



# *Hastings District Council*

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## **OPEN MINUTES**

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## **COUNCIL**

Meeting Date: **Thursday, 19 March 2020**

**Minutes of a Meeting of the Council held on  
19 March 2020 at 1.00pm**

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## HASTINGS DISTRICT COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC ADMINISTRATION BUILDING, LYNDON ROAD EAST, HASTINGS ON THURSDAY, 19 MARCH 2020 AT 1.00PM

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**PRESENT:** Mayor Hazlehurst (Chair)  
Councillors Barber, Corban (by audio visual link), Dixon,  
Harvey, Kerr (Deputy Chair), Lawson, O’Keefe, Oli,  
Redstone, Schollum, Siers, Travers and Watkins.

**IN ATTENDANCE:** Chief Executive (Mr N Bickle)  
Group Manager: Asset Management (Mr C Thew)  
Group Manager: Planning and Regulatory Services (Mr J  
O’Shaughnessy)  
Group Manager: Strategy & Development (Mr C  
Cameron)  
Group Manager: People & Capability (Mrs B Bayliss)  
Group Manager: Corporate (Mr B Allan)  
Acting Group Manager: Community Wellbeing & Services  
(Ms D Elers)  
General Counsel: (Mr S Smith)  
Strategy Manager: (Mr L Verhoeven)  
Parking & Transportation Officer: (Mr M England)  
Risk & Corporate Services Manager: (Mr R Smith)  
Traffic Engineering Officer: (Mr L Crawford)  
Public Spaces & Building Assets Manager: (Mr C Hosford)  
Health & Safety Manager: (Ms J Kuzman)  
Manager: Democracy and Governance Services (Mrs J  
Evans)  
Democracy and Governance Support Officer (Mrs L Cox)

#### 1. KARAKIA

Councillor O’Keefe led the Council in a karakia to open the meeting.

*With the agreement of the Council items 6, 7 and 8 were taken out of order as members of the community were present for these items.*

#### 6. MAKING AND ATTESTING OF DECLARATION OF THE COUNCIL KAUMĀTUA

Document 20/218

The Mayor acknowledged the contribution of the Council’s Kamātua, Jerry Hapuku. Mr Hapuku signed his declaration which was witnessed by the Mayor and Chief Executive.

Councillor Redstone/Councillor Schollum

**A) That the Council receives the report titled Making and Attesting of**

**Declaration of the Council Kaumātua .****CARRIED****7. RECOGNITION OF 30 YEARS OF SERVICE TO THE COMMUNITY - KAYREN AND HARTLEY HATHERELL**

Document 20/210

The Council acknowledged Kayren and Hartley Hatherell for all their work as Community Leaders and founders of the Prena Koa Rehua (PKR) Trust in Flaxmere, and wished them well for the future as they relocate back to Christchurch. The Mayor awarded them each a Hastings District Council pin in recognition of their contribution to the Community.

Councillor Schollum/Councillor Lawson

- A) **That the Council receives the report titled Recognition of 30 years of Service to the Community - Kayren and Hartley Hatherell**

**CARRIED****8. KOTUKU STREET AND TAKAPU ROAD, CAMBERLEY**

Document 19/891

Sally Maoate spoke to a petition that she had presented to the Strategy and Planning Committee on 16 May 2016 on behalf of residents of Kotuku Street and Takapu Road, Camberley outlining concerns about speeding and dangerous driving in the area.

Councillor Oli/Councillor Barber

- A) **That the Council receives the report titled Kotuku Street and Takapu Road, Camberley.**
- B) **Officers are directed to review effectiveness of road policing actions immediately and implement appropriate actions as soon as possible.**

**CARRIED****2. APOLOGIES**

Councillor O'Keefe/Councillor Lawson

**That an apology for absence from Cr Nixon be accepted.****CARRIED**

It was noted that previous Leave for Absence granted for Cr Schollum for 26 and 27 March 2020 had been withdrawn.

**3. SEAL REGISTER**

Mayor Hazlehurst/Councillor Dixon

**That the Seal Register lie on the table during the meeting.**

**CARRIED**

**4. CONFLICTS OF INTEREST**

Councillors Lawson and Watkins declared a conflict of interest in the public excluded Item 28, Howard Street - Stormwater Detention Area Land Acquisition.

**5. CONFIRMATION OF MINUTES**

Councillor Schollum/Councillor Dixon

**That the minutes of the Council Meeting held Thursday 20 February 2020 be confirmed as a true and correct record and be adopted.**

**CARRIED**

**9. ADOPTION OF DRAFT ANNUAL PLAN 2020/21, CONSULTATION DOCUMENT AND DRAFT DEVELOPMENT CONTRIBUTIONS POLICY**

Document 20/176

Councillor Dixon/Councillor Kerr

- A) That the Council receives the report titled Adoption of Draft Annual Plan 2020/21, Consultation Document and Draft Development Contributions Policy.**
- B) That the Council adopt the supporting information required by section 95a (4) of the Local Government Act 2002 (The Draft Annual Plan 2020/21), the statement of matters attached (CP-01-02-20-124), incorporating any amendments made at its meeting dated 19 March 2020.**
- C) That the Council adopt the Draft Development Contributions Policy in accordance with section 102 (4b) of the Local Government Act 2002.**
- D) That the Council adopt the amendment to the Revenue and Financing Policy in accordance with section 102 (2) (4b).**
- E) That the Council adopt the Draft Annual Plan 2020/21 Consultation Document (incorporating Draft Development Contributions Policy, and amendment to Revenue and Financing Policy) pursuant to section 95 (2) of the Local Government Act 2002, incorporating any amendments made at its meeting of 19 March 2020.**
- F) That the Council delegate to the Chief Executive the correction of any drafting errors including any non-consequential omissions or amendments and take notice of any impacts Covid-19 has on our wider community.**

**CARRIED****10. REVENUE POLICY, ENVIRONMENTAL CONSENTS AND BUILDING CONTROL**

Document 20/183

Councillor Kerr/Councillor Schollum

- A) That the Council receives the report titled Revenue Policy, Environmental Consents (CG-16-2-00076) and Building Control (CG-16-2-00075).
- B) That the Council resolve to amend its revenue and funding policy for Building Control and Environmental Consents to that outlined in Table 1 below.

Safe, Healthy & Liveable Communities			
Outcome Group	Who Benefits		Funding Sources
Activity Description	Community (Public)	Individuals (Private)	
Building Control	Yes 20%	Yes 80%	Fees & Charges CRM Targeted Rate
Environmental Consents	Yes 40%	Yes 60%	Fees & Charges CRM Targeted Rate

Table 1

**CARRIED****11. SUMMARY OF RECOMMENDATIONS FROM THE RISK AND ASSURANCE COMMITTEE MEETING HELD ON 3 FEBRUARY 2020**

Document 20/82

It was noted that the Health and Safety Risk Management Update will be presented to Council a future date.

Councillor Watkins/Councillor Travers

- A) That the Council receives the report titled "Summary of Recommendations from the Risk and Assurance Committee meeting held on 3 February 2020".
- B) That the following recommendations of the Risk and Assurance Committee meeting held on 3 February 2020 be ratified:

***"Item 5 Annual Review of Treasury Management Policy***

- A) *That the Risk and Assurance Committee receives the report titled Annual Review of Treasury Management Policy.*
- B) *That the Committee approves the proposed changes, and other associated minor changes, to the Council's Treasury Management Policy, (FIN-15-01-20-18) and forwards it to Council for adoption.*

**CARRIED****12. COUNCIL RISK APPETITE STATEMENT**

Document 20/106

Councillor Travers/Councillor Schollum

- A) That the Council receives the report titled Council Risk Appetite Statement.**
- B) That the Council:**
- i. Adopt the Risk Appetite Statement (as a fair reflection of the Council's attitude toward risk,**
  - ii. Note that the Risk Appetite Statements (PMD-03-81-20-200) will be used as an integral part of setting the Council strategic objectives in the Long Term Plan process and reviewed as necessary to reflect any changes in strategic direction.**

**CARRIED****13. REQUEST FOR COUNCIL APPROVAL FOR THREE DRAFT GROUND LEASES**

Document 20/163

Councillor Watkins/Councillor O'Keefe

- A) That the Council receives the report titled; Request for Council Approval For Three Draft Ground Leases.**
- B) That the Council adopt Option 1 and that the Chief Executive be authorised to negotiate terms and conditions and enter into lease agreements for the following ground lease applications;**
- i. Deco Bay Brass Band Incorporated – 109 Orchard Rd, Hastings. (Attachment 2)**
  - ii. Re- Source – Chatham Park Depot Buildings 22 Chatham Road, Hastings. (Attachment 3)**
  - iii. Twyford and Raupare Memorial Recreation Centre Trust – 160 Thompson Road, Twyford. (Attachment 4)**

**CARRIED****14. THE MUNICIPAL BUILDING - RESOLUTION TO APPLY FOR EXTERNAL FUNDING**

Document 20/124

Councillor Dixon/Councillor Lawson

- A) That the Council receives the report titled The Municipal Building - Resolution to apply for external funding.**
- B) That the Council approve that an Expression of Interest be made to the Eastern and Central Community Trust's Community Assets & Facilities Fund for \$250,000 to support the Municipal Building project.**

- C) That the Council approve, if the Expression of Interest is successful, a full funding application be made to the Eastern and Central Community Trust's Community Assets & Facilities Fund for \$250,000 to support the Municipal Building project.

**CARRIED**

**15. WAINGAKAU VILLAGE DEVELOPMENT FLAXMERE - ROAD STOPPING FOR FROBISHER STREET AND MAWSON AVENUE**

Document 19/1270

Councillor Barber/Councillor Redstone

- A) That the Council receives the report titled Waingakau Village Development Flaxmere - Road Stopping for Frobisher Street and Mawson Avenue.
- B) That the Council approve the formal partial stopping of Frobisher Street and Mawson Avenue.
- C) That the Chief Executive be given delegated authority to dispose of the surplus land made available as a result of the partial stopping of Frobisher Street and Mawson Avenue, in accordance with section 345 of the Local Government Act 1974.
- D) That it be noted that the process for initiating the formal stopping of Mitchell Place will commence in accordance with section 345 of the Local Government Act 1974, as requested by Te Taiwhenua o Heretaunga.

**CARRIED**

**16. PARKING CONTROLS - AMENDMENTS TO BY-LAW**

Document 20/168

Councillor Dixon/Councillor O'Keefe

- A) That Council receives the report titled Parking Controls - Amendments to By-Law.
- B) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing spaces on Cooper Street outside of Peak Mowers being approximately 19 metres be amended to have a P60 time limit.
- C) That Council resolve pursuant to Clause 5.3.1(a)(iv) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016 that the space on the southern side of Cornwall Road commencing 134 metres west of the intersecting line with Nelson Street North and heading 6.2 metres in a westerly direction be amended to become a mobility park.
- D) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing P5 spaces commencing 13 metres east of Nelson

Street North and heading 22 metres east be amended to alter the pickup and drop off time to 12.45pm to 1.30pm.

- E) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing spaces on the western side of Miller Street commencing approximately 38 metres north of the intersecting line with St Aubyn Street East and heading 15 metres north be amended to have a P30 time limit.
- F) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing P15 located 25 metres east of the intersecting line with Hastings Street South and extending 37 metres east be revoked.
- G) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing spaces located 25 metres east of the intersecting line with Hastings Street South and extending 20 metres east be amended to have a P60 time limit.
- H) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing spaces located 50 metres east of the intersecting line with Hastings Street South and extending 13 metres east be amended to have a P15 time limit.
- I) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing P30 located 16 metres north of the intersecting line with Plunket Street and extending 28 metres east be revoked.
- J) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that a P30 time limit be established 79 metres north of intersecting line with Plunket Street and heading 92 metres north be established to have a P30 time limit.
- K) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing P5 spaces commencing 32 metres south of Whitehead Road and heading 27 metres south be amended to alter the pickup and drop off times to 12.45pm to 1.30pm.
- L) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing P15 located 44 metres north of the intersecting line with Lyndon Road West and extending 12 metres North be revoked.
- M) That Council resolve pursuant to Clause 5.3.1(a)(i) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016, that the existing spaces located 44 metres north of the intersecting line with Lyndon Road West and extending 12 metres North be amended to have P60 time limit.
- N) That Council resolve pursuant to Clause 5.3.1(a)(iv) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016 that the space on the western side of Roberts Street commencing 1 metre west of the intersecting line with Kitchener Street and heading 6.2 metres in a southerly direction be amended to become a

**mobility park.**

- O) That Council resolve pursuant to Clause 5.3.1(a)(iv) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016 that the space on the eastern side of Tomoana Road commencing 94 metres north of the intersecting line with York Street and heading 3.2 metres in a northerly direction be amended to become a mobility park.**
- P) That the Council resolve pursuant to Clause 5.3.1(a)(iv) of Chapter 5 (Parking and Traffic) of the Hastings District Council Consolidated Bylaw 2016 that the space on the southern side of Willowpark Road North commencing 50 metres south of the intersecting line with Fenwick Street and extending 8 metres in a southerly direction be amended to become two mobility parks.**

**CARRIED**

**17. 2020 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING, CONFERENCE AND REMIT PROCESS**

Document 20/184

That the report be left to lie on the table.

**18. HEALTH AND SAFETY QUARTERLY REPORT**

Document 20/71

Councillor Lawson/Councillor Schollum

- A) That the Council receives the report titled Health and Safety Quarterly Report. (HR-03-8-2-20-161)**
- B) That it be noted that the Health and Safety statistics will be reported to Operations and Monitoring Committee in future.**

**CARRIED**

**19. SUMMARY OF RECOMMENDATIONS FROM THE CIVIC AND ADMINISTRATION SUBCOMMITTEE MEETING HELD ON 12 MARCH 2020**

Document 20/222

Councillor Dixon/Councillor Lawson

- A) That the Council receives the report titled "Summary of Recommendations from the Civic and Administration Subcommittee meeting held on 12 March 2020".**
- B) That the following recommendations of the Civic and Administration Subcommittee meeting held 12 March 2020 be ratified:**

***"Item 6. Contestable Grants and Funding Framework 2020-2023***

- A) That the Civic and Administration Subcommittee receives the report titled *Contestable Grants and Funding Framework 2020-2023*. (CG-16-14-00023)**
- B) That the document titled *'Contestable Grants and Funding Framework 2020-2023'* be adopted.**

***Item 7. Civic Honours Awards 2020 – Review of Criteria”***

- A) That the Civic and Administration Subcommittee receives the report titled *Civic Honours Awards 2020 – Review of Criteria*.**
- B) That the Subcommittee recommends to Council that the criteria for making nominations for Civic Honours Awards be amended to allow consideration of the following:-**
- ***The inclusion special categories for youth volunteers and new voluntary organisations;***
  - ***The impact of the voluntary work to be considered alongside length of service;***
  - ***The definition of voluntary to include service hours which are over above paid work and Honoria payments; and***
  - ***Accepting video blogs and presentations in addition to written forms as part of the application process.***
- C) That it be noted that nominations for 2020 Civic Honours Awards open on Monday 6 April 2020 and the ceremony will be held in mid- August 2020.”**

**CARRIED**

**20. CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY JOINT COMMITTEE**  
Document 20/158

Councillor Redstone/Councillor Kerr

- A) That the Council receives the report titled Clifton to Tangoio Coastal Hazards Strategy Joint Committee.**

**CARRIED**

**21. APPOINTMENTS TO COMMITTEES, JOINT COMMITTEES AND EXTERNAL ORGANISATIONS**

Document 20/173

Councillor Travers/Councillor Siers

- A) That the Council receives the report titled Appointments to Committees, Joint Committees and External Organisations.**
- B) That Councillor Corban replace Councillor Redstone on the Hearings**

**Committee.****C) That the Council approve the following appointments:-**

<b>Committee</b>	<b>Appointee</b>
Strategy and Policy	Ms T Eden
Operations and Monitoring	Mr M Paku
Risk and Assurance	Mr R Hape
Hearings	Mr R Hape
District Development Sub	Mr A Gilbert
Eco District Sub	Mr N Tiuka
Great Communities Sub	Mr A Gilbert
District Planning and By-laws	Mr M Apatu, Mr N Tiuka, Ms T Eden
Civics and Administration	Ms T Eden
International Advisory Group	To be advised

**D) That the Register of Appointments to Committees, Joint Committees and External Organisations be updated accordingly.****CARRIED****22. UPDATED 2020 MEETING SCHEDULE CHANGES**

Document 20/195

Councillor Lawson/Councillor Siers

**A) That the Council receives the report titled Updated 2020 Meeting Schedule Changes dated 19 March 2020.****B) That the 2020 Meeting Schedule be updated as follows:-**

<b>Committee</b>	<b>Date</b>	<b>Time</b>
Civic and Administration Subcommittee	31 March 2020	1.00 pm
Joint Waste Futures Project Steering Committee	28 April 2020	9.00 am
District Plan & Bylaws Subcommittee	29 April 2020	10.30 am
Civic and Administration Subcommittee	5 May 2020	11.45am
Joint Waste Futures Project Steering Committee	19 June 2020	10.30 am

District Plan & Bylaws Subcommittee	12 August 2020	10.30 am
Joint Waste Futures Project Steering Committee	27 October 2020	9.00 am
District Plan & Bylaws Subcommittee	11 November 2020	10.30 am

**CARRIED****23. ITEMS UNDER ACTION**

Document 20/175

Councillor Travers/Councillor Kerr

**A) That the Council receives the report titled Items Under Action.****CARRIED****24. ADDITIONAL BUSINESS ITEMS**

There were no additional business items.

**25. EXTRAORDINARY BUSINESS ITEMS**

There were no extraordinary business items.

**26. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 27, 28 AND 29**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Kerr/Councillor Barber

**THAT the public now be excluded from the following parts of the meeting, namely;****27 Horse of the Year (HB) Ltd Appointment of Directors****28 Howard Street - Stormwater Detention Area Land Acquisition****29 Flaxmere Landholding**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</b>
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<b>27 Horse of the Year (HB) Ltd Appointment of Directors</b>	<p><b>Section 7 (2) (a)</b></p> <p>The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>To protect the privacy of the individuals discussed in this report and recommended for directorship roles.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<b>28 Howard Street - Stormwater Detention Area Land Acquisition</b>	<p><b>Section 7 (2) (h)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Land negotiations and commercial sensitivity.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<b>29 Flaxmere Landholdings</b>	<p><b>Section 7 (2) (h)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Land negotiations and commercial sensitivity.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

**CARRIED**

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The meeting closed at 4.30pm

Confirmed:

Chairman:

Date: