
Tuesday, 28 March 2023

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Performance and Monitoring Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Tuesday, 28 March 2023**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **1.00pm – 2.20pm**

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TE KAUNIHERA Ā-ROHE O HERETAUNGA

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Chair: Councillor Damon Harvey

Kua Tae ā-tinana:

Present:

Councillors: Ana Apatu, Alwyn Corban, Malcolm Dixon, Henry Heke, Kellie Jessup, Tania Kerr, Eileen Lawson, Simon Nixon, Ann Redstone, Wendy Schollum and Kevin Watkins

Mayor Sandra Hazlehurst

Kua Tatū:

In attendance:

Deputy Chief Executive – Bruce Allan (Lead)
Group Manager: Asset Management - Craig Thew
Acting Group Manager: Strategy & Development – Raoul Oosterkamp
Financial Controller – Aaron Wilson
Legal Counsel - Scott Smith
Strategic Programme Manager - Sophie Elliott
Manager: Democracy & Governance Services – Louise Stettner
Democracy & Governance Advisor - Christine Hilton
Democracy & Governance Advisor – Lynne Cox
Democracy & Governance Advisor – Caitlyn Dine

Kei Konei:

Also present:

Dr Richard Grant, Chair of HB Museums Trust (Item 6)

1. OPENING PRAYER - KARAKIA

The opening prayer was given by Councillor Damon Harvey (Chair).

2. **APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI**

Councillor Dixon/Councillor Schollum

That Apologies for Absence from Councillors Marcus Buddo and Renata Nepe and Hastings District Rural Community Board Chair appointee: Jonathan Stockley (RCB Chair) be accepted.

That Leave of Absence be granted to:

Councillor Henry Keke - from 8 April to 17 April 2023.

Councillor Kellie Jessup - from 4 September to 18 September 2023.

Councillor Kevin Watkins – on 25 May and from 24 September to 31 October 2023.

CARRIED

Leave of Absence had previously been granted to Councillor Fowler (Deputy Chair).

The Chair advised that an additional item was proposed to be included on the agenda for this meeting – Public Excluded Item 11 “*Commercial Transaction*”. This report had been circulated prior to the meeting in a separate supplementary agenda. This item had originally been included on the Council agenda for 30/3/23, but was to be withdrawn from that date and be addressed at today’s meeting.

3. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

4. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

This was the first meeting of the Performance and Monitoring Committee in this triennium and so there were no previous minutes to confirm.

5. **PERFORMANCE AND MONITORING INTRODUCTION REPORT**

(Document 23/89)

The Deputy Chief Executive, Bruce Allan, spoke to this report and responded to questions from the Committee.

Councillor Nixon/Councillor Schollum

That the Performance & Monitoring Committee receive the report titled Performance and Monitoring Introduction Report dated 28 March 2023.

CARRIED

6. HAWKE'S BAY MUSEUMS TRUST HALF-YEAR FINANCIAL REPORT TO 31 DECEMBER 2022

(Document 23/80)

Chair of the HB Museums Trust, Dr Richard Grant, addressed the meeting. He spoke to the Trust's Half-Year Financial Report and responded to questions from the committee members.

Given the recent Cyclone Gabrielle, Dr Grant highlighted the importance for the storage facility in Hastings to be established and operational as soon as possible and noted the on-going work of the Joint Working Group, chaired by Cr Dixon.

The Mayor joined the meeting at 1.15pm.

Councillor Harvey/Councillor Lawson

- A) That the Performance & Monitoring Committee receive the report titled Hawke's Bay Museums Trust Half-Year Financial Report to 31 December 2022 dated 28 March 2023.
- B) That the Committee receive the Hawke's Bay Museums Trust Half-Year Report to 31 December 2022.
- C) That the Committee receive the Hawke's Bay Museums Trust Draft Statement of Intent 2024-2026.

CARRIED

7. QUARTERLY FINANCIAL REPORT FOR THE SIX MONTHS ENDED 31ST DECEMBER 2022

(Document 23/44)

Financial Controller, Aaron Wilson, spoke to the agenda report and showed a power point presentation (CG-17-4-00005). He and the Deputy Chief Executive, Bruce Allan, spoke to this report and responded to questions from the Committee.

Councillor Kerr/Councillor Watkins

That the Performance & Monitoring Committee receives the report titled Quarterly Financial Report for the six months ended 31st December 2022 dated 28 March 2023.

CARRIED

8. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

9. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

At this point the meeting considered the additional item proposed to be included on the agenda for this meeting – Public Excluded Item 11 “Commercial Transaction”. The narrative and resolution for this item are recorded in the Public Excluded part of the minutes of this meeting.

10 RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 11

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Dixon/Councillor Nixon

THAT the public now be excluded from the following part/s of the meeting, namely;

11 Commercial Transaction.

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
11 Commercial Transaction	Section 7 (2) (h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Commercial Transaction.	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

CARRIED

The meeting closed at 2.20pm

Confirmed:

Chairman:

Date: