
Friday, 2 December 2022

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Administered by Hastings District Council: Joint Waste Futures Project Steering Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Friday, 2 December 2022**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **10.38am – 11.30am**

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Kua Tae ā-tinana: (Chair) Councillor Ann Redstone
Present: (Deputy Chair)
Councillors Marcus Buddo, Simon Nixon and Ann Redstone (HDC)
Councillors Hayley Browne, Richard McGrath and Chad Tareha (NCC)

Kua Tatū:
In attendance: Waste and Data Services Manager - Martin Jarvis (HDC)
Waste Planning Manager – Angela Atkins (HDC)
Group Manager: Asset Management - Craig Thew (HDC)
Executive Director of Infrastructure Services - Debra Stewart (NCC)
Senior Waste Minimisation Officer – Sam Gibbons (HDC)
Waste Community Engagement Advisor – Rachel Milne (HDC)
Marketing & Engagement Advisor – Emma Kay (HDC)
Management Accountant – Jeff Tieman (HDC)
Strategic Policy & Evaluation Advisor – Taylor Eubanks (HDC)
Democracy & Governance Advisor - Lynne Cox (HDC)

Kei Konei:
Also present: Napier Youth Council Representatives – Jorja Miles and Emma Teraguchi

The meeting was opened with the Group Manager: Asset Management, Mr Craig Thew, in the Chair. Mr Thew advised the Committee that Hastings District Council had appointed interim members for this meeting with permanent appointments being made at the Council meeting on 8 December 2022. Therefore an election for Chair and Deputy Chair would be deferred until the first meeting of this committee in 2023.

The consensus of the meeting was that the previous Chair, Councillor Redstone would remain as the interim Chair for this meeting.

Councillor Redstone assumed as Chair for this meeting.

Craig Thew gave an opening Karakia.

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Redstone/Councillor Nixon

That apologies for lateness from Councillor Tareha be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

There were no minutes to confirm.

An around the table introduction of all the committee members and staff took place.

Councillor Chad Tareha joined the meeting at 10.42am.

4. HASTINGS DISTRICT COUNCIL ANNUAL WASTE MINIMISATION FUNDING GRANT RECOMMENDATIONS FOR LARGE FUND

(Document 22/451)

Senior Waste Minimisation Officer, Sam Gibbons spoke to the report and responded to questions from the Committee.

Councillor Nixon/Councillor Browne

- A) That the Joint Waste Futures Project Steering Committee receive the report titled Hastings District Council Annual Waste Minimisation Funding Grant Recommendations for Large Fund dated 2 December 2022.
- B) That the Committee support the Officer's recommendations for the application to be approved for the annual waste minimisation large funding grants.

CARRIED

5. HASTINGS DISTRICT COUNCIL - JOINT WASTE MANAGEMENT AND MINIMISATION PLAN IMPLEMENTATION UPDATE

(Document 22/452)

Waste Planning Manager, Angela Atkins along with Waste and Data Services Manager, Martin Jarvis spoke to the report and both responded to questions from the Committee.

They also welcomed Geoff Gibson who had started in the role of Regional Construction & Demolition Waste Minimisation Advisor, working across both Hastings District Council and Napier City Council.

Councillor Redstone/Councillor McGrath

That the Joint Waste Futures Project Steering Committee receive the report titled Hastings District Council - Joint Waste Management and Minimisation Plan Implementation Update dated 2 December 2022.

CARRIED

6. NAPIER CITY COUNCIL - JOINT WASTE MANAGEMENT AND MINIMISATION PLAN IMPLEMENTATION UPDATE

(Document 22/478)

Councillor Buddo/Councillor McGrath

That the Joint Waste Futures Project Steering Committee receive the report titled Napier City Council - Joint Waste Management and Minimisation Plan Implementation Update dated 2 December 2022.

CARRIED

7. 2022 SOLID WASTE ANALYSIS PROTOCOL (SWAP) SURVEY REPORT

(Document 22/462)

Waste Planning Manager, Angela Atkins along with Group Manager: Asset Management, Craig Thew spoke to the report and responded to questions from the committee.

Councillor Redstone/Councillor Browne

That the Joint Waste Futures Project Steering Committee receive the report titled 2022 Solid Waste Analysis Protocol (SWAP) Survey Report dated 2 December 2022.

CARRIED

8. OVERVIEW OF REVIEW PROCESSES FOR WASTE ASSESSMENT AND WASTE MANAGEMENT & MINIMISATION PLAN

(Document 22/453)

Waste Planning Manager, Angela Atkins spoke to the report and took the Committee through the Review process and advised that Councils were required to do this review through the Waste Minimisation Act 2008 every six years. This review would take approximately 18 months.

Councillor Buddo/Councillor Browne

That the Joint Waste Futures Project Steering Committee receive the report titled Overview of Review Processes for Waste Assessment and Waste Management & Minimisation Plan dated 2 December 2022.

CARRIED

9. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

10. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 11.30am

Confirmed:

Chair:

Date: