

Tuesday, 13 September 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga
Hastings District Council
Eco District Subcommittee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Tuesday, 13 September 2022**

Te Wā:
Time: **1.00pm**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible Officer: **Group Manager: Asset Management - Craig Thew**

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Eco District Subcommittee – Terms of Reference

A Subcommittee of the Strategy and Policy Committee.

Context

The Eco District Strategy works in tandem with the District Development and Great Communities Strategies. This forms the environmental lens to our business, recognising that the other strategies have a more primary focus on both the Economic, and Social/Cultural wellbeing dimensions of the Local Government Act 2002.

It recognises that for real success environmental wellbeing cannot be traded for economic gain and that we want a future-focused district that plans and cares about the future, enhancing its natural and built environment. We need to rise to the challenges of the future and realise the benefits to society from creating clean energy, lowering carbon emissions and reducing our ecological footprint. Our response to changes in our economy, society and climate must leave our environment in a better place. A key role for Council is to grow our district in a sustainable way.

Fields of Activity

The Eco District Subcommittee is responsible for advising the Strategy and Policy Committee by;

- Providing guidance to Council officers in respect of the drafting of Council's ECO District Strategies and providing oversight of any relevant Special Consultative Procedures.
- Providing oversight of the implementation of the Council's ECO District Strategies.
- Providing oversight of the implementation of Councils Green Corridor, Reserve Management Plans, Climate Change, Coastal Hazards, Sustainability and Biodiversity strategies.

Membership

- 7 Councillors.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Chair appointed by Council.
- Deputy Chair appointed by Council.

Quorum – 3 members

Delegated Powers

- 1) To review and provide comment on draft new or revised ECO District Strategies and to recommend to the Strategy and Policy Committee the adoption of draft Strategies for consultation.
- 2) To recommend to the Strategy and Policy Committee the final wording of any new or reviewed ECO District Strategy for adoption by the Committee or Council.
- 3) To review and provide comment on new or revised Reserve Management Plans and to recommend to the Strategy and Policy Committee the adoption of draft Reserve Management Plans for consultation.

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Hastings District Council

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Agenda

Mematanga:

Membership:

Koromatua

Chair: Councillor Ann Redstone

Ngā KaiKaunihera

Councillors: Alwyn Corban, Eileen Lawson, Simon Nixon, Peleti Oli, Wendy Schollum and Sophie Siers (Deputy Chair)

Heretaunga Takoto Noa Māori Standing Committee appointee: Ngaio Tiuka

Youth Council appointees: Jorja Earley and Thomas Jenson – Bowen Steffert (alternate).

Rural Community Board appointee: Jonathan Stockley

Mayor Sandra Hazlehurst

Tokamatua:

Quorum:

3 members

Apiha Matua

Officer Responsible:

Group Manager: Asset Management – Craig Thew

*Te Rōpū Manapori me te
Kāwanatanga*

Democracy &

Governance Services:

Lynne Cox (Extn 5632)

Te Rārangi Take

Order of Business

1.0 Apologies – Ngā Whakapāhatanga

At the close of the agenda no apologies had been received.

Leave of Absence had previously been granted to Councillor Schollum

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

3.0 Confirmation of Minutes – Te Whakamana i Ngā Miniti

Minutes of the Eco District Subcommittee Meeting held Tuesday 2 August 2022.
(Previously circulated)

4.0 Clive School Presentation

7

5.0 Funding Support to Sustaining Hawke’s Bay Trust (Environment Centre)

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6.0 Joint Waste Management and Minimisation Plan - Mid Term Implementation Review Update

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7.0 Eco District Subcommittee Overview

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8.0 *Minor Items – Ngā Take Iti*

9.0 *Urgent Items – Ngā Take Whakahihiri*

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Item 4

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Hastings District Council: Eco District Subcommittee Meeting

Te Rārangi Take

Report to Eco District Subcommittee

Nā:
From: **Craig Thew, Group Manager: Asset Management**

Te Take:
Subject: **Clive School Presentation**

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*


- 1.1 The Chair has invited representatives of the Clive School whanau to come and present to the subcommittee.

This invite is following a number of the students who submitted letters to Hawke's Bay Today that were subsequently published on 29 June 2022. This item is to give the students an opportunity to share items that they see as important to them.

2.0 Recommendations - *Ngā Tūhonga*

That the Eco District Subcommittee Meeting receive the report titled Clive School Presentation dated 13 September 2022.

