
Friday, 2 September 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

**Administered by Hastings District Council:
Ōmarunui Refuse Landfill Joint Committee Meeting**

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Friday, 2 September 2022**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **1.00pm – 2.57pm**

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Te Rārangi Upoko

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Kua Tae ā-tinana: **Chair:** Councillor Ann Redstone (HDC)
Present: Councillors Simon Nixon and Sophie Siers (HDC)
Councillor Api Tapine (Deputy Chair) (NCC) (via Zoom)

Kua Tatū:
In attendance: Group Manager: Asset Management - Craig Thew (HDC)
Waste and Data Services Manager - Martin Jarvis (HDC)
Waste Planning Manager - Angela Atkins (HDC)
Acting Solid Waste Engineer – Chris Morgan (HDC)
Acting Landfill Supervisor - Ty Cooper (HDC)
Management Accountant - Jeff Tieman (HDC)
Health and Safety Manager - Jennie Kuzman (HDC)
Health and Safety Partner - Paul McClusky (HDC)
Waste Minimisation Officer - Zoë Yandell (HDC)
Waste Community Engagement Advisor - Rachel Milne (HDC)
Democracy and Governance Advisor - Christine Hilton (HDC)

Kei Konei:
Also present: Nick Browne from Air Matters (via Zoom) – Item 7

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Redstone/Councillor Nixon

That an Apology for Absence from Councillor Richard McGrath (NCC) be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Siers/Councillor Nixon

That the minutes of the Ōmarunui Refuse Landfill Joint Committee Meeting held Friday 17 June 2022 be confirmed as an accurate record.

CARRIED

With the agreement of the Committee, Item 7 was taken out of order and addressed while Nick Browne was present (via Zoom).

7. HEALTH & SAFETY UPDATE REPORT

(Document 22/297)

Nick Browne, Occupational Hygienist, from Air Matters joined the meeting via Zoom. He outlined the work that he and a colleague had been undertaking over the past six years at the landfill - collecting and monitoring samples and levels (e.g. dust, asbestos, and hydrogen sulphide). Air quality, including odour were noted and how the council responded to odour complaints.

He confirmed that the dumping of pelts was also a problem elsewhere. There was no Code of Practice as such, but those in that industry had been collating information on this matter. Fewer pelts were being taken to the landfill, due to HDC increasing the price for dumping such materials and the setting of a daily dumping limit.

The Waste and Data Services Manager, Martin Jarvis (HDC), explained that the compactor on site had been retro-fitted with a higher quality of air filtration. Permanent fixed monitoring locations were being established, as well as testing at the site boundaries.

HDC's Health and Safety cost centre had traditionally picked up the costs of this monitoring work. It was now felt that the costs should be paid by the landfill. Health and Safety Partner, Paul McClusky (HDC), advised that HDC was working to protect staff on this site.

Councillor Redstone/Councillor Nixon

That the Ōmarunui Refuse Landfill Joint Committee receive the report titled Health & Safety Update Report dated 2 September 2022.

CARRIED

4. EDUCATION BUILDING UPDATE

(Document 22/181)

The Waste Planning Manager, Angela Atkins (HDC), spoke to the agenda report and responded to questions from the Committee.

Angela explained that the size of the proposed building had increased from that which had originally been planned. The Committee had made a decision, at its meeting on 4 December 2020, to include office space in this building. Officers had looked at how much space was need to accommodate two classrooms, a small meeting space, shared amenities and specialised testing/monitoring equipment.

Officers showed the plans (SW-7-5-22-178) for the project, which had already received building consent. Extensive discussion took place regarding the scale and layout of the building; the importance of the educational aspect; and how eco aspects or green building code practices may be incorporated. Officers advised that eco aspects had not been costed into the design.

Funding for the building would be sourced from landfill finances, rather than rates. To help reduce the cost it was planned to use some “recovered” materials that had been stored on the site.

The meeting noted the timing of the upcoming elections and the incoming council. The committee wanted this project to proceed and not be left for the incoming council to have to address which could result in further delays and higher construction costs.

Councillor Nixon/Councillor Tapine

- A) That the Ōmarunui Refuse Landfill Joint Committee receive the report titled Education Building Update dated 2 September 2022.
- B) That the Committee approve a \$300,000 increase to a total budget of \$700,000 (ex GST) for the construction of an Education Building and Office at the landfill so that officers can continue with price negotiations.
- C) Subject to Recommendation B) above being approved, officers will report back to the Committee on a confirmed construction price for final consideration and approval.
- D) That once officers know how much of the materials stored on the site are able to be incorporated into the building then the value of those materials and any surplus/unused funds or contingency associated with the project could be used for solar or other “green star” environmental building practices (and the like) as part of the building work, in line with the Hastings District Council’s Eco District Strategy intent.

CARRIED

5. **ŌMARUNUI JOINT LANDFILL ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2022**

(Document 22/284) (Aerial map of Ōmarunui Landfill showing areas of the site was circulated)

The Waste and Data Services Manager, Martin Jarvis (HDC), spoke to the agenda report and responded to questions from the Committee. A copy of an aerial map showing where the Areas “A”, “B”, “C” and “D” were located on the landfill site (SW-7-5-22-179) was circulated at the meeting.

Some of the main points that Mr Jarvis highlighted and spoke to in the report, included:

- Tonnages had dropped, mainly in the special waste category.
- Section 12.0: Future Development Work, Area “B” – there had been some construction work at the start of this financial year – including landscaping, planting and testing of ground water wells.
- Tonkin and Taylor was undertaking the design work, and a peer review panel is being established.
- In Valley “D” 10 to 20 wells were not extracting gas and a second flare will be needed in the future when the wells became fully operational.

- Section 18.0: Leachate – staff had not stopped accepting tyres but preferred that they by-passed the landfill for appropriate re-use.
- Under 18.2 – depending on balance in the tyre reserve, a report would need to go to council to close and transfer the fund within the landfill cost centre.
- Section 21.0: Skins/Pelts – officers were in regular contact with the HBRC with regard to monitoring results and discussed the mitigation of any impacts regarding future levels of service.
- At officer level, HDC would also pursue resuming regular on-site meetings with HBRC.
- Section 26.0: Complaints – officers respond straight away and keep nearby roads free of rubbish.
- Section 28.0: Landfill Committee Representation and Heads of Agreement – officers were waiting for Napier City Council to take a report to its committee.
- Section 29: Proposed Government Changes – this potentially involves a lot of changes. The government is currently considering submissions.

The Management Accountant, Jeff Tieman (HDC), spoke to the report which was still unaudited at this stage. He explained that Audit NZ had been scheduled to look at this in late October, but that Ernst and Young would now be undertaking the audit work instead.

Councillor Nixon/Councillor Tapine

- A) That the Ōmarunui Refuse Landfill Joint Committee receive the report titled Ōmarunui Joint Landfill Annual Report for the Year Ending 30 June 2022.
- B) That the Committee receives the unaudited Ōmarunui Joint Landfill Financial Statement for the year ended 30 June 2022 and attached to the report in A) above, as Appendix 1 (CG-16-75).

CARRIED

6. ANNUAL REVIEW OF HEDGING STRATEGY FOR LANDFILL CARBON EMISSIONS

(Document 22/288)

The Management Accountant, Jeff Tieman (HDC), spoke to the agenda report and responded to questions from the Committee.

Councillor Redstone/Councillor Tapine

- A) That the Ōmarunui Refuse Landfill Joint Committee receives the report titled Annual Review of Hedging Strategy for Landfill Carbon Emissions.
- B) That the Committee endorse that the forward contract purchase for 107,657 NZU to cover years 2025 and 2026 at an estimated price of \$10,559,548. The Chief Executive of Hastings District Council be authorised to approve the nature of the contract and to execute the necessary contracts.
- C) That the hedging strategy be reviewed annually.

CARRIED

8. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

9. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The Chair thanked all the members and officers for their contribution to the work of the Committee, during this term of the Council.

The meeting closed at 2.57pm

Confirmed:

Chair:

Date:

Chief Executive

Nigel Bickle: _____

Date: _____