Thursday, 4 August 2022



Te Hui o Te Kaunihera ā-Rohe o Heretaunga Hastings District Council Council Meeting

# Kaupapataka

# **Attachments Vol 1**

Te Rā Hui:

Meeting date: Thursday, 4 August 2022

Te Wā:

Time: **1.00pm** 

**Council Chamber** 

Te Wāhi: Ground Floor

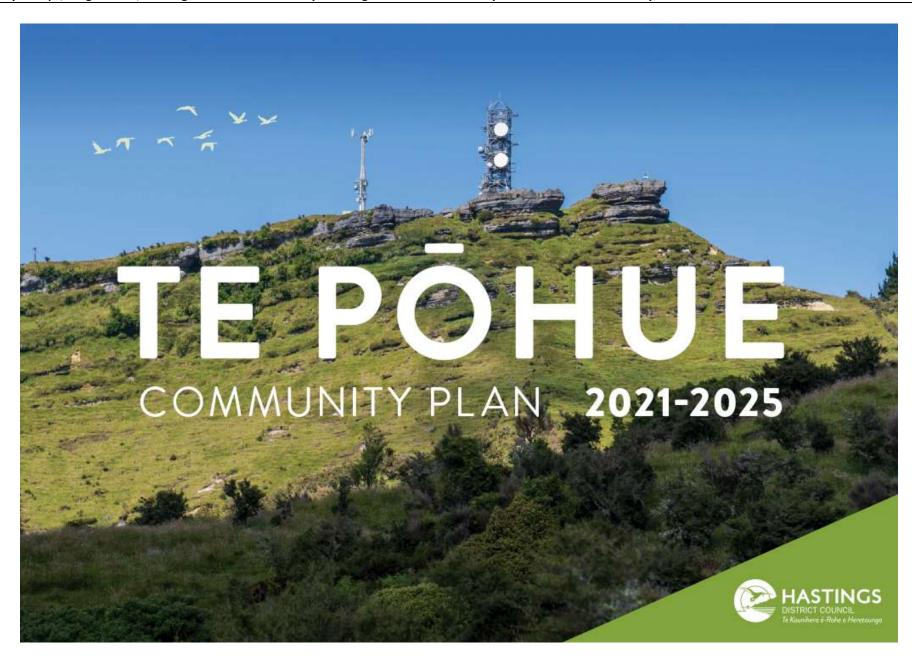
Venue: Civic Administration Building

**Lyndon Road East** 

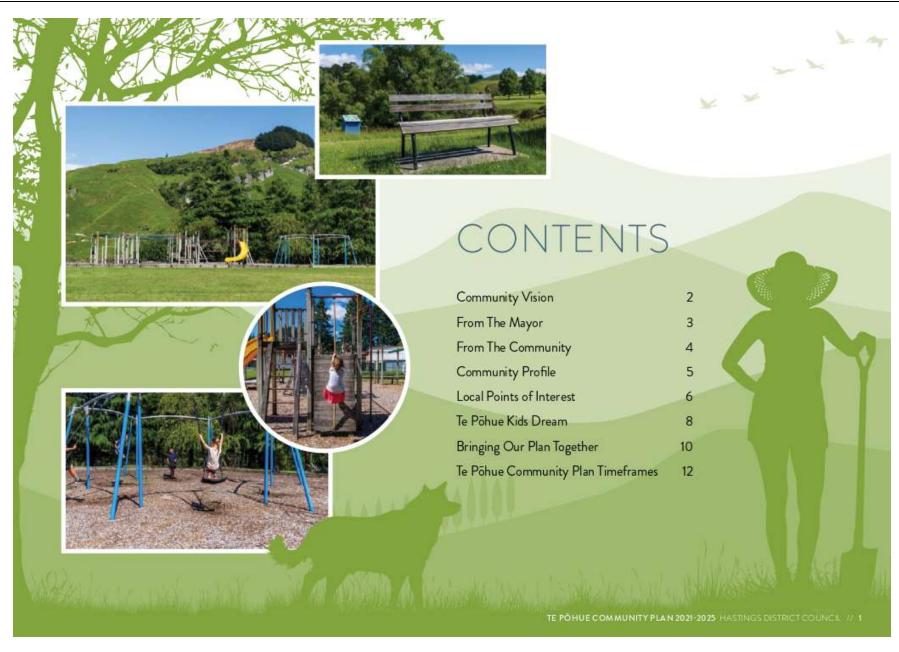
**Hastings** 



ITEM	SUBJECT		PAGE
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	Attachment 1:	Community Groups, Programmes, Funding or Events - Community Planning - Te Pohue Community Plan - Te Pohue Community Plan Final	3
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6.	COMMUNITY PI	AN KETE	
	Attachment 1:	Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final Version June 2022	21
	Attachment 2:	Te Pohue Community Plan Action Plan - Attachment	51

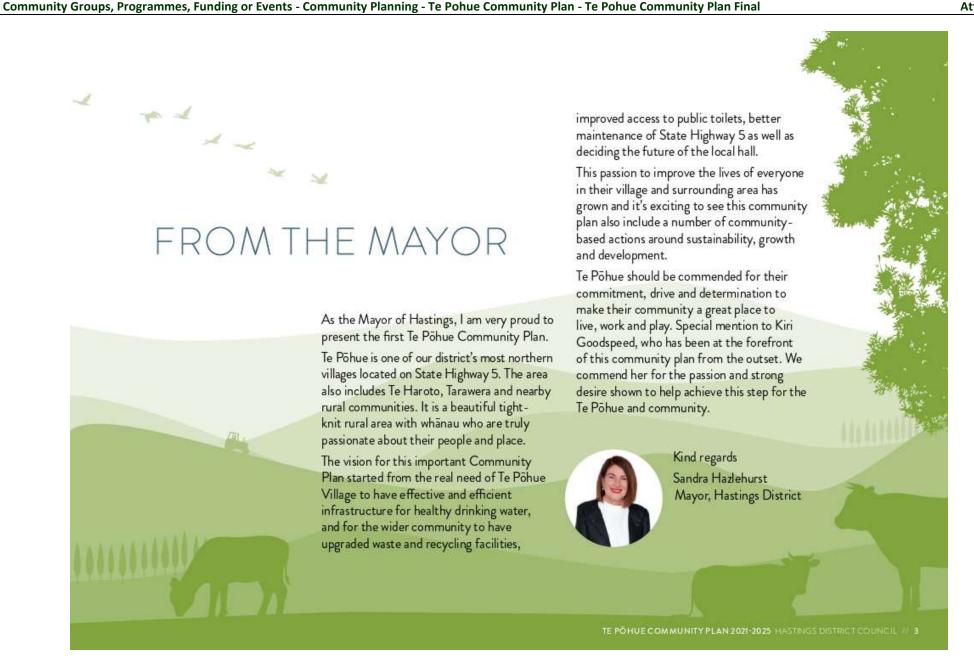








Item



# FROM THE COMMUNITY

Community Groups, Programmes, Funding or Events - Community Planning - Te Pohue Community Plan - Te Pohue Community Plan Final

Tena Koutou Katoa. Ko Kiri Goodspeed taku ingoa.

> I have been living in Te Pohue, and now currently in Te Haroto, for 7 years; and a Community Plan written for Te Pohue and the wider district. The focus for me at the time of submitting the application was recognition of our community as the gateway for Hawke's Bay and creating aspirations of beautification. On reflection, that the mechanism of a Community Plan allowed our community a voice and an opportunity to grow our relationship with the Hastings District Council; turning around a general perception that the relationship was tenuous and that our rates were not coming back for the benefit of our community.

The process of drafting the community in numbers around 20 and soon gained momentum with each planning session, with around 60 to 70 people across the community attending consistently in the end. The inclusion of Te Pohue residents, Te Põhue School, Community Club and Committee members; representatives from Ngati Hineuru, Maungaharuru-Tangitū, NZTA, NZ Police, Rayonier Matariki Forests and diverse stakeholders in our community came together, bringing to the table different outlooks perhaps, yet a desire to grow our community. Due to this I have complete confidence that our entire community and its many voices have been raised, have been heard, and I watch with anticipation aspirations unfold.

Ehara taku toa i te toa takitahi. Engari taku toa, he toa takitini - Success is not the work of an individual, but the work of many.

Nga mihi mahana ki a katoa;

Kiri Goodspeed

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# COMMUNITY PROFILE

Located 31 kilometres inland from Whirinaki on State Highway 5, Te Pöhue sits under the Te Waka and the Maungarharuru Ranges. It is in a rural location and throughout history has been known for its bountiful forestry. Te Pöhue was named after a convolvulus-like bindweed that was common in the lowland scrub areas throughout most of New Zealand.

Over the years, Te Pōhue had a vibrant social scene for such a small community. The old Te Pōhue Hotel was the social epicentre of the community and a local hall provided a prime location for dances. Sports associations were a core part of the community with an active rugby club in the 1900s, annual sports days for all ages to have friendly competitions and also a Te Pōhue Golf Club which is still open today and provides a small but challenging course while also hosting beautiful views. It is open to those who are seasoned golfers or beginners who want to give swinging the club a solid go.

Construction of the Harapaki Wind Farm Development commenced in June 2021 and has brought a flurry of activity to the small community.

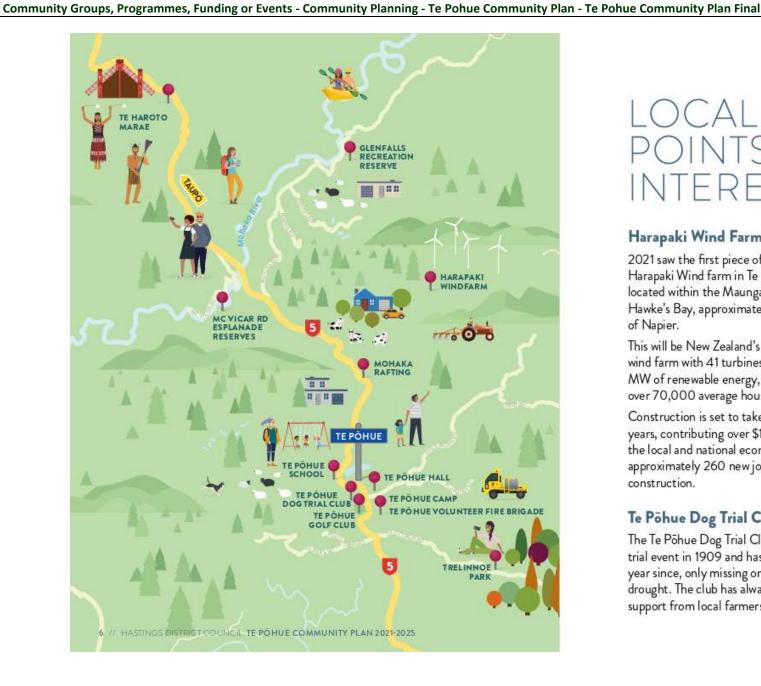
Right in the heart of the community, Te Pōhue School is a primary school built on values that spell out the acronym RESPECT; Rights of others, Excellence, Social Skills, Participation, Effort, Co-operation and contribution and Technological competence.

Focused on shaping the youth of Te Pōhue to become valuable community members in the future, the school has a strong focus on growth and increasing its connection with the local community, including iwi.



The Te Põhue community would like to acknowledge our local lwi and Hapu, Ngāti Hineuru Trust and Maungaharuru-Tangitū Trust.

TE PÕHUE COMMUNITY PLAN 2021-2025 HASTINGS DISTRICT COUNCIL // 5



### Harapaki Wind Farm Development

2021 saw the first piece of work begin on the Harapaki Wind farm in Te Põhue. The site is located within the Maungaharuru Range in Hawke's Bay, approximately 35km northwest of Napier.

This will be New Zealand's second-largest wind farm with 41 turbines generating 176 MW of renewable energy, enough to power over 70,000 average households.

Construction is set to take around three years, contributing over \$150 million to the local and national economy, and create approximately 260 new jobs during its construction.

# Te Pohue Dog Trial Club

The Te Pohue Dog Trial Club held its first dog trial event in 1909 and has held a trial every year since, only missing one year due to drought. The club has always received great support from local farmers and shepherds.

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Sheep for the trial are provided by local farmers and are walked to the trial, sometimes up to eight kilometres. The club has its own clubhouse adjacent to the Te Pohue golf clubhouse and utilises the golf clubrooms to provide meals, which are provided by the local school to raise money. The club also has an annual dinner and prize giving which gives the club the chance for local members to get together on a social occasions.

### Te Pohue Golf Club

Founded in 1967, the 9-hole course over rambling paddocks and fenced greens, makes this one of the most challenging and scenic courses you will find in the District.

## Te Pohue Community Hall

Situated on Ohurakura Road, it has been part of the community for over 50 years.

Recently it has been given a new lease of life with a new committee taking it on and a number of locals who have also joined forces to breathe new life back into this significant community asset.



## Mohaka Rafting

Community Groups, Programmes, Funding or Events - Community Planning - Te Pohue Community Plan - Te Pohue Community Plan Final

Provides white water rafting on the beautiful Mohaka river offering everything from Grade 2 to Grade 4/5 rafting as well as expeditions, only 5.9km or 5 mins up State Highway 5 from Te Põhue.

#### Trelinnoe Park

The park consists of 30 hectares of a wide and varied outstanding collection of trees, shrubs, perennials and natives. Landscaped woodland paths and wide sweeps of lawns makes this an exceptional garden to visit for locals and visitors alike.

#### Glenfalls Recreation Reserve

This popular reserve is located on Waitara Road, approximately one hour drive from Napier. It is well used over the summer months for picnics, camping, swimming, fishing, canoeing and rafting.

#### Te Pohue School

Te Põhue School was established by Henry Bodley in 1897 and has a colourful and rich history. Many stories about Te Pohue School and the early years can be read in the book written by Pat Parsons, In the Shadows of Te Waka.

Te Põhue School has played a significant role as the hub of the community since its establishment. The current school is the result of the combination of four schools; Te Põhue, Ohurakura, Glenfalls and most recently, Te Haroto.

The school's vision of 'the best we can be through confidence, connection and country values', is a reflection of the importance of the country values and their importance to members of the community.



TEPÕHUE COMMUNITY PLAN 2021-2025 HASTINGS DISTRICT COUNCIL // 7

# TE PÕHUE KIDS DREAM

Community Groups, Programmes, Funding or Events - Community Planning - Te Pohue Community Plan - Te Pohue Community Plan Final

A large part of the process of creating a Community Plan is the inclusion of children, with their vision and insight on what they see as being important to them in their community.

can underpin a community's vision, goals and related actions. As part of community planning for Te Pohue, children at the local school were invited to share what they wanted to see in their community. Their

5-12 years from Te Põhue primary school



INWKE'S BAY . NEW ZEALAN

Using an assortment of resources, children created images of their choice on what they would like to see in a community plan,

relaxation, such as additional parks, a big slide into the school swimming pools, petting zoos and bike tracks for kids.

However, there were drawings that embodied the community as a whole with after school activities such as sports day, hunting and fishing competitions with parents participating, as well as a community disco at the end of each school term.

Kids dreams for their community

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# BRINGING OUR PLAN TOGETHER



The actions in this plan come directly from the community of Te Pōhue. Along with its partners, the Hastings District Council conducted a series of meetings with community members, including students at the local primary school from mid to late-2019.

Through these discussions, four key areas for action were identified.

- 1. Community Sustainability
- 2. Increased Community Safety
- 3. Growth and Development
- 4. Community Communication

Within each of these areas of focus, there are a set of actions that form the basis of the community plan for 2021–2025.



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# Community Sustainability

Community sustainability encompasses the community's culture and history, and environment. The community has said that they would like to develop relationships with Maungaharuru-Tangitū Trust (MTT) and Ngāti Hineuru Trust, and establish communal congregation places to create a stronger and more cohesive community.

The community has also identified a need for improving the public amenities in Te Pōhue, given its location on the state highway. In addition, they would like to develop a plan for waste and recycling.

- 1.1 Establish and develop stronger relationships with local lwi and Hapū, Ngāti Hineuru Trust and Maungaharuru-Tangitū Trust to acknowledge the Māori history of Te Pōhue.
- 1.2 Review existing community trusts/entities to ensure a fit for purpose entity is available to support the implementation of the community plan.
- 1.3 Confirm the legal status of the community hall and surrounding land.
- 1.4 Scope opportunities for the long term feasibility of the community hall.
- 1.5 Uphold the standard of maintenance on the community hall and reserve to encourage usage in line with the long term feasibility.
- 1.6 Review sanitary service provisions on SH5.
- Scope opportunities for the establishment of a community recycling facility.



# Increased Community Safety

Being located on a state highway makes road safety a top priority for the Te Pōhue community. To achieve this, the community would like to develop a closer relationship with Waka Kotahi New Zealand Transport Agency.

Other safety measures include developing a community resilience plan to support the community in being prepared in the event of an emergency, exploring the feasibility of CCTV cameras and developing Neighbourhood Support throughout Te Põhue.

- Meet regularly with Waka Kotahi to discuss ongoing road safety.
- 2.2 Develop a Te Pöhue community resilience plan that identifies our hazards and the potential impacts we may face, what resources we may have to respond to an emergency and how we will look after ourselves and each other.
- 2.3 Explore the feasibility of CCTV cameras to support a reduction in crime.
- Identify key locations in the community for defibrillators.
- Develop a Neighbourhood Support network in the community.

# Growth and Development

In order to strengthen and develop the community, the need for more investments in local businesses and the promotion of collaboration among community entities has been identified. Given the Harapaki Wind Farm developments, the community would like to develop a stronger relationship with Meridian Energy. Other development initiatives focus on beautification, such as the installation of an entrance sign welcoming you to the community.

- Increase local business offering by building a business network to promote and connect local businesses.
- Develop the relationship between the community and Meridian Energy.
- 3.3 Plan and implement a community beautification initiative.
- 3.4 Install an entrance sign on SH5.



# Community Communication

To foster stronger community identity, build relationships and improve connectedness, there is an action to develop welcome packs for newcomers to the area.

There is a desire for stronger communication between community members and stakeholders. There are actions that address the need for regular communication between Waka Kotahi and the community, and the need for stakeholders to conduct regular meetings.

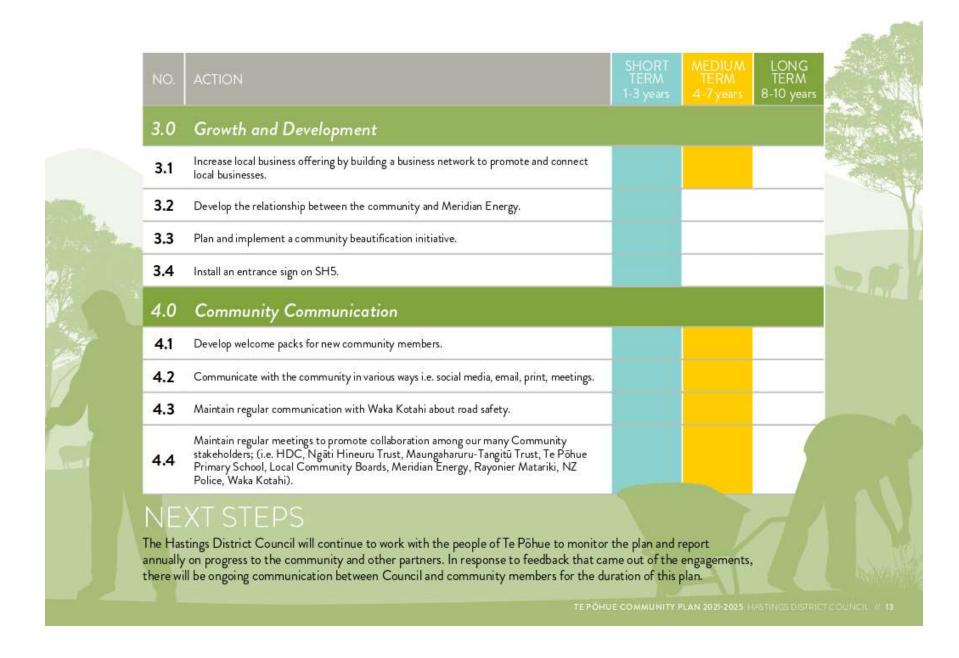
- Develop welcome packs for new community members.
- 4.2 Communicate with the community in various ways i.e. social media, email, print, meetings.
- 4.3 Maintain regular communication with Waka Kotahi about road safety.
- 4.4 Maintain regular meetings to promote collaboration among our many Community stakeholders; (i.e. HDC, Ngāti Hineuru Trust, Maungaharuru-Tangitū Trust, Te Põhue Primary School, Local Community Boards, Meridian Energy, Rayonier Matariki, NZ Police, Waka Kotahi).

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E COMMUNITY PLAN 2021-2025 HASTINGS DISTRICT COUNCIL //

# TE PÕHUE COMMUNITY PLAN TIMEFRAMES

	NO.	ACTION	SHORT TERM 1-3 years	LONG TERM 8-10 years	
	1.0	Community Sustainability			
	1.1	Establish and develop stronger relationships with local Iwi and Hapū, Ngāti Hineuru Trust and Maungaharuru-Tangitū Trust to acknowledge the Māori history of Te Pōhue.			
	1.2	Review existing community trusts/entities to ensure a fit for purpose entity is available to support the implementation of the community plan.	COMPLETED		
W- 2	1.3	Confirm the legal status of the community hall and surrounding land.	COMPLETED		- 318
No. West	1.4	Scope opportunities for the long term feasibility of the community hall.	COMPLETED		Table 4
	1.5	Uphold the standard of maintenance on the community hall and reserve to encourage usage in line with the long term feasibility.			
	1.6	Review sanitary service provisions on SH5.			THE REAL PROPERTY.
	1.7	Scope opportunities for the establishment of a community recycling facility.			
	2.0	Increased Community Safety			
	2.1	Meet regularly with Waka Kotahi to discuss ongoing road safety.			19.10
	2.2	Develop a Te Põhue community resilience plan.		-	
	2.3	Explore the feasibility of CCTV cameras to support a reduction in crime.			
	2.4	Identify key locations in the community for defibrillators.			Minor I
	2.5	Develop a Neighbourhood Support network in the community.			Million





# DRAFT COMMUNITY PLAN ACTION SHEET (under development)

					Pr	oposed Funding	g (to be complete	ed)			
TE PŌ	HUE COMMUNITY PLAN 2021 - 2025	Status	2021	/2022	2022	/2023	2023	/2024	2024	/2025	Comments
			CP Budget	Other	CP Budget	Other	CP Budget	Other	CP Budget	Other	
1.0	Community Sustainability										
1.1	Establish and develop stronger relationships with local lwi and Hapū, Ngāti Hineuru Trust and Maungaharuru-Tangitū Trust to acknowledge the Māori history of Te Pōhue										
1.2	Review existing community trusts/entities to ensure a fit for purpose entity is available to support the implementation of the community plan	Completed									
1.3	Confirm the legal status of the community hall and surrounding land	Completed									
1.4	Scope opportunities for the long term feasibility of the community hall	Completed									HDC 22/23 Single Year Community Grant - hall activations and defibs \$7k granted
1.5	Uphold the standard of maintenance on the community hall and reserve to encourage usage in line with the long term feasibility										2022/23 Annual Plan submission
1.6	Review sanitary service provisions on SH5										
1.7	Scope opportunities for the establishment of a community recycling facility										
2.0	Increased Community Safety										
2.1	Meet regularly with Waka Kotahi to discuss ongoing road safety										
2.2	Develop a Te Põhue community resilience plan	Underway									Community resilience workshop scheduled for July 2022
2.3	Explore the feasibility of CCTV cameras										
2.4	Identify key locations in the community for defibrillators and install	Underway									HDC 22/23 Single Year Community Grant - hall activations and defibs \$7k granted
2.5	Develop a Neighbourhood Support network										
3.0	Growth and Development										
3.1	Build a business network to promote and connect local businesses										
3.2	Develop the relationship between the community and Meridian										
3.3	Plan and implement a community beautification initiative										
3.4	Install an entrance sign on SH5										
4.0	Community Communication										
4.1	Develop welcome packs for new community members										
4.2	Communicate with the community via social media, email, print etc										
4.3	Maintain regular meetings to promote collaboration among our many Community stakeholders; (i.e. HDC, Ngāti Hineuru Trust, Maungaharuru Tangitū Trust, Te Pōhue Primary School, Local Community Boards, Meridian Energy, Rayonier Matariki, NZ Police, Waka Kotahi)										
Total bud	lget		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0





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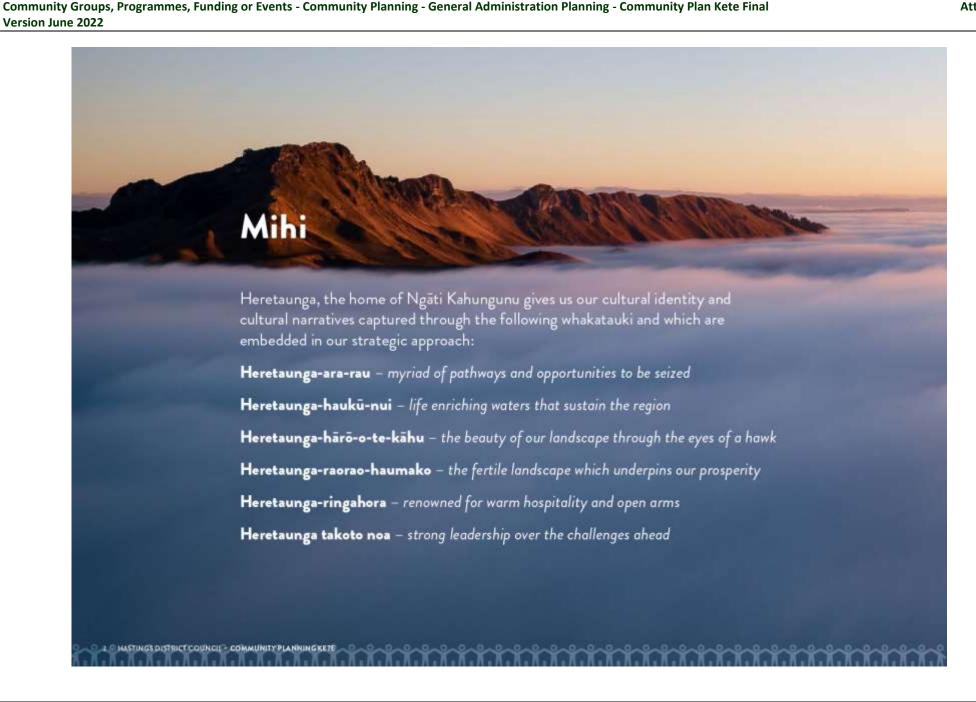
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# Introduction

A Community Plan is the voice of a community. It obtains local people's views on the place that they call home, celebrates the things that make their community special, highlights their goals and aspirations and creates a future vision for the community.

Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final

Led by the community, community plans are about community members coming together to develop a local plan to shape the development of their community into the future. Agreement is reached on objectives, actions, delivery responsibility and timeframes, all with the aim of improving the social, economic and environmental wellbeing of a local community. Community-led plans have a vision, actions and an implementation plan. They are endorsed by Council, so can guide decision-making by the Council and other

The plan might be around infrastructure - eg: a playground or a community garden; community aspirations like supporting more youth in work or achieving better education; improving connectedness through people knowing and helping each other; planning for things like zoning or the rehabilitation of waterways; improving safety through better access to school entrances or protection for cyclists.

Community plans have come of age in Hastings, with measurable results that are encouraging further communities to embark on the process. One plan in one suburb in Camberley in 2004 grew to seven individual community plans by 2014.

There are currently 111 active community plans - some have just begun, and others are in their second or third version. Successes range across all the plans, from the community centre built in Camberley, to the revamped playground in Flaxmere, the revitalisation of the river corridor in Whakatū and the restoration of the monument in Maraekākaho.

The inclusive and deliberate planning process outlined in this guide ensures that our community plans are clear, focussed, equitable, and feasible, and that all community plan stakeholders understand the process, purpose and outcomes. The plans provide an opportunity to empower individuals and agencies to support and improve the lives of each of our distinctive communities.

All of our communities are different, with different issues, different aims and different strengths. The things they have in common are their vibrancy and their people's passion for their neighbourhoods.



COMMUNITY PLANNING KETE - HASTINGS DISTRICT COUNCIL 2.3.

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<sup>&</sup>quot;At at June 2022. See Appendix 1 for a complete list.

# Community Plans



# Background

Community plans are developed by community, for community.

Planning for the future has always been important for the Hastings District Council to ensure our district's communities can grow well and retain what makes them special places.

Council has been on the path of community-led planning for 17 years, taking its first steps alongside the Camberley community in 2004.

The community plan concept came out of a desire to respond to the particular needs and special characteristics of communities. This is not always easy to do in a traditional council process which is typically focused on numbers in a community, its geography and Council perceptions of how it should work within the context of the wider district. That approach made it difficult to account for the different characteristics of different communities.

Council has since adopted a 'place-based planning' approach to guide its community development.

#### Place-based planning is about:

- working with community to identify what matters to them
- · thinking about what needs to be done, and prioritising
- figuring out a community's strengths and working out who can help achieve desired outcomes
- getting those who can help involved and deciding who can do what and when
- · working together to achieve progress
- · measuring and celebrating progress
- recognising environments with particular characteristics

Communities know what they need, and most are capable of identifying, planning and delivering their own projects with support from Council. Such projects can become a source of local identity and pride. The plans are an effective tool for capturing and prioritising these community aspirations, and provide a roadmap for how to get there.

Council's role in community planning is a supportive one. Council walks alongside our communities to support them on their journey to achieve their desired community outcomes. This is through providing initial assistance to develop a plan, and then ongoing support to drive the implementation of the plan's actions.



A D HASTINGS DISTRICT COUNCIL - COMMUNITY PLANNING KETE



Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final



# Strategic alignment

#### MATARIKI REDS

The Matariki Regional Economic Development and Social Inclusion Strategy 2018 (REDS) specifically mentions the Flaxmere and Camberley community plans under Pou 1:

 Pou 1: Whānau Wellbeing "Creating a thriving society where everyone can participate and make a significant contribution to achieving greater economic growth and productivity for supporting whanau wellbeing".

The following Hastings District Council Strategies, Plans, Frameworks and Guidelines are aligned to the development of Community Plans:

#### MANA WHENUA DEVELOPMENT: FUTURE CHOICE OF MĀORI

Te mahi tahi ki te mana whenua hei taunaki i te whanaketanga o te ao Māori. The development of the mana whenua world.

#### Hastings District Council and Maori

Eighty per cent of the Maori population reside in the urban areas, and are predominantly of Ngati Kahungunu descent. Local hapu also have significant relationships with other iwi descent groups: for example, Ngati Pahauwera, Ngāti Hineuru, Ngāti Tu, Ngāti Hinemanu and Te Whatu I Apiti, Te Hika a Papauma, and Rangitane. In reality hapu in Hastings district are within the larger catchment area of the Takitimu waka from Wairoa to Pencarrow as well as with wider links to the East Coast and the South Island. Hastings district boundaries encompass more than 100 hapu and 23 marae. The diverse hapu realities of Hastings district mean that we all work together through Council processes for opportunities to demonstrate values that are shared to uplift Maori in particular and benefit the community as a whole.

COMMUNITY PLANNING KETE - HASTINGS DISTRICT COUNCIL 2.5.

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#### HERETAUNGA RINGAHORA

Heretaunga Ringahora supports Council's Heretaunga Ararau Te Reo Maori Policy and Action Plan.

The purpose of the document, when engaging with Māori, iwi, hapū and whānau, is to assist with:

- · determining what the kaupapa is
- · identifying who to engage with
- supporting how to engage through the development of an effective engagement strategy.

# GREAT COMMUNITIES STRATEGIC OVERVIEW

Council's vision for the future is 'Fertile land, prosperous people' - Heretaunga whenua houkura, Heretaunga hapori ora, It represents our fundamentals, the fertile land and life giving waters which support it and the people of this place fulfilling their aspirations and prospering together.

To fulfil this vision, Council has developed four overriding community outcomes. The Great Communities. Strategic Overview has been developed to support Community Outcomes 3 "Safe and Inclusive Place" and 4 "Vibrant place to live, play and visit", and shows how the strategic outcomes will be achieved through various strategies and action plans.

#### MULTICULTURAL STRATEGY

Hastings District Council had a vision to be an inclusive, welcoming community where everyone belongs. The Multicultural Strategy was developed with a number of community organisations.

The goals of the strategy are:

- Multiculturalism and diversity is celebrated in Hastings district
- Hastings district is a welcoming, inclusive and safe place for all
- People of all cultures have equitable access to council services and resources
- All residents feel empowered to participate in council decision-making
- · Council is a role model in terms of cultural diversity







4.0 HASTINGS DISTRICT COUNCIL - COMMUNITY PLANNING KETE





#### YOUTH STRATEGY

This strategy outlines how the Hastings District Council is investing in the positive development of its young people aged 12-24 years over the next five years. Through its goals and actions, Council is striving to enhance young people's mana so they feel empowered to reach their full potential. The strategy provides a framework to better engage young people in the future and strengthen Council services and programmes to better meet the needs of all young people across the Hastings district.

The strategy is a joint commitment of the Hastings District Council and the Hastings Youth Council. Young people's ideas, thoughts and experiences have driven the development of the strategy, its priorities and the actions.



#### SAFER HASTINGS COALITION

Safer Hastings is a coalition made up of people from a diverse group of government and community agencies and a wide network of supporting organisations all working together in a co-ordinated and collaborative way to improve community safety. Council is the lead agency for the coalition. The coalition has a mission of "working together to connect agencies and communities to build resilience and reduce injury and harm".

#### COMMUNITY WELLBEING ACTION PLAN

A key principle of 'Mā te huruhuru, ka rere te manu' our COVID-19 Community Wellbeing Action Plan, is that community is at the core of our recovery. Reviewing current community plans has provided Council with a way to understand COVID-19 impacts on our communities. Going forward Council will support our communities to redevelop their plans to include specific initiatives to aid recovery from COVID-19.

COMMUNITY PLANNING KETE - HASTINGS DISTRICT COUNCIL 2.7.

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# Development of a Community Plan

A Community Plan is developed by community with support from Council.

This community-led approach is about local people in the community taking the lead to develop their Community Plan by mobilising their local resources and building on their strengths to set a vision and goals for the future, and developing a plan for how to get there.

# Community commitment

Often the process starts with a few dedicated people who draw in the rest of the community. The experience has been that once people see the vision they get involved. Communities start with the following process:

- Form a Community Plan committee which is inclusive of the whole community
- Agree on the social, cultural, economic, environmental, historical and demographic elements of the community
- Identify the hopes and goals of residents
- Consult with the wider community to ensure that people are supportive of the plan
- · Work out how the goals might be achieved
- · Work out an action plan to achieve the desired outcome
- · Present their community plan to Council
- Drive and support the implementation of their Community Plan.





# Community readiness

Some communities may be more ready than others to address issues in their community.

The following questions help determine whether a community is ready to develop and support a Community Plan.

- Have key stakeholders, groups and community leaders been identified?
- Have these groups and leaders expressed their support for the project?
- Are there other sections of the community who need to be engaged in an appropriate way to ensure that their voice is heard?
- Is the community prepared for a plan that may take one year to complete followed by an implementation phase of three to four years?
- Is there a support team in place capable of undertaking all the tasks required for the planning process?
- Are there NGOs and Government Agencies that should be invited to various stages of the process?

A D HASTINGS DISTRICT COUNCIL - COMMUNITY PLANNING KETE





Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final

# Council commitment

The Community Development Manager has the ultimate responsibility for the monitoring of the plans and reporting bi-monthly on progress to the Great Communities sub-committee.

Council also identifies an appropriate councillor to support the community and to be the champion for the community at Council meetings.

Each community that wants to develop a Community Plan works with a Council Community Connector from the Community Development team.

The Community Connector supports the development and oversees the implementation of the community plan alongside the community. This includes activities such as:

- · Communicating and engaging with the community
- Facilitating and organising workshops and meetings
- · Setting timeframes and collating information.

The Community Connector reports regularly to the Community Development Manager on the progress of the plan and raises any concerns or issues that require attention.



"From a community planning and development perspective the focus, guidance and help given by our HDC community liaison person is of enormous value. Not only does this help get a realistic and achievable five-year plan on paper, and therefore something everyone can understand and work to, but it cements the important working relationships between the community and our district council."



Jonathan Stockley Chair Focus Maraekākaho

O O O O COMPUNITY PERNNING KETE CHASTING POISTRICT COURCIL O A O

# The plan process

## **Getting Started**



A member of a community or group expresses interest in having a Community Plan and asks Council for support. This request is usually formalised via a submission to Council's Annual Plan or Long Term Plan submission process. Council officers can support with drafting this submission.

Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final



If Council agrees to the development of the Community Plan, a Community Connector is assigned as a relationship manager to work alongside the community. A councillor is also identified to support the community.



Council officers identify an appropriate external facilitator to lead the engagement of the community plan, working alongside the Community Connector. This external appointment ensures transparency throughout the plan process.

A community may also like to lead the engagement of their community plan. The Community Connector will walk alongside the community and provide appropriate support. This usually is the case with communities who have already had two to three community plans.

Draft Annual Plan 2017	,
Name *	Matt (1500mda
Address *	C/- Kimil Gra Community School 1 Boston Cresent Hastings, Plasmers 4120 New Zostenii
Days'me contact phone *	0221606311
Evening centure phone	
Drail	principal@fcmioratib.school.nz
Please indicate whether or not you wish to speak to your submission at Council Meeting set down for hearing submission. June 2017, 4th your submission is a rural matter it will also be discussed at the June 100 minumity Board Meeting on 29 May 2017;	Yes
What are the main topics in your submission?	Kimi Gra is the hub of the Flaxmere West community. As part of such set request the development of a Flaxmere West Community Plan.
Please self us your views here	
been developed for public use.  - Hooses are over consider and on small.  This area has a high number of Paulita.  There is a new housing development to.  The school is very lever to return on be.  - There are very few facilities in this area.  Programmes can by the Flavorere Controlled in the community.	
Attach a File	
Queed 2 May 2017 2 into m	

Example of an Annual Plan submission.

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Item

# Information gathering



The Community Connector brings together the facilitator and a Council working group with representatives from different departments (ie: parks, roading) to identify and discuss any planned works or engagement with that community.



The Community Connector brings together the facilitator and key external partners working in the identified community to discuss what they are currently delivering or planning in that community.

### Community consultation and engagement



The Community Connector and community identify potential community champions (school principals, church leaders, passionate individuals etc.) and brings them together with the facilitator to form the Community Plan working group.

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They discuss the appropriate community engagement method and how they will inform/bring community on the journey with them.



A Community Plan is developed through community engagement and consultation. This is led by the Community Plan working group and facilitated by the independent facilitator supported by the Community Connector. Community engagement could include; surveys, hui, meetings, workshops, attendance at events, facebook etc. Council can support with engagement with external stakeholders (eg: Government and non-governement agencies) to include them in the planning process.



Example of community engagement and consultation.

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When the community is happy with the content of it's Community Plan, the Council working group and key partners are brought back together separately.

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Both groups are shown the goals, aspirations and outcomes from the community and are asked to look at their work programmes and budgets to see when these outcomes can be implemented. This includes utilising the Community Plan budget. See Appendix 2 for details.

It is important to note that some of the community outcomes may not sit within Council and will need to be negotiated with the appropriate agency.



If the outcomes are not able to be achieved by Council or key partners a meeting is held with the Community Plan working group to explain why.



A draft Community Plan is designed and developed by Council's marketing & communications team. The plan will reflect the local community. The draft will then be checked by the community to ensure it is reflective of THEM and the content is accurate.

The Community Plan may include:

- 1. Cover and back page
- 2. Contents
- 3. Message from the mayor
- 4. Introduction
- History of the community ( where possible pre-1840)
- 6. Community profile (including maps and graphics)
- 7. Community demographics
- 8. A section on partnerships
- 9. Timeframes showing when actions will be delivered
- Budget required and approved



An action plan is developed to support the Community Plan timeframes including budget, outcomes and what year it will be delivered.



The Community Connector prepares a report to the Greater Communities sub-committee. The sub-committee considers the report and if it approves the report forwards it to the Strategy & Development committee for endorsement.

If the Community Plan is from a rural community, the plan must go through the Rural Community Board before proceeding.



The Community Connector arranges for the Strategy & Development meeting to be held in the community (where possible) and works with the community champions to prepare them for their presentation to the Committee.



The community champions group present their plan to the Strategy & Development Committee for endorsement. The plan is endorsed and implementation commences.



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#### Example of a Community Plan launch.

received. HI NO AM.

Community gallers to leanth Cambridg Community Plan | News | Hastings Stated Council



# Community gathers to launch Camberley Community Plan



Building a connected community that has pride in itself, and is supported to thrive is the underlying vision for a new community plan for Camberley that was endorsed by Hastings District Council yesterday.

Rather than being held at the council chambers, the strategy and policy committee decided to hold its meeting at the Camberley Community Centre, inviting the community to attend and help launch the Camberley Community Ptan 2020-2025.

The plan is the result of more than 12 months of meetings, consultation and planning with the community and other stakeholders, including government agencies and service providers, and it sets out the community's aspirations and how these will be realised.

One of those involved was Sally Macate who told those gathered that she had fived in Camberley for most of her life, starting school at Frimley School and then moving to Camberley School when it was built in the 1950.

"This plan is the culmination of hours of work and effort by the council learn and others, and of course those from the community who have helped by bringing the ideas together – this is our plan for our community," she said.

His silver natingsts and nation council here below 2021 iconnectly galless to Faunth-containing community plan

6/38/30, 11:09 AM

Community pattern to learning Community Place (Makes (Hastings District Council)

From establishing a wellbeing hub, to providing more education and employment services, improving road and community safety, creating a community garden and developing Kirkpatrick Park, the plan captures a broad range of potential actions to help this community thrive.

Long-time Camberley resident Janelle Paku-Ngametua was involved in cleating the Camberley Community Plan 2016-2020, and said a lot had been achieved as a result.

This included Sport Hawker's Bay's programmes, the driver licensing caravan that was parked up at the community centre three days a week, which had helped numerous people gain their licence, including herself and her son.

There had also been sporting tournaments held at the park, a basketball academy created, a new splash pad built, as well as a basketball court and barbecue area.

Most recently a new mural had been painted on the old changing rooms at Kirkpatrick Park, which had uplifted and brightened up the park, she said.

"The Camberley community loves these additions and the park is always busy with people of all ages."

Hastings councillor and Great Communities subcommittee chair Eileen Lawson was also involved in the creation of the 2020-2025 plan and said a jot of work and consultation had gone into it.

"I want to thank the Camberley community for their passion and commitment to this plan – it's brought together their goals and aspirations and celebrates all that's fantastic about Camberley.

5 May 2021

Backta Diens

Report was housing do govern about a purchase controls 2001 community options to liquid sombleton community door

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## Ongoing governance and management of the Community Plan



The Community Connector provides ongoing advice and back-up support to the Community Plan Group to help implement actions.

Regular communication and hui will occur to monitor progress and ensure outcomes are achieved as per the plan.

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The Community Plan is reviewed by the end date by the community and the Community Connector.

The review is presented to the Greater Communities sub-committee.

## **Updating Community Plans**



A Community Plan is ongoing.

Over time, as a community changes, so too will its goals and aspirations.

If the community decides to update their Community Plan they will be asked if they would like to develop a new Community Plan or an action plan. See Appendix 3 for an example of a submission to review and update an existing Community Plan.

The difference being an action plan focuses on implementing tangible annual outcomes.

# Example of an updated Community Plan

Kia ora, Talofa lava, malo e lelei, kia orana, bula vinaka, mauri, fakatalofa, halo olketa, namaste, kumusta, ni hao, hello

We Love Flaxmere. Flaxmere Connect. My Flaxmere. It's Flaxmere's Time.

These are key phrases that have driven everything that's happened in Flaxmere over the past 10+ years and will continue to motivate growth and potential for our wonderful community for the next 10+ years as we implement this new community plan. It truly is Flaxmere's time to achieve the vision that those who first settled in Flaxmere and those who developed the first Community Plan saw for our wonderful suburb. The Flaxmere Planning Committee whole heartedly support this vision and will continue to advocate for initiatives that inspire community pride, individual and family wellbeing, care for our vulnerable populations, nurturing for our younger generations, and promotes a positive wholesome outlook on life. Our time is now, Let's all get in behind this plan to achieve what we know this suburb can become. Kia kaha (be strong), kia maia (be brave), kia manawanui (be patient). We can do this together.

Nga mihi

#### Traci Tuimaseve

Chair of the Flaxmere Planning Committee

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# Appendix 1

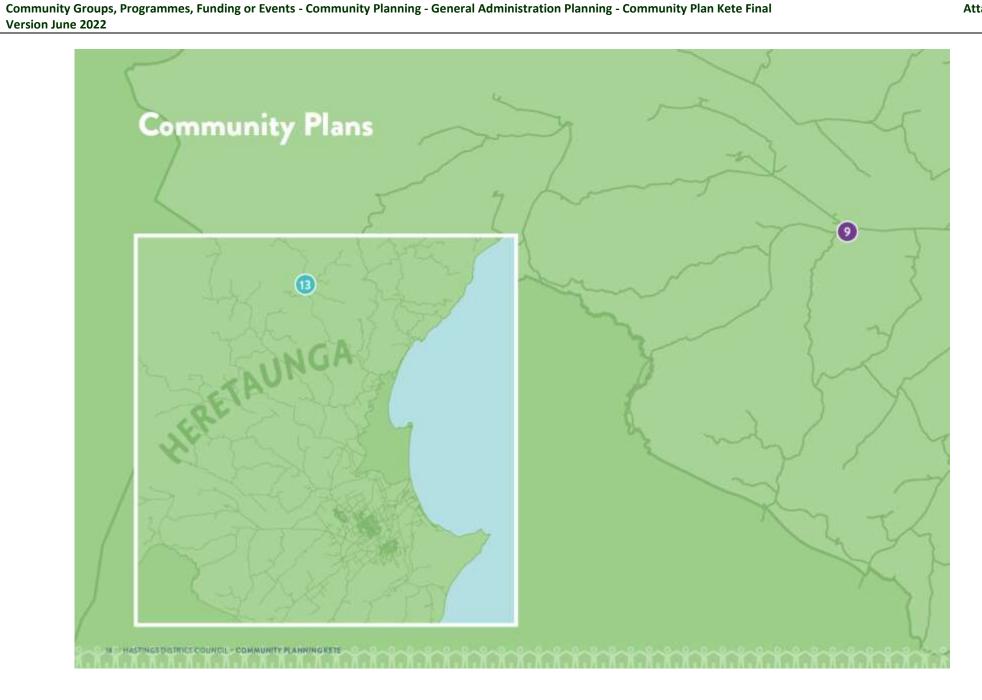
Current Community Plans as at June 2022

Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final

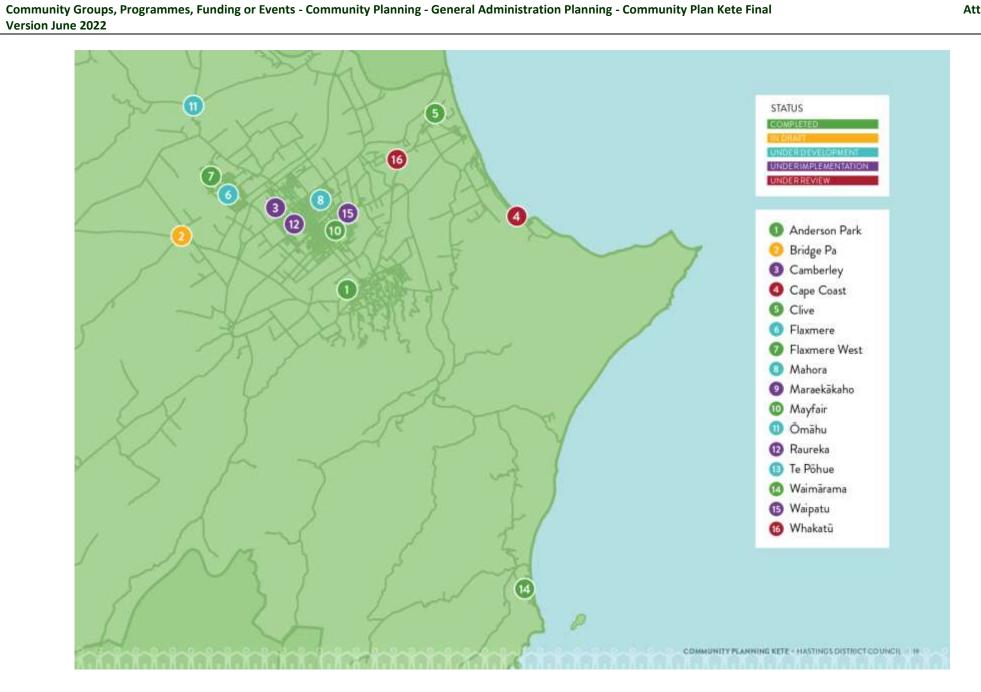
COMMUNITY PLAN	OFFICER RESPONSIBLE	COUNCILLOR	STATUS				
Bridge Pa	Dr James Graham	Sophie Siers	In draft.				
		Eileen Lawson	Under Implementation and due for completion in 2025.  Under review with action plan of outstanding items being compiled.				
		Alwyn Corban/Ann Redstone					
Flaxmere	Robyn Smith	Peleti Oli/Henare O'Keefe	New plan in draft form incorporating Flaxmere West.				
Mahora Robyn Smith  Maraekākaho Debbie Northe  Ömāhu Robyn Smith/Charlie Ropitini  Raureka Robyn Smith  Te Pōhue JR Roberts		Wendy Schollum/Geraldine Travers	Community consultation underway.				
		Sophie Siers	Due for completion by the end 2022.  New plan to be developed in the second half of 2022.  Community engagement commenced.  Council implementing community actions.  Plan for approval June 2022.				
		Tania Kerr					
		Eileen Lawson					
		Tania Kerr					
Waipatu Paddy Steffert		Ann Redstone/Alwyn Corban	One outstanding action.				
Whakatū	Paddy Steffert	Ann Redstone/Alwyn Corban	One outstanding action.				

Completed Community Plans as at June 2022

COMMUNITY PLAN	OFFICER RESPONSIBLE	COUNCILLOR	STATUS				
Anderson Park	Robyn Smith						
Clive	Dennise Elers	Ann Redstone/Alwyn Corban					
Flaxmere West Robyn Smith  Mayfair Paddy Steffert		Peleti Oli/Henare O'Keefe	New plan to be developed as part of the wider Flaxmere Community Pl Outstanding actions being implemented.				
		Wendy Schollum	Completed with action plan being developed.				
Waimārama	Dennise Elers	Sophie Siers	Completed. Annual action plan under implementation.				



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# Appendix 2



Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final

# Community Plans budget



### Allocation Priorities

Most actions in Community Plans are considered for within existing Council budgets. The Community Development team has a modest internal operational budget to assist the community to meet some of their goals and aspirations within their plan.

This framework and priorities have been developed to assist staff in their decision making in the allocation of the budget to support the Community Plans. Community groups can also apply for other contestable funding, local business sponsorship or community fundraising to support their community actions.

This framework has been developed to:

- · Ensure equal opportunity to access funding across the different community plans
- · Assist staff in their decision making

#### TRANSPARENCY

The allocation of funds to the Community Plans will operate transparently in all respects and at all stages of the process, while protecting confidentiality.

#### EQUITY

All communities will have an equal opportunity to be considered for budget allocation, and Council staff will ensure applicants are treated fairly, regardless of their size, location (within the Hastings District Council boundary) or circumstances.

#### ACCOUNTABILITY

Staff and community will work together to deliver good value to residents, by supporting initiatives that are cost effective and which can produce clear benefits for our communities.

#### RESPECT

Council shares many interests, values and goals with the community, but also recognises that each community has its own mission, and is accountable to its own community members.

#### COMMUNITY-LED

Where possible Council should support projects that are conceived and delivered by the community, for the community.

#### PROPORTIONALITY

Council will strive to balance its statutory responsibility to ensure the lawful and prudent expenditure of public funds.

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#### HIGH PRIORITIES:

- · Projects must be clearly connected to an action in a Council endorsed Community Plan.
- · The project must meet one of the Council objectives:
- Uplifting our communities' wellbeing by providing access to help and advice
- Fostering a sense of pride within our district and across our diverse communities
- Promoting happy, healthy and active communities

. The action must be within the relevant

Community Groups, Programmes, Funding or Events - Community Planning - General Administration Planning - Community Plan Kete Final

- · Projects that have a sustainable ongoing clear budget allocation
- · Projects that also benefit to the wider community
- · Projects that are community led and have appropriate Council and Council Officer support.

#### LOWER PRIORITIES:

- · Items that are planned and budgeted for a future date
- Ongoing salaries and administration costs
- Fundraising events or activities, especially where the beneficiary is a third party (e.g. charity events, sponsored walks), unless we determine the event has a wider community benefit beyond its primary purpose as a fundraiser
- National organisations
- · Health-based organisations that could be funded by the HBDHB
- · Education-based organisations that could be funded by the MOE
- · Groups whose services are not located in the district.

### THE FOLLOWING ACTIVITIES WILL NOT BE FUNDED:

- · Debt servicing or repayment
- Legal expenses
- · Activities that promote religious ministry or political purposes and causes
- Medical expenses
- · Public services that are the responsibility of central government (e.g core education, primary healthcare)
- · Large physical works e.g. improvement to community buildings - that require consents or permits, prior to the necessary consents or permits being obtained (grants may be awarded in principle but funds will not be released until all conditions are satisfied)
- Purchase of alcohol
- · Retrospective costs (where the activity has already taken place), unless this is necessary as a condition of the grant or Council is satisfied there are other mitigating circumstances
- · Groups whose services are delivered outside the district or community.

O O O O COMMUNITY PLANNING KETE - PASTINGS DISTRICT COUNCIL ON O

Projects focused on outcomes will be discussed as a group every three months by the Community Connectors and the Community Development Manager and approved in accordance with the above priorities. The Community Development Manager will review and approve each project against the priorities and available budget. Other things that will be taken into account when approving and prioritising these projects are:

- · Ability to deliver against set timeframes.
- · Strategic alignment
- · Community priority
- · Other recent Council investment
- · Equity in terms of communities actions for each plan,

The Council's Community Grants advisor can assist each Community Plan group on both Council and external contestable funding opportunities,

Hastings District Council manages a range of grants and funding opportunities which are available to community groups and, in some cases, individuals, all with specific criteria designed to enhance the lives of residents through events, programmes, services, and facility improvements.

All of the grants are contestable so the success of the application will depend on how well the project fits with individual criteria, the priority of the type of project compared with the others, and the grants money available for allocation.

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Hastings District Council has many different sources of funding to empower organisations to meet their shared goals including, but not limited to:

- Community Grants
- · Creative Communities funding
- · Waste Minimisation Fund
- Event support Funding
- Marae Development Fund
- Rural Halls Maintenance Fund.

For larger projects it is unlikely Council will provide the total amount of funding required so groups may need to show how they can attract funding from other agencies and charities outside of Council. Other local Funding organisations include:

Eastern & Central Community Trust www.ecct.org.nz

Sport Hawke's Bay www.sporthb.net.nz

Infinity foundation www.infinityfoundation.co.nz

Trust House www.trusthouse.co.nz

Hawke's Bay Foundation

www.hawkesbayfoundation.org.nz

Pub Charity www.pubcharitylimited.org.nz

Lion foundation www.lionfoundation.org.nz

North & South Trust www.nstl.co.nz

Department of Internal Affairs www.communitymatters.govt.nz

NZCT www.nzct.org.nz

First Light www.firstlightfoundation.co.nz

Grassroots Trust www.grassrootstrust.co.nz





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# Appendix 3

Example of a submission to review and update an existing Community Plan.

HASTING	Submission to: Draft Long Term Plan 2021/31
Strategy Manager Hastings District Council Private Bag 9002 HASTINGS	
Submissions close 7th M	ay 2021
("Mondatory field)	
Title:	Focus Margekakaho
First name:	xxx ·
Last name	XXX
Street address:	xxx ·
Daytime contact phone:	XXX 9
Evening contact phone:	XXX
Email address:	XXX
	r you wish to speak to your submission at a Council submissions, commencing 88 June 2021
	natter, it will also be discussed at the Rural Community.
Please Indicate if you also we	nt to speak to the Rural Community Board.
Yes No	
What are the main topics in	your submission?
1. Focus Maraekakaho r	equests a new 6 year Community Plan 2023 - 2028.
Focus Maraekakaho s of 3 new village entry	equests \$25,000 to support the construction and installation threshold signs.

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Focus	Maraekasaho (Focus MKK) is an active community advocacy group based in Maraekakaho.
	rrent Maraekataho Community Plan 2017 – 2022 was developed by Fecus MKK in deept lation with the local Manaekataho community, with support from Haelings District Council
Course	MHKK would like to formally inform Heatings District Council that we would like our unity Plan to be renewed when it expires at the end of 2022, with a view to developing a year plan 2023 – 2028.
achiev what v	we worked herd to achieve the goals and out in the current plan, and have seen wonderful ones. Please see Appendix 1 far some of our compeled dight-blees. We are still working sent to confined community engagement and improvement, with our Community Plan at the heat of ed. While the plan word explicit for another 16 months, we want to ensure that Council is it is your Long Term Plan.
	her we used the Community Plan to create an annual action plan, which we are working off this streamine the projects at the forethort of our community. These include. Comedting the Mansekusiaho Community – building a business network, hosting a youth right, installing a community noticeboard, developing a community welcome paraphlet.
	Roading - traceletion of village entry threshold signage, traffic ostering measures, roadside planting.
	Safety & Security - supporting Safer Hastings in Natives, promoting Neighbourhood Support.
	Health & Wellbeing - promoting rural safety and support
	Emergency preparedness – developing a community resilience plan with CDEM.
commi Focue action Capelo	on is to continue to create annual action plans, but we believe it is still imperative for our unity to have an overacting plan to guide the future of Meraesians proportious community plan MiKK has been actively seeking funding from external sources to expoor our community is in Neverber 2009 we received \$4,900 from the Ministry of Social Development Community \$19 and Recitings Fund to support our community plan initiatives that support our community is and recovery from DOVID-19.
	safety is a key priority for our community. We request that Cosmoil give priority to traffic ag measures in Maraekakaho in the next Annual Plan round.
	so would like to apply for \$25,000 to support the construction and installation of 3 new entry threshold signs.
pipelin (artist) taken noed t will on	we been working with Coursel (including the Parks & Open Spaces learn) and the community to p the concepts for three signs. Please see Appendix II for details. Three signs have been in the for the past three years, and are finally conting to feation after much of the background work is encotion, angineering report, quotes for building work and convent from local landomners; has place. Where possible, we will be uning community muckle power to tutal three signs, but to pay for material costs and some professional work, as will as convents from the council. This, dispositionally \$8,800 per sign. We will cover any each a mount with external grants dispositionally.
comm	fleve these signs will enterine Council's Gateway Birategy by providing a sense of arrival to our unity with each of the air works relevant to their locations teroagnout our sommunity (e.g. their lognouture/with culture-formunity).
your o	MOX has a proven success record with an active, well connected community. We have greatly cated Hastings District Council's support in our endeavours to this point, and as anticipation of ordinated support for both our immediate roading objectives and future community plan loss look forward to working with your in the future.

Please Note: Your submission is a public document for the use in the Long Term Plan

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## DRAFT COMMUNITY PLAN ACTION SHEET (under development)

			Proposed Funding (to be completed)								
TE PŌHUE COMMUNITY PLAN 2021 - 2025		Status	2021/2022 2022/2023		2023/2024		2024/2025		Comments		
			CP Budget	Other	CP Budget	Other	CP Budget	Other	CP Budget	Other	
1.0	Community Sustainability										
1.1	Establish and develop stronger relationships with local lwi and Hapū, Ngāti Hineuru Trust and Maungaharuru-Tangitū Trust to acknowledge the Māori history of Te Pōhue										
1.2	Review existing community trusts/entities to ensure a fit for purpose entity is available to support the implementation of the community plan	Completed									
1.3	Confirm the legal status of the community hall and surrounding land	Completed									
1.4	Scope opportunities for the long term feasibility of the community hall	Completed									HDC 22/23 Single Year Community Grant - hall activations and defibs \$7k granted
1.5	Uphold the standard of maintenance on the community hall and reserve to encourage usage in line with the long term feasibility										2022/23 Annual Plan submission
1.6	Review sanitary service provisions on SH5										
1.7	Scope opportunities for the establishment of a community recycling facility										
2.0	Increased Community Safety										
2.1	Meet regularly with Waka Kotahi to discuss ongoing road safety										
2.2	Develop a Te Põhue community resilience plan	Underway									Community resilience workshop scheduled for July 2022
2.3	Explore the feasibility of CCTV cameras										
2.4	Identify key locations in the community for defibrillators and install	Underway									HDC 22/23 Single Year Community Grant - hall activations and defibs \$7k granted
2.5	Develop a Neighbourhood Support network										
3.0	Growth and Development										
3.1	Build a business network to promote and connect local businesses										
3.2	Develop the relationship between the community and Meridian										
3.3	Plan and implement a community beautification initiative										
3.4	Install an entrance sign on SH5										
4.0	Community Communication										
4.1	Develop welcome packs for new community members										
4.2	Communicate with the community via social media, email, print etc										
4.3	Maintain regular meetings to promote collaboration among our many Community stakeholders; (i.e. HDC, Ngāti Hineuru Trust, Maungaharuru Tangitū Trust, Te Pōhue Primary School, Local Community Boards, Meridian Energy, Rayonier Matariki, NZ Police, Waka Kotahi)										
Total bud	lget		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0

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