
Thursday, 30 September 2021

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Thursday, 30 September 2021**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **8.50am – 8.55am**

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HASTINGS DISTRICT COUNCIL
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TE KAUNIHERA Ā-ROHE O HERETAUNGA

Thursday, 30 September 2021

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon

Present: **Councillors:** Kevin Watkins

Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Kei Konei: Group Manager: Strategy & Development – Craig Cameron

Also present: General Counsel - Scott Smith
Transportation Officer – Lynn Burden
Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Watkins/Mr Pannu

That apologies for absence from Councillors Damon Harvey, Eileen Lawson, Simon Nixon (Deputy Chair), Wendy Schollum and Geraldine Travers, Heretaunga Takoto Noa Māori Standing Committee appointee: Tania Eden; and Youth Council appointees: Esta Chaplin and Satyam Saha be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor O'Keefe.

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Watkins/Mr Pannu

That the minutes of the Civic and Administration Subcommittee Meeting held Thursday 5 August 2021 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES - ŌTENE ROAD - 3 OCTOBER 2021

(Document 21/463)

Transportation Officer, Lynn Burden, spoke to her agenda report and responded to questions from the Subcommittee members.

Councillor Watkins/Councillor Dixon

- A) That the Civic and Administration Subcommittee receive the report titled Temporary Road Closures - Ōtene Road - 3 October 2021 dated 30 September 2021
- B) That the Civic and Administration Subcommittee approve the following temporary road closure as no submissions have been received in respect of this application:
 - 1. The Hawke's Bay Car Club: Ōtene Road between Elwood Road and Ruahapia Road. The road closure will be between 9:00am and 5:00pm, Sunday, 3 October 2021.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan must be complied with including any specific conditions.
- iv. A copy of the relevant liability insurance policy is received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the date, location and time frame.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the site as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closure.

- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
- x. The Hawke's Bay Car Club event shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 8.55am

Confirmed:

Chairman:

Date: