

Thursday, 25 July 2024

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Performance and Monitoring Committee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Thursday, 25 July 2024**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am - 11.35am**

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Chair: Councillor Michael Fowler
Councillors: Ana Apatu, Marcus Buddo (Deputy Chair), Alwyn Corban, Malcolm Dixon, Damon Harvey, Kellie Jessup, Eileen Lawson, Simon Nixon, Wendy Schollum and Heather Te Au-Skipworth

Kua Tae ā-tinana:
Present: Mayor Sandra Hazlehurst
Hastings District Rural Community Board appointee: Jonathan Stockley (RCB Chair)

Kua Tatū:
In attendance: Chief Executive - Nigel Bickle
Deputy Chief Executive – Bruce Allan (Lead)
Group Manager: Asset Management - Craig Thew
Group Manager: Strategy & Development – Craig Cameron
Director – Growth & Development - Raoul Oosterkamp
Chief Financial Officer – Graham Watson
Financial Controller – Aaron Wilson
Chief Information Officer – Warren Perry
Climate Action Officer - Graham Palmer
Group Manager: Planning & Regulatory Services - John O’Shaughnessy
Building Consents Manager - Tony Manunui
Manager – Recovery & Special Projects - Gus Charteris
Manager Commerce Projects & Relationships - Kim Herrick
Group Manager: People & Capability - Bronwyn Bayliss
Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie
Manager – Aquatics, Sports & Recreation - Tom Page
Wastewater Manager - Dave Mackenzie
3 Waters Manager - Steve Cave
Group Manager: Marketing, Communications & Engagement – Naomi Fergusson
Manager – Community Development - Kirstin Thompson
Community Strategies Manager - Emma Morgan
Manager – Community Services & Programmes - Kate Peterson
Legal Counsel - Scott Smith
Community Grants & Partnerships Advisor – Kev Carter
Waste & Data Services Manager - Martin Jarvis

Compliance Manager - Sam Hayes
Business Support Officer - Jessie Rochfort
Manager: Democracy & Governance Services – Louise Stettner
Democracy & Governance Advisor - Christine Hilton
Democracy & Governance Advisor - Caitlyn Dine

Kei Konei: General Manager of Hastings City Business Association - Lucinda Perry (Item 5)
Also present: General Manager of Havelock North Business Association – Emma McRobbie (Item 6)

1. **OPENING PRAYER - KARAKIA**

The opening prayer was given by Councillor Fowler.

2. **APOLOGIES & LEAVE OF ABSENCE - NGĀ WHAKAPĀHATANGA ME TE WEHENGĀ Ā-HUI**

Mayor Hazlehurst/Councillor Buddo

That apologies for absence from Councillor Kerr and Henry Heke, Hana Montaperto-Hendry and Kevin Watkins, be accepted.

Leave of Absence:

That Leave of Absence be granted to both Councillors Jessup and Montaperto-Hendry for 8 August 2024.

CARRIED

The Deputy Chief Executive, Bruce Allan, introduced Graham Watson, the new Chief Financial Officer who backgrounded his experience.

3. **CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU**

There were no declarations of conflicts of interest.

4. **CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI**

Councillor Dixon/Councillor Buddo

That the minutes of the Performance & Monitoring Committee Meeting held Thursday 9 May 2024 be confirmed as an accurate record.

CARRIED

5. HASTINGS CITY BUSINESS ASSOCIATION 2024-2025 ANNUAL PLAN

(Document 24/88) (Two attachments included in separate attachment document)

The General Manager of the Hastings City Business Association (HCBA), Lucinda Perry, addressed the agenda report, their Annual Plan and Annual Report attachments and responded to questions from the Committee.

Councillor Schollum/Mayor Hazlehurst

- A) That the Performance and Monitoring Committee receive the report titled Hastings City Business Association 2024-2025 Annual Plan dated 25 July 2024.
- B) That the Committee receive and endorse the Hastings City Business Association 2024-2025 Annual Plan.

CARRIED

6. HAVELOCK NORTH BUSINESS ASSOCIATION 2024-2025 ANNUAL PLAN

(Document 24/316) (Two attachments included in separate attachment document)

The General Manager of the Havelock North Business Association (HNBA), Emma McRobbie, addressed the report, their Annual Plan and Annual Report attachments and responded to questions from the Committee. She summarised the main events that had been held or were planned by the HNBA.

Councillor Schollum/Mayor Hazlehurst

- A) That Performance and Monitoring Committee receive the report titled Havelock North Business Association 2024-2025 Annual Plan dated 25 July 2024.
- B) That the Committee receive and endorse the Havelock North Business Association 2024-2025 Annual Plan.

CARRIED

7. BUILDING UNIT REVIEW IMPLEMENTATION PLAN JULY 2024

(Document 24/321) (Two attachments included in separate attachment document)

The Chief Executive, Nigel Bickle, and the Building Consents Manager, Tony Manunui, spoke to the agenda report and attachment and responded to questions from the Committee.

Councillor Dixon/Councillor Harvey

- A) That the Performance and Monitoring Committee receive the report titled Building Unit Review Implementation Plan July 2024 dated 25 July 2024.
- B) That progress on the Implementation Plan is monitored by reporting through the Performance & Monitoring Committee as a standing item until implementation is completed.

CARRIED

8. PERFORMANCE AND MONITORING REPORT FOR THE QUARTER ENDED 30 JUNE 2024

(Document 24/320) (The attachment is included in separate attachment document)

The Deputy Chief Executive, Bruce Allan, introduced the agenda report. Mr Allan and a number of other officers responded to extensive questions from the Committee regarding various sections of the separate attachment document.

Mr Allan noted that the reference, in the separate attachment document regarding work by the Community Development section - one of the funding sources was noted as being DIA (Dept of Internal Affairs), but this should be MPI (Ministry for Primary Industry).

In response to a query asked by Councillor Schollum prior to the meeting, the Environmental Policy Manager, Rowan Wallis, had provided a written response regarding the topic "District Plan Review and Structure Planning" (CG-17-4-00148) which was circulated at the meeting.

The meeting adjourned at 10.35am for morning tea
And resumed at 10.50am

Councillor Schollum/Councillor Nixon

That the Performance and Monitoring Committee receive the report titled Performance and Monitoring Report for the quarter ended 30 June 2024 dated 25 July 2024.

CARRIED

9. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

10. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

11. RECOMMENDATION TO EXCLUDE THE PUBLIC FROM ITEM 12

SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Councillor Schollum/Councillor Jessup

THAT the public now be excluded from the following parts of the meeting, namely;

12 Heretaunga House

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
12 Heretaunga House	<p>Section 7 (2) (h)</p> <p>The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Council is in negotiations with the contractor on the delivery of currently yet to be agreed variations.</p>	<p>Section 48(1)(a)(i)</p> <p>Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.</p>

CARRIED

The meeting closed at 11.35am

Confirmed:

Chairman:

Date: