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Tuesday, 2 February 2021

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Open Minutes

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*Te Rā Hui:*

Meeting date: **Tuesday, 2 February 2021**

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Venue **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **12 noon - 12.05pm**

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Go to  
[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
to see all documents

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# Open Minutes

*Te Rārangi Upoko*

## Table of Contents

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<b>Item</b>	<b>Page No.</b>
1. Apologies & Leave of Absence – <i>Ngā Whakapāhatanga me te Wehenga ā-Hui</i>	1
2. Conflicts of Interest - <i>He Ngākau Kōnatunatu</i>	1
3. Confirmation of Minutes - <i>Te Whakamana i Ngā Minitī</i>	2
4. Temporary Road Closures - Percival Road - 16 February, Heretaunga Street East - 18 February, Tangoio Road - 21 February, Te Mata Peak Road - 27 February and Prospect Road - 27 - 28 February 2021	2
5. Minor Items - <i>Ngā Take Iti</i>	3
6. Urgent Items - <i>Ngā Take Whakahihiri</i>	3

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# Open Minutes

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*Kua Tae ā-tinana:*      **Chair:** Councillor Malcolm Dixon  
**Present:**                **Councillors:** Wendy Schollum and Kevin Watkins  
  
   Transportation Manager, Jag Pannu AND  
   Environmental Consents Manager, Caleb Sutton – for Item 4

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*Kei Konei:*                General Counsel - Scott Smith  
**Also present:**        Transportation Officer – Lynn Burden  
   Democracy & Governance Advisor – Lynne Cox

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## 1. **APOLOGIES & LEAVE OF ABSENCE – NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI**

Councillor Dixon/Councillor Watkins

That apologies for absence from Councillor Lawson, Councillor O’Keefe, Councillor Nixon, Councillor Travers and Tania Eden be accepted.

CARRIED

## 2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

### 3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Schollum/Councillor Watkins

That the minutes of the Civic and Administration Subcommittee Meeting held Thursday 3 December 2020 be confirmed as a correct record.

CARRIED

### 4. TEMPORARY ROAD CLOSURES - PERCIVAL ROAD - 16 FEBRUARY, HERETAUNGA STREET EAST - 18 FEBRUARY, TANGOIO ROAD - 21 FEBRUARY, TE MATA PEAK ROAD - 27 FEBRUARY AND PROSPECT ROAD - 27 - 28 FEBRUARY 2021

(Document 20/1113)

The Transportation Officer, Lynn Burden, spoke to her agenda report and responded to questions from the Subcommittee members.

Councillor Dixon/Councillor Schollum

- A) That the Civic and Administration Subcommittee Meeting receive the report of the Transportation Officer titled Temporary Road Closures - Percival Road - 16 February, Heretaunga Street East - 18 February, Tangoio Road - 21 February, Te Mata Peak Road - 27 February and Prospect Road - 27 - 28 February 2021 dated 2 February 2021.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures as no submissions have been received in respect of these applications:
1. The Weet-Bix Kids Tryathlon Foundation: Percival Road between Lyndhurst Road and first entrance in to the Sports Park. The road closure will be between 9:30am and 2:00pm, Tuesday, 16 February 2021.
  2. The Art Deco Trust: Heretaunga Street East between Warren Street South and Karamu Road North. The road closure will be between 3:00pm and 8:00pm, Thursday, 18 February 2021.
  3. The Hawke's Bay Car Club (HBCC): Tangoio Road (the gravel section) between the intersection with Waipatiki Road and the intersection with SH2. Waipatiki Road remains open. The road closure will be between 9:00am and 5:00pm, Sunday, 21 February 2021.
  4. The Bennelong Mountain Bike Club: Te Mata Peak Road 900m down from the summit. The road closure will be between 6.00am and 4.30pm on Saturday, 27 February 2021.
  5. Pato Entertainment Prospect Road: between King Street South and Royston Hospital. The road closure will be between 12:00noon, Saturday, 27 February and 1:00am Sunday, 28 February 2021.
- C) That the Civic and Administration Subcommittee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).

- ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
- x. These Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

**5. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

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The meeting closed at 12.05pm

Confirmed:

Chairman:

Date: