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Thursday, 4 November 2021

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Minutes

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*Te Rā Hui:*  
Meeting date: **Thursday, 4 November 2021**

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Venue **Landmarks Room  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **9.00am - 9.35am**

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[www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
to see all documents

**HASTINGS DISTRICT COUNCIL**  
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156  
Phone 06 871 5000 | [www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
**TE KAUNIHERA Ā-ROHE O HERETAUNGA**

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Thursday, 4 November 2021

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**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Minutes

*Te Rārangi Upoko*

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Thursday, 4 November 2021

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Civic and Administration Subcommittee Meeting

*Ngā Minitī*

# Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Malcolm Dixon  
**Present:** **Councillors:** Damon Harvey, Eileen Lawson, Simon Nixon (Deputy Chair), Wendy Schollum (via electronic link - Zoom), Geraldine Travers and Kevin Watkins  
  
Transportation Manager, Jag Pannu – for Item 4  
  
Chief Executive, Nigel Bickle AND  
Group Manager Asset Management: Craig Thew – for Item 8

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*Kei Konei:*  
**Also present:** Matthew Kneebone, GHD (Engineer to the Contract)  
Delara Dehnavi, GHD

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*Kua Tatū:*  
**In attendance:** General Counsel - Scott Smith  
Transportation Officer – Lynn Burden  
Program Delivery Manager - Hastings Housing Plan - Dave Bishop  
Capital Works & Development Manager - Ansonica Botha  
Manager: Democracy & Governance Services – Louise Stettner  
Democracy & Governance Advisor - Christine Hilton

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### 1. **APOLOGIES – NGĀ WHAKAPĀHATANGA**

Councillor Watkins/Councillor Travers

That apologies for absence from Councillor O'Keefe; Heretaunga Takoto Noa Māori Standing Committee appointee: Tania Eden; Environmental Consents Manager, Caleb Sutton; and Youth Council appointees: Esta Chaplin and Satyam Saha be accepted.

CARRIED

## 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

## 3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Watkins/Councillor Nixon

That the minutes of the Civic and Administration Subcommittee Meeting held Thursday 30 September 2021 be confirmed as an accurate record.

CARRIED

## 4. TEMPORARY ROAD CLOSURES - MŌTEO PĀ ROAD - 13 NOVEMBER - WAIKOAU ROAD - 14 NOVEMBER AND GIMBLETT ROAD - 28 NOVEMBER 2021

(Document 21/569)

Officers advised that since the agenda for this meeting had been created, the Hawke's Bay Car Club had withdrawn its application for the temporary closure of Waikoau Road on 14 November 2021 and this event had been cancelled. An email (CG-16-14-00255) had been sent from the car club to HDC confirming the cancellation of this event.

Councillor Nixon/Councillor Lawson

- A) That the Civic and Administration Subcommittee receive the report titled Temporary Road Closures - Mōteu Pā Road, 13 November; Waikoau Road, 14 November; and Gimblett Road, 28 November 2021 dated 4 November 2021.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures (excluding the application to temporarily close Waikoau Road on 14 November 2021 as this event has been cancelled) as no submissions have been received in respect of these applications:

The Hawke's Bay Car Club:

Mōteu Pā Road from rapid number 265 to the blind end of the road. The road closure will be between 9:00am and 5:00pm, Saturday, 13 November 2021. The purpose of this road closure is to hold a motorsport event.

Gimblett Road the entire length. The road closure will be between 9:00am – 5:00pm, Sunday, 28 November 2021. The purpose of this road closure is hold a motorsport event.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.

- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.
- x. The Hawke's Bay Car Club events shall be conducted in accordance with the requirements of the Motorsport New Zealand Motor Sport Manual, National Sporting Code and Appendices.

**CARRIED**

**5. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

**7. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 8**

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Dixon/Councillor Lawson

**THAT the public now be excluded from the following parts of the meeting, namely;**

**8 Consideration of Flaxmere Town Centre Physical Works Tender**

And that Matthew Kneebone and Delara Dehnavi from GHD be permitted to stay in the meeting as they can provide information necessary to assist the Civic and Administration Subcommittee in making its decision in regard to this item.

**CARRIED**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

| <i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>                      | <i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>   | <i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>   |
|---|--|---|
| <p><b>8 Consideration of Flaxmere Town Centre Physical Works Tender</b></p> | <p><b>Section 7 (2) (b) (ii)</b><br/>The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p><b>Section 7 (2) (i)</b><br/>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).<br/>To ensure the commercial position of the tenderers is protected.</p> | <p><b>Section 48(1)(a)(i)</b><br/>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p> |

The meeting closed at 9.35am

Confirmed:

Chairman:

Date: