

Thursday, 30 September 2021

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Operations and Monitoring Committee Meeting**

*Ngā Minitī*

# Minutes

*Te Rā Hui:*

Meeting date: **Thursday, 30 September 2021**

Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

Time start - end **11.00am – 2.18pm**

Go to  
[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
to see all documents

**HASTINGS DISTRICT COUNCIL**  
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156  
Phone **06 871 5000** | [www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
**TE KAUNIHERA Ā-ROHE O HERETAUNGA**

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Thursday, 30 September 2021

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Operations and Monitoring Committee Meeting

*Ngā Minitī*

# Minutes

*Te Rārangi Upoko*

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Thursday, 30 September 2021

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Operations and Monitoring Committee Meeting

*Ngā Minitī*

# Open Minutes

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**Chair:** Councillor Geraldine Travers  
Mayor Sandra Hazlehurst

*Kua Tae ā-tinana:*  
**Present:** **Councillors:** Councillors Bayden Barber, Alwyn Corban, Malcolm Dixon, Damon Harvey, Tania Kerr (Deputy Chair), Eileen Lawson, Simon Nixon, Peleti Oli, Ann Redstone, Wendy Schollum, Sophie Siers and Kevin Watkins  
Heretaunga Takoto Noa Māori Standing Committee appointee - Mike Paku

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*Kua Tatū:*  
**In attendance:** Chief Executive - Nigel Bickle  
Group Manager: Corporate – Bruce Allan (Lead)  
Group Manager: Asset Management - Craig Thew  
Group Manager: Strategy & Development – Craig Cameron  
Financial Controller – Aaron Wilson  
Group Manager: Planning & Regulatory Services - John O’Shaughnessy  
Group Manager: Marketing & Communications - Naomi Fergusson  
Legal Counsel - Scott Smith  
Strategy Manager - Lex Verhoeven  
Economic Development Manager - Lee Neville  
Manager: Democracy & Governance Services – Louise Stettner  
Democracy & Governance Advisor - Christine Hilton

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*Kei Konei:*  
**Also present:** Tim Aitken, Chairman, Horse of the Year (Item 6)  
Sophie Blake, Event Manager, Horse of the Year (Item 6)  
Vicky Roebuck, Communications and Marketing Manager, Horse of the Year (Item 6)

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### 1. OPENING PRAYER - KARAKIA

The opening prayer was given by the Chair.

### 2. APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Leave of Absence had previously been granted to Councillor O’Keefe.

Councillor Redstone/Councillor Dixon

That leave of absence be granted to Councillor Siers for:

29 October - 1 November 2021 inclusive

21 – 25 February 2022 inclusive

**CARRIED**

It was noted that Councillor Lawson would be leaving the meeting at 2.30pm and Heretaunga Takoto Noa Māori Standing Committee appointee, Mr M Paku, would be leaving at 2.45pm.

### **3. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

The following conflicts of interest were declared:

Mr M Paku – Item 9 and Public Excluded Item 16

Councillor Corban – Public Excluded Item 15

Councillors Barber and Dixon – Item 7

### **4. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

Councillor Watkins/Councillor Kerr

That the minutes of the Operations & Monitoring Committee Meeting held Tuesday 27 July 2021 be confirmed as an accurate record.

**CARRIED**

### **5. REQUESTS RECEIVED UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA) UPDATE**

(Document 21/426)

Councillor Redstone/Councillor Watkins

- A) That the Operations and Monitoring Committee receive the report titled Requests Received under the Local Government Official Information and Meetings Act (LGOIMA) Update dated 13 May 2021.
- B) That the LGOIMA requests received in July and August 2021, as set out in Attachment 1 (CG-16-4-00146) of the report, in A) above, be noted.

**CARRIED**

At this time, with the agreement of the meeting, Items 7 and 8 were addressed out of order as the Horse of the Year representatives were not due to be in attendance for Item 6 until 11.30am.

## 7. EXEMPTION OF COUNCIL CONTROLLED STATUS FOR HAWKE'S BAY LOCAL AUTHORITY SHARED SERVICES LIMITED AND THE TE MATA PARK TRUST BOARD

(Document 21/443)

Councillors Barber and Dixon had earlier noted a Conflict of Interest and took no part in any discussion or voting in regard to this item.

Councillor Kerr/Councillor Lawson

- A) That the Operations and Monitoring Committee receive the report titled Exemption of Council Controlled Status for Hawke's Bay Local Authority Shared Services Limited and the Te Mata Park Trust Board dated 30 September 2021.
- B) That the Committee approve pursuant to Section 6(4)(i) and Section 7 of the Local Government Act 2002, the Te Mata Park Trust Board be exempted from being a Council Controlled Organisation for three years to 30 June 2024.
- C) That the Committee approve pursuant to Section 6(4)(i) and Section 7 of the Local Government Act 2002, the Hawke's Bay Local Authority Shared Services be exempted from being a Council Controlled Organisation for three years to 30 June 2024.

CARRIED

## 8. DRAFT FINANCIAL YEAR END RESULTS - 30 JUNE 2021

(Document 21/469) (Two attachments contained in separate attachment document)

Financial Controller, Aaron Wilson, spoke to the agenda report, spoke to a power point presentation (CG-16-4-00159) and responded to questions from the Committee. Officers advised that Council needed to consider what work it could undertake within the current budgetary constraints, due to the ongoing impacts of Covid-19.

The meeting congratulated officers on the rating surplus that had been achieved. The Landfill surplus was also acknowledged and discussed.

Councillor Kerr/Councillor Lawson

- A) That the Operations and Monitoring Committee receives the report titled Draft Financial Year End Results - 30 June 2021.
- B) That the funds arising from the Rating Area 2 surplus for the 2020/21 financial year, as recommended by the Hastings Rural Community Board, be allocated as follows:

2020/21 RA2 Rating Surplus	Surplus
RA2 Surplus on General Rate	\$422,655
- Contingency Reserve	\$110,841
- Allocation to Rural Flood & Emergency Event Reserve	\$311,814

2020/21 Landfill Operating Surplus	Surplus
RA2 Surplus on Landfill Operations	\$251,465
- Allocation to Landfill Reserve	\$251,465

C) That the rating allocation be allocated as per the following table:

Rating Result	Total	Rating Area 1	Rating Area 2
Surplus/(Deficit) on General Rate	866,021	443,366	422,655
Landfill Surplus	1,997,339	1,745,874	251,465
	<b>2,863,360</b>	<b>2,189,240</b>	<b>674,120</b>
<b>Recommended Allocation</b>			
<b>Allocation on General Rate</b>			
Contingency Reserve	554,207	443,366	110,841
RA2 Flood Reserve	311,814		311,814
	866,021	443,366	422,655
<b>Landfill Surplus</b>			
Landfill Reserve	1,997,339	1,745,874	251,465
	1,997,339	1,745,874	251,465
<b>Total Allocation</b>	<b>2,863,360</b>	<b>2,189,240</b>	<b>674,120</b>

- D) Noting that while the Landfill surplus is allocated to the Landfill Development Reserve, it is acknowledged that for the balance of the 2021/22 financial year this landfill surplus is available for Council to meet any requirements to meet the delivery of the 2021/22 budget and any unforeseen Covid-19 related impacts.
- E) That the budgets as per the schedule of Carry Forwards funded by rates and loans be approved to be carried forward to the 2021/22 financial year.

**CARRIED**

## 6. HORSE OF THE YEAR (HB) LTD DRAFT FINANCIAL STATEMENTS FOR YEAR ENDED 31 MAY 2021

(Document 21/470) (Three attachments contained in separate attachment document) (Letter from Horse of the Year (CG-16-4-00155) had been circulated prior to meeting, to replace the letter in Attachment 1 in the agenda)

Group Manager: Corporate, Bruce Allan, spoke to the agenda report and responded to questions from the Committee.

Tim Aitken, Chairman, Horse of the Year (HOY); Sophie Blake, Event Manager and Vicky Roebuck, Communications and Marketing Manager jointly addressed the meeting and spoke to a power point presentation (EXT-10-20-21-120). They responded to questions from the Committee.

The cancellation of the Horse of the Year event this year marked the first time in 67 years that the event had not gone ahead. HOY had put the promotion of Hastings at the forefront its marketing campaign and acknowledged the support and funding received from sponsors, including HDC, and also from the equine community. HOY hoped to secure the holding of this event out to 2036. The main issues HOY was facing were outlined, including the ongoing effect of Covid-19.

Councillor Schollum/Councillor Kerr

- A) That the Operations and Monitoring Committee receives the report titled Horse of the Year (HB) Ltd Draft Financial Statements for year ended 31 May 2021.
- B) That the Committee receives the Horse of the Year (Hawke's Bay) Limited Financial Statements for the year ended 31 May 2021.
- C) That the Committee receives the Horse of the year (Hawke's Bay) Limited draft 2021/2022 Statement of Intent with feedback or requested changes delivered back to the Horse of the Year (Hawke's Bay) Limited Board.
- D) That the Committee approve the request to alter the timing of the statement of intent and for the draft statement of intent to be made available by 1 July each year.

CARRIED

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The meeting adjourned for lunch at 12.28pm  
and resumed at 1.00pm

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## 9. UPDATE ON BUILDING CONSENT PROCESSING

(Document 21/518)

Group Manager: Planning & Regulatory Services, John O'Shaughnessy spoke to the agenda report and responded to questions from the Committee.

Heretaunga Takoto Noa Māori Standing Committee appointee, Mike Paku, had earlier noted a Conflict of Interest and took no part in any discussion or voting in regard to this item.

Officers were aiming to report monthly, rather than quarterly. More staff were needed to keep up the level of resource consent processing. Consistency was needed in terms of processing the applications and simplifying the overall process. Communication with clients at all stages of the process was important so that council could act on any feedback. A possible collective approach with other similarly affected councils was suggested to maximise the sharing of resources and knowledge.

*Councillor Kerr withdrew from the meeting at 1.35pm and rejoined it at 1.43pm.*

Mayor Hazlehurst/Councillor Watkins

- A) That the Operations & Monitoring Committee Meeting receive the report titled Update on Building Consent Processing dated 30 September 2021.
- B) That another update report on the Building Consent area be provided to Council in early 2022.

CARRIED

## 10. NON-FINANCIAL PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2021

(Document 21/521) (One attachment contained in separate attachment document)

Councillor Dixon/Councillor Barber

That the Operations and Monitoring Committee receive the report titled Non-Financial Performance Report for the Year Ended 30 June 2021 dated 30 September 2021.

CARRIED

## 11. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

## 12. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

## 13. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 14, 15 AND 16

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Watkins/Councillor Redstone

**THAT the public now be excluded from the following parts of the meeting, namely;**

- 14 Foodeast Directors' Fees**
- 15 Horse of the Year (Hawke's Bay) Limited Director Appointment**
- 16 Update on Building Consent Processing**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:



<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</b>
<b>14 Foodeast Directors' Fees</b>	<p><b>Section 7 (2) (a)</b></p> <p>The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>To protect the privacy of the individual directors.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<b>15 Horse of the Year (Hawke's Bay) Limited Director Appointment</b>	<p><b>Section 7 (2) (a)</b></p> <p>The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>To protect the privacy of individuals.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
<b>16 Update on Building Consent Processing</b>	<p><b>Section 7 (2) (h)</b></p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>To protect the disclosure of commercially sensitive information of other entities from the public.</p>	<p><b>Section 48(1)(a)(i)</b></p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED

The meeting closed at 2.18pm

Confirmed:

Chairman:

Date: