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Tuesday, 4 October 2022

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Minutes

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*Te Rā Hui:*

Meeting date: **Tuesday, 4 October 2022**

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Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **9.00am – 9.03am**

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**HASTINGS DISTRICT COUNCIL**  
207 Lyndon Road East, Hastings 4122 | Private Bag 9002, Hastings 4156  
Phone **06 871 5000** | [www.hastingsdc.govt.nz](http://www.hastingsdc.govt.nz)  
**TE KAUNIHERA Ā-ROHE O HERETAUNGA**

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Tuesday, 4 October 2022

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic and Administration Subcommittee Meeting**

*Ngā Minitī*

# Minutes

*Te Rārangi Upoko*

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Tuesday, 4 October 2022

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Civic and Administration Subcommittee Meeting

*Ngā Minitī*

# Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Malcolm Dixon  
**Present:** **Councillors:** Damon Harvey, Simon Nixon (Deputy Chair), Henare O’Keefe, Wendy Schollum, Geraldine Travers and Kevin Watkins  
Environmental Consents Manager, Caleb Sutton – for Item 4

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*Kei Konei:* General Counsel - Scott Smith  
**Also present:** Network Controls Manager – Alf Johnson  
Democracy & Governance Advisor - Christine Hilton

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### 1. **APOLOGIES – NGĀ WHAKAPĀHATANGA**

Councillor Nixon/Councillor O’Keefe

That apologies for absence from Councillor Eileen Lawson; Youth Council appointees: Mackenzie Varcoe and Monte Timu; and Transportation Manager, Jag Pannu be accepted.

CARRIED

### 2. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

### 3. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

Councillor Schollum/Councillor Nixon

That the minutes of the Civic and Administration Subcommittee Meeting held Tuesday 6 September 2022 be confirmed as an accurate record.

CARRIED

#### 4. TEMPORARY ROAD CLOSURES - TASTE OF HASTINGS - 4 NOVEMBER 2022 AND LAB MUSIC CONCERT - 21 JANUARY 2023

(Document 22/400)

The Network Controls Manager, Alf Johnson, spoke to the agenda report and responded to questions from the Subcommittee.

Councillor Nixon/Councillor Watkins

- A) That the Civic and Administration Subcommittee Meeting receive the report titled Temporary Road Closures - Taste of Hastings - 4 November 2022 and LAB Music Concert - 21 January 2023 dated 4 October 2022.
- B) That the Civic and Administration Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of these applications and on the basis that these events would be subject to any Covid-19 provisions in force as at the following date/s:
- i. **Taste of Hastings: Heretaunga Street** from Warren St East to Karamu Road & **Warren Street St** from Queen St to Eastbourne St. The road closure will be between 2.00pm to 10.00pm, Friday, 4 November 2022. The purpose of this road closure is to hold the Taste of Hastings event.
  - ii. **LAB Music Concert: Caroline Road** From Warwick Rd to Kenilworth Rd, **Conway Street, Harlech Street, Woodstock Ave, Kenilworth Road, Elwood Road, Otene Road, Bennett Road, Panapa Road, Apatu Road**. The Road Closure will be between 1.00pm Saturday, 21 January 2023 to 1.00am Sunday, 22 January 2023. The purpose of this road closure is to hold a music concert.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.

- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

**5. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

The meeting closed at 9.03am

Confirmed:

Chairman:

Date:

Chief Executive

Nigel Bickle: \_\_\_\_\_

Date: \_\_\_\_\_