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Tuesday, 10 November 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Operations and Monitoring Committee Meeting**

*Kaupapataka*

# Open Agenda

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*Te Rā Hui:*  
Meeting date: **Tuesday, 10 November 2020**

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*Te Wā:*  
Time: **1.00pm**

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*Te Wāhi:*  
Venue: **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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*Te Hoapā:*  
Contact: **Democracy and Governance Services  
P: 06 871 5000 | E: [democracy@hdc.govt.nz](mailto:democracy@hdc.govt.nz)**

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*Te Āpiha Matua:*  
Responsible  
Officer: **Group Manager: Corporate - Bruce Allan**

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streamed live on our website  
[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)**

**HASTINGS DISTRICT COUNCIL**  
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156  
Phone **06 871 5000** | [www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
**TE KAUNIHERA Ā-ROHE O HERETAUNGA**

## Operations and Monitoring Committee – Terms of Reference

### Fields of Activity

The purpose of the Operations and Monitoring Committee is to ensure consolidated and complete reporting and monitoring of all financial and non-financial information and performance measures against the Annual Plan, Long-Term Plan and Council Strategies, Goals and Priorities.

### Membership

- (Mayor and 14 Councillors).
- Chair appointed by Council.
- Deputy Chair appointed by Council.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.

### Quorum – 8 members

### Delegated Powers

- 1) Authority to exercise all of Council's powers, functions and authorities (except where prohibited by law or otherwise delegated to another committee) in relation to all matters detailed in the Fields of Activity.
- 2) Authority to exercise all of Council's powers, functions and authorities (except where prohibited by law) at any time when the Chief Executive certifies in a report that;
  - the matter is of such urgency that it requires to be dealt with
  - the matter is required to be dealt with, prior to the next ordinary meeting of the Council.
- 3) Monitor the performance of Council in terms of the organisational targets set in the Long Term Plan and Annual Plan – both financial and nonfinancial.
- 4) Monitor operational performance and benchmarking.
- 5) Undertake quarterly financial performance reviews.
- 6) Develop the Draft Annual Report and carry forwards.
- 7) Monitor and review the performance of Council Controlled Organisations and other organisations that Council has an interest in.
- 8) Monitor and review tender and procurement processes.
- 9) Monitor major capital projects.
- 10) Recommend to Council on matters concerning project decisions where these are identified as a result of the committee's project monitoring responsibilities.
- 11) Writing off outstanding accounts for amounts exceeding \$6,000 and the remission of fees and charges of a similar sum.
- 12) Settlement of uninsured claims for compensation or damages where the amount exceeds the amounts delegated to the Chief Executive.
- 13) Guarantee loans for third parties such as local recreational organisations provided such guarantees are within the terms of Council policy.
- 14) Authority to exercise the Powers and Remedies of the General Conditions of Contract in respect of the Principal taking possession of, determining, or carrying out urgent repairs to works covered by the contract.
- 15) Grant of easement or right of way over Council property.
- 16) Approve insurance – if significant change to Council's current policy of insuring all its assets.

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Tuesday, 10 November 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Operations and Monitoring Committee Meeting**

*Kaupapataka*

# Open Agenda

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<i>Mematanga:</i> <b>Membership:</b>	<i>Koromatua</i> <b>Chair:</b> Councillor Geraldine Travers
	<i>Ngā KaiKaunihera</i> Mayor Sandra Hazlehurst <b>Councillors:</b> Councillors Bayden Barber, Alwyn Corban, Malcolm Dixon, Damon Harvey, Tania Kerr (Deputy Chair), Eileen Lawson, Simon Nixon, Henare O’Keefe, Peleti Oli, Ann Redstone, Wendy Schollum, Sophie Siers and Kevin Watkins Mike Paku - Heretaunga Takoto Noa Māori Standing Committee appointee
<i>Tokamatua:</i> <b>Quorum:</b>	8 members
<i>Apiha Matua</i> <b>Officer Responsible:</b>	Group Manager: Corporate – Bruce Allan (Lead) Group Manager: Asset Management - Craig Thew Group Manager: Strategy & Development – Craig Cameron Financial Controller – Aaron Wilson Chief Information Officer – Andrew Smith
<i>Te Rōpū Manapori me te Kāwanatanga</i> <b>Democracy &amp; Governance Services:</b>	Christine Hilton (Extn 5633)

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## *Te Rārangī Take*

# Order of Business

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### **Apologies & Leave of Absence – Ngā Whakapāhatanga me te Wehenga ā-Hui**

- 1.0** At the close of the agenda no apologies had been received.  
 Leave of Absence had previously been granted to Councillor Lawson
- 

### **2.0 Conflict of Interest – He Ngākau Kōnatunatu**

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

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### **Confirmation of Minutes – Te Whakamana i Ngā Minitī**

- 3.0** Minutes of the Operations & Monitoring Committee Meeting held Thursday 17 September 2020.  
*(Previously circulated)*
- 

- 4.0 Hawke's Bay Museums Trust Annual Report for the year ended 30 June 2020 7**
- 

- 5.0 Operations and Monitoring Report 67**
- 

- 6.0 Financial Quarterly Report for the three months ended 30 September 2020 69**
- 

- 7.0 Hastings Covid-19 Recovery Plan Update 81**
-

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<b>8.0</b>	<b>Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Update</b>	<b>95</b>
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<b>9.0</b>	<b>Minor Items – <i>Ngā Take Iti</i></b>
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<b>10.0</b>	<b>Urgent Items – <i>Ngā Take Whakahihiri</i></b>
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Tuesday, 10 November 2020

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Item 4

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Operations &  
Monitoring Committee Meeting**

*Te Rārangi Take*

# Report to Operations and Monitoring Committee

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**Nā:**  
**From:** **Bruce Allan, Group Manager: Corporate**

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**Te Take:** **Hawke's Bay Museums Trust Annual Report for the year ended 30**  
**Subject:** **June 2020**

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## **1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 The purpose of this report is to present to the Committee the Annual Report from the Hawke's Bay Museums Trust for the year ended 30 June 2020.
- 1.2 The HBMT's annual report shows a surplus for the year of \$70,053. Most of this relates to the receipt of donations. The true underlying operating result excluding donations received was a small surplus of \$2,813.
- 1.3 The Trust has net worth of \$41.689m of which \$41.087m is its Artworks and Collection.
- 1.4 The Trust has met most of its non-financial targets for the year as set out in its statement of intent (see 4.8 for more detail).
- 1.5 The Hawke's Bay Museums Trust (HBMT) is a Council Controlled Organisation with 3 of the 5 Trustees appointed by Napier City Council (NCC) and Hastings District Council (HDC) and with the bulk of its funding provided jointly by those Councils. The HBMT Board is responsible for a management agreement between the HBMT and the NCC with the management agreement providing for the operations of the Museum, Art Gallery and associated activities which are operated by the NCC.
- 1.6 HBMT has 4 main goals:
  - To protect the regional collection
  - To maintain and enhance the quality of the collection

- To maximise access to the collection
- To further develop the collection

1.7 The HBMT (Incorporated) is registered as a charitable entity under the Charities Act 2005.

1.8 The Board is constituted to have five members appointed as follows:

- One appointed by Napier City Council
- One appointed by Hastings District Council
- One appointed by the Hawke's Bay Museums Foundation Charitable Trust
- One appointed by Ngati Kahungunu Iwi (Incorporated)
- The Chairperson who shall be appointed by Napier City and Hastings District Councils jointly.

1.9 The Trustees as at 30 June 2020 were as follows:

Director	Effective From
Dr Richard Grant	December 2014
Councillor Tania Wright (Napier)	September 2019
Ex Councillor George Lyons (Hastings)	December 2013
Johanna Mouat	December 2013
Mike Paku	December 2013

1.10 **Attachment 1** is a copy of the Hawke's Bay Museum Trust's Annual Report including signed and audited accounts for the year ended 30 June 2020.

1.11 The HBMT received grants of \$1,182,520 in aggregate from the NCC and HDC compared to \$1,181,397 received in the 2019 financial year.

1.12 The grants cover the contracted costs to NCC to provide administrative and management services for the management of the collection. The costs of the regional collection are met equally by the HDC and NCC with HDC contributing \$598,760 in 2020 compared to \$598,198 in 2019.

1.13 The HDC contribution includes \$15,000 as a training grant to the Trust whereby the NCC training grant offsets expenditure incurred by NCC on behalf of the Trust.

1.14 The audited accounts show a net surplus from operating activities for the year ended 30 June 2020 of \$70,053 (\$827,830 in 2019).

1.15 The Statement of Financial Position reports accumulated funds of \$41.689m as at 30 June 2020, with the collection's value recorded at \$41.087m.

1.16 The Statement of Financial Position also records \$655,260 held in investments (\$625,260: 2019). Of the investments, \$547,364 are held as special purpose reserves (see note 7) with various restricted use applications.

1.17 The Annual Report also includes a comparison of the non-financial performance measures included in the Statement of Intent for the year ended 30 June 2020 against the actual results achieved.



## 2.0 Recommendations – Ngā Tūtohunga

- A) That the Operations and Monitoring Committee receive the report of the Group Manager: Corporate titled Hawke's Bay Museums Trust Annual Report for the year ended 30 June 2020 dated 10 November 2020.
- B) That the Operations and Monitoring Committee receive the Hawke's Bay Museums Trust Annual Report for the year ended 30 June 2020.

### Attachments:



HBMT Annual Report 2020

EXT-10-11-7-20-236

# Annual Report

For the Year Ended 30 June 2020



Cover Image: Departure Lounge, 2018, Desmond Helmore (b.1940), gifted by the MTG Foundation, collection of Hawke's Bay Museums Trust, Ruawharo Tā-ū-rangi, 2019/31

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*The Hawke's Bay Museums Trust works to protect, maintain and develop a regional collection that is acknowledged nationally as an outstanding reflection of Hawke's Bay's history and heritage.*

# *Hawke's Bay Museums Trust*

The Hawke's Bay Museums Trust (HBMT) holds one of the most significant regional collections in New Zealand, collected over 150 years. The collection comprises a wide range of treasures documenting the unique culture and heritage of the Hawke's Bay region.

The Hawke's Bay Museums Trust works to protect, maintain and develop a regional collection that is acknowledged nationally as an outstanding reflection of Hawke's Bay's history and heritage.

The Trust's mission is to hold, protect and develop the collection for the people of the Hawke's Bay in a manner that promotes understanding of, and interest in, our cultural heritage and the arts.

## **The Hawke's Bay Museums Trust provides value through:**

- » A regional focus allowing economies of scale and a collection of national significance.
- » Political neutrality.
- » Independent stewardship on behalf of the Hawke's Bay community and future generations.
- » Charitable status that encourages funding support.
- » A governance structure that enables input from key stakeholders including funding councils, iwi, friends and the wider community.

## **The Hawke's Bay Museums Trust focuses on four main goals. These goals are pursued in accordance with Museum Industry Standards (MIS).**

### **1. To protect the collection through appropriate:**

- » Storage
- » Security
- » Records Management

### **2. To maintain and enhance the quality of the collection through appropriate**

- » Conservation
- » Accessioning
- » Decaccessioning

### **3. To maximise access to the collection through:**

- » Exhibitions - at the Hastings City Art Gallery and MTG Hawke's Bay
- » Faraday Centre and other institutions as appropriate
- » Research - based on the Hawke's Bay Museums Trust collection
- » Archives - at MTG Hawke's Bay

### **4. To further develop the collection through:**

- » Fundraising - by working with the Hawke's Bay Museums Foundation
- » Reserves and bequests - that are strategically and appropriately budgeted and managed
- » Relationships - that are fostered and managed to support the ongoing development of the collection.



## Chairman's Report

MTG continues to develop its position as a regional institution that, in its exhibitions and its work, shows visitors the strength and extent of its collections. COVID-19 restrictions have had an obvious effect on visitor numbers during the first half of 2020, but the MTG was quick to re-open when this was possible. The Trust will continue to work with the MTG to help it achieve recognition for the importance of the work it does in Hawke's Bay.

This year all exhibitions were created from the collection, with a strong theme of engaging both Māori and families. *Turuturu: Fingers, Feathers & Fibre* was curated in partnership with Nigel How from Wairoa and looks at a range of woven textiles from the collection. *Mystery of History* was developed in collaboration with a group of junior curators to ensure the exhibition would work for children. *Rongonui taonga mai ngā tāngata, ngā wāhi, me ngā takahanga: Treasured taonga from people, places and events* is based on a combination of research and oral histories, including a series of interviews with kaumatua.

*Tender is the Night* provides a look at Art Deco through the lens of F Scott Fitzgerald and *Zelda*. Our most recent exhibition *Waka Kōrero Māori* utilises collection items as a mechanism for encouraging understanding of the te reo Māori alphabet and learning animal names, through the use of visual aids, video recording and a 'chatterbox' game. Longer term collection based galleries continue including: *Tēnei Tonu, 1931 Hawke's Bay Earthquake* and *Silver: heirlooms from the collection*, along with design stories displayed in the stairwell cases.

The MTG Foundation continues to support the development of the collection and this year purchased works by Des Helmore, *Departure Lounge*, and Richard Wotton, photographs extending the regional representation in his series of Art Deco domestic houses in Hawke's Bay. David Trubridge's *Baskets of Knowledge* trio of lights was purchased by the Trust for the collection.

As always generosity from the community saw many items gifted to the collection throughout the year, including a significant amount of Louis Hay archive material and Napier Hospital archives. Conservation treatment was completed on three paintings and one dish. A bound book of plans was digitised for preservation, and a number of vulnerable negatives are currently being digitised for the same purpose.

There has been increased engagement with the collections online during COVID-19 lockdown, with 29,660 online catalogue searches in total this year. Tours at the off-site store have continued to be popular, as have collection-based Facebook posts. Visitor

numbers are down on last year due to lockdown, with a total of 524,733 visitors through the building. Visitor feedback continues to be very positive.

The Joint Working Group (Napier City Council, Hastings District Council, Ngāti Kahungunu and Hawke's Bay Museums Trust) has completed an initial investigation to identify possible buildings and/or greenfield sites to house long-term storage. A preferred option has been identified in Hastings and more detailed investigation on the viability of the building, including determining overall cost, is underway. Napier City Library continues to reside in the MTG building.

The Trust Board noted with regret the passing of Dave Prebensen on 26 July 2019. Dave was the driving force behind the development of the Hawke's Bay Museum of Technology Society, formed on 7 July 1979, eventually becoming the Faraday Centre. In May 1993 all assets and operation were transferred to the Hawke's Bay Cultural Trust (now the Hawke's Bay Museums Trust). Board members greatly appreciate the years of dedication and hard work that Dave put into initiating and running this hands-on museum for the benefit of the community and visitors.

The Trust has once again maintained a stable financial position throughout the year. Steadily reducing investment interest rates have, as predicted in my report last year, had an impact on the Trust. Reduced investment interest rates have adversely affected the 2019/20 interest income, which is down by 10% from last year's result. However donations income has more than made up for the shortfall, as visitors to MTG have given towards the collection through the koha receptacle in the building's main foyer. Furthermore the Trust was pleased to accept financial donations from three bequests during 2019/20, which have been added to the Special Funds available for further collection acquisitions or restoration of existing collection items. The income from 'Donations - Acquisitions' reflects the valuation of items gifted to the Trust during the 2019/20 financial year.



Richard Grant

# Entity Information

## Entity Information For the Year Ended 30 June 2020

### 1. Legal Name

Hawke's Bay Museums Trust (Incorporated) - (the Trust).

### 2. Type of Entity and Legal Basis

The Hawke's Bay Museums Trust (Incorporated) is registered under the Charitable Trusts Act 1957 and is registered as a charitable entity under the Charities Act 2005 (Registration Number CC24406).

The Trust is controlled by Hastings District Council and Napier City Council, and is a council-controlled organisation as defined by in Section 6 of the Local Government Act 2002.

The registered office of the Trust is at the MTG, Herschell Street, Napier.

### 3. The Trust's General Objectives

- 3.1 To hold and protect its collection, known as 'The Regional Collection,' for the people of Hawke's Bay.
- 3.2 To encourage the development of quality cultural facilities capable of accessing or drawing upon the collection within Hawke's Bay.
- 3.3 To advance and promote cultural heritage and the arts through the use of the collection.
- 3.4 To oversee collection management through the development of collection policy, conservation and risk management strategies via a contract for services with Napier City Council.
- 3.5 To oversee collection development through the regulation of the acquisition and disposal of collection items.
- 3.6 To manage the bequests vested in the Trust in a way in which maximises benefit to the collection.

### 4. Structure of the Trust's Operations

The trust comprises of a Board of five trustees who oversee the governance of the Trust. The trustees are appointed as follows:

- 4.1 One appointed by the Napier City Council (Councillor Tania Wright);
- 4.2 One appointed by the Hastings District Council (George Lyons);
- 4.3 One appointed by the Hawke's Bay Museums Foundation Charitable Trust Incorporated (Johanna Mouat);
- 4.4 One appointed by Ngati Kahungunu Iwi Incorporated (Mike Paku);
- 4.5 The Chairperson (Richard Grant) who is jointly appointed by Hastings District Council and Napier City Council.

The Trust's administrative and accounting functions are conducted by Napier City Council through a negotiated 'Contract for Service.'

### 5. Main Sources of the Trust's Cash and Resources

The Trust receives operating grants from Hastings District Council and Napier City Council. Funds are also received from donations, and interest income on the Trust's investments, which are applied to acquisitions, restoration work and other Trust initiatives by way of special funds.

# Financial Statements

## Statement of Financial Position as at 30 June 2020

	Note	2020 \$	2019 \$
<b>Current Assets</b>			
Bank Accounts and Cash	5	20,059	36,487
Investments	5	655,260	625,260
Prepayments & Accrued Revenue	8	6,692	3,409
<b>Total Current Assets</b>		<b>682,011</b>	<b>665,156</b>
<b>Non Current Assets</b>			
Artworks and Collection	9	41,086,911	40,983,614
<b>Total Non Current Assets</b>		<b>41,086,911</b>	<b>40,983,614</b>
<b>Total Assets</b>		<b>41,768,922</b>	<b>41,648,770</b>
<b>Current Liabilities</b>			
Accounts Payable and Accruals	10	5,445	5,500
GST Payable	10	(1,312)	281
Unspent Grants		897	5,137
<b>Total Current Liabilities</b>		<b>5,030</b>	<b>10,918</b>
<b>Non-Current Liabilities</b>			
Trust Funds Held on Behalf	11	75,260	75,260
<b>Total Non-Current Liabilities</b>		<b>75,260</b>	<b>75,260</b>
<b>Total Liabilities</b>		<b>80,290</b>	<b>86,178</b>
<b>Accumulated Funds</b>			
Retained Earnings	6	1,611,217	1,564,319
Asset Revaluation Reserve	6	39,530,051	39,474,064
Special Funds	6 & 7	547,364	524,209
<b>Total Accumulated Funds</b>		<b>41,688,632</b>	<b>41,562,592</b>
<b>Total Funds Employed</b>		<b>41,768,922</b>	<b>41,648,770</b>

The Trust Board of Hawke's Bay Museums Trust authorised these financial statements for issue on 23 September 2020 and are signed on behalf of the Board by:



Richard Grant - Chairman



Tania Wright - Trustee



Statement of Financial Performance For the Year Ended 30 June 2020

	Note	2020 \$	2019 \$
<b>Operating Revenue</b>			
Interest Received - Bank		17,493	19,435
Hastings District Council	2	598,760	598,198
Napier City Council	2	583,760	583,199
Donations - Specified Funds	3	14,500	-
Donations - General	3	9,317	4,658
Donations - Acquisitions	3	43,405	801,201
Donations - Faraday Centre Assets	3	-	500
Marian Holt Grant Revenue	3	4,240	2,889
Other Income		6	-
<b>Total Operating Income</b>		<b>1,271,481</b>	<b>2,010,080</b>
<b>Less: Operating Expenses</b>			
Audit Fees		5,295	5,275
Accounting Charge	12	27,900	16,000
Accounting Software Charges		122	-
General Expenses		93	49
Legal Costs		1,620	-
Marian Holt Grant Expenditure		4,240	2,889
Conservation		14,250	-
Insurance		2,288	2,060
Management Fees	12	1,145,620	1,155,977
<b>Total Operating Expenses</b>		<b>1,201,428</b>	<b>1,182,250</b>
<b>Net Surplus/(Deficit) - Operating Income</b>		<b>70,053</b>	<b>827,830</b>



Image Ref: Kete huruhuru, 1930s, gifted by the McRae family, collection of Hawke's Bay Museums Trust, Ruawhāro Tā-ū-rangi, 2019/42/1

Statement of Movements in Equity For the Year Ended 30 June 2020

	Note	2020 \$	2019 \$
Net surplus/(deficit) for year			
Allocated to:			
Retained earnings		28,743	808,395
Special Funds		41,310	19,435
Net surplus/(deficit) for year		70,053	827,830
Opening balance of Equity at 1 July 2019		41,562,592	40,734,762
Prior period adjustment		-	-
Movement in asset revaluation reserve		55,987	-
Transfer of Restricted expenditure from Restricted Reserve		-	-
Transfer of conservation expenditure from Conservation Reserve		-	-
Closing balance of Equity at 30 June 2020	6	41,688,632	41,562,592

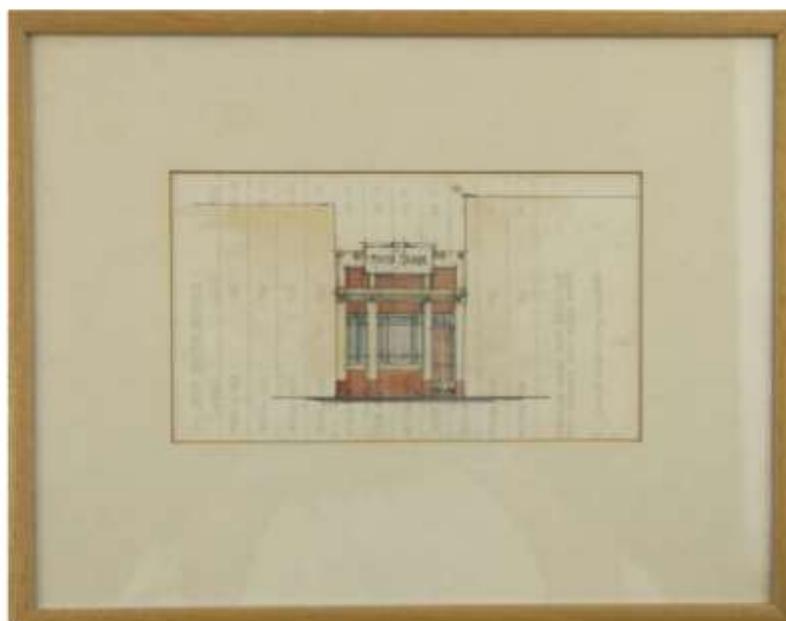


Image Ref: Architectural drawing, Munster Chambers, 1930s, James Augustus Louis Hay (b.1881, d.1948), gifted by Ruth Munro on behalf of Margaret Hay, collection of Hawke's Bay Museums Trust, Ruawhāro Tā-ū-rangi, 2019/23/69

### Statement of Cashflows For the Year Ended 30 June 2020

	Note	2020 \$	2019 \$
<b>Cashflows From Operating Activities</b>			
Cash was provided from:			
Grants From Councils		1,182,520	1,181,397
Grants Marian Holt Trust		-	-
Specified Donations		14,500	4,658
General Donations		9,317	-
Other Operating Revenue		6	-
Interest Received		14,210	23,934
Goods and Services Tax (net inflow)		(1,476)	(459)
		<b>1,219,077</b>	<b>1,209,530</b>
Cash was disbursed to:			
Audit Fee		(5,350)	(5,275)
Management Fee & Education Grant to NCC		(1,145,620)	(1,155,977)
Accounting Fee to NCC		(27,900)	(32,090)
Marian Holt Grant Expenditure		(4,240)	(2,889)
Conservation Works		(14,250)	-
Insurance & Legal Costs		(3,908)	(2,060)
Other expenses		(332)	(49)
		<b>(1,201,600)</b>	<b>(1,198,340)</b>
<b>Net Cashflows From Operating</b>	<b>4</b>	<b>17,477</b>	<b>11,190</b>
<b>Cashflows From Investing Activities</b>			
Cash was provided from:			
Sale of collection assets		-	-
Cash was disbursed to:			
Purchase of collection assets		(3,905)	(2,489)
<b>Net Cashflows From Investing</b>		<b>(3,905)</b>	<b>(2,489)</b>
<b>Cashflows From Financing Activities</b>			
Cash was provided from:			
Bank bonds (on behalf HB Trustees Ltd - three trusts)		-	-
<b>Net Cashflows From Financing</b>		<b>-</b>	<b>-</b>
<b>Net Cashflows</b>		<b>13,572</b>	<b>8,701</b>
Add Opening Cash Balance (including Investments)		661,747	653,046
<b>Closing Cash Balance 30 June 2020</b>		<b>675,319</b>	<b>661,747</b>

# Notes to the Financial Statements

## 1. Statement of Accounting Policies

### Reporting Entity

The Hawke's Bay Museums Trust (Incorporated) is registered under the Charitable Trusts Act 1957 and is registered as a charitable entity under the Charities Act 2005.

### General accounting policies

The general accounting policies recognised as appropriate for the measurement and reporting of results, and financial position, under the historical cost method as modified by the revaluation of certain assets, have been followed in the preparation of these financial statements.

The Board has elected to apply PBE-SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that the Trust does not have public accountability (as defined) and has total annual expenses of less than \$2 million.

The financial statements are prepared on the assumption that the Trust will continue to operate in the foreseeable future.

All transactions in the financial statements are reported using the accrual basis of accounting.

### Significant accounting policies

#### Bank Accounts and Cash

Bank Accounts and Cash comprise cheque or savings accounts and deposits held on call with banks.

#### Investments

Investments comprise bank term deposits.

#### Accounts Receivable

Accounts receivable are stated at their estimated net realisable value.

#### Grants

Grants received are recognised in the Statement of Financial Performance when the requirements under the grant agreement have been met. Any grants for which the requirements under the grant agreement have not been completed will be carried as liabilities until the conditions have been fulfilled.

#### Donated Assets

Revenue from donated assets is recognised upon receipt of the asset if the asset has a useful life of more than 12 months and the value of the asset is readily obtainable and significant.

### Artworks and Collection

The Trust has elected to apply Public Sector Accounting Standard 17 - Property, Plant and Equipment (PBE IPSAS 17). Items contained in collection assets tend to have an indefinite life and are generally not of a depreciable nature. Depreciation is therefore not applicable and collection assets are carried at fair value. Carrying values are reviewed every three years to ensure those values are not materially different to fair value.

Collection assets are measured at fair value and consist of the following classes:

- Library Archives
- Textiles and Associated Items
- Taonga Māori
- Fine Arts
- Social History
- Pottery, Porcelain, Glass, Silver
- Ethnology
- Faraday Centre

### Revaluations

The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve in equity for that class of asset. Where this would result in a debit balance in the asset revaluation reserve, this balance is recognised in the surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease in value recognised in the surplus or deficit will be recognised first in the surplus or deficit up to the amount previously expensed, and then recognised in other comprehensive revenue and expense.

### Creditors and Accrued Expenses

Creditors and accrued expenses are measured on the amount owing.

### GST

The Trust is registered for GST. The Statement of Financial Performance has been prepared so that all components are stated net of GST. All items in the Statement of Financial Position are stated net of GST, with the exception of receivables and payables, which include GST invoiced.

### Interest Revenue

Interest revenue is recorded as it is earned during the year.

### Income Tax

Hawke's Bay Museums Trust is exempt from paying income tax.

### Changes in Accounting Policies

There have been no changes in accounting policies for the 2019/20 financial year.

## Notes to the Financial Statements continue

### 2. Grants - Councils

The Hawke's Bay Museums Trust is jointly funded by Napier City Council and Hastings District Council.

	2020 \$	2019 \$
Hastings District Council	598,760	598,198
Napier City Council	583,760	583,199
	<b>1,182,520</b>	<b>1,181,397</b>

### 3. Grants and Donations - other

	2020 \$	2019 \$
Collection Additions	43,405	801,201
Grants (Marian Holt Grant)	4,240	2,889
Collection Additions - Faraday Centre	-	500
Donations - General	9,317	4,658
Donations - Specified Funds	14,500	-
	<b>71,462</b>	<b>809,248</b>

### 4. Reconciliation of 'Net Surplus' to 'Net Cashflow from Operating Activities'

	2020 \$	2019 \$
Operating surplus/(deficit)	70,053	827,830
(Donated)/vested assets	(43,405)	(801,701)
<b>Cash surplus/(deficit) from operations</b>	<b>26,648</b>	<b>26,129</b>
Add/(less) movements in working capital items:		
Prepayments & accrued revenue	(3,283)	4,499
Accounts payable and accruals	(55)	(16,090)
Increase in unspent grants	(4,240)	(2,889)
Loss on Disposals	-	-
Net GST Movement	(1,593)	(459)
<b>Net cash inflow/(outflow) from operating activities</b>	<b>17,477</b>	<b>11,190</b>

### 5. Cash and Bank

	2020 \$	2019 \$
<b>Bank Accounts and Cash</b>		
Westpac Bank - Current Account	20,059	36,487
<b>Total Bank Accounts and Cash</b>	<b>20,059</b>	<b>36,487</b>
<b>Investments</b>		
Westpac Term Deposits - General Funds	580,000	550,000
<b>Westpac Term Deposits - Trusts Held on Behalf</b>		
M S Spence Trust	33,387	33,387
L D Bestall Trust	20,834	20,834
Estate L D Bestall	21,039	21,039
<b>Total Investments</b>	<b>655,260</b>	<b>625,260</b>
<b>Total Investments Bank Accounts and Cash</b>	<b>675,319</b>	<b>661,747</b>



*Notes to the Financial Statements continue*

**6. Movements in equity**

	Year Ended 30 June 2020 \$	Year Ended 30 June 2019 \$
<b>Special reserves</b>		
<b>Restricted reserves</b>		
Opening Balance 1 July 2019	14,594	14,115
Grants, Bequests and Donations income	265	-
Interest income	435	479
Transfer to Other Reserves	-	-
Restricted Reserves Purchases for Year	-	-
<b>Closing Balance Special Reserves</b>	<b>15,294</b>	<b>14,594</b>
<b>Unrestricted Reserves</b>		
Opening Balance 1 July 2019	92,850	89,801
Grants, Bequests and Donations income	1,685	-
Interest income	2,767	3,049
Grants and Donations	-	-
Transfer to Other Reserves	-	-
Transfer to Napier City Council	-	-
<b>Closing Balance Unrestricted Reserves</b>	<b>97,302</b>	<b>92,850</b>
<b>Acquisitions Reserve</b>		
Opening Balance 1 July 2019	379,203	369,199
Grants, Bequests and Donations income	13,912	-
Interest Income	11,346	12,493
Acquisitions Donations Received	-	-
Proceeds from De-accession	-	-
Acquisitions Purchases for Year	(3,905)	(2,489)
<b>Closing Balance Acquisitions Reserve</b>	<b>400,556</b>	<b>379,203</b>
<b>Conservation Reserve Fund</b>		
Opening Balance 1 July 2019	28,489	27,553
Grants, Bequests and Donations income	7,955	-
Interest Income	748	936
Conservations Donations Received	-	-
Conservation Purchases for Year	(14,250)	-
<b>Closing Balance Conservation Reserve</b>	<b>22,942</b>	<b>28,489</b>
<b>Trusts Held on Behalf</b>		
Opening Balance 1 July 2019	9,073	6,596
Interest Income	2,197	2,478
Acquisitions for Year	-	-
<b>Closing Balance Trusts Held on Behalf</b>	<b>11,270</b>	<b>9,073</b>
<b>Total Special Reserves</b>	<b>547,364</b>	<b>524,209</b>

## Notes to the Financial Statements continue

### 6. Movements in equity - continued

	Year Ended 30 June 2020 \$	Year Ended 30 June 2019 \$
<b>Asset Revaluation Reserve</b>		
Opening Balance 1 July 2019	39,474,064	39,474,064
Movement in Asset Revaluation Reserve	55,987	-
<b>Closing Balance Revaluation Reserve</b>	<b>39,530,051</b>	<b>39,474,064</b>
<b>Retained earnings</b>		
Opening Balance 1 July 2019	1,564,319	753,435
Net surplus/(deficit) for year	28,743	808,395
Transfer of capital expenditure from restricted reserve	-	-
Transfer of donations to acquisitions reserve	-	-
Transfer of proceeds of deaccession to acquisitions reserve	-	-
Transfer of capital expenditure from acquisitions reserve	3,905	2,489
Transfer of donations to conservation reserve	-	-
Transfer of capital expenditure from conservation reserve	14,250	-
Transfer of capital expenditure to conservation reserve	-	-
Transfer of donations to restricted reserve	-	-
<b>Closing Balance Retained Earnings</b>	<b>1,611,217</b>	<b>1,564,319</b>
	<b>41,688,632</b>	<b>41,562,592</b>

**Restricted Reserves** - Consist of reserves which have conditions of use attached to the funds held within the reserve.

**Unrestricted Reserves** - Funds held in equity which have no restrictions on conditions of use.

**Acquisitions Reserve** - Funds which the Trustees have identified and set aside for the specific purpose of acquisition of items for the Museum collection.

**Conservation Reserve Fund** - Funds which the Trustees have identified and set aside for applying to the cost of conservation of collection items.



Image Ref: Napier CBD after earthquake, 1930s, gifted by Ruth Munro on behalf of Margaret Hay, collection of Hawke's Bay Museums Trust, Ruawharo Tā-ū-rangi, 2019/23/137

Notes to the Financial Statements continue

7. Special Funds								
	Opening Balance as at 1 July 2019	Transfers	Grants & Bequests Received	General Donations Received	Expenditure From Special Funds for 12 Months to 30 Jun 2020	De-accessions for 12 Months to 30 Jun 2020	Allocation of Proportion Interest Income	Closing Balance as at 30 Jun 2020
<b>Restricted Reserves</b>								
QEII Award Fund	14,594	-	-	265	-	-	435	15,294
	<b>14,594</b>	<b>-</b>	<b>-</b>	<b>265</b>	<b>-</b>	<b>-</b>	<b>435</b>	<b>15,294</b>
<b>Unrestricted Reserves</b>								
Liliput Building Fund	92,850	-	-	1,685	-	-	2,767	97,302
	<b>92,850</b>	<b>-</b>	<b>-</b>	<b>1,685</b>	<b>-</b>	<b>-</b>	<b>2,767</b>	<b>97,302</b>
<b>Acquisitions Reserve Fund</b>								
Millin Estate	280,497	-	-	5,093	-	-	8,359	293,949
LJ Sanderson	82,950	-	-	1,506	-	-	2,472	86,928
M L Holt	13,609	-	-	228	(2,326)	-	371	11,880
James Walker	1,544	-	-	13	(1,579)	-	22	-
Webb Trust (Acquisitions)	603	-	7,000	74	-	-	122	7,799
	<b>379,203</b>	<b>-</b>	<b>7,000</b>	<b>6,912</b>	<b>(3,905)</b>	<b>-</b>	<b>11,346</b>	<b>400,556</b>
<b>Conservation Reserve Fund</b>								
Dobson Trust	5,030	-	-	44	(5,147)	-	73	-
B Horne	9,843	-	-	136	(4,283)	-	223	5,709
M L Holt	13,490	-	-	245	-	-	402	14,137
R & D Crowther	-	-	500	4	-	-	7	511
Estate Keith Stichbury	-	-	1,000	9	-	-	15	1,024
Other - FHBMA Care Fund	326	-	-	6	-	-	10	342
Webb Trust (Conservation)	-	-	6,000	11	(4,810)	-	18	1,219
	<b>28,489</b>	<b>-</b>	<b>7,500</b>	<b>455</b>	<b>(14,250)</b>	<b>-</b>	<b>748</b>	<b>22,942</b>
<b>Total HBMT Special Funds</b>	<b>515,136</b>	<b>-</b>	<b>14,500</b>	<b>9,317</b>	<b>(18,155)</b>	<b>-</b>	<b>15,296</b>	<b>536,094</b>
<b>Trusts Held on Behalf</b>								
M S Spence Trust	4,026	-	-	-	-	-	975	5,001
L D Bestall Trust	2,484	-	-	-	-	-	608	3,092
Estate L D Bestall	2,563	-	-	-	-	-	614	3,177
<b>Total Trusts Held on Behalf</b>	<b>9,073</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,197</b>	<b>11,270</b>
<b>Total Special Funds</b>	<b>524,209</b>	<b>-</b>	<b>14,500</b>	<b>9,317</b>	<b>(18,155)</b>	<b>-</b>	<b>17,493</b>	<b>547,364</b>



*Notes to the Financial Statements continue*

**8. Accounts Receivable, Accrued Revenue & Prepayments**

	2020 \$	2019 \$
Interest Accrued	6,692	3,409
	<b>6,692</b>	<b>3,409</b>



Image Ref: Hawke's Bay Militia waistcoat, 19th century, gifted by Diana Morris, collection of Hawke's Bay Museums Trust, Ruawhara Tā-ū-rangi, 2019/38

Notes to the Financial Statements continue

9. Artworks and Collections

Carrying values of the collection assets are reviewed at least every five years to ensure those values are not materially different to fair value.

The Faraday Centre Collection was valued by independent registered valuer Craig S Scoullar MPINZ of Asset Valuations Ltd as at 30 June 2020 using fair value. The other Museum Art & Collection Assets were valued by independent registered valuer Jessica Pearless MPINZ of Paragon Matter Limited as at 30 June 2018 using fair value. The basis for both valuations is 'Estimated Market Value.'

	Library Archives	Textiles & Associated Items	Taonga Maori	Fine Arts	Social History	Pottery Porcelain Glass Silver	Ethnology	Subtotal	Faraday Centre	Total
<b>Carrying amount at 1 July 2018</b>	1,766,252	786,457	25,436,344	9,037,842	982,043	418,390	1,267,348	39,694,676	484,748	40,179,424
Acquisitions	-	-	-	-	2,489	-	-	2,489	-	2,489
Donations	61,360	840	9,945	725,000	3,796	270	-	801,201	500	801,701
Deaccessions	-	-	-	-	-	-	-	-	-	-
Revaluation	-	-	-	-	-	-	-	-	-	-
<b>Carrying amount at 30 June 2019</b>	1,827,612	787,297	25,446,289	9,762,842	988,318	418,660	1,267,348	40,498,366	485,248	40,983,614
<b>Carrying amount at 1 July 2019</b>	1,827,612	787,297	25,446,289	9,762,842	988,318	418,660	1,267,348	40,498,366	485,248	40,983,614
Acquisitions	649	-	-	-	61	3,195	-	3,905	-	3,905
Donations	28,866	3,830	1,200	1,725	2,979	4,805	-	43,405	-	43,405
Deaccessions	-	-	-	-	-	-	-	-	-	-
Revaluation	-	-	-	-	-	-	-	-	55,987	55,987
<b>Carrying amount at 30 June 2020</b>	1,857,127	791,127	25,447,489	9,764,567	991,358	426,660	1,267,348	40,545,676	541,235	41,086,911

The fair value assessment at 30 June 2020 of the Artworks and Collections was undertaken in the midst of the international COVID-19 pandemic. Given the uncertain impact the pandemic will have on the markets for the items that are held in the collection long term, the valuers agreed that the 2019 value was considered stable and a suitable reflection of the market as at 30 June 2020. The valuers believed that the best action to take in the 2020 valuation methodology was to consider that the value of heritage assets 'hold' value until time has passed and they are able to consider any significant up or downturns to trade in relevant markets. Early activity in the fine art market as an example indicated a willingness to trade, strong prices and transactions reflected across the market in the months since 30 June 2020.

## Notes to the Financial Statements continue

### 10. Accounts Payable & Accruals

	2020 \$	2019 \$
Accounts Payable & Accruals - Audit Fees	5,445	5,500
GST Payable	(1,312)	281
	4,133	5,781

### 11. Non-Current Liabilities

	2020 \$	2019 \$
M S Spence Trust	33,387	33,387
L D Bestall Trust	20,834	20,834
Estate L D Bestall	21,039	21,039
	75,260	75,260

### 12. Related Parties

Hastings District Council and Napier City Council are related parties, to the extent that they contribute funds and are represented on the Board.

The Hawkes Bay Museums Trust has contracted Napier City Council to provide administrative and accounting services for the Trust's operations. Payment for these services during the financial year was \$27,900 (2019: \$16,000).

The Hawkes Bay Museums Trust has also contracted Napier City Council to provide administrative and management services specifically for the care and management of the collection. Payment for services during the financial year was \$1,145,620 (2019: \$1,155,977) as follows:

Napier City Council Management Fee - Services Provided:	2020 \$	2019 \$
Buildings and Maintenance	72,504	83,160
Offsite Storage Lease Rental	155,000	151,000
Energy Costs	82,101	114,000
Collection Direct Costs	27,460	22,820
Collection Insurance	102,302	98,600
Administrative Expenses	23,634	26,430
Employee Costs	472,035	515,637
Overheads	195,584	129,330
	1,130,620	1,140,977
Annual Education Grant	15,000	15,000
<b>Total Management Fee Charged</b>	<b>1,145,620</b>	<b>1,155,977</b>

The Board members are not paid (2019: nil).

### 13. Commitments

	2020 \$	2019 \$
<b>Operating Commitments</b>		
Conservation - Digitising of Nitrate Negatives	-	1,000
<b>Capital Commitments</b>		
Acquisitions - Colenso Biography	-	649
Acquisitions - Photographs (4) of Napier earthquake	1,518	-

## Notes to the Financial Statements continue

### 14. Contingencies

	2020 \$	2019 \$
Known contingent events	-	-

### 15. Statement of Intent

In its 2019/20 Statement of Intent the Trust set financial targets for the year. The following table summarises actual results against those targets, with explanations for variances.

	2019/20 Actual	2019/20 Target	Variance	
<b>Revenue</b>				
Council Funding (NCC & HDC)	1,182,520	1,182,520	-	
Interest Income	17,493	20,100	(2,607)	
Cash Donations	23,817	5,000	18,817	
Collection Donations	43,405	-	43,405	Reflects valuation of donated collection items.
Other Income (Including Grants)	4,246	-	4,246	Includes Marian Holt Grant released.
<b>Total Revenue</b>	<b>1,271,481</b>	<b>1,207,620</b>	<b>63,861</b>	
<b>Expenses</b>				
Management Fee and Education Grant	950,620	950,620	-	
Off-Site Storage	180,000	180,000	-	
Education Grant	15,000	15,000	-	
Trust Admin & Management	27,900	27,900	-	
Audit Insurance Legal etc	9,203	9,000	(203)	
Other Expenditure (Including Grants)	4,455	-	(4,455)	Marian Holt Grant expended.
Conservation	14,250	12,550	(1,700)	
Accessions	3,905	12,550	8,645	William Colenso letters and HB A&P medals.
<b>Total Expenses</b>	<b>1,205,333</b>	<b>1,207,620</b>	<b>2,287</b>	
<b>Surplus/(Deficit)</b>	<b>66,148</b>	<b>-</b>	<b>66,148</b>	
Ratio of Shareholders Funds to Total Assets	99.8%	95.0%	4.8%	



Image Ref: Plan, Napier Cemetery, 1884, Alfred Jarman (b.1835, d.1916), gifted by Napier City Council, collection of Hawke's Bay Museums Trust, Ruawharo Tā-ū-rangi, 2020/9



# Statement of Intent

## Hawke's Bay Museums Trust

### Policies and Objectives Regarding Ownership and Control

The Hawke's Bay Museum Trust is a Council Controlled Organisation as defined by Section 6 of the Local Government Act 2002.

The objectives of the Trust are:

- » To hold and protect the regional collection for the people of Hawke's Bay
- » To encourage the development of quality cultural facilities capable of accessing or drawing upon the collection within Hawke's Bay
- » To advance and promote cultural heritage and arts through the use of the collection
- » To oversee collection management through the development of collection policy, conservation and risk management strategies via a contract for services with the Napier City Council
- » To oversee collection development through the regulation of the acquisition and disposal of collection items
- » To manage the bequests vested in the Trust in a way which maximises benefit to the collection
- » There has been no change between the intended and actual nature and scope of activities delivered.

### Performance Targets

The key performance targets and performance results (as reflected in the Trust's Annual Report for 2019/20) are:

Key Result Area	Performance Indicator	Target /Reporting Method	
		2019/20 Target	2019/20 Actual
<b>Protection</b>	Full insurance cover is provided for the collection.	Yes	Yes
	Collections are stored in an acceptable environment	No items reported to have suffered deterioration due to the environment	No damage
<b>Quality</b>	Every item accessioned into the collection has undergone a detailed selection process within the framework of the Collection Strategy	Yes	Yes
	De-accessions are managed in accordance with the Collection Strategy and reported to the Board	Yes	Yes
<b>Access</b>	HBMT collections are used for academic and personal research	1,500 enquiries	29,660 online catalogue sessions 554 enquiries
	Collections are made available to the public through quality exhibitions	Minimum of five collection based exhibitions	Five Turuturu, Mystery of History, Rongonui and Tender is the Night, He Waka Kōrero Māori
<b>Development</b>	Bequests fund income is used in the manner determined by the donor	Yes	Yes
	Conservation funds income is used solely for collection care	Yes	Yes
	Joint HBMT/Te Rōpū Kaiāwhina Taonga meeting held	1 per annum	0

*The Trust recognises and appreciates the ongoing Collection acquisition support that it receives from the Hawke's Bay Museums Foundation and many private benefactors.*



Image Ref: Earthquake damaged building, Napier, gifted by Viv Green, collection of Hawke's Bay Museums Trust, Ruawhoro Tā-ū-rangi, 2020/2/10



Image Ref: Wedding dress, 1920s, gifted by Ann Everett, collection of Hawke's Bay Museums Trust, Ruawharo Tā-ū-rangi, 2020/12/1



# *Independent Auditor's Report*

AUDIT NEW ZEALAND  
Mana Arotake Aotearoa

## **Independent Auditor's Report**

### **To the readers of Hawke's Bay Museums Trust's financial statements and performance information for the year ended 30 June 2020**

The Auditor-General is the auditor of Hawke's Bay Museums Trust (the Trust). The Auditor-General has appointed me, Karen Young, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and performance information of the Trust on his behalf.

#### **Opinion**

We have audited:

- the financial statements of the Trust on pages 7 to 19, that comprise the statement of financial position as at 30 June 2020, the statement of financial performance, statement of movements in equity and statement of cashflows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the Trust on page 21.

In our opinion:

- the financial statements of the Trust on pages 7 to 19:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2020; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with the Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) Standard; and
- the performance information of the Trust on page 21 presents fairly, in all material respects, the Trust's actual performance compared against the performance targets and other measures by which performance was judged in relation to the Trust's objectives for the year ended 30 June 2020.

Our audit was completed on 22 October 2020. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Trust Board and our responsibilities relating to the financial statements and the performance information, we comment on other information, and we explain our independence.

### **Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of the Trust Board for the financial statements and the performance information**

The Trust Board is responsible on behalf of the Trust for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Trust Board is also responsible for preparing the performance information for the Trust.

The Trust Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Trust Board is responsible on behalf of the Trust for assessing the Trust's ability to continue as a going concern. The Trust Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Trust Board intends to liquidate the Trust or to cease operations, or has no realistic alternative but to do so.

The Trust Board's responsibilities arise from the Local Government Act 2002.

### **Responsibilities of the auditor for the audit of the financial statements and the performance information**

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the

aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the performance information.

For the budget information reported in the financial statements and the performance information, our procedures were limited to checking that the information agreed to the Trust's statement of intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trust Board.
- We evaluate the appropriateness of the reported performance information within the Trust's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Trust Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Trust Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### Other Information

The Trust Board is responsible for the other information. The other information comprises the information included on pages 3 to 22, but does not include the financial statements and the performance information, and our auditor's report thereon.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Independence

We are independent of the Trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the Trust.



Karen Young  
Audit New Zealand  
On behalf of the Auditor-General  
Wellington, New Zealand



# Appendix I

## List of Acquisitions

### Items acquired 2019/20

System ID	Accession No	Name/Title	Primary Maker (name only)	Primary Prod Date	Credit Line
96498	2019/20	Photograph album, Hawke's Bay earthquake		1931	gifted by Ken Ward
96502	2019/20/1	Earthquake damage, Wesley Methodist Church, Hastings		1931	gifted by Ken Ward
96508	2019/20/2	Earthquake damage, Grand Hotel from railway crossing		1931	gifted by Ken Ward
96509	2019/20/3	Earthquake damage, Grand Hotel		1931	gifted by Ken Ward
96506	2019/20/4	Earthquake damage, Villa d'Este		1931	gifted by Ken Ward
96510	2019/20/5	Earthquake damage, Heretaunga Street, Hastings		1931	gifted by Ken Ward
96507	2019/20/6	Earthquake damage, Heretaunga Street, Hastings		1931	gifted by Ken Ward
96511	2019/20/7	Earthquake damage, Armstrong's		03 Feb 1931	gifted by Ken Ward
96512	2019/20/8	Earthquake damage, Rush Munro looking to Stortford Lodge		1931	gifted by Ken Ward
96513	2019/20/9	Earthquake damage, Bank of New Zealand, Hastings		1931	gifted by Ken Ward
96514	2019/20/10	Earthquake damage, Market Street, Hastings		1931	gifted by Ken Ward
96515	2019/20/11	Earthquake damage, King Street, Hastings		1931	gifted by Ken Ward
96516	2019/20/12	Earthquake damage, Hastings Post Office		1931	gifted by Ken Ward
96517	2019/20/13	Earthquake damage, Heretaunga Street, Hastings		1931	gifted by Ken Ward
96518	2019/20/14	Earthquake damage, Dr Moore's		1931	gifted by Ken Ward
96520	2019/20/15	Earthquake damage, Hannah's corner, Napier		1931	gifted by Ken Ward
96521	2019/20/16	Earthquake damage, Masonic Hotel		1931	gifted by Ken Ward
96522	2019/20/17	Earthquake damage, Napier		1931	gifted by Ken Ward
96519	2019/20/18	Earthquake damage, Masonic Hotel, Napier		1931	gifted by Ken Ward
96523	2019/20/19	Earthquake damage, Blythe's		1931	gifted by Ken Ward
96524	2019/20/20	Earthquake damage, St John's Cathedral, Napier		1931	gifted by Ken Ward
96525	2019/20/21	Earthquake damage, Napier		1931	gifted by Ken Ward

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96527	2019/20/22	Earthquake damage, Bluff Hill		1931	gifted by Ken Ward
96529	2019/20/23	Earthquake damage, Napier		1931	gifted by Ken Ward
96536	2019/20/24	Earthquake damage, Isolation Block, Napier Hospital		1931	gifted by Ken Ward
96589	2019/21	Ledger, Repairs and maintenance to train rolling stock, Napier		19 Mar 1904-03 Sep 1904	gifted by Warren Bayliss
96550	2019/22/1	Album, Powdrell family	Margaret Henderson		gifted by Margaret Henderson
96551	2019/22/2	Album, Ernest Frank Powdrell	Margaret Henderson		gifted by Margaret Henderson
96661	2019/23/1	Ruskin Treasures: Architecture	George Allen and Unwin Ltd	1906	gifted by Ruth Munro on behalf of Margaret Hay
96662	2019/23/2	Tom Winter's Life-Work	A Werner		gifted by Ruth Munro on behalf of Margaret Hay
96663	2019/23/3	Drinks À La Mode	Mrs de Salis	1891	gifted by Ruth Munro on behalf of Margaret Hay
96664	2019/23/4	Now Thus - Now Thus: 1826 - 1926	Sir Joseph Causton & Sons, Limited	1926	gifted by Ruth Munro on behalf of Margaret Hay
96665	2019/23/5	A New Method of Calculating the Cubic Contents of Evacuations and Embankments	John C Trautwine; Claxton, Remsen & Haffelfinger	1875	gifted by Ruth Munro on behalf of Margaret Hay
96666	2019/23/6	British Competitions Vol IV, 1912-14			gifted by Ruth Munro on behalf of Margaret Hay
96667	2019/23/7	Municipal Theatre, Napier			gifted by Ruth Munro on behalf of Margaret Hay
96668	2019/23/8	Surveyor's field notebook	James Hay		gifted by Ruth Munro on behalf of Margaret Hay
96669	2019/23/9	Aerial view of Napier breakwater	Whites Aviation Ltd		gifted by Ruth Munro on behalf of Margaret Hay
96671	2019/23/10	Office stationery, J A Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96672	2019/23/11	List, Building materials	C H Cranby & Co Ltd	Jun 1932	gifted by Ruth Munro on behalf of Margaret Hay
96670	2019/23/12	Letter and minutes, New Zealand Institute of Architects	New Zealand Institute of Architects	Jun 1932	gifted by Ruth Munro on behalf of Margaret Hay
96673	2019/23/13	Architectural drawing (fragment), leadlight window	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96674	2019/23/14	Architectural plan, Top office, Herschell St, Napier			gifted by Ruth Munro on behalf of Margaret Hay
96676	2019/23/15	Telegrams, James Hay		May 1904	gifted by Ruth Munro on behalf of Margaret Hay
96675	2019/23/16	Memorandum and License, James Hay	Department of Lands & Survey	1901	gifted by Ruth Munro on behalf of Margaret Hay
96677	2019/23/17	Surveyor's License, James Hay		1901	gifted by Ruth Munro on behalf of Margaret Hay
96678	2019/23/18	Letters, James Hay		May 1875-Jun 1875	gifted by Ruth Munro on behalf of Margaret Hay
96679	2019/23/19	Letter, James Hay to Louis Hay	James Hay	15 Aug 1901	gifted by Ruth Munro on behalf of Margaret Hay
96681	2019/23/20	Letter, James Hay to Louis Hay	James Hay	27 Sep 1901	gifted by Ruth Munro on behalf of Margaret Hay
96680	2019/23/21	Letter, Frances Hay to Louis Hay	Frances Hay		gifted by Ruth Munro on behalf of Margaret Hay

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96682	2019/23/22	Letter, Frances Hay to Louis Hay	Frances Hay	09 Aug 1901	gifted by Ruth Munro on behalf of Margaret Hay
96683	2019/23/23	Letter, Ethel Hay to Louis Hay	Ethel Hay		gifted by Ruth Munro on behalf of Margaret Hay
96684	2019/23/24	Indenture contract, C T Natusch and Louis Hay	Charles Natusch	12 Oct 1895; 16 Oct 1899	gifted by Ruth Munro on behalf of Margaret Hay
96685	2019/23/25	Louis Hay and his boat			gifted by Ruth Munro on behalf of Margaret Hay
96686	2019/23/26	Testimonial, Louis Hay	Charles Natusch	29 Oct 1898	gifted by Ruth Munro on behalf of Margaret Hay
96687	2019/23/27	Testimonial, Louis Hay	Walter Finch	25 Oct 1899	gifted by Ruth Munro on behalf of Margaret Hay
96688	2019/23/28	Letter, Louis Hay	Dunedin Orchestral Society	22 Sep 1904	gifted by Ruth Munro on behalf of Margaret Hay
96690	2019/23/30	Letter, Bill Kempston to Louis Hay	Bill Kempston	24 Sep 1904	gifted by Ruth Munro on behalf of Margaret Hay
96691	2019/23/31	Account document, Louis Hay		1934-1935	gifted by Ruth Munro on behalf of Margaret Hay
96692	2019/23/32	Plan, Scheme for development of sand flats north west of Napier	James Augustus Louis Hay	Post 1931	gifted by Ruth Munro on behalf of Margaret Hay
96693	2019/23/33	Plans, Proposed National Mutual Life office building, Tennyson Street	James Augustus Louis Hay; Thelma Williamson		gifted by Ruth Munro on behalf of Margaret Hay
96694	2019/23/34	Sketch plans, unidentified buildings	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96695	2019/23/35	Architectural drawing, unidentified building, Dickens Street	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96696	2019/23/36	Jottings, Municipal Theatre	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96697	2019/23/37	Jottings, Gordon house, Napier	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96698	2019/23/38	Jottings, unidentified building	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96702	2019/23/39	Notes, suggestions for own residence	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96701	2019/23/40	Plan (partial), O E Hazzbean	Arthur Milne		gifted by Ruth Munro on behalf of Margaret Hay
96703	2019/23/41	Plan template, Proposed residence at Putorino for C W Reeves Esq	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96704	2019/23/42	Plan, unidentified residence			gifted by Ruth Munro on behalf of Margaret Hay
96706	2019/23/43/1	Photograph Album, homes and commercial buildings designed by J A Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96857	2019/23/43/2	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay
96858	2019/23/43/3	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay
96859	2019/23/43/4	Unidentified house			gifted by Ruth Munro on behalf of Margaret Hay



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96860	2019/23/43/5	Unidentified house			gifted by Ruth Munro on behalf of Margaret Hay
96861	2019/23/43/6	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96862	2019/23/43/7	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96863	2019/23/43/8	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96864	2019/23/43/9	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96865	2019/23/43/10	Dining room, Glenalvon, Tikokino			gifted by Ruth Munro on behalf of Margaret Hay
96866	2019/23/43/11	Dining room fireplace, Hinerangi homestead			gifted by Ruth Munro on behalf of Margaret Hay
96867	2019/23/43/12	Dining room fireplace, Hinerangi homestead			gifted by Ruth Munro on behalf of Margaret Hay
96868	2019/23/43/13	Mount Herbert			gifted by Ruth Munro on behalf of Margaret Hay
96869	2019/23/43/14	Mount Herbert			gifted by Ruth Munro on behalf of Margaret Hay
96870	2019/23/43/15	Mount Herbert			gifted by Ruth Munro on behalf of Margaret Hay
96856	2019/23/43/16	Mount Herbert			gifted by Ruth Munro on behalf of Margaret Hay
96871	2019/23/43/17	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96873	2019/23/43/18	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96872	2019/23/43/19	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96874	2019/23/43/20	Front gate			gifted by Ruth Munro on behalf of Margaret Hay
96875	2019/23/43/21	Napier Soldiers' Club			gifted by Ruth Munro on behalf of Margaret Hay
96876	2019/23/43/22	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96877	2019/23/43/23	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96878	2019/23/43/24	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96880	2019/23/43/25	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96881	2019/23/43/26	Hall at Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96879	2019/23/43/27	Glenalvon interior			gifted by Ruth Munro on behalf of Margaret Hay
96883	2019/23/43/28	Hall at Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96882	2019/23/43/29	Living room at Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96884	2019/23/43/30	Hannah House			gifted by Ruth Munro on behalf of Margaret Hay
96885	2019/23/43/31	House designed by Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay



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96885	2019/23/43/32	Unidentified house			gifted by Ruth Munro on behalf of Margaret Hay
96887	2019/23/43/33	Dolbel House			gifted by Ruth Munro on behalf of Margaret Hay
96888	2019/23/43/34	House designed by Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96889	2019/23/43/35	Child on steps of Hannah House			gifted by Ruth Munro on behalf of Margaret Hay
96890	2019/23/43/36	Dining room, Hinerangi homestead			gifted by Ruth Munro on behalf of Margaret Hay
96891	2019/23/43/37	Living room, Hinerangi			gifted by Ruth Munro on behalf of Margaret Hay
96892	2019/23/43/38	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96893	2019/23/43/39	Dolbel House			gifted by Ruth Munro on behalf of Margaret Hay
96894	2019/23/43/40	Interior, Dolbel House			gifted by Ruth Munro on behalf of Margaret Hay
96895	2019/23/43/41	Interior, Dolbel House			gifted by Ruth Munro on behalf of Margaret Hay
96897	2019/23/43/42	Interior, Dolbel House			gifted by Ruth Munro on behalf of Margaret Hay
96898	2019/23/43/43	Interior, Dolbel House			gifted by Ruth Munro on behalf of Margaret Hay
96899	2019/23/43/44	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96896	2019/23/43/45	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96902	2019/23/43/46	Verandah			gifted by Ruth Munro on behalf of Margaret Hay
96904	2019/23/43/47	Dais, Nelson Park			gifted by Ruth Munro on behalf of Margaret Hay
96906	2019/23/43/48	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96907	2019/23/43/49	Brick fireplace			gifted by Ruth Munro on behalf of Margaret Hay
96908	2019/23/43/50	Cotterill and Humphries building, Hastings			gifted by Ruth Munro on behalf of Margaret Hay
96909	2019/23/43/51	Henry Williams building, Hastings			gifted by Ruth Munro on behalf of Margaret Hay
96910	2019/23/43/52	Mrs Hannah's residence, Napier			gifted by Ruth Munro on behalf of Margaret Hay
96911	2019/23/43/53	Hotel at Puketitiri			gifted by Ruth Munro on behalf of Margaret Hay
96912	2019/23/43/54	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay
96914	2019/23/43/55	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay
96913	2019/23/43/56	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay
96915	2019/23/43/57	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay
96916	2019/23/43/58	Omarunui			gifted by Ruth Munro on behalf of Margaret Hay

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96917	2019/23/43/59	Cotterill and Humphries building, Hastings			gifted by Ruth Munro on behalf of Margaret Hay
96918	2019/23/43/60	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96920	2019/23/43/61	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96921	2019/23/43/62	Glenalvon			gifted by Ruth Munro on behalf of Margaret Hay
96922	2019/23/43/63	Unidentified house			gifted by Ruth Munro on behalf of Margaret Hay
96919	2019/23/43/64	Unidentified house interior			gifted by Ruth Munro on behalf of Margaret Hay
96705	2019/23/44	Napier Soldiers' Club			gifted by Ruth Munro on behalf of Margaret Hay
96708	2019/23/45	Orchestra			gifted by Ruth Munro on behalf of Margaret Hay
96712	2019/23/46	Winners of Maiden and Junior Double Sculls			gifted by Ruth Munro on behalf of Margaret Hay
96713	2019/23/47	Unidentified house, Wairoa	Charles Burridge		gifted by Ruth Munro on behalf of Margaret Hay
96711	2019/23/48	St Paul's church under construction	Wallace Poll		gifted by Ruth Munro on behalf of Margaret Hay
96714	2019/23/49	Bungalow designed by Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96717	2019/23/50	National Tobacco Building	Arthur Bendigo Hurst		gifted by Ruth Munro on behalf of Margaret Hay
96718	2019/23/51	National Tobacco Building	Arthur Bendigo Hurst		gifted by Ruth Munro on behalf of Margaret Hay
96719	2019/23/52	Orchestra members			gifted by Ruth Munro on behalf of Margaret Hay
96716	2019/23/53	Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96720	2019/23/54	Louis Hay and other Highland Society band members			gifted by Ruth Munro on behalf of Margaret Hay
96721	2019/23/55	Te Mahanga	H N Whitehead		gifted by Ruth Munro on behalf of Margaret Hay
96709	2019/23/56	Te Mahanga	H N Whitehead		gifted by Ruth Munro on behalf of Margaret Hay
96715	2019/23/57	AMP building sculpture			gifted by Ruth Munro on behalf of Margaret Hay
96722	2019/23/58	St Paul's Church under construction			gifted by Ruth Munro on behalf of Margaret Hay
96723	2019/23/59	St Paul's Church under construction			gifted by Ruth Munro on behalf of Margaret Hay
96724	2019/23/60	Hotel			gifted by Ruth Munro on behalf of Margaret Hay
96725	2019/23/61	Arthur Milne, Leonard Wolfe, Charles Corne			gifted by Ruth Munro on behalf of Margaret Hay
96726	2019/23/62	J A Louis Hay office building			gifted by Ruth Munro on behalf of Margaret Hay
96727	2019/23/63	Waiohika, Gisborne			gifted by Ruth Munro on behalf of Margaret Hay
96728	2019/23/64	J A Louis Hay	Nicholas & Dougall		gifted by Ruth Munro on behalf of Margaret Hay

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96730	2019/23/65	Copper engraving plate, J A Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96707	2019/23/66	Embossing press, J A Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96731	2019/23/67	Rubber stamp, James Hay			gifted by Ruth Munro on behalf of Margaret Hay
96710	2019/23/68	Tumbler case and glasses			gifted by Ruth Munro on behalf of Margaret Hay
96732	2019/23/69	Architectural drawing, Munster Chambers	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96733	2019/23/70	Certificate, James Augustus Louis Hay, Fellow of the New Zealand Institute of Architects	New Zealand Institute of Architects	1918	gifted by Ruth Munro on behalf of Margaret Hay
96734	2019/23/71	Certificate, James Augustus Louis Hay, Associate of the New Zealand Institute of Architects	New Zealand Institute of Architects	1916	gifted by Ruth Munro on behalf of Margaret Hay
96735	2019/23/72	Certificate, James Augustus Louis Hay, Associate of the New Zealand Institute of Architects	New Zealand Institute of Architects	1911	gifted by Ruth Munro on behalf of Margaret Hay
96736	2019/23/73	Manuscript Music exercise book			gifted by Ruth Munro on behalf of Margaret Hay
96737	2019/23/74	Student drawing book		1895	gifted by Ruth Munro on behalf of Margaret Hay
96738	2019/23/75	Drawing book (incomplete)			gifted by Ruth Munro on behalf of Margaret Hay
96739	2019/23/76	Certificate, Music examination pass, James A L Hay		1905	gifted by Ruth Munro on behalf of Margaret Hay
96740	2019/23/77	L'Architettura alla Prima Esposizione Internazionale d'Arte Decorativa Moderna		1902	gifted by Ruth Munro on behalf of Margaret Hay
96742	2019/23/78	Letters and newspaper cuttings, Margaret Hay		1998-2000	gifted by Ruth Munro on behalf of Margaret Hay
96741	2019/23/79	Account book, J A Louis Hay	Bank of Australasia	Jun 1921-Oct 1923	gifted by Ruth Munro on behalf of Margaret Hay
96744	2019/23/80	Account book, J A Louis Hay	Bank of Australasia	Feb 1931-Feb 1933	gifted by Ruth Munro on behalf of Margaret Hay
96745	2019/23/81	Account book, J A Louis Hay	Bank of Australasia	Feb 1933-Oct 1934	gifted by Ruth Munro on behalf of Margaret Hay
96746	2019/23/82	Account book, J A Louis Hay	Bank of Australasia	Apr 1934-Sep 1934	gifted by Ruth Munro on behalf of Margaret Hay
96747	2019/23/83	Account book, J A Louis Hay	Bank of Australasia	Oct 1934-Oct 1936	gifted by Ruth Munro on behalf of Margaret Hay
96748	2019/23/84	Account book, J A Louis Hay	Bank of Australasia	Oct 1936-Jul 1939	gifted by Ruth Munro on behalf of Margaret Hay
96749	2019/23/85	Diary, J A Louis Hay		1934	gifted by Ruth Munro on behalf of Margaret Hay



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96750	2019/23/86	Booklet, Acetone Illuminating & Welding Co Silver Jubilee 1909-1934	The Acetone Illuminating and Welding Company Limited	1934	gifted by Ruth Munro on behalf of Margaret Hay
96729	2019/23/87	Untitled scene	Thelma Williamson		gifted by Ruth Munro on behalf of Margaret Hay
96751	2019/23/88	Architectural drawing, room interior	Thelma Williamson		gifted by Ruth Munro on behalf of Margaret Hay
96743	2019/23/89	Magazine, The Acetonian	Swailes Printing Co. Ltd	Sep 1950	gifted by Ruth Munro on behalf of Margaret Hay
96752	2019/23/90	Gas Co Office			gifted by Ruth Munro on behalf of Margaret Hay
96753	2019/23/91	Catalogue, NZ Industrial Gases Ltd Museum, Gas Equipment Division		1986	gifted by Ruth Munro on behalf of Margaret Hay
96754	2019/23/92	Equipment design sketches	Thelma Williamson		gifted by Ruth Munro on behalf of Margaret Hay
96760	2019/23/93	Letter to Margaret Hay	Thelma Williamson	21 Dec 1973	gifted by Ruth Munro on behalf of Margaret Hay
96798	2019/23/93d	Thelma Williamson			gifted by Ruth Munro on behalf of Margaret Hay
96761	2019/23/94	NZIG Ltd Museum, Gas Equipment Division			gifted by Ruth Munro on behalf of Margaret Hay
96762	2019/23/95a-c	Letters	Basil Ward, Margaret Hay	1950, 1974	gifted by Ruth Munro on behalf of Margaret Hay
96824	2019/23/95d	Parker's Chambers		Post 03 Feb 1931	gifted by Ruth Munro on behalf of Margaret Hay
96763	2019/23/96	Building site			gifted by Ruth Munro on behalf of Margaret Hay
96764	2019/23/97	Applications for financial assistance			gifted by Ruth Munro on behalf of Margaret Hay
96765	2019/23/98	Letters and receipts		1935-1940	gifted by Ruth Munro on behalf of Margaret Hay
96766	2019/23/99a-b	Boat in dry dock			gifted by Ruth Munro on behalf of Margaret Hay
96827	2019/23/99c	Boat in harbour, Ahuriri			gifted by Ruth Munro on behalf of Margaret Hay
96830	2019/23/99d	Boat in harbour			gifted by Ruth Munro on behalf of Margaret Hay
96831	2019/23/99e	Boat at anchor			gifted by Ruth Munro on behalf of Margaret Hay
96832	2019/23/99f	Two men on board a boat			gifted by Ruth Munro on behalf of Margaret Hay
96833	2019/23/99g	Boat in harbour, Ahuriri			gifted by Ruth Munro on behalf of Margaret Hay
96834	2019/23/99h	Boats in harbour, Ahuriri			gifted by Ruth Munro on behalf of Margaret Hay
96835	2019/23/99i	Boats in harbour, Ahuriri			gifted by Ruth Munro on behalf of Margaret Hay
96767	2019/23/100	inner harbour			gifted by Ruth Munro on behalf of Margaret Hay
96769	2019/23/101	Louis Hay	Deighton Studios		gifted by Ruth Munro on behalf of Margaret Hay
96770	2019/23/102	Large group including Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay

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96771	2019/23/103	Louis Hay with boating buddies			gifted by Ruth Munro on behalf of Margaret Hay
96772	2019/23/104	Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96773	2019/23/105	Military band			gifted by Ruth Munro on behalf of Margaret Hay
96774	2019/23/106	Louis Hay rowing	Guy Clayton Morris		gifted by Ruth Munro on behalf of Margaret Hay
96775	2019/23/107	Unidentified house	George Blackley & Co		gifted by Ruth Munro on behalf of Margaret Hay
96776	2019/23/108	F Battery camp			gifted by Ruth Munro on behalf of Margaret Hay
96777	2019/23/109	Hawke's Bay Highland Society	Percy Caz Sorrell		gifted by Ruth Munro on behalf of Margaret Hay
96778	2019/23/110	Hawke's Bay Highland Society			gifted by Ruth Munro on behalf of Margaret Hay
96779	2019/23/111	Highland Society band, Dunedin	Guy Clayton Morris		gifted by Ruth Munro on behalf of Margaret Hay
96780	2019/23/112	Inner Harbour			gifted by Ruth Munro on behalf of Margaret Hay
96781	2019/23/113	Framed drawing, West Shore, 1934	Leslie Gordon		gifted by Ruth Munro on behalf of Margaret Hay
96782	2019/23/114	Illuminated address, W H Nelson Esq	Thelma Williamson		gifted by Ruth Munro on behalf of Margaret Hay
96783	2019/23/115	Notebook, Louis Hay	James Augustus Louis Hay		gifted by Ruth Munro on behalf of Margaret Hay
96784	2019/23/116	Programme, Napier Sailing Club Annual Ball	Telegraph Print	1905	gifted by Ruth Munro on behalf of Margaret Hay
96785	2019/23/117	Grave of James Hay			gifted by Ruth Munro on behalf of Margaret Hay
96786	2019/23/118	James Hay at survey camp			gifted by Ruth Munro on behalf of Margaret Hay
96787	2019/23/119	James Hay surveying			gifted by Ruth Munro on behalf of Margaret Hay
96788	2019/23/120	Photograph album, Hay family			gifted by Ruth Munro on behalf of Margaret Hay
96789	2019/23/121	Greeting card, Clementine Churchill to the Hawke's Bay Branch of the Navy League		20 May 1941	gifted by Ruth Munro on behalf of Margaret Hay
96790	2019/23/122	Advertising float			gifted by Ruth Munro on behalf of Margaret Hay
96791	2019/23/123	Women on float			gifted by Ruth Munro on behalf of Margaret Hay
96792	2019/23/124	New Napier Carnival parade float		1933	gifted by Ruth Munro on behalf of Margaret Hay
96793	2019/23/125	Group of nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96794	2019/23/126	Group of nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96795	2019/23/127	Nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96768	2019/23/128	Nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay

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96796	2019/23/129	Nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96797	2019/23/130	Nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96799	2019/23/131	Two nurses at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96800	2019/23/132	Nurse at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96801	2019/23/133	Hospital tents at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96802	2019/23/134	Hospital tents at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96803	2019/23/135	Hospital tents at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96804	2019/23/136	Hospital tents at Napier Park Racecourse			gifted by Ruth Munro on behalf of Margaret Hay
96805	2019/23/137	Napier CBD after earthquake			gifted by Ruth Munro on behalf of Margaret Hay
96806	2019/23/138	Earthquake damage, St Paul's church			gifted by Ruth Munro on behalf of Margaret Hay
96807	2019/23/139	Earthquake damaged house			gifted by Ruth Munro on behalf of Margaret Hay
96808	2019/23/140	Float advertising gas cooking and heating			gifted by Ruth Munro on behalf of Margaret Hay
96809	2019/23/141	Louis Hay camping			gifted by Ruth Munro on behalf of Margaret Hay
96810	2019/23/142	Group of people outdoors			gifted by Ruth Munro on behalf of Margaret Hay
96811	2019/23/143	Postcard to Louis Hay, Xmas 1905			gifted by Ruth Munro on behalf of Margaret Hay
96812	2019/23/144	Postcard to Louis Hay, Xmas 1905	Muir And Moodie		gifted by Ruth Munro on behalf of Margaret Hay
96813	2019/23/145	Postcard to Louis Hay, 1905			gifted by Ruth Munro on behalf of Margaret Hay
96814	2019/23/146	Postcard to Louis Hay from Billy, 1905			gifted by Ruth Munro on behalf of Margaret Hay
96815	2019/23/147	Louis Hay in military uniform	Reflex Studio		gifted by Ruth Munro on behalf of Margaret Hay
96816	2019/23/148	Uniformed men at camp			gifted by Ruth Munro on behalf of Margaret Hay
96817	2019/23/149	Group of uniformed men including Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
96818	2019/23/150	Rowing team			gifted by Ruth Munro on behalf of Margaret Hay
96819	2019/23/151	Ted Nesbitt and two others at campsite			gifted by Ruth Munro on behalf of Margaret Hay
96820	2019/23/152	Christmas card, The Acetone Illuminating and Welding Company Limited, Napier Branch	Thelma Williamson	1948	gifted by Ruth Munro on behalf of Margaret Hay
96821	2019/23/153	Christmas card, Lands & Survey Department, Napier	Thelma Williamson	1952	gifted by Ruth Munro on behalf of Margaret Hay
96822	2019/23/154	Blueprints, welding equipment	Thelma Williamson		gifted by Ruth Munro on behalf of Margaret Hay



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96823	2019/23/155	HMS Ringdove			gifted by Ruth Munro on behalf of Margaret Hay
96700	2019/23/156	Tin			gifted by Ruth Munro on behalf of Margaret Hay
96111	2019/25	Elizabeth Colenso (Elizabeth Fairburn): A Biography, and other accounts	Frances Swabey, Selwyn Simcox	1961	purchase
96640	2019/26/1	7 Kennedy Road, Napier	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96642	2019/26/2	30 Herrick Street, Napier	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96643	2019/26/3	42 Higgins Street, Napier	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96644	2019/26/4	98 High Street, Waipawa	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96645	2019/26/5	200 Sylvan Road, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96646	2019/26/6	206 Lyndon Street, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96648	2019/26/7	302 Riverslea Road, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96647	2019/26/8	512 Pepper Street, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton
96649	2019/26/9	606 Alexandra Street, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton
96650	2019/26/10	607 Jervois Street, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton
96651	2019/26/11	609 Jervois Street, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton
96652	2019/26/12	701 Grove Road, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton
96653	2019/26/13	703 Grove Road, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96654	2019/26/14	706 Alexandra Street, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton
96656	2019/26/15	809 Pepper Street, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96655	2019/26/16	1011 Willowpark Road, Hastings	Richard Wotton	2017	gifted by the MTG Foundation. © Richard Wotton

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96658	2019/26/17	Buckingham Flats, 514 Heretaunga Street East, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96657	2019/26/18	505 Queen Street, Hastings	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96659	2019/26/19	Christ Church, Pukehou	Richard Wotton	Sep 2017	gifted by the MTG Foundation. © Richard Wotton
96564	2019/28	Samuel Crowther portrait		Circa 1922	gifted by Graeme Crowther
96560	2019/29/1	Souvenir postcard album, Napier New Zealand: Sunshine and Sea Breezes		Pre 1931	gifted by Janet Allan
96552	2019/29/2	T-shirt, Art Deco Napier	Christopher Matthews; Hanes	1985	gifted by Janet Allan
96553	2019/29/3	T-shirt, Art Deco Napier	Christopher Matthews; Hanes	1985	gifted by Janet Allan
96554	2019/29/4	T-shirt, Deco Daze, Summertime in Napier	Christopher Matthews; Hanes	1985	gifted by Janet Allan
96555	2019/29/5	T-shirt, Deco Dare Devil	Christopher Matthews; Hanes	1985	gifted by Janet Allan
96556	2019/29/6	T-shirt, Art Deco Napier	Christopher Matthews; Novelli	1985	gifted by Janet Allan
96558	2019/29/7	T-shirt, Art Deco Napier	Christopher Matthews; Hanes	1985	gifted by Janet Allan
96559	2019/29/8	T-shirt sketches	Christopher Matthews	1985	gifted by Janet Allan
96586	2019/30	Rechabite badge	Mayer & Kean		gifted by Heather Kyle
96641	2018/31	Departure Lounge	Desmond Helmore	2018	gifted by the MTG Foundation
96583	2019/32/1	Kete Aronui	David Trubridge		purchase
96584	2019/32/2	Kete Tuauri	David Trubridge		purchase
96585	2019/32/3	Kete Tuatea	David Trubridge		purchase
96611	2018/33	Journal ledger, Tomoana freezing works		1907-1921	gifted by Lady Joy Axford
96621	2019/34	Workbook, Primary education curriculum	Te Awa School	1960	gifted by Mary Minto on behalf of Bernadette Hartshorn
96615	2019/35/1	Hampden School	Charles Mariboe		purchase
96614	2019/35/2	Hampden School	Charles Mariboe		purchase
96616	2019/35/3	Hampden School	Charles Mariboe		purchase
96612	2019/35/4	Doar family	Charles Mariboe		purchase
96617	2019/35/5	Mr and Mrs Grant	Charles Mariboe		purchase
96825	2019/36	Ko te tahi wahi o te Kawenata Tawhito	Robert Maunsell	1848	gifted by Gordon Vogtherr
96828	2019/38	Hawke's Bay Militia waistcoat			gifted by Diana Morris
96829	2019/39	Charred wood			gifted by ANZ Napier
96836	2019/40/1	Cloth logo, Marineland of New Zealand			gifted by Sue Macdonald
96838	2019/40/2	Cloth logo, Marineland of New Zealand			gifted by Sue Macdonald
96837	2019/41	Wahakura	Shelly Austin		gifted by Rose Mohi
96960	2019/42/1	Kete huruhuru			gifted by the McRae family

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96961	2019/42/2	Kete muka			gifted by the McRae family
96962	2019/42/3	Kete muka			gifted by the McRae family
96926	2019/43/1	Thomas Hyde and family			gifted by John Burrell
96927	2019/43/2	Thomas Hyde with his wife Emily, Jessie Hyde and Miss Everard			gifted by John Burrell
96928	2019/43/3	Morris Spence at wedding breakfast			gifted by John Burrell
96966	2019/44	Matauranga (Wisdom)	Kathleen Twigg	1975	gifted by Kathleen Twigg
96925	2019/45	Flats, 410 Nelson Street, Hastings	Richard Wotton	2017	gifted by Richard Wotton. © Richard Wotton
96976	2020/1/1	Framed list of signatures, Napier Hospital Trained Nurses' Reunion, 1893-1948		1948	gifted by the Hawke's Bay District Health Board
96982	2020/1/2	Framed list of signatures, Napier Hospital Trained Nurses' reunion, 1893-1969		1969	gifted by the Hawke's Bay District Health Board
96983	2020/1/3	List of signatures, Napier Hospital Trained Nurses' reunion, 1893-1990		1990	gifted by the Hawke's Bay District Health Board
96984	2020/1/4	List of signatures, Napier Hospital Trained Nurses' reunion 1893-2000		2000	gifted by the Hawke's Bay District Health Board
96986	2020/1/5	Napier Hospital medical staff			gifted by the Hawke's Bay District Health Board
96987	2020/1/6	Napier Hospital staff			gifted by the Hawke's Bay District Health Board
96988	2020/1/7	Napier Hospital nurses			gifted by the Hawke's Bay District Health Board
96989	2020/1/8	Napier Hospital nurse administering medicine			gifted by the Hawke's Bay District Health Board
96985	2020/1/9	Napier Hospital doctor using stethoscope			gifted by the Hawke's Bay District Health Board
96990	2020/1/10	Nurse bathing baby at Napier Hospital			gifted by the Hawke's Bay District Health Board
96992	2020/1/11	Nurse with schoolboy at Napier Hospital			gifted by the Hawke's Bay District Health Board
96993	2020/1/12	Nursing Aids recruitment posters			gifted by the Hawke's Bay District Health Board
96991	2020/1/13	A Surgical Handbook: For the Use of Students, Practitioners, House-Surgeons, and Dressers	Francis Mitchell Caird; Charles Walker Cathcart	1902	gifted by the Hawke's Bay District Health Board
96994	2020/1/14	Booklet, Historical Development of Nursing in New Zealand, 1840-1946	Department of Health	1947	gifted by the Hawke's Bay District Health Board
96995	2020/1/15	Booklet, Historical Development of Nursing in New Zealand, 1840-1950	Department of Health		gifted by the Hawke's Bay District Health Board
96996	2020/1/16	Booklet, The Origin and Development of the Work of the Society, 1953	Stone, Son & Co Ltd; Royal New Zealand Plunket Society	1953	gifted by the Hawke's Bay District Health Board
96997	2020/1/17	Programme, Hawke's Bay Hospital Board Napier Hospital School of Nursing Graduation Ceremony, 1968		1968	gifted by the Hawke's Bay District Health Board

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96998	2020/1/18	Programme, Hawke's Bay Hospital Board Napier Hospital School of Nursing Graduation Ceremony, 1969		1969	gifted by the Hawke's Bay District Health Board
96999	2020/1/19	Programme, Hawke's Bay Hospital Board Napier Hospital School of Nursing Graduation Ceremony, 15th September, 1970		1970	gifted by the Hawke's Bay District Health Board
97000	2020/1/20	Programme, Hawke's Bay Hospital Board Napier Hospital School of Nursing Graduation Ceremony, 1971		1971	gifted by the Hawke's Bay District Health Board
97001	2020/1/21	Programme, Hawke's Bay School of Nursing Graduation Ceremony, March 1973		Mar 1973	gifted by the Hawke's Bay District Health Board
97002	2020/1/22	Programme, Hawke's Bay School of Nursing Graduation Ceremony, September 1973		Sep 1973	gifted by the Hawke's Bay District Health Board
97003	2020/1/23	Programme, Hawke's Bay School of Nursing Graduation Ceremony, September 1974		1974	gifted by the Hawke's Bay District Health Board
97004	2020/1/24	Programme, Hawke's Bay School of Nursing Graduation Ceremony, September 1976		1976	gifted by the Hawke's Bay District Health Board
97005	2020/1/25	Programme, Hawke's Bay School of Nursing Graduation Ceremony, March 1977		Mar 1977	gifted by the Hawke's Bay District Health Board
97006	2020/1/26	Programme, Hawke's Bay School of Nursing Graduation Ceremony, September 1977		Sep 1977	gifted by the Hawke's Bay District Health Board
97007	2020/1/27	Programme, Hawke's Bay School of Nursing Graduation Ceremony, September 1978		Sep 1978	gifted by the Hawke's Bay District Health Board
97008	2020/1/28	Programme, Hawke's Bay School of Nursing graduation ceremony, September 1979		Sep 1979	gifted by the Hawke's Bay District Health Board
97009	2020/1/29	Historical timeline of Napier Hospital			gifted by the Hawke's Bay District Health Board
97011	2020/1/30	Letter, copy, Mrs Zoe Muir	Zoe Maud Muir		gifted by the Hawke's Bay District Health Board
97010	2020/1/31	Notes, building and maintenance of Napier nurses' home			gifted by the Hawke's Bay District Health Board
97012	2020/1/32	Pamphlet, Hawke's Bay Hospital Board	Hawke's Bay Hospital Board		gifted by the Hawke's Bay District Health Board
97013	2020/1/33	Napier Hospital staff			gifted by the Hawke's Bay District Health Board
97183	2020/1/34/1	Napier Hospital School of Nursing Preliminary Class, 19th January, 1956		19 Jan 1956	gifted by Hawke's Bay District Health Board
97184	2020/1/34/2	Nurse F E Strachan with mother and friends			gifted by Hawke's Bay District Health Board
97185	2020/1/34/3	Napier Hospital School of Nursing Preliminary Class, April 1956		Apr 1956	gifted by Hawke's Bay District Health Board



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97181	2020/1/34/4	Napier Hospital School of Nursing Preliminary Class, 8 September, 1955		08 Sep 1955	gifted by Hawke's Bay District Health Board
97186	2020/1/34/5	Napier Hospital School of Nursing Preliminary Class, 13 January, 1955		13 Jan 1955	gifted by Hawke's Bay District Health Board
97014	2020/1/34/6	Napier Hospital School of Nursing, September 1956 Preliminary Class		Sep 1956	gifted by the Hawke's Bay District Health Board
97187	2020/1/34/7	Napier Hospital School of Nursing Preliminary Class, April 1957		Apr 1957	gifted by the Hawke's Bay District Health Board
97188	2020/1/34/8	Napier Hospital School of Nursing Preliminary Class, September 1957		Sep 1957	gifted by the Hawke's Bay District Health Board
97189	2020/1/34/9	Napier Hospital School of Nursing Preliminary Class, January 1957		Jan 1957	gifted by the Hawke's Bay District Health Board
97190	2020/1/34/10	Napier Hospital School of Nursing Preliminary Class, January 1960		Jan 1960	gifted by the Hawke's Bay District Health Board
97191	2020/1/34/11	Napier Hospital School of Nursing Preliminary Class, April 1960		Apr 1960	gifted by the Hawke's Bay District Health Board
97192	2020/1/34/12	Napier Hospital School of Nursing Preliminary Class, April 1959		Apr 1959	gifted by the Hawke's Bay District Health Board
97194	2020/1/34/13	Napier Hospital School of Nursing Preliminary Class, September 1960		Sep 1960	gifted by the Hawke's Bay District Health Board
97196	2020/1/34/14	Napier Hospital School of Nursing Preliminary Class, January 1959		Jan 1959	gifted by the Hawke's Bay District Health Board
97199	2020/1/34/15	Napier Hospital School of Nursing Preliminary Class, September 1959		Sep 1959	gifted by the Hawke's Bay District Health Board
97195	2020/1/34/16	Napier Hospital School of Nursing Preliminary Class, 26 April, 1962		26 Apr 1962	gifted by Hawke's Bay District Health Board
97197	2020/1/34/17	Napier Hospital School of Nursing Preliminary Class, 18 January, 1962		18 Jan 1962	gifted by Hawke's Bay District Health Board
97193	2020/1/34/18	Napier Hospital School of Nursing Preliminary Class, 12th January, 1961		12 Jan 1961	gifted by Hawke's Bay District Health Board
97198	2020/1/34/19	Napier Hospital School of Nursing Preliminary Class, 13th April, 1961		13 Apr 1961	gifted by Hawke's Bay District Health Board
97200	2020/1/34/20	Napier Hospital School of Nursing Preliminary Class, 7th September 1961		07 Sep 1961	gifted by Hawke's Bay District Health Board
97201	2020/1/34/21	Napier Hospital School of Nursing Preliminary Class, January 1967		Jan 1967	gifted by the Hawke's Bay District Health Board
97203	2020/1/34/22	Napier Hospital School of Nursing Preliminary Class, January 1967		Jan 1967	gifted by the Hawke's Bay District Health Board

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97204	2020/1/34/23	Ertell Prize, Student Nurse H M Reaney, March 1967		Mar 1967	gifted by the Hawke's Bay District Health Board
97202	2020/1/34/24	Napier Hospital School of Nursing group, January 1962		Jan 1962	gifted by Hawke's Bay District Health Board
97205	2020/1/34/25	Napier Hospital School of Nursing group, September 1961		Sep 1961	gifted by Hawke's Bay District Health Board
97207	2020/1/34/26	Napier Hospital School of Nursing group			gifted by Hawke's Bay District Health Board
97209	2020/1/34/27	Napier Hospital School of Nursing group			gifted by Hawke's Bay District Health Board
97206	2020/1/34/28	Napier Hospital School of Nursing Preliminary Class, July 1964		Jul 1964	gifted by the Hawke's Bay District Health Board
97208	2020/1/34/29	Napier Hospital School of Nursing Preliminary Class, January 1965		Jan 1965	gifted by the Hawke's Bay District Health Board
97210	2020/1/34/30	Napier Hospital School of Nursing Preliminary Class, July 1965		Jul 1965	gifted by the Hawke's Bay District Health Board
97211	2020/1/34/31	Napier Hospital School of Nursing Preliminary Class, January 1964		Jan 1964	gifted by the Hawke's Bay District Health Board
97212	2020/1/34/32	Nurse J M Groom			gifted by Hawke's Bay District Health Board
97215	2020/1/34/33	Nurse M J Taylor		May 1959	gifted by Hawke's Bay District Health Board
97218	2020/1/34/34	Nurse R Sang			gifted by Hawke's Bay District Health Board
97222	2020/1/34/35	Napier Hospital School of Nursing Preliminary Class, January 1958		Jan 1958	gifted by Hawke's Bay District Health Board
97225	2020/1/34/36	Napier Hospital School of Nursing Preliminary Class, April 1958		Apr 1958	gifted by Hawke's Bay District Health Board
97228	2020/1/34/37	Napier Hospital School of Nursing Preliminary Class, September 1958		Sep 1958	gifted by Hawke's Bay District Health Board
97213	2020/1/34/38	First Professional Cup, Nurse C Hoyland		May 1964	gifted by the Hawke's Bay District Health Board
97214	2020/1/34/39	First Professional Cup, Nurse N Bryant		Nov 1964	gifted by the Hawke's Bay District Health Board
97216	2020/1/34/40	First Professional Cup, Nurse E M Halliwell		Nov 1965	gifted by the Hawke's Bay District Health Board
97217	2020/1/34/41	First Professional Cup, Nurse D P Sammons		May 1965	gifted by the Hawke's Bay District Health Board
97219	2020/1/34/42	First Professional Cup, Nurse E M Rainey		May 1963	gifted by the Hawke's Bay District Health Board
97220	2020/1/34/43	First Professional Cup, Nurse V J Wade		Nov 1963	gifted by the Hawke's Bay District Health Board
97221	2020/1/34/44	First Professional Cup, Nurse L A Hobson		Nov 1962	gifted by the Hawke's Bay District Health Board
97223	2020/1/34/45	Napier Hospital School of Nursing Graduation, May 1968			gifted by the Hawke's Bay District Health Board



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97224	2020/1/34/46	Napier Hospital School of Nursing, Class of 11 April 1957		11 Apr 1957	gifted by the Hawke's Bay District Health Board
97226	2020/1/34/47	Napier Hospital School of Nursing, Class of 11 April 1957		11 Apr 1957	gifted by the Hawke's Bay District Health Board
97227	2020/1/34/48	Napier Hospital School of Nursing, June 1956 Finals Group		Jun 1956	gifted by the Hawke's Bay District Health Board
97229	2020/1/34/49	Napier Hospital School of Nursing, Class of January 16th 1958		16 Jan 1958	gifted by the Hawke's Bay District Health Board
97231	2020/1/34/50	Nurses Miliken, Moore and Sang			gifted by the Hawke's Bay District Health Board
97232	2020/1/34/51	Nurses Scott, Taine and Fletcher			gifted by the Hawke's Bay District Health Board
97234	2020/1/34/52	Nurses Bick, Davies and Broad		17 Jan 1957	gifted by the Hawke's Bay District Health Board
97235	2020/1/34/53	Napier Hospital School of Nursing group		Jan 1958	gifted by the Hawke's Bay District Health Board
97244	2020/1/34/54	Finalists: June 1956, Napier Hospital School of Nursing		Jun 1956	gifted by Hawke's Bay District Health Board
97233	2020/1/34/55	Staff Nurse Marion Ida Stuart		Jun 1957	gifted by Hawke's Bay District Health Board
97238	2020/1/34/56	Staff Nurse Marie Violet Bush		Jun 1957	gifted by Hawke's Bay District Health Board
97247	2020/1/34/57	Nurse Marie Therese Gilligan receiving prize		Jun 1957	gifted by Hawke's Bay District Health Board
97242	2020/1/34/58	Staff Nurse M M Rickard		Jun 1956	gifted by Hawke's Bay District Health Board
97239	2020/1/34/59	Staff Nurse U A B Petersen		11 Apr 1957	gifted by Hawke's Bay District Health Board
97230	2020/1/34/60	Napier Hospital School of Nursing, December 1956 Graduates		11 Apr 1957	gifted by Hawke's Bay District Health Board
97236	2020/1/34/61	First Professional Cup, Nurse R I Smith		May 1966	gifted by the Hawke's Bay District Health Board
97182	2020/1/34/62	First Professional Cup, Nurse B K Irwin		Nov 1966	gifted by the Hawke's Bay District Health Board
97237	2020/1/34/63	Napier Hospital School of Nursing Graduation Class, December 1960		Dec 1960	gifted by the Hawke's Bay District Health Board
97240	2020/1/34/64	Staff Nurse D A Glynan			gifted by the Hawke's Bay District Health Board
97241	2020/1/34/65	Napier Hospital School of Nursing Finalists, June 1961		Jun 1961	gifted by the Hawke's Bay District Health Board
97243	2020/1/34/66	Napier Hospital School of Nursing Finalists, June 1961		Jun 1961	gifted by the Hawke's Bay District Health Board
97245	2020/1/34/67	Staff Nurse R M Sang			gifted by the Hawke's Bay District Health Board
97246	2020/1/34/68	Staff Nurse Jacobson, December 1960 graduate			gifted by the Hawke's Bay District Health Board
97249	2020/1/34/69	Napier Hospital School of Nursing Preliminary Class, September 1962		Sep 1962	gifted by Hawke's Bay District Health Board

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97252	2020/1/34/70	Napier Hospital School of Nursing Preliminary Class, January 1963		Jan 1963	gifted by Hawke's Bay District Health Board
97255	2020/1/34/71	Napier Hospital School of Nursing Preliminary Class, July 1963		Jul 1963	gifted by Hawke's Bay District Health Board
97248	2020/1/34/72	Staff Nurse J W Taylor, June 1961 Finalist			gifted by the Hawke's Bay District Health Board
97250	2020/1/34/73	Staff Nurse E A Fraser, June 1961 Finalist		Jun 1961	gifted by the Hawke's Bay District Health Board
97251	2020/1/34/74	Staff Nurse C M Oates, Florence Nightingale Award Winner			gifted by the Hawke's Bay District Health Board
97253	2020/1/34/75	Napier School of Nursing Finalists, June 1961		Jun 1961	gifted by the Hawke's Bay District Health Board
97254	2020/1/34/76	Staff Nurse G E Payne, Florence Nightingale Award Winner		Dec 1961	gifted by the Hawke's Bay District Health Board
97260	2020/1/34/77	Final Professional Examination candidates, November 1965, Napier Hospital School of Nursing		Nov 1965	gifted by Hawke's Bay District Health Board
97258	2020/1/34/78	Staff Nurse V Wade		Mar 1966	gifted by Hawke's Bay District Health Board
97257	2020/1/34/79	Staff Nurse H Hussey		Mar 1966	gifted by Hawke's Bay District Health Board
97259	2020/1/34/80	Staff Nurse L Hobson		Jun 1965	gifted by Hawke's Bay District Health Board
97256	2020/1/34/81	Staff Nurse D Morris		Jun 1965	gifted by Hawke's Bay District Health Board
97266	2020/1/34/82	Napier Hospital School of Nursing Graduation Class, June 1957		Jun 1957	gifted by the Hawke's Bay District Health Board
97268	2020/1/34/83	Napier Hospital Community Nurse Class, October 1969		Oct 1969	gifted by the Hawke's Bay District Health Board
97277	2020/1/34/84	Napier Hospital School of Nursing Graduation Ceremony, March 1963		Mar 1963	gifted by the Hawke's Bay District Health Board
97279	2020/1/34/85	Napier Hospital School of Nursing Final Professional Examination Group, December 1962		Dec 1962	gifted by the Hawke's Bay District Health Board
97281	2020/1/34/86	Staff Nurse J C Davidson			gifted by the Hawke's Bay District Health Board
97282	2020/1/34/87	Napier Hospital School of Nursing Community Nurse Graduation, December 1969		Dec 1969	gifted by the Hawke's Bay District Health Board
97284	2020/1/34/88	Staff Nurses C M Prebble and H R Crisp			gifted by the Hawke's Bay District Health Board
97285	2020/1/34/89	Staff Nurses B E Moore and L K Costello			gifted by the Hawke's Bay District Health Board
97286	2020/1/34/90	Napier Hospital School of Nursing Graduation Class, June 1964		Jun 1964	gifted by the Hawke's Bay District Health Board
97288	2020/1/34/91	Staff Nurse K F Pennell			gifted by the Hawke's Bay District Health Board

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97291	2020/1/34/92	Staff Nurse K M Gough			gifted by the Hawke's Bay District Health Board
97292	2020/1/34/93	Staff Nurse K R Roscoe			gifted by the Hawke's Bay District Health Board
97294	2020/1/34/94	Staff Nurse J Fortune			gifted by the Hawke's Bay District Health Board
97295	2020/1/34/95	Staff Nurse Hoyland			gifted by the Hawke's Bay District Health Board
97298	2020/1/34/96	Napier Hospital School of Nursing Graduation Class, May 1967		May 1967	gifted by the Hawke's Bay District Health Board
97299	2020/1/34/97	Staff Nurse E Hutchinson			gifted by the Hawke's Bay District Health Board
97301	2020/1/34/98	Staff Nurse Berry			gifted by the Hawke's Bay District Health Board
97303	2020/1/34/99	Napier Hospital School of Nursing Graduation Class, May 1966		May 1966	gifted by the Hawke's Bay District Health Board
97304	2020/1/34/100	Napier Hospital School of Nursing Graduation Class, September 1967		Sep 1967	gifted by the Hawke's Bay District Health Board
97270	2020/1/34/101	Finalists: June 1963, Napier Hospital School of Nursing		Jun 1963	gifted by Hawke's Bay District Health Board
97271	2020/1/34/102	Staff Nurse R J R Hamlin			gifted by Hawke's Bay District Health Board
97272	2020/1/34/103	Staff Nurse P E Keats			gifted by Hawke's Bay District Health Board
97273	2020/1/34/104	Finalists: December 1963, Napier Hospital School of Nursing		Dec 1963	gifted by Hawke's Bay District Health Board
97274	2020/1/34/105	Staff Nurse A D Earney			gifted by Hawke's Bay District Health Board
97275	2020/1/34/106	Staff Nurse G E Payne, December 1961		Dec 1961	gifted by Hawke's Bay District Health Board
97276	2020/1/34/107	Staff Nurse R L Dow			gifted by Hawke's Bay District Health Board
97278	2020/1/34/108	Staff Nurse A Stewart			gifted by Hawke's Bay District Health Board
97283	2020/1/34/109	Final Profession Examination candidates, June 1962, Napier Hospital School of Nursing		Jun 1962	gifted by Hawke's Bay District Health Board
97280	2020/1/34/110	Finalists: December 1961, Napier Hospital School of Nursing		Dec 1961	gifted by Hawke's Bay District Health Board
97287	2020/1/34/111	Final Professional Examination candidates, December 1964, Napier Hospital School of Nursing		Dec 1964	gifted by Hawke's Bay District Health Board
97289	2020/1/34/112	Final Professional Examination candidates, December 1964, Napier Hospital School of Nursing		Dec 1964	gifted by Hawke's Bay District Health Board
97290	2020/1/34/113	Final Professional Examination candidates, June 1965, Napier Hospital School of Nursing		Jun 1965	gifted by Hawke's Bay District Health Board

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97293	2020/1/34/114	Staff Nurse G A Dobson			gifted by Hawke's Bay District Health Board
97296	2020/1/34/115	Staff Nurse K Hillsdon			gifted by Hawke's Bay District Health Board
97297	2020/1/34/116	Staff Nurse N Bryant			gifted by Hawke's Bay District Health Board
97300	2020/1/34/117	Graduation, November 1968, Napier Hospital School of Nursing		Nov 1968	gifted by Hawke's Bay District Health Board
97302	2020/1/34/118	Staff Nurse P Gough and Staff Nurse H M Reaney			gifted by Hawke's Bay District Health Board
97305	2020/1/34/119	Staff Nurse J S Muir			gifted by Hawke's Bay District Health Board
97306	2020/1/34/120	Staff Nurse E M Halliwell			gifted by Hawke's Bay District Health Board
97307	2020/1/34/121	Staff Nurse L E Minton			gifted by the Hawke's Bay District Health Board
97308	2020/1/34/122	Staff Nurse V Dickson			gifted by the Hawke's Bay District Health Board
97309	2020/1/34/123	Napier Hospital School of Nursing Community Nurse Graduation, September 1969		Sep 1969	gifted by the Hawke's Bay District Health Board
97310	2020/1/34/124	Staff Nurse B K Irwin			gifted by the Hawke's Bay District Health Board
97311	2020/1/34/125	Napier Hospital School of Nursing Graduates, March 1970		Mar 1970	gifted by the Hawke's Bay District Health Board
97312	2020/1/34/126	Napier Hospital Community Nurses' Graduation, November 1970		Nov 1970	gifted by the Hawke's Bay District Health Board
97321	2020/1/34/127	Registered Community Nurse W Hill			gifted by the Hawke's Bay District Health Board
97323	2020/1/34/128	Registered Community Nurse S Pritchard			gifted by the Hawke's Bay District Health Board
97320	2020/1/34/129	Staff Nurse Bryant			gifted by the Hawke's Bay District Health Board
97319	2020/1/34/130	Staff Nurse J Warren			gifted by the Hawke's Bay District Health Board
97326	2020/1/34/131	Napier Hospital School of Nursing Graduation, September 1970		Sep 1970	gifted by the Hawke's Bay District Health Board
97327	2020/1/34/132	Napier Hospital School of Nursing Graduation, March 1972		Mar 1972	gifted by the Hawke's Bay District Health Board
97328	2020/1/34/133	Registered Community Nurse S Boulton			gifted by the Hawke's Bay District Health Board
97313	2020/1/34/134	Nurse B J-L Wong		May 1968	gifted by Hawke's Bay District Health Board
97314	2020/1/34/135	Nurse J E Boese		Nov 1968	gifted by Hawke's Bay District Health Board
97318	2020/1/34/136	Staff Nurse J G Viles receiving prize		Jun. 1963	gifted by Hawke's Bay District Health Board
97317	2020/1/34/137	Staff Nurse J G Viles			gifted by Hawke's Bay District Health Board



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97315	2020/1/34/138	Staff Nurse P A Manning			gifted by Hawke's Bay District Health Board
97316	2020/1/34/139	Staff Nurse M J Rust			gifted by Hawke's Bay District Health Board
97322	2020/1/34/140	Staff Nurse M S Moran			gifted by Hawke's Bay District Health Board
97325	2020/1/34/141	Staff Nurse L M Jacques			gifted by Hawke's Bay District Health Board
97324	2020/1/34/142	Finalists, December 1957, Graduation Ceremony, Napier Hospital School of Nursing		Dec 1957	gifted by Hawke's Bay District Health Board
97337	2020/1/34/143	Staff Nurse J E Powell			gifted by Hawke's Bay District Health Board
97334	2020/1/34/144	Staff Nurse J E Mark			gifted by Hawke's Bay District Health Board
97339	2020/1/34/145	Finalists, June 1958, Graduation Ceremony, Napier Hospital School of Nursing		Jun 1958	gifted by Hawke's Bay District Health Board
97329	2020/1/34/146	Napier Hospital School of Nursing Graduation Class, June 1959		Jun 1959	gifted by the Hawke's Bay District Health Board
97330	2020/1/34/147	Napier Hospital School of Nursing finalists, December 1958		Dec 1958	gifted by the Hawke's Bay District Health Board
97331	2020/1/34/148	Staff Nurse M T Gilligan			gifted by the Hawke's Bay District Health Board
97332	2020/1/34/149	Staff Nurse K R M Campbell			gifted by the Hawke's Bay District Health Board
97333	2020/1/34/150	Staff Nurse P Youel			gifted by the Hawke's Bay District Health Board
97335	2020/1/34/151	Napier Hospital School of Nursing Community Nurse Class, October 1965		Oct 1965	gifted by the Hawke's Bay District Health Board
97336	2020/1/34/152	Napier Hospital School of Nursing Community Nurse Class, April 1966		Apr 1966	gifted by the Hawke's Bay District Health Board
97338	2020/1/34/153	Napier Hospital School of Nursing Community Nurse Class, September 1968		Sep 1968	gifted by the Hawke's Bay District Health Board
97341	2020/1/34/154	Staff Nurse R M Sang		1960	gifted by the Hawke's Bay District Health Board
97342	2020/1/34/155	Staff Nurse L M Milliken			gifted by the Hawke's Bay District Health Board
97344	2020/1/34/156	Napier Hospital School of Nursing Graduation, June 1960		Jun 1960	gifted by the Hawke's Bay District Health Board
97345	2020/1/34/157	Napier Hospital School of Nursing Graduation Class, June 1959		Jun 1959	gifted by the Hawke's Bay District Health Board
97348	2020/1/34/158	Second Reunion, Napier Hospital Trained Nurses, November 1959		07 Nov 1959	gifted by the Hawke's Bay District Health Board
97351	2020/1/34/159	Napier Hospital School of Nursing Graduation Class, June 1959		Jun 1959	gifted by the Hawke's Bay District Health Board
97346	2020/1/34/160	Registered Community Nurse B M Baillie			gifted by Hawke's Bay District Health Board



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97347	2020/1/34/161	Registered Community Nurse M O Reli			gifted by Hawke's Bay District Health Board
97343	2020/1/34/162	Registered Community Nurse D King			gifted by Hawke's Bay District Health Board
97349	2020/1/34/163	Community Nurses' Graduation, Napier Hospital School of Nursing		Dec 1968	gifted by Hawke's Bay District Health Board
97350	2020/1/34/164	Community Nurses' Graduation, Napier Hospital School of Nursing		May 1969	gifted by Hawke's Bay District Health Board
97353	2020/1/34/165	Community Nurses' Graduation, Napier Hospital School of Nursing		Apr 1963	gifted by Hawke's Bay District Health Board
97340	2020/1/34/166	Community Nurse M A Sullivan		Jun 1965	gifted by Hawke's Bay District Health Board
97352	2020/1/34/167	Community Nurses' Graduation, Napier Hospital School of Nursing		Oct 1963	gifted by Hawke's Bay District Health Board
97262	2020/1/34/168	Registered Community Nurse B Kelliher			gifted by Hawke's Bay District Health Board
97261	2020/1/34/169	Registered Community Nurse T Solomon			gifted by Hawke's Bay District Health Board
97263	2020/1/34/170	Registered Community Nurse W G Stokes			gifted by Hawke's Bay District Health Board
97264	2020/1/34/171	Registered Community Nurse C A Kennerley			gifted by Hawke's Bay District Health Board
97265	2020/1/34/172	Registered Community Nurse R B Simkin			gifted by Hawke's Bay District Health Board
97269	2020/1/34/173	Community Nurses' Graduation, May 1970		May 1970	gifted by Hawke's Bay District Health Board
97267	2020/1/34/174	Registered Community Nurse I M Trustrum			gifted by Hawke's Bay District Health Board
97015	2020/1/35	Postcard, Nurses' Home and Hospital, Napier	John Chadwick		gifted by the Hawke's Bay District Health Board
97017	2020/1/36	Postcard, Women's Ward, 1912			gifted by the Hawke's Bay District Health Board
97016	2020/1/37	Napier Hospital			gifted by the Hawke's Bay District Health Board
97018	2020/1/38	Paynter			gifted by the Hawke's Bay District Health Board
97019	2020/1/39	Nurses exercising in formation			gifted by the Hawke's Bay District Health Board
97021	2020/1/40	Nurses exercising in formation			gifted by the Hawke's Bay District Health Board
97022	2020/1/41	Nurses on Hinepare roof			gifted by the Hawke's Bay District Health Board
97024	2020/1/42	Nurses on Hinepare roof			gifted by the Hawke's Bay District Health Board
97025	2020/1/43	Nurses on Hinepare roof			gifted by the Hawke's Bay District Health Board
97026	2020/1/44	Nurses on Hinepare roof	Russell Orr		gifted by the Hawke's Bay District Health Board
97023	2020/1/45	Nurses on stairwell at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board

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97027	2020/1/46	Nurses at entrance to Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97029	2020/1/47	Nurse in room at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97028	2020/1/48	Nurses in kitchen at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97031	2020/1/49	Nurses in dining room at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97032	2020/1/50	Nurses in kitchen at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97033	2020/1/51	Nurses around piano at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97034	2020/1/52	Minister of Health delivering speech at opening of Hinepare nurses' home, May 1954	Russell Orr		gifted by the Hawke's Bay District Health Board
97035	2020/1/53	Minister of Health and Napier Hospital representatives, May 1954	Russell Orr		gifted by the Hawke's Bay District Health Board
97020	2020/1/54	Nurses in lounge at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97030	2020/1/55	Nurses in lounge at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97036	2020/1/56	Nurses around piano at Hinepare	Russell Orr		gifted by the Hawke's Bay District Health Board
97037	2020/1/57	Swimming pool at Hinepare			gifted by the Hawke's Bay District Health Board
97038	2020/1/58	Nurse in room at Hinepare			gifted by the Hawke's Bay District Health Board
97039	2020/1/59	Nurses in lounge at Hinepare nurses' home			gifted by the Hawke's Bay District Health Board
97040	2020/1/60	Dining room at Hinepare nurses' home			gifted by the Hawke's Bay District Health Board
97041	2020/1/61	Dining room at Hinepare nurses' home			gifted by the Hawke's Bay District Health Board
97042	2020/1/62	Swimming pool at Hinepare			gifted by the Hawke's Bay District Health Board
97043	2020/1/63	Napier Hospital School of Nursing tutorial			gifted by the Hawke's Bay District Health Board
97044	2020/1/64	Napier Hospital nurses in kitchen			gifted by the Hawke's Bay District Health Board
97045	2020/1/65	Napier Hospital trained nurses' reunion, 1969		1969	gifted by the Hawke's Bay District Health Board
97047	2020/1/66	Napier Hospital trained nurses reunion			gifted by the Hawke's Bay District Health Board
97048	2020/1/67	Nurses reunion			gifted by the Hawke's Bay District Health Board
97050	2020/1/68	Napier Hospital reunion group, 1959			gifted by the Hawke's Bay District Health Board
97049	2020/1/69	Napier Hospital trained nurses reunion group, 1959		1959	gifted by the Hawke's Bay District Health Board
97051	2020/1/70	Cake cutting, Napier Hospital nurses' reunion, 1959			gifted by the Hawke's Bay District Health Board
97046	2020/1/71	Napier Hospital trained nurses reunion committee, 1969		1969	gifted by the Hawke's Bay District Health Board

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97052	2020/1/72	Refresher course for Napier Hospital nurses, 1962		1962	gifted by the Hawke's Bay District Health Board
97053	2020/1/73	Napier Hospital reunion, 1959		1959	gifted by the Hawke's Bay District Health Board
97054	2020/1/74	Napier Hospital School of Nursing prizegiving, June 1959		1959	gifted by the Hawke's Bay District Health Board
97055	2020/1/75	Napier Hospital nurses reunion, 1969		1969	gifted by the Hawke's Bay District Health Board
97056	2020/1/76	Napier Hospital School of Nursing group, December 1954		Dec 1954	gifted by the Hawke's Bay District Health Board
97057	2020/1/77	Sister Peed, Matron Henderson and three staff nurses, Napier Hospital, December 1954		Dec 1954	gifted by the Hawke's Bay District Health Board
97058	2020/1/78	Napier Hospital School of Nursing graduates, June 1952		Jun 1952	gifted by the Hawke's Bay District Health Board
97060	2020/1/79	Napier Hospital nurses			gifted by the Hawke's Bay District Health Board
97059	2020/1/80	Napier Hospital School of Nursing graduation ceremony, April 1957		Apr 1957	gifted by the Hawke's Bay District Health Board
97061	2020/1/81	Staff Nurse Aufai with friends at the Napier School of Nursing graduation ceremony, April 1957		Apr 1957	gifted by the Hawke's Bay District Health Board
97062	2020/1/82	Napier Hospital Staff Nurse Faavao Aufai			gifted by the Hawke's Bay District Health Board
97063	2020/1/83	Carols by nursing staff, Christmas 1959		Dec 1959	gifted by the Hawke's Bay District Health Board
97064	2020/1/84	Napier Hospital School of Nursing graduates, June 1960		Jun 1960	gifted by the Hawke's Bay District Health Board
97065	2020/1/85	Napier Hospital School of Nursing graduate			gifted by the Hawke's Bay District Health Board
97066	2020/1/86	Napier Hospital Staff Nurse C K Rihia		1961	gifted by the Hawke's Bay District Health Board
97067	2020/1/87	Miss Beth Simmonds		1961	gifted by the Hawke's Bay District Health Board
97068	2020/1/88	Staff Nurse B L Floyd		Jun 1961	gifted by the Hawke's Bay District Health Board
97069	2020/1/89	Napier Hospital nursing sisters			gifted by the Hawke's Bay District Health Board
97070	2020/1/90	Napier Hospital School of Nursing graduates, October 1967		Oct 1967	gifted by the Hawke's Bay District Health Board
97071	2020/1/91	Napier Hospital School of Nursing graduates			gifted by the Hawke's Bay District Health Board
97072	2020/1/92	Napier Hospital float		1958	gifted by the Hawke's Bay District Health Board
97073	2020/1/93	Napier Hospital float		1958	gifted by the Hawke's Bay District Health Board
97074	2020/1/94	Napier Hospital float		1958	gifted by the Hawke's Bay District Health Board
97075	2020/1/95	Centennial Queen		1958	gifted by the Hawke's Bay District Health Board
97076	2020/1/96	Bones Ballet		1956	gifted by the Hawke's Bay District Health Board



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97077	2020/1/97	Cake cutting at Napier Hospital trained nurses reunion		1980	gifted by the Hawke's Bay District Health Board
97078	2020/1/98	Community nurses from the Napier Hospital School of Nursing		1958	gifted by the Hawke's Bay District Health Board
97079	2020/1/99	Entrance, McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97080	2020/1/100	Nursery, McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97081	2020/1/101	Milk room, McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97082	2020/1/102	Back room, McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97083	2020/1/103	Delivery room, McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97084	2020/1/104	McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97085	2020/1/105	McHardy Maternity Home			gifted by the Hawke's Bay District Health Board
97086	2020/1/106	Mrs L M Fleming			gifted by the Hawke's Bay District Health Board
97087	2020/1/107	Napier Hospital nursing staff, 1910			gifted by the Hawke's Bay District Health Board
97088	2020/1/108	Surgical operation being performed at Napier Hospital			gifted by the Hawke's Bay District Health Board
97089	2020/1/109	Nurses in kitchen at Napier Hospital			gifted by the Hawke's Bay District Health Board
97090	2020/1/110	Nursing tutorial at Napier Hospital			gifted by the Hawke's Bay District Health Board
97091	2020/1/111	Ward at Napier Hospital			gifted by the Hawke's Bay District Health Board
97092	2020/1/112	Rear view of nurses' home at Napier Hospital			gifted by the Hawke's Bay District Health Board
97093	2020/1/113	Nurses on verandah of Midgeley Ward			gifted by the Hawke's Bay District Health Board
97094	2020/1/114	Napier Hospital, 1895			gifted by the Hawke's Bay District Health Board
97095	2020/1/115	Napier Hospital, 1948			gifted by the Hawke's Bay District Health Board
97096	2020/1/116	Napier Hospital, 1950			gifted by the Hawke's Bay District Health Board
97099	2020/1/117	Napier Hospital nurses parade float			gifted by the Hawke's Bay District Health Board
97123	2020/2/2	Earthquake damage to buildings in Napier			gifted by Viv Green
97124	2020/2/3	Earthquake damage to Blythes building in Napier			gifted by Viv Green
97127	2020/2/4	Earthquake damage, Napier			gifted by Viv Green
97126	2020/2/5	Earthquake damage, Byron Street, Napier			gifted by Viv Green
97128	2020/2/6	Earthquake damaged E & D building, Napier			gifted by Viv Green
97143	2020/2/7	Man sitting in wrecked car			gifted by Viv Green
97144	2020/2/8	Earthquake damaged building			gifted by Viv Green

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97145	2020/2/9	People in front of collapsed building			gifted by Viv Green
97146	2020/2/10	Earthquake damaged building, Napier			gifted by Viv Green
97147	2020/2/11	Earthquake damaged building			gifted by Viv Green
97148	2020/2/12	Man walking past scene of earthquake devastation			gifted by Viv Green
97149	2020/2/13	Earthquake derailment			gifted by Viv Green
97150	2020/2/14	Damaged buildings, Napier			gifted by Viv Green
97152	2020/2/15	Earthquake damage to St Paul's church, Napier			gifted by Viv Green
97153	2020/2/16	Collapsed buildings beside railway line			gifted by Viv Green
97155	2020/2/17	Gaiety Theatre, Napier			gifted by Viv Green
97154	2020/2/18	Men searching earthquake debris			gifted by Viv Green
97156	2020/2/19	People in street after earthquake			gifted by Viv Green
97157	2020/2/20	People searching rubble after earthquake			gifted by Viv Green
97158	2020/2/21	Earthquake damage at Napier port			gifted by Viv Green
97161	2020/2/22	Woman beside damaged railway tracks			gifted by Viv Green
97162	2020/2/23	Earthquake damaged buildings			gifted by Viv Green
97163	2020/2/24	Earthquake damaged building			gifted by Viv Green
97164	2020/2/25	Boer War Memorial			gifted by Viv Green
97165	2020/2/26	Park Island memorial			gifted by Viv Green
97120	2020/3/1	Wooden box			gifted by Ruth Munro on behalf of Margaret Hay
97130	2020/3/2	Compass set			gifted by Ruth Munro on behalf of Margaret Hay
97131	2020/3/3	Compass			gifted by Ruth Munro on behalf of Margaret Hay
97132	2020/3/4	Wooden ruler			gifted by Ruth Munro on behalf of Margaret Hay
97134	2020/3/5	Pencils	The Royal Sovereign Pencil Co. Ltd		gifted by Ruth Munro on behalf of Margaret Hay
97141	2020/3/6	Technical drawing template			gifted by Ruth Munro on behalf of Margaret Hay
97142	2020/3/7	Luggage tag and key			gifted by Ruth Munro on behalf of Margaret Hay
97133	2020/3/8	Book, Surveying	T Baker, Crosby Lockwood and Co	1883	gifted by Ruth Munro on behalf of Margaret Hay
97136	2020/3/9	Rubber stamp, To be returned to J. A. Louis Hay			gifted by Ruth Munro on behalf of Margaret Hay
97137	2020/3/10	Rubber stamp, The New Zealand Institute of Architects			gifted by Ruth Munro on behalf of Margaret Hay
97135	2020/3/11	Rubber business stamp			gifted by Ruth Munro on behalf of Margaret Hay
97139	2020/3/12	James Hay at survey camp			gifted by Ruth Munro on behalf of Margaret Hay



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97140	2020/3/13	Illuminated address, copy, J H Edmundson Esq			gifted by Ruth Munro on behalf of Margaret Hay
97138	2020/3/14	Architectural drawing, unidentified house			gifted by Ruth Munro on behalf of Margaret Hay
97355	2020/4/1	Dress	Lani Morris, Maida Hume		gifted by Lani Morris
97354	2020/4/2	Jumpsuit	Lani Morris, Beth Greensmith		gifted by Lani Morris
97358	2020/4/3	Three piece ensemble	Lani Morris, Beth Greensmith		gifted by Lani Morris
97369	2020/5/1	Fitter's book	Tomoana Freezing Works		gifted by Ian McPherson
97373	2020/5/2	Terms of dispute settlement for meat processing industry employees			gifted by Ian McPherson
97371	2020/5/3	Report, Plant Capacities	Weddel New Zealand	Feb 1991	gifted by Ian McPherson
97376	2020/5/4	Collective Employment Contract 1999-2002, Whakatu Coldstores Limited	Whakatu Coldstores Limited		gifted by Ian McPherson
97374	2020/5/5	List, Slaughter Floor Manning	Tomoana Freezing Works		gifted by Ian McPherson
97377	2020/5/6	Form, Daily Labour Return	Tomoana Freezing Works		gifted by Ian McPherson
97378	2020/5/7	Plan, Tomoana Freezing Works	Tomoana Freezing Works		gifted by Ian McPherson
97380	2020/5/8	Bagnall steam shunter			gifted by Ian McPherson
97381	2020/5/9/1	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97590	2020/5/9/2	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97591	2020/5/9/3	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97592	2020/5/9/4	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97593	2020/5/9/5	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97594	2020/5/9/6	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97595	2020/5/9/7	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97596	2020/5/9/8	Hawke's Bay Farmers' Meat Company retail store, Waipukurau			gifted by Ian McPherson
97597	2020/5/9/9	MAF recruits			gifted by Ian McPherson
97598	2020/5/9/10	Hawke's Bay Farmers' Meat Company freezing workers			gifted by Ian McPherson
97599	2020/5/9/11	Hawke's Bay Farmers' Meat Company freezing worker			gifted by Ian McPherson
97600	2020/5/9/12	Hawke's Bay Farmers' Meat Company freezing workers			gifted by Ian McPherson
97601	2020/5/9/13	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97602	2020/5/9/14	Hawke's Bay Meat Company freezing works			gifted by Ian McPherson

System ID	Accession No	Name/Title	Primary Maker (name only)	Primary Prod Date	Credit Line
97603	2020/5/9/15	Freezing works irrigation, Takapau			gifted by Ian McPherson
97604	2020/5/9/16	Freezing works irrigation sluice, Takapau			gifted by Ian McPherson
97605	2020/5/9/17	Sheep farm			gifted by Ian McPherson
97606	2020/5/9/18	Irrigation, Takapau			gifted by Ian McPherson
97607	2020/5/9/19	Fencing paddock on sheep farm			gifted by Ian McPherson
97608	2020/5/9/20	Farmer inspecting paddock, Empty T2			gifted by Ian McPherson
97609	2020/5/9/21	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97610	2020/5/9/22	Hawke's Bay Farmers' Meat Company freezing works staff, Takapau			gifted by Ian McPherson
97611	2020/5/9/23	Devco/Meat boning staff Christmas lunch			gifted by Ian McPherson
97612	2020/5/9/24	Meat boning staff Christmas lunch			gifted by Ian McPherson
97613	2020/5/9/25	Export lamb			gifted by Ian McPherson
97614	2020/5/9/26	Hawke's Bay Farmers' Meat Company freezing works			gifted by Ian McPherson
97166	2020/6/1	Wreck of the Montmorency exposed by the earthquake	Keith Ormston Thomson		gifted by Noeline McQueen
97167	2020/6/2	Couple amidst ruins of Napier Hospital	Keith Ormston Thomson		gifted by Noeline McQueen
97168	2020/6/3	Earthquake damage to Napier wharf	Keith Ormston Thomson		gifted by Noeline McQueen
97169	2020/6/4	Napier, May 1924	Keith Ormston Thomson		gifted by Noeline McQueen
97170	2020/6/5	Esplanade, Napier, May 1924	Keith Ormston Thomson		gifted by Noeline McQueen
97171	2020/6/6	Gisborne, May 1924	Keith Ormston Thomson		gifted by Noeline McQueen
97172	2020/6/7	Gisborne, May 1924	Keith Ormston Thomson		gifted by Noeline McQueen
97173	2020/6/8	Model Pa, Wakarewarewa	Keith Ormston Thomson		gifted by Noeline McQueen
97112	2020/7	Dinner set	Alfred Meakin	1937	gifted by Paul Dobson in memory of Ivan and Evelyn Dobson
97180	2020/8	Ngairi Porter			gifted by Audrey Nelson
97129	2020/9	Plan, Napier Cemetery	Alfred Jarman	1884	gifted by Napier City Council
97366	2020/10	Diary pages, McKain family			gifted by Joan McKain
97364	2020/11/1	Omatua, Rissington, Hawke's Bay, 1929			gifted by the Absalom family
97365	2020/11/2	Omatua			gifted by the Absalom family
97367	2020/11/3	Omatua	Margaret Heavey	18 Apr 2000	gifted by the Absalom family
97151	2020/12/1	Wedding dress			gifted by Ann Everett
97160	2020/12/2	Marriage certificate, Percy Everett and Muriel Goddard			gifted by Ann Everett

System ID	Accession No	Name/Title	Primary Maker (name only)	Primary Prod Date	Credit Line
97174	2020/12/3	Passport, Percy Everett and Muriel Everett	Dominion of New Zealand	30 Dec 1927	gifted by Ann Everett
97175	2020/12/4	Wedding photograph, Percy Everett and Muriel Goddard	Deighton Studios	Dec 1927	gifted by Ann Everett
97176	2020/12/5	Wedding invitation, Percy Everett and Muriel Goddard	Deighton Studios	1927	gifted by Ann Everett
97178	2020/12/6	Newspaper cuttings			gifted by Ann Everett
98552	2020/13	Napier Citizens' Control Committee Identification Card issued to Leslie A Pawson	Napier Citizens' Control Committee	1931	gifted by Dave Pawson
98565	2020/14/1	Dress	Barbara Herrick; Babs Radón		gifted by Clothing and Textile Sciences, University of Otago
98566	2020/14/2	Dress	Barbara Herrick; Babs Radón		gifted by Clothing and Textile Sciences, University of Otago
97372	2020/15/1	Rifle Competition, Hawke's Bay NZ, Challenge Shield			gifted by Adrian Coleman
97370	2020/15/2	Coleman Shield Competition Cup, Hawke's Bay			gifted by Adrian Coleman
97375	2020/15/3	Coleman Shield Competition Cup, Hawke's Bay			gifted by Adrian Coleman
98569	2020/16/1	Coleman Champion Belt			gifted by Adrian Coleman
98568	2020/16/2	Minute Book, Coleman Shield Committee, 1895-1911			gifted by Adrian Coleman
98588	2020/17/1	Two piece outfit	Minh Ta		gifted by Beryl Browne
98590	2020/17/2	Two piece outfit	Minh Ta		gifted by Beryl Browne
98585	2020/18/1	Greeting Card, Wellington to Napier in a Puffer			gifted by Janet Allan
98570	2020/18/2	Baby shoes			gifted by Janet Allan
98571	2020/18/3	Baby glove			gifted by Janet Allan
98572	2020/18/4	Baby bloomers			gifted by Janet Allan
98587	2020/18/5	Poster, Destination Art Deco Napier New Zealand	Christopher Matthews	Feb 1985	gifted by Janet Allan
98591	2020/20	He Haerenga Makariri - A Winter Journey	Joanne Bains		gifted by Joanne Bains



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Tuesday, 10 November 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Operations &  
Monitoring Committee Meeting**

Item 5

*Te Rārangi Take*

# Report to Operations and Monitoring Committee

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*Nā:*  
**From: Bruce Allan, Group Manager: Corporate**

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*Te Take:*  
**Subject: Operations and Monitoring Report**

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## **1.0 PURPOSE AND SUMMARY - TE KAUPAPA ME TE WHAKARĀPOPOTOTANGA**


- 1.1 The purpose of this report is to present to Council the Operations and Monitoring Report for the quarter ended 30 September 2020.
- 1.2 The Operations and Monitoring Report is attached as **Attachment 1** and is a comprehensive overview of Council's activities.
- 1.3 There is a large amount of information presented in this report and Officers would recommend to Councillors that if they have questions that they would like answered during the meeting that those questions be put to the writer of this report prior to the meeting so that they can be satisfactorily answered in the meeting.
- 1.4 The quarterly financial report for the period ended 30 September 2020 is reported separately on this agenda.



## 2.0 RECOMMENDATIONS - NGĀ TŪTOHUNGA

- A) That the Operations and Monitoring Committee receives the report titled Operations and Monitoring Report.

### Attachments:

1 	Operations & Monitoring Report - Quarter 1, 2020-2021	CG-16-4-00065	Under Separate Cover
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Tuesday, 10 November 2020

Item 6

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Operations &  
Monitoring Committee Meeting**

*Te Rārangi Take*

# Report to Operations and Monitoring Committee

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*Nā:*  
**From: Aaron Wilson, Financial Controller**

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*Te Take:*  
**Subject: Financial Quarterly Report for the three months ended 30  
September 2020**

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## **1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga**

- 1.1 The purpose of this report is to inform the Committee of the financial result for the three months ended 30 September 2020.

## **2.0 Recommendations – Ngā Tūtohunga**

- A) That the Operations and Monitoring Committee receive the report of the Financial Controller titled Financial Quarterly Report for the three months ended 30 September 2020 dated 10 November 2020.

## **3.0 Background – Te Horopaki**

- 3.1 The accounting operating financial result is reported on quarterly during the year and at year end a report is prepared on the financial as well as the rating result. The rating result differs from the accounting result in respect of non-cash items such as depreciation, vested assets and development contributions that are not included.
- 3.2 This financial report is governance focussed and allows significant variances to be highlighted with explanations provided in a way this is easy to read and understand through dashboard analytics and commentary.

- 3.3 If Councillors require clarification on any points, please contact the writer prior to the meeting to ensure complete answers can be given at the meeting on the detail in these reports.

#### 4.0 Discussion – Te Matapakitanga

- 4.1 Set out below is a summary of the operating financial result year to date. The financial results detailed below represent the accounting view and does not reflect the potential rating result for 2020/21:

	\$'000	\$'000	\$'000	
	YTD Actual	YTD Revised Budget	YTD Variance	Full year Revised Budget*
<b>2020/21</b>				
Operating Revenue	38,941	38,429	512	153,166
Operating Expenditure	34,030	35,732	1,701	139,973
<b>Net Surplus/(Deficit)</b>	<b>4,911</b>	<b>2,698</b>	<b>2,213</b>	<b>13,193</b>

\* Revised budget includes the Annual budget, Brought Forwards and surplus allocations from 19/20 financial year

- 4.2 The result above is presented against the revised budget. The revised budget includes changes and decisions made during the year on Council budgets which includes carry forwards from 2019/20.
- 4.3 Council's overall financial performance is \$2.21m ahead of YTD budget for the quarter ended 30<sup>th</sup> September 2020.
- 4.4 Overall revenue is \$0.5m ahead of YTD budget and expenditure is \$1.7m, favourable to YTD budget.

#### Revenue

- 4.5 Fees and charges revenue across Council are unfavourable by \$0.77m with the main drivers being:
- Planning and Regulatory services are unfavourable to budget by \$255k driven by lower than budgeted building consent fees (174k) along with lower parking revenues (\$86k). Note in response to higher than budgeted revenues in prior years, the building consents 2020/21 revenue budget more accurately reflects the higher level of activity expected.
  - Lower parking revenues are reflective of the impact of COVID-19 with Government not requiring vehicle warrant of fitness's to be renewed until October of this year.
  - Waste services are favourable by \$294k, with the main driver being Council's share of Landfill revenue (\$329k) due to higher volumes.
- 4.6 Subsidies and Grants are \$292k behind budget due to lower NZTA Subsidies, this is offset by lower subsidy expenditure.
- 4.7 Other revenue and interest received are \$681k ahead of budget mainly due to a gain on sale of land.
- 4.8 Development contributions are unfavourable to YTD budget by \$182k. Phasing of budgets in relation to when contributions occur is difficult, and creates timing differences as it is not always known in advance in what month a payment will occur when the budget is being set.
- 4.9 Additional Revenues received and budgeted
- Additional revenue has been received as part of the first tranche from the Provincial Growth Fund (PGF). This is as follows:
- Tarbet Street Subdivision \$400k
  - Transportation, Jobs for Heretaunga \$3.7m

## Expenditure

- 4.10 Overall expenditure is tracking favourably year to date as at 30th September 2020 by \$1.7m or 4.8% of total budgeted expenditure year to date. Main drivers include:
- 4.11 The negative variance to budget for non-cash entries in terms of Depreciation (\$0.5m) are driven by higher asset values due to prior year revaluations in 3 waters, along with increased spend in infrastructure projects in water and roading, along with building.
- 4.12 Finance costs are favourable by \$412k which is a reflection of lower levels of debt than phased in the budget and lower actual interest rates compared with those assumed in the budget.
- 4.13 Other operating costs are favourable to budget by \$1.60m, and are driven by lower contracted (\$1m), expert advice (\$379k) and consulting (\$533k) costs across waste services, water services, and transportation. This is around the timing of projects coming on stream in terms of where the budget is phased and is likely to even out over the rest of the year.

## Areas of unbudgeted but approved spend in the current financial year:

- 4.14 Looking forward in the current financial year, it is important to be aware of what unbudgeted expenditure has already been approved by Council.

### 4.15 Municipal Building:

Council has approved an additional \$5.5m spend in order to complete the Municipal building project. It is likely that these costs will impact in the following 2021/22 year.

### 4.16 Heretaunga House

Due to the unexpected earthquake prone status of Heretaunga House, Council has been faced with unbudgeted expenditure to quantify the cost involved to strengthening the building, and provide alternative accommodation for staff displaced from the building. In addition to these extra costs, there has been a loss of revenue from tenants that there were leasing space in Heretaunga House.

In order to understand the work required to strengthen Heretaunga House, Officers have commissioned consultant reports through The Building Intelligence Group who are providing project management support. The approach has been to spend the minimum amount necessary to achieve adequate confidence in the estimated works and costs to make sound future decisions. As a result the total estimate cost of approximately \$50,000. The results of these investigations will be reported separately.

There will be lost revenue from the loss of Heretaunga House tenancy income during 2020/21 which will be partially offset by reduced operational expenditure, it is currently forecast that the net cost of this will be approximately \$250,000 during 2020/21.

In order to accommodate the staff displaced from Heretaunga House the smallest practical office space has been leased at 301-305 Heretaunga St East. The location of the new office only 2 blocks from the main Civic building makes movement between the offices buildings easy for staff and provides a direct link to the Council IT network providing same speed of operation as in the Civic building.

The unbudgeted costs associated with the alternative office space include the setup and establishment costs including partitioning, data and electrical work is estimated to be \$129,000. For the remainder of the current financial year the total unbudgeted lease and outgoings amount to \$300,500.

These unbudgeted costs due to the Heretaunga House displacement are likely to be funded from a combination of funds set aside for Heretaunga House renewals and contingency reserves topped up at 1 July from the landfill surplus.

### Covid- 19 Impacts in the current financial Year:

- 4.17 Whilst the COVID-19 impact was mostly felt in the final quarter of the previous financial year, there have been some ongoing effects that are still impacting Council's finances, albeit on a reduced scale from the prior year.
- 4.18 Waiving of sportsground fees and charges is expected to have a financial impact this year.
- 4.19 Toitoti revenue has been affected with Level 2 restrictions being in play for the significant period of the first quarter. Toitoti has cancelled approx. 20 events that were booked over the first quarter of this financial year. Of these 20 events, 9 cancellations were made during the first lockdown and 11 cancellations were directly resultant of the level 2 restrictions in the first quarter of this financial year. Alongside the cancellations there have been 8 theatre events and 9 corporate events postponed. That is a further 17 events in total that have migrated from the first quarter in to the second and third quarters.
- 4.20 In total Toitoti has either postponed or cancelled 37 events out of the first quarter of this financial year. It's hard to quantify the loss of revenue from this group movement because most events are or were at different stages of coordination and / or contracting.
- 4.21 Level 2 restrictions have also affected learn to swim with income at Flaxmere and Clive substantially below budget. As a comparison last year's income for the first quarter was \$85k, this year that is down to \$56k.
- 4.22 With the motor vehicle warrant of fitness renewals delayed until October, the charging of infringements for out of warrant on vehicles has been stopped. This is the main reason for parking revenue being below budget.
- 4.23 Through the revision of the 2020/21 Annual Plan, Council agreed to allocate \$500k from the sale of Orchard Road to a Covid-19 operational contingency for the purpose of covering some of these unknown but expected financial impacts from the Covid-19 pandemic. It is expected that an allocation from this contingency will need to be made to cover these shortfalls.

### Capital Spend

- 4.24 Council's total capital revised budget (including carry forwards, renewals, new works, and growth projects) for 2020/21 is \$139m. This level of expenditure is a significant increase on what has been delivered previously by Council and there is risk associated with the ability of Council to deliver on this programme. Helping to offset some of this risk is a much more detailed programme of the works budgeted.
- 4.25 The large capital budget is made up of :
- Annual Plan \$100m
  - Carry forwards from 2020 \$ 30m
  - PGF Funding for Jobs for Heretaunga \$ 9m
- Additionally there will be further government funding received through 2020/21 and 2021/22 totalling \$29m for housing infrastructure and three waters that is not currently included in the Annual plan.
- 4.26 Capital spend for the year to date is \$15.1m, whilst this is 8.9m behind year to date budget of \$24m, it is expected that the very large spend in water projects will catch up.
- 4.27 Projects by Activity within the three types of capital spend are shown below:



Year to date summary of capital spend by type				
	YTD Actuals	YTD Budgets	YTD variance	Revised Budgets
<b>RENEWALS</b>				
Stormwater Services	62,606	85,250	22,644	1,415,000
Wastewater Services	1,179,499	1,176,827	(2,673)	8,620,000
Water Services	648,449	1,034,500	386,051	4,288,329
Transportation RA 1	1,971,407	3,743,925	1,772,518	15,421,500
Parks	215,989	323,411	107,421	1,293,643
Building services	576,183	1,039,574	463,391	4,158,295
Rest of Council	1,396,468	2,452,952	1,056,484	17,150,307
	<b>6,050,603</b>	<b>9,856,438</b>	<b>3,805,835</b>	<b>52,347,074</b>
<b>NEW WORKS</b>				
Stormwater Services	289,936	428,000	138,064	7,187,000
Wastewater Services	133,191	61,000	(72,191)	1,715,000
Water Services	3,854,003	6,726,781	2,872,778	27,037,125
Transportation	1,234,910	1,553,532	318,623	16,011,130
Parks	1,110,582	1,464,992	354,409	7,466,966
Building services	132,714	610,500	477,786	2,442,000
Rest of Council	1,597,680	2,547,880	950,200	11,704,421
	<b>8,353,017</b>	<b>13,392,686</b>	<b>5,039,669</b>	<b>73,563,642</b>
<b>GROWTH</b>				
Stormwater Services	79,357	215,750	136,393	3,289,000
Wastewater Services	43,908	51,730	7,821	2,177,000
Water Services	177,886	154,500	(23,386)	3,330,000
Transportation RA 1	396,815	351,500	(45,315)	4,068,000
Parks	14,191	20,000	5,809	707,383
	<b>712,157</b>	<b>793,480</b>	<b>81,323</b>	<b>13,571,383</b>
<b>Total Capital</b>	<b>15,115,776</b>	<b>24,042,603</b>	<b>8,926,827</b>	<b>139,482,099</b>

4.28 Major projects currently underway within the three types of capital spend are shown below:

<b>Major Projects</b>	<b>YTD Actuals</b>	<b>YTD Budgets</b>	<b>YTD variance</b>	<b>Revised Budgets</b>
<b>Renewal projects</b>				
Toitoti/Municipal Building	1,113,362	1,058,250	(55,112)	11,543,000
Maintenance Seals	33,037	549,250	516,213	2,197,000
Wastewater Rising mains	193,793	226,427	32,634	3,219,000
Trunk Sewer	49,166	45,000	(4,166)	1,285,000
Outfall	409,712	324,000	(85,712)	867,000
<b>New Works projects</b>				
Drinking water project	3,596,186	5,998,756	2,402,570	23,995,025
Martin Place Recycling	-	275,000	275,000	1,100,000
Hastings Town Clock	-	125,000	125,000	500,000
Coastal Protection Works	19,871	150,000	130,129	600,000
Streetscape	738,647	567,592	(171,056)	2,270,366
<b>Growth projects</b>				
Omahu	11,487	6,000	(5,487)	612,000
Lyndhurst	94,688	27,000	(67,688)	1,906,000
Irongate	41,892	30,000	(11,892)	1,887,000
Iona/Middle	437,009	459,480	22,471	3,745,000
Howard	17,726	36,000	18,274	4,224,000

### Treasury

- 4.29 Council's total gross debt position is \$165.7m which includes \$20m of prefunded capital expenditure and debt refinancing which is currently held on deposit.

<b>30-Sep-20</b>	
	\$'000
Borrowing at start of year	150,740
New Loans Drawn	15000
Loan Repayments	0
<b>Net borrowings at end of period</b>	<b>165,740</b>
Less Term Deposits held	20,000
<b>Total Net Borrowings</b>	<b>145,740</b>

- 4.30 Council is currently compliant with Treasury Management Policy. The Risk and Assurance Committee reviews and monitors Council's treasury performance and policy with advice from Bancorp Treasury Services.

## Attachments:

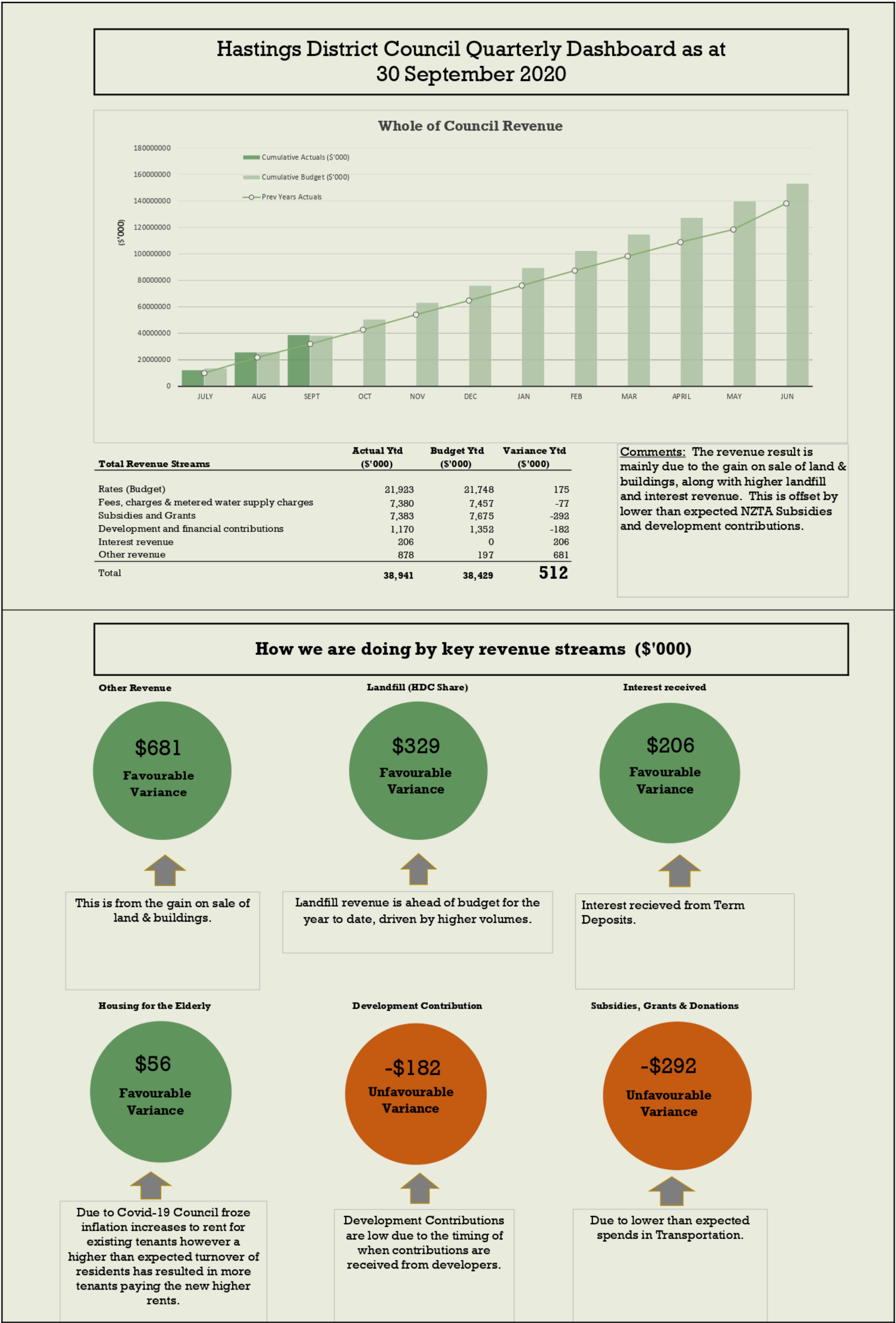
1 

Quarterly Dashboard 30 September 2020

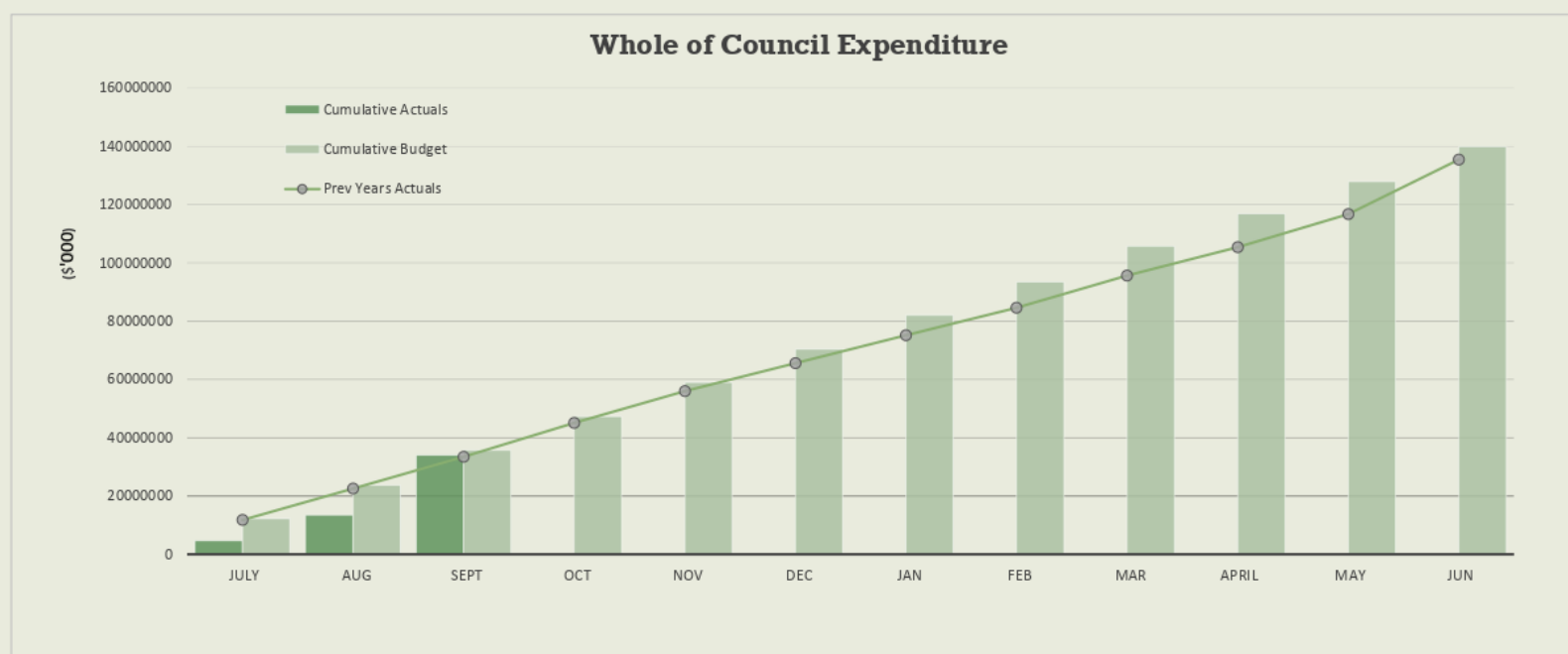
CG-16-4-00066







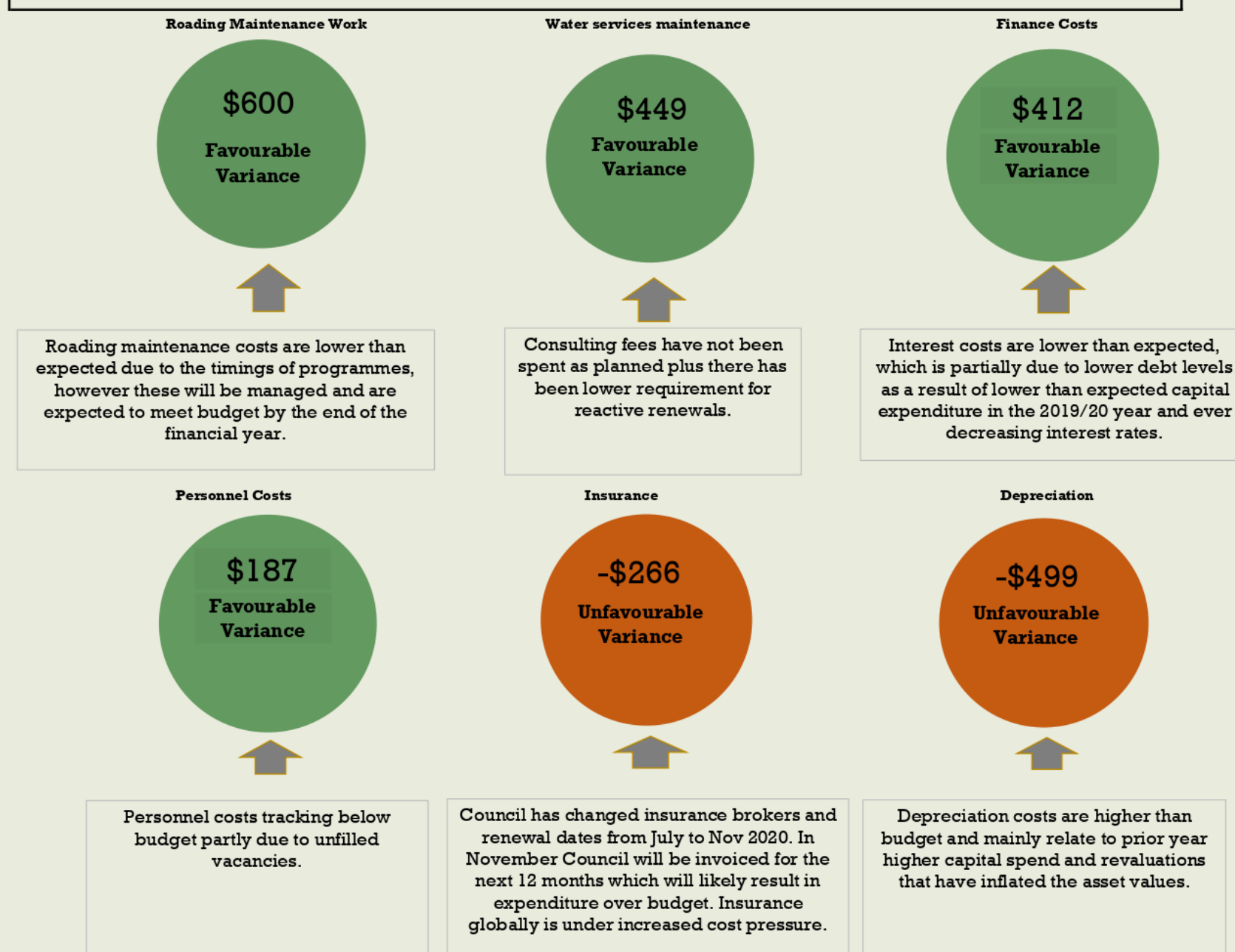
## Hastings District Council Quarterly Dashboard as at 30 September 2020



Total Expenditure	Actual Ytd (\$'000)	Budget Ytd (\$'000)	Variance Ytd (\$'000)
Personnel Costs	9,420	9,606	187
Depreciation	9,233	8,734	-499
Finance Costs	1,257	1,669	412
Other Operating Costs	14,120	15,722	1,602
<b>Total Operating Expenditure</b>	<b>34,030</b>	<b>35,732</b>	<b>1,701</b>

**Comments:** Lower expenditure is mainly driven by lower than expected spends on roading and water services maintenance costs. Interest costs are also lower than expected, which is partially due to lower debt levels as a result of lower than expected capital expenditure in the 2019/20 year. These are partially offset by higher than expected depreciation and insurance costs.

### How we are doing by key expenditure categories (\$'000)

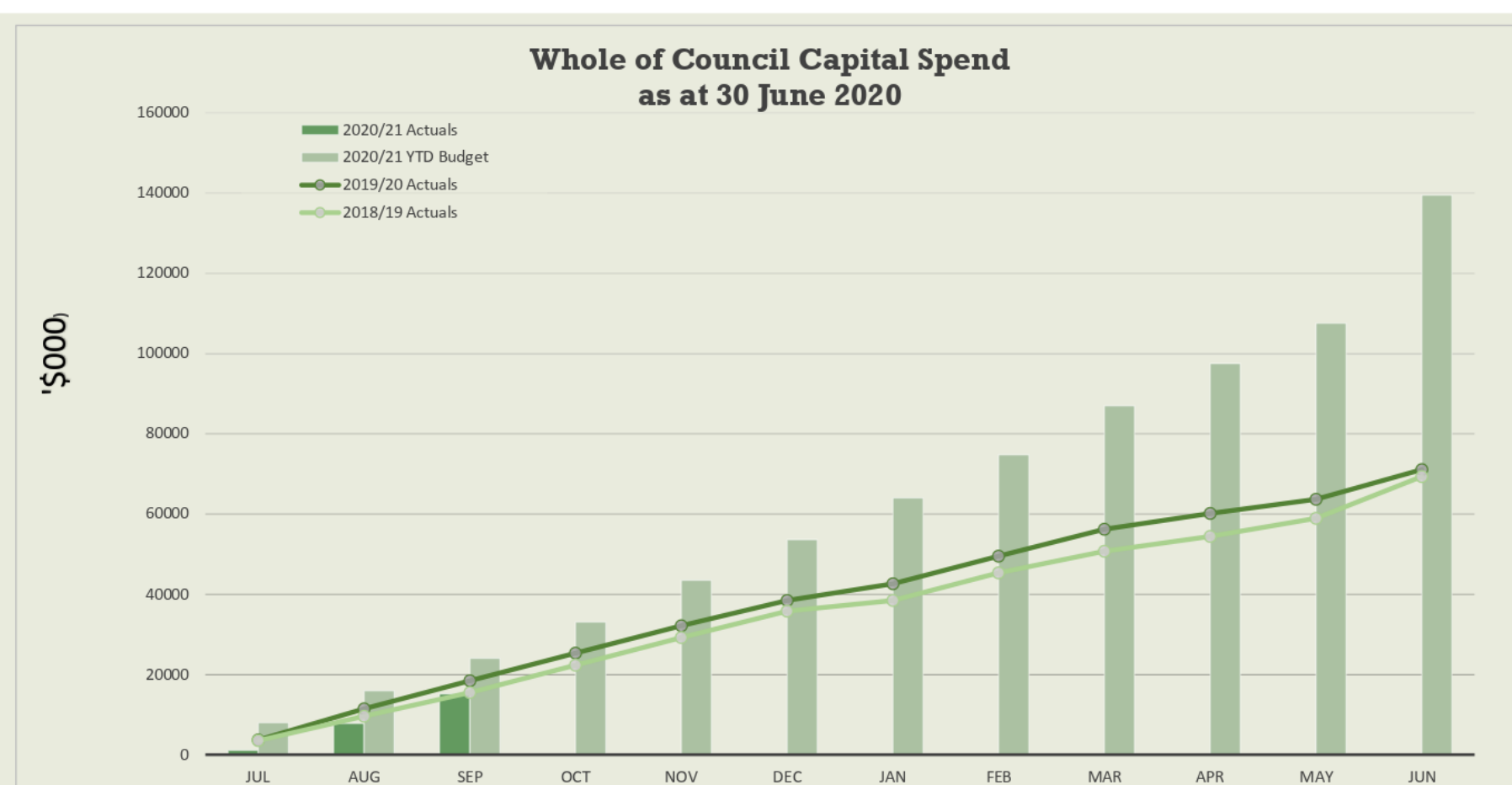


## Hastings District Council Statement of Comprehensive Revenue and Expense as at 30 September 2020

Previous YTD Actuals (\$'000)	Description	YTD Actuals (\$'000)	YTD Budgets (\$'000)	YTD Variance (\$'000)	Full Year Budget (\$'000)
	<b>Revenue</b>				
20,555	Rates	21,923	21,748	175	86,992
7,370	Fees, charges & metered water supply	7,380	7,457	(77)	29,644
4,113	Subsidies and Grants	7,383	7,675	(292)	29,585
1,927	Development and financial contributions	1,170	1,352	(182)	5,408
14	Interest revenue	206	-	206	-
264	Other revenue	878	197	681	1,537
<b>34,242</b>	<b>Total Revenue</b>	<b>38,941</b>	<b>38,429</b>	<b>512</b>	<b>153,166</b>
	<b>Expenditure</b>				
8,040	Personnel Costs	9,420	9,606	187	37,735
8,697	Depreciation & Amortisation Expense	9,233	8,734	(499)	34,936
1,249	Finance Costs	1,257	1,669	412	6,678
15,478	Other Operating Costs	14,120	15,722	1,602	60,625
<b>33,464</b>	<b>Total Expenditure</b>	<b>34,030</b>	<b>35,732</b>	<b>1,701</b>	<b>139,973</b>
<b>778</b>	<b>SURPLUS/(DEFICIT)</b>	<b>4,911</b>	<b>2,698</b>	<b>2,213</b>	<b>13,193</b>

## Hastings District Council Funding Impact Statement As At: 30 September 2020

Previous YTD Actuals (\$'000)	Description	YTD Actuals (\$'000)	YTD Budgets (\$'000)	YTD Variance (\$'000)	Full Year Budget (\$'000)
	<b>Operations - Funding Source</b>				
20,555	Rates	21,923	21,748	175	86,992
1,665	Subsidies and Grants	1,782	2,134	(353)	6,984
7,276	Fees, charges metered water supply	7,273	7,360	(87)	29,252
140	Interest and dividend revenue	220	4	215	17
229	Other revenue	241	227	14	911
<b>29,864</b>	<b>Total Operating Funding</b>	<b>31,439</b>	<b>31,474</b>	<b>(35)</b>	<b>124,157</b>
	<b>Operations - Use of Funding</b>				
8,040	Personnel Costs	9,420	9,606	187	37,735
13,116	Supplier Costs	12,026	13,356	1,330	51,895
1,250	Finance Costs	1,258	1,676	418	6,703
2,292	Other Operating Costs	1,925	2,029	105	7,103
<b>24,697</b>	<b>Total Use of Operating Funding</b>	<b>24,628</b>	<b>26,667</b>	<b>2,039</b>	<b>103,436</b>
<b>5,167</b>	<b>Operating Funding Surplus/(Deficit)</b>	<b>6,811</b>	<b>4,807</b>	<b>2,004</b>	<b>20,720</b>
	<b>Capital - Funding Source</b>				
2,448	Capital Subsidies grants	5,601	5,541	60	22,601
1,874	Development financial contributions	1,144	1,284	(141)	5,138
9,595	Debt - Increase or (decrease)	6,163	15,775	(9,612)	78,883
183	Sale of Assets	1,615	514	1,101	2,055
53	Other Capital Funding	27	68	(41)	270
<b>14,153</b>	<b>Total Capital Funding</b>	<b>14,549</b>	<b>23,182</b>	<b>(8,633)</b>	<b>108,947</b>
	<b>Capital - Use of Funding</b>				
2,881	To meet additional demand (Growth)	855	845	10	20,126
5,203	To improve the level of service (New Works)	8,210	13,261	(5,051)	66,689
10,236	To replace existing assets (Renewals)	5,957	10,109	(4,153)	53,665
6,049	To Increase or (decrease) reserves	5,963	3,677	2,286	(11,196)
503	To Increase or (decrease) Investments	375	96	279	383
<b>19,319</b>	<b>Total use of Capital Funding</b>	<b>21,360</b>	<b>27,988</b>	<b>(6,628)</b>	<b>129,667</b>
<b>(5,166)</b>	<b>Capital Funding Surplus/(Deficit)</b>	<b>(6,811)</b>	<b>(4,807)</b>	<b>(2,005)</b>	<b>(20,720)</b>
	<b>TOTAL FUNDING BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



Key projects	Actual Ytd (\$'000)	Budget Ytd (\$'000)	Var Ytd (\$'000)	Total Budget (\$'000)
<b>Renewal Projects</b>				
Toitoti/Municipal Building	1.1 m	1.1 m	-0.1 m	11.5 m
Maintenance Seals	0.0 m	0.5 m	0.5 m	2.2 m
Wastewater Rising mains	0.2 m	0.2 m	0.0 m	3.2 m
Trunk Sewer	0.0 m	0.0 m	0.0 m	1.3 m
Outfall	0.4 m	0.3 m	-0.1 m	0.9 m
<b>New Works projects</b>				
Drinking water project	3.6 m	6.0 m	2.4 m	24.0 m
Coastal Protection Works	0.0 m	0.2 m	0.1 m	0.6 m
Streetscape	0.7 m	0.6 m	-0.2 m	2.3 m
<b>Growth projects</b>				
Omahu	0.0 m	0.0 m	0.0 m	0.6 m
Lyndhurst	0.1 m	0.0 m	-0.1 m	1.9 m
Irongate	0.0 m	0.0 m	0.0 m	1.9 m
Iona/Middle	0.4 m	0.5 m	0.0 m	3.7 m
Howard	0.0 m	0.0 m	0.0 m	4.2 m

#### Capital - Commentary

Capital spend to 30 September 2020 is \$15.1m compared to a first quarter budget of \$24.0m. The full year budget has been set at \$141.2m and includes \$30.3m of approved carry forwards from 2019/20. We are already forecasting the need to carry forward \$24.3m of work to 2021/22 due to delays with some growth projects and the Municipal Building.

#### Statement of Comprehensive Revenue & Expense - Commentary

##### Revenue Variances

Revenue is \$0.5m favourable to budget for the 2020/21 year, this is mainly due to the gain on sale of land & buildings, along with higher landfill and interest revenue. This is offset by lower than expected development NZTA subsidies plus development contributions, which are low due to the timing of when contributions are received from developers.

##### Expenditure Variances

Expenditure is \$1.7m below budget (favourable) for the first quarter. The main drivers are lower than expected spends on roading and water services maintenance costs. Interest costs are also lower than expected, which is partially due to lower debt levels as a result of lower than expected capital expenditure in the 2019/20 year.

##### Result

Generally the operational revenue and expenditure are on track. The main area of concern is the capital programme spend being nearly 40% lower than expected and already we are seeing large carry forward requests being forecast.



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Tuesday, 10 November 2020

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Item 7

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Operations &  
Monitoring Committee Meeting**

*Te Rārangi Take*

# Report to Operations and Monitoring Committee

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*Nā:*  
**From: Bruce Allan, Group Manager: Corporate**

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*Te Take:*  
**Subject: Hastings Covid-19 Recovery Plan Update**

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## **1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 The purpose of this report is to provide the Committee with an update on progress being made implementing the actions that have been identified from the issues or opportunities outlined in the Economic and Community recovery programmes.
- 1.2 This was last reported to Council in September and this is an update on progress since that report and is not intended to repeat commentary already provided.
- 1.3 Council has adopted a Hastings District Council Covid-19 Recovery Plan which included issues or opportunities outlined in the Economic and Community recovery programmes. A programme of actions have been identified to deliver on those issues or opportunities and dashboard reporting has been developed to assist with management and Council overview of those actions. Attached as **Attachment 1** is the Economic Recovery programme dashboard. The Community Recovery programme dashboard is attached as **Attachment 2**.
- 1.4 Much of what has been captured in the attached dashboards were and have remained business as usual activities although with an increased focus in order to support the districts recovery post Covid-19. Any future reporting back to this committee on the Hastings Recovery Plan will be incorporated in the quarterly Operations and Monitoring report.
- 1.5 Highlights since the last update on the Recovery programme include:
- 1.6 Economic Recovery Programme

- 1.7 There are a number of concern items on this programme, with specific concerns around the delivery of the Iona and Brookvale residential areas. Both areas, for different reasons have situations that could hold up the delivery of sections to the market and therefore have further negative impacts on an already constrained market for residential sections. It is also acknowledged that the supply of labour to harvest the horticulture crops is a concern and one that Council is attempting to influence a more positive outcome.
- 1.8 Work continues on managing the delivery of Council's capital plan which when the 2020/21 annual plan budget, carry forwards from 2019/20 and additional central government external funding are added together amounts to \$168m. It is not practical to deliver this level of capital expenditure in one year and the Asset Management team are working closely with contractors and other suppliers to manage this flow of work amongst the priorities that have been established.
- 1.9 Community Recovery Programme
- 1.10 Council (with Te Puni Kokiri) have supported Te Taiwhenua O Heretaunga (TToH) and Te Taiwhenua O Te Whanganui a Orotu (TToTW) to develop a PGF Marae Renovation application to meet the impacts of Covid-19. Both Taiwhenua are governing the PGF application and redeployment/renovation application. The application was successful with Hawke's Bay will be receiving \$9.623m that will benefit 51 Marae and create 262 jobs. Of this TToH will be receiving \$6.021m that will benefit 19 Marae and create 39 jobs.
- 1.11 The recruitment of new staff to the Mahi for Youth Team has increased our resource that is focussed on getting our youth into employment & training. Also, the purchase of the caravan will enable services to be more mobile and reach rural and isolated communities. These have been funded from the Ministry of Business and Innovation - He Poutama Rangatahi.
- 1.12 The Ministry of Business Innovation and Employment's announcement on 1 September of funding of just under \$10m for 200 events across New Zealand. Five iconic Hastings events have received this funding support including the Edible Fashion Awards, Hawke's Bay Arts Festival, the Hawke's Bay A&P Show, Christmas at the Park and the Horse of the Year Show.
- 1.13 The dashboard attached shows one action as red. This action relates to establishing a benchmark level of wellbeing post the Covid-19 lockdown. There was no baseline information able to be created so this action cannot now be undertaken, this action is no therefore closed. Notwithstanding this, as part of Council's Welfare Response; statistics were collected relating to the 6,132 phone calls made to our senior citizens. Information collected included responses to the question "How they were coping?" In the event that there is a return to alert level 4 and this process is repeated we will have a benchmark comparison relating to the wellbeing of our older population.
- 1.14 Arts Culture and Events Recovery Plan
- 1.15 A significant piece of work amongst the Community recovery programme was the Arts Culture and Events (ACE) Recovery Plan which was adopted by Council in July 2020 with \$300,000 allocated from the Covid-19 Recovery Contingency Fund. The goal of ACE is to "Promote community wellbeing by supporting/facilitating events, cultural and artistic activity and practices".
- Events & Activations held:
- 1.16 **Titira Mai!** – An open day at the Hastings District Library, Hastings City Art Gallery and Toitoti Hawke's Bay Arts & Events Centre to encourage our community to come into the CBD and visit our facilities. An estimated approx. 700 people throughout our spaces enjoying activities, performances and interactions.
- 1.17 **Lightboxes** – Six lightboxes that use solar power were exhibited together for the Blossom Festival and have been moved into three spaces in the CBD: Civic Square, Toitoti & Water Fountain. The boxes are currently showing the EAST exhibition at the Hastings City Art Gallery. These will change over in December, just in time for Christmas.

## Events planned:

- 1.18 **Walking Public Art Tours** - The Hastings City Art Gallery's world famous FREE walking Public Art Tours will run weekly from 14<sup>th</sup> November through until the end of February 2021 (excluding public holidays). Saturdays at 11am, starting at the Gallery, no charge. Tours take in some of the well-known, and some of the not-so-well-known works of art in public spaces, led by local artists and offering insight in to some of the unique works of art in Hastings' CBD.
- 1.19 **Interactive playscapes & spaces** - Coming soon to the Libraries is interactive floor and wall equipment, which promotes social play for all ages and provides co-operative play opportunities, encourages literacy, motor skills development and sensory play.
- 1.20 Other online platforms will support virtual programming. A Discord channel – a digital discussion forum used for (but not limited to) gamers and targeted specifically as an interactive space for teens – will be set up at the Libraries soon.
- 1.21 **Ghost Tour of Opera House** – Stage Fright is on 31 October and has sold 180 tickets.  
Heretaunga Stories – Thursday 19 November & Thursday 3 December – Toitoti Opera House, Thursday 26 November – Hastings City Art Gallery. Heretaunga Stories asks 15 local artists what it is to be from, live in and play in Heretaunga. It is capturing their response to living in our diverse community, about our people, our places, our culture and our identity. It is a safe, low risk environment to explore ideas, maintain their practice and start creating new stories.
- 1.22 Working within our disciplines Toitoti – Hawke's Bay Arts and Events Centre, Hastings District Libraries and Hastings City Art Galleries have partnered as the experts to engage a broad range of artistic practice
- 1.23 **Augmented Reality** - Augmented Reality Update
- 1.24 Weekly meetings to discuss the narratives and explore the ongoing commitments for the application. Councillor Schollum has agreed to come on to the working group to support the IT discussions. The Library has collated the historical information. Galley is researching City Art features and Daniel has been researching the Opera House. A group of Maori Leaders will explore local stories from a cultural perspective and is going to support through Te Ao Maori principles. Wifi in the city has been investigated. Working with Arataki and how to minimise ongoing costs through using HDC web hosting. Next steps: build the narratives for the application and consider the users experience. This will be presented to the working group in the next two weeks.
- 1.25 **Nerdvana** - Coming in May 2021 to Hastings District Libraries: Nerdvana is a comic-con style event celebrating all aspects of fandoms (fan art, fan fiction, cosplay, theatre, tabletop gaming and crafts). Event goers will be able to peruse physical displays and attend virtual programmes and workshops, rubbing shoulders with industry insiders. This will be a mix of virtual and face to face activities for fans of all ages.
- 1.26 Funds currently raised: \$4,100 Boosted Campaign for Heretaunga Stories (Library, Gallery & Toitoti)
- 1.27 Applications for funding have been made to **Creative New Zealand** Ngā Toi ā Rohe – Arts in the Region Fund for Speargrass Skies Run Run By with Puti Lancaster and Toitoti Hawke's Bay Arts & Events Centre, applications were due Friday 30 October and the **Ministry of Education** Creatives in Schools for a Mary Kippenberger play to go into schools with Toitoti Hawke's Bay Arts & Events Centre.
- 1.28 **Toitoti Xmas Grotto** – All Xmas decorations are arriving in November with the Grotto starting the last week of November with Santa for the community to visit on set days of the week and on a Saturday afternoon. We also have several business work celebrations and school balls being held in Functions on Hastings.

## 2.0 Recommendations – Ngā Tūtohunga

- A) That the Operations and Monitoring Committee report of the Group Manager: Corporate titled Hastings Covid-19 Recovery Plan Update dated 10 November 2020.

### Attachments:

- |   |  |               |
|---|--|---------------|
| 1 | Community Recovery Programme status as at October 2020 | PRJ20-23-0062 |
| 2 | Economic Recovery Programme status as at October 2020  | PRJ20-23-0063 |

COMMUNITY RECOVERY PROGRAMME STATUS AS AT OCTOBER 2020													
ISSUE OR OPPORTUNITY	PROJECT MANAGER	GROUP	KEY ACTION	Overall Project Status	Planning	Costs	Time	Quality	Relationships	Resources	External Factors	COMMENTS	OUTCOMES
YOUTH COUNCIL  Review Annual Plan to adapt actions to align with COVID-19 restrictions. Ensure youth voice (16-24) is included in recovery pillars (community and economic).	DE	CW&S	• Youth Council representatives are part of the Economic and Community pillars	Completed	✓	✓	✓	✓	✓	✓	✓	Council have agreed for Youth Council to be represented on Council Sub-Committees.	A youth perspective is included in development of recovery planning across community and economic pillars.
		CW&S	• Review and implement Annual Plan and amend actions and approaches where appropriate	Completed	✓	✓	✓	✓	✓	✓	✓	Youth Council are making good progress with the implementation of their Annual Plan.	
		CW&S	• A virtual hub is developed with key links and information for young people.	Actively Being Managed	✓	✓	✓	✓	✓	✓	✓	Work is currently underway with our young people to develop a virtual rangatahi co-lab, a virtual space that connects our young people to services including information on health and wellbeing, cooking, education, employment, events and creative space.	
YOUTH EMPLOYMENT (links to Economic Recovery Plan - Employment Services)  Partner with government to support an integrated employment service in Hastings	DN	CW&S	• Develop in partnership with MSD a joint redeployment programme	Completed	✓	✓	✓	✓	✓	✓	✓	Jobs for Heeetaunga Re-deployment Programme developed and currently being implemented. New HPR contract signed and recruitment taking place for the additional roles.	Increased employment levels for people affected by Covid-19.
		CW&S	• Develop a plan to mobilise the Employment team (Caravan) to identified communities and businesses	Completed	✓	✓	✓	✓	✓	✓	✓	Caravan purchased, awaiting printing	Facilitate further reach into the community including more isolated communities.
		CW&S	• Develop and/or support/promote virtual job boards	Actively Being Managed	✓	✓	✓	✓	✓	✓	✓	Looking at alternative platform options	Facilitating employment outcomes for young Pacifica.
YOUTH POTENTIAL  Youth Potential providers are supported to continue to work with rangatahi.	PS	CW&S	• Review existing approach and identify opportunities	Completed	✓	✓	✓	✓	✓	✓	✓		Youth Potential outcomes are linked to recovery priorities (for e.g. resilience, wellbeing and employment)
		CW&S	• Contracts for service are linked to recovery priorities (e.g. resilience, wellbeing and employment)	Completed	✓	✓	✓	✓	✓	✓	✓	We have reviewed contracts with a Covid-19 lens to support recovery	Recovery priorities are supported. Youth Potential Awards held.
		CW&S	• Promote one to one mentoring as an alternative to group sessions (due to COVID-19 conditions).	Completed	✓	✓	✓	✓	✓	✓	✓	This action was developed prior to Level 1 shift being known so no longer required	N/A
SENIOR HOUSING  Undertake regular welfare checks via phone to ensure residents are supported for essential needs at each alert level	JM	CW&S	• Continue welfare checks and support the social wellbeing of our residents	On Track	✓	✓	✓	✓	✓	✓	✓	We are continuing to do welfare checks with our residents and plan to continue to do so on an on-going basis.	Residents are supported for essential needs.



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CIVIC PRIDE 'Continue to celebrate Hastings and Hastings Heroes. Develop and implement Hastings Proud campaign celebrating COVID-19 recovery in Hastings District.	DB	Corp	• Develop a one-year action plan that identifies a Civic Pride promotional programme internally and externally	On Track	✓	✓	✓	✓	✓	✓	✓	A celebration and presentation of certificates to the Hastings Heroes has taken place. Christmas design for Hastings CBD and Functions on Hastings are underway. It was agreed that the first exhibition of the light boxes will be around the Blossom Parade in mid-September.	Community spirit, pride and resilience are strengthened. Community embraces the natural, cultural and historical heritage of Hastings. Blossom Parade held.
ARTS & CULTURE RECOVERY STRATEGY 'Develop an Arts & Culture Recovery Strategy. Partner with iwi, the Arts and Literacy community and performers to profile a strong cultural experience that celebrates and tells Hastings stories within the COVID-19 limitations on gatherings.		Corp	• Development of the Arts, Culture and Events (ACE) Recovery Plan	Completed	✓	✓	✓	✓	✓	✓	✓	The Arts Culture and Events Recovery Plan is focussed on delivering events, performances, installations and exhibitions for our community to enjoy and feel part of a vibrant district and region. The outcomes staged over a 9 month timeline from May 2020 to February 2021.	Council adopted the Arts, Culture and Events Recovery Plan on the 14th of July 2020 and also approved funding of \$300,000 from the Covid Recovery Contingency budget. This funding will enable a number of events to deliver on the ACE Recovery Plan over the 9 month period.
			• Deliver the actions identified in the ACE Recovery Plan.	On Track	✓	✓	✓	✓	✓	✓	✓	Work is currently underway with all activities and the Recovery Plan is progressing well. An additional \$3,840 has been raised towards the Heretaunga Stories collaboration between the Gallery, Toitoto and the library.	The 6 Light Boxes have been purchased and enjoyed by the public over the past few weeks. They were originally located together in Civic Square and designed to complement the Blossom Parade. The 6 Light Boxes have recently been relocated to 3 sites around the CBD and will be designed to complement the 'East 2020' exhibition at the Gallery. The additional large scale Christmas decorations have been purchased and are ready to be put up in the CBD. Library, Gallery & Toitoto Collaboration Projects: Augmented Reality is underway with a working group made up of Library Historian, Gallery Curator and Toitoto Community Services Manager along with Indelible and Arataki, a story telling application company from Tauranga. Heretaunga Stories is progressing with local artists engaged and meeting at Toitoto on Tuesday 13 October to share their presentations.
COMMUNITY FACILITIES & PUBLIC SPACES 'Develop facilities plan to adapt services to enable access under COVID-19 alert levels 1 & 2. Develop and action communications campaign, promoting Council facility offerings L2 onwards.	DE	CW&S	• Partner with key agencies to develop an Employment Hub in Hastings	Closed	✓	✓	✓	✓	✓	✓	✓	Action not required	
		CW&S	• Develop Wellness Hubs in Camberley, Flaxmere, Hastings and Havelock North	On Track	✓	✓	✓	✓	✓	✓	✓	Our community and partners are working to provide a one-stop hub at the Camberley Community Centre which offers community members access to services in Camberley.	Camberley residents have access to support agencies
RAPID RELIEF FUND ' \$100k Rapid Relief Fund established for community grants to address impacts of emergency	KC	CW&S	• Develop criteria and application process	On Track	✓	✓	✓	✓	✓	✓	✓	A Rapid Relief Fund was established during lockdown with \$100,000 allocated for disbursement to organisations supporting the community through this difficult time. \$65,000 was allocated to 14 organisations with approx. \$20,000 claimed back from the Ministry of Civil Defence and Emergency Management	Fund is fully allocated to a range of organisations that deliver tangible recovery benefits to Hastings as evidenced through data-based reporting.
		CW&S	• Appoint Rapid Response Grant Sub Committee and seek approval from Council for delegation of funds	Completed	✓	✓	✓	✓	✓	✓	✓		
		CW&S	• Develop Communication Plan	Completed	✓	✓	✓	✓	✓	✓	✓		
		CW&S	• Assess applications and distribute funds	Completed	✓	✓	✓	✓	✓	✓	✓		
COMMUNITY GRANTS FUND 'Investigate alternative allocation of the community grants fund with an objective to update criteria to focus on recovery efforts and groups impacted by COVID-19.	KC	CW&S	• Align community grants to address impacts of responding to COVID-19	Completed	✓	✓	✓	✓	✓	✓	✓	Community grants fully allocated for 2020/21 with a Covid-19 lens.	

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**Hastings District Council - Operations & Monitoring Committee Meeting | 10/11/2020**



		CEO	• Align the Marae Development Fund to address and support the capacity of marae to meet the impacts of responding to COVID-19	On Track	✔	✔	✔	✔	✔	✔	HDC (with TPK) have supported TToH and TToTW to develop a PGF Marae Renovation application to meet the impacts of Covid-19. Both Taiwhenua are governing the PGF application and redeployment/renovation application. The application was successful. Hawke's Bay will be receiving \$9,623,529 that will benefit 51 Marae and create 262.5 jobs. Of this Te Taiwhenua O Heretaunga will be receiving \$6,020,910 that will benefit 19 Marae and create 39 jobs.	The PGF application while supporting resilience, wellbeing and employment is also reflective of the 'Three V's': - volume (jobs / redeployment opportunities), visibility (community presence) and velocity (speed / shovel ready work).
		CEO	• Outcomes are linked to recovery priorities (e.g. resilience, wellbeing and employment).	On Track	✔	✔	✔	✔	✔	✔	The respective marae aspirations will manifest out of the recovery priorities that will contribute to the capacity and capability of marae to practise its tikanga Māori and kawa.	Marae aspirations associated with extending manaakitanga to all manuhiri / visitors are upheld and celebrated.

ECONOMIC RECOVERY PROGRAMME													
STATUS AS AT OCTOBER 2020													
ISSUE OR OPPORTUNITY	PROJECT MANAGER	GROUP	KEY ACTION	Overall Project Status	Planning	Costs	Time	Quality	Relationships	Resources	External Factors	COMMENTS	Outcomes
<b>Business Support.</b> In partnership with BHB investigate options for enhanced delivery of business support services to Hastings businesses.	UN/KH	Strategy & Development	Business case to investigate demand for a Hub in Hastings	On Track	✓	✓	✓	✓	✓	✓	✓	Council agreed to fund \$70k from the COVID-19 Recovery Contingency Fund. Work is progressing to open Hawke's Bay Business Hub Hastings during 2nd week of November. BHB finalising lease agreement and recruiting for connector role.	Businesses have access to enhanced support services.
<b>Employment services.</b> Partner with government, Maori and business associations to support an integrated employment service in Hastings.	UN/KH	Strategy & Development	Run Regional talent attraction strategy to address skill shortage.	Caution	✓	✗	✓	✓	✓	✗	✗	Regional Talent - Strategy written. Funding required. Working through resourcing requirements with other public and private partners and business associations as required to move this project forward.	Increased employment levels.
<b>HB Food Innovation Hub</b> Ensure successful delivery of the HB Food Innovation Hub.	UN/TG	Strategy & Development	Deliver establishment phase including governance structure, site, preliminary design and financial modelling.	On Track	✓	✓	✓	✓	✓	✓	✓	Due diligence on site acquisition. Funder commitments to be confirmed. Confirm final design and tender process.	Increased food GRP, business investment, and net new employment opportunities.
		Strategy & Development	Deliver construction phase by end of 2021.	Actively Being Managed	✓	✗	✗	✓	✓	✓	✗	As per above.	Increased food GRP, business investment, and net new employment opportunities.
<b>Council Policy</b> Council to review policy settings to determine opportunities to add value to recovery initiatives within our fiscal envelope.	DP	Strategy & Development	Rescope of the KMP and set new direction.	Actively Being Managed	✓	✗	✗	✓	✓	✓	✗	A recast of this project that centres on a comprehensive Cultural Aspirations Report, Infrastructure Assessment and Environmental & Ecological assessment for the newly defined and much smaller area. PGF is supportive of the change. A formal paper requesting endorsement of the proposed approach going to S&P on 19/11.	Report to Council with recommendations.
	MC	Strategy & Development	Investigate opportunities to accelerate some HPUDS implementation actions and align with programmed review	Actively Being Managed	✓	✗	✓	✓	✓	✗	✗	HPUDS acceleration being assessed as part of wider priority work program.	Housing supply meets demand.
	AH	Corporate	Review development contributions policy for intensification projects	On Track	✓	✓	✓	✓	✓	✓	✓	Options to incentivise housing intensification were broadly presented to Council on 22 Sept in conjunction with the Housing Intensification Design Guide. The options will supplement the Housing Intensification Guide report being taken to Strategy & Policy Committee on 19 November for a formal decision / direction.	
	JH	Strategy & Development	Continue to progress Regional Industrial Land Strategy (RILS) Assessment.	On Track	✓	✓	✓	✓	✓	✓	✓	RILS - land resource study completed and presented to Council workshop on 10th September. The Council did not want to formally adopt it at this stage and wanted it to be part of the consideration of the Spatial Planning exercise.	
	UN/KH	Strategy & Development	Review Financial Incentives Policy to support economic development.	Actively Being Managed	✗	✓	✗	✓	✓	✓	✓	Incentives Policy - Currently being scoped.	
<b>Business and Consumer Confidence</b> Ensure ongoing positive public engagement and communications to support growing business and consumer confidence.	NF/KH	Strategy & Development	Delivery of Marketing and Comms & Great Things Grow Here for economic development outcomes.	On Track	✓	✓	✓	✓	✓	✓	✓	Working with partner agencies supporting GTGH.	Effective delivery of communications strategy. Effective engagement with partner agencies.
	NF/KH	Strategy & Development	Continue to share shop local campaigns and other economic recovery initiatives to build confidence.	On Track	✓	✓	✓	✓	✓	✓	✓	New success stories continually being promoted via GTGH.	
	NF/KH	Strategy & Development	Continue to share business success stories to build confidence.	On Track	✓	✓	✓	✓	✓	✓	✓	New success stories continually being promoted via GTGH.	
	KH	Strategy & Development	Attend and contribute to Hastings City Centre Forum meetings to grow business and build confidence.	On Track	✓	✓	✓	✓	✓	✓	✓	Process to reignite the City Forum commenced.	
<b>Council Capital Investment</b> Deliver Council's circa \$130M capital investment programme for 2020/21.	CT	Asset Management	Delivery of programme as per Annual Plan 2020/21.	Actively Being Managed	✗	✓	✗	✗	✓	✗	✗	Work continues on managing the delivery of Council capital plan which when the 2020/21 annual plan budget, carry forwards from 2019/20 and additional central government external funding are added together amounts to \$168m. It is not practical to deliver this level of capital expenditure in one year and the Asset Management team are working closely with contractors and other suppliers to manage this flow of work amongst the priorities that have been established.	Programme delivered with carried forwards into 2020/2021 only under exceptional circumstances.



ECONOMIC RECOVERY PROGRAMME												
STATUS AS AT OCTOBER 2020												
ISSUE OR OPPORTUNITY	PROJECT MANAGER	GROUP	KEY ACTION	Overall Project Status	Planning	Cost	Time	Quality	Relationships	Resource	External Factors	
External funding for Council capital investment. Secure external funding for Council works that align with our recovery objectives.	RD	Asset Management	Support Crown Infrastructure Water Package for HDC to get funding to deliver strategic 3W asset works (regional) - total package is \$315M.	On Track	✓	✓	✓	✓	✓	✓	\$15,300,000 allocated for Council's water infrastructure projects.	External funding secured, jobs created, projects delivered.
	BM	Strategy & Development	Continue to explore Central Government funding opportunities e.g. PGF, that align with strategic objectives/needs and recovery objectives.	On Track	✓	✓	✓	✓	✓	✓	We have enjoyed considerable success applying to Government Agencies for Government investment into Hastings District. Recent funding announcements for Council total \$39,785,000.	Creating shovel ready jobs.
	BM	Strategy & Development	Submit Municipal Building funding application to PGF to stimulate work that aligns with recovery objectives.	Actively Being Managed	✓	✓	✓	✓	✓	✓	In September, Council approved a further \$5.5m to complete Stage 2 (interior redevelopment) of Municipal Building. Key next stages include increased Governance for this project moving forward. We will also be engaging a commercial expert and working to create key marketing collateral and a brand story to begin tenant attraction. Building consent has been submitted during September for the final design, and the team will also now be getting confirmed costings on this design and QS doing pricing on the same documentation.	Lower the cost to Council for interior redevelopment of the Municipal Building. Create construction related employment for 12 month period followed by permanent jobs in arts and crafts and related activities.
Progressive Procurement. Council has adopted a new Procurement Policy and Strategy. The biggest change is the incorporation of public value to achieve broader outcomes for our community.	AH	Corporate	Progressive Procurement. The documents are in design and a councilor workshop will be held at the end of October.	On Track	✓	✓	✓	✓	✓	✓	Work has commenced to integrate progressive procurement principles and practices into Council's procurement policies and practices. Progressive procurement practices being applied to all PGF funded redevelopment projects. The new procurement manual (will be called buyer guide) is being drafted.	Council realises additional economic, cultural, social and environment outcomes in addition to achieving a good price on procurement activities.
	JG/RS	Corporate	Partner with Iwi and hapū to support Māori business. Support PGF Marae renovation fund application and if successful project management support.	On Track	✓	✓	✓	✓	✓	✓	PGF Marae renovation fund application was successful and \$6.02 million in funding approved by Government.	Immediate creation of jobs. Upgraded marae.
Urban Development. Continue Council's approach to facilitating residential, industrial and commercial development opportunities.	SF	Strategy & Development	Howard Street - Focus is on land acquisition for road, SW services and BDC.	Actively Being Managed	✓	✓	✓	✓	✓	✓	The design of the internal spine road is complete and a revised Internal Servicing Development Contribution (IDC) adopted at \$20.6k. Pending the completion of land acquisition construction of the internal road is planned to commence ~mid 2021 to service ~270 lots.	Increased supply of land for housing development.
	SF	Strategy & Development	Lyndhurst Stage 2 – Focus is on completion of Bulk Water Services (BWS) for whole development area.	Actively Being Managed	✓	✓	✓	✓	✓	✓	Construction of the last portion of infrastructure, to service the remainder of the development area is planned to commence in the fourth quarter of 2020.	Increased supply of land for housing development.
	SF	Strategy & Development	Lyndhurst Stage 2 – Planning for another 125 Greenfield lots in progress. One of these sites has resource consent granted.	Actively Being Managed	✓	✓	✓	✓	✓	✓	Three large landowners are looking to develop in the short term. Officers are working through consenting requirements with landowners. Over the last 36 months ~185 lots have been created or sold with an additional ~130 in the pipeline.	Increased supply of land for housing development.
	SF	Strategy & Development	Lyndhurst Stage 2 – Arbuckle Road upgrade nearing completion. Homes actively being built in the area.	On Track	✓	✓	✓	✓	✓	✓	Arbuckle Road is complete. This road provides overland flow for one of the main landowners. Arbuckle Road is the main entry point for the 3Tuahine development.	Increased supply of land for housing development.
	SF	Strategy & Development	Breadalbane Avenue – Road upgrade nearing completion.	On Track	✓	✓	✓	✓	✓	✓	The construction of Breadalbane Avenue is complete. This Avenue forms part of the wider Iona development area. Development of new lots is expected to occur along Breadalbane Avenue in the coming quarters. Additionally, there is high developer interest in the main Iona area and officers are in dialogue with these interested parties.	Increased supply of land for housing development.
		Strategy & Development	Iona. Coordinating with land owner to progress development.	Concern	✓	✓	✓	✓	✓	✓	Potential buyers undertaking due diligence.	Increased supply of land for housing development.
	SF	Strategy & Development	Brookvale development area resource consent application for Stage 1 expected mid-2020.	Concern	✓	✓	✓	✓	✓	✓	Acquisition of land for the purpose of stormwater detention is required to service the whole development area. Internal strategy meeting early November to progress acquisition.	Increased supply of land for housing development.

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ECONOMIC RECOVERY PROGRAMME STATUS AS AT OCTOBER 2020										
ISSUE OR OPPORTUNITY	PROJECT MANAGER	GROUP	KEY ACTION	Overall Project Status	Planning	Costs	Time	Quality	Relationships	Resources
<b>Hastings Urban Centre</b> Facilitate private and public sector capital investment into Hastings CBD.	EO	Asset Management	Deliver the Council capital investment programme for Hastings CBD revitalisation plan.	Actively Being Managed	✓	✓	✓	✓	✓	✓
	EO	Asset Management	Review and confirm the Vibrancy and Activation plan	On Track	✓	✓	✓	✓	✓	✓
	KH	Strategy & Development	Continue to collaborate with business associations to activate and stimulate our urban centres.	Actively Being Managed	✓	✓	✓	✓	✓	✓
	NF/KM	Strategy & Development	Deliver Hastings business & talent attraction video for economic development outcomes.	On Track	✓	✓	✓	✓	✓	✓
<b>Flaxmere Urban Centre</b> Facilitate private and public sector capital investment into Flaxmere CBD.	DB	Corporate	Initiate Flaxmere Town Centre Redevelopment (residential, commercial and amenity)	Actively Being Managed	✓	✓	✓	✓	✓	✓
<b>Havelock North Urban Centre</b> Facilitate private and public sector capital investment into Havelock North CBD.	UN/KH	Strategy & Development	Continue to deliver key account services to support private sector investment.	On Track	✓	✓	✓	✓	✓	✓
		Strategy & Development	Deliver Council growth infrastructure to the Havelock North.	Actively Being Managed	✓	✓	✓	✓	✓	✓
<b>Promotion and Marketing</b> Support the promotion of our local business to business activity.	UN/KH	Strategy & Development	Run 40th Anniversary Gullin Sister City Event March 2021	Actively Being Managed	✓	✓	✓	✓	✓	✓
	NF/KH	Strategy & Development	HDC Marketing & Comm's & Great Things Grow Here continue promotion of business	Actively Being Managed	✓	✓	✓	✓	✓	✓
<b>Primary sector support (COVID-19 and Drought)</b> Maintain strong relationships with all primary sectors and their industry organisations to protect our productive land and enable the advocating of their priorities to government.	DP	Strategy & Development	Support the horticulture sector in relation to its RSE scheme	Concern	✓	✓	✓	✓	✓	✓
	MC	Strategy & Development	Maintain Primary Producers Round Table forum	Actively Being Managed	✓	✓	✓	✓	✓	✓
	MC	Strategy & Development	Liaise with the primary sector regarding HPUOS and land development.	Concern	✓	✓	✓	✓	✓	✓



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Tuesday, 10 November 2020

Item 8

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Operations &  
Monitoring Committee Meeting**

*Te Rārangi Take*

# Report to Operations and Monitoring Committee

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*Nā:*  
**From: Jackie Evans, Manager: Democracy and Governance**

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*Te Take:*  
**Subject: Requests Received under the Local Government Official  
Information and Meetings Act (LGOIMA) Update**

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## **1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 The purpose of this report is to inform the Council of the number of requests under the Local Government Official Information Act (LGOIMA) 1987 received in September and October of 2020.
- 1.2 This issue arises from the provision of accurate reporting information to enable effective governance.
- 1.3 This is an administrative report to ensure that the Council is aware of the number and types of information requests received and to provide assurance the Council meeting its legislative obligations in relation to the Local Government Official Information and Meetings Act (LGOIMA).
- 1.4 This report concludes by recommending that the report be noted.

## **2.0 Recommendations – *Ngā Tūtohunga***

- A) That the Committee receives the report titled Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Update.
- B) That the LGOIMA requests received in September and October of 2020 as set out in Attachment 1 (IRB-2-01-20-2038) of the report be noted.



### 3.0 Background – *Te Horopaki*

- 3.1 The LGOIMA allows people to request official information held by local government agencies. It contains rules for how such requests should be handled, and provides a right to complain to the Ombudsman in certain situations. The LGOIMA also has provisions governing the conduct of meetings.

#### **Principle of Availability**

- 3.2 The principle of whether any official information is to be made available shall be determined, except where this Act otherwise expressly requires, in accordance with the purposes of this Act and the principle that the information shall be made available unless there is good reason for withholding it.

#### **3.3 Purpose of the Act**

- 3.4 The key purposes of the LGOIMA are to:

- Progressively increase the availability of official information held by agencies, and promote the open and public transaction of business at meetings, in order to:
- enable more effective public participation in decision making;
- promote the accountability of members and officials;
- so enhance respect for the law and promote good local government;
- protect official information and the deliberations of local authorities to the extent consistent with the public interest and the preservation of personal privacy.

- 3.5 City, district and regional councils, council controlled organisations and community boards are subject to LGOIMA and official information means any information held by an agency subject to the LGOIMA.

- 3.6 It is not limited to documentary material, and includes material held in any format such as:

- written documents, reports, memoranda, letters, notes, emails and draft documents;
- non-written documentary information, such as material stored on or generated by computers, including databases, video or tape recordings;
- information which is known to an agency, but which has not yet been recorded in writing or otherwise (including knowledge of a particular matter held by an officer, employee or member of an agency in their official capacity);
- documents and manuals which set out the policies, principles, rules or guidelines for decision making by an agency; and
- the reasons for any decisions that have been made about a person.

- 3.7 It does not matter where the information originated, or where it is currently located, as long as it is held by the agency. For example, the information could have been created by a third party and sent to the agency. The information could be held in the memory of an employee of the agency.

#### **What does a LGOIMA request look like?**

- 3.8 There is no set way in which a request must be made. A LGOIMA request is made in any case when a person asks an agency for access to specified official information. In particular:

- a request can be made in any form and communicated by any means, including orally;
- the requester does not need to refer to the LGOIMA; and
- the request can be made to any person in the agency.

- 3.9 The Council deals with in excess of 14,000 service requests on average each month from written requests, telephone calls and face to face contact. The LGOIMA requests dealt with in this report are specific requests for information logged under formal LGOIMA procedure, which sometimes require collation of information from different sources and/or assessment about the release of the information requested.

#### Key Timeframes

- 3.10 An agency must make a decision and communicate it to the requester 'as soon as reasonably practicable' and no later than 20 working days after the day on which the request was received.
- 3.11 The agency's primary legal obligation is to notify the requester of the decision on the request 'as soon as reasonably practicable' and without undue delay. The reference to 20 working days is not the de facto goal but the maximum unless it is extended appropriately in accordance with the Act. Failure to comply with time limit may be the subject of a complaint to the ombudsman.
- 3.12 The Act provides for timeframes and extensions as there is a recognition that organisations have their own work programmes and that official information requests should not unduly interfere with that programme.

## 4.0 Discussion – *Te Matapakitanga*

### Current Situation

- 4.1 Council has requested that official information requests be notified via a monthly report.

## 5.0 Options – *Ngā Kōwhiringa*

Not applicable

### Attachments:

- |    |   |                  |
|----|---|------------------|
| 1↓ | LGOIMA Report to Operations & Monitoring Committee September-October 2020 | IRB-2-01-20-2038 |
|----|---|------------------|

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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

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### Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

N/A

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### Māori Impact Statement - *Te Tauākī Kaupapa Māori*

N/A

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**Sustainability - Te Toitūtanga**

N/A

**Financial considerations - Ngā Whakaarohanga Ahumoni**

N/A

**Significance and Engagement - Te Hiranga me te Tūhonotanga**

N/A

**Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho**

N/A

**Risks: Legal - Ngā Tūraruru: Ngā Ture**

Opportunity: N/A

REWARD – Te Utu	RISK – Te Tūraruru
[State the benefit, opportunity, innovation of the outcome & whether it benefits; Safety (public/ staff/ contractors), Finances, Service Delivery, Legal compliance, Reputation.]	[State the significant risks or threats (4 or 5 max) to the objective & whether they affect; Safety (public/ staff/ contractors), Finances, Service Delivery, Legal compliance, Reputation.]

**Rural Community Board – Te Poari Tuawhenua-ā-Hapori**

N/A

## LGOIMA – Quarterly Report to Operations & Monitoring Committee – September and October 2020

	Requests Received	Responses to requests	Responses with information fully released	Responses with information partially withheld	Responses with information fully withheld	Average number of working days to respond	Requests resulting in a complaint to Ombudsman
September - October	25	16	13	3	0	9	0

## Requests - received since those last reported to Council

Completed		
Outstanding		
Month	From	Subject
September	Name withheld	Dog Complaint
	C Bishop	District Valuation Roll
	NZ Taxpayers Union	Staff & Contractor Numbers and CE, Mayor & Councillors remuneration
	A Packard Renters United Organiser	Council using its rights under the Public Health Act to inspect rental housing properties
	G Smith	Crematorium Operating Costs
	F Lugt	Information on Recycling Collections
	NZ Taxpayers Union	Audit & Risk Oversight, Payments to Third Parties, Average non-residential costs

	D Renouf	Age Water Testing Results
	L Christy	Copy of dog file
	N Spiekerman	Dog complaint
	J Bruce	Eskdale Park & Hawke's Bay Mountain Bike Club
	J Maxwell	Eskdale Park Community Meeting 24 September 2020
	J Maxwell	Eskdale Park & Hawke's Bay Mountain Bike Club
	J Maxwell	Petitions received from January 2019 until October 2020
	NZ Taxpayers Union	Council owned and publicly displayed art
October	K Anderson	Dog control human resource capability
	Radio NZ	Correspondence regarding Mountain Bike Hub on Eskdale Park
	NZ Herald	Code of Conduct Complaints – elected members
	NZ Herald	Mayoral expenses 2019-2020
	Te Arawhiti Office for Māori	Historical record of road construction – Ridgemount Station
	S Ratcliffe	Cornwall Park and other Council community facilities
	R Hill	Cornwall Park and other Council community facilities
	Radio NZ	Trade Waste and Stormwater Bylaw breaches
	NZ Green Building Council	Building Energy Performance
	S Brownlie	Eskdale Park & Hawke's Bay Mountain Bike Club