
Tuesday, 4 May 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Tuesday, 4 May 2021**

Venue **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 9.28am**

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Eileen Lawson, Simon Nixon (Deputy Chair), Henare O’Keefe, Wendy Schollum and Geraldine Travers
Youth Council Appointees: Esta Chaplin
Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Kei Konei: General Counsel - Scott Smith
Also present: Public Spaces and Building Assets Manager - Colin Hosford
Transportation Officer – Lynn Burden
City Centre Activation Officer – Andrea Taaffe
Community Grants and Partnerships Advisor – Kev Carter
Democracy & Governance Advisor - Christine Hilton

1. **APOLOGIES & LEAVE OF ABSENCE – NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI**

Councillor Schollum/Councillor Dixon

That apologies for absence from Councillor Watkins, Tania Eden - Heretaunga Takoto Noa Māori Standing Committee appointee and Satyam Saha Youth Council appointee be accepted.

CARRIED

2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

Councillor Lawson declared a Conflict of Interest in regard to part of Item 5.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Travers/Councillor Dixon

That the minutes of the Civic and Administration Subcommittee Meeting held Thursday 1 April 2021 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURE - HAWKE'S BAY MARATHON - BEATSON ROAD, CROSSES ROAD, KARANEMA DRIVE, RIVER ROAD, HAUMOANA ROAD, GROVE ROAD, GRANGE ROAD AND CLIFTON ROAD - 15 MAY 2021

(Document 21/266)

The Transportation Officer, Lynn Burden, spoke to the agenda report and responded to questions from the Civic and Administration Subcommittee regarding the process for addressing applications for proposed temporary road closures.

The members addressed each of the submissions that had been included under Attachment 2 in the agenda. None of those parties had chosen to attend this meeting to speak to their respective submission.

Officers work with all applicants and encourage them to submit their application in a timely manner. This enables the process, as set out under the Local Government Act 1974, to be worked through and a subsequent report brought to the Subcommittee for its consideration as early as possible prior to the date for the proposed event/s.

Councillor Nixon/Councillor O'Keefe

- A) That the Civic and Administration Subcommittee receive the report titled "Temporary Road Closure - Hawke's Bay Marathon - Beatson Road, Crosses Road, Karanema Drive, River Road, Haumoana Road, Grove Road, Grange Road and Clifton Road - 15 May 2021" dated 4/05/2021.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures. Five submissions in opposition to the temporary road closures have been received and resolved with those parties, in respect of this application.

New Zealand Sotheby's International Realty Hawke's Bay Marathon (HB Marathon)

Beatson Road from Windsor Avenue to the end of Beatson Road – 5:00am – 9:00am

Crosses Road from St Georges Road to Napier Road – 8:00am – 9:00am

Karanema Drive between Napier Road and Te Mata Road – 8:00am – 9:15am

River Road (Havelock North) the final kilometre of River Road with resident access only – 8:00am – 11:00am

Haumoana Road from Beach Road to the end of Haumoana Road with resident access only – 6:00am – 2:00pm

Grove Road (Haumoana) the entire length – 6:00am – 2:00pm

Grange Road (Haumoana) the entire length with resident access only – 6:00am – 2:00pm

Clifton Road between 41 Clifton Road and 252 Clifton Road (Te Awanga Estate entrance) with resident access only – 6:00am – 3:00pm

The road closures will be on Saturday, 15 May 2021.

- C) That the Civic and Administration Subcommittee approve the above temporary road closures subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:
- i. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
 - ii. The Traffic Management Plan including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
 - iii. The Traffic Management Plan must be complied with including any specific conditions.
 - iv. A copy of the relevant liability insurance policy is received.
 - v. That the cost of all advertising is met by the event organisers.
 - vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
 - vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
 - viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
 - ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plan including any conditions attached.

CARRIED

5. VIBRANCY FUND

(Document 21/294)

This was the first time that the Civic and Administration Subcommittee had addressed applications to the Vibrancy Fund. The City Centre Activation Officer, Andrea Taaffe, backgrounded the purpose of the fund and the timing of the funding rounds.

Officers would look at the best ways to make the public more aware of the Vibrancy Fund and the associated criteria.

The Civic and Administration Subcommittee considered and discussed each of the applications in turn, with the resultant allocations then being confirmed en-masse as part of the overall resolution.

Councillor Lawson declared a Conflict of Interest in regard to application CCV013 from Liz Remmerswaal and took no part in discussion or voting in relation to this application.

Councillor Dixon/Councillor Schollum

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Vibrancy Fund dated 4 May 2021.
- B) That the Subcommittee review the applications to the Vibrancy Fund in regard to those applicants whom it considers will best assist Council to achieve its desired community outcomes; and
- C) That the Subcommittee confirms the following budget allocation totalling \$13,861.84 as set out below:

Application CCV008 from Shane Pole (Markival)

That the application CCV008 from Shane Pole for \$1,000.00 be DECLINED as the necessary consents were not obtained prior to the event and that Council officers will work with this applicant to ensure he is aware of the required procedures.

Application CCV011 from Shayne Jeffares (Flash Trash)

That the application CCV011 from Shayne Jeffares for \$4,736.84 be APPROVED IN FULL on the basis that the applicant works alongside officers in regard to the Council's current litter campaign to ensure the messaging between the two campaigns is consistent.

Application CCV012 from Anthony van Dorsten (Free Happy Art)

That the application CCV012 from Anthony van Dorsten for \$4,125.00 be APPROVED IN FULL.

Application CCV013 from Liz Remmerswaal (Peace Poles in Hastings)

That the application CCV013 from Liz Remmerswaal for \$5,000 be APPROVED IN FULL on the basis that the applicant works alongside officers to identify the appropriate placement of the Peace Poles in Civic Square.

CARRIED

6. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

7. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 9.28am

Confirmed:

Date:

Chairman: