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Tuesday, 31 May 2022

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Minutes – Community Grants

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*Te Rā Hui:*

Meeting date: **Tuesday, 31 May 2022**

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Venue

**Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **9.00am – 2.50pm**

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**HASTINGS DISTRICT COUNCIL**  
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**TE KAUNIHERA Ā-ROHE O HERETAUNGA**

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Civic and Administration Subcommittee Meeting

*Ngā Minitī*

# Minutes

*Te Rārangi Upoko*

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Tuesday, 31 May 2022

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Civic and Administration Subcommittee Meeting

### Ngā Minitī

# Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Malcolm Dixon  
**Present:** **Councillors:** Eileen Lawson (via Zoom), Simon Nixon (Deputy Chair), Henare O'Keefe, Wendy Schollum, Geraldine Travers (via Zoom) and Kevin Watkins

Youth Council appointees: Mackenzie Varcoe and Monte Timu

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*Kei Konei:* General Counsel - Scott Smith  
**Also present:** Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie  
Community Grants and Partnerships Advisor – Kev Carter  
Democracy & Governance Advisor - Christine Hilton

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*Kua Tatū:* **Applicants addressing the meeting – speaking on behalf of the following organisations:**  
**In attendance:** Luke Tihema, supported by Preston Reid – Kotahi Te Kohao Trust (Application #115)  
Jordan Pomana, supported by Evelyn Ratima – HB Lead Kahungunu Poitukohu (Application #121)  
Jan Martin, supported by Damian Sweetapple – Hawke's Bay Justice of the Peace (Application #123)  
Jenny Finlayson, supported by Louie Reid – Waimārama Surf Life Saving Club (Application #105)  
Maxine Bevin - Aphasia New Zealand (Aphasia NZ) (Application #99)  
Sarah Walmsley – Prima Volta Charitable Trust (Application #124)  
Richard Kettle - Birchleigh Polo School Program (Application #89)  
Jenny Epplert, supported by Frances Martin - Playcentre Aotearoa (Cornwall Park) (Application #91)  
Bridget Murphy - Big Brothers Big Sisters Hawke's Bay (Application #92)  
Sarinah Hurford – Wellness Riders Ltd (Application #118)  
Tom Hayton, supported by Theresa Simcox – Haumoana Playcentre (Application #107)  
Stacy Apiata - Ko Wai Tōu Ingoa Hauora Charitable Trust (Application #95)  
Kate Pearse, supported by Desiree Cornelissen – Brain Injury Association HB (Application #122)

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Lynne Gibson, supported by Carolynne Riley – Hearing Association Hastings Branch (Application #116)  
Vicki Welsby – Awhi Charitable Trust (Application #87)  
Shirin Gabel, supported by Jaimee Lolo, Kitana Whakaruru-Mahia and Hinemakehu Peni - Local Spiritual Assembly of the Baha'is of Hastings District Council (Application #112)  
Harlem Cruz – Purotu (Application #110)  
Aliesha Gordon – Bellyful Napier (Application #97)  
Annette Mossman, supported by Stacey Tito – YMCA (Application #126)  
Carla Hyland – Napier Family Centre Incorporated (Application #120)  
Roger Morrison, supported by Deborah Watts – Enliven (Application #103)  
Hillary Heath, supported by Ben Watson and Caitlin McIvor – Hawke's Bay Land, Search & Rescue (Application #102)  
Jo Reyngoud, supported by Joy Graham – Flaxmere Baptist Church Community (Application #98)  
Peter Dunkerley, supported by Barry Cole – Hawke's Bay Digital Archives Trust (Application #108)  
Kiri Goodspeed, supported by Ivy Morley – Te Pohue and Districts Community (Application #104)

## 1. **APOLOGIES – *NGĀ WHAKAPĀHATANGA***

Councillor Dixon/Councillor Travers

That apologies for absence from Mayor Sandra Hazlehurst; Councillor Damon Harvey and Heretaunga Takoto Noa Māori Standing Committee appointee: Tania Eden be accepted.

CARRIED

## 2. **CONFLICTS OF INTEREST - *HE NGĀKAU KŌNATUNATU***

Councillors Geraldine Travers and Henare O'Keefe each declared a Conflict of Interest in regard to a particular application being addressed under Item 5 "Single Year Community Grants 2022" and took no part in discussion or voting in regard to this application.

## 3. **CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI***

Councillor Nixon/Councillor Watkins

That the minutes of the Civic and Administration Subcommittee Meeting held Thursday 19 May 2022 be confirmed as an accurate record.

CARRIED

#### 4. CHANGE OF FUNDING ENTITY FOR THE HASTINGS FOOD BANK

(Document 22/120)

The Community Grants and Partnerships Advisor, Kev Carter, spoke to the agenda report and responded to questions from the Civic and Administration Subcommittee.

Councillor Nixon/Councillor Watkins

- A) That the Civic and Administration Subcommittee receive the report titled Change of Funding Entity for the Hastings Food Bank dated 31 May 2022.
- B) That the Committee approve the funding for The Hastings Foodbank Trust be transferred to Nourished for Nil dated 1 July 2022.

CARRIED

#### 5. SINGLE YEAR COMMUNITY GRANTS 2022

(Document 22/119) (A Public Excluded attachment was included in a separate document)

The Community Grants and Partnerships Advisor, Kev Carter, spoke to the agenda report and responded to questions from the Civic and Administration Subcommittee.

The Chair outlined the process to be followed during this item. Speaking times had been allocated to the applicants wishing to address the Subcommittee and questions could be asked by the members. Discussion on all the applications and the allocation of available funds would be addressed by the Subcommittee in the afternoon.

The applicants scheduled to speak to the Subcommittee addressed the meeting in turn, and spoke to the application made by the organisation they were representing, as set out below. They responded to questions asked of them by the Subcommittee.

In the afternoon session, when the Subcommittee considered the funding to be allocated to the applications, Mr Carter would be asked to advise if he had any information regarding whether any applications overlapped or had been funded via other Council budgets.

It was noted that two applicants who already had an active funding project with the council had also applied for a single year community grant. They were eligible to make both these applications as they were for separate projects.

At the start of this meeting, Councillors Geraldine Travers and Henare O'Keefe had each declared a Conflict of Interest in regard to a particular application being addressed and took no part in discussion or voting in regard to this application.

- Hawke's Bay Justice of the Peace (Application #123).

### Presentation by applicants

**Luke Tihema, supported by Preston Reid**, spoke to the application from **Kotahi Te Kohao Trust** (Application #115) regarding the project titled Tama Tū, Tama Ora. They responded to questions from the Subcommittee.

**Jordan Pomana, supported by Evelyn Ratima**, spoke to the application from the **HB Lead Kahungunu Poitukohu** (Application #121) regarding the project titled HB Lead Kahungunu Poitukohu kaupapa. He circulated a set of 10 colour A4 sheets containing background information (*GC-16-14-00354*) regarding the activities of the applicant, to support the application. They responded to questions from the Subcommittee.

**Jan Martin, supported by Damian Sweetapple, President of HB JP's Assn**, spoke to the application from the **Hawke's Bay Justice of the Peace** (Application #123) regarding the project titled Enhanced PD and Support for Justices of the Peace. She circulated a colour A4 sheet (*GC-16-14-00355*) titled "Enhancing Professional Development and Support for Justices Grant Application 2022-2023". They responded to questions from the Subcommittee.

**Jenny Finlayson, supported by Louie Reid**, spoke to the application from the **Waimārama Surf Life Saving Club** (Application #105) regarding the project titled Surf Lifeguard Training Skills & Community Surf/Beach Education. They responded to questions from the Subcommittee.

**Maxine Bevin** spoke to the application from the **Aphasia New Zealand (Aphasia NZ)** (Application #99) regarding the project titled Community Aphasia Advisor Service Hawke's Bay. She responded to questions from the Subcommittee.

**Sarah Walmsley** spoke to the application from the **Prima Volta Charitable Trust** (Application #124) regarding the project titled Prima Volta - Mentor Programme. No questions were asked by the Subcommittee.

**Richard Kettle** spoke to the application from the **Birchleigh Polo School Program** (Application #89) regarding the project titled Polo School. He responded to questions from the Subcommittee.

**Jenny Epplett, supported by Frances Martin**, spoke to the application from the **Playcentre Aotearoa (Cornwall Park)** (Application #91) regarding the project titled New Playcentre Building. They responded to questions from the Subcommittee.

**Bridget Murphy** spoke to the application from **Big Brothers Big Sisters Hawke's Bay** (Application #92) regarding the project titled Professionally Supported one-to-one mentoring for youth. She responded to questions from the Subcommittee.

**Sarinah Hurford** spoke to the application from **Wellness Riders Ltd** (Application #118) regarding the project titled Empowering community mental & physical well-being. She responded to questions from the Subcommittee.

The meeting adjourned for morning tea at 10.30am  
and resumed at 10.45am

**Tom Hayton, supported by Theresa Simcox**, spoke to the application from the **Haumoana Playcentre** (Application #107) regarding the project titled Haumoana Playcentre Playground bark. They responded to questions from the Subcommittee.

**Stacy Apiata** spoke to the application from the **Ko Wai Tōu Ingoa Hauora Charitable Trust** (Application #95) regarding the project titled Mana hapū initiative. He responded to questions from the Subcommittee.

**Kate Pearce, supported by Desiree Cornelissen**, spoke to the application from the **Brain Injury Association HB** (Application #122) regarding the project titled My Life on Canvas. They displayed two several paintings done by their clients and circulated a colour A4 sheet (GC-16-14-00356) titled "My Life on Canvas" which promoted the project they were working on. They responded to questions from the Subcommittee.

**Lynne Gibson, supported by Carolynne Riley**, spoke to the application from the **Hearing Association Hastings Branch** (Application #116) regarding the project titled "Hear This" Hearing Education Programme. They circulated colour booklets (GC-16-14-00357) and responded to questions from the Subcommittee.

**Vicki Welsby** spoke to the application from the **Awhi Charitable Trust** (Application #87) regarding the project titled Awhi Programme April 22-March 23. She responded to questions from the Subcommittee.

**Shirin Gabel, supported by Jaimee Lolo, Kitana Whakaruru-Mahia and Hinemakehu Peni** spoke to the application from the **Local Spiritual Assembly of the Baha'is of Hastings District Council** (Application #112) regarding the project titled Junior Youth Empowerment Program. They responded to questions from the Subcommittee.

**Harlem Cruz** spoke to the application from **Purotu** (Application #110) regarding the project titled Hine Purotu. She responded to questions from the Subcommittee.

**Aliesha Gordon** spoke to the application from **Bellyful Napier** (Application #97) regarding the project titled Providing Bellyful support to Hastings. She responded to questions from the Subcommittee.

**Annette Mossman, supported by Stacey Tito**, spoke to the application from the **YMCA** (Application #126) regarding the project titled Raise Up. They responded to questions from the Subcommittee.

**Carla Hyland** spoke to the application from the **Napier Family Centre Incorporated** (Application #120) regarding the project titled Delivery of social services to HDC residents. She responded to questions from the Subcommittee.

**Roger Morrison, supported by Deborah Watts**, spoke to the application from **Enliven** (Application #103) regarding the project titled J H Mason Day Programme. They responded to questions from the Subcommittee.

**Hillary Heath, supported by Ben Watson and Caitlin McIvor**, spoke to the application from **Hawke's Bay Land, Search & Rescue** (Application #102) regarding the project titled Rat Packs and Flies. She responded to questions from the Subcommittee.

**Jo Reyngoud, supported by Joy Graham**, spoke to the application from the **Flaxmere Baptist Church Community** (Application #98) regarding the project titled Christmas Cheer Appeal 2022. They responded to questions from the Subcommittee.

**Peter Dunkerley, supported by Barry Cole**, spoke to the application from the **Hawke's Bay Digital Archives Trust** (Application #108) regarding the project titled Preserving the Daily Mail Newspaper. They responded to questions from the Subcommittee.

**Kiri Goodspeed, supported by Ivy Morley**, spoke to the application from the **Te Pohue and Districts Community** (Application #104) regarding the project titled Community Plan Outcomes. They responded to questions from the Subcommittee.

The meeting adjourned for lunch at 12.43pm  
and resumed at 1.15pm

The Subcommittee then went through all the applications, including those which had not been addressed by speakers at this meeting, and addressed the allocation of the available funds.

Youth Council appointee, Monte Timu, left the meeting at 2.05pm.

Councillor Dixon/Councillor Nixon

- A) That the Civic and Administration Subcommittee receive the report titled Single Year Community Grants 2022 dated 31 May 2022.
- B) That the Subcommittee review the applications to the 2022 Single Year Community Grants funding round; and
- C) That the Subcommittee allocates the 2022 budget allocation of \$245,000.00 to those applications which it considers will best assist Council to achieve its desired Community Outcomes, as follows:

| App ID     | Organisation Name                                | Brief Project Description                               | \$ Allocated |
|------------|--|---|--------------|
| SYCG 00087 | Awhi Charitable Trust                            | Awhi Programme April 22- March 23                       | \$10,000.00  |
| SYCG 00088 | English Language Partners Hawke's Bay            | Flaxmere English Language Community Class.              | \$3,506.20   |
| SYCG 00089 | Birchleigh Polo School Program                   | Polo school.  | \$5,000.00   |
| SYCG 00090 | CCS Disability Action                            | Disability support.                                     | \$2,500.00   |
| SYCG 00091 | Playcentre Aotearoa (Cornwall Park Playcentre)   | New Playcentre building.                                | \$10,000.00  |
| SYCG 00092 | Big Brothers Big Sisters Hawke's Bay             | Professionally supported one-to-one mentoring for youth | \$10,000.00  |
| SYCG 00093 | Epilepsy Association of New Zealand Incorporated | Epilepsy support services.                              | \$1,500.00   |
| SYCG 00094 | Lifelink/Samaritans Incorporated                 | Operational costs for a 24/7 free helpline.             | \$5,000.00   |



|            |   |  |             |
|------------|---|--|-------------|
| SYCG 00095 | Ko Wai Tōu Ingoa Hauora Charitable Trust                      | Mana hapū initiative.  | \$11,550.00 |
| SYCG 00097 | Bellyful Napier (branch of Bellyful New Zealand Trust)        | Providing Bellyful support to Hastings.                          | \$3,050.00  |
| SYCG 00098 | Flaxmere Baptist Church Community Trust                       | Christmas Cheer Appeal 2022.                                     | \$10,000.00 |
| SYCG 00099 | Aphasia New Zealand (AphasiaNZ) Charitable Trust              | Community Aphasia Advisor Service Hawke's Bay.                   | \$2,500.00  |
| SYCG 00101 | The StarJam Charitable Trust                                  | StarJam Hastings.  | \$4,000.00  |
| SYCG 00102 | Hawke's Bay Land, Search & Rescue (LandSAR)                   | Rat Packs and Flys.  | \$4,000.00  |
| SYCG 00103 | Enliven - a service of Presbyterian Support East Coast (PSEC) | J H Mason Day Programme.   | \$8,000.00  |
| SYCG 00104 | Te Pohue and Districts Community Charitable Trust             | Community Plan Outcomes.   | \$7,000.00  |
| SYCG 00105 | Waimārama Surf Life Saving Club Incorporated                  | Surf Lifeguard Training Skills & Community Surf/Beach Education. | \$10,000.00 |
| SYCG 00107 | Haumoana Playcentre   | Haumoana Playcentre Playground bark.                             | \$8,500.00  |
| SYCG 00108 | Hawke's Bay Digital Archives Trust                            | Preserving the Daily Mail Newspaper.                             | \$5,000.00  |
| SYCG 00109 | New Zealand Council of Victim Support Groups Inc - Hastings   | Victim Support's volunteer programme in the Hastings district.   | \$4,000.00  |
| SYCG 00110 | Purotu  | Hine Purotu.   | \$10,000.00 |
| SYCG 00112 | Local Spiritual Assembly of the Baha'is of Hastings           | Junior Youth Empowerment Programme.                              | \$3,450.00  |
| SYCG 00114 | Hawke's Bay Trellis Trust                                     | Shine Girl programme.  | \$2,650.00  |
| SYCG 00115 | Kotahi Te Kohao Trust   | Tama Tū, Tama Ora.   | \$8,000.00  |
| SYCG 00116 | Hearing Association Hastings Branch                           | "Hear This" Hearing Education Programme.                         | \$2,500.00  |
| SYCG 00117 | FOTO IWI Charitable Trust                                     | FOTO IWI Pilot Rangatahi Media Programme.                        | \$3,650.00  |
| SYCG 00118 | Wellness Riders Ltd   | Empowering community mental & physical well-being.               | \$15,000.00 |
| SYCG 00119 | Dementia Hawke's Bay  | Communication and connection.                                    | \$3,000.00  |
| SYCG 00120 | Napier Family Centre Incorporated                             | Delivery of social services to HDC residents.                    | \$5,000.00  |

|                      |   |  |                     |
|----------------------|---|--|---------------------|
| SYCG 00121           | HB Lead Kahungunu Poitukohu incorporated                          | HB Lead Kahungunu Poitukohu kaupapa.                       | \$10,000.00         |
| SYCG 00122           | Brain Injury Association HB                                       | My life on Canvas.   | \$10,000.00         |
| SYCG 00123           | Hawke's Bay Justice of the Peace Association                      | Enhanced Professional Development - Justices of the Peace. | \$3,450.00          |
| SYCG 00124           | Prima Volta Charitable Trust                                      | Prima Volta - Mentor Programme.                            | \$16,500.00         |
| SYCG 00125           | Age Concern Hawke's Bay Inc.                                      | Community Support.   | \$10,000.00         |
| SYCG 00126           | The Young Men's Christian Association Of Hawke's Bay Incorporated | Raise Up.  | \$16,500.00         |
| <b>TOTAL GRANTED</b> |   |  | <b>\$244,806.20</b> |

| <b>Declined Applications</b> |                                      |                            |        |
|------------------------------|--------------------------------------|----------------------------|--------|
| SYCG 00096                   | Pursuit Limited                      | Digital Warrior Cadetship. | \$0.00 |
| SYCG 00111                   | Fantail Ministries                   | Greater Season Two.        | \$0.00 |
| SYCG 00113                   | Graeme Dingle Foundation Hawke's Bay | Career Navigator Academy.  | \$0.00 |

**CARRIED**

## 6. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

## 7. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 2.50pm

Confirmed:

Chairman:

Date: