
Tuesday, 5 April 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Civic and Administration Subcommittee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Tuesday, 5 April 2022**

Te Wā:
Time: **8.30am**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **General Counsel - Scott Smith**

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Civic and Administration Subcommittee

A Subcommittee of the Operations and Monitoring Committee.

Fields of Activity

The Civic and Administration Subcommittee is responsible for making delegated decisions and advising the Operations and Monitoring Committee by;

- Assisting Council in the allocation of Community Grants by;
 - Reviewing applications for Community Grants.
 - Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
 - Allocation of grant funding within the budget allocation.
- Assisting Council in its general overview of procurement and tender activity by accepting tenders which exceed the Chief Executive's delegated authority to approve, for projects previously approved by Council or a Standing Committee within the delegated authority.
- Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- Recommending to Council the appointment of List Members to the District Licencing Committee.

Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.

Membership

- 8 Councillors.
- 1 Heretaunga Takoto Noa: Māori Standing Committee Member appointed by Council.
- The Group Manager Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to The Hastings District Licencing Committee.
- The Chief Executive to be a member only when the Committee is making a decision on tendering and procurement matters.
- The Group Manager: Asset Management to be a member only when the Subcommittee is making a decision on tendering and procurement matters.
- The Transportation Manager to be a member only when the Committee is making a decision on applications for temporary closure of roads.
- The Environmental Consents Manager to be a member only when the Committee is making a decision on applications for temporary closure of roads.
- The Chair of the Te Mata Park Trust Board to be a member only when the Committee is making a decision on appointments to the Te Mata Park Trust Board.
- The Group Manager: Corporate to be a member only when the Committee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by Council.
- Deputy Chair appointed by Council.

Quorum - a minimum of 3 members

Delegated Powers

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) Authority to accept tenders for individual projects previously approved by the Council or a Standing Committee of the Council up to a value of \$10,000,000.
- 3) Responsibility to provide oversight and direction on tendering processes in general and/or specific issues relating to a particular project.
- 4) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 5) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 6) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 7) Recommend to Council the recipients of Civic Awards.
- 8) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

Tuesday, 5 April 2022

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Hastings District Council

Civic and Administration Subcommittee Meeting

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Mematanga:

Membership:

Koromatua

Chair: Councillor Malcolm Dixon

Ngā KaiKaunihera

Councillors: Damon Harvey, Eileen Lawson, Simon Nixon (Deputy Chair), Henare O’Keefe, Wendy Schollum, Geraldine Travers and Kevin Watkins

Heretaunga Takoto Noa Māori Standing Committee appointee: Tania Eden

Youth Council appointees: Two vacancies

Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – for Item 4

Mayor Sandra Hazlehurst

Tokamatua:

Quorum:

3 members

Apiha Matua

Officer Responsible:

General Counsel – Scott Smith

*Te Rōpū Manapori me te
Kāwanatanga*

Democracy &

Christine Hilton (Extn 5633)

Governance Services:

Te Rārangi Take

Order of Business

1.0 Apologies – Ngā Whakapāhatanga

An apology from Councillor Schollum has been received.

At the close of the agenda no requests for leave of absence had been received.

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3.0 Confirmation of Minutes – Te Whakamana i Ngā Miniti

Minutes of the Civic and Administration Subcommittee Meeting held Thursday 10 February 2022.

(Previously circulated)

4.0 Temporary Road Closures - Mangaroa Road, 10 April 2022 - ANZAC Day, 25 April 2022 - Ironman NZ, 14 May 2022 - Club Targa Incorporated 28 and 29 May 2022

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5.0 Multi-year Strategic Community Partnership Fund

Attachment 1 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

Attachment 2 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

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6.0 Minor Items – Ngā Take Iti

7.0 Urgent Items – *Ngā Take Whakahihiri*

Tuesday, 5 April 2022

Item 4

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Te Rārangi Take

Report to Civic and Administration Subcommittee

Nā:
From: Adam Jackson, Transportation Operations Manager

Te Take: Temporary Road Closures - Mangaroa Road, 10 April 2022 - ANZAC
Subject: Day, 25 April 2022 - Ironman NZ, 14 May 2022 - Club Targa
Incorporated 28 and 29 May 2022

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

1.1 The purpose of this report is to obtain a decision from the Civic and Administration Subcommittee in regard to the following temporary road closures as requested below. This request arises from the need to inform and gain Hastings District Council (“the Council”) approval in order to comply with the legal process to temporarily close the roads listed below:

- The Hawke’s Bay Car Club (HBCC): **Mangaroa Road** between Maraekakaho Road and Ru Collin Road from 9:00am until 5:00pm Sunday, 10 April 2022. The purpose of this road closure is to hold a motorsport event.
- Clubs Hastings: **ANZAC Day**

HASTINGS

Eastbourne Street East between Karamu Road South and Russell Street South
Russell Street between Queen Street West and Lyndon Road East
The road closures will be between 5:00am and 6:30am, Sunday 25 April 2022

HAVELOCK NORTH

Middle Road from the bank corner to the central roundabout
Te Aute Road from Porter Drive to the central roundabout
Havelock Road from the motel entrance to the central roundabout
Napier Road from Columba Way to the central roundabout
Te Mata Road from Columba Way to the central roundabout
Joll Road from the movie theatre entrance to the central roundabout
The central roundabout
These road closures will be from 8:30am until 10:30am, Sunday 25 April 2022

CLIVE

Clive Terrace between Ferry Road and dead end of the road

These road closures will be from 8:30am until 10:30am, Sunday 25 April 2022

The purpose of the above temporary road closures are to hold the ANZAC Day commemorative services.

- Ironman NZ: **Brookfields Road** from Sissons Road to and including Brookfields Bridge from 7:30am to 10:00am Saturday 14 May 2022. The purpose of this road closure is to hold a sport event
- Club Targa Incorporated – various roads:
 - Saturday, 28 May 2022 (2:00pm – 5:00pm)
 - Napier Road** between Porter drive and Karanema Drive
 - Sunday, 29 May 2022 (3:00pm – 8:00pm)
 - Napier Road** between the central roundabout and Porter Drive
 - Saturday, 28 May 2022 11:00am – 4:30pm
 - Taihape Road** between Kuripapango Bridge and the intersection with River Road and Glenross Road
 - Sunday, 29 May 2022 7:15am – 3:05pm
 - Ōhiti Road** 300m from the intersection with Taihape Road to the intersection with Matapiro Road
 - Matapiro Road** from the intersection with Ōhiti Road to the intersection with Crownthorpe Settlement Road
 - Crownthorpe Settlement Road** from the intersection with Matapiro Road to 300m from the intersection with Taihape Road
 - Sunday, 29 May 2022 9:00am – 1:30pm
 - Hedgeley Road** 300m from the intersection with SH5 to the intersection with Seafield Road
 - Seafield Road** from the intersection with Hedgeley Road to the intersection with Puketitiri Road
 - Puketitiri Road** from the intersection with Seafield Road to the intersection with Glengarry Road
 - Glengarry Road** from the intersection with Puketitiri Road to 300m from the intersection with SH5
 - Sunday, 29 May 2022 1:15pm – 5:45pm
 - Whakapirau Road** 200m from the intersection with SH50 to the intersection with Raukawa Road
 - Raukawa Road** from the intersection with Whakapirau Road to the intersection with Te Onepu Road
 - Te Onepū Road** from the intersection with Raukawa Road to the intersection with Argyll Road.
 - Argyll Road** from the intersection with Te Onepū Road to 200mm from the intersection with State Highway 2.
 - Sunday, 29 May 2022 4:00pm – 8:30pm

Middle Road from Te Aute Trust Road to 300m from the intersection with Endsleigh Road (southern end)

- 1.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with these closures can then be minimised and safely managed to Council's satisfaction.
- 1.3 As part of the notification process for these proposed temporary road closures, representatives visited each of the persons deemed to be affected by the proposed closures. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Temporary Road Closures - Mangaroa Road, 10 April 2022 - ANZAC Day, 25 April 2022 - Ironman NZ, 14 May 2022 - Club Targa Incorporated 28 and 29 May 2022 dated 5 April 2022.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures as no submissions have been received in respect of these applications and on the basis that these events would be subject to the Covid-19 provisions in force as at the following dates:
- i. The Hawke's Bay Car Club (HBCC): **Mangaroa Road** between Maraekakaho Road and Ru Collin Road from 9:00am until 5:00pm Sunday, 10 April 2022. The purpose of this road closure is to hold a motorsport event.
 - ii. Clubs Hastings: **ANZAC Day Commemorative Services**

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- iii. Ironman NZ: **Brookfields Road** from Sissons Road to and including Brookfields Bridge from 7:30am to 10:00am Saturday 14 May 2022. The purpose of this road closure is to hold a sport event
- iv. Club Targa Incorporated: **Targa Rally – various roads being:**
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Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

3.0 Background – *Te Horopaki*

3.1 This report covers the application by Hawke’s Bay Car Club, Clubs Hastings, Ironman NZ, and Club Targa Incorporated to hold three separate sporting events, and one commemorative event being:

- i) The Hawke’s Bay Car Club (HBCC): **Mangaroa Road** between Maraekakaho Road and Ru Collin Road from 9:00am until 5:00pm Sunday, 10 April 2022. The purpose of this road closure is to hold a motorsport event.
- ii) Hastings Clubs: **ANZAC Day Commemorative Services**

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- The purpose of these road closures is to hold a motorsport event.

- 3.2 The above temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.3 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure applications being approved.
- 3.4 The temporary road closure checklist (**Attachment 1**) details the necessary items that the organisers need to submit as part of their applications for the above proposed temporary road closures.
- 3.5 GIS maps showing the area of the temporary road closures are also attached as part of **Attachment 1**.
- 3.6 At the time of writing this report there were no planned road works that will affect or impact the above temporary road closures.

4.0 Discussion – *Te Matapakitanga*

4.1 The above events are being undertaken by:

- The Hawke’s Bay Car Club - this will be the first temporary closure of **Mangaroa Road** during the 2022 calendar year. The Average Daily Traffic Count (AADT) is: 664 vehicles per day.
- Clubs Hastings. The ANZAC day commemorative services are held at well-known sites for a short period on this public holiday.
- Ironman NZ - this will be the first temporary closure of **Brookfields Road** during the 2022 calendar year. The Average Daily Traffic Count (AADT) is: 2207 vehicles per day.
- Club Targa Incorporated - **Taihape Road, Ōhiti Road, Matapiro Road, Crownthorpe Settlement Road, Hedgeley Road, Seafield Road, Puketitiri Road, Glengarry Road, Whakapirau Road, Raukawa Road, Te Onepū Road, Argyll Road, Middle Road and Napier Road**. This will be the first temporary closure of these roads during the 2022 calendar year except for Napier Road. The above roads have been chosen specifically for their suitability for holding a sporting event.
 - The average daily traffic counts are shown in the table below:

Road name	Average Daily Traffic Count (AADT)
Taihape Road	200
Ōhiti Road	235
Matapiro Road	400
Crownthorpe Settlement Road	98
Hedgeley Road	60
Seafield Road	200
Puketitiri Road	200
Glengarry Road	120
Whakapirau Road	200

Raukawa Road	97
Te Onepū Road	150
Middle Road	470
Argyll Road	66
Napier Road	7,500

Napier Road is being proposed to be closed for the second time this financial with the first also being part of this report as Napier Road is also closed for part of ANZAC day commemorations. Consultation has been done by the applicants with the Havelock North Business association and affected properties. There have been no submissions regarding this requested closure.

The above roads have been chosen specifically for their suitability for holding the respective events or services.

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

5.1 Option A is the preferred option. It recommends the Committee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve some or all of the temporary road closures detailed above.
- Advantages: These events can proceed and contribute to the safe use of roads within the district for these proposed events.
- Disadvantages: Traffic will be impeded for a short period of time on specific roads.
- **Option B:** Do not approve any of the temporary road closures detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed events may need to be cancelled.

6.0 Next steps – Te Anga Whakamua

6.1 See above for options related to these proposed temporary road closures.

Attachments:

[1](#) Temporary Road Closures Checklist and Maps CG-16-14-00291

Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic).”

“(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

This report contributes to the purpose of local government by primarily promoting the cultural and social wellbeing of the community.

[Link to the Council’s Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori](#)

This proposal promotes the appealing visitor destination wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangata Whenua.

Sustainability - Te Toitūtanga

There are no known implications for sustainability.

Financial considerations - Ngā Whakaarohanga Ahumoni

The advertising cost for these events are being met by the organisers of the events: The Hawke’s Bay Car Club; Clubs Hastings; Ironman NZ; and Club Targa Incorporated.

Significance and Engagement - Te Hiranga me te Tūhonotanga

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho

The organisers of the above events have been in contact with affected parties/residents. They advise that no issues have been raised regarding the above proposed temporary road closures.

1. Mangaroa Road

The above proposed temporary road closure has been posted on the Council website and formal public notification was published in the Hawke’s Bay Today newspaper on Saturday, 19 February 2022.

The closing date for submissions was 4:00pm, Tuesday, 8 March 2022. No submissions were received.

If the road closure is approved, final formal public notification will be published in the Hawke’s Bay Today newspaper on Friday, 8 April 2022.

2. ANZAC Day Closures

The proposed temporary for the ANZAC day commemorative services has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on Saturday, 12th February 2022.

The closing date for submissions was 4:00pm, Saturday 26th February 2022. No submissions were received.

If the road closure is approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Friday, 8 April 2022.

3. Brookfields Road

The above proposed temporary road closure has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on Saturday, 19 March 2022.

The closing date for submissions is 4:00pm, Friday 1 April 2022. Advice on any submissions received will be provided by the officer verbally at this meeting.

If the road closure is approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Friday, 8 April 2022.

4. Targa Rally – various roads

The proposed temporary road closures for this event has been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper on Saturday, 12 March 2022.

The closing date for submissions is 4:00pm, Tuesday, 29 March 2022. No submissions were received.

If the road closure is approved, final formal public notification will be published in the Hawke's Bay Today newspaper on Friday, 8 April 2022.

Risks

Opportunity: To seek temporary road closures for the purpose of holding two sporting events.

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of competitors and the public.	Safety (public)

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

There are no implications for the Rural Community Board. They have been advised of the proposed temporary road closures.

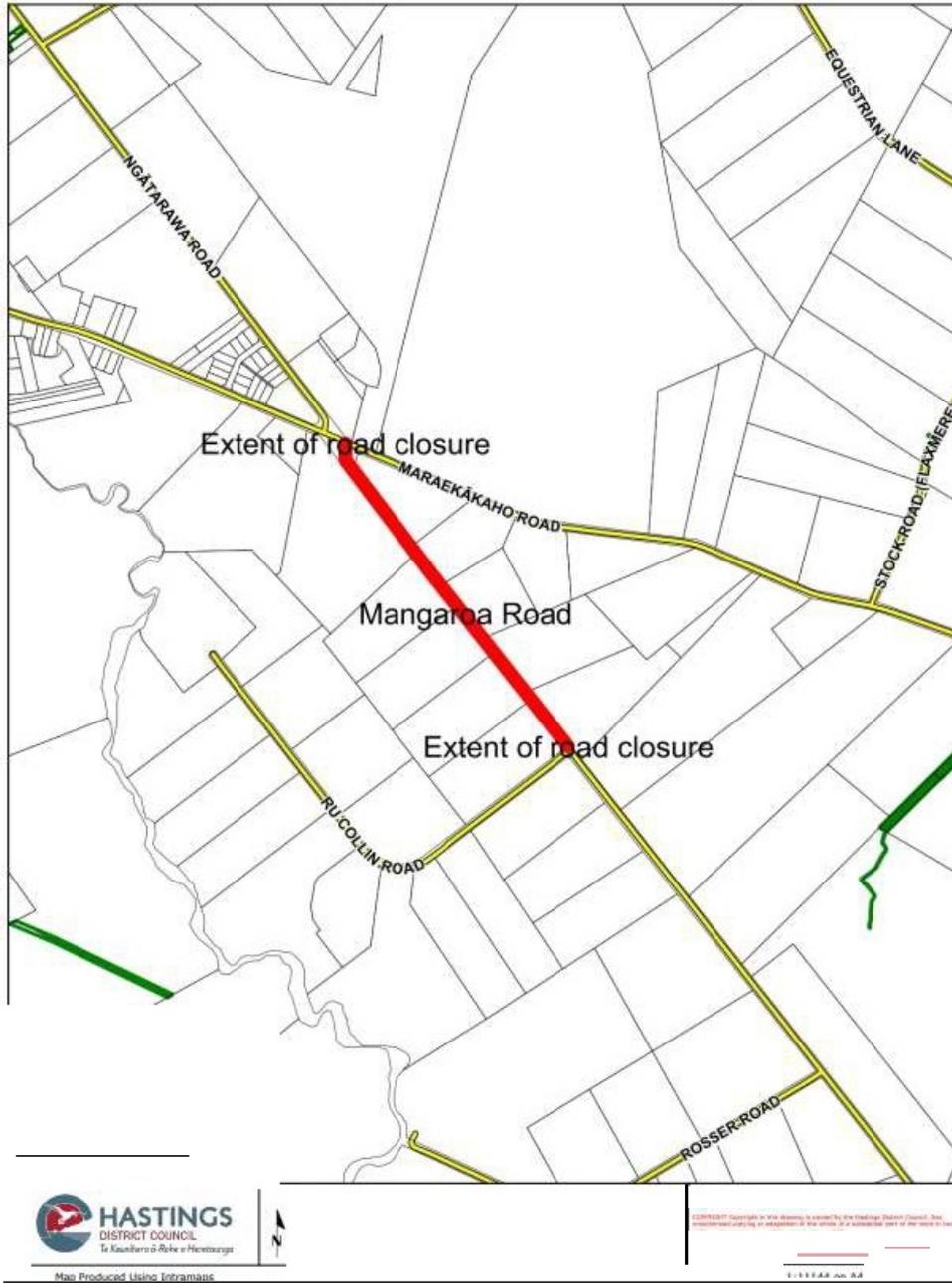
Checklist and Map - Temporary Road Closure:

1. Hawkes Bay Car Club – Mangaroa Road

Mangaroa Road between Maraekakaho Road and Ru Collin Road from 9:00am until 5:00pm Sunday, 10 April 2022

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

Mangaroa Road



2. Clubs Hastings – ANZAC Day

HASTINGS

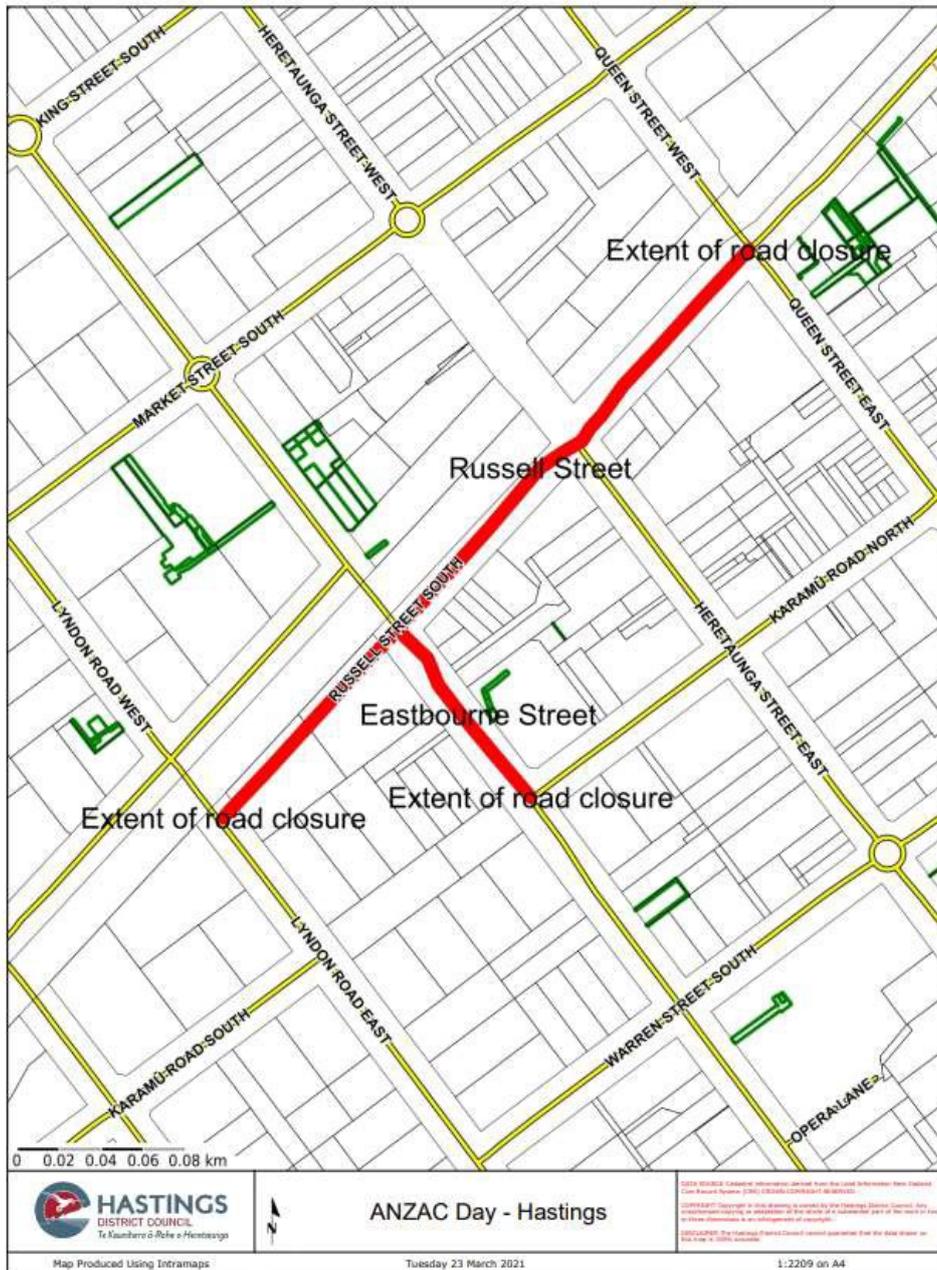
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HAVELOCK NORTH

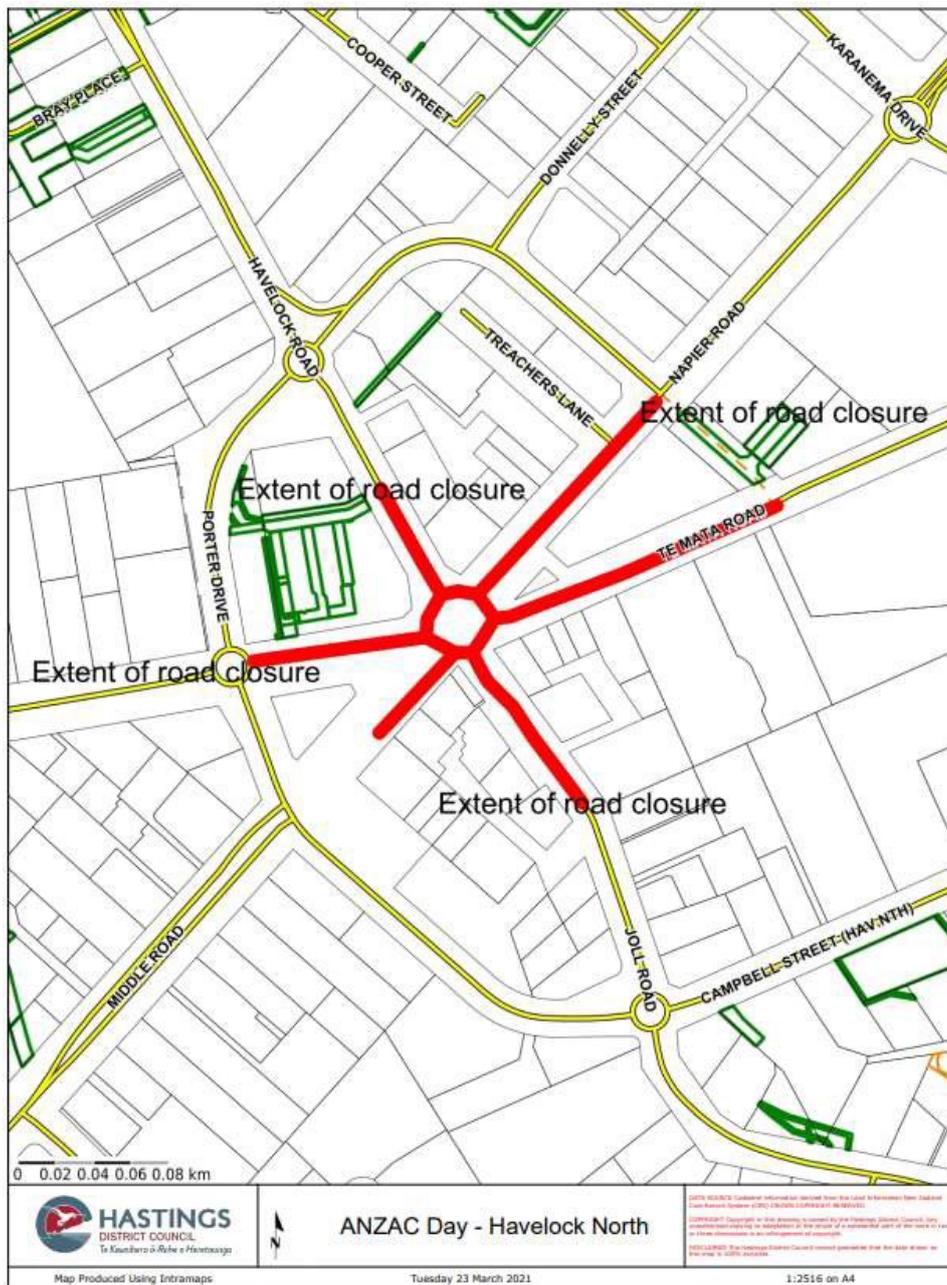
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 These road closures will be from 8:30am until 10:30am, Sunday 25 April 2022

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

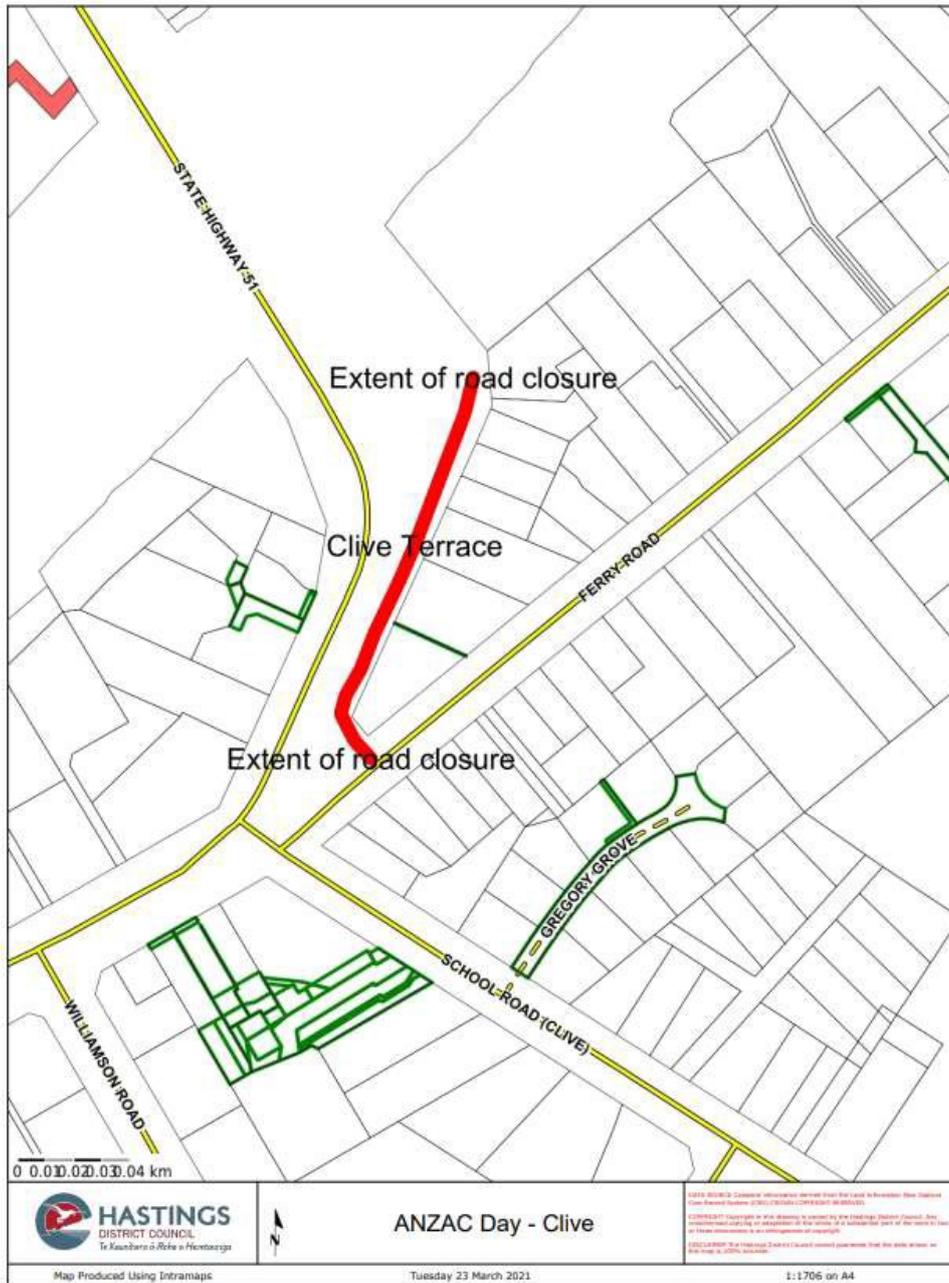
HASTINGS 5:00am and 6:30am, Sunday 25 April 2022



HAVELOCK NORTH 8:30am until 10:30am, Sunday 25 April 2022



CLIVE 8:30am until 10:30am, Sunday 25 April 2021



3. Ironman NZ – Brookfields Road

Brookfields Road from Sissons Road to and including Brookfields Bridge from 7:30am to 10:00am Saturday 14 May 2022

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

Brookfields Road



4. Targa Rally

Friday, 29 October 11:00am – 4:30pm

Taihape Road between Kuripapango Bridge and the intersection with River Road and Glenross Road

Saturday, 30 October 7:15am – 3:05pm

Ōhiti Road 300m from the intersection with Taihape Road to the intersection with Matapiro Road

Matapiro Road from the intersection with Ōhiti Road to the intersection with Crownthorpe Settlement Road

Crownthorpe Settlement Road from the intersection with Matapiro Road to 300m from the intersection with Taihape Road

Saturday, 30 October 9:00am – 1:30pm

Hedgeley Road 300m from the intersection with SH5 to the intersection with Seafield Road

Seafield Road from the intersection with Hedgeley Road to the intersection with Puketitiri Road

Puketitiri Road from the intersection with Seafield Road to the intersection with Glengarry Road

Glengarry Road from the intersection with Puketitiri Road to 300m from the intersection with SH5

Saturday, 30 October 1:15pm – 5:45pm

Whakapirau Road 200m from the intersection with SH50 to the intersection with Raukawa Road

Raukawa Road from the intersection with Whakapirau Road to the intersection with Te Onepū Road

Te Onepū Road from the intersection with Raukawa Road to 300m from the intersection with SH2

Saturday, 30 October 2021 4:00pm – 8:30pm

Middle Road from Te Aute Trust Road to 300m from the intersection with Endsleigh Road (southern end)

Friday, 29 October (2:00pm – 5:00pm)

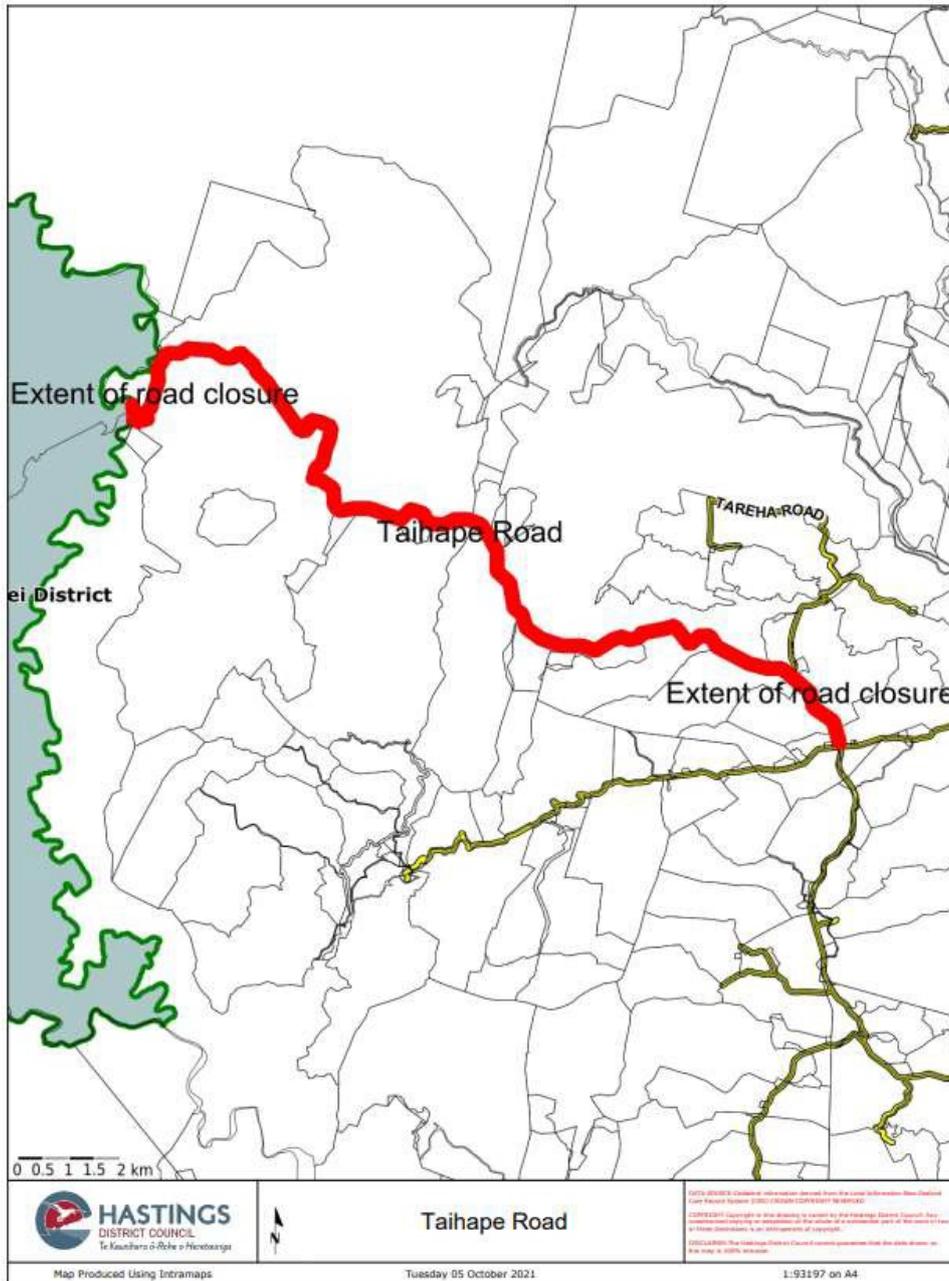
Napier Road between Porter drive and Karanema Drive

Saturday, 30 October 2021 (3:00pm – 8:00pm)

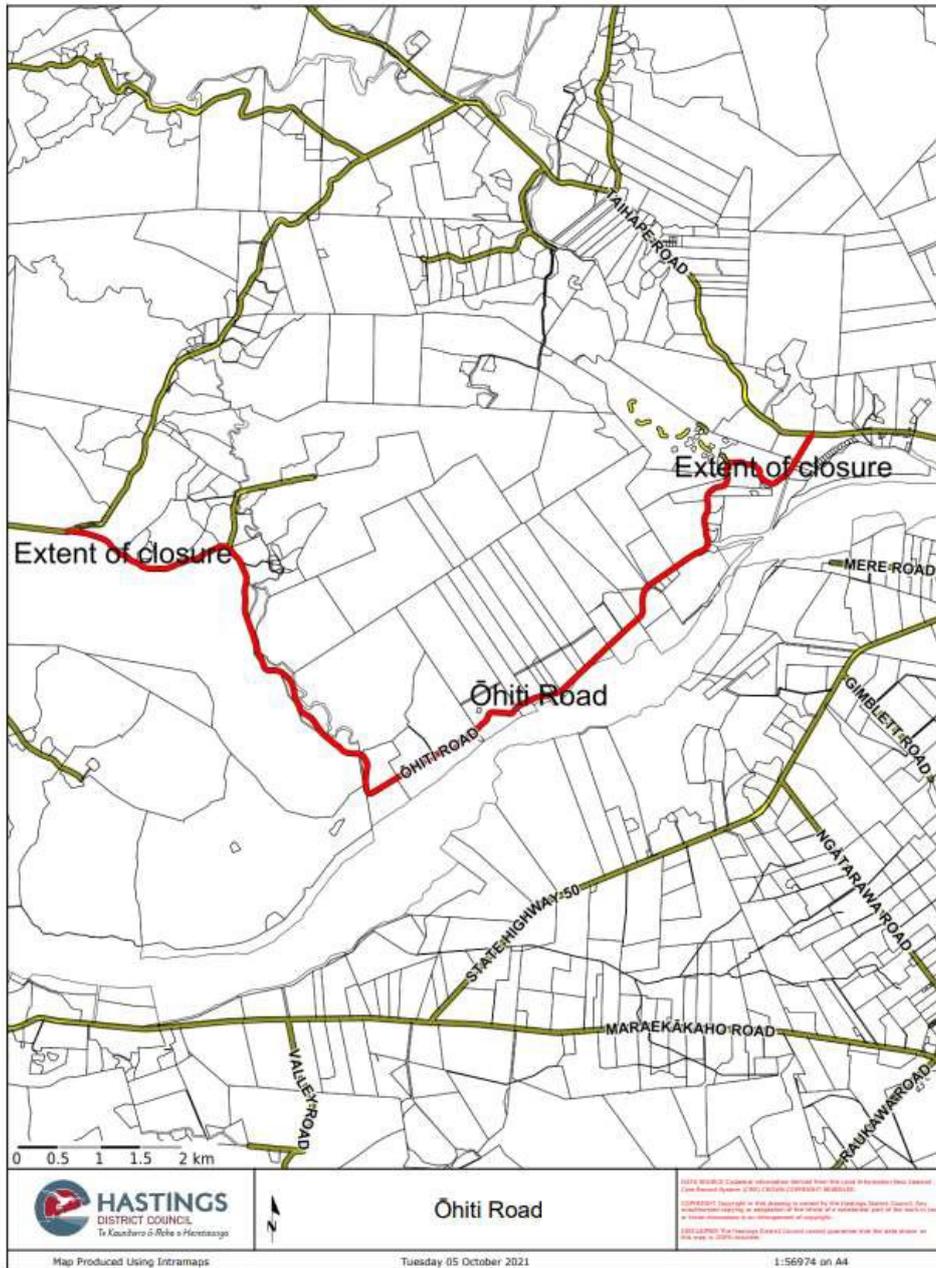
Napier Road between the central roundabout and Porter Drive

Items Received:	
Temporary Road Closure Application form	✓
Traffic Management Plan	✓
Road Bond	N/A
Event Safety Plan	✓
Resident Visiting Form / Letter	✓

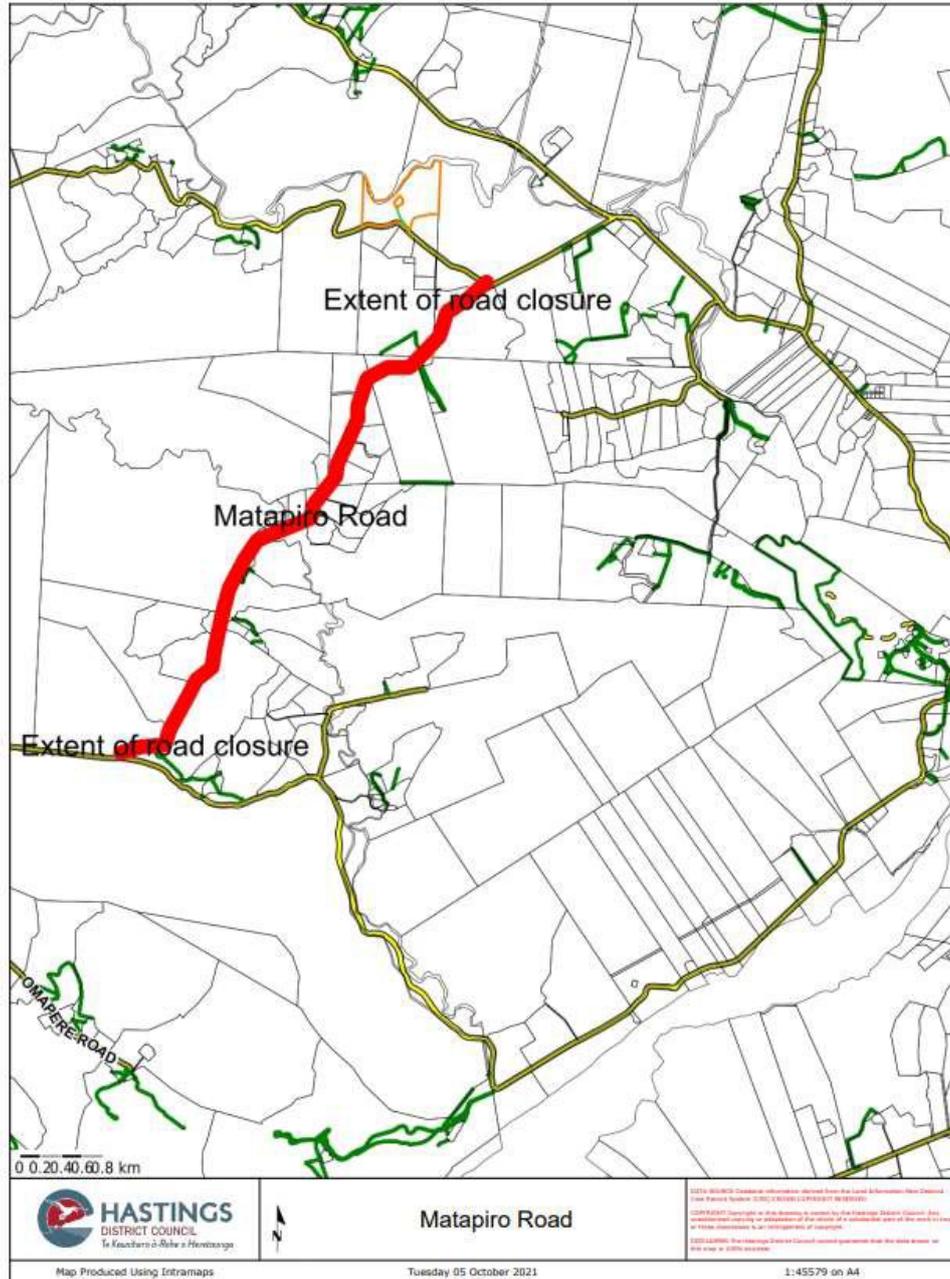
Taihape Road:



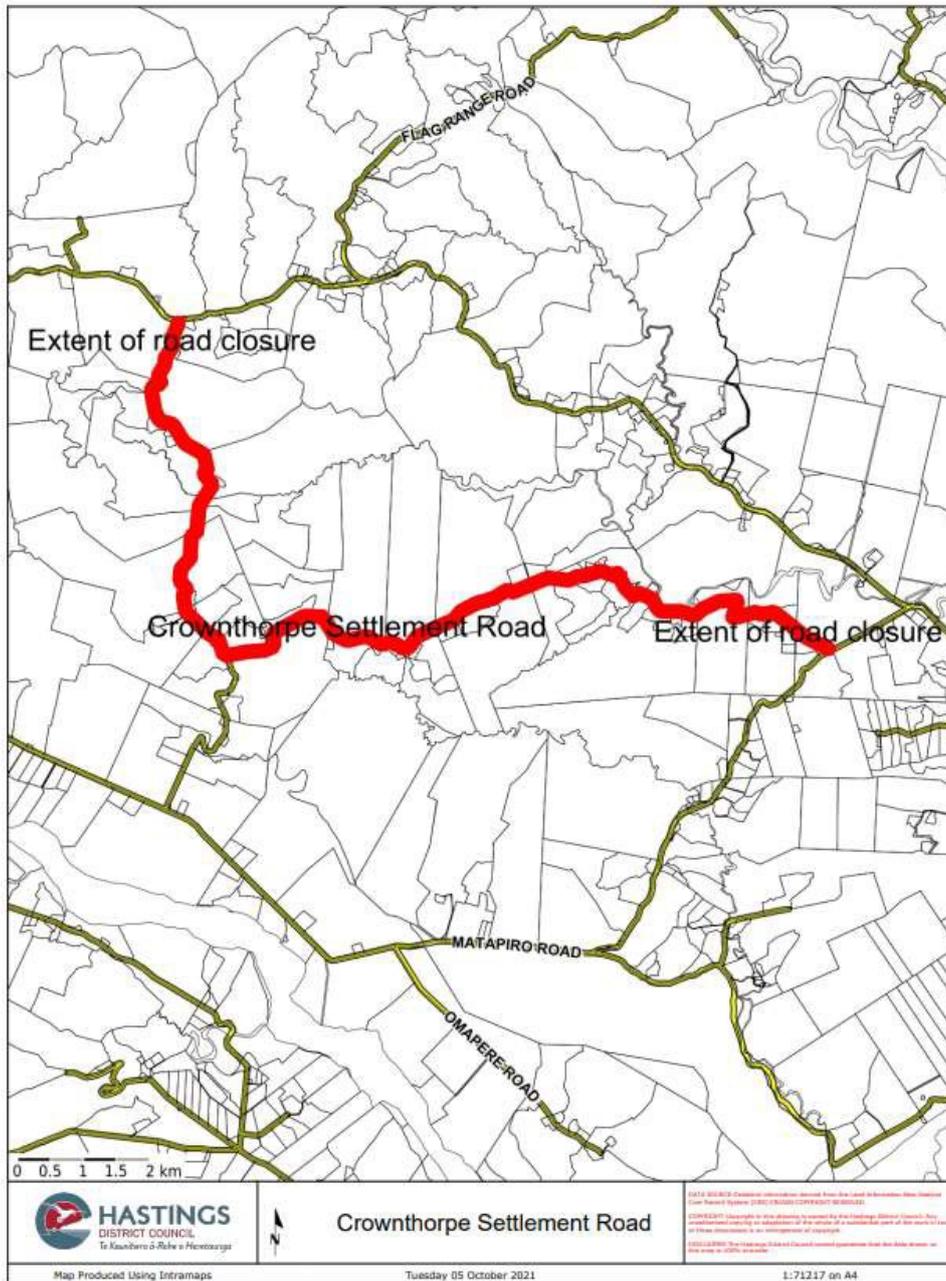
Ōhiti Road:



Matapiro Road:



Crownthorpe Settlement Road:



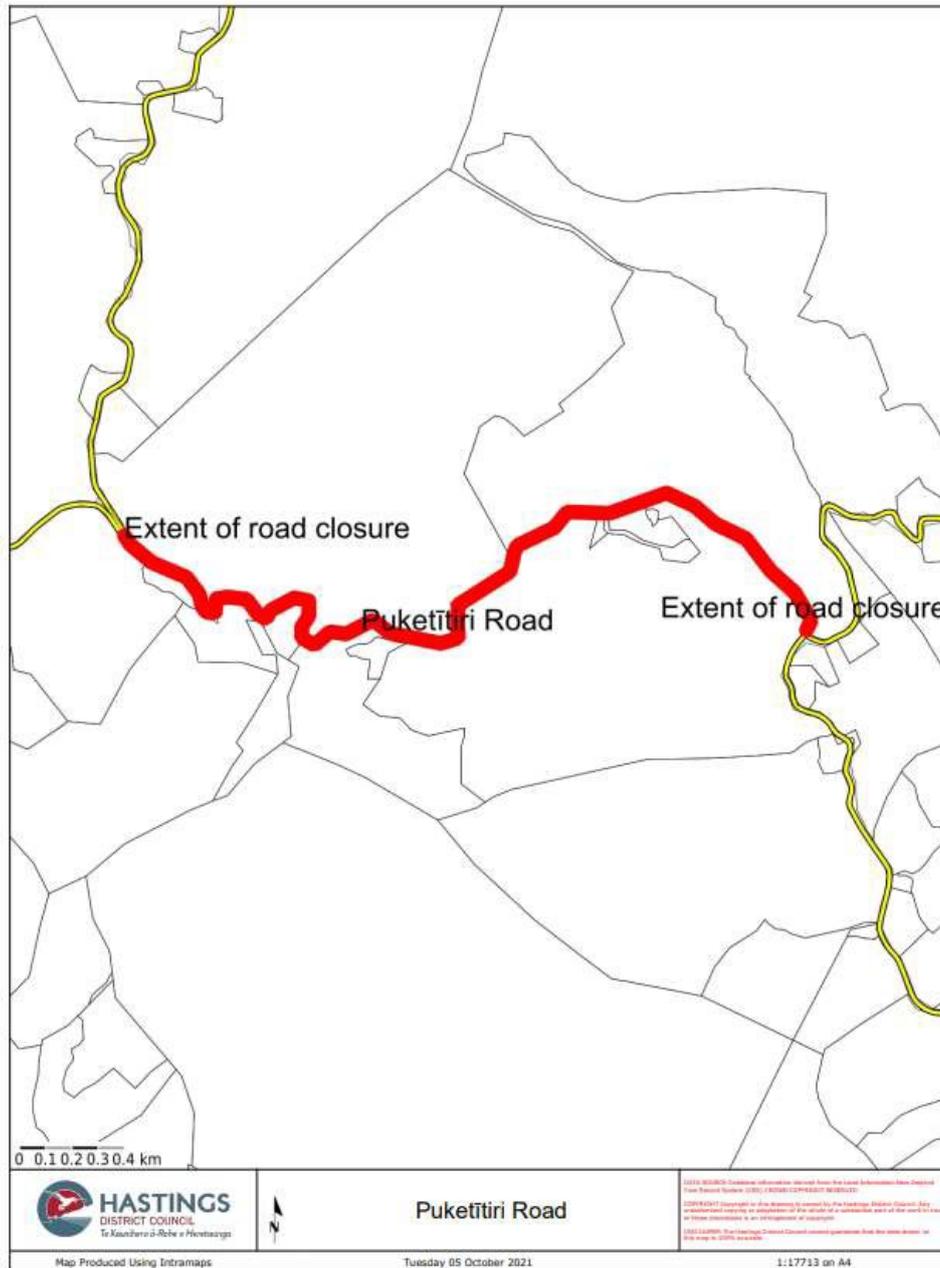
Hedgeley Road:



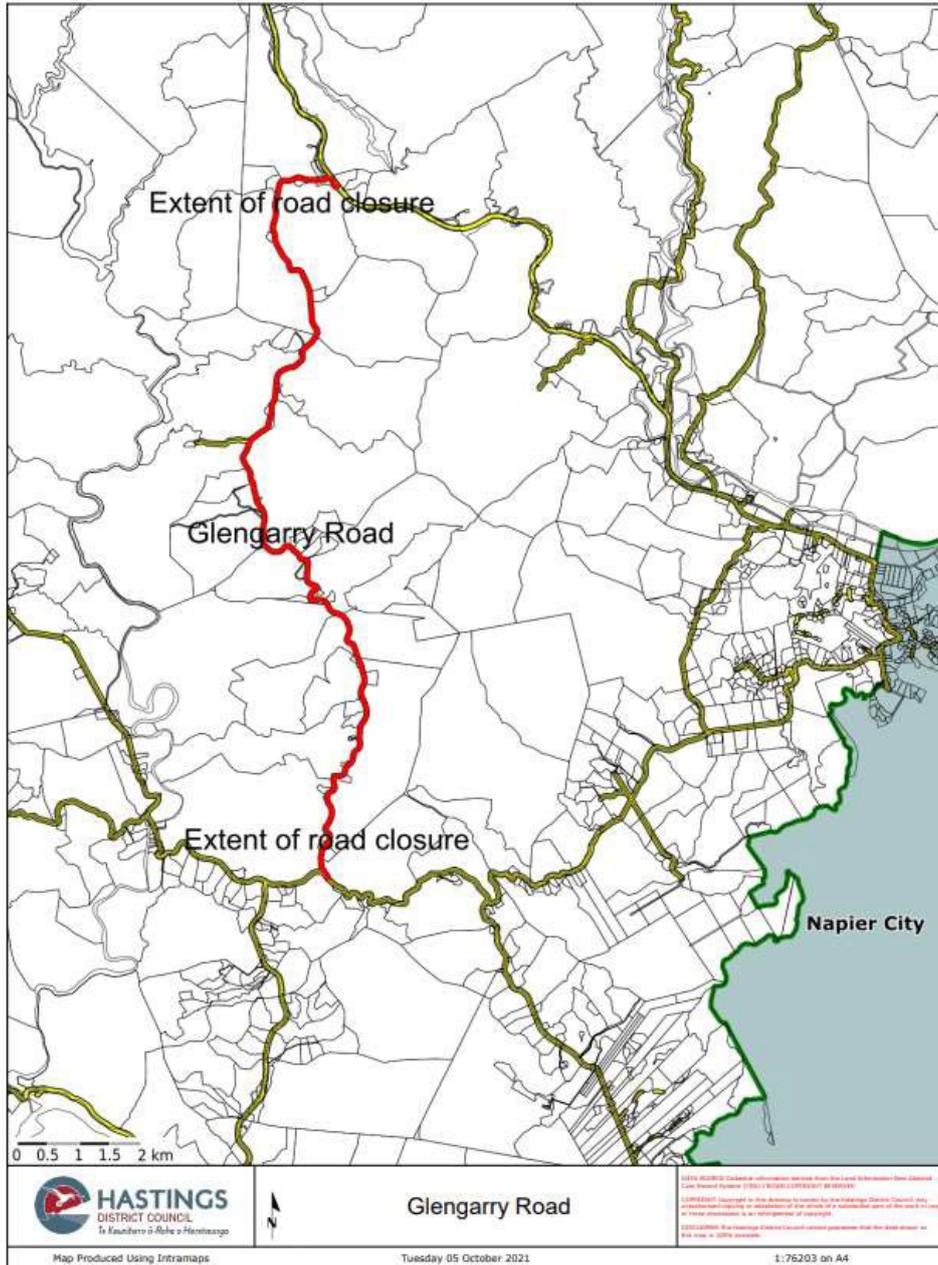
Seafield Road:



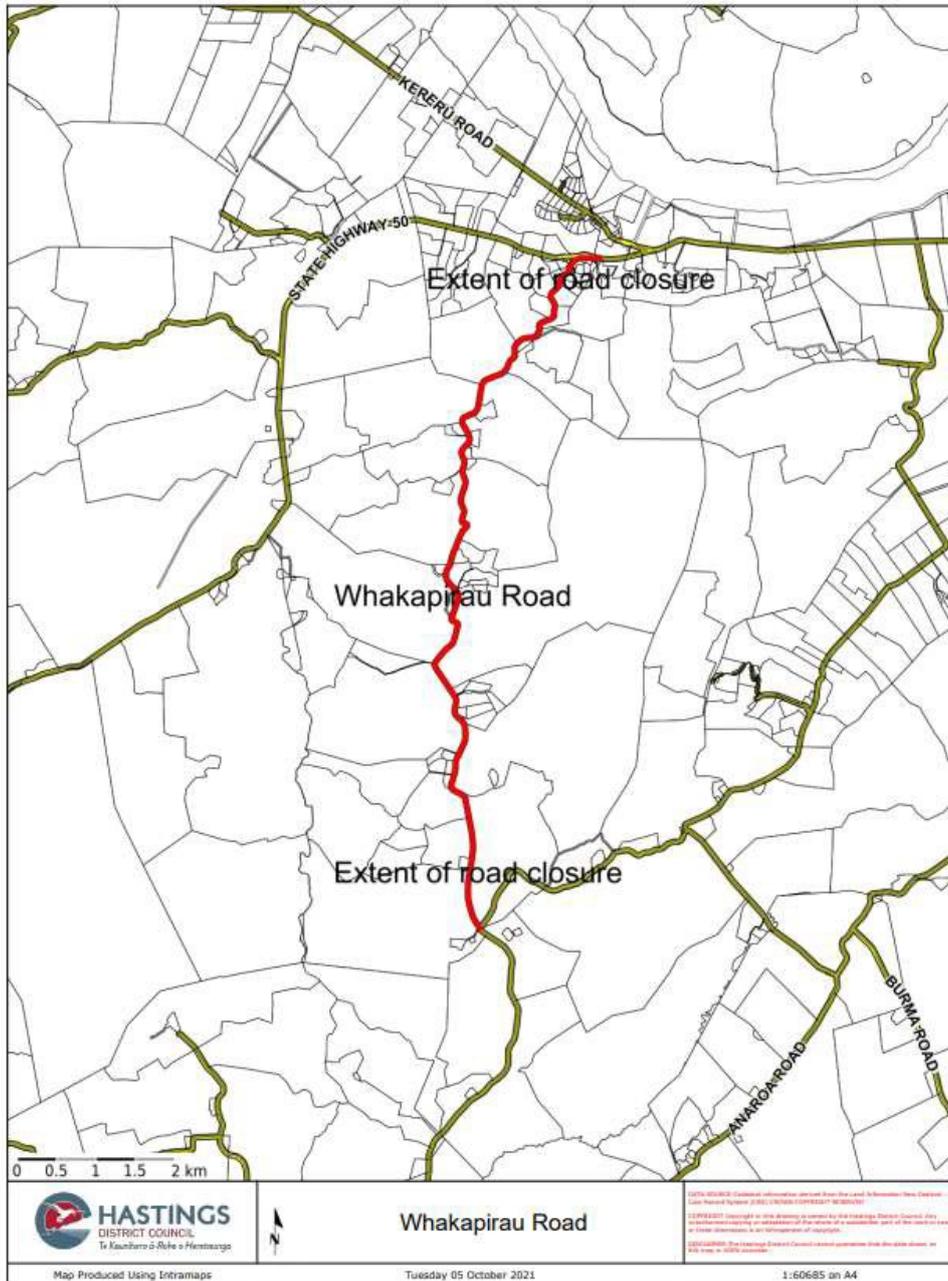
Puketitiri Road:



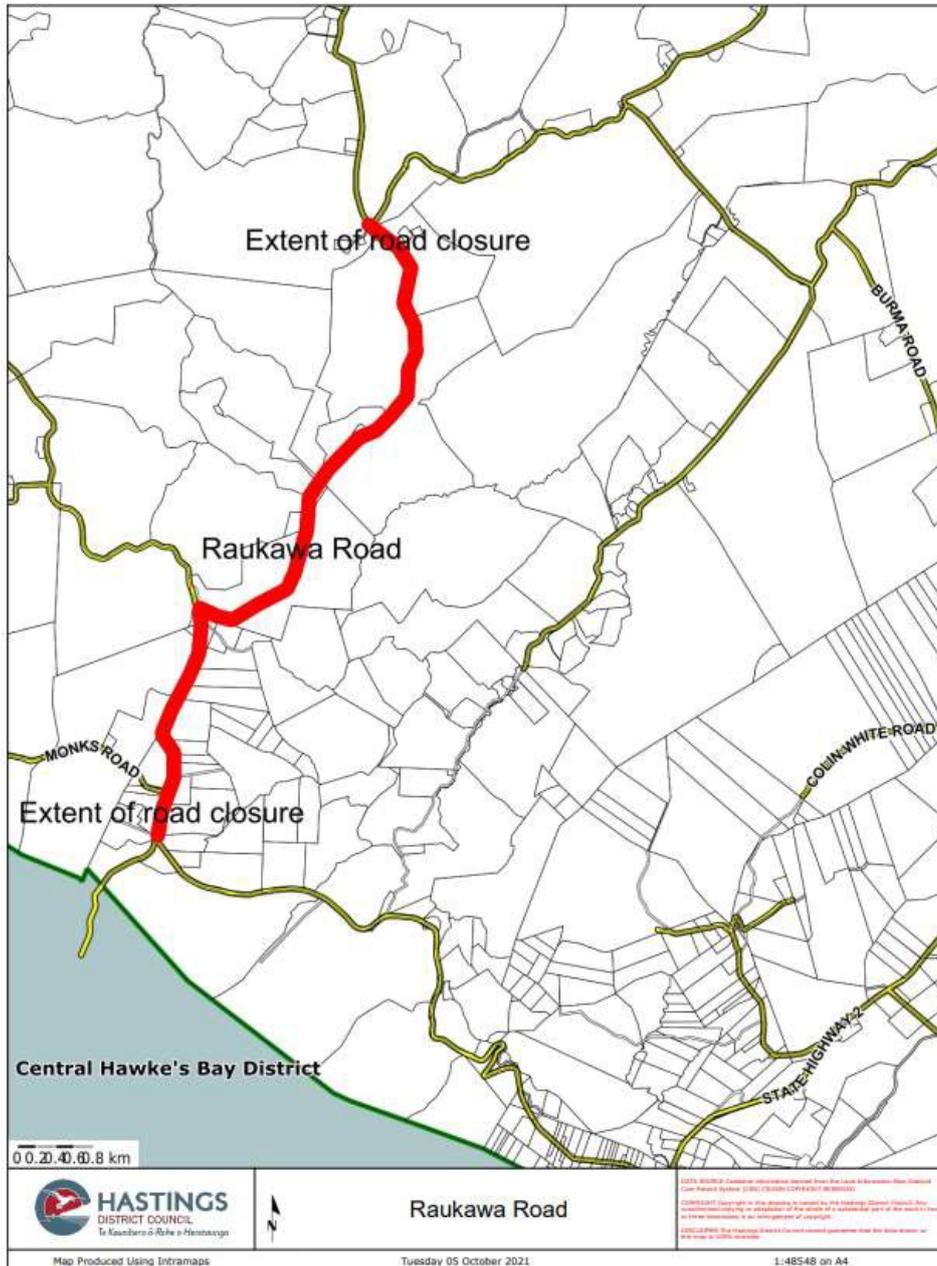
Glengarry Road:



Whakapirau Road:



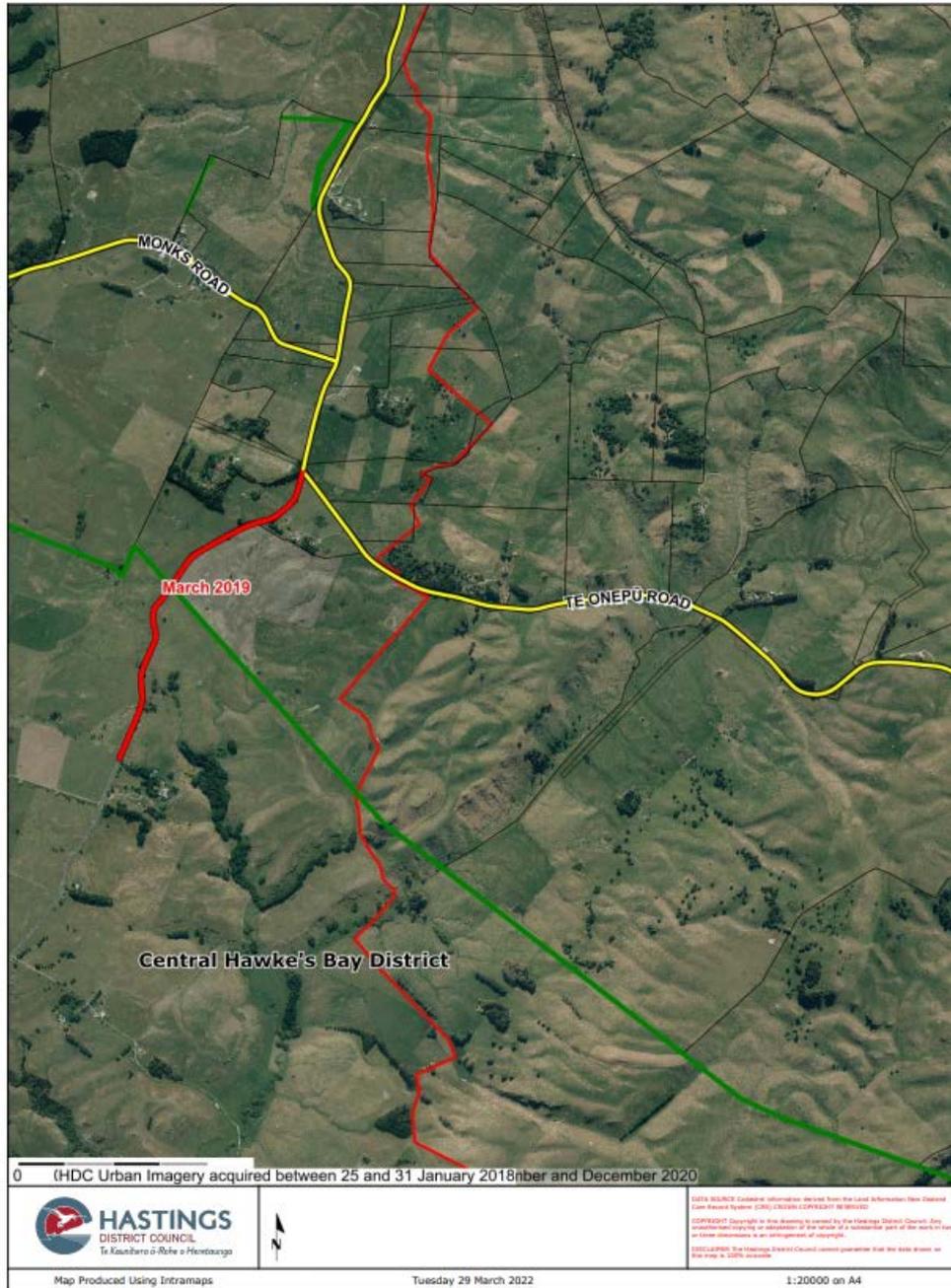
Raukawa Road:



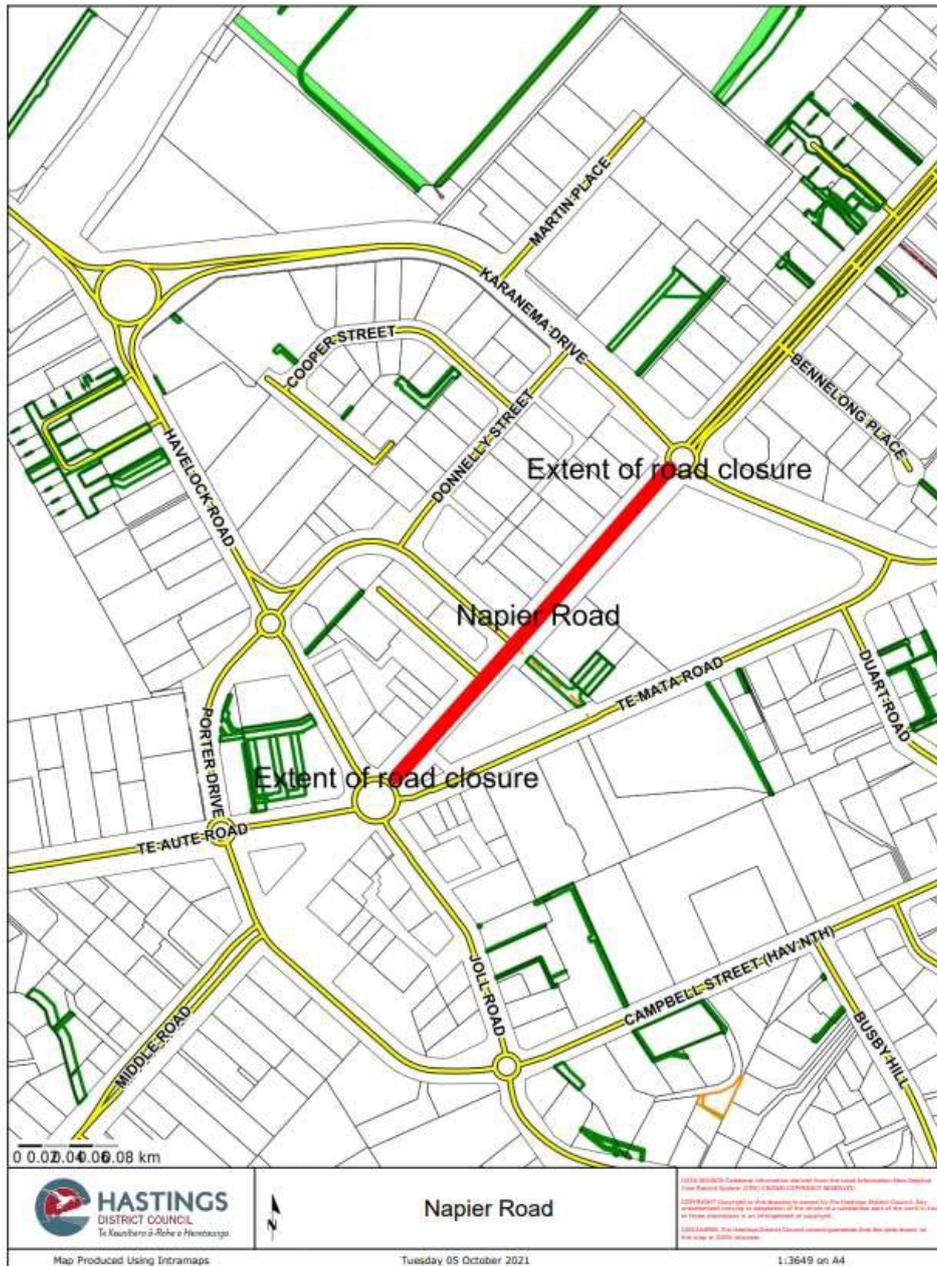
Te Onepū Road:



Argyll Road



Napier Road



Tuesday, 5 April 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Item 5

Te Rārangi Take

Report to Civic and Administration Subcommittee

Nā:
From: Kevin Carter, Community Grants and Partnerships Advisor

Te Take:
Subject: Multi-year Strategic Community Partnership Fund

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Subcommittee on the current round of allocations of grants from the Multi-year Strategic Community Partnership Fund.
- 1.2 Multi-year Strategic Community Partnership Fund is open to groups that have previously been successful obtaining a grant or funding from Council in the past and are providing a proven positive impact to the community.
- 1.3 These Multi-year contracts span two years and are reported on annually. Outcomes are reviewed each year against agreed key performance indicators, including financial ones. These contracts would commence July 2022 and cease June 2024. These two year contracts would cease in line with last year's three year contracts.
- 1.4 Applications for funding opened December 13, 2021 and closed February 28, 2022 for contracts commencing July 1 2022.
- 1.5 6 eligible applications have been received in this multiyear funding round.
- 1.6 There is a budget of \$50,000.00 for this round, however this budget can be exceeded, but additional funding will be sourced from the Single Year Grant Budget.
- 1.7 This report concludes by recommending that the funds be allocated to those applicants assessed by the Subcommittee as having the highest merit, being of wide appeal, being accessible and delivering to the needs of the community.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Multi-year Strategic Community Partnership Fund dated 5 April 2022.
- B) That the Committee reviews the applications to the Multi-year Strategic Community Partnership Fund ; and
- C) That the Committee approves the budget allocation to those applications whom it considers will best assist Council to achieve its desired Community Outcomes.

3.0 Background – Te Horopaki

- 3.1 During the 2019 funding review the Council implemented the ‘Contestable Funding Framework’ one of the changes in that framework was the creation of the ‘Multi-year Strategic Community Partnership Fund’.
- 3.2 In 2021 the Civic and Administration committed to 17 multi-year agreements.
- 3.3 During the 2021 Long Term Plan the budget for Community Grants was increased by \$50,000. This increase starting in year two of the LTP (2022-2023 Financial Year).
- 3.4 At the Civic and Administration Thursday, 2 December 2021 the committee resolved:
- That the Committee approve the opening of a Multi-year Strategic Community Partnership Funding round in 2022.*
- 3.5 To be eligible for funding, groups need to show how their project fits with one or more of the three priorities below:
- 1. Uplifting our communities’ wellbeing by providing access to help and advice**
 - 2. Fostering a sense of pride within our district and across our diverse communities**
 - 3. Promoting happy, healthy and active communities.**

4.0 Discussion – Te Matapakitanga

- 4.1 6 eligible applications have been received in this multiyear funding round.
- 4.2 The amount requested is per annum and contracts will be for two years.

#	Organisation	Contract/Project	Project Description	Previous funding	Amount requested
05	Christian Lovelink Napier Hastings inc.	Operating Costs	We collect donated furniture, linen, kitchenware, whiteware and other household goods and give these to families who are unable to obtain them from any other source.	\$3,000	\$4,000
08	Graeme Dingle Foundation Hawke's Bay (Kiwi Can)	Operation Costs to support Life Skills Programmes Delivery	Our kaupapa is to facilitate the development of life skills in tamariki/rangatahi. We address inequities by having a focus on tamariki/rangatahi from lower socioeconomic communities. We achieve this through delivering programmes and running events in schools and the community.	\$15,000	\$25,000
07	Hawke's Bay Rescue Helicopter Trust	Newsletter Appeal	We are seeking funding for one of our newsletters. We send two per year to our database of donors	\$5,000	\$3,000
09	Radio Kidnappers Charitable Trust	School Speech Competition	Radio Kidnappers is the official access radio station in Hawke’s Bay. In other words, we are the community radio.	\$1,500	\$4,000

		Community Outreach			
11	Family Violence Intervention and Prevention Charitable Trust	Hastings Safe House operational costs	The Hastings Women's Refuge provides vital support to women and children affected by Family Violence in the Hawke's Bay region.	\$20,000	\$20,000
10	Interchurch Council for Hospital Chaplaincy	Maintenance of Hospital Chaplaincy Service	The Hospital Chaplains provide spiritual and pastoral support to patients, their whanau, and staff, in the Hawke's Bay Hospital	\$12,500	\$12,500
Multi-year Strategic Community Partnership Fund TOTAL REQUEST				\$57,000	\$68,500
Multi-year Strategic Community Partnership Fund TOTAL AVAILABLE					\$50,000*
<i>*This budget can be exceeded, but additional funding will be sourced from the Single Year Grant Budget.</i>					

- 4.3 The applications are confidential and contained in **(Attachment 1)**
- 4.4 Officer comments are contained in **(Attachment 2)**
- 4.5 Committee members can view the full application and attachments via their Smarty Grants Login.
<https://manage.smartygrants.com.au/>

5.0 Options – Ngā Kōwhiringa

- 5.1 Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga
The Subcommittee to review the applications for the Multi-year Strategic Community Partnership Fund, consider the officer comments against the criteria and allocate the funding to **some** of the applications within the budget allocation of \$50,000.00 per year.
- 5.2 Option Two – Te Kōwhiringa Tuarua
The Subcommittee to review the applications for the Multi-year Strategic Community Partnership Fund, consider the officer comments against the criteria and allocate the funding **all** of the applications using the budget allocation of \$50,000.00 per year and an additional \$18,500 sourced from the Single Year Grant Budget.
- 5.3 Option three – Te Kōwhiringa Tuatoru
The Subcommittee to review the applications for the Multi-year Strategic Community Partnership Fund, consider the officer comments against the criteria, and not allocate the whole of the grant funding within the budget allocation of \$50,000.00 per year.

6.0 Next steps – Te Anga Whakamua

- 6.1 Successful organisations are provided with a contract for service and assigned a Council officer (relationship manager) to work with them to achieve agreed outcomes for the grant awarded.

Attachments:

- | | | | |
|---|--|-------------------|----------------------|
| 1 | Multi-Year Applications 2022
<i>Confidential in accordance with Section 7 (2) (h) of the Local Government Official Information and Meetings Act 1987</i> | COP-01-02-22-1076 | Under Separate Cover |
| 2 | Multi-Year Applications 2022 Officer comments
<i>Confidential in accordance with Section 7 (2) (h) of the Local Government Official Information and Meetings Act 1987</i> | COP-01-02-22-1080 | Under Separate Cover |

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the Social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

No known impacts for Tangata Whenua.:

Sustainability - *Te Toitūtanga*

No known impacts for sustainability.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

Contracts awarded will be for 2 years and will impact the availability of community assistance funds

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

There has been no external consultation.

The Grant round has been open and transparent inviting all community organisations to apply.

Risks

The recommendation being proposed is the best option to ensure an accountable and transparent governance process. Using the established and approved HDC Community Grants processes ensures security of applicants data, supports a fair review process and established monitoring and reporting process.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

There are no implications for Community Boards.
