



Hastings District Council

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OPEN A G E N D A

HASTINGS DISTRICT RURAL COMMUNITY BOARD MEETING

Meeting Date: **Monday, 9 December 2019**

Time: **2.00pm**

Venue: **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Members	Chair: Mr N Dawson Mr M Buddo, Mrs S Maxwell and Mr J Stockley Councillors Kerr (Deputy Chair) and Siers (Quorum=4)
Officer Responsible	Group Manager: Asset Management – Craig Thew
Democracy & Governance Advisor	Christine Hilton (Ext 5633)

Hastings District Rural Community Board – Terms of Reference

The Community Board is a separate entity to the Council. The role of the Community Board is set out in Section 52 of the Local Government Act 2002. The Council is authorised to delegate powers to the Community Board.

Membership (6 members)

Chair (elected by the Board)

Deputy Chair (elected by the Board)

4 Elected Community Board Members

1 Mohaka Ward Councillor

1 Kahuranaki Ward Councillor

Quorum – 4 members

DELEGATED POWERS

General

1. To maintain an overview of services provided by the Council within the Community Board's area.
2. To represent, and act as an advocate for, the interests of the community represented.
3. To consider and report on all matters referred to the Board by the Council, or any matter of interest or concern to the Community Board.
4. To communicate with community organisations and special interest groups within the community;
5. To undertake any other responsibilities that are delegated to it by the Council.
6. To appoint a member of the Community Board to organisations approved by the Council from time to time.

LONG TERM PLAN/ANNUAL PLAN/POLICY ISSUES

7. Authority to make a submission to the Long Term Plan/Annual Plan process on activities, service levels and expenditure (including capital works priorities) within the Board's area or to make a submission in relation to any policy matter which may have an effect within the Board's area.

ROADING AND TRAFFIC

8. Authority to exercise the Council's powers and functions in relation to roads within the Board's area under the following sections of the Local Government Act 1974:
 - Section 335 (vehicle crossings);
 - Section 344 (gates and cattle stops);
 - Section 355 (overhanging trees).
9. Authority to exercise the Council's statutory powers (including any relevant powers conferred by bylaw) over roads within the Board's area in respect of:
 - (i) Road user behaviour at intersections;
 - (ii) Controls on stopping or overtaking
 - (iii) Controls on turning
 - (iv) Pedestrian safety,
 - (v) Footpath maintenance and improvements.
 - (vi) Accident investigation studies, lighting and other safety works
10. For the avoidance of doubt, nothing in this delegation authorises a Community Board to deal with a matter, in the exercise of delegated authority, in a manner which is conflict with any policy or decision of the Council or any standing committee of the Council in relation to the same matter.

HASTINGS DISTRICT COUNCIL
HASTINGS DISTRICT RURAL COMMUNITY BOARD
MEETING

MONDAY, 9 DECEMBER 2019

VENUE: Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings

TIME: 2.00pm

A G E N D A

1. Apologies

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2. Conflict of Interest

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Democratic Support Manager (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3. Confirmation of Minutes

Minutes of the Hastings District Rural Community Board held Thursday 7 November 2019.
(Previously circulated)

4.	Rural Transportation Activities Report	5
5.	Bridge Projects Funding	23
6.	Howard Estate Act 1978 - Advisory Board Appointment	31
7.	Additional Business Items	
8.	Extraordinary Business Items	

REPORT TO: HASTINGS DISTRICT RURAL COMMUNITY BOARD

MEETING DATE: MONDAY 9 DECEMBER 2019

FROM: TRANSPORTATION OPERATIONS MANAGER
ADAM JACKSON

SUBJECT: RURAL TRANSPORTATION ACTIVITIES REPORT

1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to update The Rural Community Board with the Rural Transportation Programmed Project Status and Activities Report.
- 1.2 This report concludes by recommending that the report be received.

2.0 October 2019 Storm Event

- 2.1 A storm over 15th and 16th October saw over 200mm of rain fall across many parts of the district causing significant damage in some areas.
- 2.2 The estimate to repair the damage caused currently stands at \$830,000. This estimate has been provided to NZTA and is being reviewed by them. The annual budget for large storm events is \$296,000 only.
- 2.3 Additional local share is required to be funded from the emergency reserve fund for the works over and above this budget. The table below shows the effect of this work on the Rural Flood Emergency Event Reserve, and this report concludes with a recommendation that the Rural Community Board approve allocation of \$290,000 from the reserve fund to fund this storm damage.

Activity	Total Cost	Additional Local Share Required	Emergency Event Reserve Balance
Balance (October 2019)			\$1,437,761
Budgeted costs for storm event	\$296,000		
Costs in excess of allocated budget	\$534,000	\$288,360	<u>\$1,149,401.00</u>

3.0 Low Cost – Low Risk Programme (old Minor Safety)

- 3.1 Council officers have finalised the projects for the 2019/20 programme which are being constructed and/or designed currently. The status of the projects are:

Item	Road	Status
Motorcycle Safety Improvements	Middle Road	Complete
Crash Reduction Study Outcomes	Waimarama Road	CRS received. Improvement opportunities to be implemented once prioritised by HDC Officers.
Crash Reduction Study Outcomes	Taihapa Road	Priority 1 items being investigated for implementation and passing opportunities designs underway where CRS items coincide with these.
Pukehaumoamoia Recycle Station Entrance	Taihapa Road	Design is complete. Build will commence in February 2020
High Risk Rural Road – Safety improvements	Middle Road widening	Middle Road rehabilitation project has commenced. Due date for completion is March 2020.

4.0 BRIDGE UPDATE

- 4.1 Construction at Avery's (Ohurakura Road) have been completed and the bridge weight restriction can be removed now.
- 4.2 Ohara (Big Hill Road) strengthening works have begun with the underside of the deck and partial closure of the bridge is planned for the December/January period.
- 4.3 Riggirs (Maraetotara Road) will shortly be procured for construction in this financial year. Moeangi (Waikare Road) design has been completed and is being tendered with a funding clause.
- 4.4 Mangatahi Low Level (Mangatahi Road) and Taylors (Kirkowhero Road) is undergoing design, in order to be ready for tendering next financial year.
- 4.5 Berry (Berry Road) bridge will not be able to meet full HPMV without some management of the structure.
- 4.6 Site investigation and preliminary data gathering for the remaining bridge strengthening programme has been completed and the reporting of findings are underway.
- 4.7 Turamoe No. 2 Bridge at the end of Turamoe Road is undergoing tender preparation.

- 4.8 Boundary bridge maintenance contracts have been updated and are being worked through Rangitikei, Napier and Central Hawkes Bay District Councils. Rangitikei contract have been secured and minor amendments are being requested for Napier and Central Hawkes Bay District Councils.

5.0 WORKS UPDATE

- 5.1 **Attachment 1** provides an update of Area Wide Pavement Treatment (AWPT) works across DRA2
- 5.2 **Attachment 2** provides an update of other works across DRA2.
- 5.3 **Attachment 3** provides the Rural Community Board with a photographic snapshot of activities undertaken between August 2019 and November 2019.

6.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Hastings District Rural Community Board receives the report titled Rural Transportation Activities Report dated 9 December 2019.
- B) That the Hastings District Rural Community Board recommend to Council that \$290,000 from the Rural Flood Emergency Event Reserve be put towards funding storm damage remediation work arising from the October 2019 storm event.

Attachments:

- | | | |
|---------------------|--|-----------|
| 1 ↓ | Council Governance - 2016-2020 Council, Committees & Standing Committees - RCB - Roading Report App1 | CG-14-113 |
| 2 ↓ | Council Governance - 2016-2020 Council, Committees & Standing Committees - RCB - Roading Report App2 | CG-14-114 |
| 3 ↓ | Council Governance - 2016-2020 Council, Committees & Standing Committees - RCB Report Dec 2019 - App3 Photos July-Nov 2019 | CG-14-115 |

Area Wide Pavement Treatment (AWPT) Q3 2019

Road Name	Start	End	Length	Treatment Year	Treatment Type	Comments
KAHURANAKI ROAD	8946	10670	1724	2019/20	AWPT	Build has commenced. Russell Roads have this contract. Construction expected to continue through o may 2020
KERERU ROAD	12900	13456	556	2019/20	AWPT	Designed - Construction to start in October with intention to complete by end of January.
MIDDLE ROAD	9162	10431	1269	2019/20	AWPT	Build has commenced. Russell Roads have this contract. Construction expected to continue through to November 2019
KERERU ROAD	11057	11856	799	2019/20	AWPT	Designed - Construction to start in October with intention to complete by end of January.
MT ERIN ROAD	200	1800	1600	2020/21	AWPT	Being designed in 2019. Construction to start in 20/21 season
MIDDLE ROAD	4938	5127	189	2020/21	AWPT	Design underway, construction to be done in 20/21 season
MIDDLE ROAD	7160	8820	1660	2020/21	AWPT	Design being done in 2019/20, construcion to be done in 20/21 season
MIDDLE ROAD	17310	18300	990	2020/21	AWPT	Design being done in 2019/20, construcion to be done in 20/21 season
KERERU ROAD	18107	18600	493	2020/21	AWPT	
KERERU ROAD	21200	21400	200	2020/21	AWPT	
KAHURANAKI ROAD	11750	12070	320	2021/22	AWPT	
KAHURANAKI ROAD	15500	15880	380	2021/22	AWPT	
MIDDLE ROAD	8820	9162	342	2021/22	AWPT	
MIDDLE ROAD	18300	18943	643	2021/22	AWPT	
RAUKAWA ROAD	10340	10750	410	2021/22	AWPT	

Other Activities Q3 2019

ROAD	Activity	What Community will See	Current Status	Period
Various	Resealing	Sealing over existing sealed roads to provide additional waterproofing, and/or texture improvements	2019/20 sites confirmed. Prere seal repairs have commenced. First reseal activity expected to start end of September weather permitting	September to February
Various	Bridge maintenance and inspections	Bridge activity above high water levels until December (deck and railings). Dry weather maintenance and renewals programmed December to March. Further bridge inspections commence in January 2020	Ongoing, some renewals (above water levels) continuing through the winter and spring	September - January
Various	Spraying	Vegetation spraying to commence in September with most roads being done during this month. Respray programmed prior to Xmas depending on knockdown result from Spring spraying. Spraying includes around bridges, culverts, signs, power poles, and most water tables.	Starts in September	Q4 2019









Item 4

Attachment 3











<div>Waitara Road: Dropout repairs</div> <div></div>	<div>Waitara Road: Dropout repairs</div> <div></div>
<div>Waitara Road: Dropout repairs</div> <div></div>	<div>Waitara Road: Dropout repairs</div> <div></div>
<div>Ohurakura Road: bridge Rust repairs</div> <div></div>	<div>Ohurakura Road: bridge Rust repairs</div> <div></div>







Item 4

Attachment 3

REPORT TO: HASTINGS DISTRICT RURAL COMMUNITY BOARD

MEETING DATE: MONDAY 9 DECEMBER 2019

FROM: BRIDGE ENGINEER
ANU ILEPERUMA

SUBJECT: BRIDGE PROJECTS FUNDING

1.0 EXECUTIVE SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to seek endorsement from the Rural Community Board and for the Community Board to recommend to Council that the bridge strengthening programme funding to be advanced from 2020/2021 to 2019/2020.
- 1.2 This report contributes to the purpose of local government by primarily promoting economic wellbeing and more specifically through the Council's strategic objectives of efficient movement of goods and infrastructure supporting economic growth.
- 1.3 The bridge strengthening programme is already approved in the current Long Term Plan (LTP) 2018-28 and is ahead of schedule.
- 1.4 In order to advance Moeangiangi bridge project, funding needs to be advanced from 2020/2021 financial year to 2019/2020 financial year.
- 1.5 The programme's local share is loan funded.
- 1.6 Officers require Council's approval to advance the local share of the funding from next financial year to this financial year to carry out Moeangiangi project.
- 1.7 Key implications of advancing the funding are:
 - Minimal financial impact as to complete the project, the loan will be drawn earlier but overall bridge programme budget is to remain the same.
 - The weight restriction on the bridge will be removed a year earlier than programmed, allowing users to unlock benefits earlier.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Hastings District Rural Community Board receives the report titled Bridge Projects Funding.
- B) That the Hastings District Rural Community Board recommend that Council approve advancement of the budgeted local share funding of \$322,000 for the bridge strengthening programme from 2020/21 to 2019/20 in order to complete the Moeangiangi Bridge upgrade.

3.0 BACKGROUND – TE HOROPAKI

- 3.1 The bridge strengthening programme identified under capacity/restrictive bridges and routes which have high transport demand for heavy vehicles.
- 3.2 These would see benefit from being strengthened to allow local road users to increase their productivity by reducing transport costs.
- 3.3 The bridge strengthening programme was included and approved by the Council in the current Long Term Plan (LTP) 2018-28.
- 3.4 A business case was prepared, consulted with appropriate stakeholders and was approved by New Zealand Transport Agency (NZTA) to acquire subsidy.
- 3.5 Since the commencement of the project, bridges along Taihape, Kereru, Ohurakura, Napier, Pakowhai (except two bridges along these routes) and individual previously restricted bridges (Willowford, Red and Berry bridge) have been evaluated and required strengthening works have been completed.
- 3.6 The bridge programme is ahead of predicted schedule at the moment.
- 3.7 Moeangiangi project is included in the business case due to the current bridge restriction and strengthening works are programmed to be constructed next financial year.
- 3.8 The programme budget for this financial year cannot accommodate Moeangiangi project.
- 3.9 The project has been tendered subject to funding approval.
- 3.10 NZTA cash flow adjustment to advance funding have been applied for and approved.

4.0 DISCUSSION - TE MATAPAKITANGA

- 4.1 Moeangiangi Bridge has been weight restricted due to capacity issues since December 2017 and it serves a large stock farming station and stock farming land without any alternative routes available to them.
- 4.2 There have been few attempts to lessen the restriction on its users, at their request, to carry out their operations without the restriction having any adverse effect on their transportation needs.
- 4.3 The interim measures could only improve the situation slightly and a permanent solution to improve the bridge's capacity is proposed.
- 4.4 The bridge strengthening programme budget for this financial year cannot accommodate the construction work required to upgrade the bridge capacity and remove the restriction.
- 4.5 In order to carry out the project this year, total amount of \$699,000 (46%, local share of \$322,000) needed to be advanced from next year's programme to this year's programme.
- 4.6 A cash flow adjustment with NZTA has been arranged and has been approved for their share of 54%.
- 4.7 The bridge programme's local share is loan funded. Hence the financial implications of advancing the project are minor. Such that:

- The loan is not drawn until the project is constructed – construction to start in late January to May 2020
- Only the loan repayment is local share funded. This amounts to approximately \$11,000 for the year.

5.0 OPTIONS - NGĀ KŌWHIRINGA

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 The funding is advanced from 2020/2021 financial year to 2019/2020 financial year:

Advantages

- The Moeangiāngi Bridge restriction can be removed a year in advance
- Allows the users to optimise their truck movements by using high productivity motor vehicle (HPMV) trucks following the upgrade

Disadvantages

- Minor financial implication of the loan funded local share is drawn earlier in this financial year instead of next financial year

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuatanga o nāianeī

- 5.2 Do not advance funding from 2020/2021 financial year to 2019/2020 financial year:

Advantages

- The loan is drawn down as programmed in the next financial year

Disadvantages

- The Moeangiāngi Bridge restriction is kept as is until next financial year
- Users are restricted in their movements until the upgrade works are constructed until June 2021

6.0 NEXT STEPS - TE ANGA WHAKAMUA

- 6.1 Once the funding advancement has been approved:

- Tender can be awarded to undertake the upgrade works
- Construction is planned to commence late January 2020 to end of April 2020
- Restriction will be removed following the completion of works

Attachments:

SUMMARY OF CONSIDERATIONS - HE WHAKARĀPOOTO WHAIWHAKAARO

The bridge strengthening programme is already approved in the current Long Term Plan (LTP) 2018-28 and is ahead of schedule.

In order to advance Moeangiangi bridge project, funding needs to be advanced from 2020/2021 financial year to 2019/2020 financial year.

The programme's local share is loan funded.

Officers require Council's approval to advance the local share of the funding from next financial year to this financial year to carry out Moeangiangi project.

Key implications of advancing the funding are:

- Minimal financial impact as to complete the project, the loan will be drawn earlier but overall bridge programme budget is to remain the same.
- The weight restriction on the bridge will be removed a year earlier than programmed, allowing users to unlock benefits earlier.

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

This report contributes to the purpose of local government by primarily promoting economic wellbeing and more specifically through the Council's strategic objectives of efficient movement of goods and infrastructure supporting economic growth.

Link to the Council's Community Outcomes - E noho hāngai pū ai ki te rautaki matua

This proposal promotes the economic well-being of communities in the present and for the future through the Council's strategic objectives of efficient movement of goods and infrastructure supporting economic growth.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for the Tangata Whenua.

Sustainability - *Te Toitūtanga*

There are no known impacts on the sustainability.

Financial considerations - *Ngā Whaiwhakaaro Ahumoni*

There are minor financial implications (\$11,000) due to advancing drawing down on loan funded local share. However these impacts are minor and the portion of loan funded local share does not change for the overall programme.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This report has been assessed under the Council's Significance and Engagement Policy as being of no significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto, ā-waho*

The bridge strengthening programme has been thoroughly consulted with stakeholders and community through Council initiated workshops and through the annual plan.

Furthermore, the road users of Moeangiāngi bridge have been consulted regarding the project and interim measures.

Risks: Legal/ Health and Safety - *Ngā Tūraru: Ngā Ture / Hauora me te Haumarū*

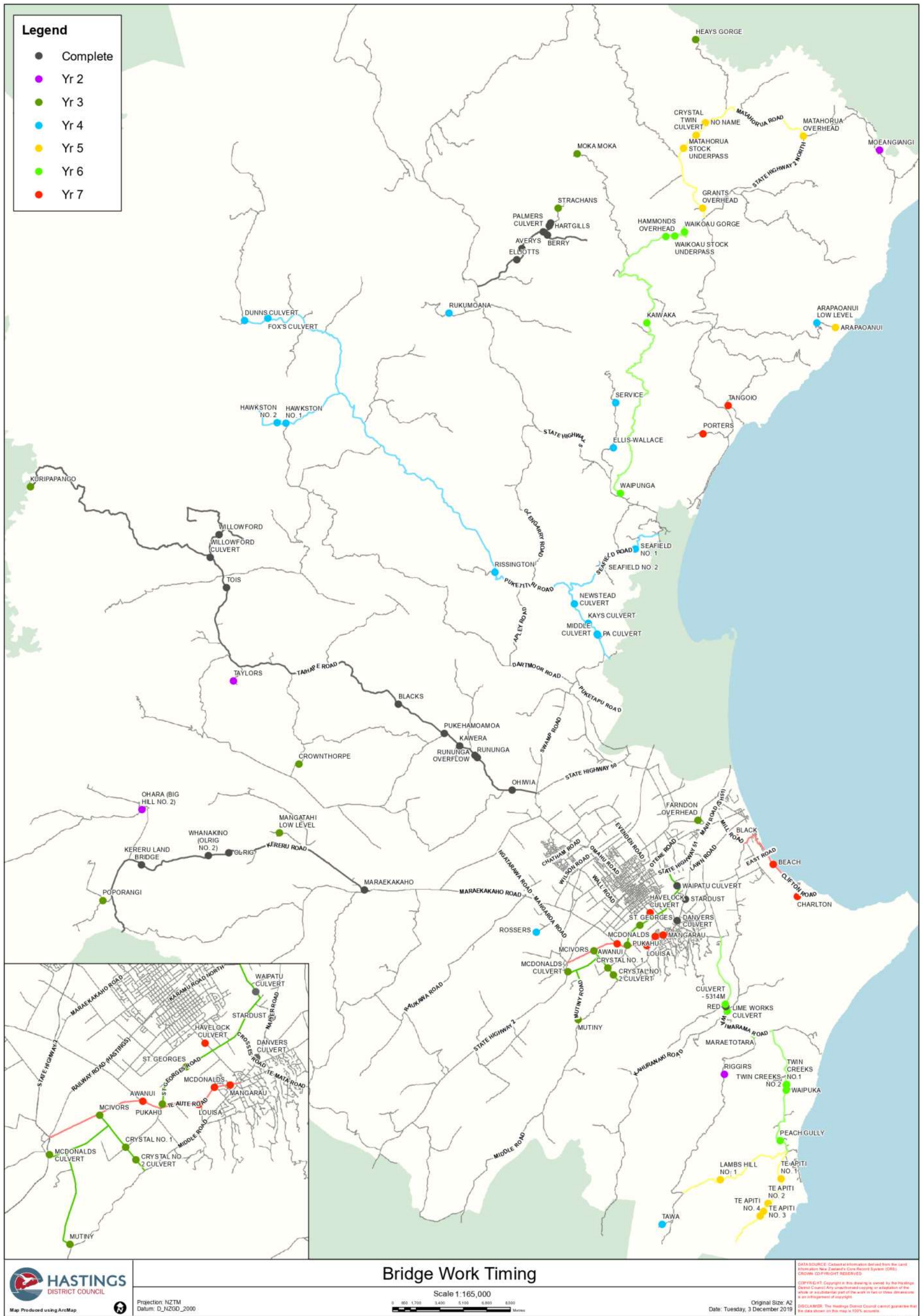
Health and Safety risks identified in this project are:

- Traffic – working on or near live lanes: Mitigated by working in accordance with Traffic Management Plan
- Working at height – scaffolding: Mitigated by working in accordance with WorkSafe guidelines
- Working above water: Mitigated by working in accordance with WorkSafe guidelines
- Moving machinery – Crane: Mitigated by working in accordance with WorkSafe guidelines
- Weather – Mitigated by working to contractor approved Health and Safety Plan. Anticipated on-site works programme December 2019; then January 2020.
- Manual Handling: Mitigated by working in accordance with WorkSafe guidelines
- Safe Work Practices for - Hazardous material, Water Blasting, Welding

and Painting: Mitigated by undertaking to industry accepted Best Practice.

Rural Community Board - *Ngā Poari-ā-hapori*

The bridge strengthening programme works does effect the Community board as most of the bridges within the programme are located rurally. The endorsement of the recommendation of this report is sought to Council.



REPORT TO: HASTINGS DISTRICT RURAL COMMUNITY BOARD

MEETING DATE: MONDAY 9 DECEMBER 2019

FROM: MANAGER: DEMOCRACY AND GOVERNANCE
JACKIE EVANS

SUBJECT: HOWARD ESTATE ACT 1978 - ADVISORY BOARD
APPOINTMENT

1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA

- 1.1 The purpose of this report is to seek guidance from the Rural Community Board on the Council's nomination to the Howard Estate Advisory Board.
- 1.2 The Public Trust is responsible for the administration of Smedley Station and Cadet Training Farm. The Howard Estate Advisory Board (established 1927) advises the Public Trust. The Board comprises of 6 members appointed by the Governor-General on the nominations of Hawke's Bay organisations including 1 member who is appointed on the joint recommendation of the Napier City Council, Hastings District Council and the HB Chamber of Commerce.
- 1.3 The three term of office of the current appointee, Michelle Monteith is coming to an end in 2020. Ms Monteith has indicated a willingness to continue to represent the Urban Local Bodies and Chamber of Commerce for a further three year term.
- 1.4 In 2017 Ms Monteith was selected as member of the Board following a competitive interview process by selection panel comprising the Mayors of Hastings District, Napier City and Hawke's Bay Chamber of Commerce, and has served on the Board for the past three years.
- 1.5 The nomination will require the support of Napier City Council and HB Chamber of Commerce.
- 1.6 The Rural Community Board's recommendation will be submitted to the Council for endorsement.

2.0 OPTIONS

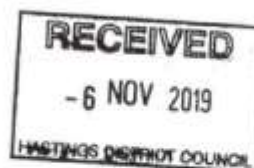
- 2.1 The Board can either:
 - 2.1.1 nominate Ms Michelle Montheith for a further 3 year term, or
 - 2.1.2 submit an alternative nomination for consideration.

2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Council/Committee receives the report titled Howard Estate Act 1978 - Advisory Board Appointment.**
- B) That the Board recommend to Council the re-appointment of Michelle Monteith as a member of the Howard Estate Advisory Board for the period 23 August 2020 to 23 August 2023 pursuant to Section 19 (1)(d) of the Howard Estate Act 1978.**

Attachments:

- 1 [!\[\]\(448bd415caa8b52d2aeb4d58499267b2_img.jpg\)](#) Howard Estate Advisory Board Appointment - Smedley Station EXT-10-19-19-42



Monday 4th November 2019

Ms S Hazlehurst
Her Worship the Mayor
Hastings City Council
Private Bag 9002
HASTINGS 4156

Dear Sandra,

RE: HOWARD ESTATE ADVISORY BOARD APPOINTMENT

Background:

Smedley Station is a 5,500 hectare cadet training farm situated in Tikokino, Central Hawke's Bay.

Smedley Station was bequeathed by Josiah Howard on his death in January 1919, to his majesty the King, without restriction, but in confidence that the Government of New Zealand would use the property as a foundation or endowment for the purposes of agricultural education. The original Howard Estate Act was passed in October 1919, providing that the lands be held by the Public Trustee in trust for the Monarch, as a permanent endowment for the purposes of agricultural education.

In 1927 an amendment was passed to the Howard Estate Act establishing the Howard Estate Advisory Board. The functions of the Board are to advise the Public Trust on matters concerning the administration and management of Smedley, the expenditure of money and to perform such other functions and duties as are conferred on it under the Howard Estate Act.

<http://www.legislation.govt.nz/act/public/1978/0074/latest/whole.html>

Under the terms of Clause 19 (1) of the Howard Estate Act 1978 the Board comprises of six members appointed by the Governor-General on the nominations of the Hawke's Bay organisations of:

- Smedley Ex-Cadets' Association
- Federated Farmers
- Hawke's Bay Secondary School Principals' Association
- Agricultural & Pastoral Societies, **comprising**
 - Central Hawke's Bay A&P Association
 - Dannevirke & Districts A&P Association
 - Hawke's Bay A&P Society
 - Wairoa A&P Society
- Rural Local Bodies and Chambers of Commerce, **comprising**
 - Central Hawke's Bay District Council

- Tararua District Council
- Waioa District Council
- Chamber of Commerce Offices located within the districts of the abovenamed Councils
- Urban Local Bodies and Chamber of Commerce, *comprising*
 - Hastings City Council
 - Napier City Council
 - Hawke's Bay Chamber of Commerce

The current Urban Local Bodies and Chamber of Commerce appointment on the Advisory Board is:

Michelle Monteith
027 328 3353
michellem@bwr.co.nz

Advisory Board members are appointed for a three year term from the date of ratification by the Governor General and the present term is coming to an end in 2020.

Michelle has indicated a willingness to continue representing Urban Local Bodies and Chamber of Commerce for a further three year term on the Advisory Board. Therefore, Public Trust is seeking confirmation from the Urban Local Bodies and Chamber of Commerce of either the re-appointment of Michelle for a further term or of a new appointment of your choosing. Due to the timeframe required by the offices of the Minister of Justice (Public Trust) and the Governor General to approve this appointment, we require written confirmation of your appointment on the (enclosed) prescribed form with the completed supporting documents no later than, **31st March 2020**.

Please do not hesitate to get in touch if you have any questions or queries.

We look forward to hearing from you in due course.

Yours sincerely,

Tony Shea
 Senior Trust Officer, Rural Properties

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