
Monday, 19 September 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Administered by Hastings District Council: HB Crematorium Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Monday, 19 September 2022**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **10.00am – 10.20am**

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Kua Tae ā-tinana:
Present: Chair: Councillor Dixon (HDC)
Councillor Price (NCC) (Deputy Chair)
Councillor Nixon (HDC)
Councillor Mawson (NCC)

Kua Tatū:
In attendance: Group Manager: Asset Management – Craig Thew
Cemetery Manager – Isak Bester
Assistant Manager, Cemetery and Crematorium – Lloyd McDonald
Democracy & Governance Advisor - Christine Hilton

1. **APOLOGIES – NGĀ WHAKAPĀHATANGA**

Councillor Price/Councillor Nixon

That an Apology for Absence from Councillor Minehan (CHBDC) be accepted.

CARRIED

2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

3. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITĪ**

Councillor Price/Councillor Dixon

That the minutes of the HB Crematorium Committee Meeting held Monday 11 October 2021 be confirmed as an accurate record.

CARRIED

4. HB CREMATORIUM UPDATE

(Document 22/386)

The Assistant Manager, Cemetery & Crematorium, Lloyd McDonald, spoke to the agenda report. He and the other council officers present responded to questions from the Committee.

The main points that were highlighted included:-

The refractory “patch” that Pyrotek NZ put on the cremator hearth in mid-December 2021 was still in good condition, but the hearth needs to be replaced. The cremator roof needs refractory work done soon as it had not been undertaken in the last two years. A US technician was due to arrive later this year to undertake necessary servicing work.

Officers wanted to further discuss the current consent thresholds, in regard to the Cremator emissions testing and air quality levels, with the Hawke’s Bay Regional Council. Officers also wanted to review some consent conditions, due to the costs associated with cleaning the cremator chimney.

There was ongoing occupational health monitoring of the crematorium and cemetery team members – particularly in regard to noise, vibration and dust.

Financials – this year, with the fee review/adjustment as part of the Long Term Plan, there would be no need to further draw on the Crematorium Reserve Fund to cover other costs. This fund could now be kept aside to cover upcoming large scale renewal work that was needed.

The meeting welcomed back Isak Bester to the position of Cemetery Manager and thanked Lloyd McDonald for undertaking this role during the period of Covid restrictions.

Councillor Nixon/Councillor Mawson

That the HB Crematorium Committee receive the report titled HB Crematorium Update dated 19 September 2022.

CARRIED

5. MINOR ITEMS - *NGĀ TAKE ITI*

There were no additional business items.

6. URGENT ITEMS - *NGĀ TAKE WHAKAHIHIRI*

There were no extraordinary business items.

The meeting closed at 10.20am

Confirmed:

Chair:

Date:

Chief Executive

Nigel Bickle: _____

Date: _____