



# *Hastings District Council*

*Civic Administration Building  
Lyndon Road East, Hastings*

*Phone: (06) 871 5000*

*Fax: (06) 871 5100*

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**OPEN**

**ATTACHMENTS UNDER SEPARATE COVER**

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## **RURAL HALLS SUBCOMMITTEE MEETING**

Meeting Date: **Monday, 9 September 2019**

Time: **10.30am**

Venue: **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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ITEM	SUBJECT	PAGE
<b>5.</b>	<b>RURAL HALLS FUND - 2019/2020 FUNDING ROUND</b>	
	Attachment 2: Summary of Funding Applications	1
	Attachment 3: Twyford and Raupare Memorial Hall (1)	7
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	Attachment 7: Clive Community Hall (5)	55

		Funding requested	Other Funding and Contributions	Main Projects	Maintenance Priority areas				Staff Comments	
					Health and Safety	Weather tightness	Ablution and Kitchen	Other Spaces	Building Assets Officer	Community Grants Advisor
No.1	<b>Twyford and Raupare Memorial Hall</b> COP-01-9-6-19-8 Derick Burns	\$6,950.00	Contributing \$1,000 themselves	Carpeting walls to reduce damages and provide better heating and improve the acoustics				YES	This Hall does not require any earthquake assessments, Building team see no issues with this maintenance work going ahead as planned.	Good project, this will increase the usability of the hall, especially during winter. Currently the acoustics in the hall are terrible especially for people with hearing impairments. This group currently only have a small reserve as they have just purchased a container for additional storage for the hall.
No.2	<b>Sherenden Hall</b> COP-01-9-6-19-9 Anne Yule	\$808.18	Contributing \$808.18 themselves	New water pump and cylinder to ensure constant water supply to kitchen and bathrooms	YES		YES		This Hall does require an earthquake assessments, although the Building team see no issues with this maintenance work going ahead as planned.	Small project, this work will ensure the hall can continue to be used all year around, currently the hall is unusable when the old pump is out of action.
No.3	<b>Waimarama Maraetotora Memorial Hall</b> COP-01-9-6-19-10 Tony Lane	\$10,435.00	Just received 10k from AP (for other projects) Contributing \$8,500 themselves	Replace main switchboard. Install emergency lighting and smoke alarms. Replace Kitchen benches. Replace hot water cylinder	YES		YES		This Hall does require an earthquake assessments. The Building team recommend the assessment is done prior to this maintenance work going ahead as planned.	Waimarama Hall has a large work programme, they have applied to different trusts for different items to improve the hall. The electrical items they are applying you this fund for are key to the halls H&S. The Kitchen area would improve the usage of the hall.
No.4	<b>Matapiro</b> COP-01-9-6-19-11 Mike Connor	\$3,110.00	Contributing \$3,400 themselves	Redecorate bathrooms areas to encourage more people to use the facility			YES		This Hall does require an earthquake assessments and will need a new roof in the next few years, although the Building team see no issues with this maintenance work going ahead as planned.	The bathrooms are in need of attention, this work would make the hall a much better to use by current users and more attractive to hire out
No.5	<b>Clive Community Hall</b> COP-01-9-6-19-12 Mary Hannan	\$4,697.92	Contributing \$5,000 themselves	removal and replacement of kitchen units and kitchen benches	YES		YES		This Hall does not require any earthquake assessments, Building team see no issues with this maintenance work going ahead as planned.	A well-used community hall, some of the kitchen benches have already been changed, this fund is to replace the insides of the kitchen making it more hygienic and attractive to potential users
Total Requested		\$26,001.10								
Total Available		\$57,800.00	(20,000 from 19/20 + \$37,800 from Reserves)							
Difference		\$31,798.90								

**HALL:** Twyford and Raupare Memorial Hall

**PROJECT:** Carpeting walls to reduce damages and provide better heating and improve the acoustics.

**VISIT HALL:** YES

**COMMENT:** Good project, this will increase the usability of the hall, especially during winter. Currently the acoustics in the hall are terrible especially for people with hearing impairments. This group currently only have a small reserve as they have just purchased a container for additional storage for the hall.

**PHOTOS:**



**HALL:** Sherenden Hall

**PROJECT:** New water pump and cylinder to ensure constant water supply to kitchen and bathrooms

**VISIT HALL:** YES

**COMMENT:** Small project, this work will ensure the hall can continue to be used all year around, currently the hall is unusable when the old pump is out of action.

**PHOTOS:**



**HALL:** Waimarama Maraetotora Memorial Hall

**PROJECT:** place main switchboard, Install emergency lighting and smoke alarms, Replace Kitchen benches, Replace hot water cylinder

**VISIT HALL:** YES

**COMMENT:** Waimarama Hall has a large work programme, they have applied to different trusts for different items to improve the hall. The electrical items they are applying you this fund for are key to the halls H&S. The Kitchen area would improve the usage of the hall

**PHOTOS:**





**HALL:** Matapiro

**PROJECT:** Redecorate bathrooms areas to encourage more people to use the facility

**VISIT HALL:** YES

**COMMENT:** The bathrooms are in need of attention, this work would make the hall a much better to use by current users and more attractive to hire out

**PHOTOS:**



**HALL:** Clive Community Hall

**PROJECT:** Removal and replacement of kitchen units and kitchen benches

**VISIT HALL:** YES

**COMMENT:** A well-used community hall, some of the kitchen benches have already been changed, this fund is to replace the insides of the kitchen making it more hygienic and attractive to potential users

**PHOTOS:**





Item 4

## RURAL HALLS MAINTENANCE FUND

### Annual Funding Round (Opens 1 April to 31 May each year\*)

\*Grants are allocated at the Rural Halls Subcommittee meeting in September each year

#### APPLICATION FOR FINANCIAL ASSISTANCE\*

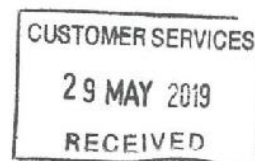
\*To be read in conjunction with the Rural Halls Policy

#### HALL DETAILS:

Name of Hall	<u>Twyford and Raupare Memorial Hall</u>
Legal Name of Hall Owner	<u>Twyford and Raupare Memorial Recreation</u> <u>Centre Trust</u>
Hall Secretary/Treasurer	<u>Derek Burns</u>
Postal Address	<u>3/405 Gordon Road, Rauwaka, Hastings</u> <u>4120</u>
Telephone	<u>06 - 8766418</u>
Email Address	<u>db.burns@xttra-co.nz</u>

Alternative contact person in your organisation to assist with further information if required:

Name	<u>Mr Brian McHay</u>
Address	<u>Carrick Road, Raupare,</u> <u>Hastings 4175</u>
Telephone	<u>06-8797632</u>
Email Address	<u>b.mclay@airnet.net.nz</u>



11.479m-5

Attachment 3



Please outline the rural community's usage of the hall over the last 12 month period:

The Twyford Primary School has the use of the hall from 9am to 3pm each school day.  
Two churches, a samran and a Pentecostal church had the use of the hall on Sundays and Wednesday evenings. Hireage ceased in March.  
The Twyford and Raupare Indoor Bowls Club hire the hall for the months from April to November on a Tuesday evening.  
The hall is used each term of the school in the evenings for the childrens social events.  
It is used by local groups for their AGMs

Please outline details of the intended project for which you are seeking funding assistance:

The project is the removal of the battins from the internal walls of the main hall and the applying a carpet material to the walls up to window height. This will stop damage to the paint work by hivers when moving chairs.  
The Primary School class rooms all have this carpet material attached to the walls.  
It lowers noise levels and hivers can use pins to attach decorations leaving no damage.  
The temperature is also raised in the hall.

Please outline the breakdown of costs for the project:

**Note:** 1) As a general rule, the Rural Halls Maintenance Fund Subcommittee requires 50% of the total cost of the project to be met by the applicants. This can include voluntary labour and donated materials, provided details of an assessed value are included with the application.

2) From 2017, projects can include the costs of earthquake assessments and related strengthening work.

PROJECT COSTS:	
Carpet material.	\$ 6500-00
timber materials & touch up paint	\$ 250-00
labour	\$ 1000-00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL COST OF PROJECT IS:	\$ 7750-00 (TOTAL A)

Please outline details of your Hall's contribution to this project:

INCOME:	
SPONSORSHIP	\$
USER FEES	\$ 1000-00
FUNDRAISING	\$
LOANS/MORTGAGE	\$
\$ ALREADY SPENT ON THIS PROJECT	\$
\$ AVAILABLE AND EARMARKED FOR THIS PROJECT	\$
DONATED MATERIALS	\$
VOLUNTARY LABOUR	\$
OTHER	\$
YOUR TOTAL CONTRIBUTION IS:	\$ 1000-00 (TOTAL B)

Note: 3) Please include copies of all receipts/quotes for work as supporting documentation for this application.

TOTAL APPLICATION FOR FUNDING: (TOTAL A - TOTAL B) =	\$ 6750.00 - (TOTAL C)
---	---------------------------

Estimated Duration of project:

START DATE	01 / 08 / 2019
FINISH DATE	31 / 10 / 2019

Are you applying to any other organisation/s for funding assistance for this project?

Yes / No

If yes, please list the organisation/s, indicate the amount of money you are applying for, and when you will know the result/s of your application/s:

ORGANISATION/S	\$ REQUESTED	RESULT DATE/S
		/ /
		/ /

Please advise why this project should be funded. What is the need for this project and how will it benefit your organisation and/or the community at large?

In particular, how will it contribute to the usage of the hall by your community in the future?

It will contribute to the hall usage by increasing the warmth, thus requiring less heating and the noise level will be greatly reduced.

Please advise details of insurance cover for the hall, including insurer, type and level of cover, and expiry date:

The hall insurance is held by the Hastings District Council. Premiums are due 30th September

**DECLARATION:**

This declaration relates to information in this application that the Hastings District Council may hold about me/us now or in the future.

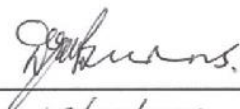
- I/We hereby declare that I am/we are a legal entity set up for the purpose of benefitting the rural community in which we reside;
- I/We hereby declare that I am/we are authorised to submit this application and that any funding received will be used for the project for which it was approved;
- I/We authorise the Hastings District Council to use this information for the purposes of administration of this application;
- I/We authorise the Hastings District Council to seek such information as they may require to complete the consideration of this application, including inspection of the Hall;
- I/We hereby declare that the information provided is correct.

Name of Committee Chairman/Secretary:

Full Name (Please Print): Derek John Winstone Burns

Legal name of Hall: Twyford and Raupare Memorial Recreation Centre

Signed:



Date:

28/05/2019

Please return to –

Jo Macdonald  
Hastings District Council, Private Bag 9002, Hastings 4156  
[jom@hdc.govt.nz](mailto:jom@hdc.govt.nz)

APPLICATIONS CLOSE 31 May each year

Item 4

Attachment 3

# TWYFORD AND RAUPARE MEMORIAL RECREATION CENTRE TRUST

Income and Expenditure for the year ended 30th September 2018

	<u>2018</u>	<u>2017</u>
	\$	\$
<b>Income</b>		
Hall Hire	6345	8810
Sundry's	0	200
Interest	6	11
Donations	0	20
Rural Hall Grant	0	2044
	<u>6351</u>	<u>11085</u>
<b>Expenditure</b>		
Repairs & Maintenance	3476	2849
Septic Tank & Toilet Expenses	169	464
Power	1956	2349
Printing, Stationery & Postage	3	5
Insurance	2277	2046
Lawn Maintenance	454	897
Fire Extinguisher Maintenance	135	380
Purchase of Container	0	3565
Sundries	0	101
Alterations(container)	132	0
	<u>8602</u>	<u>12656</u>
Excess Income/ (Expenditure)	<u>\$(-2251)</u>	<u>\$(-1571)</u>

## Funds on hand as at 30th September 2018

	<u>2018</u>	<u>2017</u>
	\$	\$
Bank of f New Zealand (cheque a/c) bt fwd	6932.05	8503.42
Add Surplus / Less (Dt Deficit)	<u>-2250.84</u>	<u>-1571.37</u>
Current BNZ Bank Balance	<u>\$4,681.21</u>	<u>\$6,932.05</u>

Payments since balance date for plan charges = \$3471.25



Chairman.....



Treasurer.....



## Kev Carter

**From:** Community Grants  
**Subject:** FW: HDC - RURAL HALLS MAINTENANCE FUND [#1]

<b>Name of Hall</b>	Sherenden Hall
<b>Legal Name of Hall Owner</b>	Sherenden Hall Society Inc
<b>Hall Secretary/Treasurer</b>	Amie Yule
<b>Postal Address</b>	 1472 Crownthorpe Settlement Road, R D 9 Hastings , Hawke's Bay 4179 New Zealand
<b>Phone number:</b>	068742813
<b>Email</b>	<a href="mailto:ringarua@gmail.com">ringarua@gmail.com</a>
<b>Alternative contact person in your organisation to assist with further information if required:</b>	Mark Harris
<b>Alternative contact address:</b>	 2412 Taihape Road, R D 9 Hastings, Hawke's Bay 4179 New Zealand
<b>Alternative contact phone number:</b>	068742845
<b>Alternative contact email:</b>	<a href="mailto:markanddiharris@yahoo.co.nz">markanddiharris@yahoo.co.nz</a>
<b>Is your organisation registered for GST?</b>	No
<b>Please outline the rural community's usage of the hall over the last 12 month period:</b>	Over the past 12 months the hall has been used for 2 weddings. Sherenden & Districts School uses the hall frequently for their fortnightly assemblies, weekly music sessions and gymnastics over terms 2 & 3; plus a variety of sundry events. There is also a karate club which holds 2 sessions per week all year in the hall for school age children through to adults. One local lady uses the hall on occasions for her dance sessions.
	We have had an problem with partially blocked drains from the toilets to the septic tank. The pump was also causing issues with not switching off - it was struggling to maintain pressure. It was advised by the plumber that most viable solution was to install a new pump & pressure cylinder to ensure constant supply of water to the toilets & kitchen facilities.
<b>Costs</b>	Pump, pressure tank & float valve (including installation)
<b>Amount</b>	\$1,391.38
<b>Costs</b>	Clearing of blocked drains

Amount	\$224.80
<b>TOTAL COST OF PROJECT IS: - Amount (TOTAL A)</b>	\$1,616.18
Income	SPONSORSHIP
Income	USER FEES
Income	FUNDRAISING
Income	LOANS/MORTGAGE/DEBENTURES
Income	\$ ALREADY SPENT ON THIS PROJECT
Income	\$ AVAILABLE AND EARMARKED FOR THIS PROJECT
Amount	\$728.18
Income	DONATED MATERIALS
Income	VOLUNTARY EFFORT (Estimate in hours of work at \$20.00 per hour.)
Amount	\$80.00
Income	OTHER (Please specify)
<b>YOUR TOTAL CONTRIBUTION IS: - Amount (TOTAL B)</b>	\$808.18
<p>Note: Please include copies of all receipts or quotes for work as supporting documentation for this application.</p> <div>  <a href="#">panton_plumbing_2019_invs.pdf</a> 1.87 MB · PDF         </div>	
11. Therefore this application for funding assistance is for:	\$808.00
<b>TOTAL APPLICATION FOR FUNDING:</b> <b>(TOTAL A - TOTAL B) =</b>	
<p>12. Please attach to this application a copy of your committee's latest annual accounts, or, if not available, copies of recent bank statements.</p> <div>  <a href="#">sherenden_hall_soc_2019_financials.pdf</a> 3.01 MB · PDF         </div>	
13. Duration of project: STARTING DATE	Tuesday 26 February 2019
FINISHING DATE	Tuesday 7 May 2019
14. Are you applying to any other organisation/s for funding assistance for this project?	No
If yes, please list the organisation/s, indicate the amount of money you are applying for, and when you will know the result/s of your application/s:	ORGANISATION/S \$ REQUESTED RESULT DATE/S
15. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date:	[Not sure that this the right question - should it read "Please advise why this project should be funded"]

	Water supply & septic are vital to the hygiene of the users which as a direct result affects the availability, & running of the hall. The pump was impacting on the power consumed & hence increasing costs. If these issues were not fixed we would have to stop the use of the hall by the school & karate club.
<b>16. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date:</b>	Public Liability \$1m cover premium = \$451.38 Material Damage & Contents premium = \$661.15 Policy is through Hastings District Council
<b>Name of Committee Chairman/Secretary:</b>	Arne Yule (Secretary/Treasurer)
<b>Legal name of Hall:</b>	Sherenden Hall Society Inc
<b>Terms and Conditions</b>	I have read and understood the terms and conditions and agree to them.



**PANTON  
PLUMBING LTD**  
Plumbing • Drainage • Gas

107 Stoneycroft Street  
PO Box 2291  
Hastings 4153  
Phone (06) 876-5057  
Fax (06) 876-5058

**Tax Invoice**

SHERIDAN HALL SOCIETY  
C/- M HARRIS  
2412 TAIHAPE ROAD  
RD 9  
HASTINGS

GST Reg No: 46-899-490

Invoice No: 34410

**Purchase Order: MARK**

**Reference: 191069**

Invoice Date: 26/02/19

Due Date: 20/03/19

Debtor Code: D7882

Description	Amount
TO INVESTIGATE, LOCATE AND UNBLOCK DRAIN TO SEPTIC TANK, AND REPLACE	
TAP WASHER TO BASIN TAP	
LABOUR	150.00
HIRE DRAIN RODS	15.00
TAP WASHER	0.48
VEHICLE SERVICE CHARGE	30.00
<p>Chg # 314163. 20-3-19.</p>	

Thank you for your business.

Please refer to our Terms of Trade as detailed on the back of this invoice.

Sub Total: 195.48

Plus GST (15.00%) 29.32

**Invoice Total: \$ 224.80**



**PANTON  
PLUMBING LTD**  
Plumbing • Drainage • Gas

107 Stoneycroft Street  
PO Box 2291  
Hastings 4153  
Phone (06) 876-5057  
Fax (06) 876-5058

### Tax Invoice

SHERIDAN HALL SOCIETY  
C/- M HARRIS  
2412 TAIHAPE ROAD  
RD 9  
HASTINGS

GST Reg No: 46-899-490  
Invoice No: 34577  
Reference: 191151  
Invoice Date: 29/03/19  
Due Date: 20/04/19  
Debtor Code: D7882

Description	Amount
TO SUPPLY GOODS:	
HYDROJET DOMESTIC WATER PUMP	344.50
PRESSURE TANK	155.41
2 X FLOAT VALVES	330.72
<p>Chq # 314164 20-4-19.</p>	

Thank you for your business.

Please refer to our Terms of Trade as detailed on the back of this invoice.

Sub Total: 830.63  
Plus GST (15.00%) 124.59  
Invoice Total: \$ 955.22

Item 4

Attachment 4





**PANTON  
PLUMBING LTD**  
Plumbing • Drainage • Gas

107 Stoneycroft Street  
PO Box 2291  
Hastings 4153  
Phone (06) 876-5057  
Fax (06) 876-5058

### Tax Invoice

SHERIDAN HALL SOCIETY  
C/- M HARRIS  
2412 TAIHAPE ROAD  
RD 9  
HASTINGS

GST Reg No: 46-899-490  
Invoice No: 34740  
**Reference: 191359**  
Invoice Date: 07/05/19  
Due Date: 20/06/19  
Debtor Code: D7882

Description	Amount
TO FIT NEW WATER PUMP, PRESSURE VESSEL AND FLOAT	
LABOUR	375.00
CREDIT 1 FLOAT NOT REQUIRED BUT PREVIOUSLY CHARGED	-165.36
BRASS FITTINGS	31.71
SECURA FITTINGS	36.33
SUNDRIES	5.00
MDPE FITTINGS	66.59
VEHICLE SERVICE CHARGE	30.00

Thank you for your business.

Please refer to our Terms of Trade as detailed on the back of this invoice.

Sub Total: 379.27  
Plus GST (15.00%) 56.89  
**Invoice Total: \$ 436.16**

Please return with your remittance to:

PANTON PLUMBING LTD  
107 STONEYCROFT STREET  
PO BOX 2291  
HASTINGS 4153

SHERIDAN HALL SOCIETY  
Debtor Code: D7882  
Invoice Date: 07/05/19  
Invoice Number: 34740  
Invoice Amount: 436.16

Payment can be made direct to our bank account at

3NZ Account No: 02-0741-0059923-00 Please quote your Debtor Code and Invoice Number

Please Note: Payment by cash, chq or internet banking. No eftpos available.



# **Sherenden Hall Society (Incorporated)**

## **Financial Statements For the Year Ended 31 January 2019**

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Item 4

Attachment 4

# Sherenden Hall Society (Incorporated)

## Directory

### For the Year Ended 31 January 2018

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<b>Address</b>	1472 Crownthorpe Settlement Road, Sherenden, RD 9 HASTINGS
<b>Charities Registration No.</b>	CC27268
<b>Patron</b>	P Russell
<b>Chairperson</b>	K M Harris
<b>Secretary/Treasurer</b>	A Yule
<b>Committee Members</b>	A T Dysart H G Elliott D W Hildreth D Magerison A H Russell D J Ward
<b>Accountants</b>	BM Accounting Limited Chartered Accountants 5 Havelock Road HAVELOCK NORTH
<b>Bankers</b>	ANZ Bank HASTINGS



**Sherenden Hall Society (Incorporated)**  
**Statement of Financial Performance**  
**For the Year Ended 31 January 2019**

	2019	2018
	\$	\$
<b>Income</b>		
Members' Subscriptions	810	960
Donations Received	610	755
Hall Hire	1,735	1,505
	<u>3,155</u>	<u>3,220</u>
<b>Interest Received</b>		
ANZ Bank	530	524
<b>Dividend Received (Net)</b>		
HB Power Consumers' Trust	220	200
	<u>3,905</u>	<u>3,944</u>
<b>Total Income</b>		
	3,905	3,944
<b>Less Expenses</b>		
Electricity	1,474	957
General Expenses	50	125
Insurance	1,113	1,031
Rates	113	97
Repairs and Maintenance	220	289
	<u>2,969</u>	<u>2,499</u>
<b>Total Expenses</b>		
	2,969	2,499
<b>Excess of Income over Expenses for Year</b>	<u>\$ 936</u>	<u>\$ 1,446</u>

**Accountants' Statement**  
**Disclaimer of Liability**

This statement has been prepared from information and explanations supplied by the abovenamed client and has not been verified. No audit engagement has been carried out. Therefore, neither we nor any of our employees accept any responsibility for the accuracy of the material from which this statement was prepared. Further, the statement has been prepared at the request of and for the purpose of our client only and neither we nor any of our employees accept any responsibility on any grounds whatsoever to any other person.

*BM Accounting Limited*

BM Accounting Limited  
Chartered Accountants  
HAVELOCK NORTH

14 March 2019

The above should be read subject to the Accountants' Statement.



**Sherenden Hall Society (Incorporated)**  
**Statement of Financial Position**  
**As at 31 January 2019**

	Notes	2019	2018
		\$	\$
<b>Assets</b>			
<b>Current Assets</b>			
ANZ Bank - Current Account		586	659
ANZ Bank - Serious Saver - 50 Account		19,806	19,144
ANZ Bank - Serious Saver - 51 Account		5,098	4,751
<b>Total Current Assets</b>		<b>25,490</b>	<b>24,554</b>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b> (b)			
Freehold Land - 2134 Taihape Road, Sherenden, Hastings			
Lot 1 DP 13646 Blk III Matapiro SD - 7299 sqm		6,121	6,121
Plus Hall Extensions		46,776	46,776
(Quotable Value Dated 01/07/17 - \$121,000)		52,897	52,897
<b>Fixtures and Equipment</b>			
Piano		186	186
Stoves (2)		250	250
Furniture (Sundry)		168	168
Fire Extinguishers		235	235
Folding Tables (4)		1,578	1,578
		2,417	2,417
<b>Total Non-Current Assets</b>		<b>55,314</b>	<b>55,314</b>
<b>Total Assets</b>		<b>80,804</b>	<b>79,868</b>
<b>Less Liabilities</b>		-	-
<b>Net Assets Over Liabilities</b>		<b>\$ 80,804</b>	<b>\$ 79,868</b>
<b>Represented by:</b>			
<b>Capital Account</b>			
Balance as at 1 February 2018		79,868	78,422
Add Excess of Income over Expenses for Year		936	1,446
<b>Balance as at 31 January 2019</b>		<b>\$ 80,804</b>	<b>\$ 79,868</b>

I certify that these financial statements have been submitted to and approved by the members at a general meeting held on 7 May 2019.

  
 K M Harris  
 Chairperson

The above should be read subject to the Accountants' Statement on Page 2.





# Sherenden Hall Society (Incorporated)

## Notes to the Financial Statements

### For the Year Ended January 2019

#### Reporting Entity

Sherenden Hall Society (Incorporated) is an incorporated society, registered under the Incorporated Societies Act 1908.

#### Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with the Special Purpose Framework for use by For-Profit Entities (SPFR for FPEs) published by the New Zealand Institute of Chartered Accountants.

The financial statements have been specifically prepared for the purposes of meeting the requirements of section 18.7 of the Constitution.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by Sherenden Hall Society (Incorporated), unless otherwise stated in the Specific Accounting Policies.

The information is presented in New Zealand dollars. All values are round to the nearest \$.

#### Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

- (a) **Revenue Recognition**  
Income is recognised on a cash basis.
- (b) **Property, Plant and Equipment**  
Property, plant and equipment is recognised at historical cost.  
  
All repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.
- (c) **Goods and Services Tax**  
Sherenden Hall Society (Incorporated) is not registered for Goods and Services Tax. Accordingly, all items in the Statement of Financial Performance and Statement of Financial Position are inclusive of GST, where applicable.
- (d) **Income Tax**  
Sherenden Hall Society (Incorporated) is a registered Charity with the Charities Commission and it is exempt from paying income tax.
- (e) **Changes in Accounting Policies**  
There have been no changes in accounting policies during the year. All accounting policies have been applied on basis consistent with the previous year.



The above should be read subject to the Accountants' Statement on Page 2.



**Kev Carter**

**From:** Community Grants  
**Subject:** FW: HDC - RURAL HALLS MAINTENANCE FUND [#2]

**Subject:** HDC - RURAL HALLS MAINTENANCE FUND

Name of Hall	Waimarama Maraetotara Memorial Hall
Legal Name of Hall Owner	HDC to be clarified
Hall Secretary/Treasurer	Tony Lane (committee)
Postal Address	 20B Tauroa Road Havelock North, Hawkes Bay 4130 New Zealand
Phone number:	0274404320
Email	<a href="mailto:tonylane@xtra.co.nz">tonylane@xtra.co.nz</a>
Alternative contact person in your organisation to assist with further information if required:	Luke Shadbolt
Alternative contact address:	 Waimarama Store Arini Road, Waimarama New Zealand
Alternative contact phone number:	0220703634
Alternative contact email:	<a href="mailto:krissyandluke@gmail.com">krissyandluke@gmail.com</a>
Is your organisation registered for GST?	No
Please outline the rural community's usage of the hall over the last 12 month period:	see attached document question 7  refer attached document question 7  following questions are also answered in attachment Questions 9 to 16

	bank statement attached
Costs	item 1
Amount	\$7,850.00
Costs	item 3
Amount	\$6,545.00
Costs	item 10
Amount	\$5,000.00
TOTAL COST OF PROJECT IS: – Amount (TOTAL A)	\$19,395.00
Income	SPONSORSHIP
Income	USER FEES
Income	FUNDRAISING
Amount	\$1,500.00
Income	LOANS/ MORTGAGE/DEBENTURES
Income	\$ ALREADY SPENT ON THIS PROJECT
Income	\$ AVAILABLE AND EARMARKED FOR THIS PROJECT
Amount	\$3,000.00
Income	DONATED MATERIALS
Amount	\$4,000.00
Income	VOLUNTARY EFFORT (Estimate in hours of work at \$12.00 per hour.)
Income	OTHER (Please specify)
YOUR TOTAL CONTRIBUTION IS: – Amount (TOTAL B)	\$8,500.00
11. Therefore this application for funding assistance is for:	\$10,435.00

TOTAL APPLICATION FOR FUNDING:

(TOTAL A – TOTAL B) =

13. Duration of project: STARTING DATE Wednesday 31 December 1969

FINISHING DATE Friday 20 December 2019

14. Are you applying to any other organisation/s for funding assistance for this project? No

If yes, please list the organisation/s, indicate the amount of money you are applying for, and when you will know the result/s of your application/s: ORGANISATION/S \$ REQUESTED RESULT DATE/S

15. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date: Question 15  
All three items have significant hygiene and public safety issues, While todote there have not been any incidents of sickness or other issues it incumbent on those in control to ensure all reasonable steps have been taken to prevent any incidents

16. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date: Question 16  
Insurance for the hall is arranged by HDC and the community pays half the premium.

Name of Committee Chairman/Secretary: Luke Shadbolt

Legal name of Hall: Waimarama Maraetotara Memorial Hall

Terms and Conditions I have read and understood the terms and conditions and agree to them.

Item 4

Attachment 5



## Waimarama Maraetotara Memorial Hall

## Rural Halls Maintenance Fund

## Question 9

The costs are summarized in the document supplied for question 8

The quotes for items 1 & 3 are included, item 10 we are hoping to source from local trades people, The figure used is based on a Mega 10 solution.

Item 1	a. Replacement of old fuses on main switchboard with circuit breakers. b. Replace lighting in main hall with LED fittings x 8 c. Install emergency lighting main hall and back door. d. Install smoke alarms throughout building. e. Replace exterior light at rear door (near switchboard) f. Disconnect unsafe light fittings on the stage.	\$7850
Item 3	Existing hot water is old and unreliable, removal & disposal of existing \$1000	\$6545
Item 10	removal & disposal of existing, install of new units	\$5000
<b>Total A</b>		\$19395

## Question 10

The figures below are derived from discussions with local trades people on materials and time involved. The author of the submission has estimated their time at 30 hours which as a self employed person is a donation.

Fundraising	Community events & sale of home made goods	\$1500
Donated materials	Materials for cabinets	\$3000
Voluntary effort	Time involved in removal, install, research & preparation of this submission & Annual plan submission	\$4000
<b>Total B</b>		\$8500
<b>Total C</b>		\$10435

## Waimarama Maraetotara Memorial Hall

**Question 12**

No annual accounts are available at this time. We have the services of a retired accountant who will prepare the appropriate financial records in order to meet the requirements of funding organisations.

The April bank statement is included.

**Question 13**

	Task	Timing
Item 1	Electrical	As soon as possible to be completed by Labour weekend 2019
Item 3	Infinity & softener	By xmas 2019
Item 10	Kitchen units	By xmas 2019

**Question 14**

There are no other funding applications for the specific items listed here. Item 5 in the document Appendix one will be subject to applications to other organisations once the final methodology and remedial activity is decided which will involve consultation with HDC.

**Question 15**

All three items have significant hygiene and public safety issues, While todate there have not been any incidents of sickness or other issues it incumbent on those in control to ensure all reasonable steps have been taken to prevent any incidents.

**Question 16**

Insurance for the hall is arranged by HDC and the community pays half the premium.

Waimarama Hall mainatanance

Item #	per HDC criteria	Fund	Item	Local \$\$	HDC\$\$	description
1	1	Rural Halls Fund	Electrical work essential, refer note from Scott Applegate	\$1,000	\$7,850	a. Replacement of old fuses on main switchboard with circuit breakers. b. Replace lighting in main hall with LED fittings x 8 c. Install emergency lighting main hall and back door. d. Install smoke alarms throughout building. e. Replace exterior light at rear door (near switchboard) f. Disconnect unsafe light fittings on the stage.
2	4	Rural Halls Fund	Electrical work required	\$1,000	\$4,339	a. Install additional power points x 4 in main hall b. Replace toilet light fittings x 3 with LED units. c. Upgrade main entrance light fittings. e. Install additional power points in kitchen
3	1	Rural Halls fund	Plumbing Infinity hot water system & water softener	\$2,000	\$6,545	Existing hot water is old and unreliable, removal & disposal of existing \$1000
4	4	Annual plan	Harvey Norman ch	\$500	\$5,160	Replace the chairs as existing chairs old and fragile, some have collapsed with people sitting on them, disposal of old chairs \$500

Waimarama Hall mainatanance

5	3	Rural Halls fund	Painting / staining of exterior cladding weather boards.	yet to be determined, probably labour in preparation	\$68,246	Resene Paints have visited site and presented a methodology for repair of the exterior cladding, walls & ceilings, doors & windows, spouting, gutters, down pipes, flag pole. Freeman Decorators are preparing a quote to carry out the work which we will have for Rural Halls funding by the end of May 2019
6	4	Annual plan	Replacement of the flooring lino in the kitchen	\$2,000	\$5,000	removal & disposal of existing floor covering
7	4	Annual plan	Replacement of gas oven cook top	\$1,500	\$3,500	removal & disposal of old stoves, labour & travel \$1000
8	1	Rural Halls fund	Replacement of fridge	\$1,000	\$1,877	removal & disposal of old fridge, labour & travel \$1000
9	4	Annual plan	Dishwasher	\$500	\$963	Purchase & install, labour & travel \$500
10	1	Rural Halls fund	Replacement of kitchen benches	\$2,500	\$5,000	removal & disposal of existing, install of new units \$2500

Item 4

Attachment 5

## Waimarama Maraetotara Memorial Hall

### Rural Halls Maintenance Fund

#### Question 7

The table below is a summary of the income over the last 12 months.

Of concern is the \$300 refunded due to a refund which resulted from a cancelled booking due to the run state of the kitchen facilities.

The aim is to upgrade the facilities and take advantage of the opportunities listed below to grow revenue.

- 1 Birthday celebrations
- 2 Community gatherings
- 3 Yoga
- 4 Line dancing
- 5 School activities
- 6 Waimarama Marine Club
- 7 Waimarama Surf Club
- 8 Market day

Date	Source	\$\$
23-01-18	redacted	\$250.00
07-02-18	redacted	\$250.00
06-03-18	redacted	\$20.00
07-03-18	redacted	\$200.00
09-04-18	redacted	\$300.00
12-04-18	redacted	\$100.00
11-05-18	redacted	\$250.00
30-05-18	redacted	\$50.00
21-06-18	redacted	\$50.00
09-08-18	fundraising	\$40.00
24-09-18	fundraising	\$140.00
23-10-18	redacted	\$85.00
07-11-18	redacted	\$300.00
30-11-18	redacted	\$300.00
04-12-18	redacted	\$300.00
03-01-19	redacted	\$50.00
05-02-19	redacted	\$100.00
25-03-19	redacted	\$300.00
17-04-19	redacted	\$50.00
17-04-19	redacted	-\$300.00
<b>Total</b>		<b>\$2,835.00</b>



## Statement of Accounts

Your accounts at a glance as at 30 April 2019

WAIMARAMA MARAETOTARA MEM HALL  
C/O JOY ANGUS  
MARAETOTARA RD  
RD 12  
HAVELOCK NORTH 4294

## Today's statements

Account type	Account number	Balance
Non Profit Organisation Current Account	11-6421-0020197-11	2,993.44

## Non Profit Organisation Current Account

Account name WAIMARAMA MARAETOTARA HALL  
Account number 11-6421-0020197-11  
Statement number 00205  
Statement period 01 Apr 2019 - 30 Apr 2019

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 Apr	Opening balance			2,943.44
17 Apr	DC Deco Bay Brass Incor Memorial Hall Jan 2019 DecoBayBrass		50.00	2,993.44
Totals at end of page		\$0.00	\$50.00	\$2,993.44
Totals at end of period		\$0.00	\$50.00	\$2,993.44

Your available credit is \$2,993.44 as at the closing date of this statement.

AP Automatic Payment  
AT Automatic Teller Machine

BP Bill Payment  
CQ Cheque/Withdrawal

DC Direct Credit  
DD Direct Debit

ED Electronic Dishonour  
EP EFTPOS Transaction

FX Foreign Exchange  
IA International Money Machine

IP International EFTPOS Transaction  
MT Visa Transaction



ANZ Bank New Zealand Limited

Page 1 of 1

Item 4

Attachment 5





**PANTON  
PLUMBING LTD**  
Plumbing • Drainage • Gas

12 March 2019

Tony Lane

**RE: Waimarama Maraetotara Memorial Hall. Water Softener and Infinity.**

Dear Tony

We have pleasure in submitting the following estimate for the above work in accordance with the information provided. This price remains valid and available for acceptance for 30 days and thereafter is subject to confirmation. This price is based on current rates for materials and is subject to fluctuations in cost.

**TRADE**  
**Plumbing and Gasfitting**

**ESTIMATE PRICE (Excluding GST)**  
**\$ 6545.00**

**Please Note**

1. We have made no allowance for Building Consent fees or council connections.
2. Excludes removal of tree roots, concrete etc encountered during trench excavation.
3. Where fittings or tapware are supplied by the client (or others) we have assumed these items will be supplied complete to the site. Any extra work resulting from incorrectly supplied items or faulty items may be an additional cost.

**4. Plumbing**

**a. Includes:**

- Disconnection and removal of existing hot water cylinder
- Supply and installation of 1No Puretec Water Softener to the water supply.
- Polybutylene hot and cold water pipework run from Infinity water heater and water softener to connect to existing pipework (Presumed under timber floor).

**b. Excludes:**

- Electrical work.
- Opening up and making good any walls or wall linings
- Any builders work

**5. Gasfitting**

**a. Includes:**

- Supply and installation complete with valves, etc of Infinity A26 LPG gas hot water heater mounted on suitable exterior wall.
- LPG Auto change over kit sited at suitable location.
- Copper gas pipework run from auto change over kit to Infinity
- Gas Certificate

**b. Excludes:**

- Electrical work.
- Opening up and making good any walls or wall linings.
- Any builders work.
- 

Phone: (06) 876 5057 • Fax (06) 876 5058  
107 Stonewright Street, P.O. Box 2291, Hastings 4153



Item 4

Attachment 5



If you require any further information please do not hesitate to contact us.

If you choose to accept this quote, please read our Terms of Trade attached and complete and return our quote acceptance form.

We thank you for this opportunity to quote and await your further instructions.

Yours faithfully

Danny Logan

**QUOTE ACCEPTANCE FORM – Please sign and return before commencement**

I/We ..... hereby accept your quote dated .....

for the amount of ..... for .....

We have read your terms of trade as listed below and will adhere to these terms.

Name in Full .....

Thank you for selecting our company to carry out this work for you. We will be in touch with you shortly to make arrangements to commence this work.

Please feel free to send us this form by:

Post – PO Box 2291, Stortford Lodge, Hastings 4153

Fax – 06-8765058

Email – denise@pantonplumbing.co.nz

Or drop in to us at 107 Stoneycroft Street, Hastings

**PANTON PLUMBING LTD - Terms of Trade**

**1. Payment**

Payment of the claimed amount is due and payable by you, in full, by the 20th of the following month (based on the invoice date). Non-payment will incur penalty interest at the rate of 2.5% calculated monthly. We reserve the right to initiate debt collection proceedings for accounts that are 14 days or more overdue, and to recover all our collection charges and legal fees from you.

**2. Ownership**

Any goods and materials supplied by us shall remain our property until these are paid for in full.

If any money remains unpaid or you are in breach of any obligation to us, we, or our agents are authorized by you to enter your premises to recover and resell any or all of the goods and materials.

**3. Risk**

All goods and materials are at your risk while on your premises or premises under your control. Any loss arising from theft, destruction or damage from whatever cause shall be borne by you.

**4. Disclaimer for Materials Supplied by Customer**

**Phone: (06) 876 5057 • Fax (06) 876 5058**  
**107 Stoneycroft Street. P.O. Box 2291. Hastings 4153**





We accept no responsibility for any faulty materials that have been supplied by you. It is your responsibility to go back to your supplier to remedy this fault. We will, of course firstly, ascertain that our workmanship is completely satisfactory and that this is indeed a fault with the supplied materials. In this case, we reserve the right to charge you for any time spent investigating the fault.

5. Notice of Acceptance

Unless you contact us directly within 14 days of receiving your invoice, you are deemed to have accepted that our account and workmanship is to your complete satisfaction.

6. Privacy Waiver

The customer authorizes Panton Plumbing Ltd to collect, retain and use any information about the customer, for the purpose of assessing the Customer's credit worthiness, enforcing any rights under these terms or contract, or marketing any Goods and Services provided by Panton Plumbing to the customer. The customer authorizes Panton Plumbing Ltd, to disclose any information obtained, to any person for providing or obtaining a credit reference, debt collection or notifying a default by the Customer. Where the customer is an individual the authorities under this clause are authorities or consents for the purpose of the Privacy Act 1993.

Phone: (06) 876 5057 • Fax (06) 876 5058  
407 Stanvers Street, P.O. Box 2201, Hastings 4153



Item 4

Attachment 5

## ELECTRICAL QUOTE

24/03/19

Waimarama Hall

S E Applegate Electrical

Gst : 26 568 273

Hawkes Bay

## 1. Safety and Urgent Electrical work.

- a. Replacement of old fuses on main switchboard with circuit breakers.
- b. Replace lighting in main hall with LED fittings x 8
- c. Install emergency lighting main hall and back door.
- d. Install smoke alarms throughout building.
- e. Replace exterior light at rear door ( near switchbd )
- f. Disconnect unsafe light fittings on the stage.

Sub Total = \$7850.00

Gst = \$1177.50

Total = \$9027.50

## 2. Non essential electrical work.

- a. Install additional power points x 4 in main hall
- b. Replace toilet light fittings x 3 with LED units.
- c. Upgrade main entrance light fittings.
- d. Replace ovens x2 and fridge in kitchen.
- e. Install additional power points in kitchen.

Sub Total = \$4339.00

Gst = \$650.85

Total = \$4989.85

Yours Faithfully

Scott Applegate  
373 Westminster Ave  
Napier 0274 460 252

## Waimarama Maraetotara Memorial Hall

2282 Waimarama Road

**Submission for funds**

In March of this year the current committee became aware of Hastings District Council (HDC) distancing themselves from the day to day running of the local hall.

At the March meeting It was decided to “get organised” so decisions were made to action several items which included:

- 1 Appointing positions to members of the committee.
- 2 Appointing bank signatories and setting up online banking.
- 3 Identifying and cultivating options to maximise use of the hall.
- 4 Creating a google Gmail account and drive for management of documents & Hall bookings.
- 5 Identifying issues relating to both maintenance and hygiene that required attention to ensure the longevity of the hall.

The new committee finds itself in a position of having to play catch-up on maintenance of the hall for which the cost is well beyond the resources of the community including any 50/50 contribution from Hastings District Council.

**We recently had a booking for an event at the hall cancelled as when the people hiring the hall visited to scope things out they were less than impressed with the facilities. The Committee believes once this kind of publicity gets out it will have an extremely detrimental impact on the viability of the hall.**

In this document we wish to outline the findings of inspections by both ourselves and trades people into issues identified. It became apparent very quickly that some of the issues identified fell into the category of regular maintenance and ideally should have had resources applied some years ago. The impact of this neglect is a building in need of some extra work by way of catch-up. The flow on effect from this catch-up work is an elevated cost which the hall resources and local community will struggle to meet.

Therefore, a request has already been made to HDC for acknowledgement of the need for a catch-up and ideas on how this might be funded.

The full list with quotes, estimates and photos are attached. We understand any significant expenditure will require thorough investigation and have provided specialist advice for the exterior cladding of the hall.



**Waimarama Maraetotara Memorial Hall**  
2282 Waimarama Road

**Appendix one:** a spreadsheet which details all the issues identified.

Each item is numbered, has a priority set, identified for the applicable fund, costs identified based on quotes and local financial input which is arrived at by applying a financial cost to labour, materials & costs incurred in demolition, removal, preparation and provision of services (scaffolding etc)

The table below sets out each item and the reason for the expenditure.

Item #	Title	Reason for expenditure
1	Electrical work	Refer item 1 in quote from Scott Applegate, the switch board is in an unsafe condition
2	Electrical work	Refer item 2 in quote from Scott Applegate, not so urgent but some issues with night lighting
3	Hot water supply	The supply of hot water for washing dishes & hand washing is supplied by old zips which have become "limed up" due to hard water. The proposal is to replace these with an Infinity and water softener. Refer to quote from Panton Plumbing
4	Chairs	The exiting chairs are very old and having come through the flood are stained and brittle and are starting to break. The proposal is to replace them with new all-weather UV resistant polypropylene chairs
5	Exterior cladding	As can be seen from photos the exterior cladding is in a very poor state (comment from two reputable painters) and requires significant remedial work most of which is long overdue. Resene Paints have supplied a methodology & Freeman Decorators are preparing a quote. There will be significant input from local handymen on this task.
6	Kitchen floor	The floor covering in the kitchen is lifting and cannot be kept hygienically clean
7	Ovens	The ovens are very old unreliable & difficult to clean & beyond their useful life for catering for large numbers
8	Fridge	The fridge is dirty, stained inside and grossly unhygienic.
9	Dishwasher	A commercial dishwasher will ensure dishes are hygienically clean and remove the need for re-washing as happens at present when the hall is checked post event
10	Kitchen benches	These are old, facias missing which makes cleaning impossible, vermin can run across plates etc with ease

**Appendix two:** photos of the exterior cladding, kitchen & meter box.



## Waimarama Maraetotara Memorial Hall

2282 Waimarama Road

**Quotes on hand** are also attached.

The committee is committed to reinstating the hall as a focal point for the wider community.

The hall has a variety of current users (see below) and with the advent of a Facebook page and upgraded facilities the opportunities for use are endless.

- 1 Police base over Xmas New Year holiday
- 2 Birthday celebrations
- 3 Community gatherings
- 4 Civil Defence
- 5 Yoga
- 6 Line dancing
- 7 School activities
- 8 Waimarama Marine Club
- 9 Waimarama Surf Club
- 10 Anzac Day service
- 11 Market day
- 12 Weddings
- 13 The area at the back of the hall has been identified as an area where functions can be held thus leaving the front area for parking. A request is in place (and programmed but not yet completed) for the clearing of trees overhanging this area.





**Kev Carter**

**Subject:** FW: HDC - RURAL HALLS MAINTENANCE FUND [#3]


**To:** Council (External) <[council@hdc.govt.nz](mailto:council@hdc.govt.nz)>

**Subject:** HDC - RURAL HALLS MAINTENANCE FUND [#3]

<b>Name of Hall</b>	Matapiro
<b>Legal Name of Hall Owner</b>	Matapiro District Recreation Society
<b>Hall Secretary/Treasurer</b>	Mike Connor
<b>Postal Address</b>	 136 Omapere Rd, RD 9, Hastings, Hawkes Bay 4179 New Zealand
<b>Phone number:</b>	0277595795
<b>Email</b>	<a href="mailto:mikeconnor@xtra.co.nz">mikeconnor@xtra.co.nz</a>
<b>Alternative contact person in your organisation to assist with further information if required:</b>	Julie Hindmarsh
<b>Alternative contact address:</b>	 Crownthorpe Settlement Road, RD 9 Hastings, Hawkes Bay 4179 New Zealand
<b>Alternative contact phone number:</b>	0273387004
<b>Alternative contact email:</b>	<a href="mailto:tcjahindmarsh@farmside.co.nz">tcjahindmarsh@farmside.co.nz</a>
<b>Is your organisation registered for GST?</b>	No
<b>Please outline the rural community's usage of the hall over the last 12 month period:</b>	Ramblers Cycle Club Events x 5 Funerals x 3 Church afternoon teas ie after Easter and Anzac Day 21st Parties x1 Meetings x 6 eg Dog Trial Club Pukehamoamo School fundraiser quizz night and Dance practices
	Redecorate Mens and Ladies bathrooms. Ladies has wallpaper peeling away and hardware from when the hall was used as a golf clubrooms - it is soo bad that we think it is discouraging people to use the hall for weddings etc which is where the committee would like to promote the hall to increase revenue. The Mens has a few holes in the walls which need fixing and a re-paint.
<b>Costs</b>	Prepare and Paint - Wynands Quote Ref 4926
<b>Amount</b>	\$6,510.00


<b>TOTAL COST OF PROJECT IS: - Amount (TOTAL A)</b>	\$6,510.00
<b>Income</b>	SPONSORSHIP
<b>Amount</b>	\$500.00
<b>Income</b>	USER FEES
<b>Income</b>	FUNDRAISING
<b>Income</b>	LOANS/MORTGAGE/DEBENTURES
<b>Income</b>	\$ ALREADY SPENT ON THIS PROJECT
<b>Amount</b>	\$0.00
<b>Income</b>	\$ AVAILABLE AND EARMARKED FOR THIS PROJECT
<b>Amount</b>	\$1,000.00
<b>Income</b>	DONATED MATERIALS
<b>Amount</b>	\$1,200.00
<b>Income</b>	VOLUNTARY EFFORT (Estimate in hours of work at \$12.00 per hour.)
<b>Amount</b>	\$1,200.00
<b>Income</b>	OTHER (Please specify)
<b>YOUR TOTAL CONTRIBUTION IS: - Amount (TOTAL B)</b>	\$3,400.00

Note: Please include copies of all receipts or quotes for work as supporting documentation for this application.


[bathroom\\_quote\\_may\\_2019.jpg](#) 818.32 KB · JPG

11. Therefore this application for funding assistance is for: <b>TOTAL APPLICATION FOR FUNDING: (TOTAL A - TOTAL B) =</b>	\$3,110.00
--	------------

12. Please attach to this application a copy of your committee's latest annual accounts, or, if not available, copies of recent bank statements.


[2018\\_financial\\_statements.pdf](#) 95.78 KB · PDF

13. Duration of project: <b>STARTING DATE</b>	Monday 1 July 2019
<b>FINISHING DATE</b>	Wednesday 31 July 2019

14. Are you applying to any other organisation/s for funding assistance for this project?	No
---	----

If yes, please list the organisation/s, indicate the amount of money you are applying for, and when you will know the result/s of your application/s:

ORGANISATION/S \$ REQUESTED RESULT DATE/S	N/A
---	-----

<b>15. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date:</b>	Hall Insured through HDC for Replacement \$1,045,500.00 The premium is \$2,740.60 pa  Expiry Date for current Insurance Year is 01/07/19.
<b>Name of Committee Chairman/Secretary:</b>	Julie Hindmarsh (Chair) Mike Connor (Treasurer)
<b>Legal name of Hall:</b>	Matapiro District Recreation Society
<b>Terms and Conditions</b>	I have read and understood the terms and conditions and agree to them.

**WYNANDS MASONRY (2015) LTD****Brickwork, Blockwork, Tiling, Stonework****Solid Plastering, Acrylic Plastering****Licensed Rockcote applicators**

Hawkes Bay ♦♦♦ Gisborne

PO Box 5135 Greenmeadows Napier 4145

Phone (06) 8435773 or 021450732 fax (06) 8433945

wynandsmasonry@gmail.com

[www.wynandsmasonry.com](http://www.wynandsmasonry.com)

LBP No. 110516 Brick/Block – LBP No. 111438 Acrylic Pl. – LBP No. 110505 Solid Pl.

**QUOTATION – No. 4926****Mr Mike Connor****29 May 2019****Email: [mikeconnor@xtra.co.nz](mailto:mikeconnor@xtra.co.nz)**

Dear Sir,

We have much pleasure in submitting a quotation for work on the following property:

**Matapiro Hall****PREPARE & PAINT BOTH MALE & FEMALE TOILETS****Male Toilets**

1. Wash with sugar soap.
2. Fill and sand holes where required.
3. Seal with pigmented sealer.
4. Apply two coats paint to ceiling and walls.
5. Repaint window frame.
6. Sand and re-do doors.

**Female Toilets**

1. Strip wallpaper.
2. Seal with pigmented sealer.
3. Skim and sand walls.
4. Apply sealer and two coats paint to walls and ceiling.
5. Sand and re-do doors.
6. Re-do window frame.

**NB: This quote is valid for 90 days from date stated above.****Contract Price: \$6,510.00 + GST**

(six thousand, five hundred and ten dollars)

On acceptance of this quote, please sign and return a copy at your earliest convenience, to ensure prompt start and finish dates.

Yours faithfully,



Quentin Mathers

FOR WYNANDS MASONRY (2015) LTD

## Matapiro District Recreation Society Inc.

**Contents of Financial Statements**

For the Year Ended 31 March 2018

Compilation Report	1
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Statement of Financial Performance	3
Statement of Movements in General Funds	4
Statement of Financial Position	5
Depreciation Schedule	6
Notes to and forming part of the Financial Statements	7 - 8

Item 4

Attachment 6

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PKF Carr & Stanton Limited  
Hastings



Matapiro District Recreation Society Inc.

**Report on the Engagement to Compile Financial Statements**

**For the Year Ended 31 March 2018**

**COMPILATION REPORT TO THE MEMBERS OF THE COMMITTEE**

**Reporting Scope**

On the basis of information that you provided we have compiled, in accordance with "Service Engagement Standard Number 2: Compilation of Financial Information", the Financial Statements of Matapiro District Recreation Society Inc. for the year ended 31 March 2018 as set out on the following pages.

These statements have been prepared in accordance with the principles contained in current income tax legislation as described in Note 1 to the Financial Statements.

These are special purpose financial statements and as such are intended for internal use only and should not be relied upon for any other purpose.

**Responsibilities**

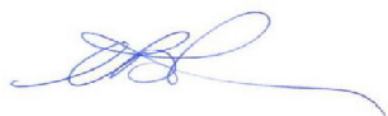
You are solely responsible for the information contained in the financial statements and have determined that the financial reporting basis stated above is appropriate to meet your needs and for the purpose that the financial statements were prepared. The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

**No Audit or Review Engagement Undertaken**

Our procedures use accounting expertise to undertake the compilation of the financial statements from information that you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

**Disclaimer**

As mentioned earlier in our report, we have compiled the financial information based on information provided to us. We have not performed an audit or review engagement on the financial statements and therefore neither we nor our employees accept any responsibility for the accuracy of the material from which the financial statements have been prepared. Further, the financial statements have been prepared at the request of, and for the purposes of, our client and neither we nor any of our employees accept any responsibility on any ground whatever, including liability in negligence, to any person.



**PKF Carr & Stanton Limited**

**Chartered Accountants**

**Hastings**

**3 September 2018**

Matapiro District Recreation Society Inc.

Directory

As at 31 March 2018

<b>Nature of Business</b>	Hall Rental
<b>Address</b>	C/- Mike Connor 136 Omapare Road RD 9 HASTINGS 4179
<b>Accountants</b>	PKF Carr & Stanton Limited Chartered Accountants 119 Queen Street East HASTINGS 4122
<b>Bankers</b>	ANZ Bank Hastings

Item 4

Attachment 6

## Matapiro District Recreation Society Inc.

## Statement of Financial Performance

For the Year Ended 31 March 2018

	Note	2018	2017
		\$	\$
<b>Operating Income</b>			
Dividends Received		200	150
Donations Received		-	1,695
Interest Received		173	234
Lease Income		1,500	1,501
Hall Rental		381	1,396
<b>Total Operating Income</b>		<b>2,254</b>	<b>4,976</b>
<b>Less Expenses</b>			
<b>Overhead Expenses</b>			
General Expenses		-	911
Insurance		2,396	2,073
Light, Heat & Power		1,764	1,941
Repairs & Maintenance		842	-
		<b>5,002</b>	<b>4,925</b>
<b>Non Cash Expenses</b>			
Depreciation		635	644
<b>Total Expenses</b>		<b>5,637</b>	<b>5,569</b>
<b>Net Deficit</b>		<b>(3,383)</b>	<b>(593)</b>

These financial statements are to be read in conjunction with the accompanying Notes and the Compilation Report. These statements have been compiled without undertaking an audit or review engagement.

## Matapiro District Recreation Society Inc.

## Statement of Movements in General Funds

For the Year Ended 31 March 2018

	2018	2017
	\$	\$
<b>Revenues and Expenses</b>		
Net Deficit	(3,383)	(593)
<b>Total Recognised Revenues and Expenses</b>	<b>(3,383)</b>	<b>(593)</b>
General Funds at the Beginning of the Year	15,255	15,849
<b>General Funds at the End of the Year</b>	<b>11,872</b>	<b>15,256</b>

These financial statements are to be read in conjunction with the accompanying Notes and the Compilation Report. These statements have been compiled without undertaking an audit or review engagement.

## Matapiro District Recreation Society Inc.

## Statement of Financial Position

As at 31 March 2018

	Note	2018	2017
		\$	\$
<b>Current Assets</b>			
ANZ Bank - Current Account		649	1,609
ANZ Bank Serious Saver		7,789	9,577
<b>Total Current Assets</b>		<b>8,438</b>	<b>11,186</b>
<b>Non Current Assets</b>			
Property, Plant & Equipment		3,434	4,069
<b>Net Assets</b>		<b>11,872</b>	<b>15,255</b>
<b>General Funds</b>			
Capital		11,872	15,255
<b>Total General Funds</b>		<b>11,872</b>	<b>15,255</b>

These financial statements are to be read in conjunction with the accompanying Notes and the Compilation Report. These statements have been compiled without undertaking an audit or review engagement.

Matapiro District Recreation Society Inc.

Depreciation Schedule																	
For the Year Ended 31 March 2018																	
	RATE & TYPE	% PVT USE	Cost on HAND	OPENING WDV	ADDITIONS	DATE of ADDITION	SALE PRICE	PARTSALE PRICE	PROFIT (LOSS)	DISPOSAL DATE	Cost	CAPITAL GAIN/LOSS	DEPN	ACC DEPN	PRIVATE DEPN	ACCUM PRIVATE	CLOSING WDV
Buildings - At cost																	
Hall at Cost	4.00P		11,630	2,794	-	01/04/08	-	-	-		-	-	465	9,301	-	-	2,329
Alterations & Improvements	4.00P		537	136	-	01/04/08	-	-	-		-	-	21	422	-	-	115
Alarm System - 1/2 Share	22.00D		680	5	-	01/04/08	-	-	-		-	-	1	676	-	-	4
Improvements after fire	4.00P		2,177	611	-	01/04/08	-	-	-		-	-	87	1,653	-	-	524
			15,024	3,546	-		-	-	-		-	-	574	12,052	-	-	2,972
Furniture & Fittings																	
At Cost to 31/03/90	18.00D		4,548	105	-	01/04/08	-	-	-		-	-	19	4,462	-	-	86
Vaccum Cleaner Tellus	50.00D		680	-	-	01/04/08	-	-	-		-	-	-	680	-	-	-
2nd Hand Stove & Install	22.00D		457	4	-	01/04/08	-	-	-		-	-	1	454	-	-	3
Security Lights 1/2 Share	18.00D		225	5	-	01/04/08	-	-	-		-	-	1	221	-	-	4
Wheelchair Ramp Apnl qt	7.50D		667	152	-	01/04/08	-	-	-		-	-	11	526	-	-	141
Road Fence	9.50D		762	114	-	01/04/08	-	-	-		-	-	11	659	-	-	103
Road Gate	9.50D		134	20	-	01/04/08	-	-	-		-	-	2	116	-	-	18
Tables January 98	12.00D		675	60	-	01/04/08	-	-	-		-	-	7	622	-	-	53
Dishwasher 1/2 Share	12.00D		512	48	-	01/04/08	-	-	-		-	-	6	470	-	-	42
Cutlery & Pans	22.00D		278	4	-	01/04/08	-	-	-		-	-	1	275	-	-	3
Steel Trolley	18.00D		250	11	-	01/04/08	-	-	-		-	-	2	241	-	-	9
			9,188	523	-		-	-	-		-	-	61	8,726	-	-	462
TOTAL			24,212	4,069	-		-	-	-		-	-	635	20,778	-	-	3,434

These financial statements are to be read in conjunction with the accompanying Notes and the Compilation Report. These statements have been compiled without undertaking an audit or review engagement.



**Matapiro District Recreation Society Inc.****Notes to and forming part of the Financial Statements****For the Year Ended 31 March 2018****1 Statement of Accounting Policies****Reporting Entity**

Matapiro District Recreation Society Inc. is a society.

These financial statements have not been prepared for external use. They are prepared for tax purposes only and should not be relied on for any other purpose. They are therefore defined as special purpose reports.

**Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with taxation principles contained in the Income Tax Act 2007 and disclosure requirements contained in the Tax Administration (Financial Statements) Order 2014.

The accounting principles recognised as appropriate for the measurement and reporting of the Statement of Financial Performance and Statement of Financial Position on a historical cost basis are followed by the society.

The information is presented in New Zealand dollars. All values are rounded to the nearest \$.

**Specific Accounting Policies**

The following specific accounting policies which materially affect the measurement of the Statement of Financial Performance and Statement of Financial Position have been applied:

**(a) Revenue Recognition**

Revenue is recognised on an accrual basis.

**(b) Expenses**

Expenses have been classified on their business function.

**(c) Property, Plant & Equipment**

Property, plant and equipment is recognised at cost less aggregate depreciation. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

All other repairs and maintenance are recognised as expenses in the Statement of Financial Performance in the financial period in which they are incurred.

Gains and losses on disposal of fixed assets are taken into account in determining the net result for the year.

**(d) Income Tax**

The society is exempt from income tax.

**(e) Changes in Accounting Policies**

There have been no changes in accounting policies. All policies have been applied on a basis consistent with those from previous financial statements.

These financial statements are to be read in conjunction with the accompanying Notes and the Compilation Report. These statements have been compiled without undertaking an audit or review engagement.

Matapiro District Recreation Society Inc.

Notes to and forming part of the Financial Statements (continued)

For the Year Ended 31 March 2018

**2 Events Occurring After Balance Date**

No significant events have occurred subsequent to balance date.

Item 4

Attachment 6

These financial statements are to be read in conjunction with the accompanying Notes and the Compilation Report. These statements have been compiled without undertaking an audit or review engagement.





Application No.

(For office use only)

Item 4

## RURAL HALLS MAINTENANCE FUND August Funding Round

### APPLICATION FOR FINANCIAL ASSISTANCE

#### GENERAL DETAILS:

1. Name of Hall Clive Community Hall
2. Name of Applicant/Organisation Clive Community Hall Inc
3. Postal Address C/o 153 Main Road  
Clive, 4102
4. Street Address 162 Main Road  
Clive, 4102
5. Contact names of two people in your organisation to assist with further information if required:
  - (i) Name (Mr/Mrs/Miss/Other) Mary Hannan  
Address 66 Main Road  
Clive, 4102  
Telephone (06) 870 0764(day) (06) 870 0764(night)  
Email Address maryhannan@slingshot.co.nz
  - (ii) Name (Mr/Mrs/Miss/Other) Paul Chambers  
Address 153 Main Road  
Clive, 4102  
Telephone (06) 870 0202(day) (06) 870 202(night)  
Email Address derek.c@nowmail.co.nz
6. Is your organisation registered for GST? Yes / No  
If so, please advise GST number:

cfm-11-21-10-175

1

Attachment 7

7. Please outline the usage of the hall over the last twelve month period. Any further information you can give on usage of the hall during the last 3 - 5 years would also be of assistance in considering this application:

Weekly dance classes. Weekly choir sessions. Weekly Zumba classes. Te Reo classes\_\_\_\_\_

Music concerts, Talent shows (Stars in Clive's Eyes) in fifth year of production. \_\_\_\_\_

Employment classes, Health and safety workshops. \_\_\_\_\_

Highland dance exams. Conferences. Yearly orchid show. \_\_\_\_\_

Community meetings \_\_\_\_\_

Weddings, 21<sup>st</sup> birthday celebrations, Family reunions \_\_\_\_\_

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**DETAILS OF THE PROJECT ITSELF:**

8. The full details of the project are:

To remove existing kitchen units and replace with new ones.

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## Item 4

# Attachment 7

9. The full costs of this project are: *(If your affiliated organisation is GST registered please do not include GST in these costs. Otherwise GST should be included.)*

PROJECT COSTS:	
As per quote	\$ 9697.92
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL COST OF PROJECT IS:	\$ 9697.92
	(TOTAL A).

10. Please indicate your contribution to this project:

<b>INCOME:</b>	
<b>SPONSORSHIP</b>	\$
<b>USER FEES</b>	\$
<b>FUNDRAISING</b>	\$
<b>LOANS/MORTGAGE/DEBENTURES</b>	\$
<b>\$ ALREADY SPENT ON THIS PROJECT</b>	\$
<b>HAVE AVAILABLE AND EARMARKED FOR THIS PROJECT</b>	\$ 5000.00
<b>DONATED MATERIALS</b>	\$
<b>VOLUNTARY EFFORT</b>	\$
<b>OTHER</b>	\$
<b>OTHER</b>	\$
<b>YOUR TOTAL CONTRIBUTION IS:</b>	\$
	<b>(TOTAL B). 5000.00</b>

**Note:** Please include copies of all receipts/quotes for work as supporting documentation for this application.

11. Therefore this application for funding assistance is for:

TOTAL APPLICATION FOR FUNDING: (TOTAL A - TOTAL B) =	\$ 4697.92 (TOTAL C)
---	-------------------------

**Note:** As a general rule, the Rural Halls Maintenance Fund Subcommittee requires 50% of the total cost of the project to be met by the applicants. This can include voluntary labour and donated materials, provided details of an assessed value are included with the application.

12. Please attach to this application a copy of your committee's latest annual accounts, or, if not available, copies of recent bank statements.

13. Duration of project: 7 (seven) days

STARTING DATE	End	/	/	June 2019
FINISHING DATE		/	/	

14. Are you applying to any other organisation/s for funding assistance for this project?

Yes / No

If yes, please list the organisation/s, indicate the amount of money you are applying for, and when you will know the result/s of your application/s:

ORGANISATION/S	\$ REQUESTED	RESULT DATE/S
		/ /
		/ /
		/ /

15. Please advise why this project should be funded. What is the need for this project and how will it benefit your organisation and/or the community at large? In particular how will it contribute to the usage of the hall in the future?

As the demand for a venue that is available to organisations and community groups that is available for hireage has increased. The usage of the kitchen facilities has also increased. The existing kitchen units have been in place since the 1950's and as such are in a poor and unhygienic condition. Up grading the kitchen units with a modern design and materials will prove to be far more hygienic, easier to maintain and better utilized.

16. Please advise details of insurance cover for the hall, including type of cover, annual premium, and expiry date:

Material Damage Policy \$1928.55. Liability Policy \$258.75.

#### DECLARATION:

#### 17. DECLARATION:

This declaration relates to information in this application that the Hastings District Council may hold about me/us now or in the future.

- I/We hereby declare that I am/we are authorised to submit this application and that any funding received will be used for the project for which it was approved.
- I/We authorise the Hastings District Council to use this information for the purposes of administration of this application.
- I/We authorise the Hastings District Council to seek such information as they may require to complete the consideration of this application.
- I/We hereby declare that the information provided is correct.
- I/We acknowledge that any decision made by the Hastings District Council is final and that no further correspondence will be entered into.

cfm-11-21-10-175



- I/We hereby declare that the enclosed annual accounts were presented at our most recent Annual General Meeting.

Name of Committee Chairman:

Full Name (Please Print): Jim Stevenson

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please return to –

Ms Vicki Berkahn, Economic & Social Development Coordinator,  
Hastings District Council, Private Bag 9002, Hastings 4156  
vickib@hdc.govt.nz

APPLICATIONS CLOSE ON 31<sup>st</sup> August each year

Item 4

Attachment 7

# MILLBROOK

## FURNITURE & JOINERY

### Quote

Invoice No.: 00002069

Date: 14/05/2019

GST Reg. Number: 010-724-589

Customer Order kitchen units

Bill To:

Clive Hall  
Main Road  
Clive

Phone:

Ship To:

Clive Hall  
Main Road  
Clive

Description	Amount
Individual Prices for units previously priced as job lot. Prices include removing existing units and installing new ones. Price excludes plumbing work & disconnection and to reconnection to services where necessary.	
Island Unit with 5 doors	\$2,550.37
Servery unit with 9 drawers ( 2 locking)	\$3,077.39
Corner bench unit with 4 locking drawers and 6 metal box drawers	\$2,805.21
Allowances have been made in prices for extra travel and time due to extra trips and organisation required	
Thankyou for the opportunity to price this job	

	Total:	\$8,432.97
	GST:	\$1,264.95
	Total Inc GST:	\$9,697.92
Shipping	Paid to Date:	\$0.00
Ship Via:	Balance:	\$9,697.92

Payments by direct credit should be made to Millbrook Furniture Ltd

BNZ Bank Account 02-0655-0087071-00

Please include your name and invoice number in the reference field

405 Ellison Road, Hastings, New Zealand | +64 6 8763675 | Email: [bruce@millbrookfurniture.co.nz](mailto:bruce@millbrookfurniture.co.nz) | [www.millbrookfurniture.co.nz](http://www.millbrookfurniture.co.nz)  
FURNITURE | OFFICE & SHOP FITTINGS | JOINERY | KITCHENS & WARDROBES

Item 4

Attachment 7



Level 2  
116 Vautier Street  
Napier 4110

PO Box 3431  
HB Mail Centre  
Napier 4142

P: 06 835 8505

**CLIVE COMMUNITY HALL (INCORPORATED)**  
**INDEX TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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Accountant's Statement

Approval of Financial Report

Statement of Financial Performance

Statement of Financial Position

Schedule of Fixed Assets and Depreciation

Notes to the Financial Statements

Taxation Summary

Ogier Chartered Accountants Limited  
[www.ogier.co.nz](http://www.ogier.co.nz) | [info@ogier.co.nz](mailto:info@ogier.co.nz)



Item 4

Attachment 7

**CLIVE COMMUNITY HALL (INCORPORATED)**  
**ACCOUNTANT'S STATEMENT**  
**FOR COMPILATION ENGAGEMENTS**

COMPILATION REPORT TO COMMITTEE OF CLIVE HALL COMMITTEE (INC)

**Scope**

On the basis of information you provided I have compiled, in accordance with Service Engagement Standard No. 2: Compilation of Financial Information, the special purpose financial statements of Clive Hall Committee (Inc) for the period ended 31 March 2018 as set out on following pages and listed in the Table of Contents. These have been prepared on the basis disclosed in the notes to the financial statements.

**Responsibilities**

You have determined that the basis upon which the financial statements have been prepared is appropriate to meet your needs and for the purpose that the financial statements were prepared. You are solely responsible for the information in the special purpose financial statements and have determined that the financial reporting framework used is appropriate to meet your needs and for the purpose that the special purpose financial statements were prepared. The financial statements were prepared exclusively for your benefit. Neither we nor any of our employees accept any responsibility on any grounds whatever, including liability in negligence, for the contents of the special purpose financial statements to any other person.

**No audit or review engagement undertake**

The procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. The procedures do not include verification or validation procedures. A compilation is limited to the collection, classification and summarisation of financial information. Our procedures do not include verification or validation procedures of the information. No audit or review engagement has been performed and accordingly no assurance is expressed.



Ogier Chartered Accountants Limited  
Chartered Accountant  
Napier  
May 21, 2018

**CLIVE COMMUNITY HALL (INCORPORATED)**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
 FOR THE YEAR ENDED 31 MARCH 2018

<u>2017</u>	<u>2018</u>
Income	
6,395 Hall Hire	10,520.00
0 Grant Received (For repairs and maintenance of hall water supply)	610.00
<u>6,395</u>	<u>11,130.00</u>
Less: Expenses	
702 Accountancy	690.00
Administration	1,300.00
0 Assets < \$500	0.00
83 Bank Fees	87.65
1,461 Depreciation	1,172.03
0 Expenses Reimbursement (Authorised by committee)	0.00
0 General Expenses	0.00
689 Insurance - General	2,187.30
1,227 Light and Power	1,806.57
530 Rates	642.16
1,923 Repairs and Maintenance - Building	4,266.40
<u>6,614</u> Total Expenses	<u>12,152.11</u>
( 219) Net Business Profit (Loss)	( 1,022.11)
Add: Other Income	
1,438.49 Interest Received	1,399.41
223.88 Dividend Received	298.51
<u>1,662</u>	<u>1,697.92</u>
1,443 Net Profit (Loss) for the year	675.81
Less: Non deductible Expenses and Non assessable Income	
( 11) Taxation for the year	( 14.93)
11 Resident Withholding Tax	14.93
63 Imputation Credits	83.58
<u>63</u>	<u>83.58</u>
<u>1,381</u> Net Surplus (Deficit) transferred to Community Funds	<u>592.23</u>

This Financial Statement is to be read in conjunction with the Accountants Statement and the Notes to the Financial Statements

**CLIVE COMMUNITY HALL (INCORPORATED)**  
**STATEMENT OF FINANCIAL POSITION**  
AS AT 31 MARCH 2018

<u>2017</u>	<u>2018</u>
	\$
<b>Current Assets</b>	
2,179 Bank of New Zealand	2,547.51
11 Provision for Taxation/ Tax Refund	14.93
0 Accounts Receivable	0.00
<u>2,190</u>	<u>2,562.44</u>
<b>Investments</b>	
39,734 Bank of New Zealand Term Deposits	41,133.78
<b>Fixed Assets</b>	
12,969 Per Fixed Assets Schedule	11,797.37
<u>54,894</u> <b>Total Assets</b>	<u>55,493.59</u>
<b>Less: Liabilities</b>	
<b>Current Liabilities</b>	
85 Accounts Payable	92.59
<u>85</u> <b>Total Liabilities</b>	<u>92.59</u>
<u>54,809</u> <b>Excess Assets over Liabilities</b>	<u>55,401.00</u>
<b>Represented By</b>	
<b>Community Funds</b>	
51,848 Net assets	51,848.18
<u>51,848</u>	<u>51,848.18</u>
<b>Movement in Community Funds</b>	
1,580 Retained Earnings Brought Forward	2,960.59
1,381 Net Profit/(Loss) transferred	592.23
<u>2,961</u>	<u>3,552.82</u>
<u>54,809</u>	<u>55,401.00</u>
 Chairperson	 Treasurer
 21 May 2018	
Date	

This Financial Statement is to be read in conjunction with the Accountants Statement and the Notes to the Financial Statements

**CLIVE COMMUNITY HALL (INCORPORATED)**  
**SCHEDULE OF FIXED ASSETS AND DEPRECIATION**  
 FOR THE YEAR ENDED 31 MARCH 2018

Asset	Purchased	Original Cost	Opening Book Value	Additions/ (Disposal) Value	Deprec'n Amount	Depn Rate	Closing Book Value
<b>PLANT AND EQUIPMENT</b>							
Chairs (100)	Jul-12	4,888	2,141		343	16.0% DV	1,799
Piano	May-12	2,550	1,693		135	8.0% DV	1,557
Tables	Apr-13	1,742	868		139	16.0% DV	729
Stage Curtains	Jan-16	3,160	2,221		555	25.0% DV	1,666
<b>BUILDING IMPROVEMENTS</b>							
Building Spouting		3,410	3,410		0		3,410
Barbeque Area		2,636	2,636		0		2,636
		<u>18,386</u>	<u>12,969</u>	<u>0</u>	<u>1,172</u>		<u>11,797</u>

This Financial Statement is to be read in conjunction with the Accountants Statement and the Notes to the Financial Statements

Item 4

Attachment 7



**CLIVE COMMUNITY HALL (INCORPORATED)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**1 Entity Reporting**

Clive Community Hall (Inc) is an Incorporated Society under the Incorporated Societies Act 1908. The society manages the activity of the Clive Community Hall.

The special purpose financial report was authorised for issue in accordance with a resolution of committee.

**2 Statement of Accounting Policies**

**Basis of preparation**

These financial statements have been prepared in accordance with a Special Purpose Framework published by the New Zealand Institute of Chartered Accountants for use by the committee and Inland Revenue Department.

**Historical Cost**

These financial statements have been prepared on a historical cost basis, except for certain assets which have been revalued as identified in specific accounting policies below. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise indicated.

**Changes in accounting policies**

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous periods.

**Income Tax**

Income tax is accounted for using the taxes payable method. The income tax expense in profit or loss represents the estimated current obligation payable to Inland Revenue.

**Goods and Services Tax**

All amounts are stated inclusive of goods and services tax (GST) as the entity is not GST registered.

**Property, plant and equipment**

Property, plant and equipment are stated at historical cost less any accumulated depreciation and impairment losses. Historical cost includes expenditure directly attributable to the acquisition of assets, and includes the cost of replacements that are eligible for capitalisation when these are incurred.

Depreciation is calculated on a diminishing value basis over the estimated useful life of the asset either using depreciation rates published by Inland Revenue. The depreciation rates used are stated in the Fixed Assets and Depreciation Schedule.

**3 Bank of New Zealand Term Deposits**

The terms of the deposits are

Deposit number 1 matures on 10 September 2018 (Interest Rate 3.8% (LY3.80%) pa)

Deposit number 2 matures on 14 March 2018 (Interest Rate 3.60% (LY 3.50%) pa)

2018      2017

8228.03      7969.04

32905.75      31765.33

41133.78      39734.37

**4 Contingent Liabilities**

There are no known contingent liabilities at balance date. The entity has not granted any securities nor given any guarantees in respect of liabilities payable by it or any other party.

**CLIVE COMMUNITY HALL (INCORPORATED)**  
**TAXATION SUMMARY**  
 FOR YEAR ENDED 31 MARCH 2018

**Income**

Net Rental income/(Loss) (From Statement of Financial Performance)		( 1,022.11)
Interest - Bank of New Zealand		1,399.41
Dividend - Hawkes Bay Power Trust	14.93	298.51
		675.81
Loss Brought Forward		( 2,139.98)
<b>LOSS CARRIED FORWARD</b>	<b>14.93</b>	<b>( 1,464.17)</b>
<b>Income Tax Payable thereon</b>		<b>0.00</b>
Less Tax Paid		14.93
<b>Residual Income Tax</b>		<b>( 14.93)</b>

Item 4

Attachment 7

Clive Community Hall (114-268-267)  
2018 Club or Society Summary (IR9)

1 April 2017 to 31 March 2018

Income:

Income from Interest	1,399.41
Income from Dividends	298.51
Other Income	(1,022.11)
	<u>675.81</u>

Less Deductions:

Losses brought forward	2,139.98
	<u>2,139.98</u>

**Loss to Carry Forward**

**1,464.17**

**Taxable Income**

**(1,464.17)**

Tax on Taxable Income

0.00

Less Tax Credits:

Imputation Credits	83.58
	<u>83.58</u>

**Tax Payable**

**0.00**

Less Tax Paid at Source:

RWT	14.93
	<u>14.93</u>

**2018 Refund Due**

**(14.93)**

2019 Provisional Tax

2018 Residual Income Tax does not exceed \$2,500.00.  
Therefore, there is no 2019 Provisional Tax payable.

Payment Schedule

	1st Inst. 28/08/18	2nd Inst. 15/01/19	Terminal Credit	3rd Inst. 07/05/19	Total
2018 Refund Due			(14.93)		(14.93)
Amounts Due	0.00	0.00	(14.93)	0.00	(14.93)

Item 4

Attachment 7