Attachments:

- 1  Clive School letters to the Editor Hawke's Bay Today CG-16-11-00072

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Item 5

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Eco District Subcommittee Meeting

Te Rārangi Take

Report to Eco District Subcommittee

Nā:
From: **Craig Thew, Group Manager: Asset Management**

Te Take:
Subject: **Funding Support to Sustaining Hawke’s Bay Trust (Environment Centre)**

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 This report seeks a decision from the Eco District Subcommittee regards a one off grant payment of twenty five thousand dollars (\$25,000) from the Eco District Fund to support the Sustaining Hawke’s Bay Trust (the Trust) with their additional costs, resulting primarily from their need to move from their existing building accommodation.
- 1.2 This item arises as an outcome of discussions between Council and the Trust regards their financial situation and their need for additional support at this time. The Hawke’s Bay Regional Council has considered a similar request from the Trust and approved a one off payment of fifty thousand dollars (\$50,000).
- 1.3 Council funds the Trust twenty five thousand dollars (\$25,000) annually via a three year Contract for Service from Councils Contestable Community Grants. This Contract for Service is in year two. Council has reduced some of the usual Contract tags for Contestable Grants for the Trust to allow more flexibility in the application of Grant funds to support their financial sustainability.
- 1.4 Officers note the Trust is not up to date with their required Contract reporting.

2.0 Recommendations - Ngā Tūtohunga

- A) That the Eco District Subcommittee receive the report titled Funding Support to Sustaining Hawke’s Bay Trust (Environment Centre) dated 13 September 2022.
- B) That the Eco District Subcommittee approve in principal a single Grant payment of twenty five thousand dollars (\$25,000) to the Sustaining Hawke’s Bay Trust.

- C) The Eco District Subcommittee decision in Recommendation B, is subject to the Chief Executive being satisfied with;
- i. The Sustaining Hawke’s Bay Trust compliance with existing Contract provisions with Council.
 - ii. The financial viability of the Sustaining Hawke’s Bay Trust to continue as a ‘Going Concern’.
 - iii. Alignment of the Sustaining Hawke’s Bay Trust and Council strategic objectives.
- D) The Eco District Subcommittee notes the Chief Executive will commission a Review of existing Council funding arrangements with the Sustaining Hawke’s Bay Trust to inform any potential future Council funding decisions.

3.0 Background – *Te Horopaki*

- 3.1 Over many years the Trust has worked across our community and with Council in the delivery of various sustainability programmes. Council provides the Trust with Grant and some Waste Minimisation operational funding to deliver their programmes.
- 3.2 The Trust and community members have raised concerns with Council regards their current funding shortfall. The significant item contributing to their financial situation is the additional costs that they are incurring with their new property rental agreement. The Trust has indicated that they have a shortfall circa \$100,000.

4.0 Discussion – *Te Matapakitanga*

- 4.1 Given the Trust funding situation Councils initial action has been to reduce the requirements placed on the community grant funding, thus enabling the Trust to use the annual \$25,000 payment to assist with their financial shortfall. The Community Grants team have noted that the base reporting still required from the Trust is late, and at the time of writing this report is still to be received.
- 4.2 The Hawkes Bay Regional Council has recently resolved to provide the Trust with a one off payment of \$50,000.
- 4.3 Officer discussions with the Trust have been that Council may decide to fund a further \$25,000 to assist with the financial shortfall. Officers would recommend the Chief Executive reviews the Trusts strategic direction and programmes and their alignment with Councils strategic priorities.
- 4.4 Council has established a budget of \$100,000 to enable the Eco District Subcommittee to progress initiatives outside of wider Council ‘business as usual’ activities and deliver on its environmental priorities.
- 4.5 Officers recommend that if the committee decides to make a bespoke grant payment to the Trust, the funds are drawn from the budget discussed in section 4.4.

5.0 Options – *Ngā Kōwhiringa*

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 To provide one off funding to the Sustaining Hawke’s Bay Trust

Advantages

- By supporting the Trust through this change it maintains the option to use the Trust in the future as a potential delivery vehicle to help achieve Councils objectives.

Disadvantages

- The use of these funds to support the Trust would reduce the balance available for other uses.
- Council would also want a level of confidence that any additional community funds provided are not at risk should the Trust stay in financial difficulties despite the additional funding provided.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāiane

5.2 Do not provide further funding to the Sustaining Hawke’s Bay Trust

- The risk of this is that an established service provision to our community may be at risk of closing down due to their immediate financial situation. The loss of the Trust could reduce Councils delivery options into the future.

Attachments:

There are no attachments for this report.

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council’s Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the environmental wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

Specific conversations have not been had, but officers are aware of work that the Trust does with marae and hapu groups in the waste minimisation areas.

Sustainability - *Te Toitūtanga*

The Trust has had a history of working with the community and Council working across the waste minimisation and wider sustainability space. They have recently refreshed their strategic direction and Council needs time to work with the Trust to ascertain what future opportunities exist.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

It is noted that this could be funded, if approved, from the Eco District funding allowance. Council would need to make decisions to approve funding if the direction is to fund from elsewhere.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision has been assessed under the Council's Significance and Engagement Policy as being of minor significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

No external consultation of this item has occurred. The discussions have been with the direct parties :

Risks

Opportunity: Maintain the option of using the Sustaining Hawkes Bay Trust to assist with the delivery of Councils sustainably agenda:

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Maintain and enhance the range of suppliers that is available to Council to advance its change management programmes and support our community move to a sustainable future	The investment is lost if the Trust financial situation is worse or not managed appropriately over the next year.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

Item not raised directly with the Rural Community Board.

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Item 6

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Eco District Subcommittee Meeting

Te Rārangi Take

Report to Eco District Subcommittee

Nā:
From: Angela Atkins, Waste Planning Manager

Te Take:
Subject: Joint Waste Management and Minimisation Plan - Mid Term Implementation Review Update

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 This report is to update the committee regarding the progress made on implementing the Joint Waste Management and Minimisation Plan (WMMP).
- 1.2 A copy of the Joint WMMP is in **Attachment 1**.
- 1.3 **Attachment 2** details progress the Hastings District Council has made against all of the goals, objectives and actions of the WMMP.
- 1.4 In general terms, good progress has been made with implementing the joint WMMP. There are some areas that have been completed, others well underway, some just started or no action to date.
- 1.5 A big part of the WMMP was the implementation of the new kerbside collection services in 2020, which was successful.

2.0 Recommendations - *Ngā Tūhunga*

That the Eco District Subcommittee receive the report titled Joint Waste Management and Minimisation Plan - Mid Term Implementation Review Update dated 13 September 2022.

Attachments:

1 ⇨	Joint Waste Management and Minimisation Plan 2018-2024	PRJ18-7-0114	Under Separate Cover
2 ⇨	Waste Management and Minimisation Plan (WMMP) - HDC mid-term review of objectives and action plan	SW-29-2-22-78	Under Separate Cover

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Item 7

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Eco District Subcommittee Meeting

Te Rārangi Take

Report to Eco District Subcommittee

Nā:
From: **Craig Thew, Group Manager: Asset Management**

Te Take:
Subject: **Eco District Subcommittee Overview**

1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga

- 1.1 The purpose of this report is to create an overview of the work the subcommittee has progressed over this term, and to highlight the task underway that the new Council and appropriate Committee(s) will be picking up in the next term.
- 1.2 The most substantive piece of work completed by the subcommittee was the task of pulling together the Eco District Strategic overview document. This work pulled upon many elements from across the wider Council activities and creates a foundation from which Council intends to build upon in the following years.
- 1.3 The subcommittee also progressed three significant Reserve Management Plans simultaneously, all of which would have closed for formal submissions by the time of the subcommittee meeting. The new Council will hear and consider the submissions early in the next term.
- 1.4 The committee also had oversight of submissions to central government, in particular where they related to central governments direction in the solid waste and waste minimisation area.
- 1.5 The subcommittee also heard and considered input from a number of community groups and individuals (e.g. Save the Dotterels).

2.0 Recommendations - Ngā Tūtohunga

That the Eco District Subcommittee receive the report titled Eco District Subcommittee Overview dated 13 September 2022.

3.0 Background – Te Horopaki

- 3.1 The Eco District Subcommittee was established in 2019 and reports to the Strategy and Policy standing committee. The Eco District Subcommittee is responsible (delegation) for advising the Strategy and Policy Committee by:
- *Providing guidance to Council Officers in respect of the drafting of Councils Eco District Strategy and providing oversight of community engagement through the Special Consultative Procedures*
 - *Providing oversight of the implementation of Council’s Eco District Strategies*
 - *Providing oversight of the implementation of the Council’s Green Corridor, Reserve Management Plans, Climate Change, Coastal Hazards, Sustainability and Biodiversity strategies, along with sustainability considerations within Councils key infrastructural areas.*
- 3.2 The Eco District Subcommittee work supports the ‘Healthy Environment and People’ community outcome in the Long term plan. The work of the Eco District Subcommittee needs to influence and also be influenced by the work of its sibling subcommittees - namely District Development and Greater Communities in order to give effect to Councils objectives.

4.0 Discussion – Te Matapakitanga

- 4.1 The Eco District strategic overview was adopted on 2 November 2021. This was the first collation of such a document and is very much a ‘living’ document. Its creation involved an extended period of inputs from across the committee members and with council officers.
- 4.2 The strategic overview sets 4 priority focuses, namely;
- WATER AND LAND RESOURCES USED WISELY
 - A BETTER CLIMATE AND CARBON FUTURE
 - THE NATURAL ENVIRONMENT IS ENHANCED AND PROTECTED
 - COUNCIL SERVICES ARE GREEN AND HEALTHY
- 4.3 Each of the areas has a number of tasks/work programmes that are either underway or will need to be commenced in following years. A multi-year programme from this list is being confirmed and is intended to be ratified early in the new term of Council. Discussions and work is also underway as to how Council and working with its key partners could help deliver on these outcomes in a collaborative and efficient manner.
- 4.4 Significant work items underway that will be need to be picked up next term to complete and to inform next steps:
- 4.4.1 Carbon Accounting - Council has engaged services to build an understanding of the carbon footprint of its own activities as well as jointly funded a regional initiative to gain an understanding of the regional carbon footprint. These 2 initiatives are currently underway but have not progressed to a stage that officers can report findings from it. This baseline work will be critical to informing and prioritising future work packages and to provide a base to monitor progress.
- 4.4.2 Municipal water efficiency analysis – The modelling and review of Council Water Demand Management Strategy is underway. The modelling work will highlight key interventions to improve the efficiency of water usage (reduce water loss/inefficient use) from the council supplied drinking water system. The work is also critical to ensure Council is able to provide water to a growing community, so the outcomes of District Development will rely upon this work – to improve efficiency and justify any increases of consent quantity that maybe required. This work will inform the value, or not, of various initiatives that the committee has requested be considered (eg domestic storage of water, metering, grey water use).

- 4.4.3 Regional Council partnership and collaboration and our shared work stream list priorities. In the new term the Committee/Council will be provided a paper to consider the creation of joint governance arrangement(s) with our key partners across climate mitigation and/or climate adaptation.
- 4.4.4 Continue to progress the Waste Futures strategy, including review of the Waste Minimisation Management Plan and influencing of government policy in this area, particularly in regards to product stewardship and reduced consumption; with the goal to progress towards a zero waste outcome.
- 4.4.5 Review of Pesticides use across Council to create a policy setting, this will inform future contract specifications and/or variation considerations. – This policy work has been tasked to Council Strategy and Development team to progress.
- 4.4.6 Creation of a staff resource to progress Eco District strategy objectives. This is in addition to the Policy and Strategy development work that is to be progressed via the Strategy and Development team.
- 4.4.7 Review to consider potential updates to code of practice/design requirements in regards to requirements for Permeable surfaces, including consideration of concrete around driveways etc.
- 4.4.8 Significant Natural Areas – Likely an item for District plan review, but one Eco District Committee would like to be kept abreast of with a desire is to ensure that a process and timeline for future work is programmed.
- 4.4.9 Open Space Strategy is developed, with the Strategy required to inform the ongoing management and maintenance of reserves in response to the ecological and climate objectives of Council.
- 4.5 Reserve Management Plans (RMPs) – Council has completed a significant programme of work to create three (Frimley, Eskdale, Havelock North (Tainui, Tauroa, Tanner, Hikanui)) draft RMPs that are currently out for community consultation. The submissions period will have closed by the time of the subcommittee meeting. The Council will be required to hear and work through submissions across the three RMPs. This is currently scheduled for late November 2022. Funding requirements from these plans will then need to be considered by Council in future Annual Plan and Long Term Plans.
- 4.6 Ongoing involvement of governance and officers will be required across the Coastal Hazards work programme being led by Hawkes Bay Regional Council.

5.0 Next steps – *Te Anga Whakamua*

- 5.1 Ensure the Eco District Strategic overview and work programme is incorporated into the induction of the new Council and that an appropriate committee(s) is given the delegation to continue and develop this plan into a more mature and evidenced based document.

Attachments:

There are no attachments for this report.