
Tuesday, 23 March 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Operations and Monitoring Committee Meeting

Kaupapataka

Open Attachments Under Separate Cover

Te Rā Hui:
Meeting date: **Tuesday, 23 March 2021**

Te Wā:
Time: **1.00pm**

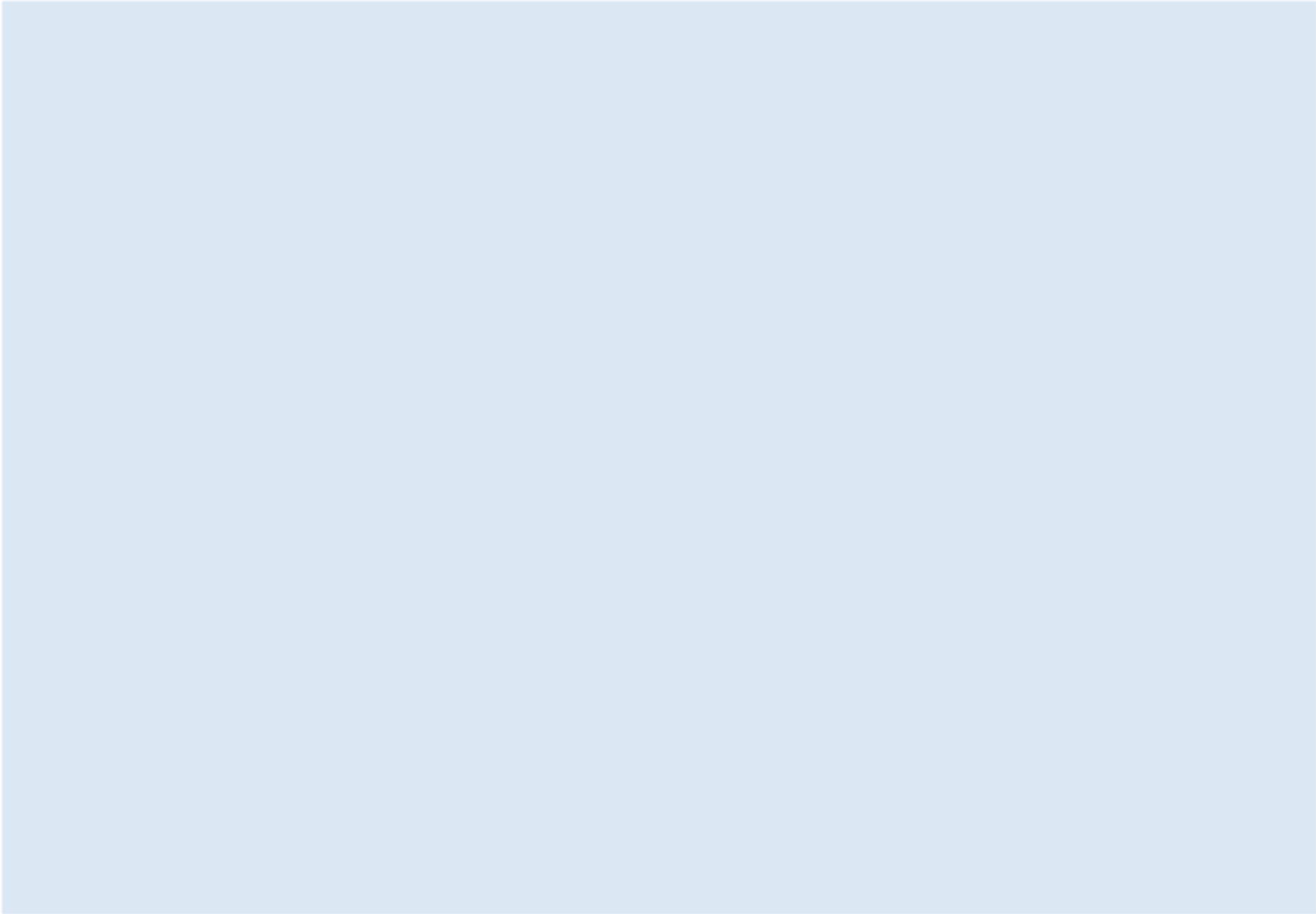
Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

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TE KAUNIHERA Ā-ROHE O HERETAUNGA

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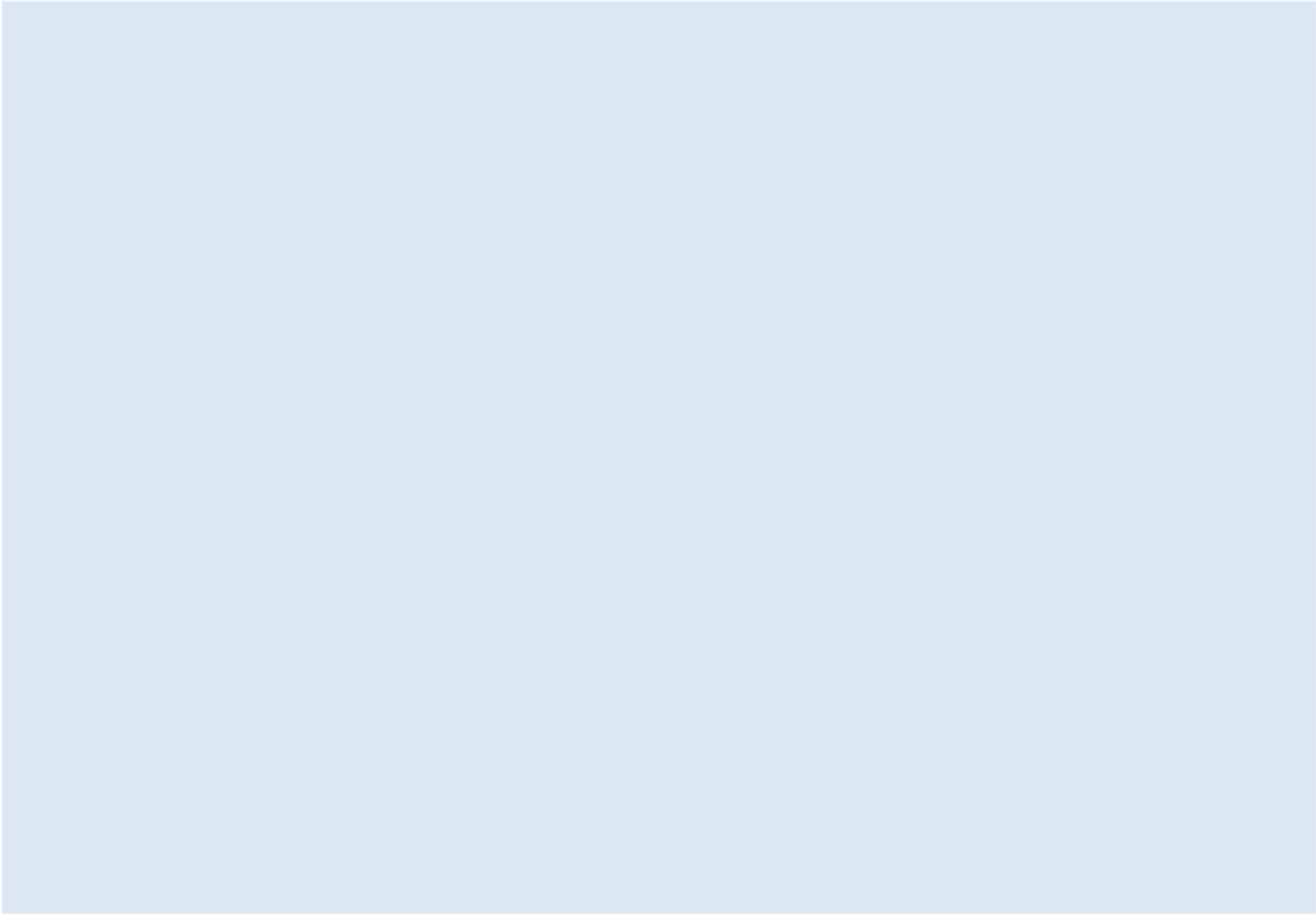




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Executive Summary

As the chief executive of Hastings District Council, I am pleased to present this Consolidated Quarterly Report to the Operations and Monitoring Committee.

The purpose of this Committee is to ensure consolidated and complete reporting and monitoring of all Council financial and non-financial information and performance measures against the Annual Plan, Long Term Plan, Council strategies, goals and priorities.

It was acknowledged in my last Chief Executive Update to the Operations and Monitoring Committee in September 2020 that Council has had considerable success in securing \$39.785million in central government investment into our district. This investment included \$9,370,000 for Jobs for Heretaunga including the Waipatu civil works, footpaths, lighting and other iWay walking and cycling improvements around Hastings; \$13,500,00 for social and affordable housing outcomes such as Tarbet Street in Flaxmere; and \$15,300,000 for Council's 3Waters infrastructure.

Since my last report, there has been significant progress on these key priority projects including:

- Safety improvements on State Highway 51 in Waipatu, funded by the Provincial Growth Fund as a shovel-ready project to enable employment of local people post COVID-19, is nearing completion after physical works commenced on site in September 2020. The SH51/Waipatu marae safety improvements and footpath works

are due to be completed by the end of April. I would like to acknowledge staff's hard work and also the commitment by our contractors, who have provided valuable support and apprenticeships to get more of our people into work.

- Our programme to deliver safe drinking water to all of our community is progressing really well, including our small communities projects with Haumoana's new plant supplying water to Haumoana and Te Awanga - the first cab off the rank. Upcoming work for our small communities includes Te Pohue, Waimārama, Whirinaki/Esk, Clive, Waipātiki and Whakatū.
- Our urban water treatment upgrades are also well advanced. The designs for Waiaroha's Water Treatment Plant are progressing and will be issued to HDC for building consent by the end of March. The two tanks have been issued to HDC for building consent and are currently being processed. The designs for the Waiaroha component (education building, water features, fins on the tanks) are well advanced and will be completed in the first half of this year. The resource consent application has been issued to HDC and we have received confirmation the consent will be dealt with on a limited notified basis.

- A range of works are now being undertaken concurrently on the Frimley project, including bore construction, reticulation works, foundations for the tanks and design work.
- December 2020 marked one year on from the government selecting Hastings for a Place-Based Housing Approach and working with our central government and iwi partners to resolve our housing crisis continues to be a major focus for council. This quarter has seen Council endorse the Hastings Medium and Long Term Housing Strategy with six work streams and 26 individual actions. Many of these actions are well underway including Council's housing development in Tarbet Street, Flaxmere with 17 sections ready for first-home buyers.

Hastings has enjoyed a large number of successes this quarter, thanks to the hard work of staff across the breadth of our organisation as well as the dedication and commitment of our community members and key partners. These successes include:

- Hastings being named not only New Zealand's most Beautiful Largest Town, but also taking out the Keep New Zealand Beautiful Supreme Award, which recognises our sustainable practices, protecting of heritage buildings and our community's care for our environment;
- The adoption of Council's first Multicultural Strategy – only the second of its kind in New Zealand – to strengthen our support for our diverse communities.
- We held two highly successful Pick the Bay employment expos in Hastings to attract and support local workers into the horticulture and viticulture sectors as we continue to help the industry during their severe labour shortage for this picking season.

- Council received the New Zealand Institute of Architects Heritage award for the Hawke's Bay Opera House while our Toitū - Hawke's Bay Arts & Events Centre kaiwhakahaere/manager Megan Peacock-Coyle also winning a national event industry leadership award, in recognition of her efforts leading Toitū and its staff through COVID-19 and its ongoing effects in 2020.

I would like to acknowledge all Council staff for their enormous efforts which lead to these significant achievements as well as the many others celebrated over this quarter.

Lastly, today's Operations and Monitoring Committee meeting marks one year since the nation experienced its first COVID 19 level 4 lockdown and all the challenges that this posed for both the Council and the community. Supporting the recovery of the local economy and our community has been a significant focus for Council over these past 12 months and while we know there is important mahi still to be done, I continue to be impressed by the resilience that our community has shown and the recovery that continues both within the community and the local economy.



Nigel Bickle
Chief Executive





Rural and Urban Works

Project	Comment
Warwick Road Reconstruction	This contract includes significant 3 Waters infrastructure, including a section of the Eastern Interceptor wastewater trunk main. This tender was awarded to Higgins Contractors Ltd.
Te Aute Road New Drinking Water Main	This contract was negotiated with Drainways Contracting Ltd. The new main will provide the water required for firefighting for the Ryman development and improve network resilience.
Kopanga Road Stormwater	This contract was awarded to Downer NZ Ltd. Work is programmed to start in March 2021.
Upcoming tenders	
Campbell/Porter/Middle Road – New drinking water main	This contract is for the construction of a new drinking water main from Duart Road, along Campbell Street, Porter Drive and Middle Road, ending at Breadalbane Road. A short section of new stormwater main will also be constructed as part of this contract between Busby Hill and Porter Drive. This contract was awarded in early December to enable work to start in January 2021.
WWTP East Clive Groyne Renewal	
Wastewater Inland Trunk relining	
Wastewater Reticulation lining	
Maraekakaho Wastewater Renewal	
Florence Place Drinking Water Renewal	

Drinking Water

Compliance with Drinking Water Standards

Safe drinking water is the Hastings District Council's highest priority and there is commitment at the highest level to achieve this. The extent of changes in the way Council is managing drinking water safety has been informed by the Board of Inquiry findings following the Havelock North contamination event which occurred in August 2016.

Complying with the Drinking Water Standards of New Zealand requires a combination of treatment processes (UV, chlorination and filtration where required) and routine monitoring and inspections of the source, treatment plant and reticulation.

All drinking water supplies complied with the DWSNZ bacteriological requirement for the first two quarters of the 2020/21 compliance year. This is attributed to the implementation of chlorination throughout all the supplies, as well as meeting monitoring frequencies and test results as per DWSNZ requirements.

Protozoa compliance has been achieved for the first two quarters of the 2020/21 compliance year for those drinking water supplies that are able to meet the requirements of the DWSNZ.

Protozoa compliance has not been achieved for some supplies due to the current water treatment plant not being validated against the DWSNZ criteria, or due to the bore losing security status (after previously being classified as secure) necessitating the installation of treatment.

Full compliance with protozoa requirements across all supplies will not be achieved until the Drinking Water Upgrade works are completed. This work is included in Council's budgets and Water Safety plans. Details on progress of these projects are included below.

Water Safety Plans

A Water Safety Plan has been developed under the new framework for the Hastings Urban water supply. This has been reviewed by the Drinking Water Assessor and the Ministry of Health's National Co-ordination team. HDC is now working with the Drinking Water Assessor to address commentary from reviews and receive final approval. Water safety plans for all other supplies are being updated into the new framework in line with the installation of treatment plants.

Maintenance and Operations

Routine maintenance by City Care is ongoing to ensure the water leaks are attended to in a timely manner to minimise customer outages, water loss and risk to consumers. Routine inspections and maintenance activities across the supply from source to tap are undertaken by City Care, HDC's 3Waters operations team and other key contractors, and recorded and reported from our systems.

Connection leaks have remained elevated and a targeted program to replace copper connections is being developed with funding being sought in the LTP.

Small Community Water Treatment Upgrades

Work is progressing on the Small Community upgrades. The Haumoana Plant began supplying water to the Haumoana and Te Awanga Communities on 23rd November 2020. The Parkhill Booster Pump design is completed and it is anticipated construction work will start in April. The Te Pohue Water Treatment Plant arrived on site on 11th February with commissioning work scheduled to start later in the month. Waimārama civil works and mechanical fit out of the plant are complete and electrical fit out is scheduled to start late February with plant commissioning scheduled for late March. Mechanical installation is complete at the Whirinaki/Esk site and electrical fit out is scheduled to start in March. At Clive, bore construction and civil works are complete. The water treatment plant is on site with mechanical fit out underway. Construction of the Clive reservoir is complete. Land negotiations are concluded at Waipātiki with a site secured. Affected Party Approvals are being sought from five land owners as well as local Iwi. Resource consent application is about to be lodged. Community engagement work is commencing at Whakatū.



CLIVE WATER TREATMENT PLANT

Waiaroha

The designs for the WTP are progressing and will be issued to HDC for building consent by the end of March. The two tanks have been issued to HDC for building consent and are currently being processed.

The designs for the Waiaroha component (education building, water features, fins on the tanks) are well advanced and will be completed in the first half of this year.

The resource consent application has been issued to HDC and we have received confirmation the consent will be dealt with on a limited notified basis.

HDC Urban Water Treatment Upgrades

FRIMLEY

A range of works are now being undertaken concurrently on the Frimley project, including the following:

- Bore construction on the first bore is well advanced and nearing completion. The bore is being flushed and once this work is complete the driller will move to the second bore location next to the Frimley Swimming pool.

- Reticulation works in the Frimley Road and Nottingham Road area have now been completed and the roundabout on Nottingham Road has re-opened. The drill shot along Hāpuku Street is progressing well and the pipe connections in the park are underway.
- Building consent for the Frimley tank has been received and the tank is currently on its voyage to New Zealand. There has been some delay due to the issues with shipping around the world and the ETA of the tank in New Zealand is the end of February.
- The foundation for the tank has been poured awaiting the erection of the tank.
- The WTP designs for Frimley and Waiaroha, along with the Waiaroha pipelines, are currently out for tender with the tender date closing early March 2021. This work has been packaged into one large contract in an effort to encourage more interest and competitive pricing but will impact on Frimley commissioning timelines.

Work underway in Frimley remains on programme and schedule.



FLUSHING OF THE BORE



FOUNDATION FOR THE TANK

Campbell/Porter/Middle Road – New drinking water main

The purpose of the new water main is to provide water supply to the Iona development and strengthen network connections along the way that will benefit the wider network resilience.

There is some new stormwater infrastructure as well in the red bubble. The purpose of this new main is to remove public assets from private land.

The red line shows the extent of the works. The red oval is the work we expect to be most disruptive and will be undertaken as early as the contractor is able to start in the New Year. This is a separate portion in the contract and has to be completed by 2 February 2021.

It has been recommended to the contractors that the connection into Duart Road which is represented by the orange bubble be completed during the April school holidays and that the work at the Lucknow School patrolled crossing, represented by the blue bubble be completed during the July school holidays.

Completion of the work is expected early September 2021.



Backflow Prevention Programme

An accelerated boundary backflow preventer installation programme is being developed utilising funding secured from Central Government as part of its stimulus package.

As part of this programme, backflow prevention devices will be installed on all connections on a priority basis attributed to risk posed by the activities undertaken on the premise.

Development of the programme is underway with consideration of low impact design for surface and above ground infrastructure to be completed prior to the programme being implemented.

Wastewater

Treatment Plant Compliance (East Clive WWTP)

The wastewater treatment plant continues to operate within its consent conditions. Routine quarterly sampling has been completed for the first quarter of 2020-2021. The compliance report has been completed and submitted to Hawke's Bay Regional Council.

A number of improvement works have been completed at the plant including the renewal of the components of the domestic and industrial screening equipment to enhance solids removal. The plant control system upgrade project is currently underway and, once completed, we will ensure we have a robust and reliable automated treatment system for the plant using the latest equipment and technology. While the plant operation has been stable and well maintained, we have purchased some critical assets to minimise risks and maintain a reliable service. In the meantime, some outdated plant assets have been removed from the site.

The plant building is being well maintained to provide a good work environment for staff, contractors and visitors from schools and Hasting District Council staff. To fully comply with the changing Health and Safety requirements, a number of improvements have been made to the plant building. A good documentation framework has also been developed for the site.

As part of our routine compliance inspections, officers monitor compliance with the trade waste users to confirm that they are operating within their approved conditions. This work is ongoing and ensures that industrial discharges do not impact on our resource consent or create adverse conditions within our piped network, e.g. hydrogen sulphide which corrodes the internal concrete linings.

Wastewater Network

Urban wastewater overflows have the potential to create unsanitary conditions public health issues, and can result in adverse environmental impacts through contamination of land and waterways.

Over the last quarter, no overflows were reported to Hawke's Bay Regional Council.

Stormwater

Stormwater Consent Compliance

Council holds a number of stormwater-related consents which are issued by Hawke's Bay Regional Council, with conditions to manage and report on the condition and performance of the urban stormwater network.

The annual compliance report for the Whakatu West Industrial Stormwater Scheme was submitted to HBRC in November 2020. HBRC will assess the report against the conditions of consent and provide HDC with a report identifying any non-conformances. The findings of the HBRC compliance report will be reported once the report has been received by HDC.

During November 2020, Stantec specialist dam engineers visited Hastings to carry out comprehensive assessments of the five Havelock North detention dams and the three dams in Te Awanga/Clifton. This assessment includes a review of the flows through the dam, impact on downstream properties and improvements to the management of these dams. Findings from this report will form future investigations, maintenance requirements and a management plan for how to monitor dam performance and the level of water stored behind the dam during extreme rain events. This work will also form the basis for developing an emergency action plan to identify and manage the risks associated with detention dam operations and responses.

Stormwater Quality Monitoring

Monitoring of the stormwater discharges during rain events will continue as per the individual consent requirements. An internal team has been set up to collect the required samples from various locations and the results will be added to the Infrastructure Data (ID) database system. This system holds the results from all water and stream sediments and is used for reporting the results to HBRC.

Intermittent illegal discharges into the Ruahāpia Drain have once again been an issue during the spring/summer food processing season. The discharges are originating from within the Ruahāpia industrial catchment – adjacent and upstream

of the Tōmoana Showgrounds. HDC and HBRC have been investigating the discharges and searching for the source of these discharges.

Heinz Wattie's King Street site was identified as a source of a discharge that resulted in the Ruahāpia Stream being turned a red colour. The red discharge was traced back to a beetroot operation in the King Street site. Further investigation confirmed the discharge resulted from a diversion device within the site which had failed due to lack of maintenance. HBRC have issued abatement and infringement notices to Heinz Wattie's as a result of this discharge. In addition HBRC issued HDC with an abatement notice for the same incident, as the HDC network was the conduit used to convey the contaminants into the Ruahāpia Stream. HDC are carrying out regular site inspections and investigations are ongoing with the Heinz Wattie's King Street site to repair the diversion device and identify potential contaminant pathways into the HDC stormwater network.



DISCOLOURATION IN THE RUAHĀPIA DRAIN – TŌMOANA SHOWGROUNDS

There was also a reported illegal discharge into the Mahora Drain in December. The illegal discharge was traced back to a residential property in Lyndhurst. The resident had washed out a bin that had contained pig food - which had been dyed to indicate it was for animal consumption only. The dye resulted in a significant length of water in the Mahora Drain becoming a bright pink colour.



DISCOLOURATION IN THE MAHORA DRAIN

Lowes Pit

Tonkin and Taylor in conjunction with Sustainable Community Outcomes Ltd (SCO) have been working with Council to develop options to improve the stormwater discharge into Lowes Pit, in line with the Council decision to provide pipe end treatment of stormwater and the conversion of Lowes Pit into a vertical wetland to treat the industrial stormwater runoff.

The design of the first flush diversion system and pipe end treatment are ongoing and are progressing in line with the overall project programme. Network assessments are being carried out to identify suitable locations for real-time sensors to be installed in the stormwater system. These sensors will constantly monitor flows within the network and will have the ability to indicate when potential contaminants have entered the stormwater system.

These sensors are planned to be installed in the Lowes Pit catchment first, with additional sensors deployed in other parts of the network with a high risk of contaminants being discharged into the network.

Work Package	Timing
Survey of pit and stormwater network, concept design	Oct 2020 – Jan 2021
Installation of network sensors	Mar 2021 – Apr 2021
Preliminary Design	Feb 2021 – May 2021
Consenting	May 2021 – Nov 2021
Detailed Design	May 2021 – Nov 2021

Stormwater Renewals Strategy

Council is working with a specialist pipe renewal consultancy, ProjectMax, to develop a renewals programme for the piped stormwater network using an evidence-based, rather than purely an aged-based renewal approach. This evidence-based approach will involve the inspection (CCTV) of existing pipes which are either nearing the end of their asset life, or have an elevated level of criticality/importance. This renewals strategy will also consider sections of the network which are undersized and not meeting the defined level of service.

Maintenance and Operations

Routine maintenance by City Care is ongoing to ensure the stormwater network operates to minimise surface ponding and protects people, property and the environment. This includes the clearing of pipe blockages, preventative maintenance to ensure that critical inlets/outlets are not blocked and facilities (pump stations and detention dams) are inspected on a monthly basis.

A new underground services maintenance contractor will take over from City Care in March 2021. Planning is underway to transition systems and processes to the new contractor.



Coastal Works

Coastal Works

Waimārama Seawall maintenance

Work is complete on the Waimārama seawall and Paparewa reserve protection. Work was completed within the approved budget.



WAIMĀRAMA

North Shore Road, Eskdale

A typical section showing possible small scale coastal protection works and planting options has been provided to local residents and they are currently considering the next steps in progressing through a resource consent phase.

Cape View Corner

This project is in a resource consent phase, with both HDC and HBRC. Section 92 queries seeking further information have been responded to for both organisations and preparations have been made with the contractor for the supply of rock and revetment construction. Arrangements are being made with the landowner to remove the existing dwelling from the site.

Haumoana (H18)

This is the row of houses on the seaward side of Clifton Road at Haumoana that get impacted by heavy seas. An options report has been provided to the residents that provides detail on protection alignments; protection options with a preference for a sheet pile, concrete capped structure; coastal strategy and consent detail; rough order costs and a suggested staged approach to delivery. Subsequent to providing this report a further option of interlocking concrete units, recently constructed at Granity Beach, West Coast South Island, has been investigated as a viable alternative to the sheet pile solution. Following a site visit, the promoters of the project have visited Hawkes Bay and are in the process of putting together a proposal and offer of service for their solution, for HDC and residents to consider.



GRAVITY WESTLOCK WALL

Clifton Toe Rock

A resource consent has now been granted by HBRC for the emergency limestone rock work completed in August last year following heavy sea events. The work has been funded by the Clifton Reserve Society and Clifton Marine Club. The consent also allows for further strengthening work to be undertaken to the structure, as time and budget allows.



CLIFTON EMERGENCY ROCK WORK





Waste

Waste

Facilities

Ōmarunui Landfill – fully operational; a resource consent application has been lodged for the development of Area B – awaiting outcome.

Closed fill sites – no reported issues.

Henderson Road Refuse Transfer Station and Blackbridge Refuse Transfer Station (Operated by Bin Hire Company) – Fully operational.

Rural recycling sites – Fully operational. Pukehomoamoā site reinstated December 11 and bin installed at Waipātiki for a one year trial in October.

Martin Place Recycling Facility – As previously reported; closed due to the cessation of the licence to occupy by the current landowner, no further update.

Kerbside Recycling and Rubbish Services

The average rubbish wheelie bin weight has increased slightly to 9.7kg over the period, with a spike in volume over the Christmas/New Year holiday period. Participation in the service has also increased steadily over this period to 67% of bins being placed out for collection over the month of December.

Recycling volumes are similar to the previous quarter.

Contamination of recycling and rubbish continues to remain low. Visual surveys of rubbish trucks loads to be undertaken at Ōmarunui Landfill for a two week period to confirm this.

With Christmas Day and New Year's Day falling on Fridays in 2020, the normal Friday collections were moved to Saturday for the 8,000 affected properties. This was heavily communicated via newspaper adverts, posters in HDC facilities, Facebook posts and leaflet drops to all letterboxes in the affected areas. This change to date was well received and meant there were very few people who were not aware of the change phoning in to the after-hours contact centre.

CRMs have reduced significantly in the last quarter with only seasonal increases over the Christmas New Year period, with some insights below;

- Refuse CRMs have primarily related to partial emptied bins, this is due to resident "squashing down" access refuse over the Christmas period and overall CRMs are reducing.
- Recycling CRMs have primarily been around a missed service, which once investigated, have shown that 90% have not been presented kerbside on time, this we believe is due to people being on holiday and sleeping in.

The infographic below provides more information.



Local Waste Minimisation Fund

No new applications were received during this period, the fund will continue to be promoted.

HazMobile

The HazMobile collection was held on Sunday 15 November 2020 at the Regional Sports Park as a joint event with Napier City Council. It was a successful event with 580 vehicles booked and 478 attending. The material collected is still being processed by the various contractors and volumes will be shared in the next report.

Ōmarunui Landfill

The financial position of the main landfill account at 30 September 2020 is as follows:

	\$ 3 month actuals	\$ 3 month budget	\$ 3 month variation	\$ Annual budget
Commercial	1,416,036	966,991	449,045	3,867,963
HDC	354,963	208,692	146,271	834,768
NCC	306,029	278,256	27,773	1,113,024
Total	2,077,028	1,453,939	623,089	5,815,755

Total revenue is above budget. This is mainly due to increased volumes of special waste received under the "Commercial" waste category.

As of 30 September tonnages to the landfill was tracking up on last year's actual total (26,072 tonnes versus 22,304 tonnes)

Napier Flood

The Napier flood event that occurred on 9th and 10th of November 2020 resulted in an increase of over 2,200 tonnes (or 21%) of waste more than the same month in

the previous year. To assist with the clean-up effort the landfill extended its opening hours, despite receiving flood damage itself. As a result of these circumstances the tip face ended up being larger than usual and it became more difficult to apply daily cover. This unfortunately created an odour issue and the HBRC received a complaint from a neighbouring property. Subsequently the landfill has been issued with a written warning.

Landfill extension

Area D (current fill area) is nearing the end of its life and will be full by the end of 2025. For the landfill to continue accepting waste beyond 2025 a new area of the existing site needs to be developed. Over the last two years the landfill has been investigating options and preparing consent applications so that the site can continue to operate. This has also included some preliminary consultation work with affected parties. The area identified to develop next is the quarry area known as Area B.

The landfill has now lodged "resource consent" and "alteration of designation" applications to the Hawke's Bay Regional Council and Hastings District Council respectively and these applications have been publically notified.

Submissions to the Hawke's Bay Regional Council concerning the "resource consents" close on 17th February.

Submissions to the Hastings District Council concerning the alteration of the designation of the landfill close on 22nd February.

Upcoming Work for the Waste Team

- Solid waste bylaw review as a joint process with Napier City Council
- Development of waste behaviour change education programmes
- Improvement to increase diversion at the Henderson Road Refuse Transfer Station.
- Implementation of actions from the Joint Waste Management and Minimisation Plan



Cemeteries

HBRC consent for air discharge – cremation data, for the year 1 July 2019 – 30 June 2020, sent to HBRC and awaiting their response.

A quote for an additional columbarium wall for Hastings cemetery is due in February. Available slots are getting low.

Cemetery management system (PlotBox) is working well but plot validation needs to be carried out and audited before going live with the website for public access.

Mangaroa extension project is underway with work being carried out by Topline. Boxing has commenced and prep for new concrete is well advanced.

The cemeteries and crematorium long term renewal, maintenance and operational expenditure and revenue requirements were submitted for LTP consideration.

Officers are investigating concepts to alter the access and parking at Hastings cemetery and looking at options to better manage some of the antisocial behaviour that occurs. These options will need to be considered in the LTP.







Rural and Urban Works

Category	Project	Phase	Comment
Road Network	Princess/Victoria/Elison Roads reconstruction	Construction	Construction works have been completed during November 2020.
	Warwick Road	Construction	This contract includes significant 3 waters infrastructure, including a section of the Eastern Interceptor wastewater trunk main. Higgins Contractors commenced with construction works. Some delays are experienced with Kiwi Rail in receiving grant approvals to work in the rail corridor.
Growth	Breadalbane Avenue	Construction	Construction works have been completed during November 2020.
	Ōmāhu Henderson Roundabout	Construction	Construction works scheduled to commence early January 2021.
Walking and Cycling	Irongate Road Stage 3 Roundabout	Tender	Enabling works complete. Tender was awarded to Russell Roads Ltd. Construction scheduled to commence early January 2021.
	Napier Road Cycleway	Construction	Construction works are progressing well. Scheduled completion date is end of February 2021.
	Middle Road Cycleway	Design	Progressing with design of lime sand shared path.
	Tauroa Road Boardwalk and shared path	Design	Progressing with design of board walk and shared path.
Bridges	Mangatahi Low Level Bridge	Construction	Enabling works is well underway. The project has been tendered and awarded. Construction to commence early in 2021 and planned to be completed by end of May 2021.
	Kuripapango Bridge	Construction	The project has been tendered and awarded. Construction to commence in February 2021 and planned to be completed by end of May 2021.

Category	Project	Phase	Comment
Provincial Growth Fund	SH51/Waipatu Marae Safety Improvements	Construction	Construction works is progressing well. Scheduled completion date is end of April 2021.
	Taihape Road passing opportunities Stages 1-4	Construction	The majority of the works were completed in mid December 2020. Last seals to be applied in January 2021.
	iWay improvements	Construction	
	Tuki Tuki Road Rural Area Wide Pavement Treatment	Construction	
	Various footpaths	Construction	

Walking and Cycling

iWay School Cycling and Scootering programme is back in full swing with the start of the new year. We are moving to more frequent training - shorter sessions more often - with a couple of schools trialling having a regular instructor available one day a week.

Late last year we held a Disability and Inclusion Cycle Skills workshop. This brought together seven disability organisations to enhance the skills and confidence of our instructors. This now allows us to provide tailored instruction (and bikes) to any students with special needs.

A successful application to Waka Kotahi's Innovating Streets fund is allowing us to trial various traffic calming measures outside four schools:

- Hastings Central
- Irongate
- Kimi Ora
- Mayfair

These will follow a co-design process, working closely with the schools and local community.

Interactive workshops have been held at the four schools, and data has been gathered focussing on pick-up and drop off behaviours, students attitudes towards walking and cycling, and the barriers to active travel.

Supplies have been ordered for the traffic calming portion of the project, however there are supply delays due to the high demand nationally, as well as shipping delays internationally.



Landscape Ride Safety Improvements
Waimārama Road

Contract tender documentation and plans were completed for the Mad Mile project in November 2020, with the project tendered and awarded to Dodge Contracting in December 2020. Work commenced on the construction of this project, with a site blessing on 20 January 2021. Very good progress is being made on track construction, with favourable weather conditions. The project is scheduled for completion by late March/ early April.



Bridges

Two strengthening projects have been tendered and awarded for Kuripapango Bridge and Mangatahi Low Level Bridge. Enabling works for the Mangatahi Low Level Bridge is well underway. Both projects are planned to be completed within this financial year.

The bridge maintenance forecasting tool is underway, with few areas of improvement identified to better predict the maintenance expenditure of bridge assets.

Traffic Safety

New speed limits are effective from 1st March 2021. The number of signs to be installed means it is not feasible to have these all installed in a single day therefore the signs will be installed in the week leading up to the effective date. Police have been advised of the implementation strategy.

Crash reduction studies have been completed for:

- Clifton Road
- Crosses Road
- Lawn Road
- Mōteo Pā Road
- Ōmarunui Road
- Puketapu Road
- St Georges Road
- Waiohiki Road.

Quick win improvements will be implemented this financial year and the more significant improvement works will be programmed in the next LTP.

The design for Te Aute Road/Gilpin Road intersection safety improvements is complete.

Design for Te Aute Road/St Georges Road/Mt Erin Road intersection safety improvements is in detailed design currently. The potential of a roundabout at this intersection in the future will play a part in some design decisions e.g. power pole relocations and land acquisition.

The design for Maraekakaho Road/Stock Road intersection safety improvements is nearing completion.

Camberley traffic calming designs are complete and have been issued to the contractor.



Provincial Growth Fund

Provincial Growth Fund

SH51/Waipatu Marae Safety improvements

Physical works commenced in mid- June 2020. Higgins commenced with physical works on site on 21 September 2020. Construction works began with the drainage works on the Southern side of SH51 from St Georges towards Elwood Road. The 1500mm diameter concrete pipes adjacent to the showgrounds is progressing well and the limestone footpath between St Georges and Paraire Road is built.

Taihape Road Guardrails

Contractor engagement with contractor in progress. Works planned to commence in January 2021. Contractors are working with MSD to source redeployment staff.

Footpaths Works

ACL Construction, Dodge Contracting, ProSeal and Topline Construction have been engaged to construct a number of footpaths under this programme. All the contractors have commenced with their projects during August and September and are progressing well. The first projects were completed early October 2020. Most of these footpaths are complete, with a few additional completed by March 2021.







Ōmāhu Road (North) Industrial Zone

Construction of the roundabout at Henderson Road began in January this year with the works scheduled to be completed in May 2021.

Next up the work on a roundabout at Chatham Road, scheduled to begin early 2022.

Since the last committee meeting, two resource consent applications have been submitted and two building consent applications have been submitted for properties in the zone.

Officers are working with additional businesses currently in the planning phase for further development.

Irongate

Construction of the roundabout at Maraekākaho and Irongate Roads commenced in January this year with the works scheduled to be completed in June 2021.

Development and subdivision activity continue at pace.

Since the last committee meeting, seven resource consent applications have been submitted and one building consent application was submitted for properties in the zone.

A couple of recent land purchases will bring additional development to the zone.

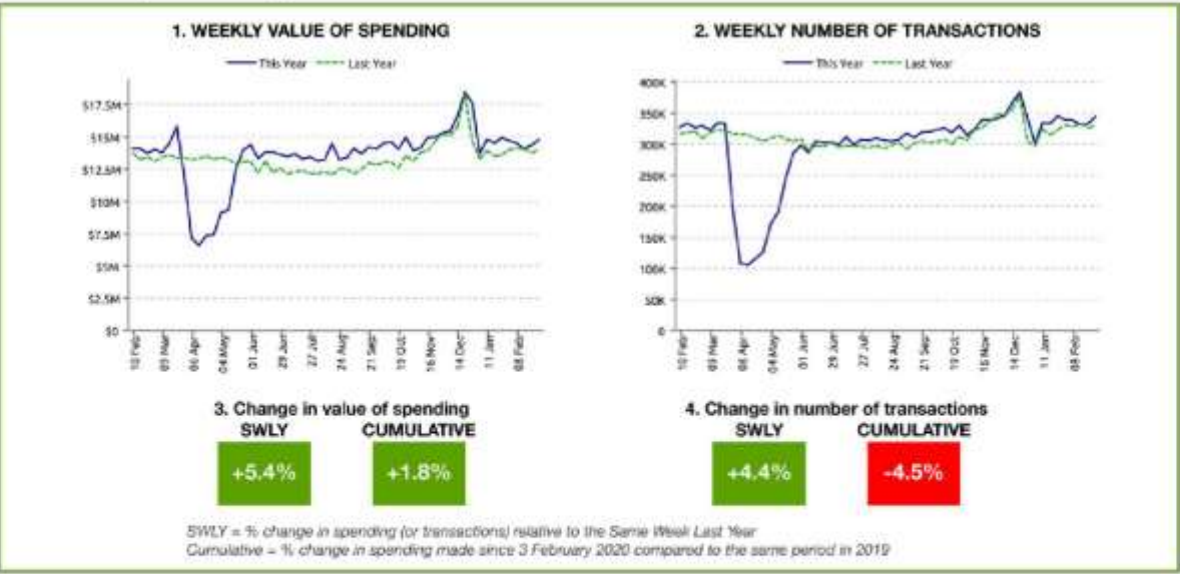
A coffee container has opened in the area bringing options to those who work in the zone.



Retail

Item 12

WEEKLY CARD TRANSACTION MEASURE
Hastings District
Week ending 28 February 2021



5. WEEKLY SPENDING CHANGE BY CATEGORY				
	SWLY		Cumulative	
	\$	#	\$	#
Food, liquor & pharmacies	+5.9%	+3.3%	+11.3%	+1.5%
Hospitality & Accommodation	+2.5%	+0.1%	+6.1%	+11.2%
Fuel & Automotive	+10.9%	+17.7%	-7.0%	-0.2%
Clothing, Footwear & Dept. Stores	+4.1%	3.1%	17.2%	16.3%
Home & Recreational Retailing	+11.5%	+12.5%	+9.2%	+4.0%
All other	-7.9%	-5.1%	-14.3%	-17.4%
TOTAL	+5.4%	+4.4%	+1.6%	-4.5%

7. CHANGE BY ORIGIN OF CARDHOLDER				
	SWLY		Cumulative	
	\$	#	\$	#
INTERNATIONAL	-6.4%	-23.5%	92.2%	16.4%
NZ CARDS	+6.9%	+4.9%	+2.4%	-4.4%

8. WEEKLY VALUE OF SPENDING - ALL OF NZ				
	SWLY		Cumulative	
	\$	#	\$	#
New Zealand	-9.5%	-9.4%	-7.3%	-12.6%

6. WEEKLY SPEND AND TRANSACTION CHANGES				
Week Ending	SWLY		Cumulative	
	\$	#	\$	#
15-Nov	+7.1%	+4.0%	+0.5%	+7.4%
22-Nov	+2.3%	+0.6%	+0.6%	+7.2%
29-Nov	+0.5%	-1.9%	+0.6%	-7.1%
06-Dec	+2.5%	-0.1%	+0.6%	6.9%
13-Dec	+5.3%	+3.1%	+0.7%	-6.8%
20-Dec	+0.8%	+1.4%	+0.7%	-6.4%
27-Dec	-19.9%	+12.4%	+1.2%	-6.0%
03-Jan	+3.4%	+1.6%	+1.2%	-5.9%
10-Jan	+8.0%	+2.9%	+1.3%	-5.7%
17-Jan	+7.7%	+5.9%	+1.5%	-5.5%
24-Jan	+9.8%	+0.9%	+1.6%	-5.2%
31-Jan	+5.0%	+2.4%	+1.7%	-5.1%
07-Feb	+2.8%	+3.3%	+1.7%	-4.9%
14-Feb	-0.1%	-0.5%	+1.7%	-4.8%
21-Feb	+4.4%	+2.0%	+1.7%	-4.7%
28-Feb	+5.4%	+4.4%	+1.8%	-4.5%

About

Marketview has compiled a sample of over 25,000 New Zealand retail and consumer services businesses we know to have been operating continuously on the Paymark network over the last two years.

Each merchant has been put into the summary categories shown in Table five. We have compared the value of spending and volume of credit and eftpos transactions for each week since 3 February 2020 with the Same Week Last Year (SWLY). Cumulative figures are based on a running total of spending / transactions since 3 February 2020.

NB: Weeks run Monday to Sunday; spending figures include GST; no allowance is made for non-card purchases. International figures are based on spending on credit cards issued by non-NZ financial institutions. Does not include online transactions. No adjustments are made for inflation.

Reading this Report

Charts One and Two – plots the weekly value of spending / volume of transactions at merchants in Hastings District for the seven days ending on the date shown

Tables Three and Four – highlights the percentage change in total spending / transactions compared to the Same Week Last Year and the Cumulative total spending / transactions since 3 February 2020

Table Five – provides a change spending / transactions breakdown by key category within Hastings District

Table Six – provides both a week by week and the cumulative change in spending / transactions from 3 February 2020

Table Seven – provides the change in spending / transactions within Hastings District, by origin of cardholder

Table Eight – provides the change in spending / transactions for our national sample.

Contact Us

For all inquiries, please contact us at info@marketview.co.nz or 04 472 1991.



Hastings District At A Glance

economy

Gross domestic product, 2020

\$4,501

million in 2020 prices

1.4%

of national total

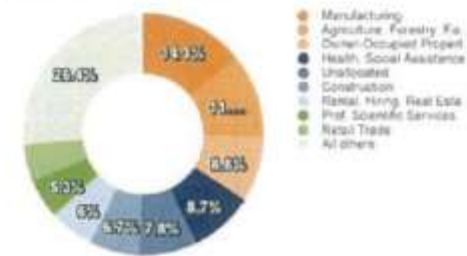
Economic growth, 2010-2020 Annual average % change

	2020	Last 10 years
HASTINGS DISTRICT	1.8%	2.4%
NEW ZEALAND	1.6%	2.8%

Economic growth, 2001-2020



Industry proportion of GDP, 2020



Biggest contributors to economic growth, 2010-2020

Construction	\$112m
Agriculture, Forestry and Fishing	\$104m
Health Care and Social Assistance	\$75m
Wholesale Trade	\$67m
Professional, Scientific and Technical Services	\$61m
All other industries	\$547m
Total increase in GDP	\$965m



productivity

GDP per filled job, 2020

\$97,513	\$124,988
GDP per employee	New Zealand

Productivity growth, 2010-2020 Annual average % change

	2020	Last 10 years
HASTINGS DISTRICT	-0.4%	0.7%
NEW ZEALAND	0.0%	0.9%

Productivity growth, 2001-2020



business units

No. of business units, 2020

10,155	1.7%
Business units	of national total

Growth in business units, 2010-2020 Annual average % change

	2020	Last 10 years
HASTINGS DISTRICT	2.2%	1.0%
NEW ZEALAND	1.6%	1.5%

Growth in business units, 2001-2020







Hastings District's Rank in New Zealand

10-year performance indicators, 2010-2020

Total Area	New Zealand	Low	Hastings District's rank against 66 territorial authorities	High
17%	1.9%		Employment growth	Annual % growth in jobs in 10 years to March 2020
10%	1.5%		Business units growth	Annual % growth in business units in 10 years to March 2020
0.9%	1.2%		GDP per capita growth	Annual % growth in GDP per resident in 10 years to March 2020
2.4%	2.5%		GDP growth	Annual % growth in resident population in 10 years to March 2020
1.5%	1.9%		Population growth	Annual % growth in resident population in 10 years to June 2020
3.1%	3.0%		Earnings growth	Annual % growth in median earnings in 10 years to March 2020
0.7%	0.5%		Productivity growth	Annual % growth in productivity in 10 years to March 2020

Size indicators, 2020

46,160	2,592,399	Employment	Average number of filled jobs a year to March 2020
98,000	5,084,300	Population	Total resident population in June 2020
\$4,501m	\$324,019m	GDP ^a	Total GDP (5 million) in 2020 price, year to March 2020

Structural indicators, 2020

22.4	47.5	Industrial diversity	HHI index of industrial diversity 2020. Closer to 9 is more diverse.
\$58,096	\$64,237	Median annual earnings	Median annual earnings in year to March 2020 in current prices
58.1%	50.3%	Dependency ratio	Ratio of persons 65+ and persons 0-14 to persons of working age (15-64) 2020
24.4%	32.1%	Knowledge intensive employment	Proportion of the workforce employed in knowledge intensive industries 2020
4.8	6.2	Housing affordability	Average current house value divided by median annual earnings 2020.
\$51,150	\$63,729	GDP per capita	GDP in 2020 prices divided by number of normally resident persons 2020
\$542,366	\$709,077	Average current house value	Median sale prices for year to March 2020. Higher prices = lower rank.
14.8%	16.8%	Self employment	Proportion of workforce that is self-employed 2020.
\$97,513	\$124,968	Productivity (GDP per employee)	GDP in 2020 prices divided by number of employed persons 2020

Data source: Infometrics and Statistics New Zealand. Downloaded: 3 March 2021.





Housing Strategies

The Hastings Medium and Long Term Housing Strategy was endorsed by the Council in February 2021. The Strategy has six workstreams and 26 individual Actions. The following tables provide a status update on each of the Actions.

Housing

Social and Affordable Housing – home ownership and rental	
Action	Comment on Status
Kāinga Ora medium term housing programme for Hastings District.	Kāinga Ora are completing their housing programme plan for Hastings District which is expected to be shared with the Council in the first quarter 2021.
Camberley Master Plan for a multi-agency regeneration of Camberley.	Development of project plan has commenced. Consultant to be appointed to lead project by end of February 2021. Whānau ora community engagement will be a feature of the development of the masterplan.
Flaxmere land holdings masterplan to accelerate the development of affordable housing.	Council has identified three key land holdings for priority development: 244 Flaxmere Avenue (see comments below) "Gumtree Block" (in proximity to the Town Centre and Flaxmere College) Flaxmere Town Centre.

Social and Affordable Housing – home ownership and rental	
244 Flaxmere Avenue development plan for affordable housing, including progressive home ownership.	Development plans are at an advanced stage. 37 sections will be developed. Mixed housing development with affordable, social and market housing. Progressive home ownership model will apply to some purchasers.
Whole of Hastings District land holdings development plan to identify locations suitable for affordable housing developments.	Officers from Strategy & Development and Regulatory & Planning are currently identifying potential land development opportunities in urban Hastings. Ministry of Housing and Urban Development is also exploring land development opportunities.
Investigate option of establishing a Hastings Housing Foundation Trust that will support the development of affordable housing.	Officers have commenced the development of a project plan for the potential to establish a Trust based on the New Zealand Housing Foundation model.
Business case for new housing developments on Māori land to transition whānau living in motels into homes.	Council, Iwi and other Māori partners are collaborating to explore the potential for housing developments on Māori land for homeless whānau.
Investigate situation of homeless people in Hastings with the aim of improving the housing situation of the homeless.	A project plan to investigate the situation of homeless people has commenced.

Market and Affordable Housing	
Action	Comment on Status
Partner Councils continue with their review of the Heretaunga Plains Urban Development Strategy.	HDC, NCC and HBRC are at early stages of scoping a new review of the Strategy.
Implementation of the Council's housing intensification programme for Hastings urban area and the CBD.	A Design Guide for developers has been released. A meeting was held with developers to explain the guide and how it can be used to accelerate their development proposals.
Collate a comprehensive review of all housing streams, public and private, to understand the anticipated delivery of housing, including: typology, affordability, quantum, location, timeframe and developer.	The purpose of this Action is to have an ongoing understanding of the supply and demand factors associated with new housing developments and that housing projects can be delivered as planned. Project manager to be appointed.
Council to investigate viability of undertaking an intensive housing project as a pilot for developers.	Not yet started. Project manager to be appointed.
Council to review its regulatory, planning and consenting processes and practices so they are supportive of new housing developments.	Intensification design guide for developers is an example of proactive initiative by the Planning and Regulatory Group. Work is ongoing between Council officers and developers to have proactive responses to accelerate developments.
Enhance the data base of housing being built to gain a comprehensive understanding of supply and demand. Implement a monitoring regime.	Discussion underway with the Building Consents team on project scope. Project manager to be appointed.

Planning and implementing successful housing solutions for Māori	
Action	Comment on Status
Continue to support Te Puni Kōkiri in the development of papakāinga housing.	Hastings District Council has a New Zealand leading position in supporting papakāinga housing. New developments opportunities are being explored.
Investigate the development of different types of papakāinga housing based on collective whānau.	Council officers are supporting Māori organisations explore opportunities for developments that expand the current model for papakāinga housing.
Te Puni Kōkiri and the Hawke's Bay District Health Board continue with their healthy housing programme. Additional funding support sought through the MAIHI partnership programme	Council is supporting Te Puni Kōkiri and the Hawke's Bay District Health Board in their business case for increased funding.
Work with Heretaunga Tamatea Settlement Trust (HTST) to support the development of land they own on Stock Road.	Council officers are providing technical support to HTST.

Safe, healthy and affordable housing for elderly residents	
Action	Comment on Status
Undertake a review of Council's senior housing portfolio that accounts for housing quality and condition and future socio-demographic change associated with an ageing population.	A review of the senior housing portfolio has commenced.
Attract more community housing providers (CHP) to the District to increase the provision of senior housing.	Officers are exploring potential CHPs interested in establishing in the District.

RSE worker accommodation	
Action	Comment on Status
Council, Apple & Pear New Zealand and growers continue to collaborate on construction of RSE employer accommodation.	Council is supporting the acceleration of RSE specific accommodation through planning changes.
Iwi provide host pastoral support to Pacific Island RSE employees and their whanau.	Undertaken by Iwi as mana whenua.
Council, Apple & Pear New Zealand and Ministry of Business, Innovation and Employment collaborate to put in place a monitoring scheme for RSE quota increases in employees and accommodation provided by growers.	Council has ongoing communication with Apple & Pear New Zealand. Project manager to be appointed to monitor RSE growth and accommodation provided by growers.

Procurement, employment and training opportunities from housing developments are fully realised	
Action	Comment on Status
Delivery partners on the Hastings Place Based Plan programme co-ordinate contractor engagements to provide consistency in housing supply.	Project manager to be appointed to oversee the demand and supply needed to meet Hastings Place Based Plan targets.
Capitalise on employment opportunities arising from housing developments and support rangatahi trade qualifications.	Council through Matariki Pou Two is working with regional partners to support rangatahi into training and employment arising from new housing developments.
Through housing developments, implement a social procurement programme to be used as a tool for employment, trades and training and supporting local providers.	Council is a support partner in the five Councils Regional Procurement Programme. Council also collaborates with Iwi in their K3 housing procurement programme.



Transitional, Emergency and Social Housing

The number of whānau on the Ministry of Social Development Social Housing Register continues to increase

As at 31 December 2021, there was a record number of applicants for Hastings of 706, an increase from 637 on 30 September 2020.

Almost all, 692, of the applicants were classified as Priority A.

The majority of applicants, 529, have a preference for smaller one or two bedroom homes.



HOUSING REGISTER BY TERRITORIAL AUTHORITY (TA) AND HOUSING PRIORITY (DECEMBER 2020)

TA	Housing Priority		Total
	A	B	
Hastings District	692	14	706

HOUSING REGISTER BY TERRITORIAL AUTHORITY (TA) AND BEDROOMS REQUIRED (DECEMBER 2020)

TA	Bedrooms Required					Total
	1	2	3	4	5+	
Hastings District	271	258	125	42	10	706



Residential

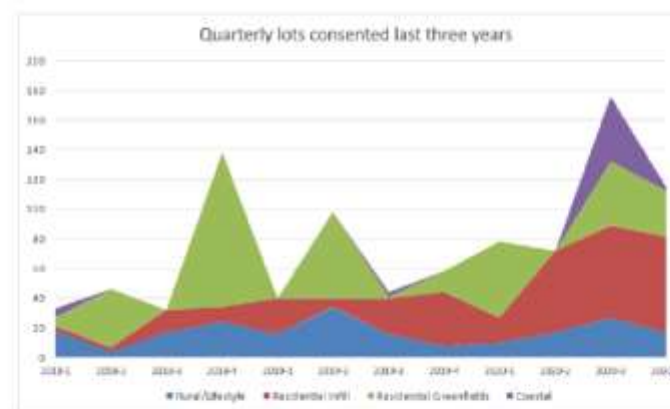
Residential Land Supply Update

Areas of Interest

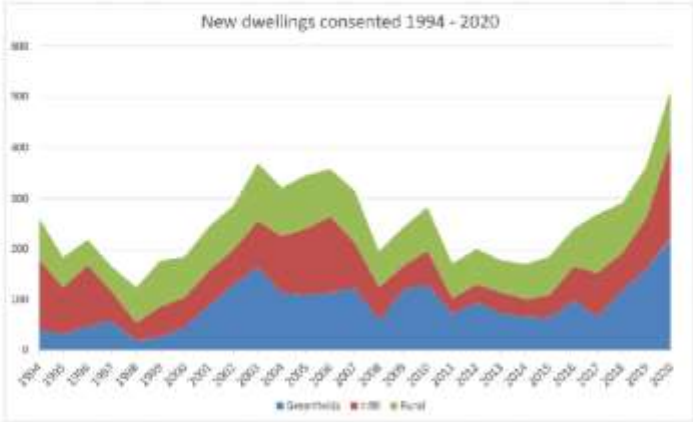
The list below provides a snapshot of residential application activity over the period October – December 2020.

- **Flaxmere** - Construction will be complete mid-February for Tarbet Street with 18 MSD units at Building Consent Stage.
- **Taruna Place** - Construction completed to create 18 residential lots. Four lots remain to be sold.
- **Kauri Street/Place** - Construction is underway in Kauri Street / Kauri Place with completion end of 2021.
- **Cunningham Crescent** - Construction is underway to create 16 Kāinga Ora residential lots.
- **Breadalbane Avenue** - Construction planned to commence in the coming weeks to create 10 residential lots.
- **Te Awanga Downs** - Construction underway to create 45 residential lots.
- **Tōmoana Road** - Consent has been granted for a 28 lot subdivision.
- **Keirunga, Havelock North** - Consent application planned for 18 residential lots.

Lots Consented



Overall, the new lots consented average remains high compared with previous years. New lots consented in the fourth quarter of 2020 were driven by Hastings infill and Greenfield developments.



2020 saw over 500 new dwellings consented and was the highest year for new dwelling consents in over two decades.

Over the last four years, there has been a steady increase in Greenfield dwelling consents driven mainly by consents in Northwood, Lyndhurst, and retirement village development in Te Aute Road. Over the last 18 months, Hastings infill development have also been on the increase, largely driven by Kainga Ora homes developments.

Kāinga Ora Plans for Hastings

The Regional Housing Programme, as stated by Kainga Ora, makes the most efficient use of land to build hundreds of new warm and dry homes, to meet the demand for more state housing across the country.

The development programme is accelerating with 40 Houses about to commence construction in Kauri Street, Resource Consents for Tranches 4 and 5 which amount to 75 additional houses have been granted. In addition, 15 'infill' dwellings are in the construction phase, with completion scheduled for mid-2021.

Residential Intensification Design Guide

We're pleased to announce the launch of our Hastings Residential Intensification Design Guide 2020, providing insights, resources and examples of good design practice for compact housing typologies that encourage two storey buildings.

The demand for more housing is constant and growing. Fitting more houses into existing neighbourhoods is key to meeting this demand while minimising the impact on our rich and fertile land. This is otherwise known as residential intensification. To achieve this goal, Hastings District Council has developed a guide to offer a practical tool for property developers, builders and landowners, which provides ideas and solutions to common issues with development on smaller sites.

Key benefits of the Residential Intensification Design Guide

- Do it once and do it right:** It provides useful ideas and solutions to common design and development challenges early on in your process – and getting it right the first time helps prevent you having to re-do your work.
- Have confidence you've met criteria:** The key design elements are directly linked to achieving the District Plan assessment criteria, and properties developed with these in mind are more likely to have a smoother and faster resource consent process.
- Council-friendly concepts:** It demonstrates the high quality, high amenity outcomes Council is seeking for more intensive housing types, so development concepts created using the Guide are more likely to be favourable to us here at Council.
- Protection of our plains:** Increasing housing supply within our existing urban areas reduces the need to rezone rural land to accommodate housing demand, so we can reserve our high value land for food production.
- More affordable housing:** Adding more houses by redeveloping existing residential areas will help create a healthier supply-demand balance and generate more affordability in the housing market.



Recognised Seasonal Employer (RSE)

The Plan Change is to better provide for seasonal workers accommodation within the district. The Hearing of Submissions took place on the 18th February 2020 and Council released its decision on submissions on 2 May 2020. Two appeals on the decisions were lodged with the Environment Court and these were settled with the consent documents received from the Court on 1 December 2020.

Update on Greenfield Development Areas

There are approximately 72 sections within the three main Greenfields areas of Arataki, Lyndhurst and Northwood yet to be built on and serviced capacity for a further 205 lots to be created, plus pending 92 retirement village units. In addition, smaller Greenfields developments are now planned at Te Awanga and West Flaxmere, with further major developments zoned and being planned at Howard Street (~290 lots), Iona (~390 lots) and Brookvale Road (stage 1 ~105 lots).

Arataki, Havelock North

Arataki is now fully subdivided with many of the remaining sections currently under active development.

Northwood, Mahora, Hastings

Construction of an additional 29 lots has been completed making the total in recent quarters at 59 lots. Most of these lots have now been built on.



NORTHWOOD SUBDIVISION

Lyndhurst Stage 2, Frimley, Hastings

A large developer has completed a number of stages:

- Stages 1 – 10 – 135 sections have been sold and are being built on at present
- Stage 11 – 13 sections with titles, 13 sold.
- Stage 12 – 37 sections, construction complete with titles. All sections have been sold.

An additional consent application has been granted by a separate developer for ~50 lots.

An application for a large ~60 lot subdivision is anticipated to be lodged in early 2021.

Part of the main three water services for Portion 3 are expected to be completed in mid-2021.



LYNDHURST SUBDIVISION

Te Awanga Downs, Te Awanga

- Consent granted for 45 residential sections in Stage 1, 2 & 3.
- Construction started with titles expected mid-2021.
- Sections will be placed on the market in early 2021.

Flaxmere, Hastings

- Te Taiwhenua o Heretaunga (TTOH) and its sister company Waingakau housing developments Ltd have launched the build of its ~120 home development 'Waingakau Suburb'. This suburb borders rural land in Flaxmere West.

- A 13 lot application for stage 1 has been approved and building of houses is currently underway.
- A resource consent application for an additional 42 lots has been granted.

Brookvale Road, Havelock North

- Development aspirations are high. Resource consent for Stage 1 earthworks consent has been granted.
- The Stage 1 subdivision consent has been lodged with Stage 2 planned to follow.



BROOKVALE FUTURE SUBDIVISION

Keirunga, Havelock North

- Consent sought for 14 residential sections and 4 lifestyle blocks.
- Construction expected to start early 2021 with titles expected mid-2021.
- Sections will be placed on the market in early 2021.

Update on the release of future residential Greenfield areas

Areas that have been zoned residential

Howard Street, Parkvale, Hastings

Council continues to work through the development process for the construction of the road, with affected landowners.

The 2019/20 DC policy for the Internal Servicing Development Contribution, was adopted on 25th June 2020.

Developed design for the internal road and associated services is complete.

Once land acquisition has occurred the construction of internal road and associated services could begin.

Iona/Havelock Hills, Havelock North

There is a high development interest in Breadalbane Avenue which forms part of the Iona development area. The design and the physical upgrade of the road is complete.

Officers are working with owners on infrastructure arrangements for the main development area.





Toitoto – Hawke's Bay Arts and Events Centre

- 51 performances and events held at Toitoto
- 35 community bookings including the Hawke's Bay Arts Festival
- 11 corporate events held in Functions On Hastings including Santa's Grotto
- 5 commercial events excluding the Hawke's Bay Arts Festival national performances
- Tickets Sold: 10,134
- Total Attendance: 12,275

October

October saw the Hawke's Bay Arts Festival open at Toitoto with a series of exciting performances over the two weeks. The number of purchased tickets for Toitoto events was 3319, with a total number in attendance of 4895. It was an extremely busy two weeks and was a good start to our end of year after a year of interruptions due to COVID lockdowns.

November

November was a month full of events that had been postponed from the previous two lockdowns as well as some new events held in the Functions On Hastings. It was a welcome back to the Charity Wine Auction and the Edible Fashion Awards which both went very well. Toitoto has a partnership agreement with Kahurangi Dance

Theatre Trust and Takitimu Performing Arts, we had the dance group in many times over November for filming so they can still maintain their global relationships.

December

Santa's Grotto in the Functions On Hastings space was very successful – approximately 2,000 primary school children visiting Santa and his elves in the mornings to listening to stories, play games and colour-in. Over 700 visits in the afternoons from the community and over 500 Polaroid photos taken.



The 'giving tree' saw approximately 150-200 presents delivered to Heretaunga Women's Refuge who were overwhelmed with the generosity of their community and very thankful to HDC for setting this up.

We offered 'low sensory' visits with Santa and had several families book to see Santa on their own. The feedback from the Hastings Autistic Society and the parents of these children was heart-warming and very positive.



In the de-brief we have made changes for next year where we will have the Grotto opening later in December but staying open six days a week right up until 24 December.

COVID-19

Level 2 lockdown is very difficult to manoeuvre for the events industry as it limits the audience size but increases the staffing size. For event organisers and promoters, it is often not financially viable to continue. Therefore, when in Level 2 most of our events and performances will be postponed or cancelled.



Parks & Reserves

Our Parks

Public Spaces

October

- The Draft Keirunga Gardens Reserve Management Plan was notified to invite public submissions.
- Ebbett Park playground, carpark and toilet opening on October 28th.
- Community consultation on Eskdale Park RMP commenced with launch of My Voice - My Choice future.
- Natural areas plantings with care groups completed in Eskdale Park, Palmbrook, Tainui, Tauroa, Waipātiki, Cape Coast, Maraetōtara, Keirunga and Waimārama reserves – 12,000 shrubs planted.
- The Frimley poplar tree received a major prune to reduce its height to help mitigate the risk of failure.
- Spring turf renovations across sports fields completed.
- Wāhine Fiesta – Waimārama Domain.
- CBD activations – Nesting Phoenix.
- Flaxmere Park Run – Flaxmere Park.
- Zirkus Circus "The Amazing Dinosaur Discovery" – Havelock North Domain.

November

- Warren Street carpark upgrade complete.
- CBD activations – Reindeer in Albert Square as part of Christmas focus.
- Hastings City Art Gallery roof upgrade completed in November.
- Splash Planet repair works were complete prior to new season.
- Blast in the Park – Anderson Park.

December

- Ebbett Park Project – Playground and toilet completed.
- Ākina Park pop up irrigation underway.
- Summer sports teams were back in full swing.
- CBD activations – Focus on Christmas with new banners, led lights and trees. Wyn Drabble performances on CBD Stage.
- Heretaunga East Street completed with installation of on-street umbrellas and final street furniture installations.
- Iron Māori Duathlon / Aquathon – Frimley Park.
- Parks team started a trial of three big belly bins. One was placed in each of our Green Flag Award parks. The bins are monitored remotely which allows for emptying when they are full. The bins compact the rubbish and are completely enclosed so windblown litter is reduced. The trial ends in March and a full assessment of cost effectiveness will be undertaken.
- Council had additional MBIE funding over the Christmas break to increase the level of service at our coastal tourist hot spots. This included an extra service of rubbish bins and facilities and a wider sweep of litter in the areas.
- A full-time custodian service was also deployed at the Cornwall Park playground during the school holidays. The custodian increased the frequency of facility cleaning, litter pick up, bin emptying and provided a point of contact for park users if they required information or help.
- The wet and warm weather saw a late and extended growth period of our grass areas. This kept the mowing team very busy in the quarter to keep up with public expectations.

CBD Activations

All CBD projects recommenced post – Christmas:

- Queen Street north side progressing well.
- Old Public Trust building has had a façade upgrade.
- Karamu Road North to be finished once building work on The Tribune building is complete.
- Landmarks Square – opening on 12 March.

Building Projects	<p>Heretaunga House exterior painting tenders have closed. Contract on hold due to earthquake proneness issues.</p> <p>Russell Street bus shelter upgrade – complete in March</p> <p>Chinese lantern structure at Cornwall Park on track for completion in early March</p> <p>Landmarks Square toilet and landscape improvements</p>
Looking Forward	<p>The Draft Keirunga Gardens Reserve Management Plan to be notified to invite public submissions.</p> <p>CBD – Completion of Stage 2 Queen Street East and Karamu Road North.</p> <p>Landmarks Square park opening on 12 March.</p> <p>Construction of new half court for Whenua Takoha to commence April.</p> <p>Annual shrub condition grading continues.</p> <p>Oak Avenue tree remediation continues.</p> <p>Landscape proposals for three new key roundabouts underway.</p> <p>Eskdale, Frimley and Havelock North reserves RMP process continues.</p> <p>The resignation of three building project officers will impact on the delivery of a number of projects in first half of 2021. Recruitment is underway for five replacement positions in the open space team.</p> <p>Planning work for Cornwall Park community kiosk and relocation of playcentre underway.</p> <p>Waka Kotahi consultation in CBD blocks seeking to activate spaces continues with local consultation.</p> <p>Evers-Swindell Reserve toilet addition – awaiting final consent.</p> <p>CBD Activations - Planning underway for 21/22:</p>

CBD Art Installations





Libraries and the Hastings City Art Gallery

Hastings City Art Gallery

VISITOR NUMBERS

Month	Number of Visitors
October	1,384
November	799
December	1,016

- Visitor numbers are as expected lower than the previous year due to reduced hours with the Gallery being closed to the public on Sundays and Mondays. Based on community feedback, the Art Gallery hours will include Sundays and Mondays from late February, but requires funding from July 2021.
- Learning Experiences Outside the Classroom (LEOTC) annual targets set by the Ministry of Education were reached despite a disrupted year, which included no school visits for most of one term. A total of 3,642 students participated in the LEOTC education programmes, exceeding the target of 3,500.
- The feature exhibition between October and December was EAST 2020. This is the flagship biennial exhibition of contemporary art in Hawke's Bay. 54 artworks were selected from over 90 submissions and included a wide variety of styles and media. The opening was well attended and the show has been well attended, with many visitors from out of town.

- 661 tamariki and rangatahi were part of the LEOTC programmes in the October – December 2020 period. These students participated in artist workshops, gallery programmes, and offsite visits. There have been consistent bookings and student numbers throughout 2020, and many schools either participated in multiple programmes/visits or have brought full schools to the gallery.
- David Trubridge, Susan Mabin, Wellesley Binding, Lisa Feyen, Eve Kireka and Matt Arbuckle all gave talks and/or workshops on their artwork and practice to school students. Students and teachers have given really positive feedback about these programmes. (see images below)





- The other exhibition during this time was Recto Verso by Matt Arbuckle in the Holt Gallery.
- In the main Council Administration Building outside the Mayor’s office Gallery staff brought together an exhibition of photographs and vibrant paintings by local artist and teacher Maiken Calkoen. This is the second of a series of exhibitions that will be shown in the Mayor’s Foyer. These exhibitions generate a lot of conversation by the users of this space and give our visitors a glimpse into the creative endeavours of our local artists.
- Weekly walking public art tours between November and the end of February have had only a modest uptake.

Upcoming

Hours change from end of February – Sundays and Mondays back.

Hastings District Libraries

VISITOR NUMBERS

Library	Months	Number of Visitors
Hastings	October – December	64,999
Havelock North	October – December	23,622
Flaxmere	October – December	15,612
TOTAL	October – December	95,314

- Much of the period has involved recruitment and training of new staff appointed thanks to central government funding tagged to avoid job losses in the sector.
- A successful and well-attended line up of events and activities ran in the October school holidays, including the last ever Math is Fun programme, as the ECCT has discontinued funding of this programme that has run in many libraries along the East Coast and in Wairarapa.
- Summer Sparks and Meh launched for the 4th and 3rd years respectively. This year a more COVID-proof offering has been developed so if lockdown becomes necessary once again, the programme will be still accessible. This has proven quite popular, with a number of children participating in the programme fully from home even without the need to do so.
- Visitor counts at the Hastings Library have increased since November and remain steady at Havelock North and Flaxmere. Staff observe that more customers are more self-sufficient since the return from lockdown. Computer bookings have become necessary periodically as use of these increases at times.
- Library use in the period between Christmas and New Year was higher than expected, but was less about computer use.
- 59 Skinny Jump modems set up for families.

- Procurement for the Libraries' Radio Frequency Identification (RFID) project was completed in December, with the contract being signed with the vendor before Christmas. This will involve a retagging of all material across all three sites – around 200,000 items and see the installation of new hardware to enhance the customer experience and also back end collection management will be completed by the end of the financial year.



Upcoming

- Library services will be back to seven-day opening, with Sunday opening at the Hastings Library from 10th January.
- RFID project – staff to be recruited and retagging of all collections getting underway.





Splash Planet and Aquatics

Splash Planet

Splash Planet opened for this summer season on 16 November 2020 and once again was busy with Schools, Social Clubs and Ngāti Kahungunu Iwi day on 28 November 2020, with 5,130 people coming through the park.

Splash Planet had 10,119 customers through in November and 32,550 in December meaning a total of 42,669 for the quarter. This is very similar to previous years.

Aquatics

From October 1 the Super Swim Initiative was introduced at both Flaxmere Pool and Clive War Memorial Pool. This comprises of \$1 entry price for SuperGold cardholders – a discounted price from the current fee of \$3.50.

Clive Pool has seen an increase in seniors since the introduction of the Super Swim scheme. This, coupled with a full term of swimming lessons and increased Aqua Aerobics class attendance, means 15,980 people attended the pool during this quarter. This is up on the same quarter last year which had 12,353.

Flaxmere Pool has also seen an increase in seniors which is a great initiative, thanks to the support from Napier City Council and the Colgan Foundation. 11,853 customers used this facility during the last quarter. This is also up on last year with 10,990 customers for the same period in 2019.



Aquatics Hastings two summer pools, Frimley and Havelock North, opened for the summer season on 30 November 2020 and have had solid numbers during the last quarter of 2020.

Havelock North Village Pool has seen an increase of 1,135 compared to last year, meaning 3,873 customers in December 2020. This increase has been attributed to the increased use of the popular dive well.

Frimley Pool numbers have slightly increased even with the slight decrease in hours. 3,861 customers have attended the pool during December, compared with 3,286 customers for the same period in 2019.



Community Centres and Sports Centres

Hastings Sports Centre

Fundamental Skills Programme

Formerly known as Getting Started with a Disability, the Fundamental Skills Programme was launched for 2020 in Term 4 after discussions with the Hawke's Bay Resource Teacher: Learning and Behaviour Manager. The programme was run over seven weeks with two sessions held weekly on a Friday at the Hastings Sports Centre. Camberley School has their own designated session with their junior classes attending with on average 28 tamariki. The second session was attended by schools from around Hawke's Bay with an average of 15 tamariki. The 45 minute sessions were fun, challenging, varied and developed the children's fundamental skills.



Chess Tournament

November saw the annual Hawke's Bay Primary Schools' Junior Chess Tournament held at the Hastings Sports Centre. 221 children participated, vying for bragging rights as the Hawke's Bay Chess Champion across four different year groups – Years 1-3, Year 4, Year 5 and Year 6. Another successful tournament delivered in partnership with the Hawke's Bay Chess Incorporation.



Flaxmere Community Centre

Nourished For Nil

Nourished for Nil has been operating out of the Flaxmere Community Centre since October 2020. In total, 1,473 families have accessed this service with the highest number in one day being 223.

This is a fantastic service for our community and ensures that the food donated does not go to the landfill. Nourished for Nil operates from the Flaxmere Community Centre every Saturday from 12noon to 1.00pm and is available for all whanau. Any leftover food gets distributed to the Flaxmere Pātaka.



Accredited Sit Fit

As well as having high foot traffic maintained in the gym classes in 2020, the Flaxmere Community Centre Kaumatua classes were awarded SitFit accreditation by Enliven and ACC. The class is designed to improve strength and balance for our aging population. This means that the Flaxmere Community Centre is a registered centre with an approved fitness class and qualified trainers.



Aquafit

An eight-week module of Aquafit working in conjunction with the Flaxmere Pools was held late last year. The classes were really popular and had over 100 participants throughout the module. The class catered to all ages and all levels of fitness. Due to the popularity of the classes, planning is underway for another module in 2021.



Camberley Community Centre

Activities and programmes

The Respect Dance Crew has been active at the Camberley Community Centre teaching our tamariki on a Friday afternoon (school term) and during the school holidays. It has been so much fun and our tamariki have really enjoyed it.



Cooking classes and Homework Club are held during the school term as well as the Basketball Academy. Our kids really enjoy their physical activity and it's great to see them give things a go.

Our Breakfast Club runs through the school term and is always a huge hit, especially on a Thursday when we have a cooked breakfast option.

The Kaumatua Christmas Dinner was held on Friday 11th December. Sixty of our kaumatua attended, all dressed up and ready to celebrate Christmas and to spread the Christmas spirit amongst each other. There was lots of food, laughter, dancing, chatter and some fantastic entertainment by a young saxophonist.



Senior Housing

Over November and December, our annual Christmas BBQs took place within our complexes. We had great support from our local Police which we felt was invaluable in building better connections.

We have had some security updates with CCTV being added into Cambridge Court and much better patrol services from our new security providers.

We are well under way with our upgrades in line with the Healthy Home Standards with new extractor fans going into bathrooms and kitchens in all our complexes.

Ten new residents have moved into our units over this period, with approximately 180 on the wait register. Close relationships with DHB social workers, Age Concern and Enliven have been built and we continue to work with them to help more seniors that are in need of permanent housing.



Contestable Grants and Funding

During Quarter 2, two grant rounds closed and funding was provided to successful applicants.

Ten young people were successful in sharing \$2,000 via the youth grants and six Rural halls were successful with their Rural Halls Maintenance Fund Applications:

Rural Hall	Project	Received
Tūtira Hall	Re piling and strengthening works	\$64,124.00
Pātoka Memorial Hall	Bathroom refurbishment	\$3,750.00
St Therese Hall	Hall upgrade, including floors and painting	\$1,300.00
Twyford Hall	Hall upgrades, including wall and ceiling works	\$39,626.76
Kereru Hall	Upgrading the electricity supply	\$4,241.28
Sherenden Hall	Rainwater and gutters project	\$7,000.00

Looking back, the following grant rounds closed over the Q2 period

Youth Grants

Funding is available for young people aged 15 to 19 to help to succeed in the areas of music, sport, arts, education who live in or represent the Hastings District.

Rural Halls Maintenance Fund

The Rural Halls Maintenance Fund assists rural communities with the maintenance, upgrading, and strengthening of halls for the benefit of the rural community

Looking forward the following grant rounds are open in the Q3 period

City Centre Vibrancy Fund (Open 01/11/20 - 15/01/21)

The City Centre Vibrancy Fund aims to support activities which improves peoples experience and enjoyment the Hastings City Centre.

Multi-year Strategic Partnership Fund (Open 23/11/20 - 05/02/21)

Three year contracts are available to groups that have previously been successful with funding and are providing a proven long term positive impact to the community.

Creative Communities Grants (Open 1/02/21 - 19/02/21)

Creative Communities grants are available for small local arts projects. The funds are supplied by Creative NZ, projects are generally under \$3000.

The following grant rounds are open all year round.

Waste Minimisation Small Project Fund (always open)

The Waste Minimisation Fund supports development of innovative solutions for reducing waste, and achieving the goals outlined in the WMMF.

Community Events Support Fund (always open)

The Community Events Support fund is available to not-for-profit groups holding community events in the district, generally these are free or low cost events.

Council Facility Fee Assistance (always open)

Facility Fee Assistance grants help lower the costs of council parks and facilities to community groups to encourage participation.





Mahi for Youth

This quarter the Mahi for Youth Team welcomed a new Whānau Connector into the team. The Whānau Connector works closely with the team to ensure that any rangatahi who have additional needs such as complex family difficulties, mental health and addiction challenges are supported. The Whānau Connector is based one day a week at the Mahi for Youth Centre.

The team has also been trying new things and has developed resource packs and pamphlets to give out to prospective employers and to hand out at any events. The team has also increased its support of our rangatahi with an on-call roster over holiday periods to ensure that support continues for our rangatahi if required.

To date the team has engaged 98 rangatahi, with 53 active job seekers, and has placed 27 rangatahi into employment.

The Employer Connectors have been busy finding new employers and advising them how they are able to apply for funding through a variety of apprenticeship and training schemes. We have connected with 23 employers and six have signed up this quarter to work with us.

Youth Council Grants

Ten young people have received a helping hand to reach their goals this month with the awarding of Hastings District Council's annual youth grants. Established in 2017, the grants seek to recognise people aged 15 to 19 who live in or represent the Hastings District, and support them to reach their potential and thrive. Applicants needed to outline their goals and describe how a grant would assist them, and there were some outstanding applications. The successful applicants each received \$200 towards their costs, assistance that was gratefully received.

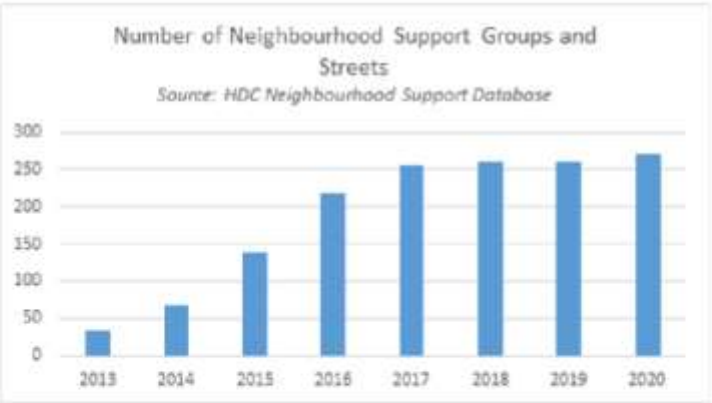


Community

Neighbourhood Support Programme

A number of Neighbourhood Support groups held BBQs prior to the holiday season. These allowed residents the opportunity to re-connect and update contact details and to ensure there was clear open communication during the holiday period.

The number of households involved in Neighbourhood Support has continued to increase – there are currently 271 groups involving 3,427 households.



Jobs for Heretaunga

The primary objective of Jobs for Heretaunga is to create local employment and redeployment opportunities at pace following COVID-19. Council acknowledges the support from MSD in assisting with this programme that has enabled the employment of a Jobs Connector who works with the employers and workers to provide pastoral care. Support is centred around five pou: wellbeing, career, training, financial and workplace support. Some examples of the support provided include car and truck licensing and coordination, career planning and language barrier translator sessions. There has also been a focus on training and upskilling. Workers have been given the opportunity to gain First Aid, Traffic Control, Construct Safe and Health and Safety certificates and the year ended with a 'Whai Take' Workshop for a group to work on their soft skills.



Safer Hastings

Due to the large number of agencies now involved in the Coalition, the Safer Hastings Strategic Group has reformed and met in December to review the current strategic priorities. This will be followed by a full coalition workshop in February to finalise the 2021–2023 implementation plan.

Feedback has been received from Safe Communities Foundation NZ on the Safer Hastings governance survey and case studies:

"Despite the unprecedented disruption caused by the COVID-19 pandemic that continues to this day, Safer Hastings is consolidating its governance, and extending its reach in the District and the Hawke's Bay region. This is a 'mature' and effective Safe Community – well led and with the solid backing of council . . . your Community Resilience Day pilot at Maraekakaho School was positively 'prophetic' and worthy of promotion around the country . . . your approach continues to operate from a community empowerment model and you have a focus on addressing inequities through a setting and a population-based approach".

Priority Areas	
Connected and coordinated agencies	The coalition supported the Tumu Group staff wellness day held at the regional sports park. Partner agencies had information stalls and ran activities to help educate and demonstrate all the different areas of wellbeing, and healthy and safe lifestyles – the aim to promote and improve the Health and Wellbeing of all Tumu employees and their whānau.
Safe in my home	The Hawke's Bay District Health Board have formed a Falls Minimisation Committee for the region. This is a cross sector advisory committee which seeks to minimise harm from falls for Hawke's Bay residents across a variety of settings including the community, residential care and the hospital.
Safe roads	Irongate School cycle instructor training programme gave local learning coaches the skills they needed to lead the delivery of bike skills to tamariki and whānau throughout the community.
Safe in my community	The Hawke's Bay Suicide Prevention Plan is currently being reviewed, and a new plan developed that will take effect 1 July 2021.
Addiction related harm	Safer Hastings partners submitted and presented on Council's Class 4 Gambling policy review.



Customer Experience

Customer Interaction Summary

Rate Rebate Home and Retirement Village visits

As at end of December 1,265 rebate applications have been processed. A small number of home visits to (+/- 15) ratepayers who are genuinely unable to make it to Council have been made. Additionally, customer service team members work closely with retirement village managers to coordinate the required information and visit the facilities to educate and help eligible residents apply.

Hazmobile

The free annual service provided in partnership with Napier City Council was very popular. The customer service team assisted many customers to complete the online booking form, essential for traffic management, and the waste team coordinated onsite activities in what was an extremely busy day with householders disposing of various hazardous waste items such as garden sprays, car oil and fuel, cleaners, paint and chemicals.

Waste familiarisations

Members of the customer service team have been out in the trucks with the rubbish and recycling contractors in order to get an insight into the daily challenges on the street. The experience was very informative and will help enrich conversations with customers calling regarding the collection services.

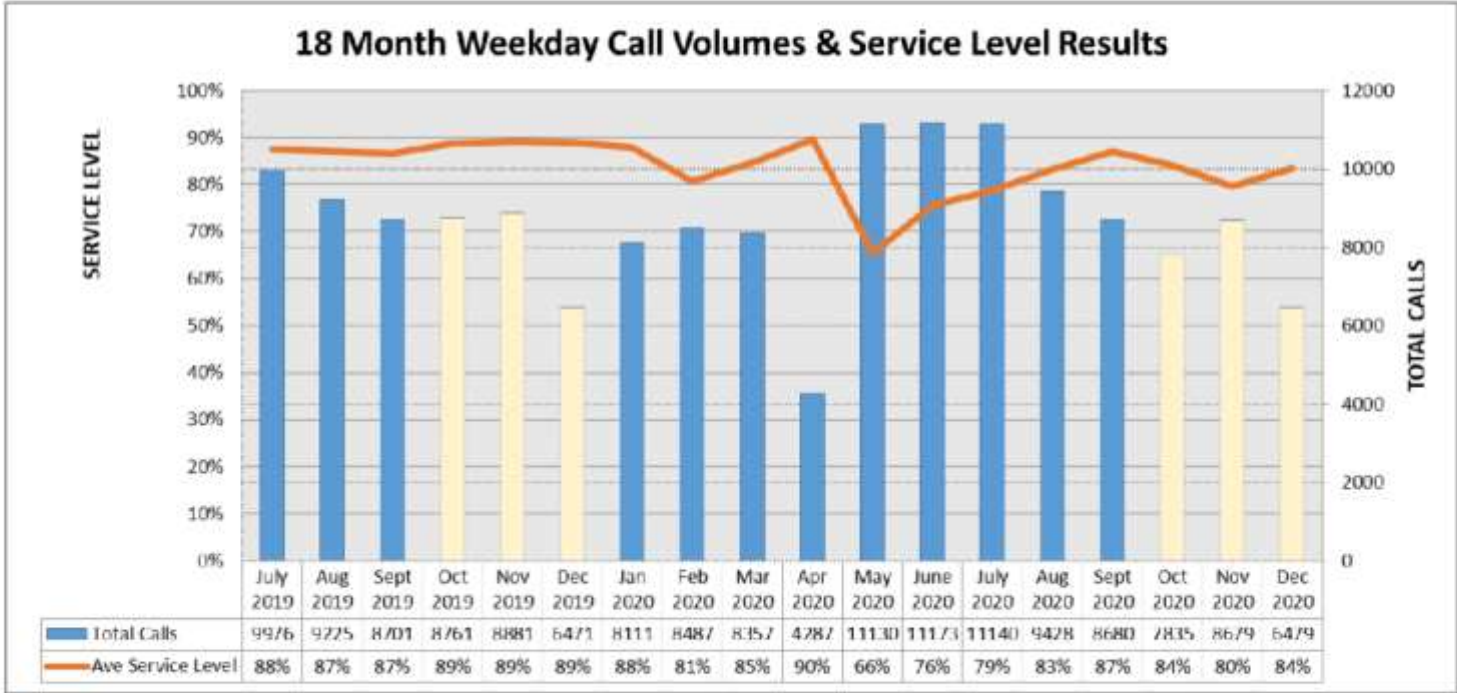
Christmas/New Year Operations

Waste collection services are always under pressure at this time of the year as volumes increase over the holidays. The new service contracts also meant that for the first time in many years the kerbside collection days changed for residents whose collection fell on Christmas and New Years days. Extensive planning and communications ensured that the residents affected by the change were well informed and the kerbside collections ran very smoothly.

In order to monitor trends and compare seasonal fluctuations, a summary of the various channels of enquiry over the past eighteen months is enclosed.

HDC Contact Centre

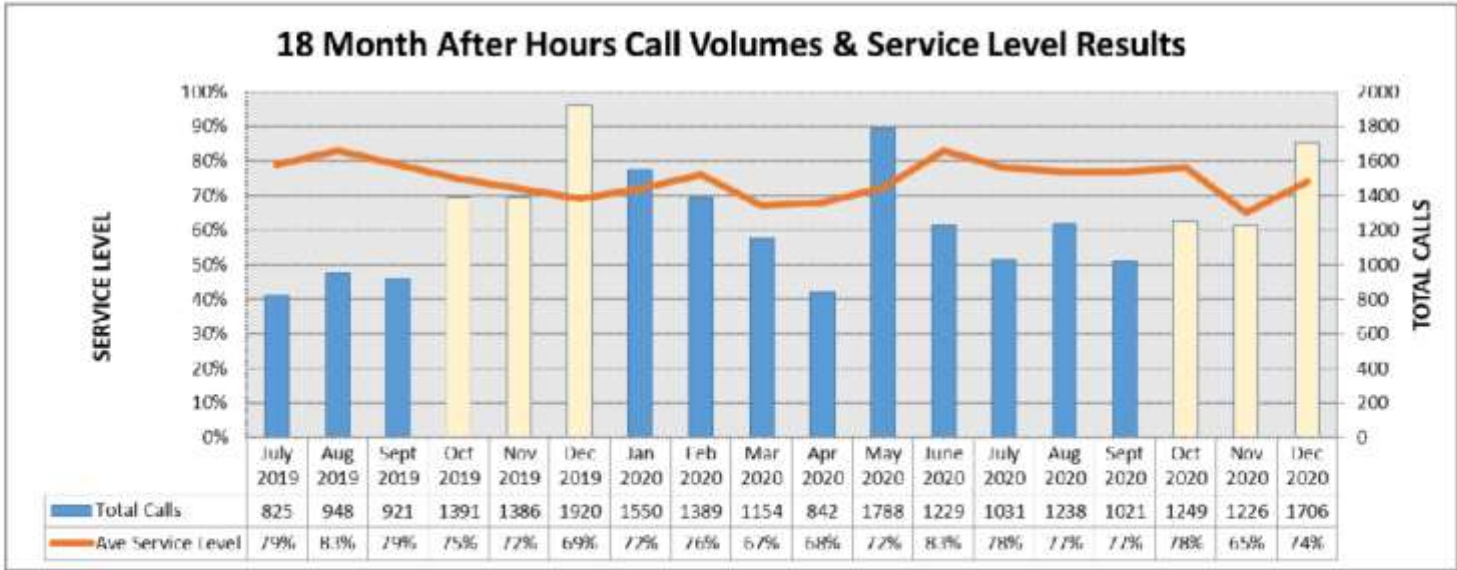
- Continuing to iron out a few issues with the new contact centre phone system that are currently preventing remote working being a viable option.
- Call volumes were in line with expectations and continue to trend down to pre COVID levels.



After-Hours Contact Centre

After-hours calls received in 2020 totalled 15,423 an increase of 1,189 calls over the 2019 year. December is the busiest month most years, the holiday period contributes with changes to collections and open hours, whilst daylight saving and the warmer weather over summer results in increased numbers of noise complaints.

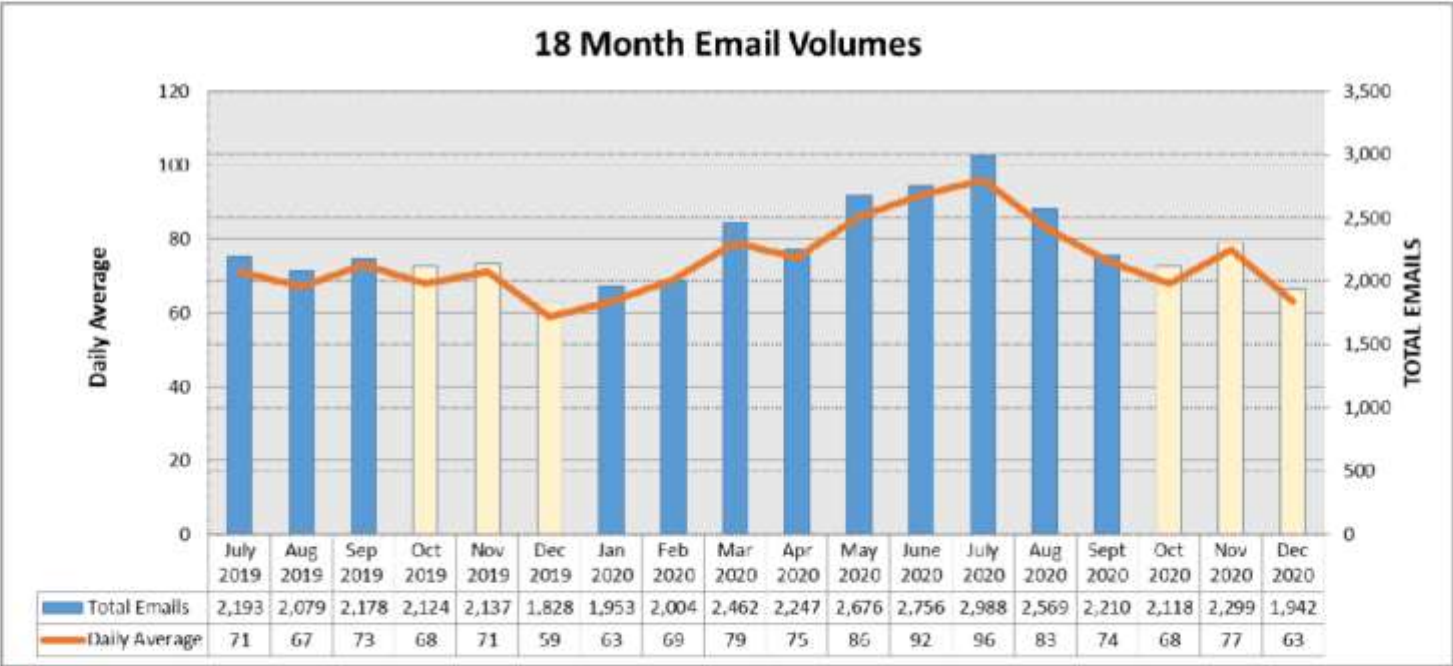
The team at Palmerston North City Council also handle calls for Napier City and the 150 year flood event in Napier saw call volumes rise significantly which put the team under pressure over this time.



Emails to Customer Service

Enquiries received by email continue to increase compared to the same period in 2019. However, numbers received have declined from the mid-year peak.

The design phase to integrate incoming email enquiries into the new contact centre software is complete and 'go live' is scheduled for March 2021. The change will provide enhanced reporting and better analysis of the types of enquiries being made by email.



Customer Service Centre (CSC)

The number of face to face enquiries continues to be lower than in 2019. Online application and payment options driving the decrease.

The rate rebate application numbers are on par with previous years indicating that the applicants, mostly in the over 65 age bracket, have felt comfortable coming to Council to make their application.



Looking Forward

Underground Services Contract

Preparations are underway to update service processes and protocols with a change in contractor now confirmed to start in March. The change impacts both call handling and response during office and after hours.

Email Integration

Development and configuration of the email channel with implementation planned for March 2021.

Remote Working

Continuing to resolve some issues preventing contact centre agents from having the option to working remotely.







Information Management & Business Transformation (IMBT)








The IMBT team manage and support Council's technology systems and IT infrastructure. The following summarises key project innovations and operational improvements over the reporting quarter (Oct - Dec) under 'what's hot', challenges or delays under 'what's not', and new emerging considerations under 'what's new'.

What's hot, what's not, and what's new.

What's hot:

	Project Phoenix	<ul style="list-style-type: none"> The rebuild and upgrade of a new, future-proofed and optimised Geographic Information System (GIS) has commenced to better enable the GIS team to streamline workflows and provide more efficient business processing.
	Records Management System	<ul style="list-style-type: none"> This project involves a significant upgrade to the foundation records system which was first implemented in 2003. Key goals include improving workforce productivity, providing a more integrated user experience, and reducing our compliance risk. Implementation is now underway
	Teams Collaboration	<ul style="list-style-type: none"> The roll-out of the Microsoft Teams chat, meetings, calling and collaboration software as a replacement for the previous video chat software – Skype for Business has now been completed.
	Laptop Migrations	<ul style="list-style-type: none"> Covid lockdown provided some challenges with device and remote working flexibility. A key learning was ensuring staff had the technology to be able to work from anywhere. Transition to laptops is based on role priority and factors in zero wastage with our existing (still fit for purpose) PC's.

What's new:

	Visitor Management System	<ul style="list-style-type: none"> Professional and efficient visitor electronic sign-in Manages contractor health & safety compliance Automatic email & SMS notifications
	Urban Aerial Mapping	<ul style="list-style-type: none"> Joint council shared procurement Three yearly update of urban imagery
	Server Hosting - CHB	<ul style="list-style-type: none"> Transition of CHB Server hosting to HDC Expansion of shared services
	3 Waters – Supplier Transition	<ul style="list-style-type: none"> Transition to new supplier – Fulton Hogan Data, GIS & Systems integrations and information flows
 	Consents Progress Tracker	<ul style="list-style-type: none"> Deliver more visibility to the customer regarding consents processing status
	Sentinel – Seismic Quake Sensor Trial	<ul style="list-style-type: none"> Undertake a trial in earthquake sensor monitoring to support post event decision making based on scientific data analysis.

Risk and Assurance

The following Strategic Risks are included in the report as recent changes are considered noteworthy for the Committee to consider. A copy of the full strategic risk register is included as an appendix to this report.

It should be noted that this report is based on the recently adopted revised strategic risk register. At the time of reporting risk assessments have not been completed for these risks so it is not possible to report the assessed risk levels. As a result, the tables below provide a commentary only. Once the risk assessments have been completed inherent and current levels of risk will be reported.

Improving Risk Position

Based on recent activity the following risks are considered to have improved in the period since the last report.

ID	Description	Details	Notes
3	People Safety & Wellbeing	Exposure to poor working conditions giving rise to serious health impacts affecting workers (including; employees, contractors and volunteers), customers and public as a result of activities undertaken by Council. Serious health impacts are considered those conditions which result in either a serious injury or illness requiring significant medical treatment (e.g. hospitalisation), or resulting in permanent disability/impairment or death.	Permit to Work process and work-related stress management framework being implemented.
21	Significant Operational Service Failure	Operational failure that may have material impact on delivery of Council services to the community.	Progress on the major works capital programme continues to improve service reliability for water supplies. Information Management and Business Transformation Network Support team have a laptop upgrade programme underway. 220 staff now use laptops as their primary work device improving the Council's remote working capability.

Potential Future Issues

Officers would like to draw the Committee's attention to the following risks, on the basis that there is an increasing potential for these issues to impact the community or Council in the future.

ID	Description	Details	Notes
26	Failure of climate adaptation	Lack of knowledge, protracted decision making or insufficient application of resources may cause climate change adaptation measures to fail adversely impacting economic, social and cultural wellbeing.	The need to implement climate change adaptation measures continues to dominate the global agenda despite the resources needed to respond to COVID-19 challenges. To respond to this an Economic District Development strategy being developed to frame Council's response to this challenge.
28	Significant statutory reform	Failure to proactively adapt to statutory changes could adversely affect economic, environmental, social or cultural wellbeing.	Draft water regulations have been released for comment. This is a key milestone in the Government intention to move water services to centralised Agencies.



Marketing & Communications

Media Communications

Releases

115 media releases were issued during the quarter covering key topics including Hastings win of the Supreme Award and Most Beautiful Large Town category at the Keep New Zealand Beautiful Awards, as well as parks and open spaces news including retention of Green Flag status for three Hastings parks, art installations and the national pilot of Hoops in Parks programme in Flaxmere. COVID-19's impact on the horticulture sector was another driver of coverage including the employment expo and the local growers' government proposal to enable more RSE workers. HDC's water infrastructure programme gained some coverage related to progress of the Frimley Park water storage and treatment site, and community water supply upgrades in Haumoana being completed. Other coverage of significance related to feedback being sought on Flaxmere town development, Eskdale Park and Keirunga Gardens management, and plans for Cornwall Park (aviary development). Most media releases were covered by local print or digital media either briefly or in full.

Media coverage

There were 246 articles published mentioning Hastings District Council, with media coverage predominantly balanced (49 per cent) with only 9 per cent negative and the balance positive. The majority of negative mentions of Council related to opinion pieces on the Cornwall Park aviary, end of lease for Play Centre at Cornwall Park tea rooms, MTB club's request for hub at Eskdale Park, and brown water issues in Haumoana/Te Awanga ahead of new supply being commissioned.

The key topics of media interest (incorporating releases and media driven stories) included:

OCTOBER	NOVEMBER	DECEMBER
<ul style="list-style-type: none">• Cape Kidnappers access reopened• Pearl Jury feature – Jobs for Heretaunga• Keep NZ Beautiful Award win• Nesting Phoenix art installation• Keirunga Gardens consultation• Flaxmere town consultation• Hazmobile event• Frimley Park water storage & treatment• Haumoana community water supply	<ul style="list-style-type: none">• Eskdale Park• National Hoops in Parks pilot• Pick the Bay employment expo• Speed Limits Review• Splash Planet Opening• Cornwall Park Tea Kiosk Plans• Multicultural Strategy• Green Flag Status• Christmas at Toitoti• Water infrastructure funding received	<ul style="list-style-type: none">• Gambling Policy consultation• Recycling centres full• Parrots at Cornwall Park• Water infrastructure funding received• Green Flag Status

Digital Communications

Social Media

Council's social media continues to perform well, with 833 new likes on Facebook across the quarter. 279 posts including 57 videos were shared, driving 159,641 engagements with the content including 12,517 clicks (e.g. to follow a link to further content). The HDC webpage is currently ranked 8th in terms of likes and engagement when compared to other local government Facebook pages (an improvement from 11th just over 3 years ago). The top-ranked pages are Auckland, Wellington, Christchurch and Hamilton which is expected given their population size. More comparable is Porirua (5th), Dunedin (6th) and Palmerston North (7th).

The top posts (based on engagement) for the quarter were:

Rank	Post	Engagement
1	Flower baskets video (16 Nov)	7,279
2	Cornwall Park former tea kiosk building news item (17 Nov)	4,727
3	Cornwall Park Holt House closure due to vandalism (5 Oct)	4,470
4	Hastings school student saves teacher's life (30 Nov)	3,778
5	Blossom Parade video (3 Oct)	3,249

Website

The most popular pages were:

Rank	Top News Items
1	Christmas and New Year 2019-2020 open hours (Note: Yes, this is 2019/2020 not 2020/2021)
2	New contractor at Blackbridge Transfer Station
3	Collaborative approach to make roads safer for Hastings children

Rank	Search terms (search was used by 5.59% of users)
1	Rates
2	Hazmobile
3	District Plan
4	Meetings
5	Recycline

Rank	Popular Pages
1	My Property
2	Events
3	Transfer Stations
4	Cemetery Database
5	Collection Days
6	Rates
7	Rehome A Dog
8	District Plan

Events

Despite the uncertainty created by COVID-19, Level 1 status did allow the planned events programme to proceed including the Hawke's Bay Arts Festival – one of only a couple to be held across the country in 2020. With many events based at Toitū, this was a wonderful opportunity for the community to experience the venue following the significant earthquake strengthening programme.

In terms of Council events, two new events were added including a ceremony celebrating our Philippine community, and a celebration of the Hastings East Side improvements. The East Side event was a great opportunity to trial street closures to enable community activations, and feedback from research on the night was that both businesses and community would like to see more events such as this occur.

In terms of Council-funded/supported events, we saw a significant increase in events held, reflective of moving into the peak season of the events year with October particularly busy. Attendance at some events has been down on previous years, which could be reflective of people being more nervous of gatherings in a COVID environment, loss of income limiting discretionary spend/recreation, or simply a lack of time or energy to attend during what was a busy and/or stressful year for many. However, the atmosphere and feedback on the events have all been positive.

Council-owned

Date	Event
18 October	Philippine Language Week Ceremony
8 November	Rose Sunday, Frimley Rose Gardens
3 December	Taste of Hastings (Eastside)
19 December	Carols in Cornwall Park

Council sponsored (funded)

Date	Event
2 October	Waiata Music Awards
3 October	Blossom Festival Parade
3 October	HB Racing Spring Carnival Race Day 2 - Windsor Park Plate
3 October	Cape Kidnappers Trail Run
7 October	Basketball NZ Zone 3 Under 13 Championships
12 October	Arts Festival
14 October	HB Primary Sector Awards
17 October	HB Racing Spring Carnival Race Day 3 - Livamol Classic
17 October	Cancer Society Relay for Life
21 October	Royal A&P Show
23 October	Men's Invitation Centenary Tournament
6 November	Summer FAWCI
11 November	Edible Fashion Awards
21 November	Top Team Challenge
23 November	National Young Leaders' Day
27 November	Court in the Bay HB
28 November	HB Wine Auction
6 December	Carols on the Green
12 December	Christmas in the Park HB
12 December	East Coast Skate Jam
19 December	Fiesta of Lights
23 December	Food and Culture Festival

Key Projects

COVID-19

The Marketing & Communications team remained involved in the COVID-19 Response group, undertaking communications as required. The majority of activity was focused on telling the success stories that arose from the government funding of HDC projects under the worker redeployment scheme (Jobs for Heretaunga).

These stories were issued as media releases, Facebook videos, and updates to the project page:

(<https://www.hastingsdc.govt.nz/hastings/projects/jobs-for-heretaunga/>).

Drinking Water – Our Number One Priority

Communications including project website pages, community updates and targeted campaigns relating to projects were rolled out to the public including:

- Watermain upgrades in Campbell Street
- Commissioning of Haumoana Drinking Water Supply
- Frimley Park Water Storage & Treatment Plant progress

SIX60

HDC played a key role in ensuring this major event would run smoothly for the promoters and the community and deliver economic benefits through tourism. Event delivery was supported by a working party including representation across

transportation, waste and security teams in partnership with the promotor and the police.

A campaign targeting Wellington and lower North Island areas was run in December in partnership with HB Tourism, with the aim of driving tourism and economic benefits. The competition, targeting families, couples, campervan lovers and girls/boys weekends away was promoted digitally with the results as below:

- 225,900 people reached
- 627,538 impressions (views of promotion)
- 5,716 entries via click through (6,673 altogether)
- 13,906 users to site

Just under 20,000 people attended the event with approximately one third travelling to the event from out of the region.

Community Engagement Activities

Council undertook two key community engagement activities (calling for submissions/feedback) during the quarter. This was for the Keirunga Reserve Management Plan and the Gambling Policy review, with submissions on the latter heard in December.

The Speed Bylaw review submissions were also heard during this quarter, with four days set aside for the community to speak to their submissions.

Opening celebrations were also held for a new small community water supply and a new playground. The blessing of the new water supply was also an opportunity for the community to speak to officers, ask questions, and gain a greater understanding of the drinking water treatment process.

Date	Event
17 October	Blessing and opening of new Haumoana/Te Awanga/Parkhill Community Water Supply
28 October	Ebbett Park Playground Opening and Celebration
28 October	Draft Keirunga Gardens Management Plan – Open Day
1 November	Draft Keirunga Gardens Management Plan – Open Day
12-13 & 16 November	Speed Bylaws – Hearing of Submissions
26 November	Community Patrol Forum (invite – volunteer network)
1 December	Gambling Policy – Hearing of Submission

Glossary of Acronyms, Terms and Māori Translations

Acronyms	
BAU	Business As Usual
BCA	Building Consent Authority
CBD	Central Business District
CCC	Code of Compliance Certificate
CDEM	Civil Defence Emergency Management
CHP	Community Housing Providers
DWSNZ	Drinking Water Standards of New Zealand
FENZ	Fire and Emergency New Zealand
FOH	Functions on Hastings, Toitū, Hawke's Bay Arts and Events Centre
HBAL	Hawke's Bay Airport Limited
HBCFCT	Hawke's Bay Community Fitness Centre Trust
HBMT	Hawke's Bay Museums Trust
HBRC	Hawke's Bay Regional Council
HSWA	Health & Safety at Work Act 2015
HTST	Heretaunga Tamatea Settlement trust

Acronyms	
LGOIMA	Local Government Official Information and Meetings Act 1987
LEOTC	Learning Experiences Outside the Classroom
LTP	Long Term Plan
MBIE	Ministry of Business Innovation and Employment
MSD	Ministry of Social Development
NCC	Napier City Council
NZTA	New Zealand Transport Authority
RMP	Reserve Management Plan
RSE	Recognised Seasonal Employer
PGF	Provincial Growth Fund
TANK	Tūtaekuri, Ahuriri, Ngāruroro and Karamū – management of freshwater in the greater Heretaunga catchments
WMMP	Waste Management and Minimisation Plan
YTD	Year To Date

Terms	
Assets	An item of property owned by a person or company, regarded as having value and available to meet debts or commitments.
Capital Spend (Expenditure)	Funds used by a company to acquire, upgrade, and maintain physical assets such as property, plants, buildings, technology, or equipment.
Columbarium Wall	A place for the respectful and usually public storage of urns, holding a deceased's cremated remains.
Defects	A warranty period.
Depreciation	A reduction in the value of an asset over time, due in particular to wear and tear.
Enterprise Systems	Large-scale enterprise software packages that support business processes, information flows, reporting, and data analytics in complex organisations.
FoodEast	Hawke's Bay Food Innovation Hub.
Kāinga Ora	A Crown entity set up under the Kāinga Ora Homes and Communities Act 2019. It brings together the Kiwibuild Unit, Housing New Zealand and its subsidiary. It has two key roles: public housing landlord and partnering with the development community, Māori, local and central government and others on urban development projects.
Leachate	A liquid produced by precipitation coming in contact with waste and infiltrating through landfills, seeps through the sides and bottoms of the landfill.
Residual Risk	The amount of risk associated with an action or event remaining after natural or inherent risks have been reduced by risk controls.
Revenue	The income generated from normal business operations.
Procurement	The process of finding and agreeing to terms, and acquiring goods, services, or works from an external source, often via a tendering or competitive bidding process.
Statement of Intent	Local Government Act requirement for Council Controlled Organisations.

Māori Translations	
Kaumātua	Elders in the Māori community
Manaaki	Hospitality
Taonga	Treasure
Tikanga	Formality/Custom
Wharekai	Dining hall



Appendix 1: Full Strategic Risk Register

ID	Description	Details	Inherent Risk Level
3	People Safety & Wellbeing	Exposure to poor working conditions giving rise to serious health impacts affecting workers (including: employees, contractors and volunteers), customers and public as a result of activities undertaken by Council. Serious health impacts are considered those conditions which result in either a serious injury or illness requiring significant medical treatment (e.g. hospitalisation), or resulting in permanent disability/impairment or death.	Extreme
21	Significant Operational Service Failure	Operational failure that may have material impact on delivery of Council services to the community.	Extreme
22	Water Quality & Quantity	As a result of climate change and human activities, there may not be a sustainable quantity of quality water to support the communities economic, social and environmental wellbeing aspirations.	Extreme
23	Financial Sustainability	Due to over committing to work programmes the financial sustainability of the Council may be compromised affecting delivery of all goals.	Extreme
24	Inequitable resource allocation	Ineffective or complex district plan land-use policies may compromise the ability to deliver equitable access to resources affecting Social, Cultural, Economic and Environmental wellbeing.	Extreme
25	Spatial and asset management planning	Failure to accurately understand community needs may lead to poor spatial and asset management planning that compromises delivery of the services required by the community adversely affecting economic, social and cultural wellbeing.	Extreme
26	Failure of climate adaptation	Lack of knowledge, protracted decision making or insufficient application of resources may cause climate change adaptation measures to fail adversely impacting economic, social and cultural wellbeing.	Extreme
14	Governance Failure	Failure to clearly define Council's goals and strategy, or to monitor the achievement of anticipated outcomes, or to work effectively together as a team, will detract from the quality of decisions and impede the achievement of strategic objectives. Inadequate oversight of management or the failure to ensure legal compliance exposes the organisation to significant financial, service delivery and reputation risks.	High
27	Increasing social inequity	Failure of community engagement, consultation and stakeholder partnerships, particularly Iwi and Government agencies, may lead to further increases in social inequity in the community adversely affecting Social, Cultural and Economic wellbeing.	High
28	Significant statutory reform	Failure to proactively adapt to statutory changes could adversely affect economic, environmental, social or cultural wellbeing.	High

Appendix 2: HDC/Stantec Alliance Infrastructure Capital Programme

2020/21 HDC/Stantec Alliance Infrastructure Capital Programme



INVESTIGATION AND DESIGN PROJECTS

KEY	1	OK	Project progressing to targets with no obstacles
	2	Caution	Project under close monitoring
	3	Critical	Project has current high risk aspects
	0	Complete	Project is completed
		Hold	Project placed on hold



Appendix A

Updated: 2 February 2021

Project Phases: ● Reports → ● Investigation → ● Design → ● Completed

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Corporate	Consulting Services	Craig Thew	DP	HDC Procurement Improvements	Report	Ongoing	1	1	1	1	OK		Social Procurement Toolkit and Suppliers Guide at final review and approval stage. Contract Management system preferred supplier has been selected (Nimblex). Buyers Guide development to be completed Q2.	
Corporate	Internal	Craig Thew	DP	HDC ALLIANCE Roading HR - PreQual System Review	Management	Ongoing	1	1	1	1	OK		HDC to make final amendments to the prequalification system manual. The new system database How-To manual to be completed.	
Major Projects	Upgrade	Graeme Hansen	GH	Eastbourne and Frimley Water Treatment Plant Upgrades	Design	90%	1	1	1	1	OK		Design and tender documentation work continues concurrently for both the Eastbourne and Frimley projects in their major component sections. All building and resource consents are in place for the Frimley project and separate pipeline, bore construction and reservoir construction contracts are all proceeding in accordance with programme. An invited tender open book direct tender negotiation process has not realised the expected savings for the Frimley Water treatment plant so this project along with the Eastbourne WTP's and Eastbourne pipelines contracts are out for a combined tender, closing on 3 March 2021. The resource consent for the Waiaroha project is progressing through the application phase.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Kenilworth Road (Karamu Road to Railway)	Investigation	0%	1	1	1	1	Hold	MVN	Awaiting Project Definition Sheet.	Awaiting client instruction. To be considered in conjunction with status of North East Corridor.
Roading	AWPT Sealed	Marius Van Niekerk	DB	AWPT Urban - Hastings Street Stage 1 (Victoria Street to Jervois Street)	Investigation	5%	1	1	1	1	Hold		Awaiting Client instruction to proceed	
Roading	AWPT Sealed	Marius Van Niekerk	MK	AWPT Rural - Te Mata Peak Road Stage 2 (1400m)	Investigation	0%	1	1	1	1	Hold		Stantec have received PDS for Stage 1, awaiting PDS for Stage 2.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	Karamu Road - Victoria Street to Alexandra Street	Design	10%	1	1	1	1	Hold	MVN	Works unlikely to proceed for several years. Awaiting Project Definition Sheet.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	AWPT Urban - Alexandra Street (Warren Street to Willowpark Road)	Design	50%	1	1	1	1	Hold		Timing of projects under consideration by HDC.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	AWPT Urban - Simla Avenue	Design	50%	1	1	1	1	Hold	MVN	This work will be prioritized once Corridor Management Plan (CMP) has been approved by HDC. Tentative construction dates in 2021/22. Awaiting Client instruction to proceed.	Awaiting PDS.
Roading	AWPT Sealed	Marius Van Niekerk	DB	AWPT Rural - Mt Erin Road	Design	50%	1	1	1	1	OK		Detailed Design underway. Discussions about to commence with Unison regarding potential relocation of overhead services.	
Roading	AWPT Sealed	Marius Van Niekerk	LY	AWPT Rural - Te Mata Peak Road Stage 1 (850m)	Design	45%	1	1	1	1	OK		We are reviewing the proposed alignment to minimise the cost of geotechnical solutions. Pavement design is progressing. Second round of geotechnical investigations have been completed. Reporting currently underway.	
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	HPMV BRIDGE ASSESSMENTS - Strachans Bridge	Investigation	100%	1	1	1	1	Hold	AI	OoS with HDC.	Approve OoS

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	Bridge Strengthening - 222 Kuripapango Bridge	Design	98%	1	2	1	1	Caution		Final design to be reviewed and to be issued to Contractor as For Construction by 3 February 2021.	
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	VDAM BRIDGE WORKS - Taylors #253	Design	50%	1	1	1	1	Hold		Currently on hold while considering alternative options.	
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	Bridge 302 Crystal No1 Strengthening Design	Investigation	70%	1	1	1	1	OK		Material testing results indicate bridge does not require strengthening. Scope changed to rating evaluation.	
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	HPMV Evaluation - 4 Bridges (2020-2021)	Investigation	75%	1	1	1	1	OK		Currently Bridge Heays Gorge #119 is failing HPMV. Report issued to HDC to confirm option. OoS submitted based on our recommendation. McDonalds Bridge #504 the results from Material testing show the concrete strength for the deck as low. The evaluation is to be completed with strengthening option recommendations. Bridge Poporangi #424 has been delivered 18 September 2020. Moka Moka #114 is also failing HPMV. Evaluation underway.	
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	Bridge Evaluations - St Georges #826	Investigation	85%	1	1	1	1	OK		Rating evaluations being undertaken.	
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	Bridge Evaluations - Crystal no. 2 #303	Investigation	85%	1	1	1	1	OK		Rating evaluations being undertaken.	
Road	Bridge Structural Maintenance	Anu Ileperuma	JD	HPMV Evaluation - Years 4-7	Investigation	45%	1	1	1	1	OK		OoS has been signed and evaluations have started.	
Road	Expert Advice	Anu Ileperuma	JD	HPMV BRIDGE WORKS - Bridge Technical Advice	Management	Ongoing	1	1	1	1	OK			
Road	Growth Project	Sarath Kuruwita	DB	Ikanui Road Cul de sac	Design	0%	1	1	1	1	Hold	SK	Work identified as non priority, HDC to confirm when design works are to proceed.	Awaiting PDS. Define timeline for construction
Road	iWay	Eynon Phillips	DB	Caroline Road cycleway - Mitre 10 to Heathcote Ave	Investigation	5%	1	1	1	1	Hold		Identified as low priority (HDC 16/02/2018). Awaiting Project Definition Sheet.	
Road	Safety Improvements	Eynon Phillips	PT	Minor Safety Project - Safer Routes to School	Report	90%	1	1	1	1	Hold		Waiting to do last school visit, pending approval from school.	
Road	Safety Improvements	Lachlan Crawford	GO	Minor Safety Project - 17-18 Speed Limit Review	Report	Ongoing	1	1	1	1	OK		Works complete by Stantec, and Council leading installation.	
Road	Safety Improvements	Lachlan Crawford	PT	Te Aute Gilpin Intersection	Design	95%	1	1	1	1	OK		Have approved drawings, estimate of cost to be completed 5 February 2021.	
Road	Subdivision Support	Sarath Kuruwita	DB	Omahu Road - Chatham Roundabout	Design	90%	1	1	1	1	OK		Detailed Design work is nearing completion. Recent meeting held with external service authorities - they are to provide costs for service relocations by end of February 2021.	
Road		Sarath Kuruwita	DB	Maraekakaho York Roundabout	Design	25%	1	1	1	1	OK		Options Report and Economic Benefit Reports were delivered to HDC 26 January 2021. HDC to consider recommendations and present to Council meeting. Service investigation work underway.	
Road			PT	HDC Minor Projects - Southern Cycle Link Study	Investigation	60%	1	1	1	1	OK		Multi Criteria Analysis (MCA) complete. Awaiting Council workshop to be confirmed.	
Road/Stormwater	AWPT Sealed	Marius Van Niekerk/Matt Kneebone	DB	AWPT Urban - Mayfair Ave (including Ellison and Victoria)	Investigation	10%	1	1	1	1	Hold	MVN	Investigation required. Confirm Scope with AM. Assign resource. Analysis of public feedback will be undertaken to determine next steps. Linked to Princes St project. On hold due to WW upgrade in Mayfair Ave. SW investigation is underway. Revisit FY 2021/22.	Awaiting PDS.
Road/Wastewater	Growth Project	Sarath Kuruwita/David MacKenzie	SL	Iona/Middle Road Development - Road and Stormwater	Design	5%	1	1	1	1	OK		PCN approved. Investigations underway.	

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Roading/ Water/ Stormwater/ Wastewater	AWPT Sealed	Marius Van Niekerk/Matt Kersel/Matt Kneebone/David MacKenzie	WH	Coordination Report - Danvers AWPT	Investigation	80%	1	1	1	1	OK		Revising the report on the investigations for Danvers	
Roading/ Water/ Stormwater/ Wastewater	Consulting Services	Marius Van Niekerk/Matt Kersel/Matt Kneebone/David MacKenzie	WH	Asset Management Projects Coordination Report 2018-24	Report	95%	1	1	1	1	OK		Revising the report on the investigations for Mayfair.	
Roading/ Water/ Stormwater/ Wastewater	Growth Project	Sarath Kuruwita/ Matt Kersel/ Matt Kneebone/ David MacKenzie/	MS	Howard Street Development	Design	90%	1	1	1	1	OK		Overall design package is complete. Final changes to made to Stormwater drawings to be made, then to be issued.	
Roading/ Water/ Stormwater/ Wastewater		Marius Van Niekerk/Matt Kersel/Matt Kneebone/David MacKenzie	MS	Asset Management Site Investigation - Potholing Contract	Investigation	Ongoing	1	1	1	1	OK		Potholing issued for Iona 3,4,5. Site work complete. Pothole deliverables due for receipt on 19 February.	
Roading/ Water/ Stormwater/ Wastewater		Marius Van Niekerk/Matt Kersel/Matt Kneebone/David MacKenzie	WH	Site Investigation Works for Asset Management Coordination Report	Investigation	Ongoing	1	1	1	1	OK		Potholing ongoing	
Solid Waste	Landfill/Solid Waste Monitoring and Reporting	Martin Jarvis	KH	Omarunui Landfill and Closed Landfills	Management	Ongoing	1	1	1	1	OK		January monitoring almost complete, waiting on results for submission to HBRC.	
Stormwater	Consulting Services	Matt Kneebone	DM	Hastings Stormwater Model Enhancements	Investigation	100%	1	1	1	1	OK		Waiting for PCN to be approved.	
Stormwater	Expert Advice	Matt Kneebone	MS	Karamu Road Stormwater Pumpstation	Investigation	100%	0	0	0	0	Complete		To be rescoped in Stormwater Pumpstation master planning.	
Stormwater	SW New Works	Matt Kneebone	CB	Mangarau Herehere Erosion (Havelock Streams)	Investigation	80%	1	1	1	1	Hold	MKn	Link to Dams Inspection Report, further work TBC. Awaiting Project Definition Sheet.	Confirm further work.
Stormwater	SW New Works	Matt Kneebone	MS	CMP OPERATIONS - PSG, Technical Workshops, CMP Task Assistance	Report	Ongoing	1	1	1	1	OK		Draft PSCMP completed, comments received from MKn. Updates and guidance document to be completed.	
Stormwater	SW New Works	Matt Kneebone	DM	Lyndhurst - Cooke / Mahora Modelling	Investigation	5%	1	1	1	1	OK	AB	PCN to be submitted to HDC.	Approve PCN once issued.
Stormwater	SW New Works	Matt Kneebone	WH	Karamu Road South Stormwater	Investigation		1	1	1	1	OK	Mkn	OoS with HDC.	Sign OoS
Stormwater	SW Renewal	Matt Kneebone	CB	Stormwater Renewal / Criticality Strategy	Report	0%	1	1	1	1	Hold		This work is being outsourced to another company by HDC.	
Stormwater	SW Renewal	Matt Kneebone	MS	HDC Dams - Operations & Maintenance	Report	100%	0	0	0	0	Complete		Finalised OM&S sent to HDC	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations - Sutton Ave and School Road	Investigation	100%	0	0	0	0	Complete		To be rescoped in Stormwater Pumpstation master planning.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations - Ferry Road	Investigation	0%	1	1	1	1	Hold		To be rescoped in Stormwater Pumpstation master planning.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations - Copeland Road	Investigation	100%	0	0	0	0	Complete		Final deliverable finalised. Awaiting HDC to confirm next steps.	
Stormwater	SW Renewal	Matt Kneebone	JH	Campbell Bledisloe Wall Stormwater	Design	95%	1	1	1	1	OK		Design complete. Design finalisation meeting scheduled 15 February 2021	
Stormwater		Matt Kneebone	MS	Reynolds Road Stormwater	Design	100%	0	0	0	0	Complete			
Wastewater	Consulting Services	David MacKenzie	MS	Water Safety Plans - WWTP Bore	Report	0%	1	1	1	1	Hold		Stantec to resource following Hastings Urban Water Safety Plan.	
Wastewater	WW New Works	David MacKenzie	DM	Wastewater Flow Monitoring and Model Enhancement - Stage 4	Investigation	90%	1	1	1	1	OK	DM		Approve PCN once issued. Confirm where the Akina work budget should sit.

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Wastewater	WW New Works	David MacKenzie	JH	Eastern Interceptor Upgrade	Design	90%	1	1	1	1	OK		OoS for finalisation of Design signed off. Includes Wastewater Optimisation of surrounding network. Construction of the first section of the Eastern Interceptor commenced (under Warwick reconstruction). Procurement for second stage timing has allowed for Contractor to procure pipe. Construction has been pushed out by six months. Procurement plan to commence 5 July 2021.	
Wastewater	WW New Works	David MacKenzie	WH	BTF	Investigation		1	1	1	1	OK		Bolt failure report to be updated with feedback from Kumar.	
Wastewater	WW Renewals	David MacKenzie	MW	WWTP Infrastructure Condition Investigation	Investigation	100%	0	0	0	0	Complete		Risk register has been updated and has been uploaded to Teamwork.	
Wastewater	WW Renewals	David MacKenzie	MW	WWTP Outfall - Emergency Beach Overflow	Design	10%	1	1	1	1	OK		Phase 2 Design underway.	
Wastewater	WW Renewals	David MacKenzie	MW	Odour/Septicity/Corrosion Study - H2S Monitoring	Investigation	Ongoing	1	1	1	1	OK	DM	All H2S reports have been submitted to HDC. DM to confirm continuation of project.	DM to confirm continuation of project and budget for 20/21 FY
Wastewater	WW Renewals	David MacKenzie	MW	Odour/Septicity/Corrosion Study - Grab Sampling	Investigation	Ongoing	1	1	1	1	OK	DM	All H2S reports have been submitted to HDC. DM to confirm continuation of project.	DM to confirm continuation of project and budget for 20/21 FY
Wastewater	WW Renewals	David MacKenzie	MW	WWTP Manifold	Investigation	50%	1	1	1	1	OK		PCN in development, and will be submitted as part of the Outfalls project due to resourcing.	
Wastewater	WW Renewals	David MacKenzie	MW	2019/2021 SEWER RENEWALS - Renewals Planning	Investigation	40%	1	1	1	1	OK		Maraekakaho investigation underway. McHardy modelling options underway, due end of February 2021.	
Wastewater	WW Renewals	David MacKenzie	MW	2019/2021 SEWER RENEWALS - Reticulation Lining Contract	Design	20%	1	1	1	1	OK		Procurement Plan being drafted. Site selection underway.	
Wastewater	WW Renewals	David MacKenzie	MW	2019/2021 SEWER RENEWALS - Urban Trunks	Investigation	95%	1	1	1	1	OK		CCTV investigations to be carried out with Inland Trunks. Procurement phase underway.	
Wastewater	WW Renewals	David MacKenzie	MW	Inland Trunk Sewer - Planning 2019	Investigation	100%	0	0	0	0	Complete		Final Plan has been uploaded to Teamworks 29 July, and accepted by DM.	
Wastewater	WW Renewals	David MacKenzie	WH	Wastewater Pump Stations Renewal Planning	Investigation	95%	1	1	1	1	OK		PCN being prepared for additional scope identified at meeting with HDC.	
Wastewater	WW Renewals	David MacKenzie	MS	Rising Main Investigations - Site Investigations	Investigation	95%	1	1	1	1	OK		Three Rising Mains site investigations (Clive street, Huia Street, Tokomaru Drive) are complete. Condition assessment reports have been summarised and sent to HDC. Stantec to update Risk Assessment for HDC	HDC to review budgets and advise next steps.
Wastewater	WW Renewals	David MacKenzie	MW	WWTP Outfall Condition Investigation - Submarine section Phase 2	Investigation	90%	1	1	1	1	OK		Finalised report due 5 February 2021.	
Wastewater	WW Renewals	David MacKenzie	MW	CCTV Investigation Contract	Investigation	Ongoing	1	1	1	1	OK		Mayfair, Omaha / Chatham and Danvers CCTV issued to Contractor.	
Water	Consulting Services	Graeme Hansen	MS	Water Model Review & Strategy - Master Model (M06)	Investigation	90%	1	1	1	1	OK		Report to be drafted once Frimley / Eastbourne model investigation work is complete	
Water	Consulting Services	Matt Kersel	CB	Water Operations Programming	Management	100%	1	1	1	1	Hold	MKe		Awaiting HDC AM instruction.
Water	Consulting Services	Matt Kersel	MS	Water Safety Plans - Whirinaki / Esk	Report	70%	1	1	1	1	OK		Workshops complete. Improvement items to be discussed with HDC. Report in draft.	
Water	Consulting Services	Matt Kersel	MS	Water Safety Plans - Clive	Report	0%	1	1	1	1	OK		Yet to commence.	
Water	Consulting Services	Matt Kersel	MS	Water Safety Plans - Waipatiki	Report	0%	1	1	1	1	OK		Yet to commence.	
Water	Consulting Services	Matt Kersel	MS	Water Safety Plans - Whakatu	Report	0%	1	1	1	1	OK		Yet to commence.	
Water	Consulting Services	Matt Kersel	MS	Water Safety Plans - Te Pohue	Report	0%	1	1	1	1	OK		Yet to commence.	
Water	Consulting Services	Matt Kersel	MS	Water Safety Plans - Waimarama	Report	40%	1	1	1	1	OK		Three workshops complete. Final workshop to be held week commencing 1 February 2021.	
Water	Consulting Services		MS	Water Safety Plans - Te Awanga / Haumoana	Report	80%	1	1	1	1	OK	MKe	Draft report with HDC for comment.	Review and provide comment
Water	Drinking Water New Works	Matt Kersel	WH	Belmont/Everest/Ashford Drinking Water	Investigation		1	1	1	1	OK		Oos being prepared.	
Water	Drinking Water New Works	Matt Kersel	SL	Iona/Middle Road Development - Drinking Water	Design	5%	1	1	1	1	OK		PCN approved	

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Overall Project Status	AM Input Required	Issues/Comments	Actions
Water	WS New Works	Matt Kersel	RH	Waimarama Reservoir Seismic Assessment	Investigation	Ongoing	1	1	1	1	Hold	MKe	Seismic assessment report has been issued for HDC comment. Geotech investigations to advance on approval from landowners regarding access.	HDC to liaise with landowners for site access.
Water/ Stormwater/ Wastewater	Growth Project	Sarath Kuruwita/ Matt Kersel/ Matt Kneebone/ David MacKenzie	DM	Lyndhurst BWS Portion 3 - Option D	Design	90%	1	1	1	1	OK		Schedule for pricing from the Contractor has been sent to HDC. Design completed and have sent to Fulton Hogan to check their pricing based on design changes.	
Water/ Stormwater/ Wastewater	W/SW/WW	Matt Kersel/Matt Kneebone/David MacKenzie	DM	Flaxmere Urban Housing project	Investigation	98%	1	1	1	1	OK		Final report has been submitted, comments reviewed and reissued.	
Water/ Stormwater/ Wastewater			WH	Coordination Report - Eastern Interceptor	Investigation	95%	1	1	1	1	OK		Eastern Interceptor investigations underway.	
Water/ Stormwater/ Wastewater	W/SW/WW	Matt Kersel/Matt Kneebone/David MacKenzie	MS	Generator Strategy (includes Backup Power Strategy)	Report	99%	1	1	1	1	Hold	MKn/MKe/DJ	No feedback received within the nominated review period (November 2018). Stantec unable to finalise draft. Task has been closed out from Stantec's side 17 April 2020.	Awaiting feedback.

2020/21 HDC/Stantec Alliance Infrastructure Capital Programme



CONSTRUCTION PROJECTS

KEY	1	OK	Project progressing to targets with no obstacles
	2	Caution	Project under close monitoring
	3	Critical	Project has current high risk aspects
	4	Complete	Project is completed
	5	Hold	Project placed on hold



Updated: 2 February 2021

Project Phases: ● Procurement → ● Construction → ● Defects → ● Completed

Asset	Account Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Complaints	Overall Project Status	Issues/Comments	Actions
Major Projects	Upgrade	Graeme Hansen	GH	CON2019027	Landscapes Trail - Waimarama Road (Mad Mile) Health and Safety Improvements	Construction	25%	1	1	1	1	1	OK	Construction commenced on site on 20 January 2021 with a site blessing. To date earthworks have been completed between McLean Road and Lowes property.	
Major Projects	Upgrade	Graeme Hansen	GH	CON2019002	Small Community Treatment Upgrades	Construction	65%	1	1	1	1	1	OK	Haumoana WTP project now complete with final commissioning and provision of water completed in late November. Work is substantially complete on the Esk/ Whirinaki and Waimarama WTP's and both will be tested and commissioned in the first quarter of 2021. Site civils, fencing and new bore construction largely complete at the Clive site with reservoir and WTP construction due to commence. The Te Pohue civils are now complete and await the WTP container and tanks, with testing and commissioning works to follow. Final site and land negotiations are complete with Council approval given to purchase the land and now shifting to the consent phase. The remaining Whakatu site is to be progressed with a community meeting scheduled for February. Filtec's Auckland operation currently remains on track for delivery of the WTP as per their original programme.	
Major Projects	WS New Works	Graeme Hansen	WR	CON2020010	Frimley Park Water Treatment Plant and Reservoir Pipelines	Construction	70%	1	1	1	1	1	OK	Nottingley Road connection detail is in, sheet piling removed. Welding 630 pipe in the park. Frimley Road raw water line and potable water line both being open trenched. Now complete. Pilot drillshot through Hapuku street complete to Frimley Road. Backream to start and pipe pull set for week commencing 8 February. All electrical ducts in and complete. 800mm pipe welded and ready to open cut and lay in the park. Working on roundabout reinstatement on Nottingley Road, due to complete 22 February.	
Major Projects	WS New Works	Graeme Hansen	DP	CON2019001	Havelock North Booster Pump Station	Defects	90%	1	1	1	1	1	OK	Fulton Hogan arranging for MacKay Contractors to finish electrical snagging followed up by full wet commissioning into network.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2017106	AWPT Rural - Rochefort Road (0 - 1.0 km)	Procurement	50%	1	1	1	1	1	Hold	HDC have put this project on hold until further notice.	Awaiting PDS.
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2019108	AWPT Urban - Princes Street Stage 2	Defects	5%	1	1	1	1	1	OK	Construction now complete and practical completion has been issued. Now in defects.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2019025	AWPT Rural - Middle Road Stage 2 (9.14 - 10.0 km)	Defects	50%	1	1	1	1	1	OK	In defects.	
Roading	AWPT Sealed	Marius Van Niekerk	DB	CON2019017	AWPT Rural - Kahuranaki Road (8.47 - 10.65 km)	Defects	100%	0	0	0	0	0	Complete	Defects walkover completed.	

Asset	Account Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Complaints	Overall Project Status	Issues/Comments	Actions
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	CON2020088	Bridge Strengthening - 222 Kuripapango Bridge	Procurement	95%	1	2	1	1	1	Caution	Contract has been awarded to Concrete Structures Limited. Waiting on their insurances, and then Contract document will be signed.	
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	CON2019084	VDAM BRIDGE WORKS - Moeangiagi #222	Construction	98%	1	1	1	1	1	OK	Onsite remedial works will be completed by end of February 2021.	
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	CON2020088	Bridge Strengthening - 222 Kuripapango Bridge	Construction	0%	1	2	2	1	1	Caution	Construction currently put on hold by Rangitikei DC. HDC to arrange further consultation with Stakeholders by 12 February 2021 to discuss road closure requirements during construction. Concrete Structures Limited working with Stantec on methodology.	
Roading	Bridge Structural Maintenance	Anu Ileperuma	JD	CON2019028	VDAM BRIDGE WORKS - Ohara (Big Hill #2) #417	Defects	20%	1	1	1	1	1	OK	Additional drainage work has been requested by the Client. This will be complete by the end of February 2021.	
Roading	Growth Project	Sarath Kuruwita	DB	CON2020079	Irongate Road Stage 3 - Maraekakaho Roundabout	Construction	5%	1	1	1	1	1	OK	Russell Roads Ltd established onsite 25 January 2021.	
Roading	Growth Project	Sarath Kuruwita	MK	CON2019083	Arbuckle Road Extension	Defects	60%	1	1	1	1	1	OK	Street lights are complete. Practical Completion has been issued September 2020 but backdated to July 2020.	
Roading	iWay	Eynon Phillips	PT	CON2019113	Napier Road - Cycleway	Construction	90%	1	1	1	1	1	OK	On track to complete end of February 2021. Only issue may be supply of guard rail, and may have to be installed after this date.	
Roading	Subdivision Support	Sarath Kuruwita	DB	CON2020028	Omahu Road - Henderson Roundabout	Construction	5%	1	1	1	1	1	OK	Construction underway. Higgins Contractors Ltd established onsite 11 January 2021.	
Roading/ Stormwater	Growth Project	Sarath Kuruwita/Matt Kneebone	DB	CON2018105	Irongate Road Stage 2 - Maraekakaho to Cul de sac	Defects	100%	0	0	0	0	0	Complete	Practical Completion certificate has been issued. Minor defects to complete before Final Completion Certificate can be issued.	
Roading/ Wastewater	Growth Project	Sarath Kuruwita/David MacKenzie	MK	CON2019112	Iona/Middle Road Development - Breadalbane Avenue Development	Defects	15%	1	1	1	1	1	OK	Practical Completion issued 9 September 2020. Minor issues remedied. Post construction Road Safety Audit (RSA) has been completed and awaiting HDC response.	Provide response to the Road Safety Audit.
Roading/ Water/ Stormwater/ Wastewater	AWPT Sealed	Sarath Kuruwita	DB	CON2020052	Warwick Road Reconstruction	Construction	25%	1	1	1	1	1	OK	Construction work is underway. Water main renewals 95% complete and Stormwater 20% complete. Eastern Interceptor Wastewater works to commence 1 February 2021. Roading works not started as of yet. Meetings with Contractor to confirm programme to commence week starting 1 February 2021.	
Stormwater	SW New Works	Matt Kneebone	DM		Lyndhurst - Cooke Detention Pond	Procurement	10%	1	1	1	1	1	OK	No longer revisiting the design, have moved to procurement phase. Procurement Plan being drafted.	
Stormwater	SW New Works	Matt Kneebone	MS	CON2017060	Railway Road - Stormwater	Defects	100%	0	0	0	0	0	Complete	Final completion certificate issued.	
Stormwater	SW New Works	Matt Kneebone	MS	CON2018101	Maraekakaho SW Extensions	Defects	100%	0	0	0	0	0	Complete	Final Completion certificate was issued 27 January 2021	
Stormwater	SW New Works	Matt Kneebone	MS	CON2020008	Arataki Road SW	Defects	50%	1	1	1	1	1	OK	In defects until August 2021	
Stormwater	SW Renewal	Matt Kneebone	MS	CON2020080	Stormwater - Kopanga Road	Construction	0%	1	1	1	1	1	OK	Construction to commence March 2021. Contract awarded to Downer NZ Ltd.	
Stormwater		Matt Kneebone	MS		Emerald Hill Stormwater	Procurement	100%	0	0	0	0	0	Complete	Draft procurement plan has been approved by HDC. Project now on hold until Client decides way forward.	

Asset	Account Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	% of Phase Complete	Quality	Time	Cost	H&S	Complaints	Overall Project Status	Issues/Comments	Actions
Wastewater	WW New Works	David MacKenzie	MS	CON2019061	Park Road South/Lyell Street - Pump Station Rising Main Rehabilitation	Defects	40%	1	1	1	1	1	OK	In defects.	
Wastewater	WW New Works	David MacKenzie	MS	CON2019008	Park Road North/Albert Street/Avenue Road - Pump Station Rising Main	Defects	100%	0	0	0	0	0	Complete	Final Completion Certificate issued and all retentions released.	
Wastewater	WW Renewals	David MacKenzie	MW	CON2019020	Inland Trunk Sewer - Number 1 Richmond Road Lining (incl Frimley Domestic Interceptor)	Defects	60%	1	1	1	1	1	OK		
Wastewater	WW Renewals	David MacKenzie	MW	CON2019055	Inland Trunk Sewer - Karamu Stream Pipe Crossing Concrete Pier Repairs	Defects	100%	0	0	0	0	0	Complete	Practical completion has been issued, and backdated to May 2020. Final walkover completed, Final Completion Certificate issued.	
Wastewater	WW Renewals	David MacKenzie	MW	CON2019018	WWTP Outfall Diffuser Inspection and Maintenance	Construction	Ongoing	1	1	1	1	1	OK	PCN to be submitted for ongoing investigations.	
Wastewater	WW Renewals	David MacKenzie	MS	CON2019085	Rising Main Investigations - School Road / Clive Township	Defects	40%	1	1	1	1	1	OK	In defects. Final completion scheduled for 18/06/2021.	
Wastewater		David MacKenzie	MW	CON2020105	Inland Trunk Renewal 2020/21	Procurement	50%	1	1	1	1	1	OK	RFT being drafted.	
Wastewater		David MacKenzie	MW		WWTP Outfall - East Clive Groyne Renewal	Procurement	60%	1	1	1	1	1	OK	Tender is due to be released 9 March 2021 with Tender to be awarded end of April 2021.	
Wastewater		David MacKenzie	MW	CON2020091	Trunk Investigation Contract 2020/21	Construction	0%	1	1	1	1	1	OK	Pipe Insight to be onsite 2 February 2021.	
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kersel	MS		Omahu Road Industrial Bulk Water - Stormwater Pump Station	Defects	100%	0	0	0	0	0	Complete		
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kersel	MS	CON2017046	Omahu Road Industrial Bulk Water Separable Portion 6 Flynnns	Defects	99%	1	1	1	1	1	OK	End of defects walkover to be scheduled.	
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kersel	MS	CON2017046	Omahu Road Industrial Bulk Water Separable Portion 5 Far End	Defects	99%	1	1	1	1	1	OK	End of defects walkover to be scheduled.	
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kersel	MS	CON2017046	Omahu Road Industrial Bulk Water Separable Portions 1-4	Defects	100%	0	0	0	0	0	Complete		
Water	Drinking Water New Works	Ansonica Botha	MS	CON2020063	Te Aute - Drinking Water	Construction	90%	1	1	1	1	1	OK	All pipework installed. Bridge crossings complete and final connection at Porter Drive roundabout to be completed.	
Water	Drinking Water New Works	Ansonica Botha	MS	CON2020063	Anderson Park - Drinking Water	Construction	95%	1	1	1	1	1	OK	Final walkover to be scheduled for end of February 2021.	
Water	WS New Works	Matt Kersel	MS	CON2017109	Havelock North Trunk Water Main - MSQA	Defects	100%	0	0	0	0	0	Complete	NTC sent to complete contract.	
Water	WS Renewals	Matt Kersel	JH		Florence Place Drinking Water Renewal	Procurement	50%	1	1	1	1	1	OK	RFT with HDC for review.	
Water		Matt Kersel	CB		Bridge Pa Pump Station	Construction	99%	1	1	1	1	1	OK	Site not operational yet. Meeting held with HDC 22 October 2020. Stantec actions completed. Other actions with HDC and Garry Rippon.	
Water		Matt Kersel	MS	CON2020022	Eastbourne Diesel Storage Tank	Defects	100%	0	1	1	1	1	Complete	Final Completion Certificate issued.	
Water		Matt Kersel	MS	CON2019082	Montgomery Street Watermain Renewal	Defects	90%	1	1	1	1	1	OK	Practical Completion issued 24 June 2020.	
Water		Steve Cave	MS	CON2019107	Haumoana Pipe - Drinking Water	Defects	50%	1	1	1	1	1	OK	In defects	
Water/ Stormwater/ Wastewater	Drinking Water New Works	Ansonica Botha	MS	CON2020082	Middle Road - Drinking Water (aka Duart to Iona New Drinking Watermain)	Construction	5%	1	1	1	1	1	OK	Separable portion A completed in front of the school. Separable portion B underway	

Asset	HDC Asset Manager	Project Manager		Contract Number	Contract Name	Phase	5/02/2021 As-builts status						Comments
							w Contractor	w Engineers Rep for Review	Water Serv. Wasabi input	Roading RAMM input	w HDC GIS team	Loaded into Inframaps	
Major Projects	CT	SC		CON2018074	Clifton Sea Wall	Construction							Construction complete, as builts pending.
Major Projects	SC	MS	RM	CON2019107	Haumoana Pipe - Drinking Water	Defects	Received	Reviewed	Sent	N/A	Sent	Completed	Practical completion issued, dated 30/09/2020.
Major Projects		SC		CON2018087	Haumoana / Te Awanga / Parkhill Water Supply	Construction							Re-established onsite 28 April 2020.
Major Projects		GH		CON2019027	Landscapes Trail - Waimarama Road (Mad Mile) Health and Safety Improvements	Construction							Construction commenced on site on 20 January 2021
Major Projects		GH		CON2019002	Small Community Treatment Upgrades	Construction							Construction expected to be complete February 2021
Roading	AI	JD	IBC	CON2020088	Bridge Strengthening - 222 Kuripapango Bridge	Construction							Construction currently put on hold by RDC. HDC to arrange further consultation with Stakeholders by 12 February 2021 to discuss road closure requirements during construction. Concrete Structures Limited working with Stantec on methodology.
Roading	AI	JD	SW	Maintenance Contract	HPMV BRIDGE ASSESSMENTS - Avery's Bridge #127	Completed							As-Builts to come from Maintenance Contractor, and HDC (Anu) to monitor.
Roading	AI	JD	RM	CON2019084	VDAM BRIDGE WORKS - Moeangiangi #222	Construction							RAMM as builts required.
Roading	AI	JD	RM	CON2019028	VDAM BRIDGE WORKS - Ohara (Big Hill #2) #417	Defects							Construction complete. Practical Completion to be issued.
Roading	EP	JD	SW	CON2017001	HPMV BRIDGE WORKS - Blacks Bridge and Tois Bridge	Completed			N/A	Completed	Sent		As builts with HDC. As at 1 July, Downers have not closed out the minor defects.
Roading	MVN	DB		CON2019017	AWPT Rural - Kahuranaki Road (8.47 - 10.65 km)	Defects	Received	Completed		Completed	Sent		Construction complete. RAMM As builts only, due now. Contractor has surveyed, info to follow.
Roading	MVN	DB		CON2019025	AWPT Rural - Middle Road Stage 2 (9.14 -	Defects	N/A		N/A	Completed	Sent		Construction completed January 2020. Job is practically complete and is in defects liability
Roading	MVN	DB		CON2018106	AWPT Urban - Alexandra Street (Riverslea Road to Sylvan Road including 3 Waters)	Completed	Received		Sent				As built data sent to HDC for action 02/08/2019.
Roading	MVN	DB		CON2019108	AWPT Urban - Princes Street Stage 2	Construction							Construction now complete - awaiting quality and As-Built records before practical completion will be issued.
Roading	SK	MK	MK	CON2019083	Arbuckle Road Extension	Defects				Sent	Sent	Completed	Confirmed complete 03/11/2020
Roading	SK	PT	AR	CON2019113	Napier Road - off road cycleway	Construction							Completion date set for February 2021. RAMM As builts only.
Roading / Water	SK	DB	GC	CON2020028	Omahu Road - Henderson Roundabout	Construction							Contract has been awarded, works commenced 12 January 2021
Roading/ Stormwater	SK/MKn	DB		CON2020079	Irongate Road Stage 3 - Maraekakaho Roundabout	Construction							Established onsite 25 January 2021.
Roading/ Wastewater	SK/DM	MK	RS	CON2019112	Iona/Middle Road Development - Bredalbane Avenue Development	Defects				Sent	Sent	Completed	Confirmed complete 03/11/2020
Roading/ Water/ Stormwater/ Wastewater	MVN/MK/ MKn/DM	DB	SP	CON2020052	Warwick Road Reconstruction	Construction							Construction work is underway.
Stormwater	AB	HDC		CON2020080	Kopanga Road SW	Construction							Construction to commence March 2021
Stormwater	MKn	MS	SP	CON2020008	Arataki Road SW	Defects				Sent	Sent	Completed	As builts sent to HDC 30/07/2020, CCTV on 18/09/2020.
Stormwater	MKn	MS	BK	CON2018101	Maraekakaho SW Extensions	Completed	Received	Reviewed	Sent		Sent	Completed	As builts sent to HDC on 22/06/2020, confirmed actioned by HDC on 29/06/2020.
Stormwater	MKn	MS	SM	CON2017060	Railway Road - Stormwater	Defects	Received	Reviewed	Sent		Sent	Completed	Final Completion to be issued.
Wastewater	DM	MW	SM	CON2018050	CCTV Investigation Contract	Construction							Simla Ave and McHardy St lining as builts submitted.
Wastewater	DM	RH		Maintenance Contract	Famdon Road Pump Station Renewal	Construction							Awaiting completion report from Maintenance Contractor, will be sent direct to HDC.
Wastewater	DM	MW		CON2020105	Inland Trunk Renewal 2020/21	Procurement							Procurement Plan drafted and in internal review.
Wastewater	DM	MW	RM	CON2019055	Inland Trunk Sewer - Karamu Stream Pipe Crossing Concrete Pier Repairs	Defects							Practical completion has been issued, and backdated to May 2020. Photos to be provided, no additional asset info required.
Wastewater	DM	MW	SP	CON2019020	Inland Trunk Sewer - Number 1 Richmond Road Lining (incl Frimley Domestic Interceptor)	Completed	Received	Reviewed	Completed		Sent	Completed	As Builts complete.
Wastewater	DM	MS	SM	CON2019008	Park Road North/Albert Street/Avenue Road - Pump Station Rising Main Rehabilitation	Defects	Received	Reviewed	Sent	N/A	Sent	Completed	As-builts complete. Practical Completion issued, dated 13/12/2019.
Wastewater	DM	MS	SM	CON2019061	Park Road South/Lyell Street - Pump Station Rising Main	Defects	Received	Reviewed	Sent	N/A	Sent	Completed	As builts sent to HDC on 15/06/2020, complete 26/06/2020. Practical Completion Certificate issued 12 June 2020.
Wastewater	DM	MS	SM	CON2019085	Rising Main Investigations - School Road / Clive Township	Defects	Received	Reviewed	Sent	N/A	Sent	Completed	As Builts complete.
Wastewater	DM	MW		CON2020091	Trunk Investigation Contract 2020/21	Procurement							

Asset	HDC Asset Manager	Project Manager		Contract Number	Contract Name	Phase	w Contractor	w Engineers Rep for Review	Water Serv. Wasabi input	Roading RAMM input	w HDC GIS team	Loaded into Inframaps	Comments
Wastewater	DM	MW			WWTP Outfall - East Clive Groyne Renewal	Procurement							Tender is due to be released 9 March 2021 with Tender to be awarded end of April 2021.
Wastewater	DM	MW	RM	CON2019067	WWTP Outfall - Emergency Beach Overflow Chamber	Construction					Sent	Completed	As built sent to HDC 03/11/2020.
Wastewater	DM	MW		CON2019018	WWTP Outfall Diffuser Inspection and Maintenance	Construction							
Wastewater/ Water	DM/BC	MS	SM	CON2016039	Irongate Bulk Water Services (Water and Wastewater, incl Wilson Road Water main Renewal)	Completed	Received	Reviewed			Sent	Completed	Final Completion Certificate issued 04/06/2020, final payment made.
Wastewater/ Water	DM/BC	MS	SW	CON2017046	Omahu Road Industrial Bulk Water Separable Portions 1-4	Completed	Completed	Completed			Sent	Completed	Final Completion Certificate issued, final payment made.
Wastewater/ Water	DM/BC	MS	SW	CON2017046	Omahu Road Industrial Bulk Water Separable Portions 5	Defects		Received	Sent	Sent	Sent	Completed	As built complete, PC issued.
Wastewater/ Water	DM/BC	MS	SW	CON2017046	Omahu Road Industrial Bulk Water Separable Portions 6	Defects		Received	Sent	Sent	Sent	Completed	As built complete, PC issued.
Wastewater/ Water	DM/Mke	MS	JM		Omahu Road Industrial Bulk Water - Stormwater Pump Station	Defects	To be updated		Completed		Sent	Completed	As built sent to HDC 19/05/2020.
Wastewater/ Water		MS		CON2020082	Duart to Iona - Drinking Water	Construction							Separable portion A completed in front of the school. Separable portion B underway
Water	BC	MS	SP	CON2017109	Havelock North Trunk Water Main	Completed	Received	Received	Completed	Completed	Completed	Completed	
Water	BC	MS	MA	CON2016097	Hereaunga Street Watermain	Completed	Received	Received			Completed	Completed	
Water	BC	MS	WH	CON2017059	Wilson Rd WTP	Defects	Received	Sent	Completed	N/A	Sent		As built sent to HDC 02/07/2020.
Water	MKe	MS	SM		Bridge Pa Pump Station	Construction			Complete		Sent	Completed	As built update complete. O&M Manual being finalised.
Water	MKe	MS	RM	CON2020022	Eastbourne Diesel Storage Tank	Defects							No as built required, sign may need to be removed. Due for Final Completion Dec 2020.
Water	MKe	SM	SP	CON2019001	Havelock North Trunk Water Main - Booster Pump Station	Defects	Received	To be updated		Sent	Sent	Completed	As built complete, PC issued for both Separable Portions.
Water	MKe	MS	SP	CON2019082	Montgomery Street Watermain Renewal	Defects	Completed	Completed	Sent		Sent	Completed	As built complete, PC issued.

2020/21 [Q2] Contract Schedule

(1) Other costs can include site investigations, design and consultancy fees, supply of materials and supporting activities delivered via existing maintenance contracts and by others

Index #	Month	Contract #	Contract Name	Contract Estimate	Tenders	Range of Tenders	Selected Tenderer	Accepted Tender Value	Other Costs (see note 1)	Total	Funds Allocated	Variance
1	Oct	CON2020081	Olive Tucker Lane Production Bore and WWTP Bore	\$200,000	2	Negotiated	Honor Drilling Ltd	\$169,004	\$0	\$169,004	\$245,000	\$75,996
2	Nov	CON2020045	Street Lighting Central Management System Software (CMS) - ROI	\$80,000	2	\$122,870 to \$305,941	Techlight	\$122,870	\$0	\$122,870	\$140,000	\$17,130
3	Nov	CON2020095	Havelock North Function Centre HVAC Upgrade	\$130,000	1	\$127,887 to \$127,887	Refrigeration and	\$127,887	\$0	\$127,887	\$128,000	\$113
4	Nov	CON2020099	Eskdale Park Analysis of My Voice My Choice Survey Data	\$3,000	1	Negotiated	FOKL	\$2,880	\$0	\$2,880	\$3,000	\$120
5	Nov	CON2020101	Tairā Reservoir Management Plan - Preparation of Reservoir History	\$3,000	1	Negotiated	Michael Fowler Publishing Limited	\$2,400	\$0	\$2,400	\$3,000	\$600
6	Nov	CON2020082	Duart to Iona New Drinking Water Main	\$2,188,708	2	\$2,294,874 to \$2,693,436	Fulton Hogan Ltd	\$2,294,874	\$432,483	\$2,727,357	\$2,735,000	\$7,643
7	Dec	CON2020079	Longgate Road Upgrade Stage 3 - Marakeka Rd Roundabout	\$1,040,297	3	\$1,270,000 to \$1,569,880	Russell Roads Ltd	\$1,270,000	\$385,387	\$1,655,387	\$1,700,000	\$44,613
8	Dec	CON2020092	Primley Park Management Plan - Preparation of Reservoir History	\$3,000	1	Negotiated	Michael Fowler Publishing	\$3,000	\$0	\$3,000	\$3,000	\$0
9	Dec	CON2020103	Cornwall Park Bed Avary - Concept Design Proposal	\$4,000	1	\$3,200 to \$3,200	Greates Group (2016)	\$3,200	\$0	\$3,200	\$15,000	\$11,800
10	Dec	CON2020044	Bridge 415 - Mangatahi Low Level Bridge Replacement	\$827,500	3	\$528,942 to \$749,191	Concrete Structures (NZ)	\$528,942	\$185,800	\$714,742	\$897,500	\$182,759
11	Dec	CON2020068	Waimarama Road Safety Project (Mad mile)	\$717,000	1	\$335,613 to \$335,613	Dodge Contracting Ltd	\$335,613	\$0	\$335,613	\$521,195	\$195,582
12	Dec	CON2020088	Bridge 222 Kurupango HPMV Strengthening	\$1,172,900	3	\$768,129 to \$1,117,816	Concrete Structures (NZ)	\$894,017	\$646,226	\$1,540,243	\$1,763,743	\$223,500
13	Dec	CON2020090	Playground Supplier Panel 2020	\$795,000	10	\$795,000 to \$795,000	Multiple	\$795,000	\$0	\$795,000	\$795,000	\$0
14	Dec	CON2020080	38 Kopanga Road Stormwater Upgrade	\$216,495	4	\$203,495 to \$265,300	Downer HZ Ltd	\$203,495	\$45,571	\$249,066	\$260,000	\$10,934
15	Dec	CON2020109	Lyndhurst Development Stage 2 - Construction of limestone pathway	\$22,500	1	\$22,500 to \$22,500	Dodge Contracting Limited	\$22,500	\$0	\$22,500	\$28,000	\$5,500
16												
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(1) Other costs include site investigations, design and consultation fees, supply of materials and supporting activities delivered via existing maintenance contracts and by others



QUARTERLY CONTRACT REPORT

3020/21
 Q2
 FINANCIAL YEAR: 2020/21
 QUARTER: Q1

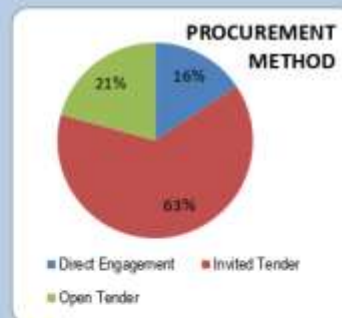
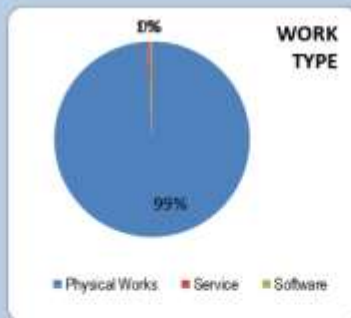
Summary & Trends (1)

Current Quarter (2020/21: Q2)

Number of Contracts awarded this Quarter (#): 15 (to 13 different suppliers)

Value of Contracts awarded this Quarter (\$): \$6,735,681

Category Groups by Value of Contracts Awarded during Period:





Summary & Trends (2)

2-Year Trend (2019/20 to 2020/21)

