
Thursday, 10 February 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Thursday, 10 February 2022**

Venue

**Council Chamber (via Zoom)
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 9.08am**

Go to
www.hastingsdc.govt.nz
to see all documents

Thursday, 10 February 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rārangi Upoko

Table of Contents

Item	Page No.
1. Apologies – <i>Ngā Whakapāhatanga</i>	1
2. Conflicts of Interest - <i>He Ngākau Kōnatunatu</i>	2
3. Confirmation of Minutes - <i>Te Whakamana i Ngā Minitī</i>	2
4. Temporary Road Closures - Te Mata Peak Road - 26 February - Elwood Road - 7 - 13 March 2022	2
5. Minor Items - <i>Ngā Take Iti</i>	4
6. Urgent Items - <i>Ngā Take Whakahihiri</i>	4

Thursday, 10 February 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Kua Tae ā-tinana: **Chair:** Malcolm Dixon
Present: Councillors Wendy Schollum and Geraldine Travers
Via Zoom

Kua Tatū:
In attendance General Counsel - Scott Smith
Via Zoom:

Councillor Kevin Watkins

Kua Tatū:
In attendance Transportation Manager - Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4
Transportation Officer – Lynn Burden
Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Travers/Councillor Schollum

That apologies for absence from Councillors Henare O’Keefe, Eileen Lawson and Heretaunga Takoto Noa Māori Standing Committee appointee: Tania Eden be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

Councillor Dixon (Chair) declared a potential Conflict of Interest in regard to part of Item 2 – relating to the application by the Bennelong Mountain Bike Club (Triple Peaks).

3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Watkins/Councillor Schollum

That the minutes of the Civic and Administration Subcommittee Meeting held Monday 13 December 2021 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES - TE MATA PEAK ROAD - 26 FEBRUARY - ELWOOD ROAD - 7 - 13 MARCH 2022

(Document 21/667)

The two applications under this item were addressed separately.

As noted earlier in the Minutes, Councillor Malcolm Dixon (Chair) had declared a potential Conflict of Interest in regard to part of Item 2 (Triple Peaks) and took no part in discussion or voting on this application.

Councillor Kevin Watkins assumed the Chair for discussion and voting in relation to the Triple Peaks application - part of Item 2.

Councillor Watkins/Councillor Travers

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Temporary Road Closures - Te Mata Peak Road - 26 February - Elwood Road - 7 - 13 March 2022 dated 10 February 2022.
- B) That the Civic and Administration Subcommittee approve the following temporary road closure as no submissions have been received in respect of these applications and on the basis that these events would be subject to the Covid-19 provisions in force as at the following dates:
 - i. The Triple Peaks
Te Mata Peak Road 900m down from the summit. The road closure will be between 6.00am and 4.30pm on Saturday, 26 February 2022.
The purpose of this road closure is to hold the Triple Peaks Challenge.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. This event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans, including provision for appropriate signage, are approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.

- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

Councillor Dixon then re-assumed the Chair.

Councillor Travers/Councillor Schollum

B) The Civic and Administration Subcommittee approve the following temporary road closure as no submissions have been received in respect of these applications and on the basis that these events would be subject to the Covid-19 provisions in force as at the following dates:

ii. The Horse of the Year

Elwood Road between SH51 and Otene Road:

6:00am – 7:00pm - Monday, 7 March – Thursday, 10 March 2022

Friday, 11 March – Saturday, 12 March 2022 (*temporary road closure to operate 24 hours a day during this time due to preparation for cross-country event*)

6:00am – 7:00pm – Sunday, 13 March 2022

The purpose of these road closures are to hold the Horse of the Year event.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. This event is to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans, including provision for appropriate signage, are approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.

- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant has in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The Chair and subcommittee members acknowledged that this would be the last meeting Lynn Burden, Transportation Officer, would attend as she was changing roles within the Council. The Subcommittee thanked Mrs Burden for her work over a number of years and wished her all the best in her new position.

(After the meeting, the organisers advised council officers that the Horse of the Year Show 2022 had in fact been cancelled).

The meeting closed at 9.08am

Confirmed:

Chairman:

Date: