
Thursday, 17 June 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Civic and Administration Subcommittee Meeting

Kaupapataka

Agenda

Supplementary Agenda

Te Rā Hui:
Meeting date: **Thursday, 17 June 2021**

Te Wā:
Time: **9.00am**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **General Counsel - Scott Smith**

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Civic and Administration Subcommittee

A Subcommittee of the Operations and Monitoring Committee.

Fields of Activity

The Civic and Administration Subcommittee is responsible for making delegated decisions and advising the Operations and Monitoring Committee by;

- Assisting Council in the allocation of Community Grants by;
 - Reviewing applications for Community Grants.
 - Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
 - Allocation of grant funding within the budget allocation.
- Assisting Council in its general overview of procurement and tender activity by accepting tenders which exceed the Chief Executive's delegated authority to approve, for projects previously approved by Council or a Standing Committee within the delegated authority.
- Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- Recommending to Council the appointment of List Members to the District Licencing Committee.

Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.

Membership

- 8 Councillors.
- 1 Heretaunga Takoto Noa: Māori Standing Committee Member appointed by Council.
- The Group Manager Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to The Hastings District Licencing Committee.
- The Chief Executive to be a member only when the Committee is making a decision on tendering and procurement matters.
- The Group Manager: Asset Management to be a member only when the Subcommittee is making a decision on tendering and procurement matters.
- The Transportation Manager to be a member only when the Committee is making a decision on applications for temporary closure of roads.
- The Environmental Consents Manager to be a member only when the Committee is making a decision on applications for temporary closure of roads.
- The Chair of the Te Mata Park Trust Board to be a member only when the Committee is making a decision on appointments to the Te Mata Park Trust Board.
- The Group Manager: Corporate to be a member only when the Committee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by Council.
- Deputy Chair appointed by Council.

Quorum - a minimum of 3 members

Delegated Powers

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) Authority to accept tenders for individual projects previously approved by the Council or a Standing Committee of the Council up to a value of \$10,000,000.
- 3) Responsibility to provide oversight and direction on tendering processes in general and/or specific issues relating to a particular project.
- 4) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 5) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 6) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 7) Recommend to Council the recipients of Civic Awards.
- 8) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

Thursday, 17 June 2021

Te Hui o Te Kaunihara ā-Rohe o Heretaunga

Hastings District Council

Civic and Administration Subcommittee Meeting

Kaupapataka

Agenda

Mematanga:

Membership:

Koromatua

Chair: Councillor Malcolm Dixon

Ngā KaiKaunihera

Councillors: Damon Harvey, Eileen Lawson, Simon Nixon (Deputy Chair), Henare O'Keefe, Wendy Schollum, Geraldine Travers and Kevin Watkins
Tania Eden - Heretaunga Takoto Noa Māori Standing Committee appointee

Youth Council Appointees: Esta Chaplin and Satyam Saha

Mayor Sandra Hazlehurst

Tokamatua:

Quorum:

3 members

Apiha Matua

Officer Responsible:

General Counsel – Scott Smith

Te Rōpū Manapori me te

Kāwanatanga

Democracy &

Governance Services:

Christine Hilton (Extn 5633)

Te Rārangi Take

Order of Business

Apologies – Ngā Whakapāhatanga

- 1.0** At the close of the agenda no apologies had been received.
At the close of the agenda no requests for leave of absence had been received.
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2.0 *Conflict of Interest – He Ngākau Kōnatunatu*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3.0 *Confirmation of Minutes – Te Whakamana i Ngā Miniti*

There are no previous minutes to be confirmed.

4.0 *Change of funding entity for the Flaxmere Boxing Academy* **9**

5.0 *Minor Items – Ngā Take Iti*

6.0 *Urgent Items – Ngā Take Whakahihiri*

Thursday, 17 June 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Item 4

Te Rārangi Take

Report to Civic and Administration Subcommittee

Nā: Kevin Carter, Community Grants and Partnerships Advisor
From:

Te Take: Change of funding entity for the Flaxmere Boxing Academy
Subject:

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 This report concludes by recommending that that Civic and Administration Committee agrees to transfer the current funding arrangement with Te Aranga Marae to U Turn 1 Trust for the operations of the Flaxmere Boxing Academy.
- 1.2 Officers are confident that the new trust will continue to grow and develop the Flaxmere Boxing Academy in a positive way contributing to the Flaxmere community.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Change of funding entity for the Flaxmere Boxing Academy dated 17 June 2021.
- B) That the Committee approve the funding for the Flaxmere Boxing Academy be transferred from the Te Aranga Marae to the U Turn 1 Trust dated 1 July 2021.

3.0 Background – Te Horopaki

- 3.1 At the Civic and Administration meeting on the 25th February the Civic and Administration Committee approved a Multiyear Community Partnership Grant with Te Aranga Marae for \$10,000 per year for the next three years to cover operational costs of the Flaxmere Boxing Academy.
- 3.2 At the Te Aranga Marae Trust Meeting the board resolved that starting on 1/7/2021 the operations and governance of the Flaxmere Boxing Academy is to be transferred to the U Turn 1 Trust (Incorporation Number 2724272).

- 3.3 This will enable the Te Aranga Marae to move forward with their new direction and new trust board members.
- 3.4 Te Aranga Marae Trust Board have requested that Council transfer the current funding agreement to the U Turn 1 Trust from 1/7/2021.
- 3.5 The U Turn 1 Charitable Trust has agreed to the current terms and conditions of the funding agreement including all reporting requirements.

4.0 Discussion – *Te Matapakitanga*

- 4.1 Officers are confident that the new trust will continue to grow and develop the Flaxmere Boxing Academy in a positive way contributing to the Flaxmere community.

5.0 Options – *Ngā Kōwhiringa*

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 That the committee agree to transfer the current funding contract to the U Turn 1 Trust
- Advantages

- The Flaxmere Boxing Academy can continue to operate with sustainable funding.

Disadvantages

- The U turn Trust have not gone through the same application process as other organisations.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

- 5.2 That the committee does not agree to transfer the current funding contract to the new Trust.

6.0 Next steps – *Te Anga Whakamua*

- 6.1 If the Committee agrees to the transfer a new funding agreement will be developed and managed in line with the Hastings District Council’s Contestable Funding Framework.

Attachments:

There are no attachments for this report.

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council’s Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the Social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

NA

Sustainability - *Te Toitūtanga*

NA

Financial considerations - *Ngā Whakaarohanga Ahumoni*

This funding is already approved and budgeted for

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

NA

Risks

NA

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

NA
