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Monday, 30 November 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Rural Halls Subcommittee Meeting**

*Kaupapataka*

# Open Agenda

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*Te Rā Hui:*  
Meeting date: **Monday, 30 November 2020**

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*Te Wā:*  
Time: **1.00pm**

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*Te Wāhi:*  
Venue: **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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*Te Hoapā:*  
Contact: **Democracy and Governance Services  
P: 06 871 5000 | E: [democracy@hdc.govt.nz](mailto:democracy@hdc.govt.nz)**

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*Te Āpiha Matua:*  
Responsible  
Officer: **Acting Group Manager: Community Wellbeing & Services -  
Dennise Elers**

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**HASTINGS DISTRICT COUNCIL**  
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156  
Phone **06 871 5000** | [www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
**TE KAUNIHERA Ā-ROHE O HERETAUNGA**

## Rural Halls Subcommittee – Terms of Reference

A Subcommittee of Council.

### Fields of Activity

The Rural Halls Subcommittee is responsible for assisting the Rural Community Board by;

- Reviewing applications for grants from the Rural Halls Community Fund.
- Recommending the allocation of grants within the funding available.
- Recommending changes in criteria for grants.

### Membership

- The Chair is also the Chair of the Rural Community Board.
- 6 Rural Community Board Members (including 1 Mohaka Ward Councillor and 1 Kahuranaki Ward Councillor).
- 2 Heretaunga Ward Councillors.

**Quorum** - 4 Members

### Delegated Powers

- 1) Reviewing Application for Grants from the Rural Hall Maintenance Fund.
- 2) Recommending the allocation of grants within the allocated funding.
- 3) Recommending changes in criteria for grants from the Rural Hall Maintenance Fund.

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Monday, 30 November 2020

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Rural Halls Subcommittee Meeting**

*Kaupapataka*

# Open Agenda

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*Nga mema o te Komiti  
Komiti*

**Subcommittee**

**Members:**

*Heamana*

**Chair:** Nick Dawson

Marcus Buddo, Sue Maxwell and Jonathon Stockley

*Ngā KaiKaunihera*

**Councillors:** Tania Kerr (Deputy Chair), Sophie Siers, Alwyn Corban and Ann Redstone

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*Tokamatua:*

**Quorum:**

4 members

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*Apiha Matua*

**Officer Responsible:**

Acting Group Manager: Community Wellbeing & Services – Dennise Elers

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*Te Rōpū Manapori me te  
Kāwanatanga*

**Democracy &**

**Governance Services:**

Jackie Evans (Ext 5018)

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## *Te Rārangi Take*

# Order of Business

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### **Apologies & Leave of Absence – *Ngā Whakapāhatanga me te Wehenga ā-Hui***

- 1.0** An apology from Councillor Siers has been received.  
At the close of the agenda no requests for leave of absence had been received.
- 

### **2.0 Conflict of Interest – *He Ngākau Kōnatunatu***

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

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### **Confirmation of Minutes – *Te Whakamana i Ngā Minitī***

- 3.0** Minutes of the Rural Halls Subcommittee Meeting held Monday 7 September 2020.  
(Previously circulated)
- 

- 4.0 Rural Halls Funding Applications 2020/21** **5**
- 

- 5.0 Minor Items – *Ngā Take Iti***
- 

- 6.0 Urgent Items – *Ngā Take Whakahihiri***
-

Monday, 30 November 2020

Item 4

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Rural Halls**  
**Subcommittee Meeting**

*Te Rārangi Take*

# Report to Rural Halls Subcommittee

*Nā:*  
**From: Kevin Carter, Community Grants Advisor**

*Te Take:*  
**Subject: Rural Halls Funding Applications 2020/21**

## 1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Rural Halls Subcommittee on the allocation of funds to applicants to the Rural Halls Fund 2020.
- 1.2 This report contributes to the purpose of local government by primarily promoting social wellbeing and more specifically through the Council's strategic objective by ensuring that the District heritage is conserved for future generations.
- 1.3 This report concludes by recommending that specific grant allocations are made to eligible applicants to the Rural Halls Maintenance Fund 2020.

## 2.0 Recommendations – *Ngā Tūtohunga*

- A) That the Rural Halls Subcommittee receive the report of the Community Grants Advisor titled Rural Halls Funding Applications 2020/21 dated 30 November 2020.
- B) That the following grants be allocated from the 2020/2021 Rural Halls Fund:

Hall	Brief Project Description	Request
Patoka Memorial Hall	Bathroom refurbishment	\$3,750.00
Tutira community Hall	Re piling	\$64,124.00
Twyford Raupare Recreation Hall	Hall upgrades	\$39,626.76
Kereru Hall Society	Upgrading the electricity	\$4,241.28
Sherenden Hall Society Inc	Rainwater and gutters project	\$7,000.00
St Therese Hall Whakatu Trust	General Hall Maintenance	\$1,300.00
		<b>\$120,042.04</b>

C) That the following grants be declined from the 2020/2021 Rural Halls Fund:

Hall	Brief Project Description	Request
Waimarama Maraetotora Memorial Hall	General Services Upgrade	\$14,000.00
Cape Coast Community Group	Replace front doors of Te Awanga Hall	\$7,151.00
Poukawa Hall	Toilet Upgrade and General Maintenance	\$82,740.00
Tutira community Hall committee	Installing water tanks and pump	\$15,813.34
		<b>\$119,704.34</b>

### 3.0 Background – Te Horopaki

- 3.1 Rural halls are important to the communities around them because they provide a venue for social and cultural events, and are a focal point or meeting place for the rural community. Council is responsible for 21 halls in the plains and rural district of Hastings, which must be for the benefit of the rural community.
- 3.2 The Rural Halls Fund has an annual allocation of \$50,000 (excluding GST) to be distributed as grants to rural halls of Hastings District. This is an annual funding round which normally opens 1 April each year, for allocation in the subsequent financial year. This year the fund was postponed until November due to COVID-19 and the opportunities presented to council via the Provincial Growth Fund.
- 3.3 The annual Rural Halls Fund budget is split in two sections:
- \$20,000 for Council contribution to maintenance projects per year
  - \$30,000 for Council contribution to earthquake assessments and subsequent strengthening work per year
- 3.4 The Rural Halls Fund Policy 2017 outlines the administration of the fund.
- 3.5 The Rural Hall Subcommittee made an amendment to the Rural Halls Fund Policy in 2020, removing the need for the hall to have 50% funding, some halls have still outlined how they are contributing to the overall costs, this can be seen in their applications (**Attachment 1**).
- 3.6 The Rural Hall Subcommittee will still favour applications that show the halls have made or attempted to make a financial contribution to the Hall.

### 4.0 Discussion – Te Matapakitanga

- 4.1 The full applications are contained (**Attachment 1**).
- 4.2 The applications are listed in order of date received.
- 4.3 The current Rural Halls Fund available budget is \$151,922, and is made up as follows:

Rural Halls Fund Maintenance 19/20	\$20,000
Rural Halls Fund Reserve Maintenance	\$41,922
<b>TOTAL Available for Maintenance</b>	<b>\$61,922</b>
Rural Halls Fund Earthquake assessment and strengthening 19/20	\$30,000
Rural Halls Fund Reserve Earthquake assessment and strengthening	\$60,000

<b>TOTAL Available for Earthquake</b>	<b>\$90,000</b>
<b>Total Available (*excluding GST)</b>	<b>\$151,922</b>

- 4.4 The two reserve funds build from carry-forwards of unused funds each funding round and can be used to fund projects which may have been delayed from previous funding rounds, or priority projects where the funding requested exceeds the annual available budget in any year.
- 4.5 There are 10 applications in total, totalling **\$239,746.38**.
- 4.6 9 applications to the 2020 Rural Halls Fund with an maintenance focus, as outlined below:

<b>2020 Rural Halls Fund Applications (maintenance)</b>			
	<b>Hall</b>	<b>Project</b>	<b>Request</b>
1	Waimarama Maraetotora Memorial Hall	General Services Upgrade	\$14,000.00
2	Patoka Memorial Hall	Bathroom refurbishment	\$3,750.00
3	Cape Coast Community Group	Replace front doors of Te Awanga Hall	\$7,151.00
4	Tutira community Hall committee	Installing water tanks and pump	\$15,813.34
5	Twyford Raupare Recreation Hall	Hall upgrades	\$39,626.76
6	Kereru Hall Society	Upgrading the electricity	\$4,241.28
7	Sherenden Hall Society Inc	Rainwater and gutters project	\$7,000.00
8	Poukawa Hall	Toilet Upgrade and General Maintenance	\$82,740.00
9	St Therese Hall Whakatu Trust	General Hall Maintenance	\$1,300.00
<b>TOTAL:</b>			<b>\$175,622.38</b>
Currently available for Maintenance:			\$61,922

- 4.7 1 application totalling \$64,124.00 to the 2020 Rural Halls Fund with an earthquake assessment and strengthening focus:

<b>2020 Rural Halls Fund Applications (earthquake)</b>			
	<b>Hall</b>	<b>Project</b>	<b>Request</b>
1	Tutira community Hall	Re piling	\$64,124.00
<b>TOTAL</b>			<b>\$64,124.00</b>
Currently available for earthquake strengthening :			\$90,000

- 4.8 In March 2020 the following halls were successful in additional PGF Funding:

<b>2020 PGF successful applicants</b>			
	<b>Hall</b>	<b>Project</b>	<b>Received</b>
1	Waikare & Districts sports club Incorporated	Roof Repairs	\$84,663
2	Kereru Hall Society	Flooring	\$11,280
3	Cape Coast Community Group (Te Awanga)	Flooring	\$2,908
4	Kaiwaka Public Hall Board	Painting	\$4,246
5	Poukawa Hall Committee	Hall upgrade	\$34,400
6	Matapiro District Recreation Society	Roof	\$18,963
7	Maraekakaho Hall	Electric and upgrade	\$132,489
<b>TOTAL</b>			<b>\$288,949</b>

- 4.9 Tutira community Hall and Twyford Raupare Recreation Hall both had 'shovel ready projects' but missed out on the 2020 PGF opportunity.

- 4.10 In March 2019 the following halls were successful in HDC Rural Halls Funding :

<b>2019 successful applicants</b>			
	<b>Rural Hall</b>	<b>Project</b>	<b>Received</b>
1	Twyford and Raupare Memorial Hall	Hall upgrades	\$4,200
2	Sherenden Hall	New water pump	\$800
3	Waimarama Maraetotora Memorial Hall	Replace switchboard & kitchen upgrade	\$8,000
4	Matapiro	Upgrade to bathrooms	\$3,000
5	Clive Community Hall	Upgrade to Kitchen	\$4,000
			<b>\$20,000</b>

## 5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

### 5.1 Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

Option One is for the committee to decide on the applications they wish to fund from the 10 applications, this is the preferred option because these projects will progress the maintenance that is required to enable continued use of these halls. The projects have been recommended for approval by the Council's Property Assets Team and by the associated rural communities.

### 5.2 Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuatanga o nāiane

Option Two is to not fund any applications to the 2020/21 Rural Halls Fund.

### 5.3 Option Three – Te Kōwhiringa Tuaturu

Option Three is to fund some of the applications to the 2020/21 Rural Halls Fund. Each application is an individual application, any combination of applications can be accepted.

## 6.0 Next steps – Te Anga Whakamua

6.1 If approved a funding agreement will be drawn up between each of the groups and council outlining the roles and responsibilities of each party.

6.2 Upon receiving the signed funding agreement and invoice from the group payment will be made in line with the council's finance policy.

6.3 At the end of the project the group are required to submit an accountability report to ensure the funds were spent correctly as per their funding agreement.

## Attachments:

1 [Rural Halls Applications](#)

COP-01-9-6-20-24

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## Summary of Considerations - He Whakarāpopoto Whakaarohanga

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### Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

This proposal promotes the Social wellbeing of communities in the present and for the future.

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### Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangata Whenua

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### Sustainability - Te Toitūtanga

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NA

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**Financial considerations - *Ngā Whakaarohanga Ahumoni***

This has been budgeted for and allocations are within budget

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**Significance and Engagement - *Te Hiranga me te Tūhonotanga***

The matters within this report do not trigger the thresholds within Council's significance policy.

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**Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho***

Internal engagement with the Building and Property Services Team

There has been no external engagement, although this funding is open to all Halls and has been advertised publically

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**Risks**

There are no risks linked to this report

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**Rural Community Board – *Te Poari Tuawhenua-ā-Hapori***

This report is for the Rural Halls Subcommittee, which includes members of the Rural Community Board

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## Application Form

### Rural Halls Application

Applicant organisation name	Poukawa Hall
Project Title	Toilet Upgrade and General Maintenance
Rural Hall Address	Poukawa Rd Poukawa 4178 New Zealand
Please outline the community usage of the hall over the last year	Our community hall has been used primarily by our community for social events and bringing the community together.  We've also had a number of weddings, birthday parties, retirement functions, yoga classes, self care Sunday pamper sessions and we're proud to have had a FAWC event held in our hall during November.
Project Beneficiaries - Anticipated	Living environment > Rural/regional dwellers;
Project Subject - Anticipated	Arts and culture > Festivals > Food festivals; Community development > Community facilities; Sport and recreation > Community recreation;
Does your hall or group have a long term or strate	Poukawa Hall Strategic Plan 2020-21.pdf
Project Title	Toilet Upgrade and General Maintenance
Project Start Date	18/01/2021
Project End Date	08/02/2021
Brief Project Description	Install and wheelchair friendly toilet facility inside the hall  Replace rotten window sills  Replace rotten fascia  Vermin proof the hall  Extent roof over front door porch area
Project Rationale	This work will mean that people in wheelchairs will be able to make use of the toilet facilities at our hall. The current toilet situation is not accessible by wheelchair or indeed anyone with any form of mobility concerns.  Replacing the rotten window sills and fascia and vermin proofing will ensure the hall is water proof and therefore will be able to be enjoyed by the community (and others) for many more years to come.

Community Support	Yes
Community Support - Evidence	<p>The committee held a meeting with it's Trustees in October and they are in favour of these protective / restorative works being carried out provided they are in line with and maintain the character of the hall.</p> <p>At our community Christmas event held on 14 November, the community was very excited to hear that we were making this application and were in favour of the proposed works.</p>
Letters of support	Poukawa Hall Meeting - 4 October 2020[3941].pdf
Expenditure Description	Qualified Builder Labour
Expenditure Amount	19,300.00
Expenditure Description	Materials (Scaffolding)
Expenditure Amount	19,440.00
Expenditure Description	Plumbing and electrical
Expenditure Amount	7,500.00
Expenditure Description	Painting (Local Volunteers)
Expenditure Amount	10,000.00
Expenditure Description	Painting Materials
Expenditure Amount	1,450.00
Expenditure Description	Septic Waste System Upgrade
Expenditure Amount	25,000.00
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	Quote for Hall Works Carrol Construction November 2020.pdf
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost) Cherry Picker Hire
Income Amount	500.00
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	1,000.00
Income Description	Group/ Hall Contribution - Project Management
Income Amount	15,000.00
Income Description	Removal of construction waste

Income Amount	1,200.00
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	17,700.00
Total Expenditure Amount	82,690.00
balance	64,990.00
<b>Total Amount Requested</b>	<b>82,740.00</b>
How group intends to contribute to projects overall	<p>The Hall Committee will project manage and oversee the works to ensure the project stays on time and on budget and is delivered to a quality standard that the community can be proud of.</p> <p>The Hall Committee will also generate a level of community ownership by organising a number of working bees and utilising the resources, skills and knowledge of our local community.</p>
Further budget information	
Certification Assent	Yes
Name authorised person	Mrs Cynthia Lane
Position	Secretary
Authorised Person Phone	(02) 7241 1007
Authorised Person Email	cc.lane@xtra.co.nz
Date	15/11/2020

## Application Form

### Rural Halls Application

Applicant organisation name	Sherenden Hall Society Inc
Project Title	Rainwater and gutters project
Rural Hall Address	Sherenden Mangawhare 4179 New Zealand
Please outline the community usage of the hall over the last year	<p>The hall is used weekly by Sherenden Primary School for assemblies, music lessons, gymnastics, performances - all arts and cultural activities that support the delivery of the curriculum and enable the school to bring in external teachers for music and dance that anyone in the community can also access.</p> <p>Twice weekly karate lessons for community members.</p> <p>Regular use by community members for dance practice.</p> <p>Regularly (monthly +) booked by community members for private functions, such as weddings, receptions, birthday parties.</p> <p>Regularly booked for community education and support eg evening with local police, community meetings with district and regional council, farmer support and education days.</p> <p>Hall trestle tables and glassware hirage each year to local businesses, both long and short term.</p>
Project Beneficiaries - Anticipated	Universal (no particular population);
Project Subject - Anticipated	Community development > Community facilities;
Does your hall or group have a long term or strate	Sherenden Hall Planning meeting.pdf
Project Title	Rainwater and gutters project
Project Start Date	01/12/2022
Project End Date	11/12/2020
Brief Project Description	<p>The majority of the gutters have become damaged and worn out over time. The gutters are no longer collecting water efficiently and the downpipes also need replacing. This damage is contributing to significant water pooling on the ground near the hall, but most importantly in terms of using the hall, which is rain water dependent, there is very little rain water catchment. The tank therefore doesn't fill and there is no water for the hall.</p> <p>The damage to the roof is causing a leak in the kitchen and we need to prevent any further water damage within the roof.</p>
Project Rationale	In the immediate term, we can't use or hire out the hall with the current water situation. The rain water system when it is fully operational provides plenty of water for the hall's usage. In the longer term, water falling straight off the roof onto the ground may undermine the building.

	Fixing the leak above the kitchen will preserve the integrity of the roof and make it a much nicer place to be when at a hall function!
Community Support	Yes
Community Support - Evidence	We have a mainly new and much larger society following the AGM in July. Community interest in preserving and using the hall is high.
Letters of support	
Expenditure Description	Roofing repairs, gutters, spouting
Expenditure Amount	12,000.00
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
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Expenditure Amount	
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Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	Flat roof solutions.pdf
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	
Income Description	Group/ Hall Contribution
Income Amount	5,000.00
Income Description	
Income Amount	
Income Description	
Income Amount	

Income Description	
Income Amount	

Total Income Amount	5,000.00
Total Expenditure Amount	12,000.00
balance	7,000.00
<b>Total Amount Requested</b>	<b>7,000.00</b>
How group intends to contribute to projects overall	Voluntary labour already completed previous to quote, repairing and removing damage where safe and possible, clearing site. Financial input of \$5,000, more if necessary.
Further budget information	
Certification Assent	Yes
Name authorised person	Mrs Chrissy Ormond
Position	secretary/ treasurer
Authorised Person Phone	(02) 7471 2878
Authorised Person Email	marsandchrissy@xtra.co.nz
Date	15/11/0020



## Application Form

### Rural Halls Application

<b>Applicant organisation name</b>	<b>Kereru Hall Society</b>
<b>Project Title</b>	<b>Upgrading the electrcity</b>
Rural Hall Address	
Please outline the community usage of the hall over the last year	the hall is regularly by Tots and Dots (preschool), Kereru School, Squash club, church services and the wider community for a wide variety of activities
Project Beneficiaries - Anticipated	Education status > Students > Preschool students; Education status > Students > Primary school students; Religious groups > Christians;
Project Subject - Anticipated	Public safety > Fire prevention and control;
Does your hall or group have a long term or strate	
Project Title	Upgrading the electrcity
Project Start Date	11/01/2021
Project End Date	29/01/2021
Brief Project Description	<p>Works required For switch Board up Grade</p> <p>Replace Switch board in hall with new Surface mount 30way board and install new light switch to the side of the new board</p> <p>This will be protected with RCD and MCB circuit protection. Outdoor witch board will leave meters where they are but replace both main switches and all circuit protection in switch board with correct Protection for a child care facility.</p> <p>Note There is still old rubber wiring inside these premises and when we upgrade the circuit protection to RCD there s is a chance that there could be a fault on this older wiring. Have Given a ball park figure for rewire of these circuits.</p> <p>Please note - we desperately require 2 leaks fixed in the roof but are really struggling to even get someone to quote. Any assistance with this would be gratefully received.</p>
Project Rationale	It will contribute to the safety and will allow us to install heat pumps as a second stage to this project. The existing system is not safe enough to connect to heat pumps.
Community Support	Yes
Community Support - Evidence	Verbal support from Tots and Dots and other user groups. The Committee are acutely aware of the need to upgrade the electricity to



	ensure safety and provide a system which will accommodate an improved heating system and improve the comfort of regular users particularly Tots and Dots
Letters of support	
Expenditure Description	Upgrade Switch Board
Expenditure Amount	4,241.28
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
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Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	Quote_No_3129.pdf
Income Description	Other grants
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	
Income Description	Group/ Hall Contribution
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	0.00
Total Expenditure Amount	4,241.28
balance	4,241.28
<b>Total Amount Requested</b>	<b>4,241.28</b>
How group intends to contribute to projects overall	The Hall Committee will make a contribution to the project and this combined with a contribution from the Maintenance fund will cover the cost of the project
Further budget information	<p>As noted above we are desperate to fix a leak in the roof but are struggling to even get someone to price it. Any assistance would be gratefully received.</p> <p>The Hall Committee will be asked to commit \$500 to this project but this will need to be put to the next meeting pending the success of the this application</p>
Certification Assent	Yes
Name authorised person	Mrs Debra Stewart
Position	Chairperson
Authorised Person Phone	(02) 7470 0019
Authorised Person Email	debras@napier.govt.nz
Date	14/11/2020

## Application Form

### Rural Halls Application

Applicant organisation name	Twyford Raupare Recreation Hall
Project Title	Hall upgrades
Rural Hall Address	Thompson Rd Twyford Hastings 4175 New Zealand
Please outline the community usage of the hall over the last year	The School uses the hall 3-5 times a week, The local church uses the hall 1-2 part days a week In the evenings the hall is used for bowls and community meetings
Project Beneficiaries - Anticipated	Age groups > Children and youth (age 0-17) > Children (people aged 3-9); Age groups > Adults (people aged 18+); Education status > Students > Primary school students;
Project Subject - Anticipated	Community development > Community organising; Education; Religion; Sport and recreation;
Does your hall or group have a long term or strate	
Project Title	Hall upgrades
Project Start Date	
Project End Date	
Brief Project Description	The committee has set out to undertake a major upgrade of the main hall, replacing wall linings, ceiling tiles, lighting and heating.
Project Rationale	The hall is tired, a more modern look, feel, and improved sound proofing will increase and maintain it as a facility worthy of renting
Community Support	Yes
Community Support - Evidence	The School principal and students attended the last round of funding to talk to the project
Letters of support	Tyford Hall project overview.pdf
Expenditure Description	Fronrunner and carpet for walls
Expenditure Amount	7,319.00
Expenditure Description	34 sheets of ply to fix lining onto
Expenditure Amount	1,083.00
Expenditure Description	Remove existing lining and prep
Expenditure Amount	1,700.00

Expenditure Description	Supervision Brooks Builders
Expenditure Amount	3,250.00
Expenditure Description	Suspended ceiling
Expenditure Amount	9,560.00
Expenditure Description	Underfloor insulation
Expenditure Amount	3,099.00
Expenditure Description	Kinetic electrical work
Expenditure Amount	14,389.76
Expenditure Description	Cost effective new lights
Expenditure Amount	2,281.00
Expenditure Description	Kinetic electrical dimmers
Expenditure Amount	2,033.00
Expenditure Description	Insulation
Expenditure Amount	1,877.00
Expenditure Description	Rail and hook
Expenditure Amount	500.00
Expenditure Description	Floor Mats
Expenditure Amount	1,629.00

Expenditure Quotes Uploads	Twyford Hall Quote Ceilings.pdf
Income Description	2019 HDC Grant
Income Amount	6,650.00
Income Description	Voluntry labour- unknown
Income Amount	
Income Description	Voluntry Project Managemetn - unknown
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	6,650.00
Total Expenditure Amount	48,720.76
balance	42,070.76
<b>Total Amount Requested</b>	<b>39,626.76</b>
How group intends to contribute to projects overall	<p>The community group will supply additional voluntary labour and project management time. Volunteer hours assessed at \$8103 The quote from Brookes Builders was significantly lower because the community will provide addition labour which will be supervised by the registered builder.</p> <p>The Hall committee has already contributed \$18,100 to the upgrade work so far (Fire system, electrical and storage)</p>
Further budget information	<p>the committee are struggling to get a updated written quote for the Suspended ceiling This amount was based on a verbal quote form the company</p>
Certification Assent	Yes
Name authorised person	Mr Brian MClay
Position	Chair
Authorised Person Phone	(02) 7448 6848
Authorised Person Email	b.mclay@airnet.nz
Date	13/11/2020

## Application Form

### Rural Halls Application

Applicant organisation name	StThereseHallWhakatuTrust
Project Title	
Rural Hall Address	Essex Cres Whakatu Hastings 4180 New Zealand
Please outline the community usage of the hall over the last year	Performing Arts Ace programmes Whanau hui Birthdays Unveilings Health and wellbeing Sports groups Mental Health Groups Community Hui Rangatahi hui Rongoa Hui Environmental Hui
Project Beneficiaries - Anticipated	Age groups > Children and youth (age 0-17) > Preteens (people aged 10-12); Age groups > Adults (people aged 18+); Education status > Students > Adult and Community Education (ACE) students; Family and relationships > Families > Families of origin / whānau; Health > People with diseases and illnesses > People with mental and behavioural disorders;
Project Subject - Anticipated	Arts and culture > Performing arts > Māori performing arts; Community development > Community celebration; Economic development > Sustainable development; Education > Adult education > Continuing education; Environment > Environmental education;
Does your hall or group have a long term or strate	
Project Title	
Project Start Date	08/01/2021
Project End Date	31/01/2021
Brief Project Description	Fence repaint Restain maara kai boxes and front porches Re varnish hall floor and signage Inside and outside hall paint retouching up

Project Rationale	Sustain and revitalise maintenance and appearance of hall for future community use
Community Support	Yes
Community Support - Evidence	Facebook community whanau support Groups using hall
Letters of support	
Expenditure Description	Paint
Expenditure Amount	1,000.00
Expenditure Description	Stain
Expenditure Amount	600.00
Expenditure Description	Vamish
Expenditure Amount	600.00
Expenditure Description	Brushes poles
Expenditure Amount	100.00
Expenditure Description	Sand paper
Expenditure Amount	30.00
Expenditure Description	Miscellaneous
Expenditure Amount	200.00
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	20201109_192612.jpg
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	300.00
Income Description	
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	100.00
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	500.00
Income Description	Group/ Hall Contribution
Income Amount	300.00
Income Description	



Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	1,200.00
Total Expenditure Amount	2,530.00
balance	1,330.00
<b>Total Amount Requested</b>	<b>1,300.00</b>
How group intends to contribute to projects overall	Voluntary workers painters kai prepers Donated ladders buckets Donated kai Donated engineer time to make an enclosure for new Rinnai water heating system
Further budget information	No other funds applied for. Hall hireage to various Community groups
Certification Assent	Yes
Name authorised person	Ms Louise Manaena
Position	Truster Secretary
Authorised Person Phone	(02) 2031 6027
Authorised Person Email	sttherese.whaka2@gmail.com
Date	11/11/0020



## Application Form

### Rural Halls Application

Applicant organisation name	Tutira community Hall committee
Project Title	Installing water tanks and pump
Rural Hall Address	
Please outline the community usage of the hall over the last year	Early childhood centre is run out of the Hall 3 day a week The hall also is rented out for local events few times a year. The community Xmas show and gift giving for the kids is held at the hall every year and has Been for the last at least 70 years.
Project Beneficiaries - Anticipated	Education status > Students > Preschool students;
Project Subject - Anticipated	Health > Healthcare quality;
Does your hall or group have a long term or strate	
Project Title	Installing water tanks and pump
Project Start Date	
Project End Date	
Brief Project Description	We would like to install two tanks a pump and filter system to collect the water off the halls roof to ensure safe drinking water for the hall.
Project Rationale	We have had on going issues with our water system as it is collected from a bore near the school which gravity feeds to the hall but in recent weeks ecoli and arsenic have been found in the water which currently makes it completely unsafe to drink so temporary measure are in
Community Support	Yes
Community Support - Evidence	The school is looking to do the same thing to provide safe water for the kids also
Letters of support	
Expenditure Description	Drainage
Expenditure Amount	7,979.99
Expenditure Description	Pump supply
Expenditure Amount	696.12
Expenditure Description	Tank supply
Expenditure Amount	5,423.57
Expenditure Description	Uv filter supply
Expenditure Amount	1,713.66

Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	Tutira hall water tanks & pump quote.pdf
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	
Income Description	Group/ Hall Contribution
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	0.00
Total Expenditure Amount	15,813.34
balance	15,813.34
<b>Total Amount Requested</b>	<b>15,813.34</b>
How group intends to contribute to projects overall	We are going to provide the digger earthworks for free and also supply labour to help plumbers
Further budget information	We have applied for other grants to help tidy the hall and bring it up to standards we are working together with the childhood centre for fundraising and grants. We ideally need the piles re piled before the grant for the kitchen and

	bathroom that the kindy is getting gets done and now that we have a water issue that will need to be done to. The hall has \$20,000 in the bank and ideas for more fundraising. I'm a builder and my husband has a digger so we are willing to donate time to help with these projects.
Certification Assent	Yes
Name authorised person	Mrs Polly Macdonald
Position	Board member
Authorised Person Phone	06 8397878
Authorised Person Email	poll.macdonald@outlook.co.nz
Date	10/11/1920

## Application Form

### Rural Halls Application

Applicant organisation name	Cape Coast Community Group
Project Title	Replace front doors of Te Awanga Hall
Rural Hall Address	9 Wellwood Ter Haumoana Hastings 4102 New Zealand
Please outline the community usage of the hall over the last year	Family celebrations - 5th birthday, 80th, 50th, 40th 21st. 17th birthdays, just families getting together. Yoga/Meditation classes, meetings, funeral, concert, craft fair, market, band practice, wedding, photo shoot, drama rehearsals.
Project Beneficiaries - Anticipated	Universal (no particular population);
Project Subject - Anticipated	Community development > Community facilities;
Does your hall or group have a long term or strate	Aims and Objectives of the Cape Coast Community Group.docx
Project Title	Replace front doors of Te Awanga Hall
Project Start Date	15/11/2020
Project End Date	31/03/2021
Brief Project Description	We intend to replace the front doors and windows of the Te Awanga Community Hall. The aluminium frames (now 30+ years old) are breaking down, the windows are scratched, and the lock is damaged.
Project Rationale	This will certainly make the Hall safer (and more secure) and give it a facelift to add to the painting of the Hall, inside and outside, last year.
Community Support	Yes
Community Support - Evidence	Feedback from committee members who have been talking amongst their friends and families in the community. There has been a lot of positive commentary about the revamping of the Hall (new paint etc etc) but the doors are both an eyesore and no longer fit for purpose.
Letters of support	Toms letter.pdf
Expenditure Description	Window
Expenditure Amount	8,151.00
Expenditure Description	Installation
Expenditure Amount	920.00
Expenditure Description	
Expenditure Amount	

Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	Nichol Glass Te Awanga hall doors.pdf
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	920.00
Income Description	Group/ Hall Contribution
Income Amount	1,000.00
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	1,920.00
Total Expenditure Amount	9,071.00
balance	7,151.00
<b>Total Amount Requested</b>	<b>7,151.00</b>
How group intends to contribute to projects overall	The Cape Coast Community Group have in the last year done much of the painting on the Hall. Raised funds for repainting the outside of the Hall and the installation of acoustic tiles. The actual installation was done by two of the local community.

	Repairs and maintainance to the Hall...plumbing, and the addition of skirting boards. Replaced the Meeting Room chairs. For this project the Committee plan to contribute \$1000. Local builders will do the installation of the doors and windows pro bono.
Further budget information	
Certification Assent	Yes
Name authorised person	Ms Liffy Roberts
Position	Vice President
Authorised Person Phone	(02) 7223 2291
Authorised Person Email	liffy.roberts@xtra.co.nz
Date	15/11/2020

## Application Form

### Rural Halls Application

<b>Applicant organisation name</b>	<b>Patoka Memorial Hall</b>
<b>Project Title</b>	<b>Bathroom refurbishment</b>
<b>Rural Hall Address</b>	1 Hendley Rd Kaweka Forest Park Rawhiti 4184 New Zealand
Please outline the community usage of the hall over the last year	Patoka School using the Hall 2 or 3 times/week as an extra resource/classroom. Local church group meet monthly. Commercial/community meetings: (Ospri updates, product promotion days, Health & Safety training days etc) every second month. Community use: fundraising, social events, birthdays etc two to four times/annum.
Project Beneficiaries - Anticipated	Universal (no particular population);
Project Subject - Anticipated	Community development;
Does your hall or group have a long term or strate	
Project Title	Bathroom refurbishment
Project Start Date	20/01/2021
Project End Date	20/03/2021
Brief Project Description	To refurbish both Mens and Womens bathrooms. Initially inspect and make good the plumbing work (cleaning blocked urinal jets, waterproofing wet joints, rewashering taps etc). Then repaint ceilings and walls, and strip and replace lifting lino.
Project Rationale	The existing run down state of both bathrooms is generating negative feedback from users and will restrict the Hall's use in the future.
Community Support	Yes
Community Support - Evidence	A number of community members have offered to assist with the initial clean, the stripping and scraping back of lino, and the repainting.
Letters of support	
Expenditure Description	Initial clean-up - scour whiteware
Expenditure Amount	100.00
Expenditure Description	Plumbing refurbish
Expenditure Amount	750.00
Expenditure Description	Ceiling/walls prep for repaint



Expenditure Amount	500.00
Expenditure Description	Purchase paint
Expenditure Amount	500.00
Expenditure Description	Paint labour
Expenditure Amount	1,000.00
Expenditure Description	Strip lino and prep floor
Expenditure Amount	500.00
Expenditure Description	New floor
Expenditure Amount	2,500.00
Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	2,100.00
Income Description	Group/ Hall Contribution
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	2,100.00
Total Expenditure Amount	5,850.00
balance	3,750.00
<b>Total Amount Requested</b>	<b>3,750.00</b>
How group intends to contribute to projects overall	The community will do the initial deep clean, all painting prep work and painting labour, and all floor prep work. Assistance required for plumber cost, paint purchase and new floor.



Further budget information	Will get an estimate for plumbing input, cost of paint and new floor.
Certification Assent	Yes
Name authorised person	Bruce McGregor
Position	Secretary/Treasurer
Authorised Person Phone	(02) 7655 1695
Authorised Person Email	mcg@mcgfarming.co.nz
Date	05/11/2020

## Application Form

### Rural Halls Application

Applicant organisation name	Tutira community Hall
Project Title	Re piling
Rural Hall Address	3847 state highway 2 tutira Tutira Napier 4162 New Zealand
Please outline the community usage of the hall over the last year	Our Hall has the community early childhood centre out of it 3 days a week 8.30 to 3.30. It also is the hub for plunked for the community once a month they come and do the children checks from the hall And we have the community events such as the Xmas party is hosted at the hall every year.
Project Beneficiaries - Anticipated	Education status > Students > Preschool students;
Project Subject - Anticipated	Education > Primary and secondary education > Early childhood education;
Does your hall or group have a long term or strate	
Project Title	Re piling
Project Start Date	
Project End Date	
Brief Project Description	The hall is in desperate need of been re piled. Also we are needing to repaint the wooden facings around the window to prevent root and tidy up some down pipes and patch some of the cladding around the hall to prevent damage and deterioration!  We are working together with the early childhood board to bring the hall up to today's standards They are applying for a grant from the ministry of education to renew the kitchen and bathrooms And the hall board is applying to repile and paint the hall.
Project Rationale	This project is going to stabilise the foundation of the hall for the next 30-50 + years which therefore enables the community and the kindy to use the hall on a daily basic.
Community Support	Not Applicable
Community Support - Evidence	
Letters of support	
Expenditure Description	Re piling

Expenditure Amount	51,750.00
Expenditure Description	Maintenance on the hall
Expenditure Amount	4,554.00
Expenditure Description	Repaint timber facings around the windows
Expenditure Amount	7,820.00
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
Expenditure Description	
Expenditure Amount	
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Expenditure Description	
Expenditure Amount	

Expenditure Quotes Uploads	2FAFBBD-3D3B-4C30-ABB1-FCBDE01EEDD2.jpeg
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	
Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	
Income Description	Group/ Hall Contribution
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	0.00
Total Expenditure Amount	64,124.00
balance	64,124.00

<b>Total Amount Requested</b>	<b>64,124.00</b>
How group intends to contribute to projects overall	We have struggled to find raise this year due to COVID but we intend to fund raise more to help fund the project. Our next fundraiser is a fire wood fundraiser which we will cut up and sell. We have \$10,000 to contribute to the project to date.
Further budget information	
Certification Assent	Yes
Name authorised person	Mrs Polly Macdonald
Position	Board member
Authorised Person Phone	06 8397878
Authorised Person Email	poll.macdonald@outlook.co.nz
Date	02/11/2020

## Application Form

### Rural Halls Application

<b>Applicant organisation name</b>	<b>Waimarama Maraetotora Memorial Hall</b>
<b>Project Title</b>	<b>General Services Upgrade</b>
<b>Rural Hall Address</b>	2282 Waimarama Road WAIMARAMA 4294 Hastings Hastings 4294 New Zealand
<b>Please outline the community usage of the hall over the last year</b>	Civil Defense meetings Market day activities Family celebrations (weddings, birthdays, wake) Community Health services (yoga classes) ANZAC day services Sports club prize giving Police holiday period base Community Meetings/huis Market days for fundraising Reiki/ Pilates Community get together and networking
<b>Project Beneficiaries - Anticipated</b>	Age groups > Adults (people aged 18+); Education status > Students > Primary school students; Work status and occupations > Emergency services personnel;
<b>Project Subject - Anticipated</b>	Community development > Community celebration;
<b>Does your hall or group have a long term or strate</b>	WM Hall Strategic Plan Nov 2020 v1.0.pdf
<b>Project Title</b>	General Services Upgrade
<b>Project Start Date</b>	01/10/2020
<b>Project End Date</b>	12/12/2020
<b>Brief Project Description</b>	To complete an upgrade process commenced in 2019 following several years of neglect by all parties. Work completed in 2019: 1 Electrical re wiring to correct a number of unsafe issues such as no earth connected. 2 Plumbing upgrade including hot, kitchen drainage (waste going onto ground under hall) 3 Replacement of old unsafe appliances  Work being carried out in 2020 Replace Tables, chairs, cutlery, plates, bowls, glasses, cups bench top, fridge, microwave, repair blocked ladies toilet

	This work was somewhat delayed while the earthquake status was confirmed. Since confirmation received the kitchen upgrade has been completed which has included removing old cabinetry
Project Rationale	<p>The items being replaced are old, chipped, tables &amp; chairs are at risk of collapse and appliance un hygenic.</p> <p>An upgraded kitchen and utensils will greatly improve the usability of the hall which is of huge importance now that the hall is in need of support in order to secure long term direction and support.</p>
Community Support	Yes
Community Support - Evidence	<p>The extent of volunteer time and resources provided to carryout work Builders, plasters, maintenance and business people have provided time and materials</p> <p>Waimarama Marine Club supports the upgrade work on the hall.</p>
Letters of support	WMC.pdf
Expenditure Description	Kitchen cutlery (knives, forks, spoons
Expenditure Amount	727.00
Expenditure Description	Serving table
Expenditure Amount	385.00
Expenditure Description	Seating tables * 8
Expenditure Amount	1,003.00
Expenditure Description	120 chairs
Expenditure Amount	8,004.00
Expenditure Description	Glasses, bowls, mugs, plates
Expenditure Amount	547.00
Expenditure Description	Bench top
Expenditure Amount	700.00
Expenditure Description	Fridge double door
Expenditure Amount	2,000.00
Expenditure Description	Microwave
Expenditure Amount	450.00

Expenditure Quotes Uploads	Bench top.pdf
Income Description	Other grants
Income Amount	
Income Description	Community Fundraising
Income Amount	
Income Description	Donated Materials (at standard cost)
Income Amount	1,000.00

Income Description	Voluntary Labour (at standard skilled or unskilled rates)
Income Amount	2,000.00
Income Description	Group/ Hall Contribution
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	
Income Description	
Income Amount	

Total Income Amount	3,000.00
Total Expenditure Amount	13,816.00
balance	10,816.00
<b>Total Amount Requested</b>	<b>14,000.00</b>
How group intends to contribute to projects overall	Any work requiring trades people will/has been carried by local trades people on a voluntary basis
Further budget information	
Certification Assent	Yes
Name authorised person	Mr Tony Lane
Position	Committee
Authorised Person Phone	(02) 7440 4320
Authorised Person Email	tonylane@xtra.co.nz
Date	03/11/2020

