
Tuesday, 23 August 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic and Administration Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:

Meeting date: **Tuesday, 23 August 2022**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 9.25am**

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HASTINGS DISTRICT COUNCIL
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TE KAUNIHERA Ā-ROHE O HERETAUNGA

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon
Present: **Councillors:** Damon Harvey, Eileen Lawson, Simon Nixon (Deputy Chair), Henare O'Keefe, Wendy Schollum and Kevin Watkins

Transportation Manager, Jag Pannu AND
Environmental Consents Manager, Caleb Sutton – (members of the Subcommittee for Item 4)

Chief Executive, Nigel Bickle AND
Group Manager Asset Management: Craig Thew – (members of the Subcommittee for Item 9)

Mayor Sandra Hazlehurst

Kei Konei: Chief Executive - Nigel Bickle (a member of the Subcommittee only for Item 9)
Also present: General Counsel - Scott Smith
Group Manager: Asset Management - Craig Thew (a member of the Subcommittee only for Item 9)
Transportation Officer – Alf Johnson
Associate Group Manager: Strategy and Development - Raoul Oosterkamp
Strategic Program Manager - Sophie Elliott
Manager: Democracy & Governance Services – Louise Stettner
Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Dixon/Councillor Nixon

That apologies for absence from Geraldine Travers and Youth Council appointees: Mackenzie Varcoe and Monte Timu be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Watkins/Mayor Hazlehurst

That the minutes of the Civic and Administration Subcommittee Meeting held Monday 18 July 2022 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES - BLOSSOM PARADE - 24 SEPTEMBER 2022 AND BLOSSOM NIGHT FESTIVAL - 24 TO 25 SEPTEMBER 2022

(Document 22/267)

The Transportation Officer, Alf Johnson, spoke to the agenda report and responded to questions from the Subcommittee.

Councillor Nixon/Councillor Lawson

- A) That the Civic and Administration Subcommittee receive the report titled Temporary Road Closures - Blossom Parade - 24 September 2022 and Blossom Night Festival - 24 to 25 September 2022 dated 23 August 2022.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of these applications and on the basis that these events would be subject to any Covid-19 provisions in force as at the following dates:
- i. Arts Inc - Blossom Parade: Queen St from King St to Hastings St, Heretaunga St from Nelson St to Hastings St, Eastbourne St from King St to Hastings St, Lyndon Rd from Railway Rd to Hastings St, King St from Avenue Road West to Heretaunga St, Market St from Avenue Rd West to Eastbourne St, Railway Rd from Lyndon Rd to Eastbourne St, Russell St from Avenue Rd West to Lyndon Rd, Karamu Rd from Avenue Rd East to Eastbourne St, Warren St from Avenue Rd East to Lyndon Rd. Closures vary from 6.00am to 5.00pm Saturday 24th September 2022.
 - ii. HDC - Blossom Night Festival: Heretaunga St from Karamu Rd to Hastings St, Warren St from Queen St East to Eastbourne St East. Closures are from 5.00pm Saturday 24th September to 1.00am Sunday 25th September 2022.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).

- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

7 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEMS 8 AND 9

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor O'Keefe/Councillor Dixon

THAT the public now be excluded from the following parts of the meeting, namely;

8 Te Mata Park Trust Board Appointments Process

9 Gum Tree Civil Works Contract

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
8 Te Mata Park Trust Board Appointments Process	Section 7 (2) (a)	Section 48(1)(a)(i)

		<p>The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Privacy for the applicants involved as part of the application and interview process.</p>	<p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>
9	Gum Tree Civil Works Contract	<p>Section 7 (2) (b) (ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7 (2) (i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>To ensure the commercial position of tenderers is protected.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED

The meeting closed at 9.25am

Confirmed:

Chairman:

Date: