
Friday, 30 June 2023

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Administered by Hastings District Council: Joint Waste Futures Project Steering Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Friday, 30 June 2023**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start – end: **10.40am – 12.30pm**

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Hastings District Council: Joint Waste Futures Project Steering Committee Meeting

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Te Rārangi Upoko

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Kua Tae ā-tinana: **Chair:** Councillor Hayley Browne
Deputy Chair: Councillor Ana Apatu
Present: Councillors Simon Nixon and Ann Redstone (HDC)
Councillors Richard McGrath and Chad Tareha (NCC)

Kua Tatū:
In attendance: Waste and Data Services Manager - Martin Jarvis (HDC)
Waste Planning Manager – Angela Atkins (HDC)
Management Accountant – Jeff Tieman (HDC)
Senior Waste Minimisation Officer – Sam Gibbons (HDC)
Waste Minimisation Specialist - Jordy Wiggins (HDC)
Waste Minimisation Lead - Sonya Sedgwick (NCC)
Waste Minimisation and Sustainability Officer – Stefni Wilson (NCC)
Environmental Solutions Administrator – Renae Kyle (NCC)
Democracy & Governance Advisor - Lynne Cox (HDC)

The meeting opened with the Waste Planning Manager, Angela Atkins in the Chair. Angela Atkins remained in the Chair until the Joint Committee had elected its Chair.

Waste Minimisation Specialist, Jordy Wiggins (HDC) gave an opening karakia.

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

There were no apologies.

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITĪ

As this was the first meeting of the 2022-2025 triennium, there were no previous minutes to be confirmed.

4. VOTING SYSTEMS FOR CERTAIN APPOINTMENTS

(Document 23/129)

Councillor Redstone/Councillor Apatu

- A) That the Joint Waste Futures Project Steering Committee receive the report titled Voting Systems for Certain Appointments dated 30 June 2023.
- B) That for the election of the Chair and Deputy Chair of the Joint Waste Futures Project Steering Committee, the Committee use the system, in this report in A) above, called System A as provided for by the Local Government Act 2022.

CARRIED

5. ELECTION OF CHAIR AND DEPUTY CHAIR

(Document 23/130)

The Waste Planning Manager, Angela Atkins, called for nominations for the role of Chair.

Election of Chair:

Councillor Browne (NCC) was nominated by Councillor Tareha (NCC) and seconded by Councillor McGrath (NCC).

As there were no other nominations, Councillor Browne was duly elected unopposed as Chair.

Councillor Browne, then assumed the Chair and called for nominations for the role of Deputy Chair.

Election of Deputy Chair:

Councillor Apatu (HDC) was nominated by Councillor Redstone (HDC) and seconded by Councillor Tareha (NCC).

As there were no other nominations, Councillor Apatu (HDC) was duly elected unopposed as Deputy Chair.

Councillor Tareha/Councillor Redstone

- A) That the Joint Waste Futures Project Steering Committee receive the report titled Election of Chair and Deputy Chair dated 30 June 2023.
- B) That Councillor Browne (NCC) be appointed as Chair of the Joint Waste Futures Projects Steering Committee for the next triennium 2022-2025.
- C) That Councillor Apatu (HDC) be appointed as Deputy Chair of the Joint Waste Futures Projects Steering Committee for the next triennium 2022-2025.

CARRIED

6. CENTRAL GOVERNMENT WASTE PROGRAMME OVERVIEW

(Document 23/202)

Waste Planning Manager, Angela Atkins (HDC) spoke to the agenda report, showed a PowerPoint presentation (SW-29-2-23-89). Both Angela Atkins and Martin Jarvis, Waste and Data Services Manager (HDC) responded to questions from the Committee.

Councillor Redstone/Councillor Browne

That the Joint Waste Futures Project Steering Committee receive the report titled Central Government Waste Programme Overview dated 30 June 2023.

CARRIED

7. HASTINGS DISTRICT COUNCIL - JOINT WASTE MANAGEMENT AND MINIMISATION PLAN IMPLEMENTATION UPDATE

(Document 23/201)

Waste Planning Manager, Angela Atkins (HDC) spoke to the agenda report and responded to questions from the Committee.

Councillor Nixon/Councillor Apatu

That the Joint Waste Futures Project Steering Committee receive the report titled Hastings District Council - Joint Waste Management and Minimisation Plan Implementation Update dated 30 June 2023.

CARRIED

8. NAPIER CITY COUNCIL - JOINT WASTE MANAGEMENT AND MINIMISATION PLAN UPDATE

(Document 23/220)

Waste Minimisation Lead - Sonya Sedgwick (NCC) spoke to the agenda report and both Sonya Sedgwick and Waste Minimisation and Sustainability Officer, Stefni Wilson (NCC) responded to questions from the Committee.

Councillor Browne/Councillor Tareha

That the Joint Waste Futures Project Steering Committee receive the report titled Napier City Council - Joint Waste Management and Minimisation Plan Update dated 30 June 2023.

CARRIED

9. REGIONAL CONSTRUCTION AND DEMOLITION WASTE MINIMISATION UPDATE

(Document 23/211)

Regional Construction & Demolition Waste Minimisation Advisor, Geoff Gibson spoke to the agenda report and responded to questions from the Committee.

Councillor Nixon/Councillor Redstone

That the Joint Waste Futures Project Steering Committee receive the report titled Regional Construction and Demolition Waste Minimisation Update dated 30 June 2023.

CARRIED

*The meeting adjourned for a break at 12.10pm and
Reconvened at 12.15pm*

Councillor Redstone left the meeting at 12.16pm.

Councillor Redstone returned to the meeting at 12.18pm.

10. REVIEW OF WASTE MINIMISATION CONTESTABLE FUND

(Document 3/203)

Senior Waste Minimisation Officer, Sam Gibbons (HDC) spoke to the agenda report and responded to questions from the Committee.

Councillor Browne/Councillor McGrath

- A) That the Joint Waste Futures Project Steering Committee receive the report titled Review of Waste Minimisation Contestable Fund dated 30 June 2023.
- B) That the Committee approve the changes proposed to the Waste Minimisation Contestable Fund by establishing two new funding streams for schools.

CARRIED

11. HENDERSON ROAD REFUSE TRANSFER STATION IMPROVEMENTS PROJECT

(Document 3/196)

Senior Waste Minimisation Officer, Sam Gibbons spoke to the agenda report, showed a PowerPoint presentation (SW-29-2-23-89) and responded to questions from the Committee.

Councillor Nixon/Councillor Redstone

That the Joint Waste Futures Project Steering Committee receive the report titled Henderson Road Refuse Transfer Station Improvements Project dated 30 June 2023.

CARRIED

12. REGIONAL RESOURCE RECOVERY PARK CONCEPT

(Document 23/199)

Waste Planning Manager, Angela Atkins (HDC) spoke to the agenda report and responded to questions from the Committee.

Councillor Redstone/Councillor McGrath

- A) That the Joint Waste Futures Project Steering Committee receive the report titled Regional Resource Recovery Park Concept dated 30 June 2023.
- B) That the Joint Waste Futures Project Steering Committee approve a request to undertake a feasibility and business case with options for a Regional Resource Recovery Centre in Hawkes Bay.

CARRIED

13. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

14. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

Councillor Chad Tareha (NCC) closed the meeting with a karakia.

The meeting closed at 12.30pm

Confirmed:

Chair:

Date: