

Wednesday, 19 June 2024

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic Development Subcommittee Meeting

Ngā Minitī

Minutes

(Single Year Community Grants 2024-2025)

Te Rā Hui:
Meeting date: **Wednesday, 19 June 2024**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 3.25pm**

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Te Rārangi Upoko

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Hastings District Council: Civic Development Subcommittee Meeting

Ngā Minitī

Minutes

Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon

Present:

Ngā KaiKaunihera

Councillors: Michael Fowler, Kellie Jessup, Wendy Schollum and Kevin Watkins

Mayor Sandra Hazlehurst (*in attendance for part of meeting*)

Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt

Youth Council appointee: Taylor Bevan

Kua Tatū:

In attendance:

Community Strategies Manager - Emma Morgan

Community Grants and Partnerships Advisor – Kev Carter

Democracy & Governance Advisor - Christine Hilton

Kei Konei:

Also present:

Vicki Welsby, Operations Manager - Awhi Charitable Trust (Application #37)

Ella Polzyk-Przybyla, Regional Centre Manager and Licenced Music Therapist - The Raukatauri Music Therapy Trust (Application #27)

Leana Becker, Company Founder, supported by Korrin Barrett, Board member - Adaptive Whakauru Tahī Charitable Trust (Application #32)

Sarinah Hurford, Founder - Wellness Riders Ltd (Application #41)

Claire Beard, Connector, supported by Desiree Cornelissen - Brain Injury Association HB (Application #33)

Raun Makirere-Haerewa - Te Kaha Rangatahi Charitable Trust (Application #1)

James Hay Mackenzie, Principal Flaxmere College and Coach of First XV, supported by Student Representative, Eru Heke and Che Lind, NZ Police - Flaxmere College (Application #4)

Conrad Waitoa, Director – Inspire In Education Limited (Application #23) – withdrew application

Jordan Pomana, HB Lead, supported by Evelyn Ratima and Phaizon Parkes, Student Representative –Kahungunu Poitukohu (Application #45)

Natasha Davies, Funding and Admin Manager, supported by Graham Davidson Operations Manager – HB Youth Trust (Application #16)

Kath Boyd, Co-ordinator - Disability Sport and Recreation Hawke's Bay (Application #14)

Zack Makoare, Chief Executive, supported by Jordan Maisey, Project Manager – Te Tai Timu Trust (Application #24)

Petra Goodhue, Youth Worker, supported by Jessica Ross, Operations Manager – YMCA Hawke's Bay General Manager (Application #15)

Keila Gotty, Treasurer – Pango Me Whero (Application #11)

Taylor Hook, Jacob Holder & Tom Holder, Lifeguards supported by Rachel Finlayson – Waimārama Surf Lifesaving Club Inc (Application #18)

Kristyl Neho, Founder, supported by Sir Graeme Avery and Eunice August-Smith, Trustees – Maia Dreams Charitable Trust (Application #19)

Shayne Jeffares, Founder – Foto Iwi Charitable Trust (Application #38)

Chris Mclvor, Executive Officer– Maca Sports Leadership Charitable Trust (Application #2)

Tim Baker, General Manager – Basketball Hawke's Bay (Application #17)

Mabel Aiolupotea, Trustee, supported by Meka Aiolupotea and Tuifeuga Tuimauluga, Trustees, and Megan Tuimauluga – Elevation Centre (Application #20)

Richard Kettle, Polo Club Manager– Birchleigh Polo School Program (Application #7)

Chrissi Garside – Hawke's Bay BMX Club Incorporated (Application #39) – sent a written statement as unable to attend

Nic Burkin, Administrator, supported by Shaun Petterson, Chairperson – Got Drive Community Trust (Application #13)

Debbie Bakkerus, Head of Marketing, supported by Carlotta Bower-Edwards, Family Wellbeing Service Manager, – Family Works Hawke's Bay - PSEC (Application #30)

Bernadette Krassoi, Chairperson, supported by Tom Ringrose – Friends of Hastings District Libraries (Application #8)

Stacy Apiata, Chair – Ko Wai Tou Ingoa Hauroa Charitable Trust (Application #5)

Te Whiti Seeds, Educator, supported by Tracy McLean– He Rangatahi Pounamu (Application #36)

Davis and Tyson Ataera, supported by Stacy Apiata, -Lift Social Enterprise Limited (Application #35)

Eileen Mills, President and Head Coach, supported by Vanessa Campbell – Hastings Open Air Roller Skating Club (Application #44)

Gilly Lawrence, Chairperson, supported by Kayla Tepania – Eastern Screen Alliance (Application #25)

Melissa Silcock, Director – Lotus Becoming Ltd (Application #6)

1. APOLOGIES – *NGĀ WHAKAPĀHATANGA*

Councillor Dixon/Councillor Watkins

That Apologies for Absence from Councillor Harvey; Councillor Heke and Youth Council Appointee: Sophie Webber and an Apology for Lateness from Mayor Hazlehurst be accepted.

CARRIED

Apologies were received from applicants Chrissi Garside – Hawke’s Bay BMX Club Incorporated (Application #39) and Nicholas Carroll, Momentum Charitable Trust (Application #22).

2. CONFLICTS OF INTEREST - *HE NGĀKAU KŌNATUNATU*

Members declared a Conflict of Interest in regard to the following applications:

- Councillor Michael Fowler:
 - Friends of Hastings District Libraries (Application #8).
 - Hawke’s Bay Digital Archives Trust (Application #29).

3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

The minutes from the two previous meetings held on Wednesday, 29 May and Tuesday, 4 June 2024 had not yet been completed and so could not be confirmed.

4. SINGLE-YEAR COMMUNITY GRANTS 2024-2025

(Document 24/6) (One of the attachments was a Public Excluded one, which was included in a separate document)

The Community Grants and Partnerships Advisor, Kev Carter, spoke to the agenda report and responded to questions from the Civic Development Subcommittee.

The Chair outlined the process to be followed during this item. Speaking times had been allocated to the applicants wishing to address the meeting and questions could be asked by the members. After hearing the applicants who wished to speak, the subcommittee would consider the funding to be allocated to the applications and Mr Carter would be asked to advise whether any applications overlapped or had been funded via other Council budgets.

There had originally been 61 applications for this year’s annual contestable funding round. 16 applications submitted to the Single-year Community Grants Scheme met the criteria for the Hastings Mayoral Relief Fund and have been funded from that fund, leaving the Civic Development Subcommittee with 45 applications to assess – *as noted in Paragraph 3.6 of the agenda report.*

The applicants presenting addressed the meeting in turn, and spoke to the application made by themselves/the organisation they were representing, as set out below. They responded to questions asked of them by the subcommittee members.

Councillor Fowler declared Conflicts of Interest in regard to the following two applications and took no part in discussion or voting in regard to these particular applications.

- Councillor Michael Fowler:
 - Friends of Hastings District Libraries (Application #8).
 - Hawke’s Bay Digital Archives Trust (Application #29).

Presentations by Applicants

Vicki Welsby, Operations Manager spoke to the application from **the Awhi Charitable Trust (Application #37)** regarding the project titled Awhi Programme 24-15. She responded to questions from the subcommittee.

Ella Polzyk-Przybyla, Regional Centre Manager and Licenced Music Therapist spoke to the application from **the Raukatauri Music Therapy Trust (Application #27)** regarding the project titled Raukatauri Music Therapy Trust Hawke's Bay Regional Centre. She responded to questions from the subcommittee and a copy of the notes she referred to (CG-17-14-00292) were circulated to the members, prior to their deliberations.

Leana Becker, Company Founder, supported by **Korin Barrett, Board member**, spoke to the application from **the Adaptive Whakauru Tahī Charitable Trust (Application #32)** regarding the project titled Adaptive Communities. They responded to questions from the subcommittee.

Sarinah Hurford, Founder, spoke to the application from **the Wellness Riders Ltd (Application #41)** regarding the project titled Rangatahi Empowerment, Leadership & Well-being Programme. She responded to questions from the subcommittee.

The meeting adjourned for morning tea at 9.45am and resumed at 9.55am

Claire Beard, Connector, supported by **Desiree Cornelissen** spoke to the application from **the Brain Injury Association HB (Application #33)** regarding the project titled My Life on Canvas. They responded to questions from the subcommittee and displayed a quilt made by a family member of one of their clients, alongside that client, telling their story. A copy of the notes she referred to (CG-17-14-00306) were circulated to the members, prior to their deliberations.

Raun Makirere-Haerewa, Chairman, spoke to the application from **the Te Kaha Rangatahi Charitable Trust (Application #1)** regarding the project titled kaha o Rangatahi. He responded to questions from the subcommittee.

James Hay Mackenzie, Principal Flaxmere College and Coach of First XV, supported by **Student Representative, Eru Heke and Che Lind, NZ Police** spoke to the application from **Flaxmere College (Application #4)** regarding the project titled Te Vaka Māia Programme. They responded to questions from the subcommittee and read out testimonials from some of those involved (copies of the testimonials were not circulated).

Conrad Waitoa, Director, advised that he wished to **withdraw the application** from **Inspire In Education Limited (Application #23)** regarding the project titled Manaaki Māori: Enhancing Transitions in Schools. He thanked the Council for its financial assistance in the past, advising that he was now able to seek funding elsewhere and hoped that the Council would now have more funds in this round to support others. The subcommittee acknowledged the comments made by Conrad and thanked him for his approach, wishing him and his organisation all the best for the future.

Jordan Pomana, HB Lead, supported by **Evelyn Ratima and Phaizon Parkes, Student Representative** spoke to the application from **HB Lead Kahungunu Poitukohu (Application #45)** regarding the project titled Kahungunu Poitukohu. Jordan responded to questions from the subcommittee. He also circulated copies of two documents in support of their application, being: - a colour A4 document titled "Annual Report 2023" (CG-17-14-00295) and a colour A4 document titled "Kahungunu Poitukohu" (CG-17-14-00296).

Natasha Davies, Funding and Admin Manager, supported by **Graham Davidson Operations Manager** spoke to the application from **the HB Youth Trust (Application #16)** regarding the project titled Storage Solutions. They responded to questions from the subcommittee.

Kath Boyd, Co-ordinator, spoke to the application from **Disability Sport and Recreation Hawke's Bay (Application #14)** regarding the project titled Providing sporting opportunities to disabled people. She responded to questions from the subcommittee and read feedback from a mother of one of their clients (a copy was not circulated).

Zack Makoare, Chief Executive, supported by **Jordan Maisey, Project Manager**, spoke to the application from **the Te Tai Timu Trust (Application #24)** regarding the project titled Maara Kai, Healthy Garden - Healthy Mind. They responded to questions from the subcommittee.

The meeting adjourned for morning tea at 10.55am and resumed at 11.00am

Petra Goodhue, Youth Worker, supported by **Jessica Ross, Operations Manager**, spoke to the application from **the YMCA Hawke's Bay General Manager (Application #15)** regarding the project titled Youth Projects. They responded to questions from the subcommittee and they circulated four coloured "Information Sheets" (CG-17-14-00309) which outlined some of the types of activities the YMCA (the "Y") were involved in and the aims of their work.

Keila Gotty, Treasurer, spoke to the application from **Pango Me Whero (Application #11)** regarding the project titled Pango Me Whero - 10 year anniversary netball tournament. She responded to questions from the subcommittee. A copy of the notes she referred to (CG-17-14-00294) were circulated to the members, prior to their deliberations.

Taylor Hook, Jacob Holder & Tom Holder, Lifeguards supported by **Rachel Finlayson** spoke to the application from **the Waimārama Surf Lifesaving Club Inc (Application #18)** regarding the project titled Surf Lifeguard Training Skills. He responded to questions from the subcommittee.

Kristyl Neho, Founder, supported by **Sir Graeme Avery and Eunice August-Smith, Trustees**, spoke to the application from **the Maia Dreams Charitable Trust (Application #19)** regarding the project titled Confident Me – Online Program. Kristyl responded to questions from the subcommittee.

Shayne Jeffares, Founder, spoke to the application from **the Foto Iwi Charitable Trust (Application #38)** regarding the project titled Foto Iwi Youth Media Programmes. He responded to questions from the subcommittee.

Chris McIvor, Executive Officer, spoke to the application from **the Maca Sports Leadership Charitable Trust (Application #2)** regarding the project titled Ignite Driver. He responded to questions from the subcommittee.

Tim Baker, General Manager, spoke to the application from **Basketball Hawke's Bay (Application #17)** regarding the project titled Community Basketball Competitions. He responded to questions from the subcommittee.

Mabel Aiolupotea, Trustee, supported by **Meka Aiolupotea and Tuifeuga Tuimauluga, Trustees**, and **Megan Tuimauluga** spoke to the application from **the Elevation Centre (Application #20)**

regarding the project titled O LAU AGANUU O LOU TOFI – Your Culture is your Heritage. They responded to questions from the subcommittee.

Richard Kettle, Polo Club Manager, spoke to the application from **the Birchleigh Polo School Program (Application #7)** regarding the project titled Flaxmere College Youth Polo School. He responded to questions from the subcommittee. He tabled a copy of a letter of support from Flaxmere College, dated 29 April 2024 (CG-17-14-00293), which was circulated to the members, prior to their deliberations.

Chrissi Garside, who was unable to attend the meeting, **sent an emailed statement** (CG-17-14-00310) which was circulated and read at meeting in support of the application from **the Hawke’s Bay BMX Club Incorporated (Application #39)** regarding the project titled Whakapari Wahine BMX - Nurturing Girls On Wheels. Questions of clarification from the subcommittee were asked, via email during the meeting, and sent to Chrissi who responded, in writing, prior to the deliberations. The original email statement and the subsequent questions and resultant response (CG-17-14-00310 and CG-17-14-00311) were saved into the record of the meeting.

The meeting adjourned for lunch at 12.10pm and resumed at 12.50pm

Nic Burkin, Administrator, supported by **Shaun Petterson, Chairperson**, spoke to the application from **the Got Drive Community Trust (Application #13)** regarding the project titled Driver Education and Training Programmes. They responded to questions from the subcommittee.

Debbie Bakkerus, Head of Marketing, supported by **Carlotta Bower-Edwards, Family Wellbeing Service Manager**, spoke to the application from **Family Works Hawke’s Bay - PSEC (Application #30)** regarding the project titled Te Haerenga Hou. They responded to questions from the subcommittee.

Bernadette Krassoi, Chairperson, supported by **Tom Ringrose** spoke to the application from **the Friends of Hastings District Libraries (Application #8)** regarding the project titled StoryWalk in Frimley Park. They responded to questions from the subcommittee.

Stacy Apiata, Chair, spoke to the application from **the Ko Wai Tou Ingoa Hauroa Charitable Trust (Application #5)** regarding the project titled Rangatahi Kia Piki Te Ora - Kāhui Pakeke Kia Piki Te Ora. She responded to questions from the subcommittee. A copy of the notes she referred to (CG-17-14-00308) were circulated to the members, prior to their deliberations.

Te Whiti Seeds, Educator, supported by **Tracy McLean**, spoke to the application from **He Rangatahi Pounamu (Application #36)** regarding the project titled He Rangatahi Pounamu. He responded to questions from the subcommittee. A copy of the notes he referred to (CG-17-14-00307) were circulated to the members, prior to their deliberations.

Davis and Tyson Ataera, supported by **Stacy Apiata**, spoke to the application from **Lift Social Enterprise Limited (Application #35)** regarding the project titled Leap – “Take a leap of faith”. He responded to questions from the subcommittee.

Eileen Mills, President and Head Coach, supported by **Vanessa Campbell**, spoke to the application from **the Hastings Open Air Roller Skating Club (Application #44)** regarding the project titled Active living and wellbeing. She responded to questions from the subcommittee.

Gilly Lawrence, Chairperson, supported by **Kayla Tepania**, spoke to the application from **the Eastern Screen Alliance (Application #25)** regarding the project titled Building the Creative Community of Te Matau-a-Maui. He responded to questions from the subcommittee.

Melissa Silcock, Director, spoke to the application from **Lotus Becoming Ltd (Application #6)** regarding the project titled Transforming You On-Line Course. She responded to questions from the subcommittee.

The meeting briefly adjourned at 2.05pm and resumed at 2.15pm

Commencement of Deliberations:

The applicants were not present during the deliberations.

The subcommittee continued its consideration of all the applications, including those which has not been addressed by speakers at this meeting, and the allocation of the available funds. Mr Carter advised that the total budget available for allocation in this funding round was \$126,000. Mr Carter provided additional information on groups, their reporting and their projects.

Following a previous request from the members, a copy of an A3 sheet was circulated setting out the current applications and details of funding received in the previous funding round including multi-year contracts (CG-17-14-00305), together with details of possible funds available for certain applications (if the Subcommittee was to grant approval to any of these applications). The subcommittee had asked to have this information circulated to the members as background information for each Community Grants meeting.

Conflicts of Interest had been noted during the meeting by Councillor Fowler and these applied during the consideration of the applications during this deliberation session.

The Mayor joined the meeting at 3.20pm.

Councillor Jessup/Councillor Watkins

- A) That the Civic Development Subcommittee receive the report titled Single-year Community Grants 2024-2025, dated 19 June 2024.
- B) Councillors declared a Conflict of Interest in regard to the following applications and had taken no part in discussion or voting in regard to these particular applications.
 - Councillor Michael Fowler:
 - Friends of Hastings District Libraries (Application #8).
 - Hawke's Bay Digital Archives Trust (Application #29).
- C) That after reviewing the applications to the 2024 Single Year Community Grants Funding round, the Subcommittee (subject to the Council adoption of the 2024- 2034 Long Term Plan which accounts for these funding allocations) allocates the 2024 budget allocation of \$126,000.00 to those applications which it considers will best assist Council to achieve its desired community outcomes, as follows.

App	Organisation Name	Brief Project Description	\$ Allocated
13	Got Drive Community Trust	Driver Education and Training programmes	\$10,000.00
37	Awhi Charitable Trust	Awhi Programme 24-15	\$10,000.00
15	YMCA Hawkes Bay	Youth Projects	\$ 8,000.00
18	Waimarama Surf Lifesaving Club Inc	Surf Lifeguard Training Skills	\$ 8,000.00
42	Tapa Wha Charitable Trust	Camberley Fitness 2024	\$ 6,600.00
22	Momentum Charitable Trust	Life and financial skills for people soon to be released from prison.	\$ 6,000.00
2	Maca Sports Leadership Charitable Trust	Ignite Drive	\$ 5,000.00
5	Ko Wai Tou Ingoa Hauora Charitable Trust	Rangatahi Kia Piki Te Ora - Kāhui Pakeke Kia Piki Te Ora	\$ 5,000.00
14	Disability Sport and Recreation Hawke's Bay	Providing sporting opportunities to disabled people	\$ 5,000.00
24	Te Tai Timu Trust	Maara Kai, Healthy Garden - Healthy Mind	\$ 5,000.00
32	Adaptive Whakauru Tahī Charitable Trust	Adaptive Communities	\$ 5,000.00
33	Brain Injury Association HB	My Life on Canvas	\$ 5,000.00
35	Lift Social Enterprise Limited	Leap - "Take a leap of faith"	\$ 5,000.00
43	InsideOUT Kōaro	Te Matau-a-Māui / Hawkes Bay School Coordinator	\$ 5,000.00
45	HB Lead Kahungunu Poitukohu	Kahungunu poitukohu	\$ 5,000.00
34	Age Concern Hawke's Bay Inc.	Positive Ageing	\$ 4,800.00
39	Hawke's Bay BMX Club Incorporated	Whakapari Wahine BMX - Nurturing Girls On Wheels	\$ 4,200.00
20	Elevation Centre	O LAU AGANUU O LOU TOFI – Your Culture is your Heritage	\$ 3,900.00
19	Maia Dreams Charitable Trust	Confident Me Online Program	\$ 3,500.00
38	Foto Iwi Charitable Trust	Foto iwi Youth Media Programmes	\$ 3,500.00
27	The Raukatauri Music Therapy Trust	Raukatauri Music Therapy Trust Hawke's Bay Regional Centre	\$ 3,000.00
12	CCS Disability Action Tairāwhiti Hawke's Bay	Disability Support	\$ 2,500.00
7	Birchleigh Polo School Program	Flaxmere Collage Youth Polo School	\$ 2,000.00
40	Weston Incorporated	Whakamana te oranga o te iwi rangatahi - enhancing the wellbeing of disadvantaged young people	\$ 2,000.00
4	Flaxmere College	Te Vaka Māia Programme	\$ 1,500.00
11	Pango Me Whero	Pango Me Whero - 10year anniversary netball tournament	\$ 1,500.00
		TOTAL GRANTED	\$126,000.00

The following 19 applications have been declined as other applications were considered to better meet the criteria of the fund			
1	Te Kaha Rangatahi Charitable Trust	Kaha o Rangatahi	\$0.00
3	Mobility Assistance Dogs Trust	Supporting Physically disabled	\$0.00
6	Lotus Becoming Ltd	Transforming You On-line Course	\$0.00

8	Friends of Hastings District Libraries	StoryWalk® in Frimley Park	\$0.00
9	Bhartiya Samaj Lower North Island Trust	A Journey to Community Wellbeing	\$0.00
10	The National Foundation for Deaf & Hard of Hearing	HearX Hearing Screening/Make Listening Safe & Retirement Village Outreach Programmes	\$0.00
16	Hawke's Bay Youth Trust	Storage Solutions	\$0.00
17	Basketball Hawke's Bay	Community Basketball Competitions	\$0.00
21	Hawke's Bay Community Fitness Centre Trust	Flaxmere Sport & Life Academy	\$0.00
25	Eastern Screen Alliance	Building the Creative Community of Te Matau-a-Maui	\$0.00
26	Aphasia New Zealand Charitable Trust	Community Aphasia Advisor Service Hawkes Bay	\$0.00
28	Babystart Charitable Trust	Boxes for Hawke's Bay Babies	\$0.00
29	Hawke's Bay Digital Archives Trust	Knowledge Bank	\$0.00
30	Family Works Hawke's Bay - PSEC	Te Haerenga Hou	\$0.00
31	Hawke's Bay Community Fitness Centre Trust	Education Outside The Classroom - Poipoia te Kākano	\$0.00
36	He Rangatahi Pounamu	He Rangatahi Pounamu	\$0.00
41	Wellness Riders Ltd	Rangatahi Empowerment, Leadership & Well-being Programme	\$0.00
44	Hastings Open Air Roller Skating Club	Active living and wellbeing	\$0.00

The following application had been <u>Withdrawn</u> by the applicant during the meeting			
23	Inspire in Education Limited	Manaaki Māori: Enhancing Transitions in Schools in Hastings	\$0.00

- D) That the Subcommittee (subject to the Council adoption of the 2024- 2034 Long Term Plan which sets the future funding allocations) agrees to reduce the funding cap from \$20,000 to \$15,000 for future applications to the Single Year Community Grants scheme from 2025.

CARRIED

5. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 3.25pm

Confirmed:

Chairman:

Date: