
Thursday, 5 August 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Thursday, 5 August 2021**

Venue **Landmarks Room
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 9.05am**

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Te Rārangi Upoko

Table of Contents

Item	Page No.
1. Apologies – <i>Ngā Whakapāhatanga</i>	1
2. Conflicts of Interest - <i>He Ngākau Kōnatunatu</i>	1
3. Confirmation of Minutes - <i>Te Whakamana i Ngā Minitī</i>	1
4. Temporary Road Closures - Te Onepū Road - 11 September, Mōteo Pā Road - 12 September, Thompson Road - 19 September, Hastings Street South - 25 September 2021	2
5. Minor Items - <i>Ngā Take Iti</i>	3
6. Urgent Items - <i>Ngā Take Whakahihi</i>	3

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Simon Nixon (Deputy Chair), Wendy Schollum, Geraldine Travers and Kevin Watkins
Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Kei Konei: General Counsel - Scott Smith
Also present: Transportation Officer – Lynn Burden
Democracy & Governance Advisor - Christine Hilton

1. **APOLOGIES – NGĀ WHAKAPĀHATANGA**

Councillor Dixon/Councillor Schollum

That apologies for absence from Councillors Eileen Lawson and Henare O’Keefe; Esta Chaplin and Satyam Saha - Youth Council Appointees; and Tania Eden - Heretaunga Takoto Noa Māori Standing Committee appointee, be accepted.

CARRIED

2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

Councillor Kevin Watkins declared a potential conflict of interest in regard to part of Item 4. This conflict of interest related to the application for temporary closure of Hastings Street South as part of the 40th Guilin Celebrations.

3. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

Councillor Watkins/Councillor Travers

That the minutes of the Civic and Administration Subcommittee Meeting held Thursday 17 June 2021 be confirmed as an accurate record.

CARRIED

4. { TC "4. Temporary Road Closures - Te Onepū Road - 11 September, Mōteo Pā Road - 12 September, Thompson Road - 19 September, Hastings Street South - 25 September 2021" \1 } **TEMPORARY ROAD CLOSURES - TE ONEPŪ ROAD - 11 SEPTEMBER, MŌTEO PĀ ROAD - 12 SEPTEMBER, THOMPSON ROAD - 19 SEPTEMBER, HASTINGS STREET SOUTH - 25 SEPTEMBER 2021**

(Document 21/432)

Transportation Officer, Lynn Burden, spoke to her agenda report and responded to questions from the Subcommittee members.

Councillor Nixon/Councillor Travers

- A) That the Civic and Administration Subcommittee receive the report titled Temporary Road Closures - Te Onepū Road - 11 September, Mōteo Pā Road - 12 September, Thompson Road - 19 September, Hastings Street South - 25 September 2021 dated 5 August 2021
- B) That the Civic and Administration Subcommittee approve the following temporary road closures as no submissions have been received in respect of these applications:
1. The Hawke's Bay Car Club: Te Onepū Road between rapid number 135 and rapid number 456. The road closure will be between 9:00am and 5:30pm, Saturday, 11 September 2021.
 2. The Hawke's Bay Car Club: Mōteo Pā Road from rapid number 265 to the blind end of the road. The road closure will be between 9:00am and 5:00pm, Sunday, 12 September 2021.
 3. Supervision Sports – Tour of the Bay Fun Ride (cycling event): Thompson Road between Napier Road and Davidson Road. The road closure will be between 6:00am and 4:00pm, Sunday, 19 September 2021.
 4. The Hastings District Council – Guilin 40th Anniversary event: Hastings Street South between Eastbourne Street East and Heretaunga Street East. The road closure will be between 7:00am and 5:00pm, Saturday, 25 September 2021.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage are approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of these events with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.

- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
- x. The Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 9.05am

Confirmed:

Chairman:

Date: