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Tuesday, 5 September 2023

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic Development Subcommittee Meeting**

*Ngā Minitī*

# Minutes

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*Te Rā Hui:*  
Meeting date: **Tuesday, 5 September 2023**

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Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **9.00am – 9.05am**

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# Minutes

*Te Rārangi Upoko*

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

## Hastings District Council: Civic Development Subcommittee Meeting

*Ngā Minitī*

# Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Malcolm Dixon

**Present:** *Ngā KaiKaunihera*

**Councillors:** Michael Fowler, Damon Harvey, Henry Heke, Renata Nepe, Wendy Schollum and Kevin Watkins

Environmental Consents Manager, Caleb Sutton – Subcommittee member for Item 4

Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt

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*Kei Konei:*

**Also present:** Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie  
Network Controls Manager – Alf Johnson  
Democracy & Governance Advisor - Christine Hilton

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## 1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Watkins/Councillor Heke

That apologies for absence from Mayor Hazlehurst; Youth Council appointees: Esta Chaplin and Nikki Mnyanyi; and Transportation Manager, Jag Pannu be accepted.

CARRIED

Leave of Absence had previously been granted to Councillor Jessup.

## 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

### 3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Schollum/Elizabeth Waiwiri-Hunt

That the minutes of the Civic Development Subcommittee Meeting held Tuesday 1 August 2023 be confirmed as an accurate record.

CARRIED

### 4. TEMPORARY ROAD CLOSURES - BLOSSOM FESTIVAL, SUNDAY ACTIVITIES - KARAMU ROAD ON SUNDAY, 24 SEPTEMBER 2023 AND HAWKE'S BAY A & P SHOW PEOPLES' DAY - ELWOOD ROAD ON FRIDAY, 20 OCTOBER 2023

(Document 23/302)

Network Controls Manager, Alf Johnson, spoke to the report and responded to questions from the Subcommittee.

Councillor Nepe/Councillor Fowler

- A) That the Civic Development Subcommittee receive the report titled Temporary Road Closures - Blossom Festival, Sunday Activities - Karamu Road on Sunday, 24 September 2023 and Hawke's Bay A & P Show Peoples' Day - Elwood Road on Friday, 20 October 2023.
- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of these applications:
  - i. **Blossom Festival – Sunday Activities: Karamu Road** from Heretaunga Street to Eastbourne Street. The road closure will be between **8.00am to 5.00pm on Sunday, 24 September 2023**. The purpose of this road closures is to hold Family Activities.
  - ii. **Hawke's Bay A & P Show – Peoples' Day:** Elwood Road from Karamu Road to Otene Road. The road closures will be between **7.00am to 6.00pm on Friday, 20 October 2023**. The purpose of this road closure is to hold Peoples' Day.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. These events are conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser/s.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.

- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

**5. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

The meeting closed at 9.05am

Confirmed:

Chairman:

Date: