
Thursday, 20 July 2023

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Performance and Monitoring Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Thursday, 20 July 2023**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **1.00pm – 3.05pm**

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Ngā Minitī

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Chair: Councillor Damon Harvey

Councillors: Ana Apatu, Marcus Buddo, Alwyn Corban, Malcolm Dixon, Michael Fowler (Deputy Chair), Kellie Jessup, Renata Nepe, Simon Nixon, Ann Redstone, Wendy Schollum and Kevin Watkins

Kua Tae ā-tinana:

Present:

Mayor Sandra Hazlehurst

Hastings District Rural Community Board appointee: Jonathan Stockley (RCB Chair)

Deputy Chief Executive – Bruce Allan (Lead)

Group Manager: Asset Management - Craig Thew

Interim Recovery Manager - Craig Cameron

Economic Development Manager - Lee Neville

Manager, Arts & Culture - Megan Peacock-Coyle

Group Manager: Planning & Regulatory Services - John O'Shaughnessy

Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie

Group Manager: Marketing, Communications & Engagement – Naomi Fergusson

Kua Tatū:

In attendance:

Strategic Program Manager - Sophie Elliott

Management Accountant - Jeff Tieman

Finance Operations Manager - Richard Elgie

Legal Counsel - Scott Smith

Health & Safety Manager – Jennie Kuzman

Strategic Policy & Evaluation Advisor - Taylor Eubanks

Public Spaces and Building Assets Manager - Colin Hosford

3 Waters Manager - Steve Cave

Democracy & Governance Advisor - Christine Hilton

Democracy & Governance Advisor - Caitlyn Dine

Democracy & Governance Advisor - Lynne Cox

Kei Konei:

Also present:

Michael Bassett-Foss – Project Director, Hawke's Bay Regional Council

Coltan Wright, Glen Pickering and Rosie Dawson-Hewes from Toitoti (present in support for Item 6)

1. OPENING PRAYER - KARAKIA

The opening prayer was given by Councillor Damon Harvey (Chair).

2. APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI

Councillor Watkins/Councillor Apatu

That apologies for absence from Councillors Henry Heke and Eileen Lawson and from Heretaunga Takoto Noa Māori Standing Committee appointee: Dr Darryn Russell be accepted.

That Leave of Absence be granted to Councillor Malcolm Dixon for 18 to 20 September 2023 inclusive.

CARRIED

Leave of Absence had previously been granted to Councillor Kerr.

3. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

4. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Harvey/Councillor Dixon

That the minutes of the Performance & Monitoring Committee Meeting held Thursday 11 May 2023 be confirmed as an accurate record.

CARRIED

5. REGIONAL ECONOMIC DEVELOPMENT AGENCY 1-YEAR UPDATE : REDA ESTABLISHMENT 12 MAY 2023

(Document 23/166)

Economic Development Manager, Lee Neville spoke to the report. He and Michael Bassett-Foss – Project Director, Hawke’s Bay Regional Council, responded to questions from the Committee. An apology was noted from Alasdair MacLeod, Chair of Regional Economic Development Agency Board. A power point presentation was shown (CG-17-4-00047).

The meeting acknowledged the work that Lee Neville had undertaken in the seven years he had been with HDC and wished him well for the future.

Councillor Buddo/Councillor Schollum

That the Performance and Monitoring Committee receive the report titled Regional Economic Development Agency 1-year update : REDA establishment 12 May 2023 dated 20 July 2023.

CARRIED

6. TOITOI OPERATIONAL REVIEW

(Document 23/225)

Manager, Arts & Culture, Megan Peacock-Coyle, spoke to the agenda report and responded to questions from the Committee.

Councillor Dixon/Mayor Hazlehurst

- A) That the Performance and Monitoring Committee receive the report titled Toitoi Operational Review dated 20 July 2023
- B) That the Committee direct Officers to arrange a workshop in preparation to conduct a s17a review or similar, with results to be reported back to Council.

CARRIED

7. HEALTH, SAFETY & WELLBEING REPORT

(Document 23/227)

Health, Safety and Wellbeing Manager, Jennie Kuzman, spoke to the report and responded to questions from the Committee.

Councillor Redstone/Councillor Watkins

That the Performance and Monitoring Committee receive the report titled Health, Safety & Wellbeing Report dated 20 July 2023.

CARRIED

At this point the meeting was briefly adjourned at 2.07pm (a presentation took place to recognise the work of two council officers (Emma Buttle and Vicky Roebuck) who had organised the events held to celebrate the 150 year birthday celebrations for Hastings).

The meeting resumed at 2.10pm

The Mayor did not rejoin the meeting until 2.13pm

8. BUILDING CONTROL ACTIVITY REVIEW TERMS OF REFERENCE

(Document 23/226)

The Deputy Chief Executive, Bruce Allan, and the Group Manager: Planning & Regulatory Services, John O'Shaughnessy spoke to this report and responded to questions from the Committee.

The Mayor rejoined the meeting at 2.13pm.

Councillor Watkins/Councillor Buddo

- A) That the Performance and Monitoring Committee receive the report titled Building Control Activity Review Terms of Reference dated 20 July 2023
- B) That the Committee approves the Draft Terms of Reference (appended as Attachment 1 to the report – CG-17-4-00040) for an independent review of the Hastings District Council Building Consents Area.

CARRIED

9. PERFORMANCE AND MONITORING REPORT

(Document 23/212) (Attachment contained in Separate Attachment Volume)

The Deputy Chief Executive, Bruce Allan, and various other managers and officers spoke to this report and responded to questions from the Committee. A power point presentation was shown (CG-17-4-00050).

Councillor Dixon/Councillor Watkins

That the Performance and Monitoring Committee receive the report titled Performance and Monitoring Report dated 20 July 2023.

CARRIED

10. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

11. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

12. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 13

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Dixon/Councillor Schollum

THAT the public now be excluded from the following parts of the meeting, namely;

13 Foodeast Haumako Director remuneration

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
13 Foodeast Haumako Director remuneration	Section 7 (2) (h) The withholding of the information is necessary to enable the local authority	Section 48(1)(a)(i) Where the Local Authority is named or specified in the First Schedule to this Act under

to carry out, without prejudice or disadvantage, commercial activities.

Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.

To protect the commercial arrangements of Foodeast Haumako.

CARRIED

The meeting closed at 3.05pm

Confirmed:

Chairman:

Date: