

Monday, 27 June 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
Hastings District Council
Rural Halls Subcommittee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Monday, 27 June 2022**

Te Wā:
Time: **1.00pm**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **Acting Group Manager: Community Wellbeing & Services -
Dennise Elers**

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HASTINGS DISTRICT COUNCIL
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156
Phone **06 871 5000** | www.hastingsdc.govt.nz
TE KAUNIHERA Ā-ROHE O HERETAUNGA

Rural Halls Subcommittee – Terms of Reference

A Subcommittee of Council.

Fields of Activity

The Rural Halls Subcommittee is responsible for assisting the Rural Community Board by;

- Reviewing applications for grants from the Rural Halls Community Fund.
- Recommending the allocation of grants within the funding available.
- Recommending changes in criteria for grants.

Membership

- The Chair is also the Chair of the Rural Community Board.
- 6 Rural Community Board Members (including 1 Mohaka Ward Councillor and 1 Kahuranaki Ward Councillor).
- 2 Heretaunga Ward Councillors.

Quorum - 4 Members

Delegated Powers

- 1) Reviewing Application for Grants from the Rural Hall Maintenance Fund.
- 2) Recommending the allocation of grants within the allocated funding.
- 3) Recommending changes in criteria for grants from the Rural Hall Maintenance Fund.

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Hastings District Council

Rural Halls Subcommittee Meeting

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Agenda

*Nga mema o te Komiti
Komiti*

**Subcommittee
Members:**

Heamana

Chair: Nick Dawson

Marcus Buddo, Sue Maxwell and Jonathan Stockley

Ngā KaiKaunihera

Councillors: Tania Kerr (Deputy Chair), Sophie Siers, Alwyn Corban and Ann Redstone

Youth Council appointee: William Duncan

Tokamatua:

Quorum:

4 members

Apiha Matua

Officer Responsible:

Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie

*Te Rōpū Manapori me te
Kāwanatanga*

**Democracy &
Governance Services:**

Louise Stettner (Ext 5018)

Te Rārangi Take

Order of Business

1.0 Apologies – *Ngā Whakapāhatanga*

At the close of the agenda no apologies had been received.

At the close of the agenda no requests for leave of absence had been received.

2.0 Conflict of Interest – *He Ngākau Kōnatunatu*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3.0 Confirmation of Minutes – *Te Whakamana i Ngā Minitī*

Minutes of the Rural Halls Subcommittee Meeting held Monday 24 May 2021.
(Previously circulated)

4.0 Provincial Growth Fund Report: Renovation of Town Halls and War Memorials 5

5.0 Rural Halls Maintenance Fund 2022-2023 15

6.0 Minor Items – *Ngā Take Iti*

7.0 Urgent Items – *Ngā Take Whakahihiri*

Monday, 27 June 2022

Item 4

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Rural Halls Subcommittee Meeting

Te Rārangi Take

Report to Rural Halls Subcommittee

Nā:
From: Kevin Carter, Community Grants and Partnerships Advisor

Te Take: Provincial Growth Fund Report: Renovation of Town Halls and
Subject: War Memorials

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 In 2020 Hastings District Council received \$290,000 from the Ministry of Business, Innovation and Employment via the Provincial Growth Fund for the 'Renovation of Town Halls and War Memorials'
- 1.2 Funds were used at the following Rural Halls
 - Waikare and District Sports Club
 - Matapiro and Districts Recreation Hall
 - Te Awanga Community Hall
 - Kererū Hall
 - Poukawa Hall
 - Kaiwaka Hall
 - Maraekākaho Hall
- 1.3 Members of the Rural Halls Subcommittee have requested to see the final report
- 1.4 The Hastings District Council Final Report is attached.

2.0 Recommendations - *Ngā Tūtohunga*

That the Rural Halls Subcommittee receive the report titled Provincial Growth Fund Report: Renovation of Town Halls and War Memorials dated 27 June 2022.

Attachments:

1  Final PGF Report 2021

COP-01-9-8-22-10

Hastings District Council Final Report

Location and Region:	Hawke's Bay
Contracted Amount:	NZD290,394
Report Date:	Final Report
Programme Outcomes:	<ul style="list-style-type: none">• prioritise the employment of local workers displaced by the COVID economic crisis;• occur at pace, time being critical; and• assist in meeting the Social Procurement Objectives

1. Summary

There are 21 Rural Halls in the Hastings District Area with the majority of the buildings owned and managed by a local voluntary group or trust. Hastings Council's rural halls maintenance funding scheme is designed to assist with the building maintenance of halls in the rural and plains areas of Hastings. The budget for the Rural Halls Maintenance fund is 50k per year to be split amongst the halls that apply for support.

