

Tuesday, 27 July 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Operations and Monitoring Committee Meeting

Kaupapataka

Attachments Under Separate Cover

Te Rā Hui:
Meeting date: **Tuesday, 27 July 2021**

Te Wā:
Time: **1.00pm**

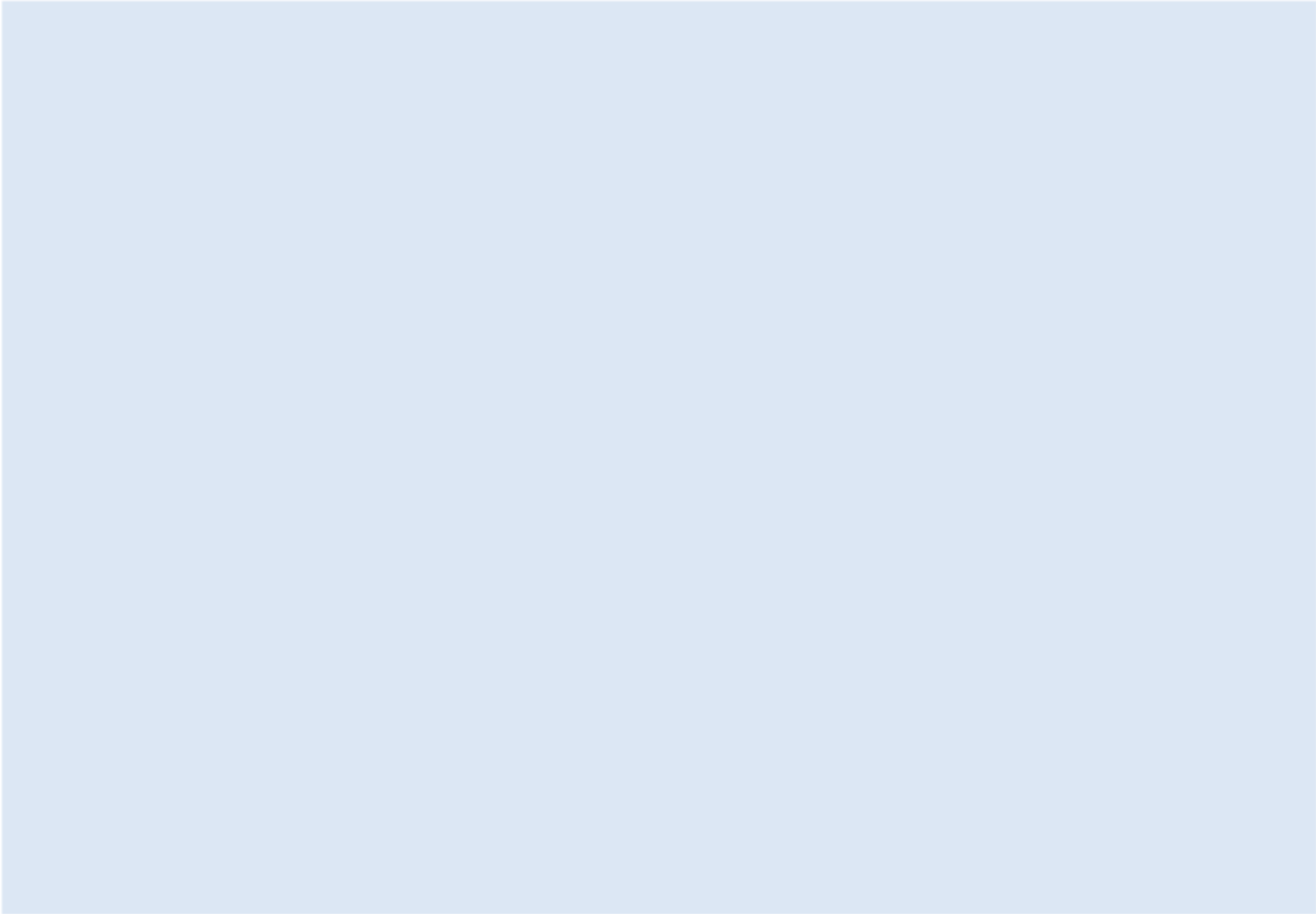
Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

**Watch Council meetings
streamed live on our website
www.hastingsdc.govt.nz**

HASTINGS DISTRICT COUNCIL
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156
Phone **06 871 5000** | www.hastingsdc.govt.nz
TE KAUNIHERA Ā-ROHE O HERETAUNGA

ITEM	SUBJECT	PAGE
9.	OPERATIONS & MONITORING REPORT 2020-2021 QUARTER 4	
	Attachment 1: Performance & Monitoring Report Quarter 4, 2021	3

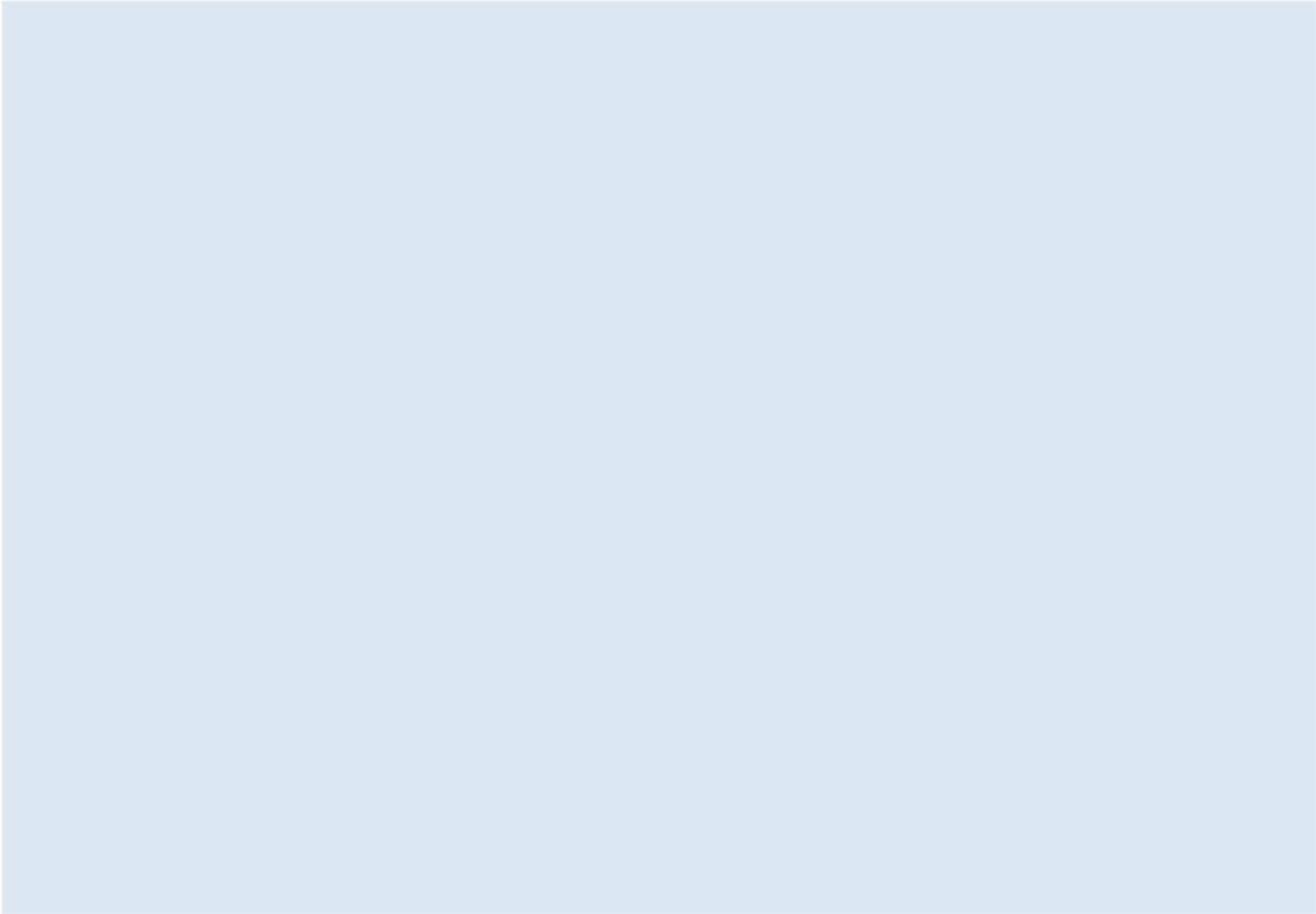




Item 9

Contents

Executive Summary	5	Hastings District Council Ambassador	78
Our Environment	8	Safer Hastings Coalition	79
3 Waters	9	Corporate Communications	80
Coastal Works	16	Customer Experience	81
Waste	17	Information Management & Business Transformation (IMBT)	87
Cemeteries	30	Procurement	90
Moving Around	31	Risk and Assurance	91
Transport	32	Marketing & Communications	93
Our Economy	36	Media Communications	94
Overview	37	Digital Communications	95
Industrial	38	Events	96
Retail	40	Key Projects	97
Where We Live	42	Community Engagement Activities	98
Housing Strategies	43	Appendices	102
Residential	46		
Things To Do	49		
Toitoti Hawke's Bay Arts and Events Centre	50		
Parks & Reserves	52		
Libraries and the Hastings City Art Gallery	57		
Splash Planet and Aquatics	60		
Community Centres and Sports Centres	63		
Our People	70		
Youth	71		
Community	74		



Item 9

Executive Summary

As the Chief Executive of Hastings District Council, I am pleased to present this Consolidated Quarterly Report to the Operations and Monitoring Committee.

The purpose of this Committee is to ensure consolidated and complete reporting and monitoring of all Council financial and non-financial information and performance measures against the Annual Plan, Long Term Plan, Council strategies, goals and priorities.

I would like to start off by acknowledging the recent success Hastings has had at the Local Government New Zealand Excellence Awards which were announced at their annual conference earlier this month. We won the Creative New Zealand EXCELLENCE Award for Cultural Well-being with Toitū – Hawke's Bay Arts & Event Centre as well as the Kāinga Ora Homes and Communities EXCELLENCE Award for Social Well-being for our Hastings Place-Based Housing Plan. We were also named a finalist in this category for our Mahi for Youth programme.



This is the first time our council has won two excellence awards in one year. This shows how exceptional our district is in working together to deliver programmes of work that are really important for our community – providing housing, employment opportunities for our young people and celebrating arts and culture at Toitū.

I would like to take this opportunity to sincerely thank all of our staff and partners who have been integral to our success at the 2021 LGNZ Excellence Awards.

While there have been a number of milestones for our council and community over this quarter, I would like to make special mention of:

- **Māori Wards** – Hastings District Council will be undertaking a representation review as a result of having resolved to establish Māori Wards. At an extraordinary meeting on May 18, Council decided to take up the opportunity to reconsider the matter following the government's change to the Local Electoral Amendment Act, and the removal of the ability of electors to demand a binding poll on the matter. Between April 23 and May 12, the community was consulted via print media and radio, on various social media channels, on the council website, through flyers sent to rural areas that may not be online or receive print newspapers, and hard copies and submission boxes made available at the council customer service centre, libraries, and the Flaxmere and Camberley Community Centres. In total, 2,089 responses were received with 76 per cent in support of establishing Māori Wards and 24 per cent against.
- **Long Term Plan 2021-2031** - a Long Term Plan (LTP) outlines what the Council intends to do for the community and what that will cost over the next 10 years. Council adopted the 2021-2031 Long Term Plan on 24 June 2021 after considering 700 pieces of feedback. The Plan will be next reviewed for the financial year commencing 2024/25.

- HDC's ground-breaking collaborative approach to addressing the district's critical housing shortage has been recognised with a national award. In May Council received the **BERL Award for Collaborative Government Action for its Place Based Housing Solution at the Taituara – Local Government Professionals Aotearoa Awards**.
- **Jobs for Heretaunga** - Many of the infrastructure projects are complete or close to it and pastoral care is being provided to all workers and ex-workers that need support. There are 22 people actively working on Jobs for Heretaunga projects, with another six having completed projects but remaining in employment with their contractors. 20 people who were new to the infrastructure industry are now permanent employees with more expected to follow. The Jobs for Heretaunga Celebration was held at Waipatu Marae on Sunday 27th June. It was an opportunity for everyone involved to be together to acknowledge the programme of works and the positive outcomes for our local communities.
- **Call centre for COVID-19 vaccine roll out** established at Te Tai Whenua with 40 staff – an opportunity brokered by our Council. Our council staff also assisted with recruitment, along with community providers. The contact centre commenced operating in late June.
- The **Waimārama Road off-road cycle trail** was officially opened on the 15th of June, completing the Tukituki loop section of the Landscapes Ride, one of the most attractive trail rides in the region. Construction of the 2.5km limestone trail between Te Mata Road and Craggy Range Winery, began in January this year, aimed at improving safety for cyclists and motorists on this busy stretch of road. The project was jointly funded by Ministry of Business Innovation and Employment, Hastings District Council, Hawke's Bay Regional Council, and Eastern Central Community Trust and is proving to be extremely popular.
- **Hoops in Parks** - the opening of Hastings' newest basketball court in Flaxmere in June was a huge success, with hundreds turning out to play ball and meet their basketball heroes in Flaxmere Park. The 'Hoops in Parks' pilot is a first for New Zealand, with Hastings District Council teaming up with Basketball New Zealand, Basketball Hawke's Bay and

Sport Hawke's Bay to make basketball more accessible to the community. Once completed, it will mean most of Flaxmere will be just a 10-minute walk from a brand-new full-sized basketball court.

- It is one year since Council changed its **kerbside waste services** to the community – with the provision of new recycling crates and wheelie bins which are proving to be a huge success. This report includes a significant section on waste this quarter.
- There has been **significant commercial investments** in Hastings over the quarter with the opening of the new \$20m pet food line at Watties Tōmoana and the opening of the new HQ and 21,000sqm cool store and pack-house for Rockit Global.

During this quarter, our region secured some \$15.055m worth of investment from central government via varying contestable funds for important regional projects. Hastings District Council has been awarded the following funding over this quarter:

- \$75k from the COVID-19 Wellbeing Fund, which is administered by DIA, for HDC to employ a Camberley Whānau Connector to assist with the delivery of the Camberley Masterplan on a 12 month trial basis.
- \$1m from Lotteries Environment & Heritage Fund as a contribution towards the planned HVAC system in the new HB Museum Storage Facility. This was a joint application with Napier City Council and the Hawke's Bay Museum Trust and submitted by HDC.
- \$4.47m from the Lotteries Significant Projects Fund as a contribution towards the development of the new HB Museum Storage Facility. This was also a joint application with Napier City Council and the Hawke's Bay Museum Trust and submitted by HDC.

Other significant projects within our district to receive central government funding include:

- Hawke's Bay Regional Council (HBRC) have secured \$1.3m of funding ex Kānoa – Regional Economic Development and Investment Unit to fund a feasibility study focussed on expanding an existing water storage facility near Bridge Pā.

- HBRC have secured \$3.7m of loan funding ex Kānoa – Regional Economic Development and Investment Unit, to go towards the construction of the new water storage infrastructure as per the outcome(s) of the feasibility study above.
- Ngā Toi have secured \$425k of funding ex the Ministry for Culture and Heritage to go towards the activation and implementation of the Toi-Tū strategy. I note that HDC officers assisted with this application. This funding will help build infrastructure and sustainability in order be able to implement the regionalised Toi-Tū Framework. The expected outcomes are increased individual and organisational self-reliance and ability to shape and determine own future within the cultural and creative sector. Increased regional investment in local cultural and creative sector. Regional economic growth through strengthened regional identity and profile. Strengthened regional leadership, business sustainability and building national networks based on reciprocity.
- \$30k secured from Creative New Zealand for HDC to work with Napier City Council, Central Hawke's Bay District Council and Wairoa District Council, and contracting Ngā Toi to enable an updated regional arts, culture and creative strategy to be created for Te Matau-a-Māui/Hawke's Bay. This renewed Toi-Tū Framework will be regional and sector-led. The renewed framework will set out a collective vision for the arts in Hawke's Bay for the next three to five years, with recovery and resiliency as its focus, enabling arts practitioners and organisations to better serve their communities in the process.
- Pettigrew Green Arena attracted \$3m from the Lotteries Significant Projects Fund to go towards their facility upgrades.
- Ignite – Youth Employment Programme has received \$757k. This consists of eight 6-week (10 rangatahi per cohort) pre-employment training courses which include developing personal leadership, mental health, fitness and nutrition, specific skills and knowledge for employability, and work experience. The programme aims to support rangatahi into employment, training or further education and will be underpinned by at

least 6 months of post-programme pastoral care. The funding is for two years and we are waiting to hear where they will be based.

- Waingākau Housing Development Ltd has secured \$150k of funding from the Māori Housing Renewable Energy Fund via MBIE to create a solar grid within the Waingākau Housing Development in Flaxmere.
- Waiohiki Community Charitable Trust has also received \$150k of funding from the Māori Housing Renewable Energy Fund via MBIE to create a solar grid within the Waiohiki Housing Development.

We know the next 15 months will see the completion of many more significant projects in Hastings such as the Heretaunga Spatial Plan, the Representation Review, Waiaroha, the Municipal Building, the Frimley Water Storage Project and a number of new housing developments. I am really excited that staff are starting to plan how these milestones will be celebrated and how we can 'tell our story' of these successes.

In saying that, I understand some of our elected members, staff and our community maybe feeling uncertain about the recently announced local government reforms, such as the 3 Waters and RMA Reform by central government. We are working through the information provided by government and I intend to have more information for you about that in my next Operations & Monitoring Executive Report.



Nigel Bickle
Chief Executive





3 Waters

Rural and Urban Works

Project	Comment
Warwick Road Reconstruction	This contract includes significant 3 Waters infrastructure including a section of the Eastern Interceptor waste water trunk main. This tender was awarded to Higgins Contractors Ltd. Work is progressing well and this contract is expected to be completed in September 2021.
Te Aute Road New Drinking Water Main	The water supply to the Ryman development is in place. To complete this contract, a resilience link is still to be constructed at the Te Aute/ Porter Drive roundabout.
Kopanga Road Stormwater	Work is complete except for some minor tidy ups.
Duart/Middle/Campbell Drinking Water and Stormwater	Work is underway and expected to be completed in August 2021. Work is underway on completion of Stage 2, Portion 3. Work is expected to be completed in September 2021.
Lyndhurst Stage 2, Portion 3	
Florence Place Drinking Water Renewal	Work is underway to renew the drinking water main in Florence Place. Work is expected to be completed in August 2021.
Wastewater Trunk Sewer Lining	Work is underway and is expected to be completed in October 2021.
Wastewater Reticulation Lining	Work is underway and is expected to be completed in February 2022.
Upcoming Tenders	
Manifold Investigations	Tenders for this contract closed 23 June 2021 and the tender evaluation is underway.

Drinking Water

Compliance with Drinking Water Standards

Safe drinking water is the Council's highest priority and there is commitment at the highest level to achieve this. The extent of changes in the way Council is managing drinking water safety has been informed by the Board of Inquiry findings following the Havelock North contamination event which occurred in August 2016.

Complying with the Drinking Water Standards of New Zealand requires a combination of treatment processes (UV, chlorination and filtration where required) and routine monitoring and inspections of the source, treatment plant and reticulation.

HDCs monitoring indicates all drinking water supplies complied with the DWSNZ Bacteriological requirement for the 2020/21 compliance year. This is attributed to the implementation of chlorination throughout all the supplies, as well as meeting monitoring frequencies and test results as per DWSNZ requirements.

HDCs monitoring indicates that Protozoa compliance has been achieved for the 2020/21 compliance year for those drinking water supplies that are able to meet the requirements of the DWSNZ.

Protozoa compliance has not been achieved for some supplies due to the current water treatment plant not being validated against the DWSNZ criteria, or due to the bore losing security status (after previously being classified as secure) necessitating the installation of treatment.

Full compliance with Protozoa requirements across all supplies will be achieved once the Drinking Water Upgrade works are completed. This work is included in Council's budgets and Water Safety plans. Details on progress of these projects are included in the Water Strategy upgrades section of this report.

Final compliance results will be confirmed by the Drinking Water Assessor in July.

Water Safety Plans

A Water Safety Plan has been developed under the new framework for the Hastings Urban water supply. This has been reviewed by the Drinking Water Assessor and passed onto the Ministry of Health's National Co-ordination team for final approval. Water safety plans for all other supplies are being updated into the new framework in line with the installation of treatment plants.

Maintenance and Operations

Routine maintenance by our maintenance contractor is ongoing to ensure that water leaks are attended to in a timely manner to minimise customer outages, water loss and risk to consumers. Routine inspections and maintenance activities across the supply from source to tap are undertaken by Fulton Hogan, HDC's 3Waters operations team and other key contractors, and are recorded and reported from our systems.

Connection leaks although having reduced from peak levels have remained elevated and a targeted program to replace copper connections is being implemented with increased funding in the LTP. An active leak detection programme is also being developed with a range of new leak detection technologies currently being investigated.

There has been an increase in the number of incidents of water main bursts within the reporting period. Our maintenance contractor has responded well to isolate and repair these failures. Internal investigations into the failures have been undertaken with no obvious cause identified – monitoring is ongoing. Fault counts are input into the renewals planning programme and renewals will be re-programmed as required.

Small Community Water Treatment Upgrades

Work is progressing on the Small Community upgrades.

Haumoana, Waimārama and Te Pōhue Water Treatment Plants are in production.

Parkhill Booster Pump upgrade is in the commissioning phase and is expected to be in operation within the next week.

Clive plant and reservoir is currently being commissioned and is expected to be switched on late July / early August.

Mechanical installation is complete at the Whirināki/Esk site and electrical fit out in progress. Commissioning of the Whirināki Esk Plant is expected to commence in August.

Construction of Waipātiki plant is progressing well and the new plant and container has arrived on site.



Community engagement work at Whakatū is progressing with a follow-up community hui to the first meeting scheduled for Wednesday 7th July.

Campbell/Porter/Middle Road – New drinking water main

Work is progressing well and is expected to be completed in August 2021.

The contractor successfully completed the section of work on Campbell Street in front of Havelock North Primary within a very short timeframe. Further work is required at the Joll/Campbell roundabout, as well as coordinating works needed for the development on Joll Road. All efforts are being made to limit disruption and coordinate the work as much as possible.

HDC Urban Water Treatment Upgrades

Frimley

Reticulation works and pipe install is completed. The contractor is tidying up the Frimley park entrances and resealing the roundabout. This work will be completed by 16th July.

The erection of the reservoir is 90% complete. Leak tests will be carried out in the next month. Stage 1 of the additional planting will be carried out in August.





The construction of the WTP has commenced and the foundation is partly poured. Foundation construction will be ongoing for the next eight weeks.



Waiaroha

Enabling work is underway, clearing the site to prepare for the preload and tank installation.

The building consent for the two tanks has been received and the tanks have arrived in Hawke's Bay and are currently in storage.

The building consent documentation for the WTP has been issued to HDC.

The reticulation work is underway with Stages 1 and 2 with the pipes being laid in the BNZ car park.

Wastewater

Treatment Plant Compliance (East Clive & Waipātiki WWTPs)

The East Clive WWTP continues to operate within its consent conditions. Routine quarterly sampling has been completed in April for the fourth quarter of 2020-2021 reporting period with no complications. Compiling the annual compliance report will start next quarter.

Routine quarterly sampling has been carried out at the Waipātiki WWTP as per the consent with no significant issues.

The Wastewater Treatment Plant Engineer position has been filled and interviews for the Wastewater Treatment Plant Senior Operator and 3 Waters Process Engineer have concluded.

A number of improvement works have been completed at the WWTPs to ensure the ongoing high standard of treatment of the district's wastewater.

The East Clive WWTP control system upgrade project is currently in the commissioning phase and, once completed, will ensure we have a robust and reliable automated treatment system for the plant using the latest equipment and technology. Renewal of the groyne (or revetment) structure is complete and will

ensure the integrity of the outfall structures at the beach. Renewals planning for the WWTP is also underway for next financial year.

Planning for upgrades to the Waipātiki WWTP for the new camp ground connection is underway. Construction works are planned to start next financial year.

The WWTP buildings are being well maintained to provide a good work environment for staff, contractors and visitors from schools and Hastings District Council staff. To fully comply with the changing Health and Safety requirements, a number of improvements have been made. A good documentation framework has also been developed.

As part of our routine compliance inspections, officers monitor compliance with the trade waste users to confirm that they are operating within their approved conditions. This work is ongoing and ensures that industrial discharges do not impact on our resource consent or create adverse conditions within our piped network, e.g. hydrogen sulphide which corrodes the internal concrete linings.

Wastewater Network

Urban wastewater overflows have the potential to create unsanitary conditions and public health issues, and can result in adverse environmental impacts through contamination of land and waterways.

Over the last quarter, two dry weather overflows (School Road, Clive and Tanner Street, Havelock North) were reported to Hawke's Bay Regional Council.

School Road - An exposed domestic pressure wastewater connection was struck by a mowing contractor causing an overflow into the roadside drain. The overflow was contained within the roadside drain and did not enter the receiving environment. Repair work was carried out swiftly to return the system to service. Improvements to the existing connections are planned to reduce the risk of reoccurrence.

Tanner Street - A partially blocked domestic connection that services one household resulted in an overflow into a stormwater drain that leads to the Mangarau Stream which ultimately leads to the Karamu Stream. The blockage and the overflow site were cleared and resolved swiftly. Public health warning signs were also erected along the Mangarau Stream and sampling of the Karamu Stream was carried out to determine the risk to downstream users. Sample results indicated

there was no elevated risk to downstream users as a result of this overflow. CCTV was organised to determine the fault cause and appropriate remedial works. Remedial works have now been completed.

Stormwater

Stormwater Consent Compliance

Council holds a number of stormwater-related consents which are issued by Hawke's Bay Regional Council, with conditions to manage and report on the condition and performance of the urban stormwater network.

The annual compliance report for the Whakatū West Industrial Stormwater Scheme was submitted to HBRC in November 2020. HBRC have provided a compliance report assessing compliance with each of the consent conditions, this report highlighted a low level non-compliance for two consent conditions. One of these low level non-compliances relate a technical fault with a device that monitors the quality of stormwater discharge – the device measures electrical conductivity as an indicator of potential contaminants. The second low level non-compliance relates to a condition requiring HDC to carry out onsite inspections of industrial properties in the Whakatū West Industrial catchment. A monitoring programme is being developed to ensure the industrial sites are being properly maintained and stormwater is managed in accordance with HBRC/HDC requirements.

During November 2020, Stantec specialist dam engineers visited Hastings to carry out comprehensive assessments of the five Havelock North detention dams and the three dams in Te Awanga/Clifton. There are numerous action points and recommendations identified in this report to improve the operation, management and response planning for a range of storm events. HBRC will provide a compliance report assessing each of the dam consent conditions and the findings of the HBRC compliance assessment will be reported once the report has been received by HDC.

Annual compliance reports to be submitted to HBRC are currently being prepared for the various stormwater discharge consents. These reports are due to be submitted next quarter (July 2021) and will outline the work HDC is undertaking to address each of the consent conditions. A number of discharge consents are due to expire in May 2022, and Stantec are working with HDC on a programme to progress

the renewal of these consents. This is a complex issue given the new HBRC TANK rules will form part of the assessment of any new consent applications, this is further complicated with uncertainties related to the proposed central government water reforms.

Stormwater Quality Monitoring

Monitoring of the stormwater discharges during rain events will continue as per the individual consent requirements. An internal team has been set up to collect the required samples from various locations and the results will be added to the Infrastructure Data (ID) database system. This system holds the results from all water and stream sediments and is used for reporting the results to HBRC.

All sampling requirements for compliance year 2020-2021 have been completed. This compliance year also required sediment samples to be collected from the main rivers and tributaries around the district. This was done together with EOS Ecology out from Palmerston North. A catchment monitoring plan has been developed for Riverslea Drain Catchment, which will help with providing further information on stormwater quality in the stormwater network linked to Riverslea Drain.

Intermittent illegal discharges into the Ruahāpia Drain have once again been an issue during the spring/summer food processing season. In February, Graeme Lowe Tannery was issued with an Abatement Notice by HBRC who suspected the tannery site was the source of a white discharge into the Ruahāpia. The tannery instigated a site investigation which did not identify any obvious direct connections and as a result the abatement notice was lifted by HBRC in March.

Investigations are ongoing at this stage to determine the source of the contaminants entering the HDC stormwater system, including CCTV inspections of both HDC and private stormwater pipes discharging into the Ruahāpia Stream, at the Tōmoana Showgrounds. In-pipe network sensors will be installed in three locations to monitor changes in stormwater – both flow and chemical characteristics, to alert HDC to any changes in temperature, depth of flow, pH and electrical conductivity related to any potential contaminants or illegal discharges. Additional sensors are planned to be installed along the entire Ruahāpia Industrial catchment to monitor stormwater quality from a number of industrial properties.

The main HDC stormwater network servicing the Ruahāpia Industrial catchment runs through KiwiRail land, this is a significant obstacle for HDC to respond to illegal discharges into the Ruahāpia Stream. We are working with KiwiRail to obtain an entry permit that would allow HDC staff and contractors to enter the rail corridor for the purposes of assessing the discharge, collecting samples and installation/management of in pipe sensors.

Lowes Pit

The Lowes Pit project is progressing according to the timeline below. Specialist consultants are developing the designs to divert first flush flows from the stormwater network into the wastewater system and providing treatment of stormwater before it enters Lowes Pit. In-pipe sensors have been installed in the Lowes Pit catchment to provide real time monitoring of stormwater flow/quality – similar to the sensors installed at Ruahāpia catchment.

Results of this monitoring are shown in a dashboard plotting stormwater depth and electrical conductivity – a major benefit of these sensors is they will show increased flow when it is not raining, which can be an indicator of an illegal discharge occurring.

Specialist suppliers have been approached and are presently putting together proposals with preliminary designs to supply treatment device options for the Lowes Pit catchment, based on water quality monitoring results and site activities. These suppliers will provide the pipe end treatment devices that can be retrofitted into the existing stormwater network, prior to discharge into Lowes Pit. These proposal are to be assessed via and Multiple Criteria Analysis with the successful supplier(s) then being selected to supply to the installation contractor.

Work Package	Timing
Survey of pit and stormwater network, concept design	Oct 2020 – Jan 2021
Installation of network sensors	Mar 2021 – Apr 2021
Preliminary Design	Feb 2021 – May 2021
Consenting	May 2021 – Nov 2021
Detailed Design	May 2021 – Nov 2021

Stormwater Renewals

Council is working with a specialist pipe renewal consultancy, ProjectMax, to develop a renewals programme for the piped stormwater network using an evidence-based, rather than purely an aged-based renewal approach. This evidence-based approach will involve the inspection (CCTV) of existing pipes which are either nearing the end of their asset life, or have an elevated level of criticality/importance. This renewals strategy will also consider sections of the network which are undersized and not meeting the defined level of service. The 3 Waters team has employed an in-house hydraulic modeller to assist with identifying any under capacity pipelines across the network, this will support the future renewals and upgrade programme.



Coastal Works

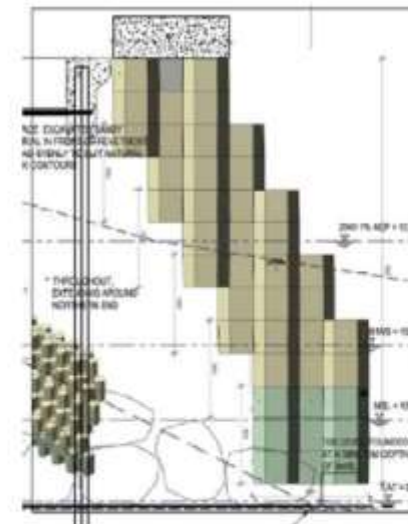
Cape View Corner Revetment

Work commenced on 10 May and has been progressing well as sea and weather conditions have allowed. A significant sea event occurred in the week of 24–28 May that slowed progress but all foundation toe rock had been placed and damage to the works was minimal. Approximately 80% of the work has been completed at the time of writing this report, with 4,000 tonnes of rockwork in place. The project is targeted for completion in mid-July.



Haumoana (H18) Protection Proposal

A proposal and offer of service from the Westlock team was received in late June, for consideration by landowners. The proposal shows a preferred alignment, rough order cost and proposed design and construction approach. Work is now required to determine a possible approach to consents, funding, policy and rules and governance, prior to the next residents meeting.





Waste

Facilities

Ōmarunui Landfill

Operations

Over the course of the current reporting period the landfill has managed to keep the tip area to relatively small size. This has meant that spreading and compacting operations can run as efficiently as possible. This also reduces the chance of rubbish blowing away and the amount of "food" available for seagulls to feed on.

Operations at the landfill were temporarily stopped on the afternoon of Tuesday 18 May due to the high winds that made the site unsafe and created a litter problem. The site remained closed on Wednesday 19 May as the wind had not abated sufficiently to permit safe operation. On Thursday 20 May, the site was able to open as normal at 8.00am. Some wind damage was suffered at the site with part of one litter fence being blown over. This is now in the process of being repaired.

The landfill was again temporarily closed on 28 June from 2.00-4.00pm due to high winds.

While the site was closed, most landfill-destined waste was diverted to the HDC and NCC refuse transfer stations. The refuse transfer stations handled the situation well although it did place extra stress on the staff at those sites and they became very full. It then took a few days for the backlog of rubbish to be transported to the landfill once it reopened. To streamline this process, a business continuity plan will be developed to cover future incidents of this nature.

Over the past 18 months, the landfill has received significant volumes of animal pelts (namely sheep skins/pelts). The volumes are much higher than received in

preceding years and this is creating operational issues for the landfill. The pelts are not easily compacted and can give off a strong odour. These loads need to be dealt with promptly to reduce any odour issues and to be mixed in with general municipal rubbish so that it can all be compacted and covered. At times, it has been difficult to keep up with the volume of pelts entering the site and have enough general rubbish to blend in with the pelts.

Landfill staff have asked that those operators delivering pelts to the landfill to minimise the volumes presented by finding alternative disposal sites/methods and ensuring that the pelts are not emitting a strong odour at the time of delivery. While some improvement has been noted (reduced tonnages in March and April), the issue is still a significant one for the landfill and needs addressing. The more recent volumes are still greater than what was traditionally received by the landfill and the hydrogen sulphide contamination of these loads has resulted in Health & Safety and operational issues (including odour) for the landfill.

As a result of this ongoing problem, a second odour complaint has been upheld by the HBRC and a subsequent infringement notice has been issued to the landfill.

As an initial measure to help manage the problem, the landfill requested that pelts don't enter the site after 2.00pm (Monday to Friday) so that landfill staff have sufficient time to deal with them prior to closing time. Additionally, the landfill has limited the number of loads entering the site on Saturday mornings. While these measures helped to a certain degree, it has not been enough to correct matters on site. Furthermore, the hydrogen sulphide contamination of these loads (and chromium waste) continues to create Health & Safety and operational problems for the site.

Omarunui Refuse Landfill Joint Committee made changes to the charges and acceptance criteria for wastes that include pelts/skins, offal (or similar), chromium contaminated waste and any other waste contains unacceptable levels of hydrogen sulphide. These changes were introduced on 1 July 2021 and, to date, the situation has stabilised. Further monitoring is being introduced so that the risk can be proactively managed.

Next Landfilling Area

HDC has lodged "resource consent" and "alteration of designation" applications with the Hawke's Bay Regional Council and Hastings District Council respectively and these applications have been publically notified. Submissions to the Hawke's Bay Regional Council concerning the necessary resource consents closed on 17 February and submissions to the Hastings District Council concerning the "alteration of the designation" closed on 22 February.

A hearing date is still to be confirmed, as are the appointments of three independent commissioners who will hear the submissions (for and against) before making a decision on the landfill's application.

Prior to the hearing, Council staff, with the support of the consultants assisting with the application, are meeting with those persons/groups objecting to the landfill extension. The intention is to address the concerns raised by objectors if at all possible prior to the formal hearing.

It is important to note that the commissioners' decision can be appealed and the matter can potentially proceed to the Environment Court. Assuming that the decision is not appealed, and that it is in favour of the landfill, it is hoped to start construction in Area B prior to the end of the 2021. To ensure continuity of available landfill airspace, Area B will need to be open for refuse disposal by late 2024.

From a business continuity perspective, it would be considered prudent for the HDC, NCC and licensed users to at least consider alternatives to the Omarunui Landfill should consent not be granted. This could involve considering options to reduce waste volumes sent to landfill and other disposal options, either local or outside of the region.

Financial Position

The financial position of the main accounts as at 31 March 2021 is as follows:

The net surplus from operations as at 31 March is \$1,978,575 above budget. The increase in revenue is principally due to higher special waste tonnage.

Tonnages are currently tracking up on last year's actual total (82,632 tonnes versus 76,407 tonnes).

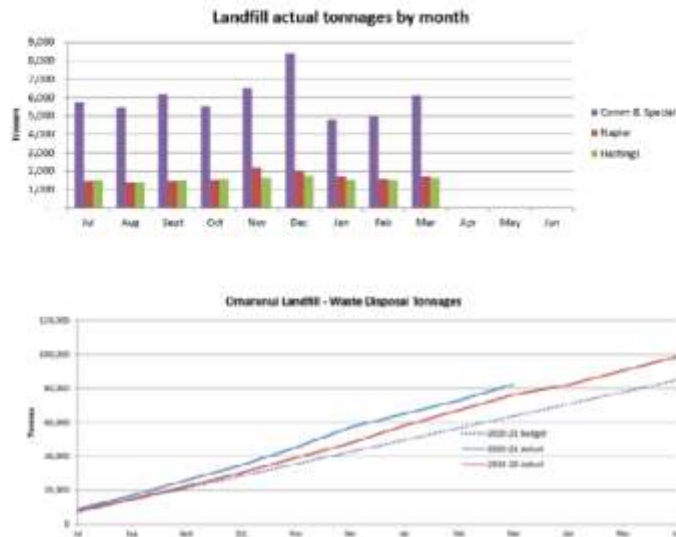
Total revenue from waste is above budget. This is mainly due to increased volumes of special waste received under the "Commercial" waste category:

Activity	\$ 9 month Actuals	\$ 9 month Budget	\$ 9 month Variation	\$ Annual Budget
Commercial	4,463,107	2,900,972	1,562,135	3,867,963
HDC	1,114,022	626,076	487,946	834,768
NCC	1,069,045	834,768	234,277	1,113,024
Total	6,646,174	4,361,816	2,284,358	5,815,755

Expenditure is \$1,237,718 above budget due to higher cost with ETS (due to higher tonnage YTD) and external plant hire.

Overall tonnages year-to-date are above budget by 15,132 tonnes or 22%.

Activity	9 month Actuals	9 month Budget	9 month Variation	Annual Budget
Commercial	33,591	36,750	(3,159)	49,000
Special	20,038	6,000	14,038	8,000
HDC	14,058	12,750	1,308	17,000
NCC	14,945	12,000	2,945	16,000
Total	82,632	67,500	15,132	90,000



Closed fill sites – no reported issues.

Henderson Road Refuse Transfer Station and Blackbridge Refuse Transfer Station

(Operated by Bin Hire Company) – fully operational.

The Henderson Road Refuse Transfer Station (RTS) has been operating since 1988 as a facility for the Hastings community to drop off their rubbish and green waste. The recycling depot was added and opened in 1996.

Waste from the Henderson Road RTS to Omarunui Landfill makes up approximately 12.4% of all waste to landfill. In 2020, Henderson Road sent almost 11,000 tonnes of waste to landfill.

In 2019, a Solid Waste Analysis Protocol (SWAP) survey was carried out that measured the composition of waste entering the Henderson Road RTS. This survey estimated that of all the material being disposed of and sent to landfill from the RTS, approximately 36.7% could be diverted to composting, recycling, scrap metal, clothing, clean fill, and hog fuel materials. The SWAP survey didn't consider reusable second hand goods as divertible materials, however, based on staff observations on site, if this was to be included then the overall divertible materials would be much higher.

From 1 July 2021, the cost of sending waste to Omarunui landfill has increased due to landfill levy and other pricing increases. These pricing changes have also seen Henderson Road RTS charges increase. There would be a direct benefit to the community in being able to more easily divert reusable, repairable or recyclable materials for a lower cost than waste to landfill, which this project would allow to happen.

The Opportunity

There is an opportunity to transform the Henderson Road Refuse Transfer Station into a Resource Recovery Centre. In doing so, the following could be achieved:

Increase the diversion of reusable, repairable, compostable and recyclable goods and materials from waste going to landfill.

- The site becomes self-funding and any additional revenue over and above operational costs could be reinvested into further improvements associated with the running of the site. This could eliminate the need for rate funding input to keep the site operating at an optimal level.
- Create a hub for the community that provides services around waste and sustainability, including repair, upcycling, training and educational facilities.
- Collecting data of waste diversion including all materials entering and leaving site. This is a requirement from 1 January 2022 as legislated in the Waste Minimisation (Information Requirements) Regulations 2021 with Royal assent given 12 April 2021.

- Strive to deliver goals of the Joint WMMP, in particular; Goal One to: Reduce, recover and recycle more waste in order to contribute to the New Zealand waste strategy goal: "reducing the harmful effects of waste;" and Action 4B from the WMMP to: Continue to provide access to Henderson Road refuse transfer station resource recovery shop and investigate opportunities to enhance and develop resource recovery site.

The waste minimisation team will compile a project initiation document to expand on the scope and potential delivery methods as well as the planning for the first stage.

It is anticipated that the first phase of the project will involve undertaking consultation with the community to research ideas and opportunities that they may have. This consultation will communicate with domestic and commercial users of the site, contractors, and as much of the rest of the community that can be reached. This consultation will help determine the second and further stages of the project.

Through the project initiation phase a diversion target can be set. This could be a staged approach that aims to increase diversion rates annually until a peak is reached which is then maintained. These rates would be determined later in the process.

It is not yet clear what the proceeding stages to the community consultation will look like exactly, however, the team can envision some of the following options for the site:

- A system for vehicles that, once over the weighbridge, proceed along a series of diversion stations to stop and drop off various types of recyclable or reusable materials from their load, so that once they reach the final drop off station where waste goes in to the pit then to landfill, only true waste remains in their load. Examples of stations for various materials would include cardboard and other recyclables, reusable timber, scrap metal, reusable household goods, reusable building materials, tyres, etc.
- If users are in a hurry and would prefer not to use the diversion stations, they can pay a higher drop off price to instead drop their entire load in one location which is then sorted by staff on site, separating any recyclable or reusable materials to ensure that only true waste ends up in the pit.

- Redesigning and upgrading the reuse shop to:

1. Facilitate a designated drop off area with staff stationed here to accept goods and sort these before putting them in the for sale area. This would allow for better data recording and pricing, allow for quality control checks, and limit interference by customers.
2. Build an additional space for housing and selling second hand goods to allow for increased goods turnover.
3. Upgrading shelving and beautifying the shop area in general to make it more appealing for customers.

- An analysis of the traffic flows on site to determine whether this could be changed to improve functionality and user experience.
- Working with commercial users of the site to come up with ways to separate and divert recyclable and reusable materials from their loads, particularly skip bins from construction and demolition sites.
- Allowing for space and infrastructure for later development of the likes of a repair café, tool library, and education space.
- Structure the site to accommodate extra storage space for waste team equipment such as the HazMobile container, event trailers and other event equipment, and other potential items.

Using HDC's agreed project management principles, the waste team will work across Council with team managers, project management experts, risk and assurance, health and safety, marketing, the communities team, Māori liaison officers, and finance to ensure needs from across the community are met, thorough consultation is undertaken, and the community are kept informed along the journey.

Rural recycling sites – fully operational.

Incidents of illegal dumping and contamination have occurred at Pukehāmoa and Waimārama. Letters have been sent to residents where evidence was found. The Waimārama bins were also the subject of a graffiti attack in June.

Martin Place Recycling Facility

As previously reported; closed due to the cessation of the licence to occupy by the current landowner, no further update.

When the new owners are confirmed post a potential land transaction and they have settled on their plans for the site, officers are hopeful that there may be an opportunity to re-establish a recycling facility. It is likely that any new facility would be set up differently, be secured and opened only during staffed hours. This would be to address the issues relating to mis-use of the previous site; contamination, illegal dumping and health & safety risks.

A paper will be presented to Council once officers know what option(s) are available for this site to get approval on next steps.

Kerbside Recycling and Rubbish Services

The average rubbish wheelie bin weight remains at 9.7kg and 67.3% of the wheelie bins are being presented on a weekly basis. A visual survey was undertaken by the contract manager of all kerbside rubbish loads from the week of the 21 June 2021. The findings from these audits will be documented and shared at a later date.

Recycling volumes are similar to the previous quarter.

The annual volume of recycling collected by council services is as follows:

Service Row Labels	Year 19/20	Year 20/21
Blackbridge	91.36	231.06
Glass	60.19	142.8
Paper/ Card	23.82	69.28
Plastic/ Cans	7.35	18.98
Henderson Road	647.21	1020.34
Glass	365.31	557.52
Paper/ Card	222.14	382.65
Plastic/ Cans	59.76	80.17
Kerbside	3228.821	3583.25
Glass	1781.285	2062.6
Paper/ Card	1016.226	999.41
Plastic/ Cans	431.31	521.24
Martin Place	650.55	
Glass	356	
Paper/ Card	239.82	
Plastic/ Cans	54.73	
Rural	308.15	361.46
Glass	211.43	243.19
Paper/ Card	67.72	78.92
Plastic/ Cans	29	39.35
Grand Total	4926.091	5196.11

Contamination of recycling continues to remain low.

The development of data warehouse is continuing to collect the collection data from the rubbish and recycling contractors on a daily basis. This will allow for more detailed monitoring and analysis of the use of these services.

Customer Request Managements (CRMs) have continued to remain low, with some insights below:

- Refuse CRMs have recently been attributed to missing collections, based on a new driver learning the run, and the team have returned the next day to service the missed bin. Very little have been partial empties which is encouraging and we are now focusing on correct presentation of bins kerbside. This may increase CRM activity, however, we have applying good communication to those repeat offenders (residents) that present their bins the wrong way around or not kerbside (generally up against

their fence) Another focus is green waste and the team will be working on a draft letter that highlights the 1st, 2nd and 3rd strike system.

- Recycling CRMs continue to be around missed services which, once investigated, have shown that 90% of the time bins have not been presented kerbside on time. With recent driver challenges experienced by the contractor, some routes have changed to ensure a timely collection, which does throw some residents out on when the "truck would normally come". Recently, one truck was off the road due to an electrical issue. The Napier trucks assisted after their respective runs and drivers did miss some properties, but they were collected either that afternoon or next day.

The infographic below provides more detail regarding the kerbside collection services.



Waste Management and Minimisation Plan
Implementation Update

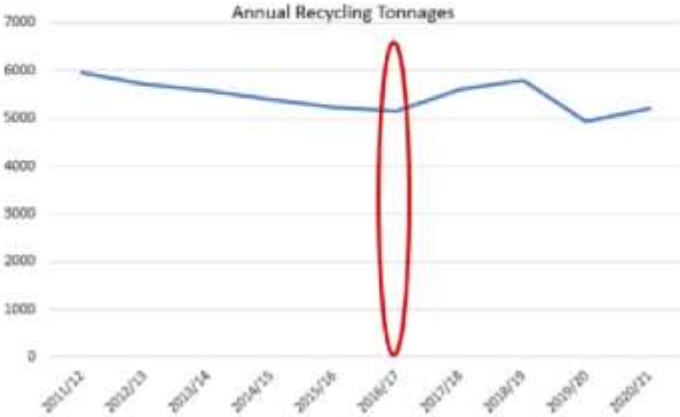
The Joint Waste Management and Minimisation Plan has two key targets:

- 20% Total tonnage increase in common recyclables diverted from Ōmarunui Landfill.
- 30% Total tonnage decrease in organics to Ōmarunui Landfill.

Based on the 2016 SWAP Survey as well as the tonnage landfilled and recycled for the 2016/17 year, the proposed targets are:

	16/17 BASELINE	PROPOSED 2024 TARGET
20% increase – recyclables diverted	9,800 tonnes	≥ 11,760 tonnes per annum
30% decrease – organics to landfill	28,580 tonnes	≤ 19,150 tonnes per annum

The recycling tonnage collected by HDC services had increased in the two years following the adoption of the Joint WMMP by 12.5%. However, due to the COVID-19 lockdown (with recycling not being collected during this time), at the end of the 2019/2020 year, tonnages fell below the baseline rate. There has been a slight increase in tonnage for the 2020/2021 year.



The organic waste reduction target is monitored through the Solid Waste Analysis Protocol (SWAP) surveys. These surveys are completed every three years and the next survey will be completed between March and May 2022. There has been an increase in special waste volumes received at Ōmarunui Landfill over the past three years, since the adoption of the WMMP. Some special waste streams are organic materials like food waste and skins/pelts from the commercial sector.

Progress against the Goals and Objectives of the Joint WMMP are detailed in the table below using a traffic light indication.

GOAL ONE REDUCE, RECOVER AND RECYCLE MORE WASTE IN ORDER TO CONTRIBUTE TO THE NEW ZEALAND WASTE STRATEGY GOAL: "REDUCING THE HARMFUL EFFECTS OF WASTE".	
Objective 1: To reduce total amount of waste to landfill per person in Napier and Hastings, particularly with regard to organic waste e.g. green waste and food waste.	This objective will be assessed in 2022 when the next SWAP survey is completed. The trend observed in the monthly tonnages of waste to Ōmarunui Landfill is increasing volumes of Special and Commercial/Industrial waste. Kerbside and Transfer Station waste tonnages have remained steady over the same period.
Objective 2: To increase recovery (identification and removal of items) destined for landfill that can be reused, recovered or recycled.	This objective will be assessed in 2022 when the next SWAP survey is completed. A-Z waste guide – Know Before You Throw set up on the HDC website.
GOAL TWO IMPROVE INFORMATION ON WASTE GENERATION AND MOVEMENTS IN NAPIER AND HASTINGS.	
Objective 1: To improve the quality of information being collected on waste and recovered materials in Napier and Hastings from both council-contracted and private sector activities	Limited progress has been made, the bylaw review needs to be completed. Will seek independent advice on the upcoming legislative changes.
Objective 2: To work towards ensuring the collection and recording of information is consistent in Hastings and Napier, and in line with national information gathering and reporting.	HDC is establishing a data warehouse to store data and enable efficient reporting of waste information including diverted material.
Objective 3: To work towards the collection of business specific waste and recovery information, in order to collaborate with industry to improve waste minimisation	Apple Growers group established and actively supporting waste minimisation across the sector. Commercial A-Z waste guide – Know Before You Throw under development and should be released onto the HDC website in the next couple of months.
Objective 4: To share that information with the public in a format that allows residents to measure the success of the waste minimisation and management actions within this plan	A initial kerbside services infographic has been developed for governance reporting with the intention that this format will be developed as a webpage dashboard for the public along with other information.
GOAL THREE IMPROVE COMMUNITY AWARENESS ON WASTE AND RECOVERY TRENDS AND KNOWLEDGE AROUND RESOURCE RECOVERY AND DIVERSION POTENTIAL.	
Objective 1: To develop a programme which sets out types of waste, the impact of those different types of waste in landfill, and educate people on the reuse and recycling of waste.	Underway - an education and engagement strategy is being developed.
Objective 2: To educate and improve community awareness on all products that can be reused or recycled, the ways that can be done, including trends and all opportunities to minimise waste.	A detailed information booklet was delivered to all urban households with the rollout of the new kerbside collection services. This booklet provided information about what is recyclable or diverted and how to manage these items.
Objective 3: To work with businesses – manufacturing/ industrial/retail – on options for recovering, reusing and recycling commercial waste.	Limited action – work to commence in coming year.

GOAL FOUR UTILISE INNOVATIVE AND COST EFFECTIVE WASTE MANAGEMENT AND MINIMISATION APPROACHES	
Objective 1: To continue investigating new alternative waste disposal technologies using cost-benefit analyses, and apply these outcomes where appropriate.	Staff continue to consider options shared or presented to them from time to time, e.g. Pan Pac treated timber possibility.
Objective 2: To use the Council's influence to advocate nationally, as described in the WMA, for examples on the responsibilities of importers, manufacturers and retailers for their packaging (Product Stewardship and Priority Products) for waste prevention.	Multiple submissions have been made to central government over the term of the Joint WMMP.
Objective 3: To manage domestic household rubbish collection using technology in a way that encourages waste minimisation and takes into account that there needs to be a fair cost for the user.	RFID chips included in the wheelie bins prior to roll out which has enabled the collection of data from the start of the contract. This information is being used to reward low waste producing households who participate 26 times or less per year with a 25% remission on the refuse targeted rate.
Objective 4: To remove barriers to recycling and consider subsidies and/or incentives, recognising that such moves encourage behavioural change.	Limited action – recycling crates provided to all households within the collection area.
Objective 5: To engage with iwi on Māori-based initiatives, recognising that this approach may broaden options for encouraging changes in community behaviour.	Limited action – re-establishing the team's relationship with Para Kore. An initial meeting was held with Para Kore in May and the quarterly meetings for the region are to be re-established along with collaboration on education programmes, projects and initiatives.
Objective 6: To investigate forming partnerships with community and industry groups involved in waste recovery, to assist with information gathering and education programmes.	One meeting held at the end of 2020 with waste minimisation minded individuals, the intention is to hold these meetings more frequently.

Current Initiatives underway

Plastic Free July

Plastic Free July is a global campaign promoting reducing plastic. It encourages people to take the pledge to try and cut down on plastic for the month of July. There are three pledge options for people to choose from depending on where someone is on their waste reduction journey:

- Avoid single-use plastic packaging
- Target takeaway items (the Top 4: bags, bottles, straws and coffee cups)
- Go completely plastic-free

Nationally, WasteMinz is running a campaign for Plastic Free July Aotearoa, HDC will link in with the campaign through our social media, sharing posts and directing residents to take a pledge. The focus will be on encouraging residents to try and cut out one piece of plastic each week, helping them build habits and not become overwhelmed. There are a number of resources that we can share to empower residents to make simple switches and cut down on plastic.

Alongside this, the Waste Minimisation team is also planning to host a number of plastic reducing workshops, including beeswax wrap making sessions and making your own household cleaners talks by Hannah and Liam the waste-free nomads behind the website The Rubbish Trip.

During July, HDC will also undertake a launch promoting the coffee shops signed up to the Again Again reusable coffee cup scheme. This will tell the story of the

approximately 4,000,000 single use cups going to landfill each year from Hastings and how slightly altering a daily habit could really make a huge difference.

Again Again Reusable Coffee Cup Scheme

The Packaging Forum has estimated that in New Zealand we throw out around 295 million single use cups each year, which equates to about four million in Hastings alone!

Encouraging customers to bring their own re-usable coffee cup to a café is one way to combat this, but unfortunately it doesn't seem to be working. In practise there can be a number of barriers: people forget their cup, or don't plan to have a coffee then want one whilst they're out and have to opt for the single-use cup.

With Again Again the customer pays a \$3 deposit to borrow the cup and then this is refunded when the cup is returned. This means you eliminate the barrier of people having to remember their cup, and they can bring multiple cups back at a time.

The Waste Minimisation Team are eager to see cafés in the Hastings District reduce waste from single use coffee cups and want to support cafes with a subsidy to trial Again Again. This will be funded through the existing waste minimisation budget up to a value of \$10,000. If more cafés wanted to sign up after reaching this limit, the team will review how Council could support them.

Council will help subsidise approximately half of the cost of the first six months of joining a scheme. The support will cover the costs of the StartNow Package and the Initial Fleet for each café. The exact value of this will depend on the size of the coffee shop and the most suitable package determined by the café and Again Again.

There is a commitment for cafés to complete a short questionnaire at the three month and six month points after implementing the scheme. This will be used to help assess how the scheme is going and how many cups are being diverted.

At the start of July, 10 cafés have signed up, plus three were already providing the service. Another three cafés are seriously considering joining the scheme also.

Education Strategy

Officers have been making progress on developing an Education and Engagement Strategy. The vision for the strategy and guiding principles have been decided.

Vision - A community that values resources and understands the impact of their choices. A community that feels empowered to make changes and actively works to reduce waste following the principles of the waste hierarchy.

Principles:

- Communication not information.
- Empowering our community.
- Respecting our heritage and embracing kaitiakitanga.

The team is now working on the development of the aims in line with the Joint WMMP. This section will also detail the different methods of engaging with the community depending on what sort of project, workshop, campaign or waste stream it might be. Considering how best to incorporate the behaviour change tools available to maximise effectiveness.

Henderson Road Refuse Transfer Station Mural

Hastings did not only take first place as New Zealand's Most Beautiful Large Town - it was also crowned the Keep New Zealand Beautiful Awards Supreme Winner of 2020, winning a community mural valued up to \$10,000.

As a result the bland cream coloured walls of the main transfer station building will be painted with artwork that builds on the waste hierarchy – refuse, reduce, reuse recycle, dispose. The area is approximately 3m x 9m and is seen by all people unloading their waste. Eventually the team would like to paint the whole building as there are approximately 200 vehicles a day that drive around the building.

Events Waste Minimisation Approach

An event waste minimisation guide to support event planners has been drafted and is now being designed by HDC's communications team. Along with a packaging guide to help stallholders with purchasing the right types of food packaging that can be compostable locally. The waste minimisation team have been in contact with the

Palmerston North City Council to obtain information about their rentable event trailers that contain bins and all other equipment needed to set up waste stations at an event.

The waste minimisation team are also working with the Hawke's Bay Netball Association, the Mitre 10 Regional Sports Park and the Environment Centre Hawke's Bay to run a trial at Saturday netball in Hastings to divert waste by running waste stations with recycling and compost bins instead of just rubbish bins. Once up and running, the trial will see the on-duty clubs staffing the stations and be able to run without external costs of hiring the Environment Centre Waste Warriors. This is a great opportunity to reach the sporting community with waste minimisation education. Each Saturday sees up to 6,000 people at the courts. If the trial is successful, the Sports Park will look to expand waste minimisation initiatives across all of their sporting events.

The waste minimisation team have also been in contact with the Hawke's Bay Farmers Market to consider expanding their waste minimisation initiatives and introduce reusable options instead of single use practices at the market – especially for coffee cups of which around 2,000 single use cups are used at every market day.

Event Trailers and Kit

As part of the overall event waste minimisation approach, the waste minimisation team are putting together trailer waste station kits for event planners to rent or borrow to help reduce barriers to minimising waste at their events.

The trailers will house all of the basic equipment needed to set up waste stations including wheelie bins, signs, stands, flags and other minor equipment. The current draft proposal is to set up two trailers, one larger trailer which will contain enough equipment for four waste stations (which is better suited for larger events), and a smaller trailer with equipment for two waste stations.

In addition to the purchasing costs of the various equipment, there will also be costs associated with having the trailers constructed and sign written.

Pan Pac Treated Timber Disposal Option

The team has been working with Pan Pac, the Hawke's Bay Regional Council, and Napier City Council to submit an expression of interest to the National Waste

Minimisation Fund which closed on May 21. The submission is for funds to support a trial to test whether burning treated timber is feasible in the boilers at Pan Pac. HDC assisted with coordination of the expression of interest and providing written supporting information. Successful applicants will be notified of the outcome of the expressions of interest phase by early July, after which it will be known whether there is a need to submit a full application to the next stage of the process.

Supporting this application (if successful) could provide an alternative solution for ~14,000 tonnes of timber per annum, significantly helping to progress the Joint WMMP goal of reducing organic waste by 30%.

Bylaw work, engaging additional resources to progress review

Officers will be engaging a suitably qualified provider to progress the review of the HDC Solid Waste Bylaw as the current workload has prevented staff from progressing this project. This will also include advice on the likely upcoming legislative changes, and how to approach the review of the bylaw.

The HDC Solid Waste Bylaw is overdue for the required five-year review and needs to be completed in a timely manner and in line with upcoming legislative changes.

The cost of this project is unknown at the time of writing the report, however Council's procurement process will be used to engage the additional support.

Construction and Demolition Waste Workshops

3R Group have developed the following initial waste minimisation approach for the construction and demolition sector in Hastings.

Construction and demolition is a high priority sector for local and national waste minimisation this year. 3R can host workshops, which will target the construction and demolition sector stakeholders. The focus will be on larger operators, suppliers and potential waste processors. By focusing on larger contributors, this can have a bigger impact, and smaller operators are more likely to dovetail into programmes if led by larger operators.

The proposal from 3R Group is to:

1. Create some traction around waste minimisation amongst construction and demolition stakeholders in the Hastings region.

2. Promote strategies within the construction and demolition sector that minimise waste, are easy for builders to implement, and a starting point for the sector.

Key areas of focus are:

- Waste minimisation – limit on site materials and packaging, reuse of items, return of unused materials.
- Improving recovery of materials- strategies to sort and “value add” to materials off site.
- Utilisation of existing Product Stewardship Schemes or development of a new scheme (with potential to scale) – Involve suppliers, such as PaintWise and Expol.
- Lesson from other regions around Social Enterprise – dismantling, material recovery – and the involvement of relevant stakeholders in the region.
- Integration with existing waste minimisation programmes locally.
- Provide a launch pad for the start of a construction and demolition waste minimisation group, which becomes ultimately self-managed.
- Alignment with the Joint Waste Management and Minimisation Plan goals and objectives.

The proposal is to provide three 60 minute sessions, as builder breakfasts covering the following topics.

- Session 1: Principles of reducing waste - Outline why there is a need for change, including Circular Economy, and Product Stewardship examples already occurring in the sector.
- Session 2: Material recovery strategies - including ways to sort on site, options for waste flows, existing resource recovery operations in the area.
- Session 3: Material recovery in development and demolition - examples of recovery rate and strategies in Auckland and the involvement of social programmes to achieve this.

Establishment of Home Organics Waste Treatment Subsidy

The waste minimisation team will be introducing a subsidy in spring to encourage ‘on-property’ treatment like home-composting, worm farming or using a bokashi system for the community.

The benefits will include:

- Greater diversion of waste from landfill and no collection costs
- Reduced greenhouse gas production.
- Provides disposal cost savings for households.
- Gardens benefit and soils are enriched.
- End material stays ‘onsite’ incurring no further environmental impacts (e.g. transport)

The scheme aims to make “on property” treatment of organics accessible to all members of our community, whilst still ensuring residents make some commitment to the scheme.

To receive the subsidy residents will need to participate in a home composting/ worm farm/ bokashi workshop hosted by the Environment Centre. Households will only be eligible to receive one voucher for a subsidised system, although two members of the household are welcome to attend the workshop.

Additional Staff Resourcing – 2 to 3 year fixed term roles

The current capacity of the waste minimisation team is fully utilised with the delivery of previously identified actions and initiatives (the WMMP Update Report contains more detail). For the implementation of the Joint WMMP to continue and for HDC to have a chance in achieving the targets, additional staff resources are required. Along with this, there is a significant amount of work expected to come from central government over the next two years.

Local Waste Minimisation Fund

No new applications were received during this period, the fund continues to be promoted.



Cemeteries

The new Columbarium for ashes interments at Hastings and Mangaroa cemeteries have been ordered with an expected delivery somewhere between three – four months. Topline contractors are working on completion of the concrete beams at the Mangaroa cemetery extension with this delivery timeframe in mind. Costings for levelling the soil surrounding the new beams and re-grassing the area is also being sought. Following this, thoughts will turn to the ongoing beautification and planting of the new development.

As we have outgrown the current work shed at the Mangaroa cemetery, a concept and rough costing have been obtained for the replacement of this building. If approved, this facility will be larger than the current work shed and ultimately have incorporated into it an office, upgraded staff room, public toilets as well as increased parking area for visitors to the cemetery.

EverAfter, a public access cemetery search engine developed by our cemetery management system provider PlotBox, has gone live and this will make it easier for the public to search and locate plots in all of our cemeteries. Anyone with a SMART phone that has activated Google maps will be able to search burial and cremation records and navigate directly to a plot. This search engine can be accessed from the Hastings District Council website by going to the cemetery search feature or by going directly to <https://hastingsdc.discovereverafter.com>.

Trials are currently being conducted with PlotBox to introduce an online booking portal system for Funeral Directors to access. This will simplify the process of organising a burial or cremation. It is envisaged that once this has gone live the customer services staff will benefit greatly as they currently receive multiple calls daily from funeral directors most of these calls are to make bookings.

Funding has been allocated for Officers to identify problematic trees throughout all of the cemeteries in an effort to control trip, slip and fall hazards, also to address ongoing damage being done to graves by the root systems of these trees. This tree programme will be implemented over a three-year period with the worst of the diseased or dangerous trees being dealt with in the very near future.

Plot validation and recording of plot monuments is well underway, this process will update the photo archive and make the searching of plots a lot easier for the public. The process involves individual photographs being taken of each plot and reconciling those monuments with the recorded interments within that plot.







Transport

Rural and Urban Works

Category	Project	Phase	Comment
Road Network	Warwick Road	Construction	This contract includes significant 3Waters infrastructure, including a section of the Eastern Interceptor wastewater trunk main. Higgins Contractors is progressing primarily with 3Water construction works. Some delays were experienced with Kiwi Rail in receiving grant approvals to work in the rail corridor. This has been resolved and construction is proceeding. Road work will follow 3Waters works. Anticipated completion date is September 2021.
	Te Mata Peak Road	Design	Due to the geological complexity of the site, further geo-technical investigations were undertaken. The design is being revisited with the additional information to progress the safest and most cost-effective solution. Construction is scheduled for 2022.
	Mount Erin Road	Design	The procurement documentation is progressing and will progress to tender during the last quarter of 2021. Construction scheduled to commence in 2022.
Growth	Maraekākaho/York Road Roundabout	Design	Progressing with the design and landowner consultation for this roundabout. Construction to follow in the next year.
	Napier/Crosses Road Roundabout	Design	Progressing with the design and landowner consultation for this roundabout. Construction to follow in 2022/23 financial year.
	Omahu/Henderson Roundabout	Construction	Construction works delayed due to various site constraints and contractor key staff turnover. The construction is scheduled to complete early in the next quarter.
	Irongate Road Stage 3 Roundabout	Construction	Construction is progressing well and is scheduled for completion by end of June, weather permitting.
Walking and Cycling	Napier Road Cycleway	Construction	The major construction works are complete. Minor finishing aspects are being attended to.
	Middle Road Cycleway	Design	Detailed designs are being finalised. Busy with property consultation and land acquisition. Will progress with procurement in the next quarter followed by construction.
	Tauroa Road Boardwalk and shared path	Construction	Construction of the concrete paths is largely complete. Board walk construction will proceed in the next quarter. Design for Stage 2 up to the car park has commenced.

Category	Project	Phase	Comment
Minor Safety	Napier/Crosses Road Roundabout	Design	Progressing with the design and landowner consultation for this roundabout. Construction to follow in 2022/23 financial year.
	Maraekākaho Road/Stock Road intersection safety improvements	Design	Progressing with the design, landowner consultation, land acquisition and service relocation. Construction to follow in the next financial year.
	St Georges Road curve realignment	Design	Progressing with the design, landowner consultation, land acquisition and service relocation. Construction to follow in the next financial year.
	Te Aute Road/Gilpin Road intersection safety improvements	Construction	Construction is progressing and will be completed during the next month, weather permitting.
Bridges	Mangatahi Low Level Bridge	Construction	Construction is complete.
	Kuripapango Bridge	Construction	Construction is complete.
Provincial Growth Fund	SH51/Waipatu Marae Safety Improvements	Construction	Construction works are mostly completed. Minor works and site clearing to be finalised by end of July 2021. A second coat seal and final road markings to be completed by October 2021.
	Taihape Road guardrail improvements	Construction	Construction works are progressing well. Scheduled completion date is end of July 2021.
	Taihape Road passing opportunities Stages 1-4	Construction	Construction is complete.
	Tuki Tuki Road Rural Area Wide Pavement Treatment	Construction	Construction is complete.
	Various footpaths	Construction	Bennett Road foot bridge is being constructed and will be completed during the next month, weather permitting.

Walking and Cycling

Our annual Be Safe Be Seen campaign was run in May and June, encouraging people walking and cycling to wear bright/reflective clothing and use lights as it gets dark. This included pop-ups where we gave away free bike lights and high-vis gear.

Ka Tipu Ngā Kahikatea, our project with Irongate School training teachers to become cycling instructors, was a finalist in the Sport NZ 2021 New Zealand Sport and Recreation Awards – Community Impact category.

<https://www.youtube.com/watch?v=B5UCSXgLDHQ>

The Schools Innovating Streets projects are well underway, with the first phase of traffic calming going in in June. The four schools, Kimi Ora, Irongate, Mayfair and Hastings Central, have been heavily involved in the concept development, identifying issues and coming up with some of the designs, and will continue to be involved with testing the changes and ongoing monitoring. Future phases are likely to include painting school emblems on the road and enhancements to the school frontages.

Frimley School adopted cycling as a means of transport to carry out their Education outside the Classroom programme. This involved six cycle excursions along the Coastal Pathways, with support from our Sport HB cycle skills instructor team.

Waimārama Road Cycleway Safety Project

Opened on Tuesday 15 June. Subsequently closed Tuesday 22 June due to storm damage. Reopened week of the 5 July and is proving extremely popular.



Bridges

Two strengthening projects (Kuripapango Bridge and Mangatahi Low Level Bridge) are now complete.

Kuripapango Bridge (Image below and top right) and Mangatahi Low Level Bridge (Image bottom right) completed works.



Bridge Evaluations round for this year is coming to an end at the end of this month. The bridge maintenance forecasting tool is progressing with the improvement works being implemented. It is currently at the testing phase.

Traffic Safety

New speed limits became effective on 1st March 2021. We have had delays with the Rural Intersection Advance Warning Sign installs; these should be installed within the next couple of weeks. Raised crossings in Havelock CBD (Napier Road and Te Mata Road) were installed as part of this project.

Crash reduction studies have been completed for: Clifton Road, Crosses Road, Lawn Road, Mōteao Pa Road, Ōmarunui Road, Puketapu Road, St Georges Road, Walohiki Road. Quick win improvements are being implemented currently and the more significant improvement works will be programmed in the next LTP.

Construction is nearing completion on Te Aute Road/Gilpin Road geometric improvements.

Te Aute Road/St Georges Road/Mt Erin Road intersection safety improvements is in detailed design currently. The potential of a roundabout at this intersection in the future will play a part in some design decisions, e.g. power pole relocations and land acquisition.

The design for Maraekākaho Road/Stock Road intersection safety improvements is complete and we have entered into discussions for land purchase.

The design for St Georges Road/Hassalls Lane intersection and curve safety improvements is underway and we have entered into discussions for land purchase.

Design underway for Napier Road/Crosses Road roundabout.

Guardrail construction in five locations on Waimārama Road is complete.

Professional Engineering Services Panel

The Professional Engineering Services Panel Tender closed at the end of the previous quarter.

The tender evaluation had been concluded and Council resolved on 6 May 2021 to establish a Professional Engineering Services Panel with three members namely GHD New Zealand Ltd, Stantec Ltd and WSP New Zealand Ltd.

The panel is in the establishment phase and will effectively commence on 1 July 2021. Word of mouth to date has been positive and the panel should help with our growth agenda.

The initial term of the panel is three years with the option to extend two more rounds of three years each.





Overview

Overview of Hastings District as at March 2021

Indicator	Hastings District	Hawke's Bay Region	New Zealand
Annual Average % change			
Gross domestic product (provisional)	1.9 %	1.3 %	-3.0 %
Traffic flow	-5.8 %	-5.1 %	-9.6 %
Consumer spending	3.1 %	1.5 %	-3.8 %
Employment (place of residence)	2.2 %	1.8 %	-0.2 %
Jobseeker Support recipients	43.2 %	37.2 %	39.8 %
Tourism expenditure	5.3 %	-1.0 %	-16.6 %
Health enrolments	1.7 %	1.7 %	1.6 %
Residential consents	25.2 %	29.7 %	9.1 %
Non-residential consents	70.1 %	67.5 %	5.3 %
House values *	27.5 %	27.0 %	18.2 %
House sales	-4.8 %	-6.3 %	13.4 %
Car registrations	-0.3 %	3.0 %	-19.2 %
Commercial vehicle registrations	-6.6 %	-3.6 %	-16.5 %
Unemployment rate	4.9 %	5.2 %	4.7 %

* Annual percentage change (latest quarter compared to a year earlier)

Infometrics' analysis of the Hastings District is as follows:

"Hastings District continues its outstanding economic performance supported by vibrant consumer spending and a strong pipeline of building work. Hastings District's GDP grew 1.9% in the March 2021 year, compared with 1.3% growth

across the Hawke's Bay Region. Last year was an excellent year for fruit growers and prices remain firm going into the new season. However, a workforce shortage is a concern for growers.

Spending on the high street has been a cornerstone of Hastings' economic success. Consumer spending grew 3.1% in the March 2021 year, easily outpacing growth across the Hawke's Bay Region, and once again bucking the national trend of a 3.8% fall. Consumers' willingness to open their purses has been helped by strong job numbers. Employment rose 2.2% in the district in the March 2021 year with construction, education, health, manufacturing and public administration sectors all seeing job gains in the past year.

The construction sector continues to be boosted by historically high residential and non-residential consents. Residential consents grew 25% to 153 in the March 2021 year with houses making up two-thirds of these consents, supplemented by a smaller number of townhouses and the Havelock North retirement village units. Non-residential consents rose 71% in the March year to \$187m with the hospital redevelopment being the biggest contributor, as well as education, storage buildings and factories.

There are pockets of concern. The transport and administrative support services sectors have shed jobs in the past year. The district's unemployment rate now stands at 4.9% for the March 2021 year from a low of 4.1% in the March 2019 year. And the number of Jobseeker Support recipients rose 43% to reach 3,394 in the March 2021 year. But even here there is cause for optimism. On a quarterly basis, the number of Jobseeker Support recipients fell 16% to 3,048 between the December 2020 and March 2021 quarters, the first fall since the March 2020 quarter."



Ōmāhu Road (North) Industrial Zone

Construction of the roundabout at Henderson Road began in January this year with the works scheduled to be completed in May 2021. There have been recent delays due to contractor capacity and supply chain issues with completion now targeted for August. Next up the work on a roundabout at Chatham Road, scheduled to begin early 2022. Since the last committee meeting, one resource consent application and two building consent applications have been submitted for properties in the zone. Officers are working with additional businesses currently in the planning phase for further development.

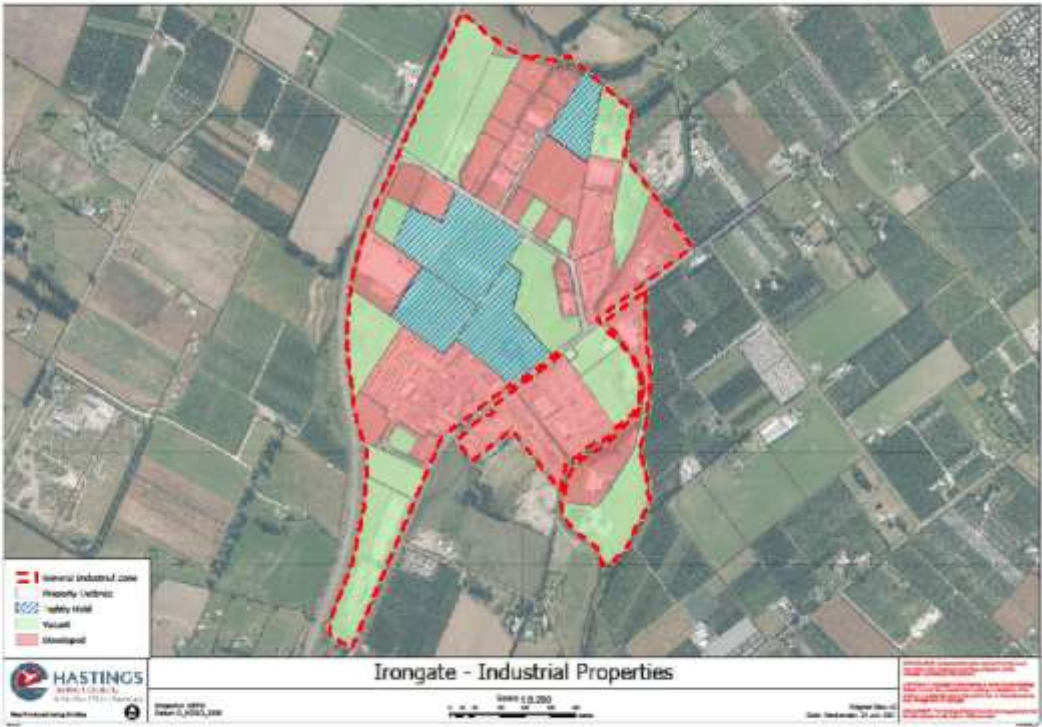


Total Area of Zone	64 Ha
Developed	20 Ha
Vacant	44 Ha
Tightly Held*	10.5 Ha

* Tightly held reflects future development plans as consented or referred to in consents. Included in vacant ha total.

Irongate

Construction of the roundabout at Maraekākaho and Irongate Roads commenced in January this year with the works scheduled to be completed in June 2021. Final completion has been delayed by supply chain issues. Development and subdivision activity continue at pace. Since the last committee meeting, two resource consent applications have been submitted and two building consent applications were submitted for properties in the zone. A couple of recent land purchases will bring additional development to the zone with significant pre-application work going on.



Total Area of Zone	118 Ha
Developed	56 Ha
Vacant	62 Ha
Tightly Held*	20 Ha

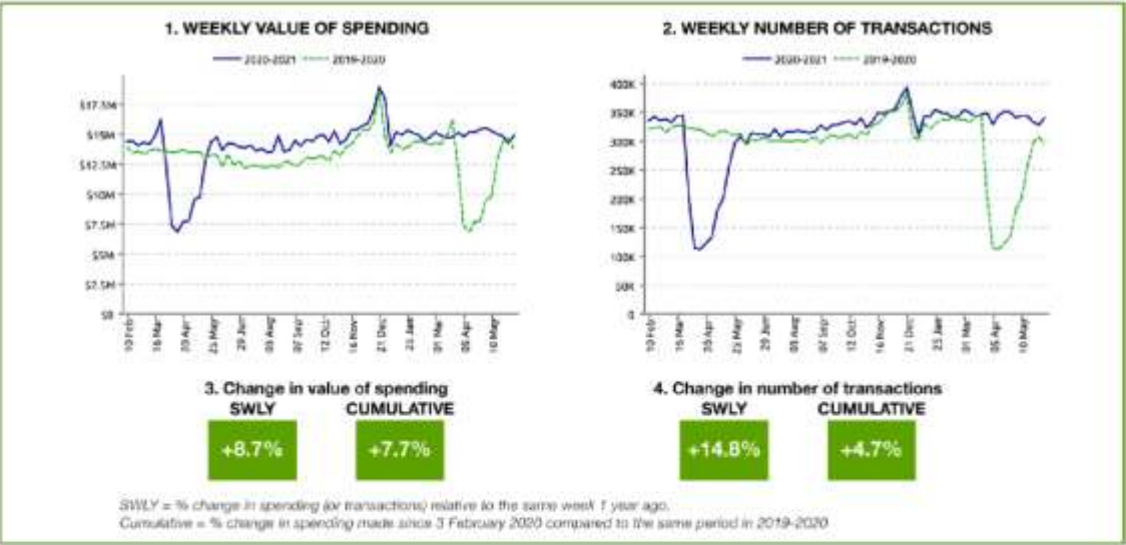
* Tightly held reflects future development plans as consented or referred to in consents. Included in vacant ha total.



Retail

Item 9

WEEKLY CARD TRANSACTION MEASURE
Hastings District
Week ending 6 June 2021



5. WEEKLY SPENDING CHANGE BY CATEGORY				
	SWLY		Cumulative	
	\$	#	\$	#
Food, liquor & pharmacies	+4.4%	+13.9%	+9.2%	+4.2%
Hospitality & Accommodation	+17.9%	+19.8%	+6.1%	+3.1%
Fuel & Automotive	+49.9%	+32.4%	+3.0%	+7.1%
Clothing, Footwear & Dept. Stores	-17.0%	-23.4%	+3.9%	-3.9%
Home & Recreational Retailing	-16.0%	-11.5%	+15.8%	+12.7%
All other	+18.7%	+15.3%	+0.1%	+2.7%
TOTAL	+8.7%	+14.8%	+7.7%	+4.7%

6. WEEKLY SPEND AND TRANSACTION CHANGES				
	SWLY		Cumulative	
Week Ending	\$	#	\$	#
21-Feb	+5.0%	+2.1%	+3.1%	-3.3%
28-Feb	+6.1%	+4.8%	+3.1%	-3.1%
07-Mar	+4.8%	+5.0%	+3.1%	-3.0%
14-Mar	-0.5%	-0.5%	+3.1%	-2.9%
21-Mar	-8.9%	+0.4%	+2.8%	-2.9%
28-Mar	-22.5%	+70.9%	+3.1%	-2.1%
04-Apr	+100.3%	+188.3%	+4.0%	-0.9%
11-Apr	+122.0%	+207.0%	+5.0%	+0.3%
18-Apr	+95.4%	+186.0%	+5.8%	+1.5%
25-Apr	+98.6%	+182.8%	+6.7%	+2.6%
02-May	+62.5%	+86.8%	+7.3%	+3.3%
09-May	+56.0%	+71.4%	+7.8%	+4.0%
16-May	+15.3%	+34.6%	+8.0%	+4.4%
23-May	+3.2%	+12.7%	+7.9%	+4.5%
30-May	-3.2%	+6.5%	+7.7%	+4.6%
06-Jun	+8.7%	+14.8%	+7.7%	+4.7%

7. CHANGE BY ORIGIN OF CARDHOLDER				
	SWLY		Cumulative	
	\$	#	\$	#
NZ CARDS	+6.5%	+14.7%	+8.5%	+5.1%
INTERNATIONAL	+38.0%	+34.4%	-37.5%	-35.3%

8. WEEKLY VALUE OF SPENDING - ALL OF NZ				
	SWLY		Cumulative	
	\$	#	\$	#
New Zealand	+6.3%	+12.1%	+0.2%	-2.4%

About

Marketview has compiled a sample of over 25,000 New Zealand retail and consumer services businesses we know to have been operating continuously on the Paymark network over the last two years.

Each merchant has been put into the summary categories shown in Table five. We have compared the value of spending and volume of credit and eftpos transactions for each week since 3 February 2020 with the Same Week in 2019-2020 (SWLY). Cumulative figures are based on a running total of spending/transactions since 3 February 2020.

NI: Weeks run Monday to Sunday; spending figures include GST; no allowance is made for non-card purchases. International figures are based on spending on credit cards issued by non-NZ financial institutions. Does not include online transactions. No adjustments are made for inflation.

Reading this Report

Charts One and Two – plots the weekly value of spending/volume of transactions at merchants in Hastings District for the seven days ending on the date shown

Tables Three and Four – highlights the percentage change in total spending / transactions compared to the Same Week Last Year and the Cumulative total spending / transactions since 3 February 2020

Table Five – provides a change spending / transactions breakdown by key category within Hastings District

Table Six – provides both a week by week and the cumulative change in spending / transactions from 3 February 2020

Table Seven – provides the change in spending / transactions within Hastings District, by origin of cardholder

Table Eight – provides the change in spending / transactions for our national sample.

Contact Us

For all enquiries, please contact us at info@marketview.co.nz or 04 472 1991.





Housing Strategies

The Hastings Medium and Long Term Housing Strategy was endorsed by Council in February 2021.

The Strategy has six workstreams and 26 individual Actions. The following tables provide a status update on each of the Actions as at 30 June 2021.

Social and Affordable Housing – home ownership and rental	
Action	Comment on status
Kāinga Ora medium term housing programme for Hastings District.	Kāinga Ora Development Plan: working on planning, market and infrastructure inputs to Kāinga Ora Hastings/Napier Development Strategy.
Camberley Master Plan for a multi-agency regeneration of Camberley.	HDC: Stage 1 of the project is complete, Stage 2 to be commenced.
Flaxmere land holdings masterplan to accelerate the development of affordable housing.	Council has identified three key land holdings for priority development: 244 Flaxmere Avenue; Caernarvon Road (in proximity to the Town Centre and Flaxmere College); Flaxmere Town Centre. All development areas are currently in the detailed design and consenting phase with construction expected on the infrastructure in October 2021.
244 Flaxmere Avenue development plan for affordable housing, including progressive home ownership.	Consultation well underway with site investigation and detailed design. 37 sections will be developed. Mixed housing development with affordable, social and market housing. A progressive home ownership model will apply to some purchases. New Zealand Housing Foundation potential involvement.
Whole of Hastings District land holdings development plan to identify locations suitable for affordable housing developments.	Following on from the workshop with MHUD a shortlist of potential land development and acquisition opportunities has been identified. Council will develop plans on how to progress these.
Investigate option of establishing a Hastings Housing Foundation Trust that will support the development of affordable housing.	Officers have commenced the development of a project plan for the potential to establish a Trust based on the New Zealand Housing Foundation model.
Business case for new housing developments on Māori land to transition whānau living in motels into homes.	Council, Iwi and Māori land owners are collaborating to explore the potential for housing developments on Māori land for homeless whānau. A hui organised by Council and Iwi identified an initial 22 land sites that have potential for development. An external consultant has been appointed to develop the business case to present through MHUD to Ministers.
Investigate situation of homeless people in Hastings with the aim of improving the housing situation of the homeless.	A consultant has been appointed and project plan is underway.

Market and Affordable Homes	
Action	Comment on status
Partner Councils continue with their review of the Heretaunga Plains Urban Development Strategy.	HDC, NCC and HBRC have appointed Barker and Associates to manage the preparation of Housing Capacity Assessment as required under the NPSUD. Report due by end of July for delivery to MHUD in September.
Implementation of the Council's housing intensification programme for Hastings urban area and the CBD.	A Residential Intensification Design Guide for developers has been released; a practical tool that provides ideas and solutions to common issues with development on smaller sites. A meeting was held with developers to explain the guide and how it can be used to accelerate their development proposals. Discussions are taking place with a developer for a potential CBD residential development. A reworked Residential Conversion Guide was released at the same time.
Collate a comprehensive review of all housing streams, public and private, to understand the anticipated delivery of housing, including: typology, affordability, quantum, location, timeframe and developer.	The purpose of this action is to have an ongoing understanding of the supply and demand factors associated with new housing developments and that housing projects can be delivery as planned. Project manager to be appointed. 2.1 Housing Capacity Assessment will help inform this Action.
Council to investigate viability of undertaking an intensive housing project as a pilot for developers.	Work to determine future housing options is moving forward with a private developer for 206 Queens Street West (the old Briscoe's building).
Council to review its regulatory, planning and consenting processes and practices so they are supportive of new housing developments.	Intensification design guide for developers is an example of proactive initiative by Planning and Regulatory Group. Work is ongoing between Council officers and developers to have proactive responses to accelerate developments.
Enhance the data base of housing being built to gain a comprehensive understanding of supply and demand. Implement a monitoring regime.	Additional information is being obtained from Building Consents.
Planning and implementing successful housing solutions for Māori	
Action	Comment
Continue to support Te Puni Kōkiri in the development of papakāinga housing.	HDC has a New Zealand leading position in supporting papakāinga housing. Development opportunities are being explored. Refer Action 1.7 initiative to develop housing on Māori land.
Investigate the development of different types of papakāinga housing based on collective whānau.	Council officers are supporting Māori explore opportunities for developments that expand the current model for papakāinga housing.
Te Puni Kōkiri and Hawke's Bay District Health Board continue with their healthy housing programme. Additional funding support sought through the MAIHI partnership programme.	Te Puni Kōkiri, HBDHB, Wharariki Trust have been working with MHUD to develop another Hastings Place Based Housing Repairs Contract. This will support a further 20 homes to be repaired and another two whānau workshops. The new agreement direct between MHUD and Wharariki is now contracted of those 20 homes. 13 referrals have already been received and accepted, they are now about to be assessed. Building Consent issues have been resolved.
Work with Heretaunga Tamatea Settlement Trust (HTST) to support the development of land they own in Stock Road.	Council officers are providing technical support to assist with Structure Plan development.

Safe, healthy and affordable housing for elderly residents	
Action	Comment
Undertake a review of Council's senior housing portfolio that accounts for housing quality and condition and future socio-demographic change associated with an ageing population.	Work continues on the review of the senior housing portfolio. Council project manager appointed.
Attract more community housing providers (CHP) to the District to increase the provision of senior housing.	Officers are exploring potential CHPs interested in establishing in the District. A CHP has received building consents for two transitional housing developments in Hastings with a total of 43 dwellings.

RSE worker accommodation	
Action	Comment
Council, Apple & Pear New Zealand and growers continue to collaborate on construction of RSE employer accommodation.	Council is supporting the acceleration of RSE specific accommodation through planning changes.
Iwi provide host pastoral support to Pacific Islands RSE employees and their whānau.	Undertaken by Iwi as mana whenua.
Council, Apple & Pear New Zealand and Ministry of Business, Innovation and Employment collaborate to put in place a monitoring scheme for RSE quota increases in employees and accommodation provided by growers.	Council has ongoing communication with Apple & Pear New Zealand. Project manager to be appointed to monitor RSE growth and accommodation provided by growers.

Procurement, employment and training opportunities from housing developments are fully realised	
Action	Comment
Delivery partners on the Hastings Place Based Plan programme co-ordinate contractor engagements to provide consistency in housing supply.	Project manager to be appointed to oversee the demand and supply needed to meet Hastings Place Based Plan targets.
Capitalise on employment opportunities arising from housing developments and support rangatahi trade qualifications.	Council's Mahi for Youth Programme supports rangatahi into training and employment and this can include opportunities arising from new housing developments. MSD is leading the work to establish a regional construction working group involving the Regional Skills Leadership Group and Matariki Pou 2.
Through housing developments, implement a social procurement programme to be used as a tool for employment, trades and training and supporting local providers.	The five Councils Regional Procurement Programme is the Local Authority vehicle for this Action and Iwi through their K3 housing procurement programme.
Adopted Progressive Procurement Toolkit for staff across the five Councils.	Launched with an accompanying Suppliers Guide for the market to utilise when undertaking procurement opportunities.



Residential

Residential Housing Development

The list below provides a snapshot of residential subdivision activity for the fourth quarter of 2020-2021.

Subdivision Activity		
Kauni Street/Place	Construction is underway with completion due end of 2021.	40
Cunningham Crescent	Construction is underway to create 16 Kāinga Ora residential lots	16
Breadalbane Avenue	Construction is underway to create 10 residential lots	10
Te Awanga Downs	Construction underway to create 45 residential lots	45
Brookvale	Consent has been granted for a 6-lot subdivision in the Brookvale development area	6
Tōmoana Road	Construction underway to create 28 residential lots	28
Keirunga, Havelock North	Consent is pending for an 18-lot subdivision	18
Corner Fenwick and Karamu Roads	Consent has been granted for a Comprehensive Residential Development for 7 residential dwellings	7
Lyndhurst	Consent has been granted for a 62-lot subdivision	62
Flaxmere	33 lots at 244 Flaxmere Avenue, approximately 40 lots in the Flaxmere Town Centre and 60 lots at 72 Caernarvon Drive	133
	Construction is complete for Tarbet Street with 18 MSD units under construction and 17 market sites sold to first home buyers and owner occupiers	35
Brookvale	Consent is pending for a 96-lot subdivision	96

GIS Greenfield Map

Please explore the GIS link below for information on current Greenfield areas.

<https://hdcgis.maps.arcgis.com/apps/MapJournal/index.html?appid=f68f5c703e8433abdbf9e127b4f33b7>

Resource Consents

Total resource consents received April, May, June 2021	157
Applications received that required further information from the applicant before they could proceed to decision	59
Themes/Notable Consents	
Plenty of residential infill subdivisions and rural lifestyle subdivisions, Kāinga Ora developments, Comprehensive Residential Developments, Papakāinga, telecoms facilities, gravel extraction, and signage proposals.	
Notable consents include:	
<ul style="list-style-type: none"> 96 residential lot subdivision Romanes Drive/Brookvale Road 32 lot Comprehensive Subdivision Flaxmere Flaxmere Town Centre subdivision (setting up future residential/commercial development blocks) Joli Road Development Stage 3 and 4 buildings Esk HQ camp ground/visitor accommodation at Te Pōhue Tauroa Road boardwalk Application to hold six additional events (outdoor concerts) at A&P showgrounds each year 	

Means of managing

Recruiting

We have recently appointed a very experience Senior Consents Planner to replace a vacancy from within our existing team, to help process more complex Consent applications. She returns to HDC having previously worked here before in consent and policy roles, having added to her experience and perspectives working as a consultant planner and in Parks Policy at Napier City Council.

We have also just appointed a Planning Assistant who started on 28 June 2021, to finally fill all the positions in our team. Having worked in a consultancy in Auckland (Aecom) and finished her studies, including a Masters in Ecology, she returns home to Hastings.

We remain aware of continued consent staff shortages in our adjoining territorial authorities, and to keep working on boosting morale in busy times.

Use of consultants to process resource consents on behalf of HDC

We continue to use consultants, where they are available, to process resource consents. In the past, we have used consultants for more complex consents and we are seeking to return to this approach. We had been continuing to use them for more simple to medium complexity consents but now, with a full team, have not been contracting out such consents in the last couple of months.

Consent timeframes

Due to the overall complexity and total number of resource consents received, there remains a challenge to meet the statutory working day timeframes on some resource consents.

During the last couple of months there was a focus of a number of local planning and surveying consultants on applications being lodged at CHBDC, with their changes to the CHB District Plan and their Development Contributions. This did provide some respite to our consents team.

The overall number of consents received to date remains approximately two weeks ahead of where we were at the same time last year (RMA20210311 was received on 30/6/2021, RMA20200311 was received on 15/7/2020). We have been working on and increasing the total percentage of resource consents processed within 20 working days. This is a continual challenge.

Building Control

	April - June 2021	April - June 2020
Amendments Issued	79	87
Amendment over Time	34	9
Amendments % compliance	57%	90%
CCC Issued	384	295
CCC overtime	7	5
CCC % compliance	98%	98%
BC Issued	469	347
BC overtime	112	52
BC % compliance	76%	85%
Value of Building Work	\$92,120,804	\$101,938,623
BC Accepted	447	399
New Dwellings	91	79

While a number of short-term initiatives have been implemented to improve productivity, Council staff are working on a plan to further improve productivity for the long term and this will be reported back to the September Operations & Monitoring Committee.

The building consent area is continuing to experience high volumes of consents. However, we are holding our statutory processing times (20 days) at over 70%. Inspection timeframes reduced to five days in early July, however, these have increased due to staff sickness and Regulation 18 training.

The Building Industry Advisory Group has met on two occasions and staff are considering the issues being raised and improvements that can be made.

Council have engaged an external consultant to undertake targeted recruiting.

Crown Infrastructure Projects

Project 244 Flaxmere Avenue

Civil Design Contract Let 29 March 2021 to Civiltec.

Soil Contamination, Geotechnical Report, site survey and Preliminary Design are complete. Final typologies and house types to be confirmed with NZ Housing Foundation. Meeting held with Housing Foundation to confirm their interest in the subdivision.

Preliminary Design Complete 24 May, Resource Consent lodged on 27 May 2021. Currently working through S92 Matters. Civiltec progressing with Detailed Design which is expected end July, prior to tendering physical works in September 2021.

Project Flaxmere Town Centre

Design Contract was let to GHD in February and they have completed all background reports and preliminary design based on Concept Option 3.

Resource Consent lodged on 2 June 2021. RC Decision expected early July. GHD are now moving into detailed design phase in order to tender physical works in September 2021.

Project Caernarvon Drive

Design contract also let to GHD with Preliminary design complete of the background reports and site survey following resolution of Awanui Fault Geotechnical Issue.

Variation 02 from GHD to include Resource Consent services and completion of the Caernarvon Drive Civil Design, awarded 29 March 2021.

Urban Design Concept has been received from Urban Perspectives. Preferred option has been identified.

Survey Plan has been received, with Preliminary Design and Resource Consent about to commence.





Toitū Hawke's Bay Arts and Events Centre

Function	Total
Performances and Events held at Toitū	36
Community Events	20
Commercial Events	16
Tickets Sold	7,401
Non-Ticketed Events Attendance	4,851
Total Performance and Event Attendance	12,252

April

April saw international award-winning British comedian, Bill Bailey, perform two sold out shows at Toitū with audiences loving having international comedy back on Toitū's Opera House stage.

The National Youth Drama School celebrated its 30th year and returned to the Opera House stage for their final school production.

The Zone 3 Local Government Meeting was hosted, with cocktail function on stage and dinner in Functions On Hastings.

The NZ National Māori Housing Conference dinner was held in Functions On Hastings with 420 in attendance for dinner.

May

Te Whawhewhawhe and Te Marama was a collaboration between Toitū and Kahurangi Māori Dance Company. This show toured 29 schools across Hawke's Bay, reaching over 8,500 students with a free/koha production in Functions on Hastings with 250 in attendance.



TE WHAWHEWHAWHE AND TE MARAMA

The National Young Leaders' Day was held in the Opera House for the second time with approximately 700 students.

The Rotary conference was the first hosted at Toitū since reopening. It was based on a plenary/trade conference model and was delivered to a high standard.

June

Big Sing is an annual community event, held at Toitoti for the first time since 2013, showcasing Hawke's Bay Secondary Schools singing powers with a full day and evening made up of 20 choirs with over 450 students.

Celebrating Pasifika showcased a variety of performances capturing the nations' cultures through song and dance from local Samoan, Tuvaluan and Fijian groups, followed by headlining act and popular Samoan music group Punialava'a.

The HBFA Young Fruitgrower Awards was the third event of a three year partnership to bring nine events to Toitoti over a three year term.



YOUNG FRUITGROWER OF THE YEAR 2021



Parks & Reserves

Public Spaces

April

- Ongoing independent consultation process for preparing two new Reserve Management Plans for Eskdale Park and Frimley Park.
- The review of the Tainui, Tanner, Tauroa and Hikanui Reserves Management Plan is underway.
- Winter codes activities underway.
- The Lighting of the Osmanthus Gardens Festival was held 12-18 April.

May

- Work on Waka Kotahi funded upgrade to 200 Heretaunga Street East commenced.
- Akina Park pop-up irrigation completed.
- Tauroa Reserve - School party planting.
- Ongoing sportsground aeration programme resulting in improved turf condition.
- Cricket block renovation programme complete.

June

- Progress on design of refurbished Cornwall Park Kiosk
- Waterworld switchboard renewal and roof remedial work complete
- Cape Coast, Tauroa Reserve and Duart Gardens native plantings
- Work on Waka Kotahi funded upgrade to 200 Heretaunga Street East continues to near completion
- First "Hoops in Parks" installed in Ron Giorgi Park
- Construction of the new BBQ shelter and multi-court underway in Whenua Takoha Park.
- Consultation process for Reserve Management Plans for Eskdale Park and Frimley Park, and the review of the Tainui, Tanner, Tauroa and Hikanui Reserves Management Plan continues. Results to be reported back to Council in August.
- Commenced consultation for relocated Flaxmere Skate Park.
- Ongoing litter strategy activations in primary schools.
- Mad Mile limestone track completed.
- Heretaunga Street hospitality umbrella blinds installed.
- Te Awanga community meeting
- Henderson Road transfer Station enhancements
- Evers-Swindell toilet extensions underway
- CBD tree guards being installed. Their design includes Te Aranga design principles.
- New shade sails erected at Frimley and Meissener Park playgrounds.
- Switchboard and lighting upgrade in H Nth Library
- Growing usage of sports fields including a new Friday night football league for high schools.

Event Bookings

Month	Dates	Event	Location
April	3 April	Big Easy	Cycleways
	8 April	HB Primary Sector Awards	Showgrounds
	9 April	Sweet As Banana Pudding - Art Exhibition	Civic Square - Heretaunga Women's Centre
	12 - 18 April	Lighting of the Osmanthus Garden	Tomoana Road
	17 - 20 April	Story Walk by Hastings Library	Kingsgate Reserve, Cornwall Park, Flaxmere Park
	25 April	Anzac Day Services	Hastings Cenotaph, Waimārama Hall, HN Cenotaph, St Francis Clive, Maraekākaho Hall, HB Fallen Soldiers' Memorial Hospital
May	2 May	Motorsport event	Salisbury Road
	13 May	Roller Hockey Competition	Windsor Park Skating Rink
	15 May	Hawke's Bay Marathon	Clive, Hastings and Havelock North
June	19 June	Roller Hockey Competition	Windsor Park Skating Rink
	20 June	Motorsport event	Gimblett Road
	25 June	Whakanuia Matariki Ki Heretaunga Fireworks - Ngāti Kahungunu Iwi Inc	Flaxmere Village Green
	26 June	Whānau Wellness Day - BestStart	Ebbett Park

CBD Activations

- Karamū Road and Queen Street East – awaiting Tribune Building completion before finishing Queen Street - Karamū Road intersection.
- Planning for the Civic Square upgrade to commence shortly.
- Breakers Outdoor Dining Area Enhancement (Heretaunga 200 East).
- Westerman's Café Outdoor Dining Area Extension and Enhancement (Russell Street South)
- John's Bakery Outdoor Dining Area Enhancement (Heretaunga 300 West)
- Thompson's Suits Gateway/Informal Seating Area Enhancement (Heretaunga 300 West)
- Madeleine's Café Outdoor Dining Area Enhancement (Heretaunga 300 West)
- Eastbourne Street East 300 (Streetscape Upgrade)
- CBD Activations - Planning underway for 21/22.

Building Projects

- New Te Awanga toilet out to tender.
- Romanes Drive bridge contract let – September completion.
- Keirunga Homestead improvements
- Assisting with HB Softball project
- Splash Planet public toilet renewals complete.
- Waterworld building alterations commence August
- Duart House EQP strengthening – commence in September.
- Splash Planet renewals planning – flying fox, strengthening and remedial works
- Mangaroa building renewal and redevelopment in planning phase
- The resignation of three building project officers continues to impact on the delivery of a number of projects in first half of 2021. Recruitment is underway but finding qualified staff is proving testing.
- Central Admin Building kitchen renewal – tender in July

Park Projects

- St Aubyn Street Reserve playground – equipment procured and construction programmed to commence in September
- Cornwall Park natural area play area programmed for completion September in Cornwall Park as provided in RMP.
- Planning of Lyndhurst Reserve playground continues, awaiting final reserve vesting.
- Planning work for Cornwall Park community kiosk and relocation of play centre continues.
- Winter planting season to commence in July
- Waimārama native planting

Looking Forward

Month	Dates	Event	Location
July 21	23 July	NZ Secondary School Orienteering	Splash Planet and Windsor Park
	25 July	Roller Hockey Competition	Windsor Park Skating Rink
Sept 21	25 September	HB Hundy - FENZ	Cornwall Park / Frimley Park / Keirunga Gardens / Tainui Reserve / Windsor Park

Enhancement of former Tea Kiosk Building,
Cornwall Park

On 15 October 2020 (20/707) Council resolved:

- a. That the lease to the Cornwall Park Playcentre (HB Playcentre Association) cease on the 30th June 2021 to enable Hastings District Council to commence work on the Tea Kiosk to upgrade it into a facility for community use, the costs to be met from the reprioritisation and reallocation of the existing budget allocation for the Cornwall Park Management Plan
- b. That it be noted the creation of a multi-use community facility acknowledges submissions on Cornwall Park Management Plan which identified the need for multi-use community space for diverse community activities to be managed in a similar way to the Pavilion Building at the Village Green, Havelock North.

Since that time, Officers have been working on both (a) the design of the new community facility within the building; and (b) assisting Cornwall Park Playcentre with relocation. Council subsequently entered into a conditional agreement with Playcentre to lease up to 1000m² of land at Duke Street Reserve to build a purpose-built facility, subject to them first obtaining the required building consent and notified resource consent (to ensure neighbour and community input).

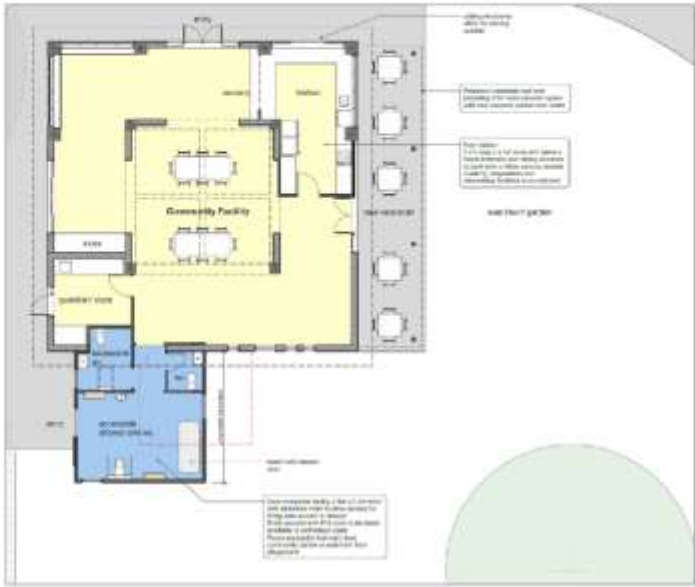
On 28 January 2021, Officers extended an invitation to members of Safer Hastings and Disability Reference Group to attend a workshop to discuss how community groups would like to use the former tea kiosk building; and any specific requirements for such use. Feedback included the need for a commercial kitchen, capacity for at least 20 person meetings, Wi-Fi, blank walls for projection, terrace with small outdoor area, guardian room, fully accessible bathroom with external and internal access, wooden floors and cheap to hire for community groups. This feedback formed the scope of works that were provided to the architect engaged to prepare concept plans.

Final concept plans that incorporated all feedback were presented to Safer Hastings Committee on 7 July and Disability Reference Group on 21 July with feedback extremely positive.

A quantity surveyor has provided a cost estimate to the upgrade plans, which have confirmed that proposed works can be undertaken within existing budget allocations.

Following a workshop with Greater Communities Subcommittee on 29 July, Officers will authorise the preparation of tender documentation, with an intention to advertise the contract in September/October. Building work would then be programmed to commence in the New Year, to avoid the busy summer holidays at the adjacent playground. Given that construction will not happen until February 2022, the Cornwall Park Playcentre will be allowed to maintain occupation of the building until December 2021 (end of school year).







Libraries and the Hastings City Art Gallery

Hastings City Art Gallery

Te Moko-on our face-in your face, 12 June-23 May

Te Moko is the feature exhibition in the Main Gallery. This exhibition showcases the face of Contemporary Māori Art by 40 ringatoi from this area and is curated by Sandy Adsett. The opening night was a very festive occasion with well over 400 people attending. Guests were welcomed by the Council waiata group, Manu Tioriori, standing and singing alongside the artists from Toimairangi.



The exhibition has already attracted a steady stream of viewers through the door and the public experience will soon be enhanced by the floor talks that are planned over the next two months.

Head Above the Water - Brian Campbell, 8 May-8 August

In the Holt Gallery is an exhibition entitled "Head Above the Water" by Gisborne artist, Brian Campbell. Brian explores a variety of topical issues exploring such things as global warming, the attitude of superiority humans seem to have over the natural kingdom and tales that adults tell their children.

Thinking Unfolding - Print Council of Aotearoa, 22 May-August

In the Foyer Gallery is an exhibition created by the Printmakers Council of Aotearoa. In this exhibition, the artists have been exploring the concept of an artist book. This exhibition has toured the country and it is fitting that it finishes its tour here in Hastings, as eight of the artists featured are from the local area.

Today is the Day - Dali Susanto, 15 May- August

In the Alcome Gallery is an exhibition called "Today is the Day". This exhibition has been created by prolific local artist Dali Susanto. Dali spent three days in the alcove gallery painting the ceiling walls and floor of this space in his unique whimsical painting style.

Education and Public Programmes:

Total student numbers and public programmes for April - June: 2,103.

In April, the school holiday Art Drop-In Day programmes were as popular as ever, four days of fun art activities for families from 10.00am to 3.00pm, inspired by the current exhibitions.

In April and May, Enliven elderly groups participated in four artist workshops with Susan Mabin and John Eaden inspired by the Flirting with Forms exhibition. A series of regular art access programmes have recently been developed to foster a more ongoing and enriching relationship with organisations and facilities like Enliven, Dementia and U3A.

Throughout the last three months, there have been curator and artist floor talks with Brian Campbell and Kathy Boyle, the Gallery's monthly curator's talks and the Public Art walking tour for adult audiences.

In May, the NZQA Top Art exhibition was hosted which brought in many local secondary school visual arts students. Top Art is an annual touring exhibition of the best and highest achieving 2020 NCEA portfolios from around the country.

In June, Thinking Unfolding exhibiting artist, Kathy Boyle, led printmaking workshops with local schools. Under the guidance of Kathy, students created concertina booklets which they took home with them at the end of the day.

Feedback from the Kathy Boyle workshop:

The students I brought on Tuesday came back to school buzzing from this experience. Thank you to Kathy and Pam and yourself for organising such a fun, hands-on learning experience. We would love to participate in something similar to this again in the future.'



Hastings City Libraries

VISITOR NUMBERS

Library	Number of Visitors
Hastings	67,137
Havelock North	25,994
Flaxmere	19,015
Total	112,146

Community Engagement and Outreach

As a direct result of ongoing engagement with Pasifika communities, Hastings District Libraries have actively celebrated three Pasifika Language Weeks to date; Rotuman Language Week, Samoan Language Week and Kiribati Language Week through displays, interactive activities and cultural events.

This engagement has also helped the library service to better connect to Pasifika communities online via social media and are a direct result of the appointment of the Pasifika Engagement Specialist funded by DIA under the NZ Libraries' Partnership Programme.

Events and Programming

The April school holidays had a range of events on offer for children across the three sites including makerspaces, movies, where making workshops and a special storytelling and craft event at Keirunga Gardens.

Nerdvana, a celebration of all things nerdy, geeky and pop culture ran from April 30th to May 4th encompassing both a Free Comic Book day and May the Fourth (an International Star Wars day). Over 460 people participated in events and workshops, both in person at the Hastings War Memorial Library and virtually. Events included VR gaming, virtual interviews, a livestreamed Dungeon and Dragons game, a virtual trivia night, movies and anime. Workshops ranged from comic creating, model painting, Dungeon and Dragons how-tos and cosplay armour

making. The libraries also used this opportunity to promote some of the more unheard of, but wonderful and vast, collections such as graphic novels and manga.

Samoan Language Week was celebrated in early June with 172 members of the public and school children in Hastings War Memorial Library to experience a Siva dance performance by Hastings Girls' High School students. The week also saw classes from three schools coming in to experience special story times and craft sessions with the Libraries' Pasifika Engagement Specialist.

Rhythm and Rhymes, a long-running programme for under 2s and their caregivers, delivered at the Havelock North Library regularly has 50 participants each week.

RFID

The Libraries' RFID (Radio Frequency Identification) Project is now complete. The procurement process for this project identified the supplier, bibliotheca, in December 2020. Project staff have retagged and encoded the entire collection of around 220,000 items between February and June 2021. The project has gone very smoothly with part-time staff, externally funded by the National Library, dedicated to this project. This approach has been a key factor in the speed with which the project has moved through to completion. Flaxmere Library was completed in two weeks, Havelock North Library in three weeks and Hastings Library is also now complete.

The RFID process transfers data from the encoded tag in each item to identify and track its use by a RFID reader or scanner. RFID tags replace library barcodes and multiple tags can be read at a time. Completely new hardware had to be purchased and includes new security gates, self-issue machines and other hardware used for staff-side processes.

RFID will benefit the Libraries by enabling faster issue and return of items. This will allow less staff time to be spent on routine circulation tasks and more on customer support and other library services, as well as supporting increased customer independence, improving collection management, vastly improving efficiency tasks such as stocktakes and collection reporting.





Splash Planet and Aquatics

Splash Planet

In 2020, Splash Planet closed its doors on 15th March due to COVID-19 restrictions. Comparatively, the last day of operation for the season this year was 5th April, closing after the Easter holiday weekend. This handful of days into the quarter was successful in driving an additional 4,529 visitors.

The total number of visitors for the 2020/21 season was 135,721. This was an increase of 19,227 from the previous 2019/20 season, with the main contributing factors being an uplift in domestic tourism and the longer period of opening.

In the 2020/21 season, Splash Planet lost three days of opening due to COVID-19 restrictions.

A Splash Planet/Windsor Park Review is currently underway. The objective of this strategic review is to conduct a comprehensive assessment of Splash Planet incorporating the wider Windsor Park precinct with a view of determining the future of the Park and what role Council will have in ensuring the community's needs and expectations are met, that appropriate funding is sourced to ensure a safe and fun environment and that future development is aligned with Council's Long Term Plan and Strategy. Progress reports and discussion is, in the first instance, going through the Great Communities Sub-Committee.

Aquatics

With both seasonal pools closing mid March, teams have been able to focus on the two 'year round' pools. Operations have been assisted by some continuity, without having to adjust to any increases in COVID alert levels. This has been reflected in attendance numbers through customer confidence and the consistent provision of the Learn to Swim programme.

Flaxmere Pool reported 12,761 visits for the quarter, up 5,403 from the previous year due to the closure mid March-mid May 2020. However, this also represents a 588 uplift from the previous quarter, which is encouraging.

This quarter has seen the return of some school bookings to Flaxmere pool that were cancelled in the January-March period due to COVID-19 concerns. This has contributed to the increase in visits for this quarter.

Variance in participation numbers at Clive Pool were more exaggerated than at Flaxmere Pool when reflecting against the same periods considering the enforced closures and reduced service availability. Total visits for the quarter were 10,993, an uplift of 8,243 versus the same period in 2020, as well as up 1,520 against the previous quarter, January-March 2021.

Flaxmere and Clive Pools continue to benefit from the Superswim programme introduced in October 2020 that provides subsidised access for pensioners. This has driven additional visits for daily swimming. Also at Clive Pool, canoe polo has returned this quarter after managing only two sessions before the pool closed in 2020.

Officers have started work on an Aquatics Review. The purpose of this project is to determine the best future utilisation of Council's aquatic assets, taking into account the potential impact that the development of a \$32m international quality aquatic facility at the Regional Sports Park will have.

Strategic Review

Council Officers are currently conducting a strategic review of the Splash Planet/ Windsor Park precinct. The purpose of the review is to assess the 2018 Splash Planet Master Plan against the current environment whilst determining Council's role in governing, operating and funding a significant tourist attraction and the Community's needs and priorities within the District. The review will also focus on the wider Windsor Park area and how to best utilise the space within the park itself prior to adopting a Reserve Management Plan.

At a recent Great Communities meeting, Officers were asked to report to the Operations and Monitoring Committee to understand what maintenance is carried out in the off-season and what budget is left over from the summer season.

Over the 2020/21 summer season, Splash Planet recorded its highest attendance rate on record. The record number of visitors supports the facilities growing popularity as a key regional family tourist attraction. As a result of COVID-19, the region saw an increase in domestic tourism due to restrictions on overseas travel.

In recent years, there have been significant capital works carried out on the facility to ensure the facility is a safe and fun offering for the public. A majority of the capital expenditure over the past two years related to structural works around the slide tower and castle – ensuring the structures meet the current building code.



While the strategic review gathers momentum, there are still some significant works required over the winter to ensure a safe and appropriate reopening in November.

Over the last two years, Council has averaged \$115k on capital maintenance with a programme of renewal and major maintenance of approximately \$650k to be spent prior to reopening in November, details of which are listed below.

The carbon fibre strengthening of the slide tower forms part of the major works Council had to carry out on the facility over the past two years to ensure the structures met the current building code standards.

Building Renewal Capital Work & Maintenance	Scheduled	Cost
Carbon fibre strengthening to concrete columns to slide tower	2021/ 22	\$310,000
Steel remedial works for slide support structures	2021/ 22	\$180,000
Male/ female toilets - completed upgrade	2021/ 22	\$40,000
Flying fox - new replacement	2021/ 22	\$80,000
New carpet flooring for gift shop	2021/ 22	\$11,300
Replacement vinyl stairs for indoor pool / complete repaint of non-slip flooring indoor changing rooms, Toilets	2021/ 22	\$12,000
Soft flooring replacement in indoor pools	2021/ 22	Awaiting quote
Replace steps and landing for the tree hut	2021/ 22	\$5,000
Steel handrails for bumper boats	2021/ 22	\$5,000
Café repairs - painting, flooring repairs, replace ceiling linings	2021/ 22	\$5,000

Security upgrade to Splash Planet

Over the next 12 months, Splash Planet will also undergo a series of security upgrades which include:

- CCTV upgrades
- Duress alarms
- Facility alarm systems
- Safe space assessments

The security upgrade is estimated to cost in the region of \$100,000. This security upgrade is part of an organisation-wide review of Council facilities to ensure Council staff and the users of its facilities are kept safe.



Budget/Surplus left over from the Summer Season

There is a standing Council policy that if Splash Planet has a financial result that is better than budget and if the overall Council financial result has a rates surplus, then up to \$100,000 from that rates surplus can be transferred to the Splash Planet Development Reserve. While Splash has consistently had a financial result better than budget, the overall Council rating result for the last two years has not been sufficient to provide for any allocation to this reserve.

Splash Planet has had a stellar year and has a financial result that is significantly better than budget. If Council has a sufficient overall rating surplus as at 30 June 2021, then it is relatively assured that a first call on that surplus will be to transfer \$100,000 to the Splash Planet Development Reserve.

In September, Council will receive the annual financial report which will declare the overall rating result. If there is a reasonable rating surplus Council will at that time determine what its priorities are for the allocation of that surplus. Splash Planets contribution to the rating surplus will be considered amongst other factors and other priorities for those funds, including debt repayment, transfers to the General Purpose Reserve (as a backstop to potential future rating deficits) or allocations to other projects.

It should be noted that the Splash Planet maintenance and renewals budget, along with the renewals reserve, is sufficient to meet the programme of work outlined above.



Community Centres and Sports Centres

Hastings Sports Centre (HSC)

Chess Tournament

The first of the three annual Chess Tournaments was held at the HSC on Friday 14th May 2021. Now in its 42nd year, the Hawke's Bay Districts' Intermediate and Secondary Schools Individuals' Tournament proved to be another successful one with the number of students participating increasing from 149 in 2019 to 227 in 2021. Due to COVID-19, the tournament did not go ahead in 2020.

23 schools and two home-schooled families were represented. Students represented their schools with pride and professionalism in what was a very competitive and fun day. HSC acknowledge the ongoing support and contribution from Hawke's Bay Chess Inc. and, of late, the Flaxmere Chess Club in making this tournament such a success.



Fundamental Skills Programme (FSP)

The FSP is offered weekly on Friday mornings during the school term and is delivered by the HSC team. Each weekly session has a different focus ranging from Fine Motor Skills to Gross Motor Skills including running, jumping and throwing. Students engage in a range of activities to build confidence and develop fundamental skills. This session is attended on average by 15-20 children per week.

Tumbling Tots Programme

The weekly Tumbling Tots Programme delivered by the staff at HSC continues to be a popular activity of choice for parents, caregivers and children. With three sessions offered on a Wednesday morning, the average weekly numbers have increased from 40 children in Term 1 to 53 children in Term 2.

A Super Heroes theme day was held in May which attracted a number of young heroes!



As part of a Safer Hastings and Tumbling Tots collaboration, Hearing Education Hawke's Bay attended a session to raise awareness of their organisation in the Hawke's Bay, with information flyers and promotional material handed out to families.

User Groups

The HSC's regular user groups have been busy during Term 2 with primary, intermediate and secondary school competitions, club trainings and events.

As a multi-purpose, multi-sport venue, the HSC caters for the very diverse local and regional community. Regular user groups include regional sports organisations delivering community and school sport, locally-led and delivered sports academies, community and church based organisations and clubs.

One-off bookings in the last quarter included the Hawke's Bay Rock n Roll Club's 30th/31st Hop with 250 rock n rollers dancing the night away. The Hawke's Bay Bridge Congress held their five-day tournament over Queen's Birthday weekend, with 280 bridge players battling for honours.



HSC Numbers for April – May 2021

Programmes and visitors	603
User groups	7,860
Total	8,463

Camberley Community Centre

Activities and Programmes

Breakfast Club is still booming with numbers growing each week. Breakfast Club is attended mainly by Camberley School students but also by students from Heretaunga Intermediate and Flaxmere College.

Breakfast Club attendees in April totalled 296.

The CCC Basketball Academy is growing in popularity with young women turning up to training and wanting to be involved. Connections have been re-established with the Intermediate School to recruit numbers to boost this programme.

The Youth Space is also increasingly popular, offering young people a comfortable place to hang out in the warmth, playing PlayStation, basketball and to catch up with friends.

Other programmes delivered during the reporting period include:

- Parenting programme to help participants learn new parenting skills and tools.
- Line dancing for Kaumātua.
- Sit and be Fit (delivered by Sport HB).
- Tai chi (delivered by Sport HB).
- Kori tinana mo ngā Kaumātua (delivered by Sport HB).
- Respect Dance Academy are now running three sessions a week, averaging 15 young people per class.

As of June the Hawke's Bay District Health Board (HBDHB) are running a Cervical Screening Clinic each Wednesday morning as well as providing HPV injections and Sexual Health clinics. Next month childhood immunisations, blood pressure, diabetes and asthma checks will also be offered.

The Centre welcomed Nourished for Nil (N4N) on Monday June 14th for the first Camberley food redistribution. N4N will be held weekly and benefits those who may not be able to get to the Hastings or Flaxmere redistributions. It is staffed by Kaumātua volunteers who attend fitness classes at the Centre.



KORI TINANA MŌ NGĀ KAUMĀTUA CLASS

CCC Numbers for April – May 2021	
Programmes and visitors	2,820
User groups	2,213
Total	5,033

Flaxmere Community Centre (FCC)

This quarter has seen an increase in the number of regular user groups; large one-off events, another module of AquaFit and Youth Week to name a few. With the winter season now underway, winter sports user groups are now back using the FCC.

May: Youth Week

Approximately 150 youth took part in activities during the week. Participants ranged between 10-19 years old, drawn from a range of primary, secondary and teen parent students. This was a collaboration between the Youth Council, Library Team, Kaitiaki, City Assist, CW&S staff and FCC staff to deliver a successful week of activities.



Nourished for Nil (N4N)

N4N has smoothly moved to Friday evenings 5.00-6.00pm over the winter period. Starting in mid-June, N4N will open slightly earlier for kaumātua, taking account of the time of year and allowing them to get out of the cold/dark earlier.



N4N VOLUNTEERS AND STAFF @ THE FLAXMERE COMMUNITY CENTRE

Roller Disco

The Roller Disco was another one-off event that catered to yet another part of the community, and it was great to see parents and children strengthening their relationships through play. The sports hall was full of whānau and owing to its great popularity, roller discos will be held on the first Friday of every month starting in July.

Chess Tournament

The FCC hosted a chess tournament that catered for approximately 140 participants from Napier, Hastings, Havelock North, Camberley, and Flaxmere in May. It was great delivering an event that catered for cognitive competition-goers.



FCC Numbers for April – May 2021	
Gym	1,218
Fitness Classes	2,033
Youth	1,531
User Groups	8,139
Total	12,921

Contestable Grants and Funding

During this quarter, two grant rounds closed and funding provided to successful applications.

Rural Halls Maintenance Fund

(Funding decision made in Quarter 4, 20/21, budget comes from 21/22 financial year)

Organisation	Project Title	Amount
Kererū Hall Society	Roof repairs	8,619
Waimārama Maraeotara Memorial Hall	Amenities upgrade	6,427
Maraekākaho Church Hall Trust	External repairs, maintenance and painting of the stage end of the hall	7,671
TOTAL Rural Halls Maintenance Fund		\$22,718

Single-Year Community Grant

(Funding decision made in Quarter 4, 20/21, budget comes from 21/22 FY)

Organisation	Project Title	Amount
Hawke's Bay BMX Club Inc	Pump Track at Hawkes Bay BMX Club	\$20,000
Kāinga Pasifika Services Trust	Driver Licensing Training	\$20,000
Hastings Women's Safe House	Hastings Safe House	\$20,000
Graeme Dingle Foundation Hawke's Bay	Kiwi Can	\$15,000
Interchurch Council for Hospital Chaplaincy (Hawke's Bay Region)	Maintenance of Hospital Chaplaincy Service	\$12,500
Flaxmere Planning Committee	Flaxmere Night Markets	\$12,000

Organisation	Project Title	Amount
Hawke's Bay Land, Search & Rescue (LandSAR)	Safety Equipment for Search & Rescue	\$10,921
Waimārama Surf Lifesaving Club Inc	Surf Lifeguard Training Skills & Community Surf/Beach Education	\$10,000
Havelock North Live Steamers & Associates Inc	Carriage Building	\$10,000
Flaxmere Baptist Church Community Trust	Christmas Cheer Appeal 2021	\$9,000
Family Works Hawke's Bay - a service of Presbyterian Support East Coast	Poipoi Mokopuna	\$8,000
Age Concern Hawke's Bay Inc	Housing Support	\$7,800
Big Brothers Big Sisters of Hawke's Bay	Professionally Supported one-to-one mentoring for youth	\$7,500
Hawke's Bay Digital Archives Trust	New computers with monitors	\$7,400
Ko Wai Tōu Ingoa Hauora Charitable Trust	Rangatahi Kia Piki Te Ora - Kāhui Pakeke Kia Piki Te Ora	\$7,300
Lifelink/Samaritans Incorporated	Samaritans free 24/7 crisis and community counselling phoneline	\$5,000
Te Whakaritorito Trust	Wellbeing of School and Community Organisations	\$5,000
Karaitiana raua Ko Paenga Whānau Trust	Celebration Lunch Grandparent/s Raising Grandchildren	\$5,000
Birchleigh Polo School	Education room and tack shed	\$5,000
Hawke's Bay Rescue Helicopter Trust	Newsletter	\$5,000
Hearing Education Hawke's Bay	'Hear This' Hearing Education Program	\$5,000
Napier Family Centre Incorporated	Support for child and youth counselling	\$5,000

Organisation	Project Title	Amount
Hastings Heritage Trails Society Incorporated	Olive Heritage Trails Brochure	\$4,417
Dementia Hawke's Bay	New Dishwasher	\$4,402
New Zealand Council of Victim Support Groups Inc - Hastings	Victim Support's volunteer programme in the Hastings district	\$4,000
Maraekākaho Church Hall Trust	Community connectedness and wellbeing	\$3,760
11 Squadron (District of Hastings) Air Training Corps	Air Training Corps 2021 training programme	\$3,500
Christian Lovelink Napier Hastings Inc.	Operating costs	\$3,000
Brain Injury Association (Hawkes Bay) Inc.	Office Lease and Outgoings for 3 months	\$2,000
CCS Disability Action Tairāwhiti Hawke's Bay Inc.	Disability Support	\$2,000
Multicultural Association Hawke's Bay Inc.	Migrant Swimming Classes	\$2,000
Radio Kidnappers Charitable Trust	Radio Programs	\$1,500
Epilepsy Association of New Zealand Inc.	Epilepsy field support service.	\$1,000
The Parkinson's New Zealand Charitable Trust	Information, education and support for people with Parkinson's in Hastings District	\$1,000
TOTAL Single-Year Community Grant		\$245,000

Incoming Funding Review

In the 2020/2021 Financial Year, the Community Wellbeing and Services team brought in \$384,000 in funding which included:

Organisation	Project Title	Amount
Sport Hawke's Bay	I-Am-She Flaxmere Fitness Programme	\$6,000
Sport Hawke's Bay	Mobile Pump Track	\$40,000
Office of Ethnic Communities	Sports Centre Mural	\$23,000
Provincial Growth Fund	Rural Halls	\$290,000
Trust House	Flaxmere Learn to Swim	\$25,000
TOTAL INCOME		\$384,000

Rural Halls Maintenance Work

2021/22 Rural Hall	Project	Received	Update
Kererū Hall Society	Roof repairs	\$8,619	Work yet to start
Waimārama Maraetotara Memorial Hall	Amenities upgrade	\$6,427	Work yet to start
Maraekākaho Church Hall Trust	External repairs, maintenance and painting of the stage end of the hall	\$7,671	Work yet to start
2020/21 Rural Hall	Project	Received	Update
Tūtira community Hall	Re piling and strengthening works	\$64,124	Planned for Dec 2021 weather dependent
Patoka Memorial Hall	Bathroom refurbishment	\$3,750	On track
St Therese Hall, Whakatū	Hall upgrade, including floors and outside painting	\$1,300	On track
Twyford Raupare Recreation Hall	Hall upgrades, including wall and ceiling works	\$39,626	Majority of works completed, on track
Kererū Hall	Upgrading the electricity supply	\$4,241	Work Completed
Sherenden Hall	Rainwater and gutters project	\$7,000	On track
2020 PGF Rural Hall	Project	Received	Update
Waikare and District Sports Club	Roofing and internal repairs	\$84,664	Work Completed
Matapiro and Districts Recreation Hall	Roofing repairs	\$20,407	Work Completed
Te Awanga Community Hall	Flooring upgrade	\$2,908	Work Completed
Kererū Hall	Flooring repairs and planting	\$11,280	Work Completed
Poukawa Hall	External weatherboard repairs	\$34,400	Postponed Planned for Dec 2021 weather dependent
Kaiwaka Hall	Building painting	\$4,246	Work Completed
Maraekākaho Hall	Electrical and safety enhancements	\$132,489	Majority of works completed, last remaining work weather dependent,





Youth Development

Youth Potential

The aim of the Youth Potential Project is to provide positive pathways for rangatahi. Council does this through supporting a number of organisations who are working directly with rangatahi be it through basketball, violin, cello to chess and caring for horses. Each organisation is unique and provides a range of leadership, mentoring and pastoral care.

These organisations include:

- A21 who deliver the Whaia Te Tika programme:
This programme is based at Hastings Intermediate and supports the transition from intermediate to high school.
- Okorohanga Music Trust:
This programme is based around teaching rangatahi to play the violin and cello. The schools involved in this programme are; Central, Ebbett Park, Heretaunga and Hastings Intermediate.
- HB Community Fitness Trust:
Tihei Heretaunga is a programme delivered at Heretaunga Intermediate to support the transition from intermediate onto high school.
- Flaxmere Schools Sports and Development:
This programme works with primary and intermediate school children Flaxmere who have a keen interest and ability in sports and exercise.

- HB Youth Trust:
Develops mentors to work with boys and whānau and also supports a boys' programme at Lucknow School.
- Horizons Trust:
The Basketball Academy combines a skills based programme using sport and fitness under a kaupapa Māori model that supports rangatahi by developing resilience, confidence, self-esteem and ability.
- Youhtown Inc:
Nga Puawai – this programme operates through Hastings and Heretaunga Intermediate and supports girls to transition successfully through intermediate and onto high school.
- Leg Up Trust:
Horses as healers – this programme supports children from Kimi Ora and Central school for children who find it difficult to engage with and understand personal boundaries by working closely with animals.
- Chess Development contract:
Supports rangatahi to learn how to play chess. Lessons will be delivered to Central, Camberley and Irongate schools as well as at the FCC.
- Respect Dance Academy:
Delivers a number of youth development initiatives through a dance academy, community youth workshops and Youth events.

Mahi for Youth

The Mahi for Youth Team have now worked with a total of 537 young people and have been successful in getting 202 rangatahi into employment and 50 back into training or education. The team continue to find and add employers on the database that either have employed young people, are looking to employ young people or are willing to work with the team to patiently find the right candidate. The two Employer Connectors work hard to keep their relationships and communication positive. Some rangatahi try several different employers or industries before they settle into employment so good relationships is the key to success here. Site visits have recently been implemented so that rangatahi can see what to expect and make some informed decisions about where they would like to work.

Having the Hinengaro Connector has made a huge difference to the rangatahi and the team as a whole. Using a solution-focused approach helps young people to make important decisions about which employment industry they want to pursue. Rangatahi choosing their preferred employment pathway creates more sustainable employment outcomes.

Our Hinengaro Connector provides support to rangatahi including mental health, addiction-related issues, family harm both pre- and post-employment. He works collaboratively between the Youth Employment and the Whānau Connectors to establish a holistic approach to rangatahi's wellbeing to enable them to reach their full potential. The Hinengaro Connector works intensely with our rangatahi if required. He offers flexible appointments to ensure that rangatahi and whānau have the right support in place. This includes maintaining consistent contact with rangatahi either face-to-face or telephone.

The Hinengaro Connector has been seeing 19 of our rangatahi regularly. These are the young people who are experiencing mental health distress, including anxiety, self-harm and low mood. In the last three months, he has also made connections and relationships with other professionals working within the Mental Health sector including the DHB and also the Hinengaro Team with Health at Te Taiwhenua o Heretaunga. It is known that accessing these services for unwell young people is very difficult for whānau and rangatahi themselves. It is believed that working with rangatahi early and giving them good strategies to help themselves look after their

own mental health and wellbeing will prevent their mental health distress from becoming a mental health illness. The Whānau and Hinengaro Connector work together to support the whole family during this process.

The Mahi for Youth and Connecting Communities Caravan (CCC), Te Waka Eke Noa, was formally blessed on 17th June by Councillor O'Keefe at the CCC. The caravan will ensure that the services of the Mahi for Youth team are accessible to rangatahi who are looking to get into education or employment including those who are rural or hard-to-reach.



Youth Council

This year, the Youth Council have been working in their committees to reach their key objectives and goals for this year. The four committees are:

- Sustainable Communities Committee
- Environmental Committee
- Events and Communications Committee
- Health and Diversity Committee.

Each committee has scheduled monthly meetings to follow up on meeting their key objectives for the year.

The Youth Council have had a monthly meeting with Mayor Sandra to talk about what the Youth Council are doing and other kaupapa such as the Māori Ward decision, housing and employment.

This year, the Youth Council have contributed to the Long Term Plan (LTP) by making a number of submissions. They also gave an oral presentation to Council at the public hui to support and backup their written LTP submission. They received positive feedback on their submission and were glad to have participated in the consultation process.

The Youth Council have been working on a kaupapa which is the Combined Youth Council Hui. Their objective was to unite all of the Youth Councils and share our annual plans and understanding on the way each Youth Council operate. This will help the rangatahi in the Youth Council to identify any new ideas that they can gather and share and work together more closely. Napier Youth Council came on 16th June and all agreed they would like to continue with closer links. Wairoa and CHB Youth Council are also interested in joining these conversations.





Community

Jobs for Heretaunga (JFH)

Many of the infrastructure projects are complete or close to it and pastoral care is being provided to all workers and ex-workers that need the support of the Jobs Connector. There are 22 people actively working on JFH projects, with another six having completed projects but remaining in employment with their Contractors. 20 people who were new to the infrastructure industry are now permanent employees with more expected to follow.

Licensing remains the big focus in terms of upskilling. MSD are now funding the total cost of all truck licensing courses so more people are gaining or working towards their Class 2 and 4 licences.



There have also been many hours of support in the wellbeing space. One of the workers has a learning disability and has required help navigating struggles at work and with finances. Another worker has experienced several losses recently and has expressed how grateful they were to have had someone there 'just to talk to'. Supporting the Jobs Connector with this type of work has been the Mahi for Youth Team's Hinengaro Connector. Together they have made visits to work sites where the Hinengaro Connector uses his skill of supporting people through focussing on short-term goals and positive aspects of their lives.

The Jobs for Heretaunga Celebration was held on Sunday 27th June. It was an opportunity for everyone involved to be together to acknowledge the programme of works and the positive outcomes for our local communities.

Community Plans

Te Pōhue

The recently opened new drinking reservoir has been in operation for the past four months and has been providing the community since early April.

Construction will soon begin in the second half of 2021 on Harapaki, the \$395 million wind farm in Te Pōhue, boosting New Zealand's ability to take action on climate change and accelerating the transformation of the economy to clean energy sources.

The site is located within the Maungaharuru Range in the Hastings District, approximately 35km northwest of Napier.

Harapaki will be New Zealand's second-largest wind farm with 41 turbines generating 176 MW of renewable energy, enough to power over 70,000 average households. The construction will take around three years and is expected to create 260 new jobs.

Ongoing consultation and progress reports will continue between Te Pōhue residents and Meridian Energy.

Camberley

The Camberley Community Plan 2020-2025 was endorsed by the Strategy and Policy Committee on 4th May at the CCC. A large group of community, partners and stakeholders were at the meeting to support the community as they presented their plan to the Committee.

The vision for the Camberley Community Plan 2020-2025 is:

"Together we are developing our community for a strong future"

"Kia Kotahi rā tātau e anga whakamua nei tā tātau hapori ki to taro o te ora"

"Tatou Galulue Fa'atasi e fausia ai se fa'avae malosi mo se lumanai ole lau tele o tagatanu'u Hastings"

The community has identified three key priority areas:

- Community Wellbeing
- Community Safety
- Community Facilities and Infrastructure.

Clive

At Council's LTP hearings, Council agreed to support the development of a Clive Community Garden. Community Gardens are a great way to gather like-minded people to create a shared space where everyone is welcome to care and contribute. There are many benefits to developing a community garden including increasing access to fresh foods, increasing physical activity through garden maintenance activities, increasing access to fresh fruit and vegetables and social interaction to name a few.

The monthly Clive Community Market started in May 2021. The organising team have been inundated with stall holder requests to join the market and are now fully booked through until December. Stalls include recycled vintage jewellery, natural skincare, plants, antiques and collectables, mosaics, Prenzel, dried flowers, natural wool products, candles and organic soap. The market is being publicised on the Clive Community Market Facebook page.

Mayfair

Mayfair School speed calming on Riverslea Road is now on track to proceed after shipping delays and a community consultation meeting regarding the feasibility for a Community centre/hub was held on May 25th. Officers are now analysing this information to report back to the community and Council.

Maraekākaho

A large number of locals attended the LTP information evening held in the Maraekākaho Hall in April. Focus MKK submitted to the LTP for a new five-year community plan (current plan finishes in 2022) and funding support for community threshold signage and planting to support traffic calming measures.

Cape Coast

The Cape Coast community group are currently reviewing the Community Plan and will be creating an action list with any outstanding items. Group members have distributed the new Cape Coast Community Resilience Plan to all households in the community.

Mahora

The first across-Council meeting has been undertaken with Roding, Parks and the Community Wellbeing and Services teams. There are a number of activities planned over the next three years across these departments within Mahora. A short survey has been developed and Safer Hastings Partners will be asked to complete it. This is to see where agencies can partner up and best support each other for the Mahora Community. Once the contract with the consultant has been finalised, the community consultation will commence.

Whakatū

There are two projects currently being worked through by Council and the community. The first is the road upgrade for the residential zone of Whakatū that includes Station and Railway Roads. The purpose of the upgrade is to improve the safety for both pedestrians and vehicles. This project has been initiated by the

residents and is in the concept stage. Funding for the project still needs to be approved. The second project is the upgrade to Ngaruroro Reserve which has been initiated by Council. The upgrade would include a new storage facility, a barbecue and covered area and an upgrade to the existing basketball court.

In addition to these two projects, the Whakatū 2020 plan is currently being reviewed.

Waipatu

The Waipatu community celebrated the official opening of the new road improvement on 27th June at Waipatu Marae.

Flaxmere

The final night market was held in April and due to popular demand will begin again in October 2021.

Poly Active has started at Kimi Ora School and now holds six free classes a week, covering Polysweat, Polyfiva and Polystep. Classes are popular and well attended. HDC have assisted by providing funding advice and paperwork.

Consultation has begun for the new skate park in Flaxmere Park. The Flaxmere School Cluster Group have established a tamariki student group with two reps from each school. This group was invited to consult on their ideas for the new skate park and this occurred in Council Chambers. The group were engaging, had great ideas and were asked to ask their school skaters what they would like in a park. The group will meet again in July to feedback the ideas to the skate park designer so they can be incorporated into the design.

HDC are supporting the Combined Adolescent Challenge Training Unit (CACTUS) programme due to be held in the third term at Flaxmere College. CACTUS is an eight week youth initiative that allows Police to build positive relationships with rangatahi, their whānau and partners in the community.

The Flaxmere Planning Committee are currently doing a recruitment drive to grow their membership. This has been well received by current members.

The Hoops in Parks project is a collaboration between HDC (Community Wellbeing and Services and the Parks team), BBNZ, BBHB and Sport HB. The first park opened on Sunday 13th June with Tom Abercrombie and members of the Hawks attending. A 3-on-3 competition was also held the next day. Three additional new courts are planned for Flaxmere Parks in the near future.



Senior Housing

The past three months have seen very little movement with our senior housing residents with only three tenants moving on to rest homes. There are now 200 people on the register with nearly 20 on the priority register. Currently we have six units under renewal at varying stages with a few new residents getting excited about moving into their new homes.

There have been several large maintenance issues to deal with in the portfolio, all due to the state of the aging stock. The Healthy Homes upgrades (kitchen extractors/bathroom extractors and heating compliance) are nearly completed and a very good assessment from MBIE has been received in regards to the way the tenancies are handled.

Preparations for the annual Petal Power competition are now well underway. Staff are looking forward to seeing what the wonderful residents can do for a fourth year running. Prize giving is booked in the Chambers for 17th November.



Neighbourhood Support (NS)

A low key NS enrolment evening ended up to be a very successful community evening in Maraekākaho in April. A number of new members signed up and the evening also capitalised on those residents whose streets needed some support in reviving and, in some cases, a total makeover.

May saw the start of the replacement of a number of old NS signage with the new branding. This project will continue until all of these out of date signs in the district have been replaced. Acknowledgement to Recreational Services who have come on board with this initiative.

June saw the team operating in Waimārama as part of the Hastings District Council's drop in and have a chat with the local community. A number of Council staff, as well as representatives from the HBRC, Civil Defence Emergency and the NZ Police were in attendance supporting what turned out to be a great afternoon. A number of topics were discussed and a tour of the new Water Facility was available.

As of June, there are currently 335 Neighbourhood Support Groups in the District, made up of 60 Rural and 275 Urban groups.



Hastings District Council Ambassador

On top of his duties as a Hastings District Councillor, since 2016 Henare O'Keefe is charged with helping to build pride in our district. In this role, Mr O'Keefe represents and promotes Hastings at both Council and externally run events, spreading the message 'Be loud and proud; you live in Hastings!'

"As the Ambassador for Hastings Council, I get to roam far and wide and get involved in a whole host of council and community activities. This gives me a great deal of satisfaction. It also affords me the opportunity to present a caring, empathetic Council demeanour to the people, and demonstrate that Council is not just about bricks and mortar. I love being the Ambassador for Hastings."

Events which our Hastings Ambassador has attended in the last quarter include:

- Hoops in Parks
- Blessing of Te Waka Eke Noa, the Mahi for Youth Caravan
- Flaxmere Park Run
- Tarbet Street Opening (April)
- NZ China Friendship Society National Conference (22 May)
- Citizenships (1st Wednesday of every month)

Coming up:

- Citizenships (1st Wednesday of every month)
- Civic Honours (27th July)
- Multicultural Strategy launch event (24th July)

You will find regular updates, photos and video clips of our Hastings Ambassador's adventures on the Council's Facebook page

<https://www.facebook.com/hastingsdc/>



Safer Hastings Coalition

The coalition has revised and agreed on three new strategic priorities to guide the 2021-2023 Action Plan which will take effect from 1 July 2021.

- Goal 1: Safe where I live - Homelessness, falls prevention, family harm prevention, fire safety, suicide prevention, healthy homes.
- Goal 2: Safe transport - Safe roads and footpaths, child restraints, driveway education, driver licensing, mobility scooters, driver behaviour.
- Goal 3: Safe in my community - Family harm prevention, safety in public spaces, suicide prevention, emergency management.

The last quarter has seen a number of promotional campaigns to support injury prevention and wellbeing messaging. Also new marketing material is being developed which all partner agencies will use to promote the priorities of the coalition.

The Community Safety Coordinator is a member of the HBDHB Falls Minimisation Committee and part of a Disability Advisory which is currently contributing to the development and implementation of a regional disability and inclusion strategy for Play, Active Recreation and Sport.

Connected and Coordinated Agencies

In April, the Maraekākaho Community Resilience Day project was presented to the national Fire and Emergency NZ community partnerships team. In June, a whānau wellness day was held at Ebbett Park, hosted by partners BestStart Educare. A number of other partner agencies attended to share safety, injury prevention and wellbeing messaging.

Safe in My Home

The April falls prevention promotion included a print and social media campaign promoting community strength and balance classes (including those run through community centres) and Safer Hastings branded promotional posters were placed in the DHB surgical wards. Surveys and a focus group have been held to support information gathering for the Homeless discovery project.

Safe Roads

Led by RoadSafe HB, a number of partner agencies came together in May to present at the Hawke's Bay Youth Road Safety Expo, the purpose of which is to change driving behaviour and increase skills and knowledge around road safety. A media feature was run during Road Safety Week with a focus on reducing speed. The Older Persons Focus Group is developing a mobility scooter safety training package.

Safe in My Community

The HB Regional Safe Communities group is liaising on support for the White Ribbon campaign in November. The group also collaborated on encouraging partner agencies to engage with the submission process for the National Strategy and Action Plans to eliminate family violence and sexual violence.

Addiction-Related Harm

Safer Hastings contributed to the development of a submission made by the HB Smokefree Coalition to the Smokefree Aotearoa 2025 Action Plan. Council also made a submission based on our joint smokefree policy with Napier City Council.



Customer Experience

Customer Interaction Summary

The District is busy and Council services are in high demand. Phone call volumes continue to trend downwards, however, this is offset by increasing numbers of electronic enquiries (emails and online forms).

It is worth noting the kerbside collection services (rubbish and recycling) have been going for a year – a significant amount of work went into the preparations and the services have been well received. Both the waste team and contractors have done a great job.

Activities impacting on customer demand over the quarter included:

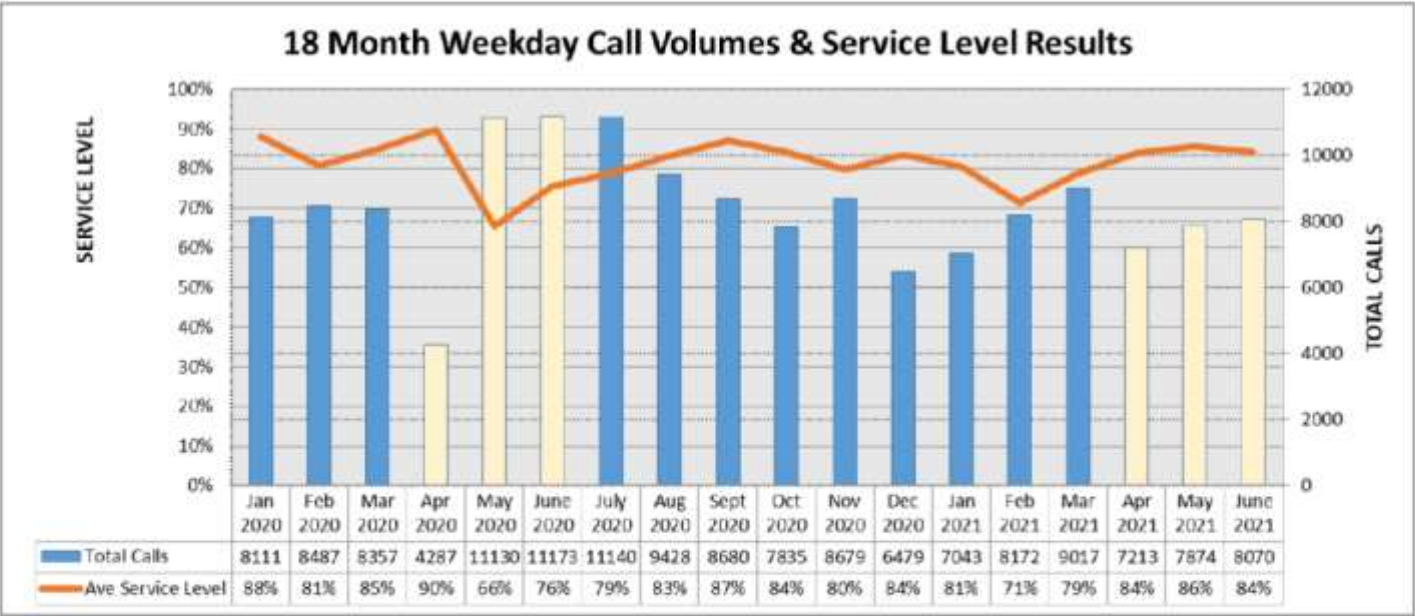
- Dog Registrations: 50% of the 13,500+ dogs in the district have been registered – a large proportion of owners have completed this online.
- A number of watermain bursts in May (three of which hit on the same day - 18 May) followed by another on 19 May resulting in outages impacting households, businesses and schools and leading to increased call volumes for periods.
- Autumn Leaves: The change in season generates a number of enquiries regarding road sweeping. The additional services provided to residents near parks is greatly appreciated.
- Cheques Phase Out: This has been smooth with little impact. A small number of customers have raised concerns but no real impact.

- The much needed rain on June 20 resulted in surface flooding and the after-hours team received 152 calls over the day (109 between 11:30am and 2pm). A normal Sunday would see 52 calls over the full day, so a huge increase on what was expected.

In order to monitor trends and compare seasonal fluctuations, a summary of the various channels of enquiry over the past eighteen months follows.

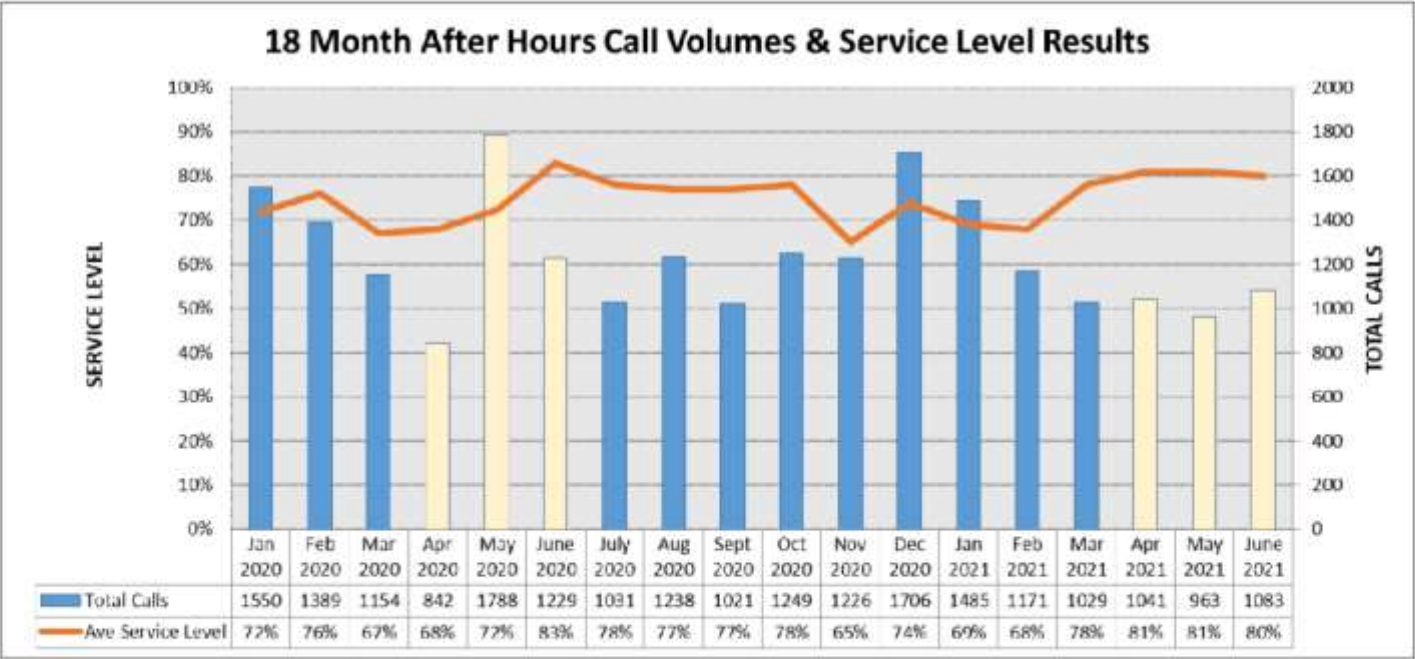
Contact Centre

- The total number of calls received over the quarter (23,157), much lower than the same period in 2020 (26,590) when the COVID situation increased calls during the transition down through levels and corresponding changes to services e.g. the transfer station booking process; and increased requirements as building inspections restarted.
- Overall, call volumes are trending down, although this has been offset by an increased average handle time due to call complexity and also the higher numbers of emails.
- Service levels are just above the target with +84% being answered within 20 seconds. This means most callers do not wait long to talk to someone.
- The issues preventing the contact centre from operating remotely have been resolved and the team are now testing the functionality.



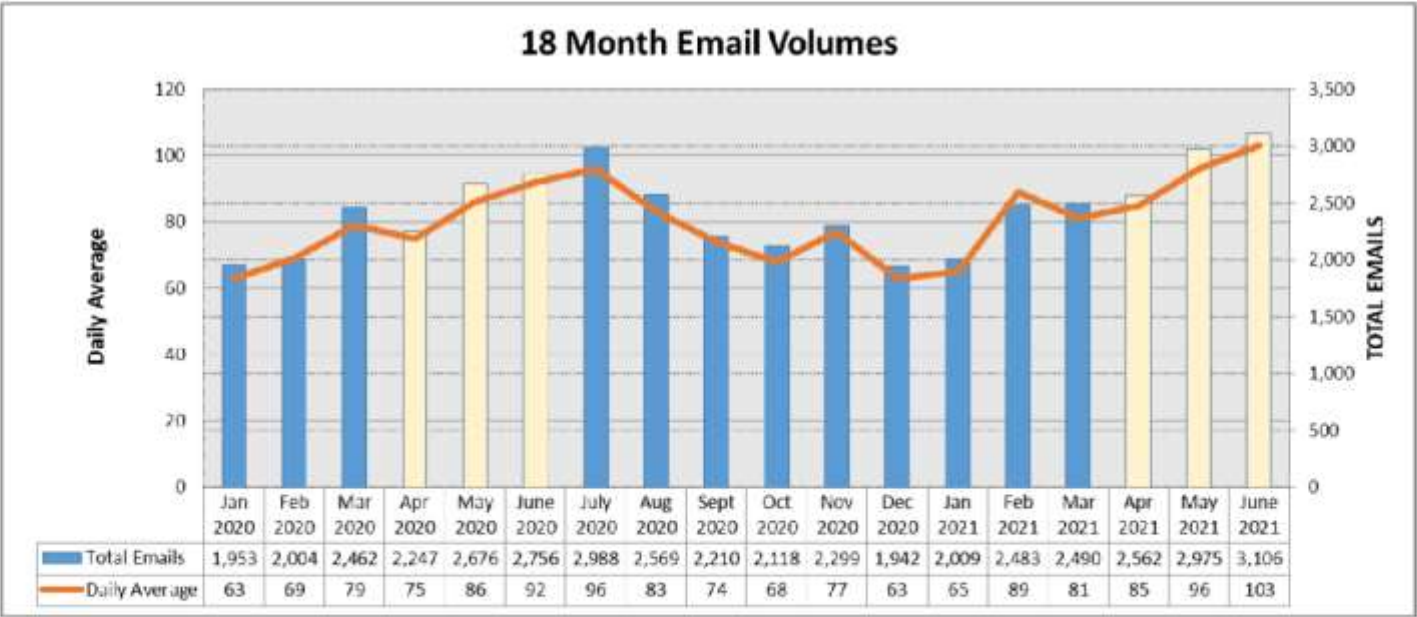
After-Hours Contact Centre

- Calls received after hours between 1 April and June 30 2021 (3,087) were down a little on the same period in 2020 (3,859). Again the COVID impact in 2020 resulted in higher numbers of calls than would typically be expected.
- Typically call volumes decline over the cooler months with less activity outside resulting in a reduction in noise complaints.
- Following the loss of staff, several new recruits began taking calls in April; this has helped with the service level targets being met consistently throughout the quarter.
- The heavy rain on 20 June caused a significant number of calls with 109 received between 11:30am and 2.00pm due to surface road flooding.



Emails to Customer Service

- Email enquiries continue to be at higher levels than the previous year – up almost 1,000 on the corresponding quarter in 2020.
- Customers are utilising online channels more and more.
- Omni-channel: All incoming emails have now been integrated into the contact centre software. The system is working well and will provide the ability to get a better handle on the business activities driving demand.



Customer Service Centre

- Visitor numbers increased this quarter as expected with Rates due in May and Dog Registrations in full swing throughout June.
- The 1,234 dog registrations in June were higher than the previous two years, however, the 983 rates-related visitors were 20% lower than June 2019.
- Although online activity continues to grow, many customers still value the face-to-face service offered.
- The duty builder and planning services continue to be well utilised and are an important service.
- Other activity areas remained steady throughout the quarter, with a number of last minute rate rebate applications received prior to the deadline.



Looking Forward

Dog Registration

With only 50% of dogs registered by the end of June, the re-registration process will continue throughout July before late penalties apply in August.

Remote Working

Testing and refinement of remote contact centre operations is continuing.




Rates Rebates

The new rebate application period begins with the sending of the first rate notice and the subsequent visit to Council to apply. The bulk of applicants will be made in August and September.

Information Management & Business Transformation (IMBT)


The IMBT team manage and support Council's technology systems and IT infrastructure. The following summarises key project innovations and operational improvements over the reporting quarter (April – June) under 'what's hot', challenges or delays under 'what's not'; and new emerging considerations under 'what's new'.

Achievements in the Quarter:

	<h4>Discover Ever After</h4>	<p>Online public Burial & Cremation Register has now gone live enabling direct community search of records.</p>
	<h4>CHB Hosting</h4>	<p>The migration and hosting of Central Hawke's Bay District Council's IT Servers to a shared service at HDC is now complete.</p>
	<h4>RFID - Libraries</h4>	<p>New self-check machines in Hastings, Havelock North and Flaxmere libraries. The biggest upgrade of library equipment for more than a decade.</p> <p>This is up-to-date technology that uses a wireless radio system (RFID) to help manage the collection.</p>




What's new, what's hot, and what's not

What's new:


	<p>CYBER Security</p>	<p>While Council has robust cyber security controls, in light of the recent DHB ransomware incident, Council has commissioned earlier than previously programmed, an external security company to conduct an assessment that will highlight if we have any susceptibility or vulnerabilities.</p> <p>In addition, we are conducting a complementary security controls benchmarking assessment to assess areas or additional security controls that will assist in</p>
---	------------------------------	---

What's hot:

	<p>\$SHOP</p>	<p>Why? A new procurement and contract management solution that will aid Council staff in making better procurement and contract management decisions that in turn will promote internal efficiencies, increase compliance and deliver value driven based outcomes for the benefit of the district's ratepayers.</p> <p>Status Currently being designed and configured to support HDC procurement practice.</p>
	<p>Regional Shared Datacentre</p>	<p>Why? Establish a shared server environment that supports HDC, NCC, CHB and HBRC to provide support and investment efficiencies.</p> <p>Status A request for information has been issued to the market to assess potential solutions / suppliers for replacement technology.</p>
	<p>Technology Strategy Refresh</p>	<p>Why? A refreshed and current technology strategy is required to ensure Council has a solid roadmap to build on its existing achievements to deliver on its Annual and Long Term Plans.</p> <p>Status The strategy design group has conducted a SWOT analysis and will soon be developing our guiding technology principles for wider consultation.</p>

	Project Phoenix	<p>Why? The rebuild and upgrade of a new, future proofed and optimised Geographic Information System (GIS) has commenced to better enable the GIS team to streamline workflows and provide more efficient business processing.</p> <p>Status The final migration of core data is nearing completion.</p>
	Urban Aerial Mapping	<p>Why? A joint council shared procurement project to undertake our three yearly update of spatial mapping of the region to support resource, consents, and spatial planning processes.</p> <p>Status The tender procurement is now underway to select a supplier.</p>
	Enterprise system upgrade	<p>Why? Council's core enterprise system, Technology One, is being upgraded to the latest version to maximise functionality opportunities and ensure compatibility with a new records management solution.</p> <p>Status Upgrade completed and will undergo business testing shortly. Go live target is September 2021.</p>

What's not:

	Workspace	<p>Why? This project involves a significant upgrade to the foundation records system which was first implemented in 2003 to enable improved records processing, governance, and end user experience.</p> <p>Status The technical integration complexities with multiple supplier products has created time delays in progressing this solution.</p>
--	------------------	---

Procurement

Progressive Procurement

Our Progressive Procurement Toolkit and Supplier Guide have been released and are now available to staff on InfoKete. The supplier guide is also on the website.

The project, led by Hastings District Council, has been regionalised with the other four Hawke's Bay Councils who are currently rolling it out to their organisations.



The Progressive Procurement Supplier Guide is a regional document adopted by all five Hawke's Bay Councils and released to our suppliers to help them as they navigate this new practice of progressive procurement.



Procurement and Contract Management

Earlier this year, Hastings District Council procured a Procurement and Contract Management digital solution for the organisation, which will be known to staff as SHOP (Smart Home of Procurement). The initial gap analysis and user acceptance for phase one is under way.



Training

As part of increasing procurement capability across the organisation, the team are developing training modules for staff that will begin to be rolled out later this year.

Risk and Assurance

Risk and Assurance

The Risk & Assurance Committee received a further Insurance update from Aon, which provided insight into the current market conditions and areas of most significant insurance exposure for Council. The highlights from this are:

- Overall the Market remains well capitalised, but not earning cost of capital.
- Increasing natural disasters are eroding insurer profitability and creating difficulties with pricing.
- Nationwide, Council's key areas of loss exposure relate to professional indemnity (consenting decisions) and natural disasters.

In other areas the Committee intends to monitor the following issues on an ongoing basis in light of the current environmental conditions:

- Growth: Hastings is experiencing growth across many fronts and, with that, comes risk for Council.
- Reform: Local Government is experiencing risk across three major areas with the 3 Waters, RMA and Local Government Act.

Strategic Risk Profile

The following Strategic Risks are included in the report as recent changes are considered noteworthy for the Committee to consider. A copy of the full strategic risk register is included as an appendix to this report.

Improving Risk Position

Based on recent activity the follow risks are considered to have improved in the period since the last report.

ID	Description	Details	Notes
27	Social inequity	Failure of community engagement, consultation and stakeholder partnerships, particularly Iwi and Government agencies, may lead to further increases in social inequity in the community adversely affecting Social, Cultural and Economic wellbeing.	Council resolution to establish Māori Wards should make a positive contribution to reducing social inequity.
23	Financial Sustainability	Due to over committing to work programmes the financial sustainability of the Council may be compromised affecting delivery of all goals.	The Long Term Plan has a balanced budget supported by Audit NZ that is within the financial capacity of the organisation and community.
21	Significant Operational Service Failure	Operational failure that may have material impact on delivery of Council services to the community.	COVID working group continues to maintain an adequate stock of supplies and monitor the national situation.

Potential Future Issues

Officers would like to draw the Committee's attention to the following risks, on the basis that there is an increasing potential for these issues to impact the community or Council in the future.

ID	Description	Details	Notes
26	Climate adaptation failure	Lack of knowledge, protracted decision making or insufficient application of resources may cause climate change adaptation measures to fail adversely impacting economic, social and cultural wellbeing.	Draft advice from the independent Climate Commission for Government indicates the view that "The Emissions Trading Scheme (NZ ETS) alone won't get us to where we need to be. Action is needed across all sectors of the economy." This is likely to create more change that will affect Council services and areas of responsibility.
28	Significant statutory reform	Failure to proactively adapt to statutory changes could adversely affect economic, environmental, social or cultural wellbeing.	Momentum is building behind the Water Services, Resource Management Act and Local Government reform. The pace and scope of change presents Council with some uncertainty about future responsibilities of Local Government with possible impacts on service continuity.



Marketing & Communications

Item 9

Media Communications

Releases

39 media releases were issued during the quarter. The key topics included updates on water – both Frimley and Waiaeroha water storage and treatment, and the small communities’ drinking water upgrades. Consultation on Māori wards and the subsequent decision to adopt them was the driving source of coverage across the three months. The building of the Cape View Corner seawall attracted attention, as did the installation of more basketball courts and hoops in Flaxmere, the opening of the Waimārama Rd cycleway, the ‘Again Again’ reusable coffee cup scheme, HDC a (triple) finalist in LGNZ awards, and community grants allocations. Although there were fewer media releases issued than the previous quarter, overall volume was up because of the high interest in the Māori wards decision. Most media releases were covered by local print or digital media either briefly or in full.

Media Coverage

There were 283 articles published mentioning Hastings District Council. Most of this was balanced (54%) or positive (42%). Māori wards was a driving topic and major source of balanced news in local and national media, both print and broadcast. Mayor Sandra Hazlehurst’s overt advocacy for more than just a speed limit solution to the dangers of SH5 got wide coverage, with her called upon for comment in local and national media items on the topic. This was also a source of a number of opinion pieces by various stakeholders in the road including Mayor Hazlehurst and Malcolm Dixon. Reaction to the Government’s proposed three waters reform was also of high media interest. There was high quality coverage of the opening of the Tarbet Street housing development, generating print and video items. Negative news was again isolated and more evident in news pieces than the letters to the editor, ranging from a business owner disgruntled he could not place a sign on his building in the city’s heritage precinct, to a widow who was unaware of a DYI burial fee and a Havelock North hairdresser’s complaint her business had been affected by a water outage.

The key topics of media interest (incorporating releases and media driven stories) included:

APRIL	MAY	JUNE
<ul style="list-style-type: none">• Māori wards consultation• Work starts on Waiaeroha• Waka Kotahi proposes lowering speed limit on SH5• Lighting of Osmanthus Gardens• Hoops in Parks• Sea wall to be built at Haumoana• Big City Economic Development campaign• Tarbet Street housing development opens	<ul style="list-style-type: none">• Decision to adopt Māori wards• Questions over Waka Kotahi’s SH5 speed limit proposal• Water outages caused by pipe bursts• Waiaeroha work starts• Rāhui after crash on Te Mata Peak• HDC launches lightbox photo comp• Council receives award for Hastings place based housing plan	<ul style="list-style-type: none">• Opening of Waimārama Rd cycleway• Waimārama cycleway closed to fix water damage opens• Community grants allocated• HDC a finalist in LGNZ awards• Tom Abercrombie opens hoop in Ron Giorgi Park• Three Waters reforms• Review says HBRC should lead coastal strategy

Digital Communications

Social Media

Council's social media continues to perform well, with 406 new likes on Facebook across the quarter (21,507 followers as at 30 June). 237 posts including 54 videos were shared, driving 126,056 engagements with the content including 9,811 clicks (i.e. to follow a link to further content). Social media continues to be a very useful tool for sharing Council news on projects such as the funding of the museum storage facility in Hastings, and delays to the Tauroa Boardwalk project caused by construction material supply shortages. Posts about our stunning views, new Waimārama cycle trail, heritage buildings, BMX club and the new museum were among the top 10 posts for the quarter. A beautiful image from a local photographer from Te Mata Peak to the Kaweka Ranges generated a highest reach with 99.9k impressions.

The top Facebook posts (based on engagement) for the quarter were:

Rank	Post	Engagements
1	Mangaroa funeral advisory	8,219
2	Waka Kotahi speed consultation	5,387
3	Kaweka view from Te Mata (image)	3,652
4	Māori wards consultation video	3,011
5	Rāhui on Te Mata Peak (re: fatality)	2,482

LinkedIn is driving useful engagement with professional services, local business and government stakeholders. Updates on Council's drinking water projects, Waiāroha and Frimley Park storage sites, were the most popular for the quarter.

Total followers	New followers	Number of updates	Engagement rate
1,648	179	28	5.02%

Website

The HDC website had higher activity over the last quarter as measured by page views (383,512 – up from 376,482 in the past quarter), with new users at 184,399 (up from 166,834 in Quarter 3). There has been a continued focus on improving page content including readability as well as ensuring the site is a good source of detailed information on the large number of projects underway in the district such as housing, drinking water and City Centre upgrades.

The most popular pages for the quarter were:

Rank	Top News Items
1	Plans for our parks
2	Work on Waiāroha
3	Innovating streets in Hastings City

Rank	Search Terms (search was used by 3.31% of users)
1	Rates
2	Dog Registration
3	District Plan
4	Rates Settlement
5	Long Term Plan

Rank	Popular Pages	Rank	Popular Pages
1	My Property	6	District Plan
2	Events	7	Transfer Stations
3	Cemetery Database	8	Maps and GIS
4	Collection Days	9	Rehome a Dog
5	Rates	10	Dog Registration

Events

This quarter has been strong for events, with a number of highlights. In April, the Big Easy was once again a huge success with over 1,700 riders enjoying our beautiful trails. Great feedback from the large number of visitors to the region and we have also had the ultimate compliment of other regions now wanting to get on board and run their own version of the event.

One of the main highlights for the quarter was the celebration of a bigger and better Lighting of Osmanthus Gardens event to mark the 40th anniversary of the sister city relationship with Guilin. The spectacular lantern festival was held over seven evenings with an estimated 15,000 visitors through the gardens.

The Community performance at Toitoti and trade function at our Functions on Hastings venue (Toitoti) are still in planning for September.

The Hawke's Bay Marathon was a huge success with a record number of competitors at over 8,000. The high level of visitor entries (predominantly from Auckland and Wellington) saw over 50 flights coming into the Bay, the largest number into Hawke's Bay Airport in recent times, showing that Hastings and the wider Hawke's Bay is an attractive offering for domestic tourism.

In terms of our civic events, it was great to see the community once again able to attend Anzac commemoration services as a community, with a number of services held around the Hastings district.

Council Owned

Date	Event
12 – 18 April	Lighting of Osmanthus Gardens (Cornwall Park)
15-16 April	LGNZ Zone 3 Conference (Toitoti)
5 June	Celebrating Pasifika (Toitoti)
23 June	Focus on Business Breakfast (Toitoti)
27 June	Waipatu Celebration (Waipatu Marae)

Council Sponsored (funded)

Date	Event
3 April	The Big Easy
8 April	Hawke's Bay Primary Sector Awards
10 April	The Kiwi Walk & Run Series (Hawke's Bay)
16-18 April	Go-4-12 Youth Adventure Race
25 April	Anzac Day Services
15 May	Hawke's Bay Marathon
4-27 June	Winter FAWC!
5 June	Celebrating Pasifika
19-24 June	Takanga o te Rā / Winter Solstice and Mataniki

Key Projects

COVID-19

The Marketing and Communications team remained involved in the COVID-19 Response group, communicating the changing levels to staff as well as keeping community updated as required by national level changes.

Drinking Water – Our Number One Priority

Communications including [project website pages](#), community updates and targeted campaigns relating to projects were rolled out to the public including:

- State-of-the-art drinking water facility for Waimārama (small community water upgrades)
- Funding to complete final key stages of 2018 Drinking Water Strategy
- Commencement of work on Waiaroha water storage facility and education centre.

Housing – Homes for our People

Progress continues in the housing space, with infrastructure completed for Council's Tarbet Street project. The site is now with developers to commence building with all sections under contract.

Housing Strategy Recognised

The Hastings Place-Based Housing Strategy was recognised at the 2021 LGFA Taituarā Local Government Excellence Awards, winning the collaborative government action category at the Gala Dinner held in Wellington on 6 May 2021.

The Strategy is also a finalist in the Kāinga Ora Homes and Communities EXCELLENCE Award for Social Well-being category of the LGNZ Excellence Awards which will be announced on 16 July. Council has three projects as finalists across two of the four categories, accounting for three of the 14 finalists across all categories.

Community Engagement Activities

This quarter was a busy period in terms of community engagement events. A range of events occurred providing a chance for the community to learn more about projects, give feedback and/or speak with Councillors and Council staff on the various projects.

- 20 April: Tarbet Street celebration – celebrating completion of infrastructure for housing project
- 22 April: Te Pōhue Community Meeting – Waka Kotahi proposal for SH5 safety improvements (speed limit reduction)

- 28 April: Blessing & Tree Planting: Waimārama Water Treatment & Storage Facility
- 10 May: Hui-ā-hapori Community Meeting (Māori Wards consultation)
- 12 June: Waimārama Community Cuppa & Chat
- 13 June: Hoops in Parks – launch of new court space in partnership with Basketball NZ, Sport HB and HDC.

Consultations

Consultation	Description	Publish date	Close date
Flaxmere Skate Park	Flaxmere Park has been the community's preferred site for a new skate facility for 10 years. With funding now available, it's time to build. The Swansea/Henderson Rd corner of Flaxmere Park is identified in the Reserve Management Plan (2011) as the location of the new skate plaza.	18/06/2021	16/07/2021
Te Awanga Reserves	Council is deciding on the siting of a new neighbourhood reserve within the new residential area being developed off Clifton Road in Te Awanga (Te Awanga Downs), and wants residents' feedback.	10/06/2021	2/07/2021
How are we doing?	Hastings District Council wants to understand how the community feels about the role Council plays and how well it delivers services and facilities. To do this, we are asking for your thoughts about Council's role and focus areas, and how well we are currently doing overall.	4/05/2021	16/05/2021
Me whai rohe pāti Māori tātau?	Hastings District Council is deciding whether or not to establish Māori wards for next year's local elections. Tell us what you think.	23/04/2021	12/05/2021
Providing for Marae in the Rural Zone and the Plains Production Zone	Hastings District Council gives notice that a Summary of Submissions on Proposed Plan Change 3 is available and further submissions can now be made.	10/04/2021	23/04/2021
2021 - 2031 Long Term Plan	The Long Term Plan is one of our main planning tools a 10 year look ahead that we review and talk about with our community every three years.	1/04/2021	7/05/2021
Council Controlled Trading Organisation consultation	Hastings District Council is considering (with Hawke's Bay Regional Council), forming two Council Controlled Trading Organisations (CCTOs), to own and operate Foodeast, a food industry centre of excellence and innovation, being constructed in Hastings.	25/03/2021	12/04/2021
Reserve Management Plans	Council is preparing new Reserve Management Plans for two parks (Eskdale Park and Frimley Park), and reviewing parts of the Reserve Management Plan for Tainui, Tanner, Tauroa and Hikanui Reserves. This is the first of three stages of community consultation on all three.	5/03/2021	23/04/2021

Glossary of Acronyms, Terms and Māori Translations

Acronyms	
BAU	Business As Usual
BBHB	Basketball Hawke's Bay
BBNZ	Basketball New Zealand
BCA	Building Consent Authority
CACTUS	Combined Adolescent Challenge Training Unit
CBD	Central Business District
CCC	Code of Compliance Certificate
CDEM	Civil Defence Emergency Management
CHP	Community Housing Provider
CRM	Customer Request Management
DWSNZ	Drinking Water Standards of New Zealand
ESG	Executive Steering Group
FENZ	Fire and Emergency New Zealand
FOH	Functions on Hastings, Toitū, Hawke's Bay Arts and Events Centre
HBAL	Hawke's Bay Airport Limited
HBCFCT	Hawke's Bay Community Fitness Centre Trust
HBMT	Hawke's Bay Museums Trust
HBRC	Hawke's Bay Regional Council
HPUDS	Heretaunga Plains Urban Development Strategy
HSWA	Health & Safety at Work Act 2015
HTST	Heretaunga Tamatea Settlement Trust
JFH	Jobs for Heretaunga
KO	Kāinga Ora

Acronyms	
LGOIMA	Local Government Official Information and Meetings Act 1987
LEOTC	Learning Experiences Outside the Classroom
LTP	Long Term Plan
MBIE	Ministry of Business Innovation and Employment
MGG	Matariki Governance Group
MSD	Ministry of Social Development
N4N	Nourished for Nil
NCC	Napier City Council
NZTA	New Zealand Transport Authority
RMP	Reserve Management Plan
RSE	Recognised Seasonal Employer
RTA	Residential Tenancy Act
PGF	Provincial Growth Fund
TANK	Tūtaekuri, Ahuriri, Ngāruroro and Karamū – management of freshwater in the greater Heretaunga catchments
WMMP	Waste Management and Minimisation Plan
YTD	Year To Date

Terms	
Assets	An item of property owned by a person or company, regarded as having value and available to meet debts or commitments
Capital Spend (Expenditure)	Funds used by a company to acquire, upgrade, and maintain physical assets such as property, plants, buildings, technology, or equipment
Columbarium Wall	A place for the respectful and usually public storage of urns, holding a deceased's cremated remains
Cosplay	Costume play (designed to portray a character)
Defects	A warranty period
Depreciation	A reduction in the value of an asset over time, due in particular to wear and tear
Enterprise Systems	Large-scale enterprise software packages that support business processes, information flows, reporting, and data analytics in complex organisations
FoodEast	Hawke's Bay Food Innovation Hub
Hog Fuel	Wood chips or shavings, residue from sawmills, etc. used as a boiler fuel
Kāinga Ora	A Crown entity set up under the Kāinga Ora Homes and Communities Act 2019. It brings together the Kiwibuild Unit, Housing New Zealand and its subsidiary. It has two key roles: public housing landlord and partnering with the development community, Māori, local and central government and others on urban development projects.
Leachate	A liquid produced by precipitation coming in contact with waste and infiltrating through landfills, seeps through the sides and bottoms of the landfill
Manga	Comics or graphic novels which originate from Japan that conform to a specific style
Residual Risk	The amount of risk associated with an action or event remaining after natural or inherent risks have been reduced by risk controls
Revenue	The income generated from normal business operations

Terms	
Procurement	The process of finding and agreeing to terms, and acquiring goods, services, or works from an external source, often via a tendering or competitive bidding process
Statement of Intent	Local Government Act requirement for Council Controlled Organisations

Māori Translations	
Kaumātua	Elders in the Māori community
Manaaki	Hospitality
Taonga	Treasure
Tikanga	Formality/Custom
Wharekai	Dining hall



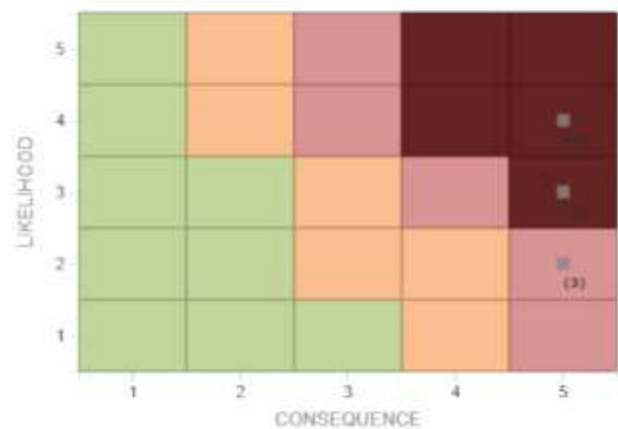
Index of Appendices

1. Full Strategic Risk Register
2. Contract Schedule
3. Contract Summary and Trends
4. HDC/Stantec Alliance Infrastructure Capital Programme

Full Strategic Risk Register

It should be noted that the risk analysis of the strategic risks is still underway. As a result, the current risk levels have not been estimated so the table below only provides the inherent risk assessments.

Inherent Risk for Strategic Risk



ID	Description	Details	Inherent risk level
3	People Safety & Wellbeing	Exposure to poor working conditions giving rise to serious health impacts affecting workers (including; employees, contractors and volunteers), customers and public as a result of activities undertaken by Council. Serious health impacts are considered those conditions which result in either a serious injury or illness requiring significant medical treatment (e.g. hospitalisation), or resulting in permanent disability/impairment or death.	Extreme
21	Significant Operational Service Failure	Operational failure that may have material impact on delivery of Council services to the community.	Extreme
22	Water Quality & Quantity	As a result of climate change and human activities, there may not be a sustainable quantity of quality water to support the communities economic, social and environmental wellbeing aspirations.	Extreme
23	Financial Sustainability	Due to over committing to work programmes the financial sustainability of the Council may be compromised affecting delivery of all goals.	Extreme
24	Inequitable resource allocation	Ineffective or complex district plan land-use policies may compromise the ability to deliver equitable access to resources affecting Social, Cultural, Economic and Environmental wellbeing.	Extreme
25	Spatial and asset management planning	Failure to accurately understand community needs may lead to poor spatial and asset management planning that compromises delivery of the services required by the community adversely affecting economic, social and cultural wellbeing.	Extreme
26	Failure of climate adaptation	Lack of knowledge, protracted decision making or insufficient application of resources may cause climate change adaptation measures to fail adversely impacting economic, social and cultural wellbeing.	Extreme
14	Governance Failure	Failure to clearly define Councils goals and strategy, or to monitor the achievement of anticipated outcomes, or to work effectively together as a team, will detract from the quality of decisions and impede the achievement of strategic objectives. Inadequate oversight of management or the failure to ensure legal compliance exposes the organisation to significant financial, service delivery and reputation risks.	High
27	Increasing social inequity	Failure of community engagement, consultation and stakeholder partnerships, particularly Iwi and Government agencies, may lead to further increases in social inequity in the community adversely affecting Social, Cultural and Economic wellbeing.	High
28	Significant statutory reform	Failure to proactively adapt to statutory changes could adversely affect economic, environmental, social or cultural wellbeing.	High



2020/21 [Q4] Contract Schedule

(1) Other costs can include site investigations, design and consultancy fees, supply of materials and supporting activities delivered via existing maintenance contracts and by others.

Index #	Month	Contract #	Contract Name	Contract Estimate	Tenders	Range of Tenders	Selected Tenderer	Accepted Tender Value	Other Costs (see note 1)	Total	Funds Allocated	Variance
1	Apr	CON2021024	Frimley Park Supply and Install Shade Sails	\$20,000	2	\$13,982 to \$16,900	Hawkes Bay Trim and Canvas	\$13,982	\$0	\$13,982	\$110,000	\$105,018
2	Apr	CON2021024	Frimley Park Supply and Install Shade Sails - added project scope x 2 extra sails	\$6,000	1	\$5,164 to \$5,164	Hawkes Bay Trim and Canvas	\$5,164	\$0	\$5,164	\$110,000	\$113,836
3	Apr	CON202104	Henderson Rd RTS PC Wall Remedial Works BD1159	\$20,000	2	\$14,825 to \$24,806	Topline Contracting Ltd	\$14,825	\$230	\$15,055	\$20,000	\$4,945
4	Apr	CON2021029	Bespoke Tree Grates and Guards Supply for Street Upgrades	\$40,000	1	Negotiated	Wine Country Sheet Metal & Engineering	\$35,017	\$0	\$35,017	\$40,000	\$4,983
5	Apr	CON2021030	Waka Kotahi Project: fabricate and supply planter boxes	\$27,251	1	Negotiated	Tilley Group Limited	\$9,451	\$0	\$9,451	\$27,251	\$17,800
6	Apr	CON2021031	Waka Kotahi Project: Design to fabricate and supply gates and poles	\$15,500	1	Negotiated	Ross MacKay Design	\$15,500	\$0	\$15,500	\$15,500	\$0
7	Apr	CON2021032	Waka Kotahi Project Paving Works for construction of pedestrian thresholds Heretaunga Street East 200	\$26,820	1	Negotiated	Creations Paving and Construction Ltd	\$14,320	\$0	\$14,320	\$26,820	\$12,500
8	Apr	CON2021034	Archaeological Screening, Frimley Park, 411 Frimley Road & 310 Pakowhai Road, Hastings	\$1,500	1	Negotiated	Archaeology Hawke's Bay	\$1,045	\$0	\$1,045	\$1,500	\$455
9	Apr	CON2021036	Waka Kotahi Project - Design Steel Poles for Festoon Lights	\$3,665	1	Negotiated	Strata Group Consulting Engineers	\$3,665	\$0	\$3,665	\$4,000	\$335
10	May	CON2021035	Cape View Corner Revetment	\$500,000	1	Negotiated	Berketts Earthmovers	\$504,850	\$100,000	\$604,850	\$600,000	-\$4,850
11	May	CON2021038	Waka Kotahi Project Data Research Benchmarking Stage 2	\$12,000	1	Negotiated	FOLKL	\$11,980	\$0	\$11,980	\$12,000	\$20
12	May	CON2021041	Waka Kotahi Festoon Heretaunga Street East 200 7 x 6.5m Festoon Light Poles	\$45,000	1	Negotiated	Ross MacKay Design	\$43,022	\$0	\$43,022	\$45,000	\$1,978
13	May	CON2021040	Rixmere Skate Plaza Construction - Conceptual Design Work	\$50,000	1	Negotiated	Rich Landscapes	\$47,270	\$0	\$47,270	\$50,000	\$2,730
14	May	CON2021003	Outhrie Park - New Pedestrian Footbridge	\$100,000	1	\$105,800 to \$105,800	Razors Engineering Ltd	\$105,800	\$0	\$105,800	\$168,000	\$62,200
15	May	CON2021045	Rixmere Park Skate Park - Management of Community Consultation for Design	\$20,000	1	Negotiated	FOLKL	\$16,698	\$0	\$16,698	\$20,000	\$3,302
16	Jun	CON2021043	Waka Kotahi Supply of Festoon Lights	\$20,000	1	Negotiated	Deco Light	\$17,198	\$0	\$17,198	\$20,000	\$2,802
17	Jun	CON2021029	Wapaki Water Treatment Plant - Civil Works	\$250,000	1	Negotiated	HBRC Works Group	\$207,963	\$0	\$207,963	\$200,000	-\$7,963
18	Jun	CON2021050	Keirunga Gardens Homestead and Cottage upgrade Puffett Road, Havelock North	\$20,000	1	Negotiated	Citrus Studio Architecture	\$17,000	\$0	\$17,000	\$20,000	\$3,000
19	Jun	CON2021051	New Modular Pumptrack - Supply and Installation	\$0	1	\$84,500 to \$84,500	Parklife Limited	\$84,500	\$0	\$84,500	\$50,000	-\$34,500
20	Jun	CON2021022	Rixmere Waterworld Building Alterations	\$120,000	1	\$166,987 to \$166,987	Hawkes Bay Construction Company Ltd	\$148,842	\$16,145	\$166,987	\$400,000	\$233,014
21	Jun	CON2021052	City Centre Project Supply of Permanent Umbrellas	\$120,000	1	\$123,532 to \$123,532	Heatmax New Zealand	\$123,532	\$0	\$123,532	\$120,000	-\$3,532
22												
23												
24												

(1) Other costs include site investigations, design and consultancy fees, supply of materials and supporting activities delivered via existing maintenance contracts and by others.



QUARTERLY CONTRACT REPORT

2020/21	FINANCIAL YEAR:	2020/21
Q4	QUARTER:	Q4

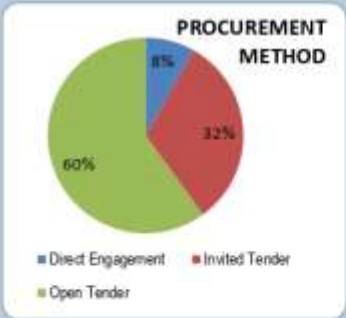
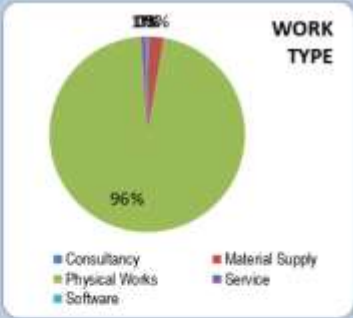
Summary & Trends (1)

Current Quarter (2020/21: Q4)

Number of Contracts awarded this Quarter (#): 21 [to 18 different suppliers]

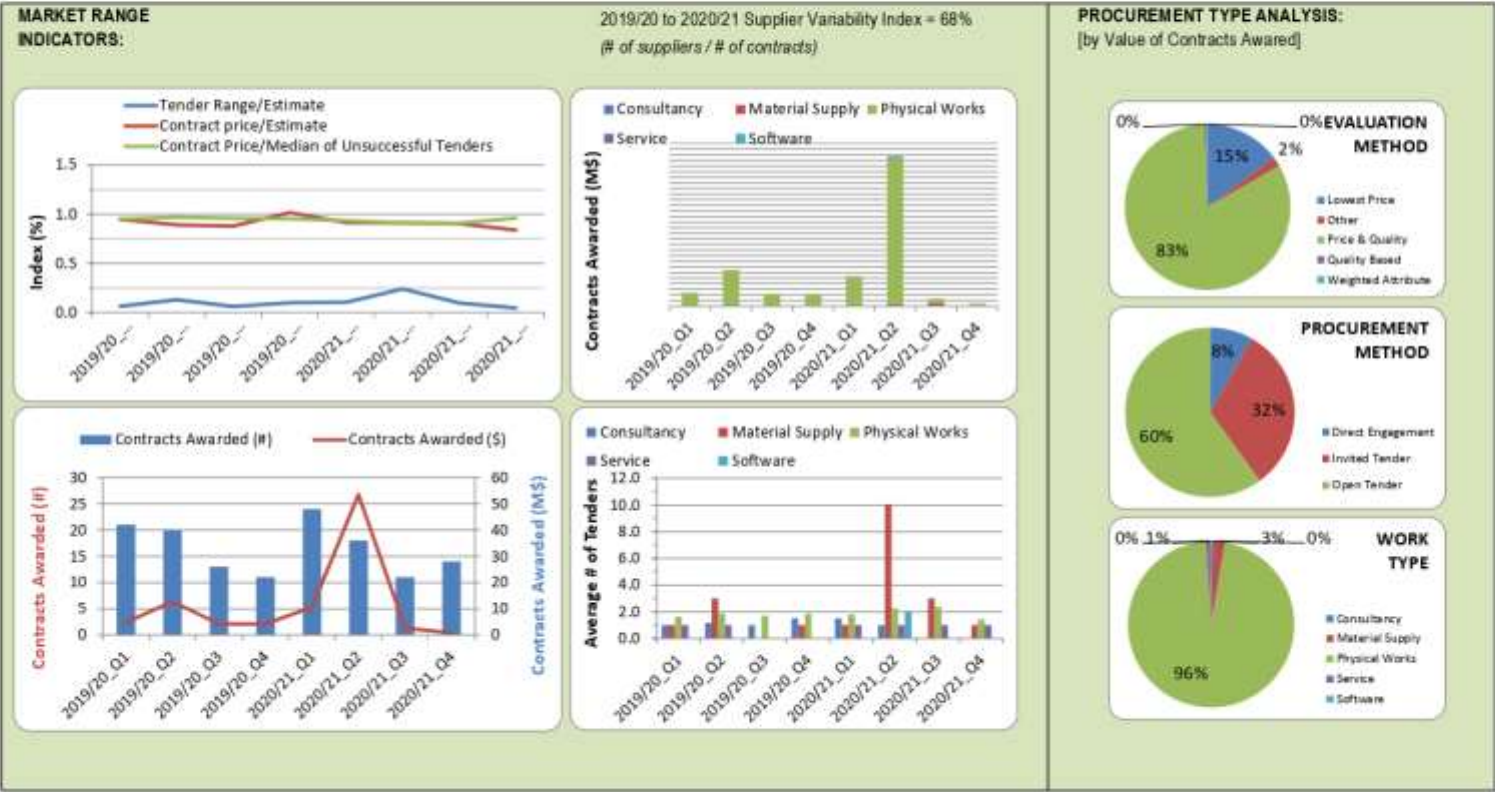
Value of Contracts awarded this Quarter (\$): \$1,441,625

Category Groups by Value of Contracts Awarded during Period:





Summary & Trends (2)
2-Year Trend (2019/20 to 2020/21)



2020/21 HDC/Stantec Alliance Infrastructure Capital Programme

INVESTIGATION AND DESIGN PROJECTS

OK

Project progressing to targets with no obstacles

Caution

Project under close monitoring

Critical

Project has current high risk aspects

Complete

Project is completed

Hold

Project placed on hold

HASTINGS

DISTRICT COUNCIL

Appendix A

Project Phases

Reports

Investigation

Design

Completed

Updated: 1 July 2021

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	Quality	Time	Cost	RIS	Overall Project Status	AM Input Required	Issues/Comments	Actions
Corporate	Consulting Services	Craig Thew	DP	HDC Procurement Improvements	Report	1	1	1	1	OK		Contract Management system being implemented. Buyers Guide plan sections (1-4) being finalised, source section to be started.	
Corporate	Internal	Craig Thew	DP	HDC ALLIANCE Roadway HR - PreQual System Review	Management	1	1	1	1	OK		HDC to make final amendments to the prequalification system manual. The database reporting function has been updated and further changes are to be developed.	
Major Projects	Upgrade	Graeme Hansen	GH	Eastbourne and Frintley Water Treatment Plant Upgrades	Design	1	1	1	1	Complete		The contract for the Frintley and Eastbourne WTP and pipelines has been let to Drinkways Contracting Ltd, with work commencing on both the Frintley WTP and Eastbourne pipelines concurrently on 24 May 2021.	
Roadway	AWPT Sealed	Francis Blay	DB	Marsdenkirk York Roundabout	Design	1	1	1	1	Caution		Stantec have prepared a concept design for landowner and proposed land purchase area has been pegged out. Landowner considering selling land to HDC - feedback expected by 2/7/21.	
Roadway	AWPT Sealed	Marius Van Niekerk	DB	AWPT Urban - Hastings Street Stage 1 (Victoria Street to Jervis Street)	Investigation	1	1	1	1	OK		Construction programmed for January - May 2024	Reprogrammed.
Roadway	AWPT Sealed	Marius Van Niekerk	LY	AWPT Rural - To Mata Peak Road Stage 2 (1400m)	Investigation	1	1	1	1	OK		HDC preparing PDS for Stage 2 for potential acceleration.	Preparing PDS.
Roadway	AWPT Sealed	Marius Van Niekerk	DB	AWPT Urban - Alexandra Street (Warren Street to Wilkopark Road)	Design	1	1	1	1	OK		Construction programmed for July to September 2024	Reprogrammed.
Roadway	AWPT Sealed	Marius Van Niekerk	DB	AWPT Rural - Mt Elm Road	Design	1	1	1	1	OK		Design nearing completion - HDC have agreed to amended pavement design. Procurement Plan is being progressed.	
Roadway	AWPT Sealed	Marius Van Niekerk	LY	AWPT Rural - To Mata Peak Road Stage 1 (850m)	Design	1	1	1	1	OK	MA	Final alignment 90% completed and agreed.	Approve O&S for Stage 2
Roadway	AWPT Sealed	Marius van Niekerk	DB	AWPT Rural - Middle Road (7.17 - 8.36 km) Crystal to Multry	Design	1	1	1	1	OK	LC	Safety audit has been completed by WSP and Stantec. Design comments have been added. Is with HDC for review.	Review safety audit.
Roadway	AWPT Sealed	Marius Van Niekerk	DB	AWPT Urban - Simla Avenue	Design	1	1	1	1	OK		Construction programmed for August to November 2023.	Reprogrammed.
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	Bridge 302 Crystal No1 Strengthening Design	Investigation	1	1	1	1	Complete		Report issued.	
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	HBMV Evaluation - 4 Bridges (2020-2021)	Investigation	1	1	1	1	OK		McDonagh Bridge #504 being reviewed. Moka Moka #114, Piporang #424 and Hways Gorge 119 delivered.	
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	6 Bridge Evaluations - St Georges RD6	Investigation	1	1	1	1	Complete		Report delivered to HDC.	
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	6 Bridge Evaluations - Crystal no. 2 #303	Investigation	1	1	1	1	Complete		Report delivered to HDC.	
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	HBMV Evaluation - Years 4-7	Investigation	1	1	1	1	OK		Evaluations progressing.	
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	VDAM BRIDGE WORKS - Taylors #253	Design	1	1	1	1	OK		Design and construction year moved to 2021/22.	Rescheduled.
Roadway	Bridge Structural Maintenance	Ana Ieperema	JO	HBMV BRIDGE WORKS - Tawa #330	Design	1	1	1	1	OK		Strengthening design underway to replace existing beams and deck. Topo survey received by Stantec 28 June. Delivery of design due 31 July.	

Page 1 of 1

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	Quality	Time	Cost	Risk	Overall Project Status	AM Input Required	Issues/Comments	Actions
Roadway	Bridge Structural Maintenance	Anu Repenama	JO	HPM BRIDGE ASSESSMENTS - Strachans Bridge	Design	1	1	1	1	OK		Design and construction year moved to 2021/22.	Rescheduled.
Roadway	Bridge Structural Maintenance		JO	Bridge 118 Heaps Gorge Strengthening Design	Design	1	1	1	1	OK		Strengthening design underway. Topographical survey received by Starlec 28 June. Delivery of design due 11 July.	
Roadway	Expert Advice	Anu Repenama	JO	HPM BRIDGE WORKS - Bridge Technical Advice	Management	1	1	1	1	Complete			
Roadway	Safety Improvements	Eymen Phillips	PT	Minor Safety Project - Safer Routes to School	Report	1	1	1	1	Hold		Waiting to do test school visit, pending approval from school.	
Roadway	Safety Improvements	Lachlan Crawford	PT	HDC Minor Projects - Southern Cycle Link Study	Investigation	1	1	1	1	OK		Final review underway.	
Roadway	Subdivision Support	Francois Blay	DB	Omahu Industrial Project - Wilson Rd to Kiriwood Rd	Investigation	1	1	1	1	OK		Starlec to prepare a PCM for followup stormwater information as requested by HDC.	
Roadway	Subdivision Support	Francois Blay	DB	Omahu Road - Chatham Roundabout	Design	1	1	1	1	OK		Starlec is undertaking final design input including liaison with external service authorities for their existing works.	
Roadway/ Wastewater	Growth Project	Francois Blay/ David MacKenzie	SL	Iron Middle Road Development - Roading and Stormwater	Design	1	1	1	1	Caution		Design revision meeting held with client on 2 July.	Starlec working with contractor to complete the investigation work.
Roadway/ Water/ Stormwater/ Wastewater	AWPT Sealed	Marius Van Nieuwenhove/ Matt Kneebone/ David MacKenzie	WH	Coordination Report - Denvers AWPT	Investigation	1	1	1	1	Complete		Denvers report complete.	
Roadway/ Water/ Stormwater/ Wastewater	AWPT Sealed	Marius Van Nieuwenhove/ Matt Kneebone	DB	AWPT Urban - Mayfair Ave (including Ellison and Victoria)	Investigation	1	1	1	1	Caution		Construction programmed for August 2022 to June 2023.	
Roadway/ Water/ Stormwater/ Wastewater	Consulting Services	Marius Van Nieuwenhove/ Matt Kneebone/ David MacKenzie	WH	Asset Management Projects Coordination Report 2018-24	Report	1	1	1	1	Complete		Complete.	
Roadway/ Water/ Stormwater/ Wastewater	Drinking Water New Works	Marius Van Nieuwenhove/ Matt Kneebone/ David MacKenzie	WH	Coordination Report - Belmont/Forestville Drinking Water	Investigation	1	1	1	1	OK		CCTV findings updated. Post investigation report submitted.	
Roadway/ Water/ Stormwater/ Wastewater	Growth Project	Francois Blay/ Matt Kneebone/ David MacKenzie	MS	Howard Street Development	Design	1	1	1	1	Complete		Draft Procurement Plan prepared.	Land acquisition to be finalised before progressing to construction.
Roadway/ Water/ Stormwater/ Wastewater		Marius Van Nieuwenhove/ Matt Kneebone/ David MacKenzie	ME	Asset Management Site Investigation - Pathology Contract	Investigation	1	1	1	1	OK		Te Mata Peak Rd AWPT pathology deliverables yet to be received.	
Roadway/ Water/ Stormwater/ Wastewater		Marius Van Nieuwenhove/ Matt Kneebone/ David MacKenzie	WH	Site Investigation Works for Asset Management Coordination Report	Investigation	1	1	1	1	OK		Pathology ongoing.	
Solid Waste	Landfill/Solid Waste Monitoring and Reporting	Martin Jarvis	RH	Omahu Landfill and Closed Landfill	Management	1	1	1	1	OK		May monitoring and reporting completed. June monitoring completed by end of June.	
Stormwater	Consulting Services	Matt Kneebone	DM	Forecasting Stormwater Model Enhancements	Investigation	1	1	1	1	Hold	AB	PCN submitted - Awaiting approval or advice of next steps.	HDC to approve PCN or advise next steps.

Page 3 of 7

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	Quality	Time	Cost	Risk	Overall Project Status	All Input Required	Issues/Comments	Actions
Stormwater	Expert Advice	Matt Kneebone	MS	Kaiaora Road Stormwater Pumpstation	Investigation	1	1	1	1	Complete		To be rescope in Stormwater Pumpstation master planning.	
Stormwater	SW New Works	Amosca Balha	MS	CNP OPERATIONS - PSG, Technical Workbooks, CNP Task Assistance	Report	1	1	1	1	OK		Report and guidance documents issued for HDC to format (Onahu Rd North).	
Stormwater	SW New Works	Amosca Balha	DM	Lyndhurst - Cooke / Mahara Modeling	Investigation	1	1	1	1	OK		Revisiting scope for Cooke Detention.	
Stormwater	SW New Works	Amosca Balha	WH	Kaiaora Road South Stormwater	Investigation	1	1	1	1	OK		Constructability reviews completed on preliminary design options. Preparing draft report.	
Stormwater	SW Renewal	Matt Kneebone	MS	HDC Dams - Operations & Maintenance	Report	1	1	1	1	Complete		Finalised OMA5 sent to HDC.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations - Sultan Ave and School Road	Investigation	1	1	1	1	Complete		To be rescope in Stormwater Pumpstation master planning.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations - Ferry Road	Investigation	1	1	1	1	Complete		To be rescope in Stormwater Pumpstation master planning.	
Stormwater	SW Renewal	Matt Kneebone	MS	Stormwater Pump Stations - Copeland Road	Investigation	1	1	1	1	Complete		Final deliverable finalised.	HDC to advise of any further work.
Stormwater	SW Renewal	Matt Kneebone	JH	Campbell Beddison Wall Stormwater	Design	1	1	1	1	Complete		For Tender drawings finalised and issued to teamwork 3rd March.	
Stormwater		Matt Kneebone	MS	Reynolds Road Stormwater	Design	1	1	1	1	Complete			
Wastewater	Consulting Services	David MacKenzie	MS	Water Safety Plans - WWTP Bore	Report	1	1	1	1	Hold		Started to resource following Hastings Urban Water Safety Plan.	
Wastewater	WW New Works	David MacKenzie	DM	Wastewater Flow Monitoring and Model Enhancement - Stage 4	Investigation	1	1	1	1	Hold		Project on hold pending further works on the Stormwater model. Models have been delivered on 3/3/21.	HDC to advise of any further work.
Wastewater	WW New Works	David MacKenzie	WH	BTF	Investigation	1	1	1	1	Complete		Bolt failure report finalised and signed off by HDC.	
Wastewater	WW New Works	David MacKenzie	SL	Iona/Middle Road Development - Wastewater and Pump Station	Design	1	1	1	1	OK		Design revision meeting held with client on 2 July (excluding pump station).	
Wastewater	WW New Works	David MacKenzie	JH	Eastern Interceptor Upgrade	Design	1	1	1	1	OK		Detailed design drawings and procurement plan submitted for sign-off.	
Wastewater	WW Renewals	David MacKenzie	MW	WWTP Infrastructure Condition Investigation	Investigation	1	1	1	1	Complete		Risk register has been updated and has been uploaded to Teamwork.	
Wastewater	WW Renewals	David MacKenzie	MW	Odour/Septicity/Corrosion Study - H2S Monitoring	Investigation	1	1	1	1	Complete		All H2S reports have been submitted to HDC. DM confirms no continuation. Project to be closed.	
Wastewater	WW Renewals	David MacKenzie	MW	Odour/Septicity/Corrosion Study - Grab Sampling	Investigation	1	1	1	1	Complete		All H2S reports have been submitted to HDC. DM confirms no continuation. Project to be closed.	
Wastewater	WW Renewals	David MacKenzie	WH	WWTP Mainfall	Investigation	1	1	1	1	OK		Investigation pricing being evaluated. Current budget.	
Wastewater	WW Renewals	David MacKenzie	WH	WWTP Outfall - Emergency Beach Overflow	Design	1	1	1	1	OK		Commissioning tests to be confirmed with HDC.	
Wastewater	WW Renewals	David MacKenzie	WH	2019/2021 SEWER RENEWALS - Renewals Planning	Investigation	1	1	1	1	OK		CCTV sites to be confirmed, ongoing.	
Wastewater	WW Renewals	David MacKenzie	WH	2019/2021 SEWER RENEWALS - Urban Trunks	Investigation	1	1	1	1	OK		CCTV investigations underway, to be carried out with Inland Trunks.	
Wastewater	WW Renewals	David MacKenzie	MW	Inland Trunk Sewer - Planning	Investigation	1	1	1	1	Complete		Final Plan has been uploaded to Teamwork 29 July, and accepted by DM.	
Wastewater	WW Renewals	David MacKenzie	WH	Wastewater Pump Stations Renewal Planning	Investigation	1	1	1	1	OK		2021 inspections completed. Reporting and data exports being worked through.	
Wastewater	WW Renewals	David MacKenzie	MS	Rising Main Investigations - Site Investigations	Investigation	1	1	1	1	OK	DM	Three Rising Main site investigations (Oliver Street, Huan Street, Tokomaru Drive) are complete. Condition assessment reports have been summarised and sent to HDC. Slanier has updated Risk Assessment and sent to HDC. Awaiting comment and direction from HDC.	HDC to review Risk Assessment and budgets and advise next steps.
Wastewater	WW Renewals	David MacKenzie	WH	WWTP Outfall Condition Investigation - Submarine section Phase 2	Investigation	1	1	1	1	Hold		On hold pending HDC advice on further work.	
Wastewater			MS	AMP Assistance - Wastewater Renewals	Management	1	1	1	1	Complete		Pumpstation Rising Mains, Urban Trunks and Inland Trunks deliverables delivered and signed off.	

Page 1 of 1

Asset	Account Code	HDC Asset Manager	Project Manager	Project Description	Phase	Quality	Time	Cost	Risk	Overall Project Status	All Input Required	Issues/Comments	Actions
Water	Consulting Services	Graeme Hansen	MS	Water Model Review & Strategy - Master Model (MO)	Investigation	1	1	1	1	OK		Report to be drafted once Fintley / Eastbourne model investigation work is complete	
Water	Consulting Services	Matt Kerse	MS	Water Safety Plans - Whenua / Euk	Report	1	1	1	1	OK		With HDC for input before finalising draft report.	HDC to comment.
Water	Consulting Services	Matt Kerse	MS	Water Safety Plans - Clive	Report	1	1	1	1	OK		Draft report with HDC for comment.	HDC to review and provide comment.
Water	Consulting Services	Matt Kerse	MS	Water Safety Plans - Wapohi	Report	1	1	1	1	OK		Yet to commence.	
Water	Consulting Services	Matt Kerse	MS	Water Safety Plans - Whakatu	Report	1	1	1	1	OK		Reporting to commence following Clive.	
Water	Consulting Services	Matt Kerse	MS	Water Safety Plans - Te Pahi	Report	1	1	1	1	OK		Yet to commence.	
Water	Consulting Services	Matt Kerse	MS	Water Safety Plans - Waimānua	Report	1	1	1	1	OK	NA	Draft report with HDC for comment.	HDC to review and provide comment.
Water	Consulting Services	Matt Kerse		Water Operations Programming	Management	1	1	1	1	Complete	NA	Not proceeding.	
Water	Consulting Services		MS	Water Safety Plans - Te Awanga / Hauoro	Report	1	1	1	1	OK	NA	Draft report with HDC for comment.	HDC to review and provide comment.
Water	Drinking Water New Works	Matt Kerse	SL	Isua/Middle Road Development - Drinking Water	Design	1	1	1	1	OK		Design revision meeting held with client on 2 July.	
Water	Drinking Water New Works	Matt Kerse	MS	Belmont/Everest/Ashford Drinking Water	Design	1	1	1	1	OK		Detailed design is progressing.	
Water	WS New Works	Matt Kerse	MS	Waimānua Reservoir Seismic Assessment	Investigation	1	1	1	1	Hold	NA	Seismic assessment report has been issued for HDC comment. Geotech investigations to advance on approval from landowners regarding access.	HDC to liaise with landowners for site access.
Water/ Stormwater/ Wastewater	W/SW/WW	Matt Kerse/ Matt Kneebone/ David McKenzie	WH	Coordination Report - Eastern Interceptor	Investigation	1	1	1	1	OK		Final report sent to HDC.	
Water/ Stormwater/ Wastewater	W/SW/WW	Matt Kerse/Matt Kneebone/David McKenzie	DM	Flamere Urban Housing project	Investigation	1	1	1	1	Complete		Report delivered. Current work complete. Started to draft PCN to close out.	
Water/Stormwater/ Wastewater	W/SW/WW	Matt Kerse/Matt Kneebone/David McKenzie	MS	Generator Strategy (includes Backup Power Strategy)	Report	1	1	1	1	Complete	NA/NA/NA/DJ	Draft report submitted.	Awaiting feedback.

Page 4 of 5

2020/21 HDC/Stantec Alliance Infrastructure Capital Programme

CONSTRUCTION PROJECTS

1

OK

Project progressing to targets with no obstacles

2

Caution

Project under close monitoring

3

Critical

Project has current high risk aspects

4

Complete

Project is completed

5

Hold

Project placed on hold

Project Phases:

Procurement

Construction

Defects

Completed

Updated: 1 July 2021

Asset	Asset Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	Progress %	Quality	Time	Cost	Risk	Overall Project Status	Issues/Comments	Actions
Major Projects	Upgrade	Graeme Hansen	GH	CON2020048	Finley Park and Eastbourne Water Treatment Plants	Construction	5%	1	1	1	1	OK	Construction awarded 1 May 2021 to Drainways Contractors Ltd. Site possession for Finley Park WTP and Eastbourne Pipelines was 24 May 2021. Work continues on construction of the Finley reserve with the dome roof completed and approx 70% of the vertical wall panels now in place. The 2 Eastbourne reservoirs have arrived in Hastings and are in storage, ready for the construction phase. The 2nd bore at Finley park, is nearing completion and the FH pipeline contract is also nearing completion. Drainways are making good progress on the Finley WTP with site concrete due to be poured and the Eastbourne pipeline contract is making good progress through the HDC capping area.	
Major Projects	Upgrade	Graeme Hansen	GH	CON2019027	Landscaping Trail - Wainman Road (Mid Mile) Health and Safety Improvements	Construction	95%	1	1	1	1	OK	Works are substantially complete on the cycleway contract with a formal opening held on the 15th June. There are a number of minor completion works, such as barriers, signage and some fencing to complete. Some track damage has occurred due to the heavy rain event over the weekend of 20 June but this reinstatement work will be added up as part of completion works.	
Major Projects	Upgrade	Graeme Hansen	GH	CON2019052	Small Community Treatment Upgrades	Construction	70%	1	1	1	1	OK	Works continues in accordance with programme, with Wainman, Eps/Whitnash and Clive sites in the commissioning and testing phases. Work is progressing on the civil works for the Wainman site. Following a public meeting with the Wainman community, site plans, neighbour consultation and drone footage has been completed in preparation for the next community meeting in early July.	
Major Projects	WS New Works	Graeme Hansen	WH	CON2020010	Finley Park Water Treatment Plant and Reservoir Pipelines	Construction	95%	1	1	1	1	OK	Final snagging walkover done at end of May - contractor currently working on finishing snagging list for completion of project.	
Major Projects	WS New Works	Graeme Hansen	DP	CON2019001	Havelock North Booster Pump Station	Defects	95%	1	1	1	1	OK	Fulton Hogan arranging for MacKay Contractors to finish electrical snagging work, HDC to do full wet commission into network.	
Roadwork	AWPT Sealed	Marius Van Nierken	DB	CON2019108	AWPT Urban - Princess Street Stage 2	Defects	58%	1	1	1	1	OK	Construction now complete and practical completion has been issued. Now in defects - until 30/11/21.	
Roadwork	AWPT Sealed	Marius Van Nierken	DB	CON2019025	AWPT Rural - Middle Road Stage 2 (9.14 - 10.0 km)	Defects	100%	1	1	1	1	Complete		
Roadwork	AWPT Sealed	Marius Van Nierken	DB	CON2019017	AWPT Rural - Kahurangi Road (8.47 - 10.65 km)	Defects	100%	1	1	1	1	Complete		

Page 3 of 7

Asset	Account Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	Progress %	Quality	Time	Cost	Risk	Completion	Overall Project Status	Issues/Comments	Action
Roadwork	Bridge Structural Maintenance	Anu Iperuna	JD	CON2019064	VGM BRIDGE WORKS - Mosongang #222	Defects	71%	1	1	1	1	1	OK	Asphalt and QA have been provided but additional RAMM still to be provided by contractor. Defects to 15/10/21.	
Roadwork	Bridge Structural Maintenance	Anu Iperuna	JD	CON2019028	VGM BRIDGE WORKS - Ohara (Big Hill 42) #417	Defects	100%	1	1	1	1	1	Complete	Final Completion Certificate issued.	
Roadwork	Bridge Structural Maintenance	Anu Iperuna	JD	CON2020088	Bridge Strengthening - 222 Kuipapanga Bridge	Defects	13%	1	1	1	1	1	OK	No defects until 18/10/22.	
Roadwork	Growth Project	Francois Bley	DB	CON2020079	Ingate Road Stage 3 - Marakikaho Roundabout	Construction	90%	1	1	1	1	1	OK	Construction nearing completion. The first stages of the AC surfacing have been done. Contractor to confirm programme for completion of final AC layer.	
Roadwork	Growth Project	Francois Bley	MK	CON2019083	Atcock Road Extension	Defects	95%	1	1	1	1	1	OK	Final completion inspection has been undertaken with the contractor, with repairs instructed. Defects period ends 03/21.	
Roadwork	Wley	Egon Phillips	PT	CON2019113	Napier Road - Cycleway	Construction	98%	1	1	1	1	1	Caution	Quantity discussion has been undertaken with Contractor. Still waiting on completion of outstanding NTCs.	
Roadwork	Safety Improvements	Lachlan Crawford	PT		Tu-Aro-Glenn Intersection	Construction	99%	1	1	1	1	1	OK	Construction nearing completion.	
Roadwork	Sustainability Support	Francois Bley	DB	CON2020028	Onahu Road - Henderson Roundabout	Construction	65%	1	1	1	1	1	Caution	Construction programme to be complete by the end of July.	
Roadwork/ Stormwater	Growth Project	Francois Bley/Matt Kneebone	DB	CON2018105	Ingate Road Stage 2 - Marakikaho to Gullies	Defects	100%	1	1	1	1	1	Complete	Practical Completion certificate has been issued. Final Completion Certificate issued 9/9/20.	
Roadwork/ Wastewater	Growth Project	Francois Bley/ David MacKenzie	SA	CON2018112	Ina/Middle Road Development - Broadbaird Avenue Development	Defects	95%	1	1	1	1	1	OK	Defects period ends 10/21.	
Roadwork/ Water/ Stormwater/ Wastewater	AWWT Sealed	Markus van Nieuwen	DB	CON2020052	Wanwick Road Reconstruction	Construction	55%	1	1	1	1	1	Caution	Construction work is continuing (55% overall). PACs 55%, Water 90%, SW drainage 90%, Eastern Interceptor sewer 80%, Reticulation sewer 30%, earthworks 10%. Pavement, surfacing, kerbing and buspath/burn are still to commence.	
Stormwater	SW New Works	Matt Kneebone	MS		Lyndhurst - Cooke Detention Pond	Procurement	10%	1	1	1	1	1	OK	PCN to be submitted.	
Stormwater	SW New Works	Matt Kneebone	MS	CON2011060	Railway Road - Stormwater	Defects	100%	1	1	1	1	1	Complete	Final completion certificate issued.	
Stormwater	SW New Works	Aronica Baha	MS	CON2018101	Marakikaho SW Extensions	Defects	100%	1	1	1	1	1	Complete	Final Completion certificate was issued 27 January 2021	
Stormwater	SW New Works	Aronica Baha	MS	CON2020008	Anata Road SW	Defects	80%	1	1	1	1	1	OK	No defects until August 2021	
Stormwater	SW Renewal	Matt Kneebone	MS	CON2020080	Stormwater - Napanga Road	Defects	5%	1	1	1	1	1	OK	Project now finished. Practical completion/finished. No defects to 31/12/21.	
Stormwater		Matt Kneebone	MS		Emerald Hill Stormwater	Procurement	100%	1	1	1	1	1	Complete	Draft procurement plan has been approved by HDC. Project now on hold - waiting for update from developer.	
Wastewater	WW New Works	David MacKenzie	MS	CON2019061	Park Road South/Lyell Street - Pump Station Rong Main Rehabilitation	Defects	100%	1	1	1	1	1	Complete	Final completion issued June 2021.	
Wastewater	WW New Works	David MacKenzie	MS	CON2019008	Park Road North/Allen Street/Avenue Road - Pump Station Rong Main	Defects	100%	1	1	1	1	1	Complete	Final Completion Certificate issued and all intentions released.	
Wastewater	WW Renewals	David MacKenzie	MW	CON2019020	Inland Trunk Sewer - Number 1 Richmond Road Lining (and Finley Domestic Interceptor)	Defects	100%	1	1	1	1	1	Complete	Defects Liability Period is complete, file being transferred to HDC.	
Wastewater	WW Renewals	David MacKenzie	MW	CON2019055	Inland Trunk Sewer - Karami Stream Pipe Crossing Concrete Pier Repairs	Defects	100%	1	1	1	1	1	Complete	Practical completion achieved May 2020. Final walkover completed. Final Completion Certificate issued.	
Wastewater	WW Renewals	David MacKenzie	WH	CON2021008	2019/2021 SEWER RENEWALS - Marakikaho	Procurement	40%	1	1	1	1	1	OK	Revised design and RFI to be finalised. Tendering and construction on hold pending road and wastewater budget confirmations. PCN signed off.	
Wastewater	WW Renewals	David MacKenzie	WH	CON2020411	2019/2021 SEWER RENEWALS - Reticulation Lining Contract	Construction	0%	1	1	1	1	1	OK	Involve still to confirm start date.	

Page 8 of 7

Asset	Account Code	HDC Asset Manager	Project Manager	Contract Number	Contract Name	Phase	Progress %	Quality	Time	Cost	Risk	Completion	Overall Project Status	Issues/Comments	Action
Wastewater	WW Renewals	David MacKenzie	WH	CON2018018	WWTP Outfall Diffuser Inspection and Maintenance	Construction	Ongoing	1	1	1	1	1	OK	Repair design for Wye leak repair being progressed.	
Wastewater	WW Renewals	David MacKenzie	WH	CON2018050	CCTV Investigation Contract	Construction	Ongoing	1	1	1	1	1	OK	Bethmont, Ashland and Everest CCTV monitored and with HDC. Still waiting Collinge Road CCTV.	
Wastewater	WW Renewals	David MacKenzie	MS	CON2019085	Rising Main Investigations - School Road / Clive Township	Defects	100%	1	1	1	1	1	Complete	Final completion issued June 2021.	
Wastewater		David MacKenzie	WH	CON2020091	Trunk Investigation Contract 2020/21	Construction	85%	1	1	1	1	1	OK	Contractor will return in July to complete clearing of OH1050 outfall which is dependent on the tide. Short length of Omaha Road requiring heavy clearing will be finished at the same time.	
Wastewater		David MacKenzie	WH	CON2020105	Island Trunk Renewal 2020/21	Construction	0%	1	1	1	1	1	OK	Site work started Monday 28/02/21. Level of details assessment to be carried out in conjunction with engineer.	
Wastewater		David MacKenzie	WH	CON2020110	WWTP Outfall - East Olive Groyne Renewal	Defects	10%	1	1	1	1	1	OK	Construction complete. In defects. Diver survey carried out. To be inspected following next storm event.	
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kerse	MS		Omaha Road Industrial Bulk Water - Stormwater Pump Station	Defects	100%	1	1	1	1	1	Complete		
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kerse	MS	CON2017046	Omaha Road Industrial Bulk Water Separable Portion 6 Flaps	Defects	100%	1	1	1	1	1	Complete	Final Completion Certificate issued.	
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kerse	MS	CON2017046	Omaha Road Industrial Bulk Water Separable Portion 5 Far End	Defects	100%	1	1	1	1	1	Complete	Final Completion Certificate issued.	
Wastewater/ Water	WS New Works	David MacKenzie/Matt Kerse	MS	CON2017046	Omaha Road Industrial Bulk Water Separable Portion 1-4	Defects	100%	1	1	1	1	1	Complete		
Water	Drinking Water New Works	Ansonica Bothe	MS	CON2020063	Te Aute - Drinking Water	Construction	90%	1	1	1	1	1	OK	Final walkover completed and list of issues provided to contractor but still to be completed. Installation of PIV complete.	
Water	Drinking Water New Works	Ansonica Bothe	MS	CON2020063	Anderson Park - Drinking Water	Construction	95%	1	1	1	1	1	OK	Final connection at Porter Drive roundabout is on hold due to other construction projects in the same area. Liaising with HDC to confirm when this can move forward.	HDC to advise when Porter Drive connection can be achieved.
Water	Drinking Water New Works	Sonie Carr	MS	CON2019107	Huamoaia Pipe - Drinking Water	Defects	70%	1	1	1	1	1	OK	In defects until 30/02/21.	
Water	WS New Works	Matt Kerse	MS	CON2017109	Haystack North Trunk Water Main - MGA	Defects	100%	1	1	1	1	1	Complete		
Water	WS Renewals	Matt Kerse	JH	CON2020108	Florence Place Drinking Water Renewal	Construction	85%	1	1	1	1	1	OK	Construction is underway. Watermain has been laid. Reinstatement underway.	
Water		Matt Kerse	WH		Bridge Pa Pump Station	Construction	99%	1	1	1	1	1	OK	Site not operational yet. With HDC and Gary Hippen.	
Water		Matt Kerse	MS	CON2020022	Eastbourne Diesel Storage Tank	Defects	90%	1	1	1	1	1	Complete	Final Completion Certificate issued.	
Water		Matt Kerse	MS	CON2019082	Montgomery Street Watermain Renewal	Defects	100%	1	1	1	1	1	Complete	Practical Completion issued 24 June 2020. Final Completion issued 2 February 2021.	
Water/ Stormwater/ Wastewater	Drinking Water New Works	Ansonica Bothe	MS	CON2020082	Midder Road - Drinking Water (aka Duart to Ina New Drinking Watermain)	Construction	80%	1	1	1	1	1	OK	Strata bridge designs received and pricing being considered. Final part of stormwater to complete early July, followed by road reinstatement.	
Water/ Stormwater/ Wastewater	Growth Project	Matt Kerse/ Matt Kneebone/ David MacKenzie	DM	CON2017081	Lyndhurst BWS Portion 3 - Option D	Construction	5%	1	1	1	1	1	OK	Fuller Hogan have established on site. Completing earthworks required under consent.	