



Hastings District Council

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OPEN A G E N D A

TEMPORARY ROAD CLOSURES SUBCOMMITTEE MEETING

Meeting Date: Thursday, 15 November 2018

Time: 8.45am

**Venue: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Subcommittee Members	Chair: Councillor Nixon Deputy Chair: Councillor Watkins Ex Officio: Mayor Hazlehurst Transportation Manager – Mr J Pannu Environmental Consents Manager – Mr M Arnold
Officer Responsible	Group Manager: Asset Management – Mr C Thew
Committee Secretary	Mrs C Hilton (Ext 5633)

Temporary Road Closures Subcommittee

A subcommittee of the Works and Services Committee

Fields of Activity

The Road Closure Subcommittee is responsible for assisting Council by:

- Reviewing, considering submissions and deciding applications for temporary closure of roads.

Membership

Chairman appointed by the Council (who shall be an elected member)

Deputy Chairman appointed by the Council (who shall be an elected member)

Transportation Manager

Environmental Manager Consents

Quorum – 2 members of whom one shall be the Chairman or the Deputy Chairman.

DELEGATED POWERS

All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.

The Subcommittee reports to the Works and Services Committee.

HASTINGS DISTRICT COUNCIL
TEMPORARY ROAD CLOSURES SUBCOMMITTEE
MEETING

THURSDAY, 15 NOVEMBER 2018

VENUE: Green Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 8.45am

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Temporary Road Closures Subcommittee Meeting held Thursday 18 October 2018.
(Previously circulated)

4.	Targa Rally - Temporary Road Closures Waipunga Road and Kaiwaka Road - Friday, 30 November 2018.	5
5.	Temporary Road Closures - Havelock North CBD - Saturday 24 November 2018.	13
6.	Temporary Road Closure - Hawke's Bay Car Club - Mangaroa Road - Sunday 25 November 2018.	21
7.	Additional Business Items	
8.	Extraordinary Business Items	

REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 15 NOVEMBER 2018

FROM: TRANSPORTATION OPERATIONS ENGINEER
TIM BATEMAN

SUBJECT: TARGA RALLY - TEMPORARY ROAD CLOSURES
WAIPUNGA ROAD AND KAIWAKA ROAD - FRIDAY, 30
NOVEMBER 2018.

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee on the following temporary road closures requested by Club Targa Incorporated for a single stage in the Silver Fern Rally 2018.
- 1.2 **Waipunga Road** 5kms from SH5 (Napier-Taupo Road) to Kaiwaka Road (Intersection with Darky Spur Road) on Friday, 30 November 2018. The closure will be between 7:45am to 12:15pm.

Kaiwaka Road from Waipunga Road (Intersection with Darkys Spur Road) to 3kms from SH2 on Friday, 30 November 2018. The closure will be between 7:45am to 12:15pm.
- 1.3 These requests arise from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily closing the above roads.
- 1.4 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.5 The objective of this decision relevant to the purpose of Local Government is to provide for good quality local public services by allowing the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular areas while the activities are being undertaken.

2.0 BACKGROUND

- 2.1 The above event is being undertaken by Club Targa Incorporated requiring the temporary road closure of Waipunga Road and Kaiwaka Road. This will be the first temporary closure of these roads during the 2018 calendar year. The roads have been chosen specifically for this event due to their suitability, length and the fact that they have not been closed for some time.

- 2.2 The temporary closure check list (**Attachment 1**) details the necessary items that the organiser need to submit as part of their application for the above proposed road closure. A GIS map showing the area of the temporary road closures is also attached – as part of **Attachment 1: Waipunga Road and Kaiwaka Road**.

3.0 CURRENT SITUATION

- 3.1 The above event is being held by the following organisation: Ultimate Rally Group which Club Targa Incorporated is part of, on selected Hastings District rural roads. This is the first temporary closure of the above roads during this calendar year.
- 3.2 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.3 A detailed Traffic Management Plan is to be submitted to the Hastings District Council and the Plan will be approved for implementation subject to the temporary road closure application being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closures detailed above.
- 4.2 **Option B: Do not approve** the temporary road closures detailed above.
- 4.3 **Option C: Approve** only one of the two temporary road closures detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 Club Targa Incorporated representatives undertook a resident consultation process. If residents were not at home at the time the representative called, a letter detailing the temporary road closures was left. The letter also advised them of Targa's contact details to use, if the residents wished to submit an objection to the temporary closure of their respective roads. No objections have been received.
- 5.2 The temporary road closure notice related to the Targa Rally has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on **Saturday 13 October 2018**, with the period for objections closing at **4:00pm, Friday 2 November 2018**.
- 5.3 If the closures are approved final formal public notification will be published in the Hawke's Bay Today newspaper on **Saturday, 17 November 2018**.
- 5.4 The following traffic counts (vehicles per day) are provided for the roads that are to be closed as part of the Silver Fern Rally:

Waipunga Road	5kms from SH5 (Napier-Taupo Road) to Kaiwaka Road (Intersection with Darkys	14 to 42 AADT
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	Spur Road)	
Kaiwaka Road	Waipunga Road (Intersection with Darkys Spur Road) to 3kms from SH2	45 to 120 AADT

5.5 As per the requirements of schedule 10, section 11 of the Local Government Act, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closure. Council has not received any submissions from emergency services, MoT or NZTA.

5.6 The Council will not accept any liability for damage of any kind caused to any person, vehicles, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.

6.0 HEALTH AND SAFETY

6.1 As per the requirements of the Health and Safety at Work Act 2015, the applicant is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicant's attention to their obligations, including compliance with the Health and Safety Plan, have been provided in the recommendations.

7.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

7.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

7.2 By allowing the above temporary road closures the organisers can undertake their events in a safe and controlled environment with all risks minimised and managed.

7.3 It is anticipated that the current road bond scheme and inspection process will be appropriate to manage this risk and fund any remedial works that may be generated, should any damage to the surface of these roads and roadside infrastructure occur as a result of them being used for a rally event. In previous years this process has worked well with minimal to no damage incurred.

8.0 PREFERRED OPTION/S AND REASONS

- 8.1 **Option A** is the recommended option. It recommends the Subcommittee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.
- 8.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment. The risks associated with this closure can then be minimised and safely managed to Council's satisfaction.

9.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Operations Engineer titled "Targa Rally - Temporary road closures Waipunga Road and Kaiwaka Road - Friday 30th November 2018." dated 15/11/2018 be received.
- B) That, there being no submissions received, the Council approve the temporary road closure of Waipunga Road and Kaiwaka Road as detailed above. The road closure will be between 7:45am and 12:15pm. Friday, 30 November 2018.
- C) That the Council approve the temporary road closures from B) subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 2. The supplied Traffic Management Plan containing appropriate signage is approved.
 3. A copy of the relevant liability insurance policy is received.
 4. That Club Targa Incorporated enter into the formal road bond scheme with Council for a sum of no less than \$10,000.00 and make available a representative to attend both the pre and post network inspections.
 5. That the cost of all advertising is met by the event organiser.
 6. Emergency Services are contacted regarding the holding of this event.

(Note): As per the Traffic Management Plan provisions – all emergency services will be accommodated and access provided through the sites as required.

7. The applicant is advised that the Council does not accept any liability for damage of any kind caused to any person, vehicle, property or business that occurs within or outside the road corridor arising from the closure of the road corridor and any activities within it.
8. The Club Targa Incorporated event shall be conducted in accordance with the requirements of the Motor Sport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

With the reasons for this decision being that the objective of the decision will contribute to the good quality infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.
- ii) Allowing the above temporary road closures the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.

Attachments:

- | | | |
|---|--|--------------|
| 1 | Checklist and Map for Targa Rally Waipunga & Kaiwaka Road Closures on 30 November 2018 | TR-8-18-9509 |
|---|--|--------------|

Attachment 1

Checklist – Temporary Road Closure

1. Waipunga Road:

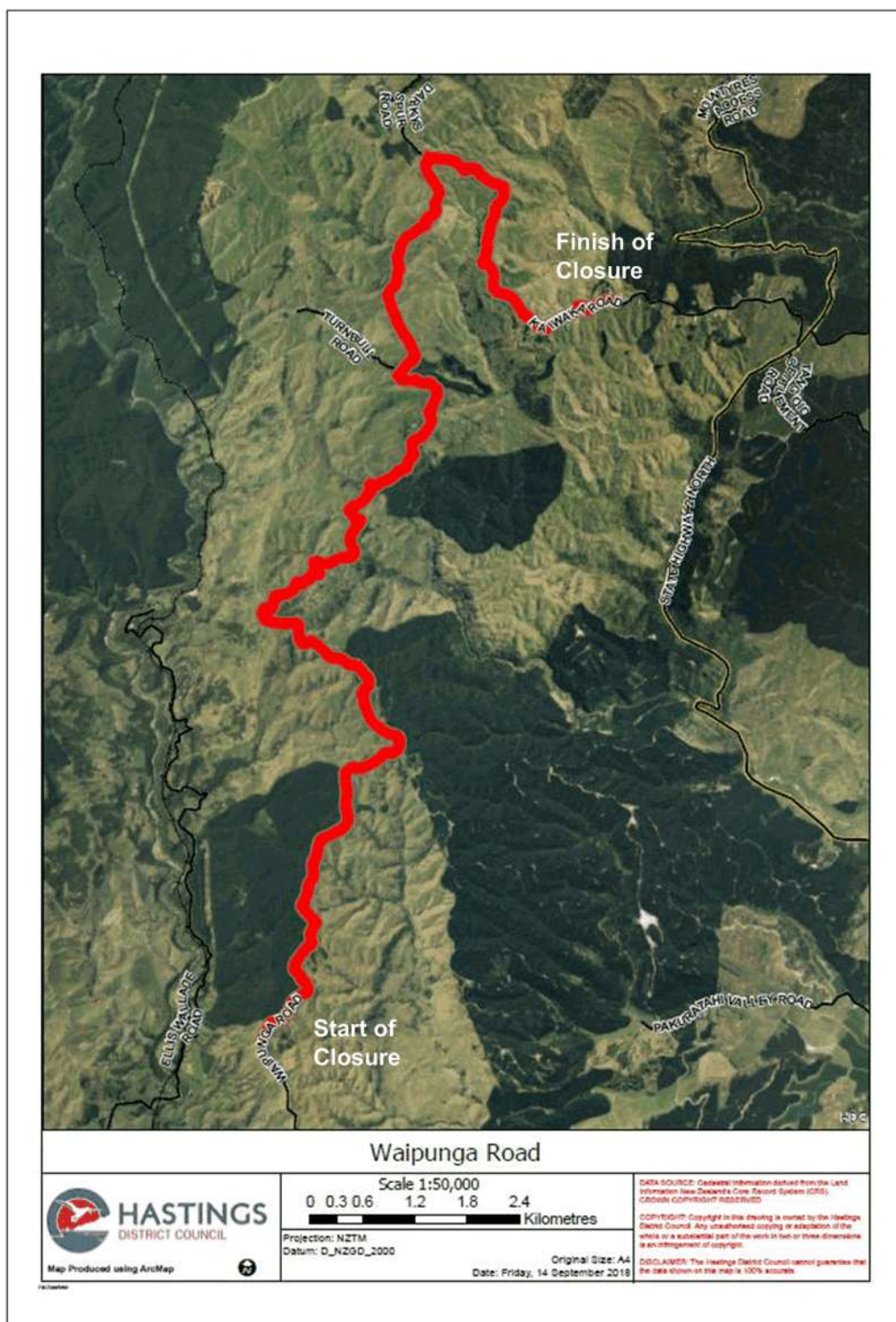
5kms from SH5 (Napier-Taupo Road) to Kaiwaka Road (Intersection with Darky Spur Road) on Friday, 30 November 2018. The closure will be between 07:45am to 12:15pm.

2. Kaiwaka Road:

from Waipunga Road (Intersection with Darky Spur Road) to 3kms from SH2 on Friday, 30 November 2018. The closure will be between 07:45am to 12:15pm.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Health and Safety Plan	✓
Copy of Resident Visiting Form	✓

Attachment 2



REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 15 NOVEMBER 2018

**FROM: TRANSPORTATION OPERATIONS ENGINEER
TIM BATEMAN**

**SUBJECT: TEMPORARY ROAD CLOSURES - HAVELOCK NORTH
CBD - SATURDAY 24 NOVEMBER 2018.**

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee on the following temporary road closure requests:
- 1.2 **The Havelock North Business Association** – Saturday, 24 November 2018 – Havelock North CBD roads:
- The central roundabout (known as the Pod Roundabout)
 - Te Mata Road from the central roundabout to Columba Way
 - Napier Road from the central roundabout to Porter Drive
 - Havelock Road from the central roundabout to Havelock North Motel (the entrance to the motel will remain open)
 - Te Aute Road from the central roundabout to the car park exit
 - Middle Road from the central roundabout to the car park entrance
 - Joll Road from the central roundabout to the New World service lane
- 1.3 The road closures will be between 7:00am until 4:30pm, Saturday, 24 November 2018. The purpose of these road closures is to hold the Village Street Carnival.
- 1.4 This request arises from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above roads.
- 1.5 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.6 The objective of this decision relevant to the purpose of Local Government is to provide for good quality local public services by allowing the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular areas while the activities are being undertaken.

- 1.7 This report concludes by recommending the above temporary road closures be approved, subject to conditions.

2.0 BACKGROUND

- 2.1 The above events are being undertaken by:

2.2 The Havelock North Business Association

- The central roundabout – this will be the second temporary road closure of this section of road this calendar year.
- Te Mata Road from the central roundabout to Columba Way – this will be the second temporary road closure of this section of road this calendar year.
- Napier Road from the central roundabout to Porter Drive – this will be the third temporary road closure of this section of road this calendar year.
- Havelock Road from the central roundabout to Havelock North Motel (the entrance to the motel will remain open) – this will be the second temporary road closure of this section of road this calendar year.
- Te Aute Road from the central roundabout to the car park exit – this will be the third temporary road closure of this section of road this calendar year.
- Middle Road from the central roundabout to the car park entrance – this will be the second temporary road closure of this section of road this calendar year.
- Joll Road from the central roundabout to the New World service lane – this will be the second temporary road closure of this section of road this calendar year.

The purpose of these road closures is to hold the Village Street Carnival.

- 2.3 The temporary closure check list (**Attachment 1**) details the necessary items that the organisers need to submit as part of their applications for the above proposed road closures. A GIS map showing the area of the temporary road closures is also attached – as part of **Attachment 1: Havelock North CBD roads**.

3.0 CURRENT SITUATION

- 3.1 The temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.2 A detailed Traffic Management Plan (TMP) has been submitted to the Hastings District Council and the TMP will be approved for implementation, subject to the temporary road closure application being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closures detailed above.
- 4.2 **Option B: Do not approve** the temporary road closures detailed above.

- 4.3 **Option C: Approve** one, two, three, four, five, six or seven of the temporary road closures detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 The organisers of the above events have been in contact with affected parties/residents. They advise that no issues have been raised regarding the above temporary road closures.

Havelock North CBD Roads – Village Street Carnival:

- 5.2 The temporary road closures of Havelock North CBD roads including: the central roundabout, Te Mata Road, Napier Road, Havelock Road, Te Aute Road, Middle Road and Joll Road (24 November 2017) has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on: Saturday, 29 September 2018.
- 5.3 The closing date for submissions was 4:00pm, Friday, 26 October 2018. No submissions were received.
- 5.4 If the above road closures are approved final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 17 November 2018.
- 5.5 The average daily traffic count for Havelock North CBD roads is:

The Havelock North central roundabout - not recorded
Te Mata Road from the central roundabout to Columba Way - 4600 vehicles (average daily traffic)
Napier Road from the central roundabout to Porter Drive - 6500 vehicles (average daily traffic)
Havelock Road from the central roundabout to Havelock North Motel (the entrance to the motel will remain open) - 5000 vehicles (average daily traffic)
Te Aute Road from the central roundabout to the car park exit - 6800 vehicles (average daily traffic)
Middle Road from the central roundabout to the bank corner - 5000 vehicles (average daily traffic)
Joll Road from the central roundabout to the New World service lane - 3429 vehicles (average daily traffic)

- 5.6 As per the requirements of schedule 10, section 11 of the Local Government Act, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closure. Council has not received any submissions from emergency services, MoT or NZTA.

6.0 HEALTH AND SAFETY

- 6.1 As per the requirements of the Health and Safety at Work Act 2015, the applicant is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicant's

attention to their obligations, including compliance with the Health and Safety Plan, have been provided in the recommendations.

7.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 7.1 The above temporary road closures will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”

“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

8.0 PREFERRED OPTION/S AND REASONS

- 8.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.
- 8.2 Given that there are no submissions in opposition to the closures and that subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment, the risks associated with this closure can then be minimised and safely managed to Council's satisfaction.

9.0 RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Operations Engineer titled “Temporary Road Closures - Havelock North CBD - Saturday 24 November 2018.” dated 15/11/2018 be received.**
- B) That, there being no submissions received, the Council approve the temporary road closures of:**

Havelock North CBD roads:

- **The central roundabout**
- **Te Mata Road from the central roundabout to Columba Way**
- **Napier Road from the central roundabout to Porter Drive**
- **Havelock Road from the central roundabout to Havelock North Motel (the entrance to the motel will remain open)**

- Te Aute Road from the central roundabout to the car park exit
- Middle Road from the central roundabout to the car park entrance
- Joll Road from the central roundabout to the New World service lane

The road closures will be between 7:00am until 4:30pm, Saturday, 24 November 2018.

C) The Council approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

1. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
2. The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
3. The Traffic Management Plan must be complied with including any specific conditions.
4. The Event Holder shall have in place approved Public Liability Insurance for the period of the event. A copy of the relevant Public Liability Insurance policy shall be supplied to the Council prior to the event taking place.
5. That the cost of all advertising is met by the event organisers.
6. Emergency Services are contacted regarding the holding of this event with details of the date, locations and time frames.
7. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
8. (i) The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with these activities and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.

(ii) And, the applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached in the plans.

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**
- ii) Allowing the above temporary road closures the organisers can undertake their events in a safe and controlled environment with all risks minimised and managed.**

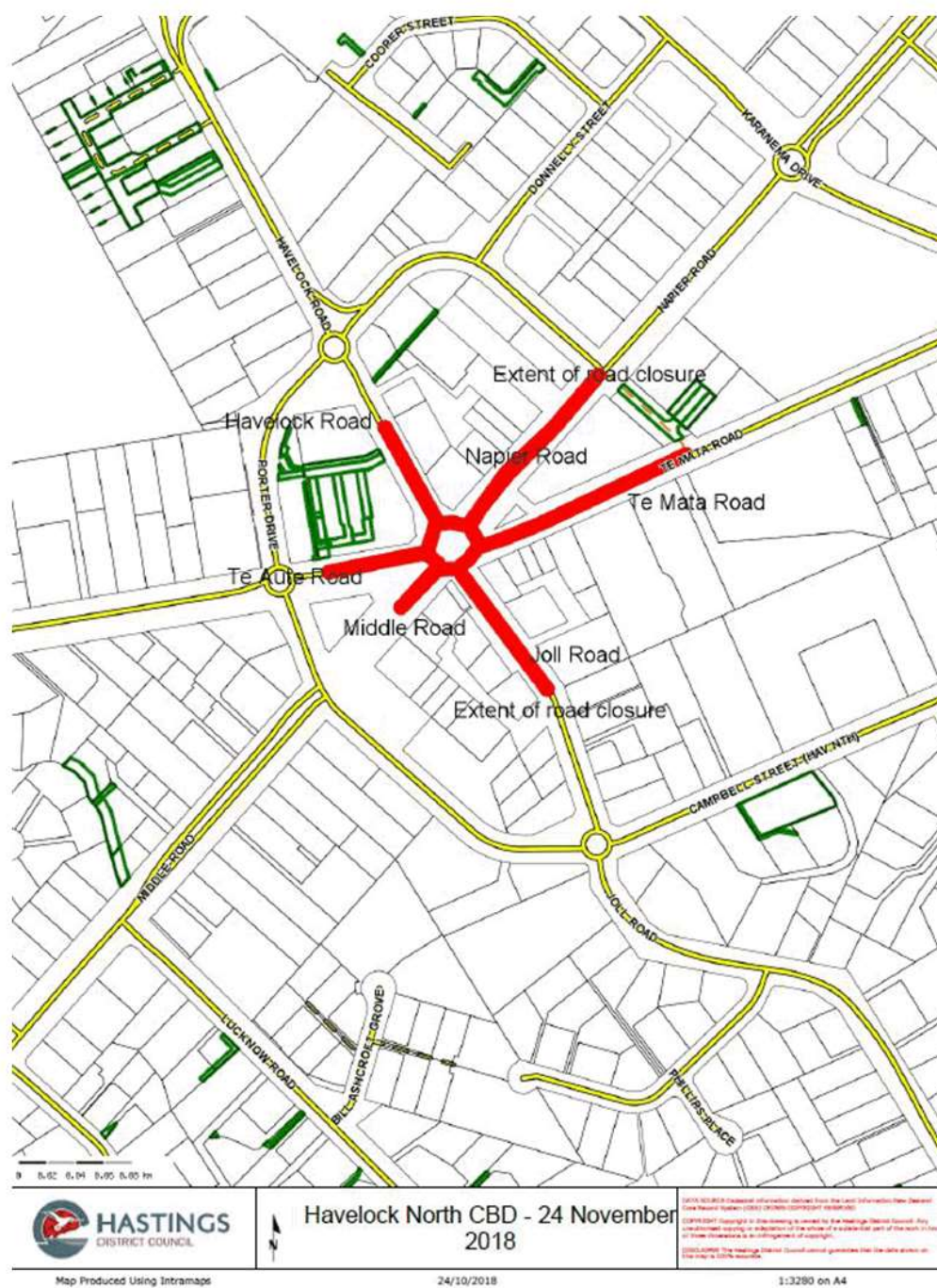
Attachments:

- | | | |
|---|--|----------------|
| 1 | Checklist and Map - Havelock North CBD - 24
November 2018 | CG-14-16-00296 |
|---|--|----------------|

Checklist and Map - Temporary Road Closures:**Havelock North Business Association – Saturday 24 November 2018**

Havelock North CBD area for the annual Village Street Carnival.

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓



REPORT TO: TEMPORARY ROAD CLOSURES SUBCOMMITTEE

MEETING DATE: THURSDAY 15 NOVEMBER 2018

FROM: TRANSPORTATION OPERATIONS ENGINEER
TIM BATEMAN

SUBJECT: TEMPORARY ROAD CLOSURE - HAWKE'S BAY CAR CLUB - MANGAROA ROAD - SUNDAY 25 NOVEMBER 2018.

1.0 SUMMARY

- 1.1 The purpose of this report is to obtain a decision from the Committee for the temporary road closure requested by:
The Hawke's Bay Car Club (HBCC):
- 1.2 **Mangaroa Road** between Ru Collin Road and Maraekakaho Road. The road closure will be between 9:00am and 5:00pm, Sunday, 25 November 2018. The purpose of this road closure is to hold a motorsport sprint event.
- 1.3 This request arise from the need to inform and gain Hastings District Council ('the Council') approval in order to comply with the legal process to temporarily close the above road.
- 1.4 The Council is required to give effect to the purpose of local government as prescribed by Section 10 of the Local Government Act 2002. That purpose is to meet the current and future needs of communities for good quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses. Good quality means infrastructure, services and performance that are efficient and effective and appropriate to present and anticipated future circumstances.
- 1.5 The objective of this decision relevant to the purpose of Local Government is to provide for good quality local public services by allowing the proposed events to take place in a controlled environment with the temporary road closure provisions providing safety measures for residents and road users in the particular areas while the activities are being undertaken.
- 1.6 This report concludes by recommending the above temporary road closure be approved, subject to conditions.

2.0 BACKGROUND

- 2.1 The above event is being undertaken by the following organisation:
- 2.2 The HBCC - **Mangaroa Road** between Ru Collin Road and Maraekakaho Road. This will be the second temporary closure of this road during the 2018 calendar year. Mangaroa Road has been chosen specifically for its suitability for holding this particular event.
- 2.3 The temporary road closure checklist (**Attachment 1**) details the necessary items that the organisers need to submit as part of their application for the

above proposed road closure. A GIS map showing the area of the temporary road closure is also attached – as part of **Attachment 1: Mangaroa Road**.

- 2.4 At the time of writing this report there were not any planned road works that will affect or impact the above temporary road closure.

3.0 CURRENT SITUATION

- 3.1 The temporary road closure will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.2 A detailed Traffic Management Plan is to be submitted to the Hastings District Council and the Plan will be approved for implementation, subject to the temporary road closure application being approved.

4.0 OPTIONS

- 4.1 **Option A: Approve** the temporary road closure detailed above.
- 4.2 **Option B: Do not approve** the temporary road closure detailed above.

5.0 SIGNIFICANCE AND ENGAGEMENT

- 5.1 The organisers of the above events has been in contact with affected parties/residents. They advise that no issues have been raised regarding the above temporary road closure.
- 5.2 The temporary road closure of Mangaroa Road has been posted on the Council website and formal public notification was published in the Hawke's Bay today newspaper on: Saturday, 29 September 2018.
- 5.3 The closing date for submissions was 4:00pm, Friday, 26 October March 2018. No submissions were received.
- 5.4 If the road closure is approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Saturday, 17 November 2018.
- 5.5 The average daily traffic count for Mangaroa Road is: 800 vehicles per day.
- 5.6 The HBCC has been advised to contact the Cemetery Manager regarding the cemetery located in Mangaroa Road to ensure that there are no concerns in relation to the proposed temporary road closure. An alternative access to the cemetery is available via SH50A.
- 5.7 The HBCC is also being advised to make contact with Mangaroa Prison to ensure staff and visitors are aware of the temporary road closure and know to take an alternative route to access the prison.
- 5.8 As per the requirements of schedule 10, section 11 of the Local Government Act, Emergency Services including NZ Police, St John Ambulance, Ministry of Transport (MoT), New Zealand Transport Agency (NZTA) and the Fire Service have been informed and will be allowed emergency access at all times during the temporary road closure. Council has not received any submissions from emergency services, MoT or NZTA.

6.0 HEALTH AND SAFETY

- 6.1 As per the requirements of the Health and Safety at Work Act 2015, the applicant is required to include a Health and Safety Plan with their temporary road closure application. Additionally, conditions drawing the applicant's attention to their obligations have been provided in the recommendations.

7.0 ASSESSMENT OF OPTIONS (INCLUDING FINANCIAL IMPLICATIONS)

- 7.1 The above temporary road closure will be undertaken in accordance with The Local Government Act 1974 Schedule 10, section 11 and section 11(e) which states:

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)."

"(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

8.0 PREFERRED OPTION/S AND REASONS

- 8.1 **Option A** is the preferred option. It recommends the Committee approve the temporary road closure detailed above, subject to conditions that will ensure public safety is maintained.
- 8.2 Given that there are no submissions in opposition to the closure and that subject to the recommended conditions the activity can proceed and be undertaken in a safe and controlled environment, the risks associated with this closure can then be minimised and safely managed to Council's satisfaction.

RECOMMENDATIONS AND REASONS

- A) That the report of the Transportation Operations Engineer titled "Temporary Road Closure - Hawke's Bay Car Club - Mangaroa Road - Sunday 25 November 2018." dated 15/11/2018 be received.**
- B) That, there being no submissions received in respect of the Hawke's Bay Club Club temporary road closure application, the Council approve the following temporary road closure.**

Mangaroa Road between Ru Collin Road and Maraekakaho Road. The road closure will be between 9:00am and 5:00pm, Sunday, 25 November 2018.

C) The Council approve the above temporary road closure subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- 1) These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).**
- 2) The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.**
- 3) The Traffic Management Plan must be complied with including any specific conditions.**
- 4) Copies of the relevant liability insurance policies are received.**
- 5) That the cost of all advertising is met by the event organisers.**
- 6) Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.**
- 7) As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the site as required.**
- 8) The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closure.**
- 9) The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.**
- 10) These Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.**

With the reasons for this decision being that the objective of the decision will contribute to the good quality local infrastructure by:

- i) That the use of the above listed street/roads for these short periods of time will not unreasonably impede traffic.**
- ii) Allowing the above temporary road closure the organiser can undertake their event in a safe and controlled environment with all risks minimised and managed.**

Attachments:

- 1 Checklist and Map - Mangaroa Road - 25 November 2018 CG-14-16-00295

**Checklist and Map - Temporary Road Closure:
Hawke's Bay Car Club – Sunday 25 November 2018**

Mangaroa Road – between Ru Collin Road and Maraekakaho Road

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	✓
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

