quite apparent that during the winter months the risk to turf damage is higher than the drier months and this is exacerbated when heavy equipment and trucks are required. Our desire to be enabling comes with risks to our parks, especially in the wetter months. Officers will report back to Council on recommended user guidelines to help avoid similar adverse impacts in the future.

Objective 6 – Buildings and Spaces That Enhance District Identity

- 6.20 With the reserve planning work currently underway, arborist reports have been sought in relation to the significant tree stock in Cornwall and the Raureka Parks. Many of these trees are significant and are key features in making these parks special places for the Hastings community. As caretakers of these resources it is important that we manage the tree assets so that future generations can also enjoy them. By assessing their health now we can proactively care for the trees and provide for future succession.

Health and Safety

- 6.21 Playground assessments – All Council playgrounds are inspected weekly for defects and repairs.

- 6.22 Project and event safety observations and plans have begun tracking upwards with new project commitments associated with the beginning of the new financial year.

Risks

- 6.23 The key risks to parks in the winter months revolve around that of inclement wet weather. Apart from the damage at the Havelock North Village Green, there have been no weekend sport cancellations. Special attention continues to be shown to watercourses and culverts in high profile areas to ensure public safety and assets are protected.

6.24 Regional and National Issues

- 6.25 Council has successfully applied to the Regional Freedom Camping fund and received a grant of \$190,000 to assist in the upgrade of the Haumoana Domain camping area near the river mouth. The funding will see additional hard seal access and carparking installed to service campervans and day visitors. The plans are being rapidly developed as work needs to be completed by December 2018. This grant has the potential to add real value to the planned upgrades of the Domain to deliver an enhanced greenspace. Council funds in the current year for a replacement toilet block in the Domain will also help in enhancing this seaside destination.
- 6.26 Matariki Tu Rakau – Remembrance Tree Planting. A new Government initiative has been set up that offers funding for tree planting programme to recognise the men and women served New Zealand, particularly in the armed forces. Initial ideas include Te Mata Park, the Hastings and Havelock North cemeteries, Tainui Reserve and Maraekakaho monument area. Officers will be following up on applications over the coming months.

7.0 QUALITY MANAGEMENT SYSTEM

OBJECTIVE – TO PROVIDE OPPORTUNITIES FOR IMPROVEMENT TO OUR QUALITY MANAGEMENT SYSTEM

- 7.1 During the period 1 April to 30 June 2018, 5 Continuous improvement opportunities were identified and recorded in the Asset management Quality system.
- 7.2 Work on creating a new NZS3910 Contract Management Manual has been undertaken with the new manual set to be released in a workshop with the team in August along with a new suite of templates to help stream line our internal contract management processes.

8.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Group Manager: Asset Management titled “Asset Management Group Project and Activities Update” dated 28/08/2018 be received.

Attachments:

1	Schedule of Contracts Let	CG-14-5-00063
2	Summary of Contracts Let	CG-14-5-00064
3	Status Report	CG-14-5-00065
4	Transportation Update	CG-14-5-00062



2017/18 [Q4] Contract Schedule

(1) Other costs can include site investigations, design and consultancy fees, supply of materials and supporting activities delivered via existing maintenance contracts and by others

Index #	Month	Contract #	Contract Name	Contract Estimate	Tenders	Range of Tenders	Selected Tenderer	Accepted Tender Value	Other Costs [see note 1]	Total	Funds Allocated	Variance
1	Apr	CON2018021	Bill Mathewson Park Construction of New Toilets	\$157,000	4	\$163,953 to \$193,871	Jacobs Building and Construction	\$163,953	\$15,000	\$178,953	\$180,000	\$1,047
2	Apr	CON2018031	Hugh Little Playground Upgrade	\$68,000	1	Negotiated	Playground People Ltd	\$67,428	\$0	\$67,428	\$70,000	\$2,572
3	Apr	CON2018032	Sunderland Drive Reserve Playground Upgrade	\$56,000	1	Negotiated	Playground People Ltd	\$55,919	\$0	\$55,919	\$70,000	\$14,081
4	Apr	CON2018005	Professional Engineering Services - Short Duration Automatic Traffic Count Surveys 2018-2021	\$185,000	3	\$142,640 to \$368,245	P E Scarrott	\$142,640	\$0	\$142,640	\$145,000	\$2,360
5	Apr	CON2018037	Supply of Aerial Photography of Council Playgrounds	\$6,000	1	Negotiated	Tim Whittaker Photography	\$6,000	\$0	\$6,000	\$6,000	\$0
6	Apr	CON2018011	Urban Minor Safety Programme 2017-18	\$737,618	1	\$779,256 to \$779,256	Russell Roads Ltd	\$743,548	\$158,775	\$902,323	\$906,000	\$3,677
7	Apr	CON2018028	Hastings CBD Mall areas and Cornwall Park Playground Survey	\$35,000	2	\$34,440 to \$59,740	Zorn Surveying Ltd	\$34,440	\$1,250,000	\$1,284,440	\$1,380,000	\$95,560
8	#####	CON2017111	Splash Planet Master Plan Expression of Interest	\$0	0	\$0 to \$0	0	\$0	\$0	\$0	\$0	\$0
9	May	CON2018002	Professional Engineering Services - Asset Information Systems Management 2018-2021	\$1,286,736	3	\$856,750 to \$1,043,498	Beca Ltd	\$856,750	\$0	\$856,750	\$965,000	\$108,250
10	May	CON2018042	Waimarama Playground Hurricane Climber	\$18,000	1	Negotiated	Park Supplies	\$15,545	\$0	\$15,545	\$18,000	\$2,455
11	May	CON2017093	Installation of LED Luminaires 2017/18	\$1,400,000	1	\$1,564,894 to \$1,564,894	Nathan Pope Electrical Ltd	\$1,457,292	\$2,221,607	\$3,678,899	\$3,468,565	-\$210,334
12	May	CON2018007	Urban and Plains Pavement and Corridor Management Contract	\$27,409,500	1	\$26,927,340 to \$26,927,340	Downer NZ Ltd	\$26,927,340	\$0	\$26,927,340	\$30,614,016	\$3,686,677
13	May	CON2018024	Hastings District Network Maintenance and Renewals - Street Lighting and Traffic Signals 2018-22	\$2,650,000	1	\$2,631,002 to \$2,631,002	Nathan Pope Electrical Ltd	\$2,631,002	\$0	\$2,631,002	\$1,884,000	-\$747,002
14	May	CON2018025	Hastings District Network Pavement Marking 2018-22	\$1,649,578	2	\$1,491,826 to \$1,268,306	Roadrunner Markers Limited	\$1,268,306	\$0	\$1,268,306	\$1,634,000	\$365,694
15	Jun	CON2018039	NZ Rail Corridor Fence Replacement between Eastbourne Street and Southampton Street	\$59,000	5	\$58,496 to \$137,491	Future Fencing Ltd	\$58,496	\$0	\$58,496	\$58,496	\$0
16	Jun	CON2018048	Refurbishment of the Nikau Vessel	\$25,000	1	Negotiated	Ross MacKay Design	\$22,094	\$0	\$22,094	\$25,000	\$2,906
17	Jun	CON2018045	Keirunga Gardens Tree Management Plan	\$10,000	1	\$7,500 to \$7,500	Chris Ryan Limited	\$7,500	\$0	\$7,500	\$10,000	\$2,500
18	Jun	CON2018041	Maratetara Falls Carpark - New Public Toilet	\$70,000	2	\$66,728 to \$68,070	Latteys Civil & Precase Hastings	\$66,728	\$3,000	\$69,728	\$70,000	\$272
19	Jun	CON2018060	Railway Corridor Supply of Shrubs	\$12,000	3	\$11,907 to \$11,907	Leafland, Midland Horticulture, Kauri Park Nurseries	\$11,907	\$0	\$11,907	\$12,000	\$93

[1] Other costs include site investigations, design and consultation fees, supply of materials and supporting activities delivered via existing maintenance contracts and by others

QUARTERLY CONTRACT REPORT

2017/18
Q4 AL YEAR:
QUARTER:

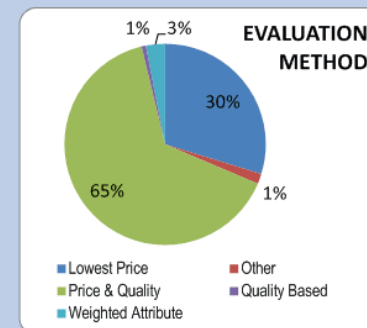
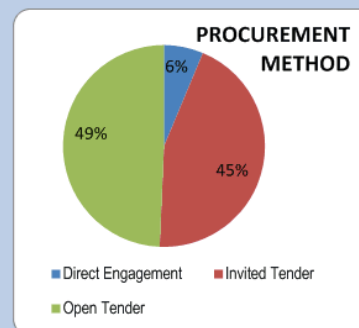
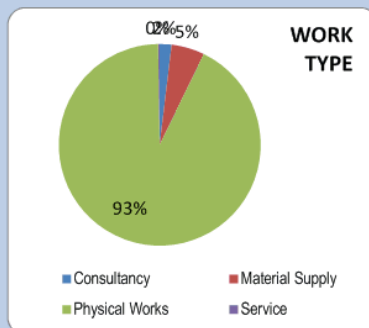
Summary & Trends (1)

Current Quarter (2017/18: Q4)

Number of Contracts awarded this Quarter (#): 19 [to 17 different suppliers]

Value of Contracts awarded this Quarter (\$): \$34,536,887

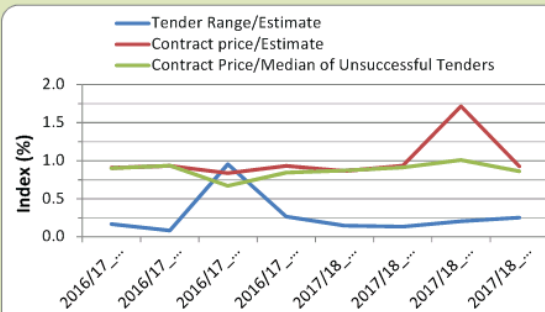
Category Groups by Value of Contracts Awarded during Period:



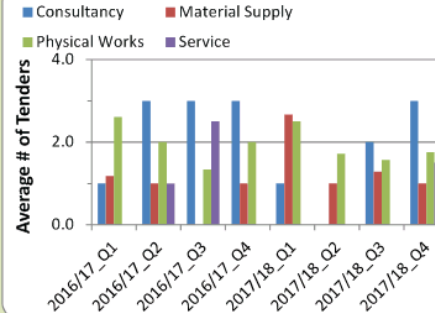
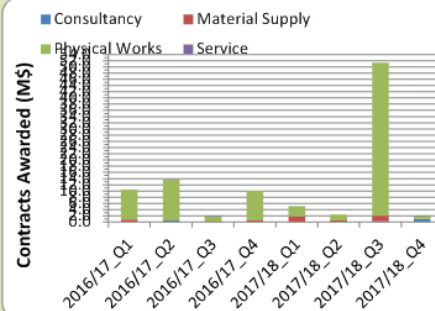
Summary & Trends (2)

2-Year Trend (2016/17 to 2017/18)

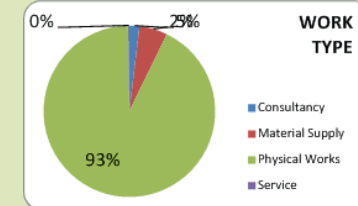
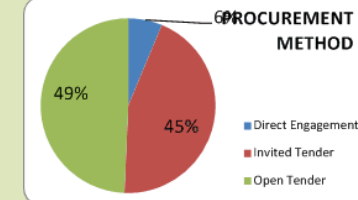
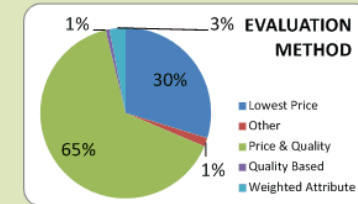
MARKET RANGE INDICATORS:



2016/17 to 2017/18 Supplier Variability Index = 70%
(# of suppliers / # of contracts)



PROCUREMENT TYPE ANALYSIS: [by Value of Contracts Awarded]



2017/18 HDC/Stantec Alliance Infrastructure Capital Programme



INVESTIGATION AND DESIGN PROJECTS

KEY	1	OK	Project progressing to targets with no obstacles
	2	Caution	Project under close monitoring
	3	Critical	Project has current high risk aspects
	0	Complete	Project is completed
		Hold	Project placed on hold



Appendix A

Updated: 03 July 2018

Project Phases: ● Reports → ● Investigation → ● Design → ● Completed

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Roading	Growth Project	Sarath Kuruwita	DB	Arbuckle Road Extension and Lighting	Design	50%	43343	1	1	1	1	OK		Preliminary design and stormwater modelling update nearing completion.	
Wastewater	WW Renewals	David James	MS	2015/2016 SEWER RENEWALS - Renewals Planning	Investigation	Ongoing	Draft Programme 24/08/2018 Workshop 27/08/2018	1	1	1	1	OK		PCN approved.	
Roading	Safety Improvements	Jag Pannu	JD	Accident Investigation - Ocean Beach/Waimarama Intersection	Report	100%	TBC	0	0	0	0	Complete			
Wastewater	WW Renewals	David James	APH	Aintree Slip Investigation	Investigation	100%		0	0	0	0	Complete			
Roading	AWPT Sealed	Marius Van Niekerk	DB	Albert Street - Karamu Road to Miller Street	Design	99%		0	0	0	0	Complete		Works unlikely to proceed for several years.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Alexandra Street - Warren Street to Willowpark Road, Riverslea Road to Sylvan Road including 3 Waters	Design	35%	Preliminary design by mid July 2018 Detailed Design 14/09/2018	1	1	1	1	OK		Detail design work underway. Will require input from 3 waters investigation.	
General		Craig Thew	JD	Alliance Manager	Management	Ongoing	Ongoing	1	1	1	1	OK			
Stormwater		Matt Kneebone	MS	Annual Reports - Stormwater Compliance (inc network consent and separate areas of interest)	Report	60%	30/07/2018	1	1	1	1	OK			
Roading	Expert Advice	Anu Ileperuma	JD	Bridge Consents (602 and 604)	Report	100%	20/10/2017	0	0	0	0	Complete	AI		For AM consideration.
Water	WS New Works	Matt Kersel	JD	Bridge Pa Booster Pump Station (includes Paki Paki Pump Station being scoped)	Design	35%	7/09/2018	1	1	1	1	OK		Concept design report has been issued for Bridge Pa Booster Pump Station. OoS for further works for Paki Paki Pump Station being developed.	
Wastewater	WW New Works	David James	RS	Brookvale Road Development Wastewater	Investigation		TBC FY18/19	1	1	1	1	Hold	DJ	Revisit FY 2018/19. Awaiting Project Definition Sheet.	Driven by developer needs, no action required at this stage 13/02/2018. RS with DJ.
Roading	iWay	Eynon Phillips	DB	Caroline Road cycleway - Mitre 10 to Heathcote Ave	Investigation	5%	TBC FY18/19	1	1	1	1	Hold		Revisit FY 2018/19. Identified as low priority (HDC 16/02/2018). Awaiting Project Definition Sheet.	
Wastewater	WW Renewals	David James	MS	CBD Sewers - Slip lined Mains Renewal	Design	60%	43308	1	1	1	1	OK		Investigations complete, preparing report to close project. Faults appear to be remedied by maintenance contractor. Work to continue in July.	
Wastewater	WW Renewals	David James	AB	CCTV	Investigation	100%	Ongoing	0	0	0	0	Complete			
Wastewater		David James	MS	CCTV Investigation Contract	Report	10%	Draft procurement plan 08/06/2018 Contract Documents TBC Tender Evaluation TBC	1	1	1	1	OK		Feedback received from HDC on procurement plan. Amendments to be made to finalise.	
Wastewater		David James	RH	Clive WWTP CCTV and Profiling	Investigation	70%	7/09/2018 TBC	1	1	1	1	OK		Site work complete, awaiting full report from Hydrotech.	

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Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Stormwater	SW New Works	Matt Kneebone	MS	CMP OPERATIONS - PSG, Technical Workshops, CMP Task Assistance and Storm Event Monitoring	Report	Ongoing	Ongoing	1	1	1	1	OK		HBRC approved Consent Change. Scope for next phase approved.	
Roading		Sarath Kuruwita	DB	Cooper Street - Footpath Report	Investigation	100%		0	0	0	0	Complete			
Wastewater	WW Renewals	David James	NC	Critical Rising Main Access Installation - (Trunk Sewer CCTV)	Investigation	100%		0	0	0	0	Complete		Deliverables received.	
Roading	CBD Development	Sarath Kuruwita	DB	Eastbourne Street and Railway Road	Design			0	0	0	0	Complete		Parks and Property are driving this project (HDC 16/02/2018). No Project Definition Sheet received.	
Water		Matt Kersel	MS	Eastbourne WTP	Investigation		TBC	1	1	1	1	OK		Work being carried out by Jeff Booth Consultancy. Review by Stantec.	
Roading/ Wastewater		David James	WH	Ellison Road - Hastings to Miller FY19/20	Investigation		TBC FY19/20	1	1	1	1	Hold		Revisit FY 2019/20.	
Roading		Eynon Phillips	DB	Elwood Road - Pakowhai Intersection Investigation	Investigation	100%		0	0	0	0	Complete			
Water/ Stormwater/ Wastewater	W/SW/WW	David James/Matt Kneebone	MS	Engineering Code of Practice - Phase 1	Management		FY 2018/19.	0	0	0	0	Complete	MKn		Awaiting AM feedback.
Roading	Bridge Structural Maintenance	Marius Van Niekerk	PT	Gantry Signs - maintenance programme	Investigation	100%		0	0	0	0	Complete			
Water/ Stormwater/ Wastewater	W/SW/WW	Matt Kneebone/David James/Matt Kersel	MS	Generator Strategy (includes Backup Power Strategy)	Report	80%	TBC	1	2	1	1	Caution		Draft complete, workshop to be held with 3 waters and operations asset managers.	
Roading	iWay	Pune Brown	JD	Haumoana Pathway Construction	Report	100%		0	0	0	0	Complete			
Water	WS New Works	Matt Kersel	WH	Havelock North High Level Zone Development Plan	Report	100%	FY18/19	1	1	1	1	Hold	MKe	Summary of findings and options report delivered. Preferred reservoir site walkovers and further work on hold until further notice from AM re Council's appetite for risk. Optioneering and investigations to commence FY 2018/19. Outcomes from Modelling Strategy to inform next phase.	AM to take to Council.
Water	WS New Works	Matt Kersel	RS	Havelock North Trunk Water Main - Booster Pump Station	Design	40%	16/03/2018 Concept Options to be approved by HDC 15/09/2018 Detail Design	1	2	1	1	Caution		Preliminary is complete. HDC has confirmed (28/06/2018) that the BPS will now be located at the Fire Station. Subject to final scope approval, Stantec will proceed with detail design.	
General		Craig Thew	MS	HDC ALLIANCE Planning - Governance	Management	Ongoing	Ongoing	1	1	1	1	OK			
Roading		Craig Thew	JD	HDC ALLIANCE Rooding - Governance	Management	Ongoing	Ongoing	1	1	1	1	OK			
Roading	Internal	Craig Thew	JD	HDC ALLIANCE Rooding HR - PreQual System Review	Management	Ongoing	Ongoing	1	1	1	1	OK		Meeting with Ansonica, Des and Asset Managers on 28/05/2018 who endorsed the draft report. Des finalised report. Ansonica and Des to devise an implementation schedule by 29/06/2018. Implementation predicted to take up to 12 months.	
Corporate		Craig Thew	DP	HDC Contract Document	Design	95%	1/07/2018	1	1	1	1	OK		Training of business support staff from HDC and Stantec to be held 04/07/2018.	
Stormwater	SW Renewal	Matt Kneebone	MS	HDC Dams - Operations & Maintenance	Report	10%	TBC Awaiting HDC feedback	1	1	1	1	OK	MKn	Sample O&M Manual issued to HDC for review.	Awaiting feedback.
Stormwater	SW Renewal	Matt Kneebone	MS	HDC Dams - 2017 Dam Inspections	Report	100%	31/05/2018	0	0	0	0	Complete	MKn	Final report issued 02/02/2018. Stantec to update report with changes requested by HDC.	HDC to action recommendations.
Stormwater	SW Renewal	Matt Kneebone	MS	HDC Dams - Clifton Dam	Report	5%	Scope TBC	1	1	1	1	OK	MKn	Scope to be confirmed 08/06/2018 following meeting with HDC.	Project Definition Sheet to be approved.
Stormwater	SW New Works	Matt Kneebone	MS	HDC Dams - Te Awanga Dam Flood Study	Investigation	100%	TBC End May 2018	0	0	0	0	Complete	MKn	Final report issued to HDC.	Matt raising LoS issues internally.

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Stormwater	SW Renewal	Matt Kneebone	MS	HDC Dams - Timber Spillway	Report	100%	End March 2018	0	0	0	0	Complete	MKn	Information issued to HDC with memo recording findings. Completed short report issued to HDC for comment.	Matt elevating internally.
Roading	Growth Project	Dave Bishop	JD	HDC Growth Area Projects - Millar Road Tuki Tuki	Report	100%	13/11/2017	0	0	0	0	Complete			
Water	WS New Works	Matt Kersel	RS	HDC Leakage Assessment - Data Gather/Review, Leakage Assessment Report	Report	90%	TBC	1	1	1	1	Hold	MKe	Awaiting response from HDC, currently low priority. Stantec to follow up in July.	Awaiting information.
Water	WS New Works	Matt Kersel	RS	HDC Leakage Assessment - Pressure Reduction & Modelling	Investigation	90%	TBC FY18/19	1	1	1	1	Hold		Pressure Management draft report issued. Revisit FY 2018/19. Awaiting Project Definition Sheet.	
Water	WS New Works	Matt Kersel	RS	HDC Leakage Assessment -Flaxmere Assessment	Report	100%	TBC	0	0	0	0	Complete	MKe	Report issued.	Awaiting further work required.
Corporate		Craig Thew	DP	HDC Procurement Improvements	Report	Ongoing	Ongoing	1	1	1	1	OK		Procurement technical group is being established to define, prioritise and implement procurement improvements. First meeting to be held 09/07/2018.	
Roading	Transportation Strategy	Craig Thew	JD	HDC Safety Strategy	Report	100%		0	0	0	0	Complete			
Wastewater	WW Renewals	David James	NC	HDC WWTP - Diesel Tank Relocation	Design	100%	Report 30/03/2018	0	0	0	0	Complete			
Roading	Transportation Strategy	Eynon Phillips	JD	Heavy Vehicle Bypass Havelock North	Investigation	100%		0	0	0	0	Complete		Traffic count data and tracking analysis completed.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Holt Place - full length	Report	0%	FY18/19	1	1	1	1	Hold		Roading works may follow underground services construction. Revisit FY 2018/19. Awaiting Project Definition Sheet.	
Roading/ Water/ Stormwater/ Wastewater		Matt Kneebone/David James/Matt Kersel/Sarah Kuruwita	RS	Howard Street Development	Investigation	10%	Concept Design 19/09/2018 Detailed Design 09/11/2018	1	1	1	1	OK		Offer of Service approved by HDC, work progressing well.	
Roading	Growth Project	Sarah Kuruwita/David James	JD	Howard Street Development - Rooding Concept Design	Design	100%		0	0	0	0	Complete		Concept design delivered for HDC internal consultation. Includes St Aubyn/Windsor/Howard intersections; three concepts for Windsor Avenue and one concept for Howard Street.	
Stormwater		Matt Kneebone	MS	Howard Street Development - Stormwater	Investigation	50%	TBC	0	0	0	0	Complete	MKn	Further work being undertaken - see "Howard Street Development"	Further scope and programme to be confirmed by AM.
Roading	Growth Project	Sarah Kuruwita	JD	Howard Street Development - TIA Review	Report	100%	13/11/2017	0	0	0	0	Complete			
Wastewater	WW New Works	David James	MS	Howard Street Development - Waste Water	Design	10%	Design FY18/19	0	0	0	0	Complete	DJ	Further work being undertaken - see "Howard Street Development"	Scope to be developed.
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	HPMV BRIDGE ASSESSMENTS - 10 Bridges including Kuripapango and Averys	Investigation	60%	End Oct 2018	1	1	1	1	OK		Investigations continuing, further material testing at Avery's completed.	
Roading	Expert Advice	Anu Ileperuma	JD	HPMV BRIDGE WORKS - Bridge Technical Advice	Management	Ongoing	Ongoing	1	1	1	1	OK			
Roading	Bridge Investigations	Anu Ileperuma	JD	HPMV BRIDGE WORKS - HPMV Assessments 2017/18 (7 bridges)	Investigation	95%	30/06/2018	0	0	0	0	Complete		This project now closed, work continuing under 2018/19 HPMV BRIDGE ASSESSMENTS - 10 Bridges including Kuripapango and Averys.	
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	HPMV BRIDGE WORKS - Kuripapango Bridge	Design	75%	TBC After bridge inspections	0	0	0	0	Complete		This project now closed, work continuing under 2018/19 HPMV BRIDGE ASSESSMENTS - 10 Bridges including Kuripapango and Averys.	
Wastewater	WW New Works	David James	MS	Hydraulic Wastewater Maintenance	Management	Ongoing	Ongoing	0	0	0	0	Complete			
Roading	Growth Project	Sarah Kuruwita	DB	Ikanui Road Cul de sac	Design	0%	TBC	1	1	1	1	Hold	SK	Work identified as non priority, HDC to confirm when design works are to proceed.	Awaiting PDS. Define timeline for construction
Wastewater	WW Renewals	David James	AB	Infonet Data Capture Project	Investigation	100%		0	0	0	0	Complete			
Wastewater	Expert Advice	David James	MS	Irongate Bulk Water Services - Pressure Sewer Policy	Report	Ongoing	With HDC	1	1	1	1	OK	DJ	Awaiting instruction on next step.	Awaiting AM feedback.
Roading	Growth Project	Sarah Kuruwita	DB	Irongate Road - Maraekakaho Roundabout	Design	60%	43357	1	1	1	1	OK		Decision to be made regarding land purchase now that Unison prices have been received.	

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Roading/ Stormwater	Growth Project	Sarath Kuruwita/Matt Kneebone	DB	Irongate Road - Maraekakaho to Cul de sac	Design	90%	43292	1	1	1	1	OK		Design progressing, drainage and consent issues being resolved. Procurement phase will commence once drainage issues are complete.	
Water	WS New Works	Matt Kersel	MS	Joll Road Water Renewals - Design	Design	90%		0	0	0	0	Complete		Project not proceeding. Laterals only replaced under maintenance contract.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Karamu Road - Victoria Street to Alexandra Street	Design	10%	TBC FY18/19	1	1	1	1	Hold		Works unlikely to proceed for several years. Revisit FY 2018/19. Awaiting Project Definition Sheet.	
Wastewater	WW Renewals	David James	RH	Karamu Stream Pipe Crossing Condition Assessment	Investigation	80%	Awaiting data TBC	1	1	1	1	OK		Original site investigation complete, report being drafted for comment and review. Additional CCTV, laser and sonar work complete, awaiting data.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Kenilworth Road (Karamu Road to Railway)	Investigation	0%	TBC FY18/19	1	1	1	1	Hold	MVN	Revisit FY 2018/19. Awaiting Project Definition Sheet.	Awaiting client instruction. To be considered in conjunction with status of North East Corridor.
Roading/ Water/ Stormwater/ Wastewater		Matt Kneebone/David James/Matt Kersel/Sarath Kuruwita	RS	Lyndhurst BWS Stage 3	Design	0%		1	1	1	1	OK		Offer of Service to be submitted to HDC.	
Water		Matt Kersel	MS	Lyndhurst Pump Station Assessment	Report	30%	TBC	1	1	1	1	OK	DJ		Input required on extent of works to be carried out in short term with potential relocation required long term.
Stormwater	SW New Works	Matt Kneebone	MS/SJ	Mahora Drain	Design	100%		0	0	0	0	Complete	MKn	Report and design submitted in Dec 2017. Variation report and drawings complete and issued to client.	Awaiting approval of concept design from HDC/HBRC.
Stormwater	SW New Works	Matt Kneebone	MS	Mangarau Herehere Erosion (Havelock Streams)	Investigation	80%	TBC FY18/19	1	1	1	1	Hold	MKn	Link to Dams, further work TBC. Revisit FY 2018/19. Awaiting Project Definition Sheet.	Confirm further work.
Stormwater	SW New Works	Matt Kneebone	MS	Maraekakaho SW Extensions	Design	30%	Design Options 13 July 2018	1	1	1	1	OK	MKn	Modelling and detail design underway. Awaiting HDC comment on RoC.	Comment on RoC.
Roading	AWPT Sealed	Marius Van Niekerk/Matt Kneebone	DB	Mayfair Ave AWPT	Investigation	10%	TBC FY21/22	1	1	1	1	Hold		Investigation required. Confirm Scope with AM. Assign resource. Analysis of public feedback will be undertaken to determine next steps. Linked to Princes St project. On hold due to WW upgrade in Mayfair Ave. SW investigation is underway. Revisit FY 2021/22.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Middle Road AWPT (9.14 - 10.0 km) and Kahuranaki Road AWPT (6.50 - 8.76 km)	Investigation	10%	Prelim design 17/09/2018	1	1	1	1	OK		OoS with HDC for approval. Survey complete.	
Roading	Growth Project	Sarath Kuruwita	JD	Middle/Iona Road Development - Rooding	Investigation	10%	Investigation June 2018 TBC Design Dec 2018 TBC	1	1	1	1	Hold	SK	Response to public submissions and attendance at Commissioner's Hearing on 30 May to 1 June 2018. Start up workshop proposed.	HDC to advise on next phase.
Stormwater/Wastewater	SW New Works	Matt Kneebone/David James	JD	Middle/Iona Road Development - Stormwater and Wastewater	Investigation	100%	TBC FY18/19	0	0	0	0	Complete	MKn/DJ	Looking to continue under one project combining Rooding and 3 Waters.	Residential Development project awaiting advice/scope from AMs. Link to Network Sewer Modelling.
Roading	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - 17-18 Speed Limit Review	Report	95%	TBC	1	1	1	1	OK		Stantec to assist with hearing submissions and report.	
Roading	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Bridge Pa School Pedestrian Crossing	Design	100%	Construction being managed by HDC	0	0	0	0	Complete		Design complete, HDC to manage construction.	
Roading	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Clifton Road Pedestrian Crossing	Design	100%	Construction completion 15/03/2018	0	0	0	0	Complete		Design complete, HDC to manage construction.	
Roading	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Farndon & Pakowhai	Report	100%	43162	0	0	0	0	Complete		Report delivered.	
Roading	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Matapiro Rd/Ohiti Rd Intersection	Investigation	100%		0	0	0	0	Complete			

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Roadway	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Middle Road Signage Strategy	Report	100%	13/02/2018	0	0	0	0	Complete		Signs installation complete.	
Roadway	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Ocean Beach Road/Waimarama Road Intersection	Design	100%	Construction completion 15/04/2018	0	0	0	0	Complete		Design complete, HDC to manage construction.	
Roadway	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - SH50/Whakapiro & SH50/Kereru Intersections	Investigation	100%	1/04/2018	0	0	0	0	Complete			
Roadway	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - St Aubyn and Willowpark Roundabout Improvements	Design	100%	9/03/2018	0	0	0	0	Complete		Design complete. Likely to be constructed FY 2018/19.	
Roadway	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Whakatu/Farndon/Pakowhai	Design	ongoing	30/06/2018	1	1	1	1	OK		Liaison with John Wright to progress upgrade of intersection. GHD completing design, Stantec assisting review as required.	
Roadway	Safety Improvements	Eynon Phillips	DB	Minor Safety Project - Willowpark and Heretaunga Roundabout Improvements	Design	100%	9/03/2018	0	0	0	0	Complete		Design complete. Likely to be constructed FY 2018/19.	
Roadway	iWay	Eynon Phillips	DB	Napier Road - off road cycleway	Investigation	5%	TBC FY18/19	1	1	1	1	Hold		Investigation of this cycleway was part of the UCP report which was delivered to HDC Sept 2017. This project will be delivered in conjunction with the reconstruction of the adjacent section of road. Revisit FY 2018/19. Awaiting Project Definition Sheet.	
Stormwater	SW New Works	Matt Kneebone	MS	Network Modelling and Analysis - Clive	Investigation	95%	End June 2018	1	1	1	1	OK		Report under review.	
Stormwater	SW New Works	Matt Kneebone	MS	Network Modelling and Analysis - Flaxmere	Investigation	30%	1/01/2019 TBC	1	1	1	1	OK		Modelling underway. Survey quotes received, to be forwarded to client for approval.	
Stormwater	SW New Works	Matt Kneebone	MS	Network Modelling and Analysis - Hastings	Investigation	100%		0	0	0	0	Complete	MKn	Report issued to HDC.	Awaiting AM feedback to quantify future scope.
Stormwater	SW New Works	Matt Kneebone	MS	Network Modelling and Analysis - Hastings System Performance	Investigation	95%	End June 2018	1	1	1	1	OK		Report under review.	
Stormwater	SW New Works	Matt Kneebone	MS	Network Modelling and Analysis - Havelock North	Investigation	15%	1/01/2019 TBC	1	1	1	1	OK		Modelling underway. Survey quotes received, to be forwarded to client for approval.	
Wastewater	Internal	David James	MS	NETWORK SEWER MODELLING - Model Use Training	Management	Ongoing	Ongoing	1	1	1	1	OK			
Wastewater	WW Renewals	David James	MS	NETWORK SEWER MODELLING - Park Rd Calibration & System Performance	Investigation	80%	TBC	1	1	1	1	OK		Stantec to provide Wastewater modelling options report for HDC review, reliant on outcomes from Eastern Interceptor.	
Water	WS New Works	Matt Kersel	MS	New Frimley Water Bore (Borehead Development Scope)	Management	100%	End May 2018	0	0	0	0	Complete	MKe		HDC to complete Bore Cover direct with Manufacturer.
Wastewater	WW Renewals	David James	RH	Number 1 Richmond Road Lining	Design	25%	Construction completion 30/06/2019 - 30/09/2019 TBC	1	1	1	1	OK		Procurement plan complete, awaiting approval from HDC. Drawings and documentation being progressed for Richmond Rd #1 and Frimley Interceptor. Awaiting survey of sewer to mark surface location before final decision is made regarding orchard trees.	
Wastewater	WW Renewals	David James	RH	Number1 MH Sealing and Water Seals	Investigation	100%	TBC	0	0	0	0	Complete	DJ	Investigation and selection of manhole seals by Stantec is complete. HDC Operations preferred the Hynds manhole seal. Trials have been done and improvements are required on the preferred seal.	HDC to confirm seals are working well.
Wastewater	WW Renewals	David James	RH	Odour/Septicity/Corrosion Study	Investigation	Ongoing	Ongoing	1	1	1	1	OK		Data collection underway, reports to be issued quarterly beginning 15 July 2018.	
Wastewater/ Water	WS New Works	David James/Matt Kersel	RS	Omahu Road Industrial Bulk Water Separable Portion 5	Design		22/08/2018	1	1	1	1	OK		Portion 5 has been approved to proceed with design.	
Roadway	Subdivision Support	Sarath Kuruwita	DB	Omahu Road Industrial Development - Chatham Roundabout	Investigation	0%	1/08/2018	1	1	1	1	Hold		Topo survey complete. No further work proceeding at present.	
Roadway	Subdivision Support	Sarath Kuruwita	DB	Omahu Road Industrial Development - Jarvis to Kirkwood	Investigation	100%	Report due 1/06/2018	0	0	0	0	Complete		Report complete and issued to client. Further follow-up work is required to progress this project. Stantec to meet with HDC.	
Roadway	Subdivision Support	Sarath Kuruwita	DB	Omahu Road Industrial Development - Wilson to Jarvis	Investigation	100%	Report due 1/06/2018	0	0	0	0	Complete		Report complete and issued to client. Further follow up work is required to progress this project. Stantec to meet with HDC.	
Stormwater	SW New Works	Matt Kneebone	RS	Omahu Road Industrial Development - Wilson to Kirkwood	Management	Ongoing	TBC	1	1	1	1	OK	MKn	On-site Guidelines and Management Plans reviewed as requested.	Comment on guidelines.

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Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Roading	Subdivision Support	Sarath Kuruwita	DB	Omahu Road Industrial Development Henderson Roundabout	Investigation	25%	43342	1	1	1	1	OK		Initial design and investigation work is underway.	
Stormwater	SW New Works	Matt Kneebone	MS	Omahu South - Stormwater Catchment Assessment	Report	100%	29/11/2017	0	0	0	0	Complete		Consent granted for Lowes Pit SW discharge.	
Solid Waste	Landfill/Solid Waste Monitoring and Reporting	Martin Jarvis	AC	Omarunui Landfill and Closed Landfills	Management	Ongoing	Ongoing	1	1	1	1	OK		Ongoing 5 year Monitoring and Reporting Project to December 2017 and report sent. 2018 monitoring commenced. Consent change for Omarunui Landfill submitted to HBRC in April 2018.	
Roading	iWay	Eynon Phillips	DB	Ormond Road - off road cycleway	Investigation	100%		0	0	0	0	Complete		Investigation of this cycleway was part of the UCP report which was delivered to HDC Sept 2017. Removed from Stantec programme. Investigation complete.	To be undertaken in-house by HDC.
Wastewater	WW Renewals	David James		Outfall - Submarine section	Investigation	0%	TBC FY18/19	1	1	1	1	Hold	DJ	Inspection of repair bands and cores on submarine section of outfall. Funding available from July 2018. Revisit FY 2018/19.	Chase up in July 2018 on moving forward.
Stormwater/Wastewater	Consulting Services	Matt Kneebone/David James	MS	Park Road I & I Investigation Storm Water and Sewer	Investigation	100%	TBC pending HDC input	0	0	0	0	Complete	MKn/DJ	Preliminary findings issued to client. Meeting held on 02/02/2018.	Awaiting AM feedback for further scope.
Wastewater	WW New Works	David James	MS	Park Road Rising Main Master Planning Eastern Interceptor - Stage One	Design	25%	43465	1	1	1	1	OK		Hydraulic modelling alternative pipeline route to coincide with other drivers. (Along Mayfair Ave instead of Warwick Road). To be discussed with Dave James, detailed design to be completed following this discussion.	
Wastewater	WW New Works	David James	MS	Park Road Rising Main Master Planning Victoria Street - Stage One	Design	90%	End July 2018	1	1	1	1	OK		Two packages advancing to detail design. Victoria RMs and Lyell Slipline. Geotech component yet to be decided with HDC.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Princes Street - Stage 2	Design	50%	TBC FY20/21	1	1	1	1	Hold		Awaiting Sewer Rising Main project progress. Road design is complete, no further design work in the interim. Construction FY 2020/21, after Mayfair Ave project completion.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Puketitiri Road AWPT (21.18 - 22.1 km)	Design	0%		0	0	0	0	Complete		This project to be reprogrammed by AM following site being resealed.	
Water	WS New Works	Matt Kersel	MS	Reservoir Seismic Assessment - Structural Screening	Investigation	0%		1	1	1	1	OK		Approval to scope from HDC. Waimarama water reservoir scoping discussion to happen on 05/07/2018.	
Water	WS New Works	Matt Kersel	APH	Reservoir Tank Investigations	Investigation	100%		0	0	0	0	Complete			
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Frederick Street	Investigation	30%	30/06/2018	1	1	1	1	OK		CCTV complete and pipe sample pending.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Hemi Street	Investigation	50%	30/06/2018	1	1	1	1	OK		CCTV and samples to be collected in June.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Huia Street	Investigation	100%	30/06/2018	0	0	0	0	Complete		Rising main looks good, reprogramme for future CCTV.	
Wastewater	WW Renewals	David James	NC	Rising Main Investigations - Karanema Drive	Investigation	100%		0	0	0	0	Complete			
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Master Project Plan	Investigation	75%	30/06/2018	1	1	1	1	OK		Master project plan being developed for November LTP.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Murdoch Road	Investigation	10%	30/06/2018	1	1	1	1	OK		Desktop study complete. City Care to price.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - School Road / Clive Township	Design	33%	30/08/2018	1	1	1	1	OK		Design to progress for rising main in July.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Southland Road	Investigation	100%	30/06/2018	0	0	0	0	Complete		Rising main looks good, reprogramme for future CCTV.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Waipuna Street	Investigation	25%	30/06/2018	1	1	1	1	OK		To CCTV and pipe sample.	
Wastewater	WW Renewals	David James	RH	Rising Main Investigations - Wilson Road	Investigation	100%	30/06/2018	0	0	0	0	Complete		Work complete, no further action required for Rising Mains.	
Wastewater	WW Renewals	David James	RH	Rising Mains PS Storage	Investigation	20%	31/12/2018 TBC	1	1	1	1	Hold		Investigations into PS storage to continue as resource becomes available. Revisit FY 2018/19.	

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Expected Finish	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Stormwater	SW New Works	Matt Kneebone	MS	Ruahapia Industrial Discharges - Concept Options	Investigation	90%	TBC FY18/19	1	1	1	1	Hold	MKn	Matt to present to Craig at end of February. Expect further assistance after that. Revisit FY 2018/19. Awaiting Project Definition Sheet.	Draft report with HDC to confirm next phase.
General		Craig Thew	RS	Runway Implementation Plan	Management	100%	29/06/2018	0	0	0	0	Complete		Ansonica Botha has taken ownership of this with HDC, but ongoing support will be required from Stantec.	
Wastewater	WW New Works	David James	MS	Sewer Pump Stations Renewal and Improvements - Anderson Park and Oliphant Street	Design	5%	14/09/2018	1	1	1	1	OK		Memo issued. PCN to be completed and issued to client.	
Wastewater		David James	MS	Shutdown Trial Modelling	Report	70%	Shut down and inspection 06/06/2018 Report 06/07/2018	1	1	1	1	OK		Report by 06/07/2018, may be further investigation modelling required.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Simla Avenue	Design	50%	Road Design 19/07/2019 3 Waters Design 17/01/2020	1	1	1	1	Hold		This work will be prioritised once Corridor Management Plan (CMP) has been approved by HDC. Design for this may not be progressed until 2019.	Client to confirm timeframes.
Wastewater	WW New Works	David James		Small Communities	Investigation	0%		0	0	0	0	Complete		RS discussed with DJ 13/02/2018. DJ confirmed no work to occur and can be removed from LTP.	
Roading	iWay	Eynon Phillips	DB	Southland Drain - off road cycleway	Design	100%	43220	0	0	0	0	Complete		Design complete. Construction works to be undertaken by HBRC.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations	Investigation	0%	TBC	1	2	1	1	Caution		Programme confirmed. Scope for next stages to be confirmed and approved.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Renewal / Criticality Strategy	Report	70%	TBC	1	2	1	1	Caution		Draft report to be reviewed.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Te Mata Peak Road - Stage 1 (850m)	Design	60%	End of June 2018	1	1	1	1	Hold		This work will be prioritised once Corridor Management Plan (CMP) has been approved by HDC. To complete design by September 2018 subject to approval timeframe.	CMP approval.
Roading		Marius Van Niekerk	DB	Te Mata Peak Road - Stage 2 (1400m)	Investigation	0%	Design 21/01/2019	1	1	1	1	Hold		This work will be prioritised once Corridor Management Plan (CMP) has been approved by HDC. To complete design by January 2019 subject to approval timeframe.	CMP approval.
Roading	Expert Advice	Anu Ileperuma	JD	Te Waka Bridge PS2	Report	100%	TBC	0	0	0	0	Complete		PS2 issued.	
Roading	iWay	Pune Brown	JD	Traffic Signal radar installation - all signalised intersections	Design	100%		0	0	0	0	Complete			
Wastewater	WW Renewals	David James	RH	Trunk Investigations	Investigation	0%		1	1	1	1	OK		To start on commencement of CCTV contract being undertaken.	
Wastewater	WW Renewals	David James	RH	Trunk Sewer Condition Assessment	Report	Ongoing	Ongoing Report to go to HDC 13/07/2018	1	1	1	1	OK		Updating report to include investigations completed directly for HDC.	
Roading	iWay	Pune Brown	DB	Various iWays projects - VMS Signs Brookfield Bridge, Akina Park shared pathway, Crosses Road/Napier Road intersection, Caroline Road cycleway (Kiwi Rail application stage 1), Railway Road footpath, Whakatu cycleway extension	Investigation	100%		0	0	0	0	Complete			
Wastewater	WW New Works	David James	MS	Wastewater Modelling - Flow Recorder	Investigation	80%	TBC	1	1	1	1	OK		Technical summary approved by HDC. Link to model and real time network monitoring. Offer of Service preparation underway.	
Wastewater		David James		Wastewater Pump Stations Operations and Management	Management	0%	FY 2018/19					Hold		To scope. Steve Hutchison work – used for valuation and O & M Manuals. Data improvements – Jamie Anderson. Data plan HANSEN. Operating instructions – collate information. Revisit FY 2018/19.	
Water	WS New Works	Matt Kersel	MS	Water Model Rev & Strategy	Report	5%	TBC	1	1	1	1	OK		Workshop held, HDC master model under review.	
Water		Matt Kersel	MS	Water Operations Programming	Management	0%	TBC	1	1	1	1	OK			

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Water	WS New Works	Matt Kersel	MS	Water Pump Stations	Report	0%	FY18/19?	1	1	1	1	Hold		Dependant on HDC strategy and the criteria for Pump Station refits. Identified by HDC as non priority project Feb 2018.	
Water	WS New Works	Matt Kersel	MS	Water Safety Plans	Investigation	90%	TBC Pending decisions by third parties	1	1	1	1	OK	BC	Whirinaki/Esk WSP final report submitted for finalisation with HDC. Others to follow once finalised.	Awaiting final signoff and approval for WSP Whirinaki/Esk. All remaining to be completed ASAP after Whirinaki.
Water	WW New Works	Matt Kersel	MS	Water Services 2017-2018 - Eastbourne Diesel Storage Tank	Investigation	100%		0	0	0	0	Complete		HDC organising work (refer to Matt Kersel).	
Stormwater	SW Renewal	Matt Kneebone	MS	Water Services 2017-2018 - Mayfair Ave SW	Investigation	80%	30/06/2018	1	1	1	1	OK		Desktop catchment analysis and rough order estimate to be checked and reviewed.	
Water	Consulting Services	Matt Kersel	MS	Water Services 2017-2018 - Water Sampling Points	Design	100%		0	0	0	0	Complete	MKe		Awaiting feedback on design statement.
Stormwater		Matt Kneebone	MS	WATER SERVICES MINOR WORKS - 2016/2017 - SW Programme Management	Management	Ongoing	Ongoing	0	0	0	0	Complete		To discuss with HDC re closing this as overarching programme now covers this work	
Wastewater		David James	MS	WATER SERVICES MINOR WORKS - 2016/2017 - WW Planning	Management	Ongoing	Ongoing	1	1	1	1	OK	DJ	Project Definition Sheet for review, draft PDS information has been loaded to Prioritisation Tool.	Awaiting feedback on draft Project Definition Sheets.
Stormwater	SW New Works	Matt Kneebone	MS	Water Services Minor Works 2016/17 - Arataki Road SW (Brookvale Drain Extension and Arataki Rd SW Improvements)	Design	80%	16/07/2018	1	1	1	1	OK		HDC approved PCN. To include: design to be advanced for Arataki into Brookvale down to bottom level. Potentially constructed in winter months as require garden/plants transplanting.	
Water	WS New Works	Matt Kersel	MS	Water Services Minor Works 2016/17 - Brookvale Electrical Review	Report	100%	10/06/2017	0	0	0	0	Complete	BC		Delivered to HDC, further work under Havelock North BP Station.
Water	WS New Works	Matt Kersel	MS	Water Services Minor Works 2016/17 - HVN Res Discharge Permit	Report	90%	TBC	1	1	1	1	OK	MKe/MKn	Asset managers to meet with Stantec to confirm next phase following the outcome of the Napier City Council trials. To progress end of August 2018.	Potential for collaborative discussions with HBRC and Napier City Council to develop chlorine discharge strategy.
Stormwater	Expert Advice	Matt Kneebone	MS	Water Services Minor Works 2016/17 - Te Mata Mushroom Advice	Management	0%	FY 2018/19.	1	1	1	1	Hold	MKn	HDC working through with landowner. Expect revision of construction drawings required but subject to land sale and purchase agreement. Revisit FY 2018/19. Awaiting Project Definition Sheet.	AM to advise status.
Water/ Stormwater/ Wastewater	WS New Works	Matt Kersel	RS	Water Services Procurement Review	Investigation	100%		0	0	0	0	Complete	BC	Report delivered.	Any further work to be advised by AM.
Stormwater	SW New Works	Matt Kneebone	MS	Whakatu West Industrial SW	Report	100%	TBC	0	0	0	0	Complete		Report issued to HDC in Nov 2017. Project closeout to commence following HDC approval.	
Roading	Safety Improvements	Eynon Phillips	JD	Willowpark Masonic Village Ped Crossing	Report	100%		0	0	0	0	Complete		Report needs to be finalised, however no further action is required.	
Wastewater	WW Renewals	David James	MS	WWTP Infrastructure Condition Assessment	Investigation	80%	Awaiting data from Hydrotech TBC	1	1	1	1	OK		Hydrotech CCTV profiling work complete, awaiting data. Outfall section of CCTV and wider condition investigation plan is on hold, to revisit when requested by HDC.	
Wastewater	WW Renewals	David James	RH	WWTP Manifold	Design	70%	Design completion 29/06/2018 Construction completion 01/04/2019 TBC	1	1	1	2	Caution		Expression of Interest with HDC.	Project has associated health and safety risks that need to be considered in the design. HDC approval process for EOI.
Wastewater	WW Renewals	David James	RS	WWTP Outfall - Beach Overflow Chamber	Design	50%	30/08/2018	1	1	1	1	OK	DJ	Chamber design has been streamlined to meet client's budget. Aim is for this construction work to be combined with and completed by the WWTP Manifold project.	Funding and procurement method to be confirmed.
Wastewater		David James		WWTP Water Supply- Water Safety Plan	Report	0%	TBC	1	1	1	1	Hold		Scope approved and fee signed off. To revisit in January 2019.	

2017/18 HDC/Stantec Alliance Infrastructure Capital Programme



CONSTRUCTION PROJECTS

KEY	1	OK	Project progressing to targets with no obstacles
	2	Caution	Project under close monitoring
	3	Critical	Project has current high risk aspects
	4	Complete	Project is completed
	5	Hold	Project placed on hold



Updated: 03 July 2018

Project Phases: ● Procurement → ● Construction → ● Defects → ● Completed

Asset	Account Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	% of Phase Complete	Advertising Date	Closing Date	Contract \$ Estimate	Approved by	Approval Date	Construction Start Date	Construction Completion Date	Quality	Time	Cost	H&S	Complaints	Overall Project Status	Issues/Comments	Actions
Wastewater	WW Renewals	David James	MS		2015/2016 SEWER RENEWALS - 17/18 Reactive Renewals	Construction	Ongoing						N/A	N/A	0	0	0	0	0	Complete	Further work being investigated under Sewer Renewals Planning.	
Roading	Subdivision Support	Sarath Kuruwila	DB	CON2017044	Arataki Road Reconstruction - Stage 3	Defects	99%	27/04/2017	10/05/2017	\$ 312,500.00	CE	25/05/2017	12/06/2017	4/08/2017 End Defects 31/04/2018	1	1	1	1	1	OK	Letter of assurance to be provided from Russell Roads regarding remedying grass berm, Final completion certificate to be issued with tag.	
Roading	Bridge Investigations	Anu Ieperuma	JD	CON2017002	Bridge Strengthening - 220 Kawera Bridge	Defects	50%	30/05/2017	28/06/2017	\$ 145,000	CE	26/05/2017	13/11/2017	22/12/2017 End Defects 15/12/2018	1	1	1	1	1	OK	In defects notification period.	
Stormwater	SW New Works	Matt Kneebone	MS	CON2015066	Chambers St and Davis St Stormwater	Defects	100%	2/06/2016	22/06/2016	\$ 255,000.00	CE	22/12/2015	1/08/2016	23/12/2016	0	0	0	0	0	Complete	Final claim paid, Final Completion Certificate issued.	
Roading	iWay	Eynon Phillips	JD	CON2015007	Chesterhope Bridge Clip-on Construction Works	Defects	100%	18/11/2015	16/12/2015		TSC	28/01/2016	15/05/2016	15/10/2016	0	0	0	0	0	Complete	Final completion issued.	
Wastewater	WW Renewals	David James	MS		Diffuser Inspection Contract	Procurement	15%		End of June 2018 TBC					TBC	1	1	1	1	1	OK		Draft procurement plan to be reviewed by DJ at HDC.
Water	WS Renewals	Matt Kersel	AB	CON2015026	Eastbourne Street Pump Station – Electrical & Control Systems Upgrade Stage 1	Construction	100%	15/07/2015	12/08/2015	\$ 320,000.00	CE	11/11/2015	13/06/2016	17/11/2017	0	0	0	0	0	Complete	Separable portions created. Portion A complete. Portion B underway. Awaiting as built before issuing Practical Completion.	
Wastewater	WW Renewals	David James	NC	CON2017015	Eastern Interceptor and Omaha Road Trunk Sewer CCTV Contract	Construction	100%	13/01/2017	8/02/2017	\$ 160,000.00	TSC	29/03/2017	5/04/2017	20/09/2017	0	0	0	0	0	Complete	All CCTV received from contractor. Another stage for 2018/19 to be planned (\$60k available for this).	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2016114	Elison Road - Karamu Road to Hastings Street	Defects	90%	9/12/2016	18/01/2017	\$ 598,864.00	TSC		6/03/2017	11/08/2017	1	1	1	1	1	OK	Site works complete. As Built received, currently being reviewed.	
Wastewater	WW Renewals	David James	RH		Farndon Pump Station	Procurement	20%			\$ 200,000.00			End June 2018	End September 2018	1	2	1	1	1	Caution	Looking to use a pre package Pump Station. PCN approved by client. Geotech underway.	
Water	WS New Works	Matt Kersel	MS	CON2015053	Frimley Bore Headworks	Defects	100%			\$ 40,000.00	CE		31/10/2016	21/11/2016	0	0	0	0	0	Complete	Contract complete. As built supplied.	
Wastewater	WW New Works	David James	NC	CON2014037	Havelock North Relief Sewer	Defects	100%	5/12/2014	21/01/2015	\$ 6,000,000.00	TSC	12/02/2015	2/03/2015	27/10/2017	0	0	0	0	0	Complete	Construction complete, project being closed out.	
Water	WS New Works	Matt Kersel	RS	CON2017109	Havelock North Trunk Water Main - MSQA	Construction	50%	29/11/2017	15/12/2017	\$ 8,000,000.00	TSC	21/12/2017	1/03/2018	9/11/2018	1	1	1	1	1	OK	Works have commenced well. Couple of minor issues regarding TMP and local community, however good communication seems to be dealing with these issues.	
Water	Upgrade	Matt Kersel	MS	CON2016097	Heretaunga Street Watermain	Construction	99%	2/03/2017	29/03/2017	\$ 3,400,000.00	TSC	27/04/2017	15/05/2017	31/11/2017 End Defects 4/12/2018	2	1	1	1	1	Caution	All defects passed onto contractor, draft as built received. Practical completion issued. Defects to be monitored over winter.	
Wastewater	WW New Works	David James	MS	CON2016024	Holt Place Sewer Renewal	Defects	99%	20/07/2016	10/08/2016	\$ 150,000.00	CE	9/09/2016	3/10/2016	28/11/2016	1	1	1	1	1	OK	Currently in Defects period, final claim received. Final Completion to be issued.	
Roading	Bridge Structural Maintenance	Anu Ieperuma	JD	CON2018010	HPMV BRIDGE WORKS - Blacks Bridge and Tois Bridge	Construction	85%	14/12/2017	24/01/2018	\$ 1,163,221.00	TSC	8/02/2018	26/02/2018	13/07/2018	1	1	1	1	1	OK	Sealing approaches complete. Final seal to be applied during warmer weather. Concrete overlays being constructed. Guardrail installation and approaches underway.	
Wastewater/ Water	WW New Works	David James/ Matt Kersel	MS	CON2016039	Irongate Bulk Water Services (Water and Wastewater, incl Wilson Road Water main Renewal)	Defects	50%	15/06/2016	17/08/2016	\$ 3,382,560.00	TSC		31/10/2016	28/02/2018 End Defects 30/04/2019	1	1	1	1	1	OK	In defects notification period. As built complete.	
Roading	Subdivision Support	Sarath Kuruwila	DB	CON2017077	Irongate Road Reconstruction - Cul de sac head	Defects	95%	17/08/2017	6/09/2017	\$ 270,171.00	CE		30/10/2017	15/12/2017 End Defects 31/04/2018	1	1	1	1	1	OK	As built with HDC for action. Final walkover resulted in minor repairs being required. Final completion certificate not yet issued.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2016114	Karamu Road - St Aubyn St to Victoria St	Defects	90%	9/12/2016	18/01/2017	\$ 351,763.00	TSC	2/02/2017	6/03/2017	11/08/2017	1	1	1	1	1	OK	Site works complete. As Built received, currently being reviewed.	
Roading/ Stormwater	SW New Works	Sarath Kuruwila	RS	CON2015079	Lyndhurst - Stage 1	Construction	95%	13/09/2017	4/10/2017	\$ 1,100,000.00	TSC	26/10/2017	20/11/2017	13/07/2018	1	2	2	1	1	Caution	All claims have now been submitted by Fulton Hogan. Claims are being reviewed by the Contract Management team. Principal has been informed.	
Water/ Stormwater/ Wastewater		Matt Kneebone/ David James/ Matt Kersel	RS		Lyndhurst BWS Stage 2	Construction	0%	TBC				2/07/2018	1/08/2018	23/11/2018	1	1	1	1	1	OK	HDC have confirmed that Stage 2 can be completed as an extension to the Stage 1 Fulton Hogan contract CON2015079. Team currently negotiating next stage with FH. Aim is to provide TSC with a report for approval on 26 July 2018.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2017065	Maraekakaho Road - Cattle yards to Southampton Street	Defects	80%	2/10/2017		\$ 531,040.00	TSC		16/10/2017	8/12/2017	1	1	1	1	1	OK	As built complete. Final payment in June 2018. Defect issues being clarified.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2017106	Middle Road AWPT (5.9 - 6.5 km)	Construction	99%	22/11/2017	6/12/2017		TSC	21/12/2017	15/01/2018	7/03/2018	2	1	1	1	1	Caution	Defects issues are currently being confirmed. Remedial works to be programmed for spring 2018.	
Roading	Safety Improvements	Eynon Phillips	DB	CON2018011	Minor Safety Project - Karamu Road Pedestrian Crossing	Procurement	50%	15/03/2018	4/04/2018		TSC		7/05/2018	29/06/2018	0	0	0	0	0	Complete	Removed from tender due to budget constraints.	
Roading	Safety Improvements	Eynon Phillips	DB	CON2018011	Minor Safety Project - Maraekakaho Road Pedestrian Crossing	Procurement	50%	15/03/2018	4/04/2018		TSC		7/05/2018	29/06/2018	0	0	0	0	0	Complete	Removed from tender due to budget constraints.	
Roading	Safety Improvements	Eynon Phillips	DB	CON2018011	Minor Safety Project - Nelson - Eastbourne Roundabout	Construction	80%	15/03/2018	4/04/2018	\$ 737,000.00	TSC		7/05/2018	11/07/2018	1	2	1	1	1	Caution	Construction timeframe increased due to wet weather and Contractor delays.	

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Wastewater/	WW Renewals	David James	MS	CON2017025	Ngalo St Reactive Renewals	Defects	99%	30/03/2017	26/04/2017	\$ 367,710.00	CE	9/05/2017	4/09/2017	24/11/2017	1	1	1	1	1	OK	In defects notification period. As built complete.	
Wastewater/	WW Renewals	David James	MS		Nikau St Reactive Renewals	Construction	0%				CE				1	1	1	1	1	OK	Approach to this project has changed from patch repairs only programmed by Ops to Contract being let. Contractor to price. PCN to be submitted for MSQA.	DJ at HDC to award work.
Wastewater/	WS New Works	David James/	RS	CON2017046	Omahu Road Industrial Bulk Water	Construction	40%	4/10/2017	22/11/2017	\$ 3,650,000.00	TSC		19/02/2018	26/11/2018	1	1	1	1	1	OK	On programme and progressing well. Portion 4 has been given approval to proceed.	
Water	WS New Works	Matt Kersel	MS	CON2016016	Paki Paki Water Supply Extension - Pipework	Defects	100%	11/03/2016	30/03/2016	\$ 582,000.00	TSC	21/04/2017	30/05/2016	30/09/2016	0	0	0	0	0	Complete	Final completion certificate issued.	
Roading	iWay	Eynon Phillips	DB		Pakowhai Road - on road cycleway	Construction	100%								0	0	0	0	0	Complete	HDC to manage roadmarking installation.	
Roading	iWay	Eynon Phillips	JD	CON2017047	Pakowhai Road Cyclepath Construction Stage 1	Defects	100%	3/05/2017	17/05/2017	\$ 312,045.00	CE	21/05/2017	12/06/2017	30/09/2017 End Defects 15/01/2018	0	0	0	0	0	Complete	Final completion issued.	
Roading	iWay	Eynon Phillips	JD	CON2017068	Pakowhai Road Cycleway - Section B	Construction	99%	7/11/2017	22/11/2017	\$ 242,810.00	CE	27/11/2017	15/01/2018	4/05/2018	1	1	1	1	1	OK	Awaiting receipt of as built in order to award Practical Completion. Roadmarking complete. Minor defects to be remedied, retentions being held. Minor safety improvements at intersection with Elwood Road being considered.	
Wastewater/	WS New Works	David James	MS		Park Road Rising Main Master Planning Howard Street - Stage One	Procurement	100%				TSC	21/12/2017	1/03/2018	1/11/2018	0	0	0	0	0	Complete	Construction advancing with Havelock North Trunk Water Main.	
Stormwater/	SW New Works	Matt Kneebone	MS	CON2017060	Railway Road - Stormwater	Construction	95%	6/09/2017	4/10/2017		TSC	26/10/2017	19/11/2017	27/07/2018	1	1	1	1	1	OK	Delay on completion due to wet weather.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2017106	Rochfort Road AWPT (0 - 1.0 km)	Procurement	50%						FY18/19	Construction start FY 18/19	1	1	1	1	1	Hold	HDC have put this project on hold until further notice. Revisit FY 2019/20 due to other priorities.	
Roading	iWay	Eynon Phillips	DB	N2017107/CON2017	St Georges Road - off road cycleway	Construction	99%			\$ 118,168.00	CE	9/02/2018	26/02/2018	20/04/2018	1	1	1	1	1	OK	Awaiting receipt of as built in order to award Practical Completion.	
Roading	iWay	Eynon Phillips	DB	CON2017107	Sylvan Road - off road cycleway	Construction	99%			\$ 96,660.00	CE	9/02/2018	2/04/2018	20/04/2018	1	1	1	1	1	OK	Awaiting receipt of as built in order to award Practical Completion.	
Wastewater/	Upgrade	David James/	MS	CON2016093	Te Mata Water and Waste Water	Construction	99%	2/03/2017	29/03/2017	\$ 3,900,000.00	TSC	27/04/2017	15/05/2017	30/04/2018	3	2	3	2	1	Critical	Physical works complete. Practical completion in progress. Draft as built received. Engineer and Engineer's rep working through outstanding Contractor claims.	Engineer and AM input critical to completion. Variations and Extension of Time claims to assess.
Roading	Bridge Structural Maintenance	Anu Ieperuma	JD	CON2017102	Vista Bridge Stage 4 - remedial works	Construction	99%	9/11/2017	22/11/2017	\$ 465,153.00	TSC	2017 and 21/12/2017	19/02/2018	4/05/2018	1	1	1	1	1	OK	Construction complete. As Built received, practical completion to be issued.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2017106	Waimarama Road AWPT (2.85 - 3.46 km)	Construction	99%	22/11/2017	6/12/2017		TSC	21/12/2017	19/02/2018	13/04/2018	2	1	1	1	1	Caution	Defects issues are currently being confirmed. Remedial works to be programmed for spring 2018.	
Water	WS Renewals	Matt Kersel	MS	CON2015086	Water Renewals - Florence	Procurement		TBC	TBC		CE				1	1	1	1	1	Hold	Draft RFT available. Revisit FY 2018/19.	Review when water budgets confirmed as available by AM.
Water	WS New Works	Matt Kersel	RS	CON2017059	Wilson Rd WTP	Construction	50%	not required				26/03/2018	26/03/2018	19/08/2018	1	1	1	1	1	OK	Bore construction complete. Retrofit of control house is underway.	
Water	WW New Works	David James	MS	CON2016037	Wilson Road Pump Station Electrical Upgrade	Defects	100%	17/06/2016	13/07/2016	\$ 250,000.00	CE	5/08/2016	22/08/2016	30/11/2016	0	0	0	0	0	Complete	Final completion certificate issued 19/06/2017.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2017065	Windsor Ave - Ada Street to Grove Road	Construction	99%		16/07/2017	\$ 554,086.00			12/02/2018	8/06/2018	1	1	1	1	1	OK	Construction works complete. Awaiting as built.	
Wastewater/	WW New Works	David James	NC	CON2015063	WWTP Outfall Diffuser	Defects	100%	10/03/2016	4/05/2016	\$ 2,397,000.00	TSC	30/06/2016	15/08/2016	31/07/2017 End Defects 19/02/2018	0	0	0	0	0	Complete	Construction and Defects complete.	



Works and Services Transportation 28 August 2018





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Cover Photo: Whakatu Arterial Link, Peanut Roundabout, Whakatu

Objective 1: Safe Transport Network

Activities:

Nelson/Eastbourne Street Roundabout

This project was undertaken to improve safety. This intersection was identified in the 2016 Urban Intersection Safety Review as a high risk intersection with 25 crashes in the last 5 years.

Construction is completed with the intersection now open to the public. The councils marketing team expertise has been offered to businesses to help promote and attract people back to the area as they were impacted during construction.

Clifton Road Pedestrian Crossing

The crossing was built to improve the safety of pedestrians using the shops on Clifton Road.

A further Pedestrian warrant has occurred to determine use of the current facility. It did not meet the warrant. The concrete stripes will be painted and pedestrian warning signs will be installed.

Speed Limit Review

This is an ongoing study to ensure the speed limits on individual roads and across the network are appropriate. As part of this on the 1st of August new speed limits have been enacted on various roads on the network.

The feedback to date has been positive, with no disruptions reported. These changes will be monitored with programmed counts to determine whether there has been a change in driver behaviour.

The team is now preparing for the next speed limits review. This will depend on government's future direction on default speed limits.

Pedestrian Crossings

We have pedestrian refuge islands to be built or improved on Karamu Road North and Maraekakaho Road. These were identified as high risk due to traffic volumes and main routes into the urban area.

The crash reduction studies are being undertaken to understand the need for a safe crossing point on Campbell Street for the Havelock North Primary School, and on Karanema Drive to determine positioning of a crossing to capture vulnerable users of our network (both Mary Doyle residents and those children utilising the Hilton Brown facilities).

High Risk Corridors and Urban Intersections

There is a list of high risk corridors and urban intersections that were identified in the latest Council Road Safety Strategy. Investigations will soon commence to understand what needs to be implemented to increase safety at these intersections.

Footpaths

During second quarter, approximately 3.1km of footpaths have been replaced along with the removal of Melia trees around Hastings CBD area. The existing trees were causing significant trip hazards, and the replanted areas have had root protection installed to prevent recurring trip hazards, and damage to other infrastructure due to root damage.



Objective 1: Safe Transport Network

Item 6

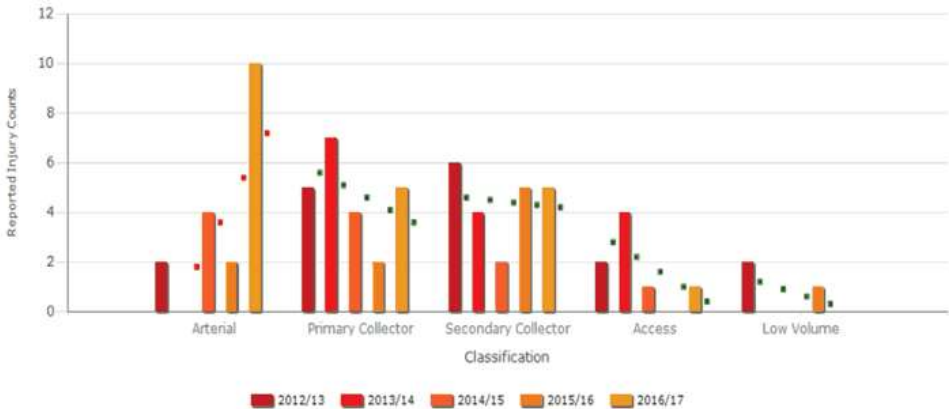
Attachment 4

Performance Measures:

Performance Measure	Target	Baseline	Crashes this Quarter
The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	Reducing trend of fatality and serious injury from previous year. Measured Annually.	32	8 known crashes* *may change, as there is a lag in crash reporting to CAS. Usually reported once an year



The total number of reported serious injuries and fatalities (DSI) each year on the network



The graph above shows that serious injury and fatal crashes trends are declining with the exception of the trends of arterial roads. These mimic the national trends and are comparable with the peer group. The safety strategy has identified key high risk routes and works are programmed to make these sites safer for road users.



Objective 2: Infrastructure That Supports Economic Growth, Efficiency and Productivity

Activities:

Whakatu Arterial Link

Whakatu arterial project is on track and the final roundabout is under construction along with the Greenfield roads. The project is expected to finish December 2018 ahead of schedule and within the allocated budget.

Development

Irongate Road Stage 2: The designs are getting completed for the road section (approx. length 400m) between the cul-de-sac and proposed roundabout. The designs for the roundabout section is following the above.

Omahu/ Henderson Roundabout: There are some land owner issues currently being addressed through design modifications. Preliminary construction estimate and service shifting costs signal that budget needs an increase. Officers are working through the issues.



Arbuckle Road extension: This project is a widening and improvement project to support the Lyndhurst Stage II development. Preliminary construction estimate and service shifting costs signal that budget needs an increase. Officers are working through the issues.

Iona Middle Project: Transportation Project elements include the widening and improving the Iona Road and realignment of Iona Road in conjunction with safety improvement for the Iona/ Middle / Gilpin Intersection. Concept plan is being developed.

Brookvale Road Development: Transportation advice is provided for the Structure plan of Brookvale Development.

HPMV

Ohurakura Road, Napier Road and Mutiny Road are the next High Productivity Motor Vehicle (HPMV) routes to be investigated. These were prioritised due to forecasted forestry activity and impending opening of Whakatu Arterial Link.



Objective 2: Infrastructure That Supports Economic Growth, Efficiency and Productivity

Performance Measures:

Transport developments Identified in Structure Plans and Included in LTP	Target for this financial year	Status
Irongate Road stage 2	Completed by end of 18/19 financial year	Designs Progressing
Omahu/ Henderson Roundabout	Completed by end of 18/19 financial year	Designs Progressing
Arbuckle Road Extension	Completed by end of 18/19 financial year	Designs Progressing
Whakatu Arterial Link	Completed by February 2019	Ahead of Schedule – Open to traffic by December 2018 and Ruahapia Road Closure to follow
High Productivity Motor Vehicles (HPMV) Routes		
Structures Identified and Included in LTP to be assessed (67 Structures)	12	Investigations underway



Omahu / Henderson Roundabout

Preliminary Design Plan

Objective 3: An Accessible and Resilient Transport Network

Activities:

Restricted Bridges

Six weight and speed restricted bridges are undergoing investigations with an aim to strengthen and derestrict them once the work is complete. Two bridges under design stage are Avery’s bridge at Ohurakura Road and Kuripapango at Taihape Road.

Strom Events

On June 12th there was a significant storm event that covered most of the Hastings District. There were significant road closures on the 12th and 13th of June due to high water levels, slips and debris on roads, and washouts. All roads were accessible to individual customers by the end of the 13th June. Works are continuing to permanently restore damage to road infrastructure with costs estimating to be in excess of \$800,000.



Performance Measures:

Performance Measure	Budgeted in LTP	Target for this year	Status
Number of restricted bridges programmed to be strengthened	22	6	2 – Design Stage 4 – Investigations underway



Objective 4: Offering Choice of Travel Modes and Reducing Environmental Impact

Activities:

Footpaths and Cycleways

Pakowhai Rd Cycleway – on-road cycle lanes installed between St Aubyn St and Ruahapia Rd.

Sylvan Rd Shared Path – concrete shared path installed along the front of Windsor Park.

St Georges Rd Shared Path – concrete shared path installed between Havelock Rd and Crosses Rd.

Havelock North Primary School – footpath widened between the school and Joll Rd.

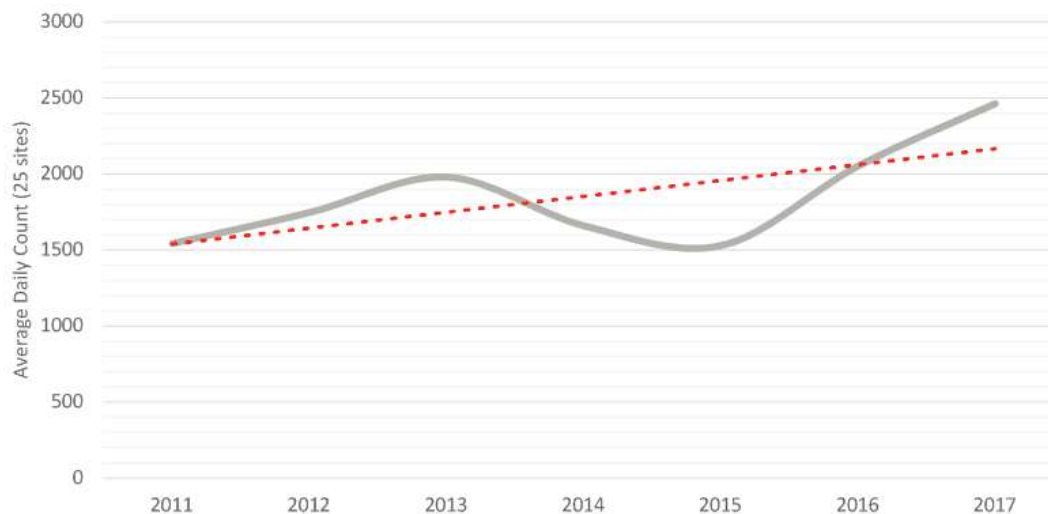
Travel Plans and Safety Programmes

Cycle Skills and Scooter Safety programmes – delivering training to nearly 2,500 students a year in partnership with Sport Hawke's Bay and ACC.

Movelt! School Travel Plans – programme working with schools and encouraging students to walk and cycle, in partnership with Sport Hawke's Bay and ViaStrada. Travel Plans were a finalist in the national Bike to the Future awards, recognised for our innovative low-cost approach.

Safety promotion campaigns Be Safe, Be Seen and Share with Care were completed during the last four months and would be repeated annually.

Hastings Cycle Counts



Cycle counts across Hastings grew an average of 9% a year between 2011 and 2017.

A drop in numbers during 2014 and 2015 coincided with a fall in fuel prices around the same time.



Objective 4: Offering Choice of Travel Modes and Reducing Environmental Impact

Item 6

Attachment 4

Performance Measures:

Performance Measure	Target	Status
Proportion of people walking and cycling	Increase the proportion of people walking and cycling, compared with other transport options *currently under review	9.8% 2013 Census journeys to work*
Number of people walking and cycling	Increase the number of people walking and cycling *currently under review	1204 Average daily trips across eight permanent count sites, 2017/18
Street light efficiency	20% reduction by 2022	41.5 % of all street lights are already replaced by LED. Approximately 2500 LEDs are to be replaced this year. Programme is ahead of schedule – all street lights will be replaced by 2020 June. Currently investigating possibility of replacing decorative lights (parks) as well.
The percentage of footpaths within a territorial authority district that fall within the level of service or service standard for the condition of footpaths that is set out in the territorial authority's relevant document (such as its annual plan, activity management plan, asset management plan, annual works programme or Long Term Plan)	No more than 1.5% (6.7km of HDC network) of footpaths classified poor or worse as measured by Council's condition rating system	This measure is reported every 3 years. Last count showed 2.8kms of footpath as poor. 3.1km of footpath replaced due to trip hazard issues.

*The results from the 2018 Census should be available soon. For the first time the census included journeys to school as well as work in the transport question, which will provide a broader picture of travel patterns. The MOT's Household Travel Survey has also re-started and will be able to provide similar statistics on a more regular basis in-between Census.



Objective 5: Customer Focused, Cost Effective Transport Service

Activities:

Renewing Maintenance Contracts

All existing maintenance contracts concluded on 30th June 2018 with four (4) long term maintenance contracts commencing on 1 July 2018. Significant enhancements have been made to these contracts that incorporates prior learnings, and opportunities made available through technology advances, institutional changes, and market driven initiatives.

Area Wide Pavement Treatments

Area Wide Pavement Treatment projects are currently in design stages with work programmed for Spring/Summer months to optimise the fine weather conditions.

Reseal Programme

Reseal programmes are being finalised with pre-seal repairs commencing in July. Current programme shows 87.3km of roads being designed for reseal with the final programme to be revised once budgets are certain. NZTA have indicated there will be a reduction from the initial request for funding of reseal activities and the final budget will be known in September.

Strategic Planning

Corridor Management Plan (CMP) for Simla/Te Mata Peak Road is currently being developed with a public information day held at Havelock North Function Centre on the 8th August to get community input towards the plan.

Frederick Street Alleyway

Council officers have met with residents to understand the complaints received and their suggestion for a possible closure of the alleyway. A short report to Council is to follow regarding this issue.



Performance Measures:

Performance Measure	Target	Programmed for this year	Status
The percentage of the sealed local road network that is resurfaced	5.5% of sealed local road network is resurfaced per annum (72km resealed per year)	87.4km being designed. Final programme to be advised next quarter	Designs underway and pre-seal repairs commenced

Objective 5: Customer Focused, Cost Effective Transport Service

Item 6

Attachment 4

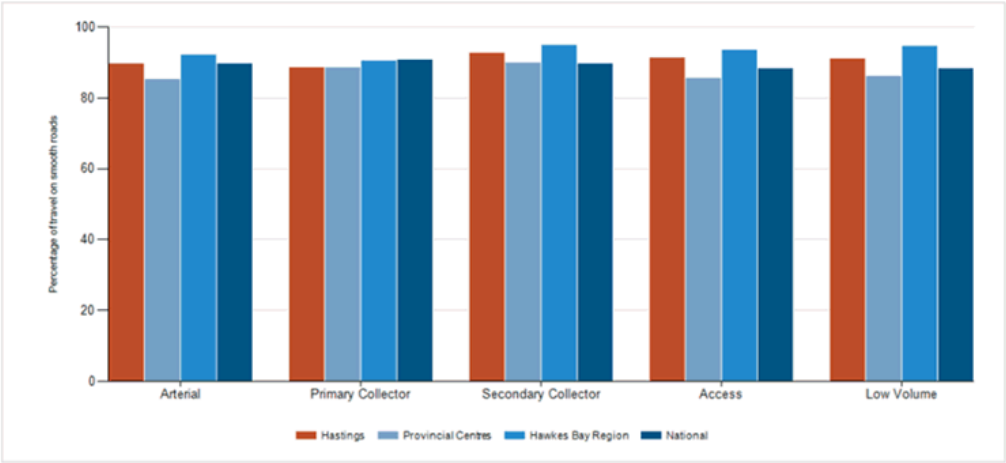
Performance Measures:

Performance Measures completed Annually	Target	Current Status –measured Annually
The average quality of ride on a sealed local road network, measured by smooth travel exposure	90% smooth travel exposure (Average quality of ride)	91.6%
The percentage of customer service requests relating to roads and footpaths to which the territorial authority responds within the timeframe specified in the long term plan	98% of customer service requests relating to roads and footpaths responded to within 28 days	99.2%

Amenity Customer Outcome 1 - Smooth Travel Exposure (STE)

Financial Year: 2017/18
RCA: Hastings
Classifications: Arterial, Primary Collector, Secondary Collector, Access, Low Volume
Urban/Rural: Urban, Rural
* There are 2 data validation errors.

The percentage of travel on roads smoother than the threshold for each traffic grouping



Health and Safety / Risks

Risks

NZTA Budget Approvals

The 2018/21 funding request for maintenance and renewal works were submitted to NZTA in June 2018 with the approvals expected in September 2018.

Council has worked with NZTA through a moderation process and it is expected that there will be some areas where increased funding levels over the last LTP (2015/18) will be limited.

Lifelines Project

HB Lifelines Group is reviewing critical infrastructure vulnerability and hazard assessment and the interrelationships between various lifelines and service delivery groups. This project is ongoing.

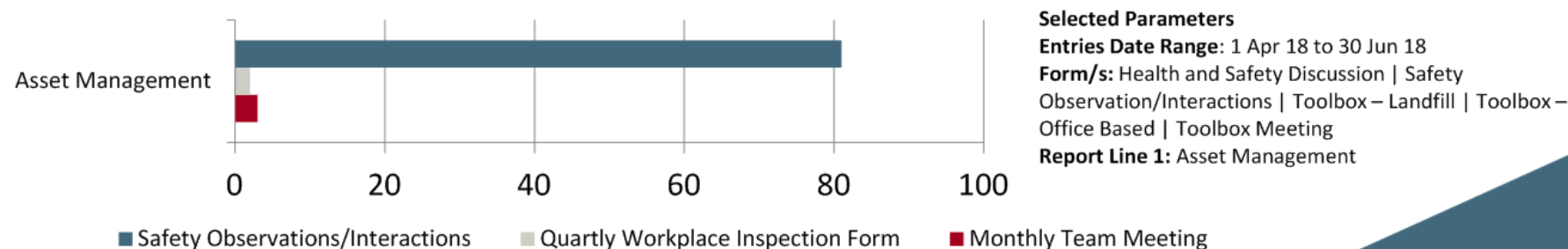
Health and Safety

Incidents:

There was an incident reported at Nelson/Eastbourne Roundabout Project, where an unused gas lateral was hit by the excavator. The issue was caused by incorrect plans (plans showed the gas lateral being much lower. However, the lateral was installed very close to the surface). Since the gas lateral was unused, it has since been terminated. WorkSafe has been notified of the incident.

Performance Measures:

Number of Inspections and safety observations completed by Transport team recorded for the quarter.



Quality / Compliance Measures and Improvements

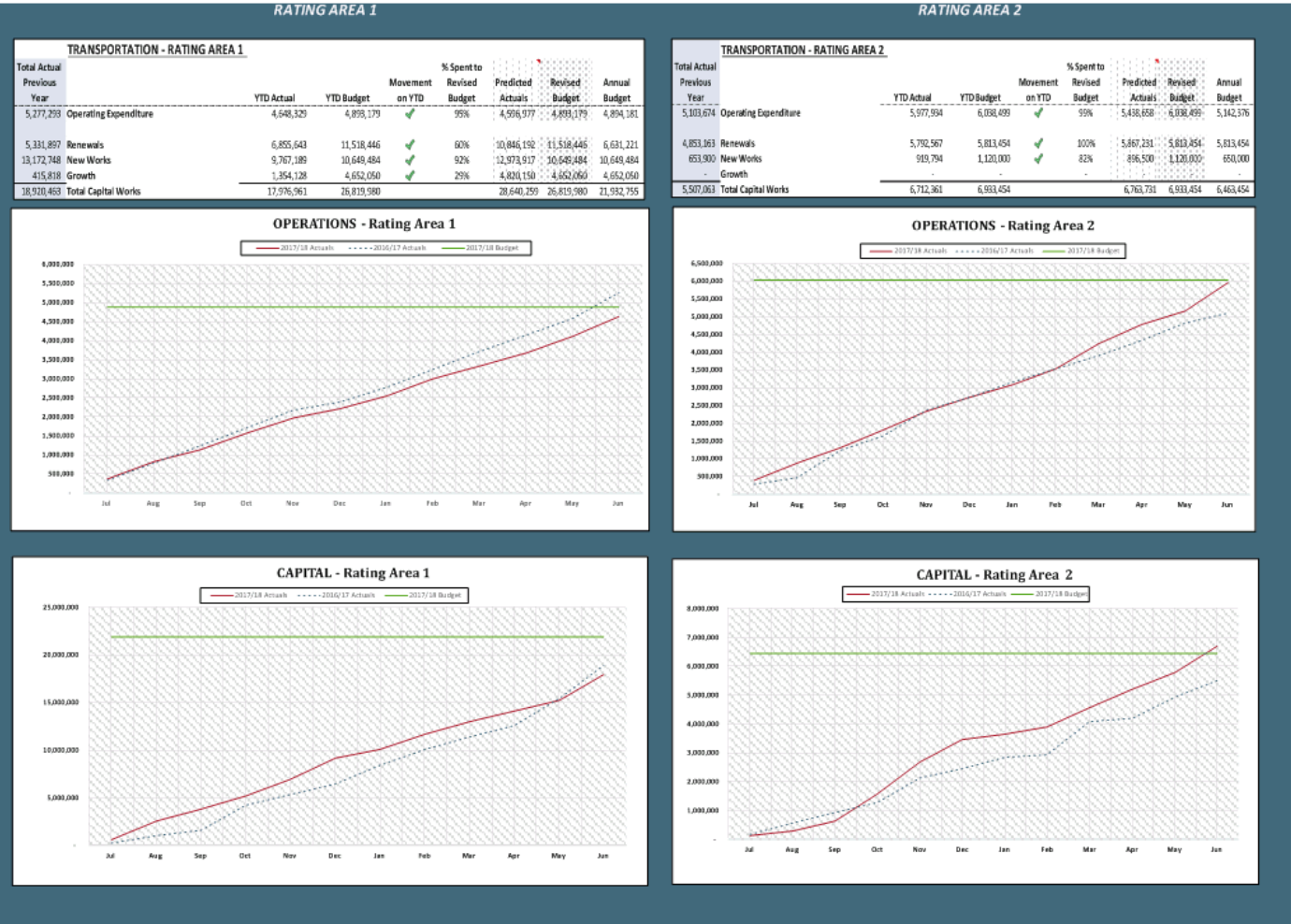
Performance Measures:

Compliance Reported	No. Approvals	
Corridor Access Request Applications (including Traffic Management Plans)	121	
Transport related building consents	383	
CRMs (Customer Request Management) *As recorded by CRM system	Initiated per quarter 607	Closed per quarter 592
	Complaints 1	Compliments 7

Financial Status

Item 6

Attachment 4



Rating Area 1
Operations
2017-18 operational costs are tracking lower than the previous year as 2016-17 included reinstatement costs for Cyclone Cook and the painting of Black bridge
Capital
The 2017-18 AWPT programme was started earlier than in 2016-17 with the programme completed by March, compared to June in 2016-17 .
2017-18 also includes the LED streetlight renewal programme

Rating Area 2
Operations
2017-18 operational costs are higher than 2016-17 mainly due to reinstatement works for the 2 Flood events. (Esk valley and June the 12th Floods). This was \$735,000 higher than in 2016-17
Capital
2017-18 capital costs are higher than 2016-17 mainly due to the HPMV structural improvement work (\$858,000 higher than in 2016-17) and the Vista Bridge repairs (\$379,000)



Regional and National Issues

Item 6

Attachment 4

Coastal Hazards and Climate Change Guidance for Local Government

Ministry for the Environment has recently released the Coastal Hazards and Climate Change Guidance for Local Government. The guidance is a technical document providing contemporary national guidance to local government. It enables local government to plan effectively and support the adaptation of coastal communities and council assets and services to the increasing coastal hazard risks from climate change. It will also be useful for a wider range of practitioners involved in providing infrastructure and services to coastal areas, and in new or redevelopment projects.

This guidance technical document is targeted at the policy, planning, consenting, civil defence and emergency management, asset development/management and building control functions of local government related to coastal and estuarine areas presently affected, or potentially affected in the foreseeable future, by coastal hazard risks arising from climate change. It will also be applicable to practitioners who interface with those processes from outside local government, including engineers, planners, lawyers, community-engagement facilitators, policy analysts and scientists. We are already using these guidelines as part the Hawkes Bay Coastal Hazard Assessment and Potential Responses.

Mobility Service and Future Technology

We're on the cusp of a transport revolution. People and businesses want faster, easier and more personalised transport services. Mobility as a Service (MaaS) and Technology Futures are two emerging trends in the transport space. Mobility as a Service (MaaS) offers a single, connected network-wide transport system focused on providing people-centred services. By harnessing new digital technologies and through building strong partnerships between the public and private transport sector, new players with new services will have opportunities to transform transport. The staff is keeping a watching brief on these initiatives.

Road Safety Strategy

The government has announced the development of a new road safety strategy for New Zealand, replacing the current safer journeys strategy which ends in 2020.

As part of the development of the strategy, the Government will investigate adopting the 'Vision Zero' approach to road safety thinking, which would set a long-term objective of eliminating deaths on our roads. The strategy will also include consideration of broader harms to health, such as road-related air and noise pollution and physical inactivity.

National Environmental Standards for Plantation Forestry (NES-PF)

These standards are regulations made under the Resource Management Act 1991 (RMA) which provides technical standards, methods and/or requirements to establish nationally consistent regulations to manage the environmental effects of forestry activities came into effect 1 May 2018.

These regulations provide appropriate channels of enforcement should the forestry companies and/or owner is negligent in terms of preventing adverse effects of forestry activities on the environment. A group of officers are working on this to determine the effects this has on Hastings District Council and its obligations.