The additional \$290k provided by the Provincial Growth Fund has enabled planned work on seven of the halls to be brought forward. Council also provided a larger budget of \$120k in the 2020 funding round to support additional halls. This additional investment has enabled HDC to speed up the Rural Halls maintenance plan by around 5 years and has provided ongoing and sustainable work for our local rural trades people.

The additional funding provided by the Provincial Growth Fund helped local companies provide work for 37 contractors as well as associated administration and support staff and services. The 'trickle down' of the increased investment is impossible to report on but with local companies prioritising local suppliers we are positive that the funding boost has stayed in the region.

The work on the seven halls have been a great boost to the individual communities. The feedback from residents in these small rural towns has been overwhelming positive and the hall committees have reported an increase in booking and events taking place within their halls. All of this increased activity around the halls has had a positive effect on community wellbeing and the feeling of inclusion.

Hastings District Council, through an arts grant, has enabled a local Event Manager to create a new service of music events called The Small Hall Sessions (www.smallhallsessions.co.nz) this new venture will utilise Maraekakaho Te Awanga Community Hall which have been renovated using the PGF funding. The renovations at Poukawa Hall also enabled it to host its first regional Food and Wine Classic event (www.fawc.co.nz). Waikare and District Sports Club, which had its roof leaks replaced has been able to restart their Squash, Indoor Netball and Badminton leagues which service the local communities on the border of Hastings and Wairoa.

The additional investment into the local Rural Halls by the Provincial Growth Fund has supported Hastings District Council to ensure that these important local meeting places continue to be fit for purpose for the future.

2. Project details and Updates

Project Element	Budget	Actual	Details
Waikare and District Sports Club	\$84,664.00	\$84,664.00	Project completed New roof and internal decoration
Matapiro and Districts Recreation Hall	\$20,407.67	\$20,407.67	Project Completed New Roof
Te Awanga Community Hall	\$2,908.00	\$2,908.00	Project completed New floor
Kereru Hall	\$11,280.00	\$11,280.00	Project completed New floor and external planting
Poukawa Hall	\$34,400.00	\$34,400.00	Project completed Replacement of some weatherboards and external painting
Kaiwaka Hall	\$4,246.00	\$4,246.00	Project completed Roof painting and external painting
Maraekakaho Hall	\$132,489.00	\$132,489.00	Project completed Electrical work and external planning

3. Redeployment Outcomes per project

Project Element	prev Unemployed	local	aged 15-24	Māori	Pasifika	Women
Waikare and District Sports Club		12	4	6	2	
Matapiro and Districts Recreation Hall		3	1	1		
Te Awanga Community Hall		1				
Kereru Hall		2				
Poukawa Hall		3	1	1		
Kaiwaka Hall		1				
Maraekakaho Hall		15	2	2		
TOTAL		37	8	10	2	

3.2 Redeployment Outcomes total

Total People Working	Contractor	Consultant
37	37	

3.3 Redeployment Outcomes full time or part-time

Total Created Roles	Full-time	Part-Time
37		37

3.4 Please provide any additional information relating to the tables above.

All the people identified above are the employers and employees of our two contractors. This project is supporting their businesses and staff employment.

4. Social Procurement Objectives

State your Social Procurement Objectives (as agreed during contracting)	State your Social Procurement Measures (as agreed during contracting)	Show achievements to date against each of the Social Procurement Objectives
Social Procurement Outcome - Employment of targeted workers	NA	NA
Social Procurement Outcome - Local Businesses	All contracts have been awarded to local suppliers	Yes , All contracts have been awarded to local suppliers
Social Procurement Outcome - Supplier Diversity	NA	NA
Social Procurement Outcome - Skills and Training	NA	NA
Social Procurement Outcome - Worker Conditions	NA	NA
Social Procurement Outcome - Environmental Responsibility	NA	NA

5. Financials

Budget Area	Received from PGF	Budgeted	Actual	Co-funding spend <i>if any</i>	Note
Total	290395	290395	290395		HDC has provided expertise and coordination, halls have provided Project management
Total	290395	290395	290395		

6. Video and media

During the initial stages of the projects 4 of the 7 halls created videos outlining the work that has been funded and thanking the Provincial Growth Fund.

Initial PGF Video

www.facebook.com/hastingsdc/posts/3169127466469740

Maraekākaho Hall:

www.facebook.com/hastingsdc/posts/3223949894320830

Poukawa Hall

www.facebook.com/hastingsdc/posts/3430786690303815

Te Awanga Community Hall

www.facebook.com/hastingsdc/posts/3308901029159049

Waikare & Districts Sports Centre

www.facebook.com/hastingsdc/posts/3248105208571965

7. Photos

New lights at electrics Maraekakaho Hall



New gardens and planting at Maraekakaho Hall



Waikare & Districts Sports Club new roof and internal walls



Te Awanga Community Hall – New flooring



Poukawa Hall



Monday, 27 June 2022

Item 5

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Rural Halls Subcommittee Meeting

Te Rārangi Take

Report to Rural Halls Subcommittee

Nā:
From: Kevin Carter, Community Grants and Partnerships Advisor

Te Take:
Subject: Rural Halls Maintenance Fund 2022-2023

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Rural Halls Subcommittee on the allocation of funds to applicants to the Rural Halls Fund 2022.
- 1.2 This report contributes to the purpose of local government by primarily promoting social wellbeing and more specifically through the Council's strategic objective by ensuring that the District heritage is conserved for future generations.
- 1.3 This report concludes by recommending that specific grant allocations are made to eligible applicants to the Rural Halls Maintenance Fund 2022.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Rural Halls Subcommittee receive the report titled Rural Halls Maintenance Fund 2022-2023 dated 27 June 2022.
- B) That the following grants be allocated from the 2022/2023 Rural Halls Fund:

3.0 Background – *Te Horopaki*

- 3.1 Rural halls are important to the communities around them because they provide a venue for social and cultural events, and are a focal point or meeting place for the rural community. Council is responsible for 21 halls in the plains and rural district of Hastings, which must be for the benefit of the rural community.
- 3.2 The Rural Halls Fund has an annual allocation of \$50,000 (excluding GST) to be distributed as grants to rural halls of Hastings District. This is an annual funding round which normally opens in April each year, for allocation in the subsequent financial year.
- 3.3 The annual Rural Halls Fund budget is split in two sections:
 - \$20,000 for Council contribution to maintenance projects per year
 - \$30,000 for Council contribution to earthquake assessments and subsequent strengthening work per year
- 3.4 The Rural Halls Fund Policy 2017 outlines the administration of the fund.
- 3.5 The Rural Hall Subcommittee made an amendment to the Rural Halls Fund Policy in 2020, removing the need for the hall to have 50% funding, some halls have still outlined how they are contributing to the overall costs, and this can be seen in their applications (**Attachment 1**).
- 3.6 The Rural Halls Subcommittee will still favour applications that show the halls have made or attempted to make a financial contribution to the Hall.

4.0 Discussion – *Te Matapakitanga*

- 4.1 The 2022 Rural Halls Maintenance Fund opened on the 1st April and closed on the 30th April.
- 4.2 13 applications have been received.
- 4.3 All the applications have been assessed by the HDC Building Team and deemed acceptable and achievable.
- 4.4 The full applications are appended to the report (**Attachment 1**).
- 4.5 The Rural Community Board has adopted the following priorities of work for building maintenance, to use as a guideline in assessing applications to the Rural Halls Maintenance Fund:

Priority 1:

Work required for the maintenance or restoration of Health and Safety elements of the building. This includes work to the structure to maintain or improve strength to required standards, work to remove hazards such as unprotected falls, and work to soil drainage and effluent disposal systems. Other examples include:

- Improvement or treatment of contaminated water supply
- Replacement of dangerous wiring
- Work on unsanitary plumbing
- Work to provide compliance with safety from falling
- Maintenance of food preparation surfaces in kitchens

Priority 2:

Completion of detailed earthquake assessments, and subsequent strengthening work.

Priority 3:

Work required to maintain weather tightness and protect external fabric from deterioration, for example:

- Replacement of roofing and external cladding or other work to render the building weatherproof
- Exterior repainting or repairs to exterior cladding especially timber cladding and joinery
- Repiling
- Replacement of rainwater disposal systems

Priority 4:

Work required to ablution areas and kitchens to maintain imperviousness of floor and walls to service areas. (Please note: Work to food preparation surfaces would be included in Priority 1)

- Replacement of vinyl flooring to service areas
- Painting of internal walls, ceilings to service areas
- Replacement of fittings and flooring

Priority 5:

Work to maintain appearance in other spaces

- General flooring replacement
- General repainting and redecoration

4.6 The current Rural Halls Fund available budget is **\$141,900** and is made up as follows:

Rural Halls Fund Maintenance 22/23	\$20,000
Rural Halls Fund Reserve Maintenance	\$36,000
TOTAL Available for Maintenance	\$56,000
Rural Halls Fund Earthquake assessment and strengthening 22/23	\$30,000
Rural Halls Fund Reserve Earthquake assessment and strengthening	\$55,900
TOTAL Available for Earthquake	\$85,900
Total Available (*excluding GST)	\$141,900

4.7 The two reserve funds build from carry-forwards of unused funds each funding round and can be used to fund projects which may have been delayed from previous funding rounds, or priority projects where the funding requested exceeds the annual available budget in any year.

4.8 There are 13 applications in total, totalling **\$292,193.24**

4.9 We received 13 applications totalling **\$292,193.24** to the 2022 Rural Halls Fund with a maintenance focus,

2022 Rural Halls Fund Applications (maintenance)				
	Hall	Project	Priority	Request
02	Tūtira community Hall	New septic system	1	\$17,861
03	Waikare & Districts sports club	Water Filtration System	1	\$6,300
08	Te Pōhue and Districts CCT	Kitchen Facility	1 & 4	\$50,000
05	Waimārama Maraetōtara Memorial Hall	Ablutions Upgrade	1 & 5	\$17,473
07	Clive Community Hall Inc	Repair water damage & rewire lighting	4 & 1	\$3,252.50
13	The Pakowhai War Memorial Board INC	Roof repairs	3	\$11,500
06	Kererū Hall Society	Weatherproof maintenance and bathroom repairs	3 & 5	\$23,183.90
01	Poukawa Hall	Future Proofing	4+	\$4,215.12
04	Cape Coast Community Group	Replace fire doors	4	\$11,623
09	Sherenden Hall Society	Gutter Guard	5	\$1,800
10	Raukawa Hall Incorporated Society	Floor Refurbishment	5	\$11,041

14	Matapiro District Recreation Society Inc	Maintenance	5	\$13,943.72
11	Te Pōhue and Districts CCT	Disability Facilities	-	\$120,000
TOTAL: Currently available for Maintenance:				\$292,193.24 \$56,000

- 4.10 We received 0 application totalling \$0 to the 2022 Rural Halls Fund with an earthquake assessment and strengthening focus:

2022 Rural Halls Fund Applications (earthquake)			
	Hall	Project	Request
			\$0.00
TOTAL Currently available for earthquake strengthening :			\$0.00 \$85,900

- 4.11 Since 2020 the following halls were successful in Funding:

2020 successful (PGF) applicants			
1	Waikare & Districts sports club Incorporated	Roof Repairs	\$84,663
2	Kererū Hall Society	Flooring	\$11,280
3	Cape Coast Community Group (Te Awanga)	Flooring	\$2,908
4	Kaiwaka Public Hall Board	Painting	\$4,246
5	Poukawa Hall Committee	Hall upgrade	\$34,400
6	Matapiro District Recreation Society	Roof	\$18,963
7	Maraekākaho Hall	Electric and upgrade	\$132,489
2020 successful applicants			
1	Patoka Memorial Hall	Bathroom refurbishment	\$3,750.00
2	Tūtira community Hall	Re piling	\$64,124.00
3	Twyford Raupare Recreation Hall	Hall upgrades	\$39,626.76
4	Kererū Hall Society	Upgrading the electricity	\$4,241.28
5	Sherenden Hall Society Inc	Rainwater and gutters project	\$7,000.00
6	St Therese Hall Whakatū Trust	General Hall Maintenance	\$1,300.00
2021 successful applicants			
1	Kererū Hall Society	Roof repairs	\$8,619.11
2	Waimārama Maraetotara Memorial Hall	Amenities upgrade	\$6,427.66
3	Maraekākaho Church Hall Trust	External repairs & maintenance	\$7,671.35

5.0 Options – Ngā Kōwhiringa

5.1 Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

Option One is for the committee to decide on the applications they wish to fund from the 13 applications, this is the preferred option because these projects will progress the maintenance that is required to enable continued use of these halls. The projects have been recommended for approval by the Council's Property Assets Team and by the associated rural communities.

5.2 Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuatanga o nāiane

Option Two is to not fund any applications to the 2022/23 Rural Halls Fund.

5.3 Option Three – Te Kōwhiringa Tuaturu

Option Three is to fund some of the applications to the 2022/23 Rural Halls Fund. Each application is an individual application, any combination of applications can be accepted.

6.0 Next steps – Te Anga Whakamua

- 6.1 If approved a funding agreement will be drawn up between each of the groups and Council outlining the roles and responsibilities of each party.

- 6.2 Upon receiving the signed funding agreement and invoice from the group, payment will be made in line with the Council's finance policy.

- 6.3 At the end of the project the group is required to submit an accountability report to ensure the funds were spent correctly as per their funding agreement.

Attachments:

1⇒	2022 Rural Halls Applications	COP-01-9-9-22-1	Under Separate Cover
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Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

This proposal promotes the Social wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are no known impacts for Tangata Whenua

Sustainability - *Te Toitūtanga*

N/A

Financial considerations - *Ngā Whakaarohanga Ahumoni*

This has been budgeted for and allocations are within budget.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

The matters within this report do not trigger the thresholds within Council's significance policy.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

Internal engagement with the Building and Property Services Team.

There has been no external engagement, although this funding is open to all Halls and has been advertised publicly.

Risks

There are no known risks linked to this report

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

This report is for the Rural Halls Subcommittee, which includes members of the Rural Community Board
