

Thursday, 26 September 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council**  
**Council Meeting**

*Kaupapataka*  
**Agenda**

*Te Rā Hui:*  
Meeting date: **Thursday, 26 September 2024**

*Te Wā:*  
Time: **1.00pm**

*Te Wāhi:*  
Venue: **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

*Te Hoapā:*  
Contact: **Democracy and Governance Services  
P: 06 871 5000 | E: [democracy@hdc.govt.nz](mailto:democracy@hdc.govt.nz)**

*Te Āpiha Matua:*  
Responsible  
Officer: **Chief Executive - Nigel Bickle**



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Thursday, 26 September 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Council Meeting**

*Kaupapataka*

# Agenda

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*Tiamana*

**Chair:** Mayor Sandra Hazlehurst

*Mematanga:*

**Membership:**

*Ngā KaiKaunihera*

**Councillors:** Ana Apatu, Marcus Buddo, Alwyn Corban, Malcolm Dixon, Michael Fowler, Damon Harvey, Henry Heke, Kellie Jessup, Tania Kerr (Deputy Mayor), Eileen Lawson, Hana Montaperto-Hendry, Simon Nixon, Wendy Schollum, Heather Te Au-Skipworth and Kevin Watkins

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*Tokamatua:*

**Quorum:**

8 members

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*Apiha Matua*

**Officer Responsible:**

Chief Executive – Nigel Bickle

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*Te Rōpū Manapori me te  
Kāwanatanga*

**Democracy and**

**Governance Services:**

Louise Stettner (Extn 5543)



## *Te Rārangi Take*

# Order of Business

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### 1.0 Opening Prayer – *Karakia Whakatūwheratanga*

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### 2.0 Apologies & Leave of Absence – *Ngā Whakapāhatanga me te Wehenga ā-Hui*

An apology from Councillor Watkins has been received.

At the close of the agenda no requests for leave of absence had been received.

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### 3.0 Conflict of Interest – *He Ngākau Kōnatunatu*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

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### 4.0 Confirmation of Minutes – *Te Whakamana i Ngā Miniti*

Minutes of the Council Meeting held Thursday 8 August 2024.

*(Previously circulated)*

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### 5.0 Mayor's Verbal Update

7

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### 6.0 Youth Council Representation and Membership on Council Committees

9

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### 7.0 Summary of Recommendations of the Risk and Assurance Committee meeting held 5 August 2024

17

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<b>8.0</b>	<b>Enterprise Risk Management Policy &amp; Framework Annual Review</b>	<b>19</b>
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<b>9.0</b>	<b>Stopping of Road (Alleyway) between Oliphant Place and Bledisloe Street</b>	<b>21</b>
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<b>10.0</b>	<b>Stopping of Paper Road - Okawa</b>	<b>27</b>
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<b>11.0</b>	<b>Amendment to Climate Action Joint Committee Terms Of Reference</b>	<b>33</b>
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<b>12.0</b>	<b>Appointment to the Heretaunga Takoto Noa Maōri Standing Committee</b>	<b>37</b>
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<b>13.0</b>	<b>Proposed Amendments To Schedule Of Meetings</b>	<b>39</b>
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<b>14.0</b>	<i>Minor Items – Ngā Take Iti</i>	
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<b>15.0</b>	<i>Urgent Items – Ngā Take Whakahihiri</i>	
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<b>16.0</b>	<b>Recommendation to Exclude the Public from Item 17</b>	<b>41</b>
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<b>17.0</b>	<b>Disposal of Surplus Council Land</b>	
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Thursday, 26 September 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

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*Nā:*  
From: **Sandra Hazlehurst, Mayor**

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*Te Take:*  
Subject: **Mayor's Verbal Update**

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## **1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga***

1.1 The purpose of this report is to provide the opportunity for a regular verbal update from the Hastings District Council Mayor regarding current activities and events.

## **2.0 Recommendations - *Ngā Tūtohunga***

That Council receive the report titled Mayor's Verbal Update dated 26 September 2024.

### **Attachments:**

There are no attachments for this report.





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Thursday, 26 September 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

Item 6

*Te Rārangi Take*

# Report to Council

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**Nā:**  
**From:** **Craig Cameron, Group Manager: Democracy and Strategy**

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**Te Take:** **Youth Council Representation and Membership on Council**  
**Subject:** **Committees**

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## **1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga**

- 1.1 The ‘Hastings District Council Youth Council’ HDCYC is an ‘Advisory Group’ in the ‘Committee and Rural Community Board Register of Delegations 2022-2025 adopted by Council on 8 December 2022’. (Council Delegations)
- 1.2 The HDCYC role is to;
  - Provide a youth perspective on issues.
  - Make sure the views of young people are canvassed and passed on to Council.
  - Give advice on planning and infrastructure, particularly relating to any direct impact on young people.
  - Promote and encourage youth involvement in planning and developing Council services.
  - Provide input on policy and strategic development.
- 1.3 The HDCYC membership should be representative of;
  - Gender diversity.
  - Mixed abilities.
  - Geographical location.
  - Educational level.
  - Employment / unemployment.
  - Diverse Cultural Backgrounds.

1.4 The HDCYC has (non-voting) representation/membership on the District Development, Community Wellbeing, and Civic Development Subcommittees.

1.5 The HDCYC have written to Mayor Hazlehurst requesting;

*'In recognition of your long-standing commitment to advocating for young people and the relationship we have built over the course of your tenure; we write to seek your support for a proposal to grant voting rights to Youth Council representatives on Council subcommittees. This step would transform our role from one of participation to one of genuine influence, ensuring that the perspectives of Hastings' youth are not only heard but have a direct impact on the decisions that shape our community's future'.*

The letter to Mayor Hazlehurst from the HDCYC is attached as (Attachment One).

1.6 Schedule 7, (31)(3) of the Local Government Act 2002, (LGA) stipulates;

The members of a committee or subcommittee may, but need not be, elected members of the local authority, and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee.

1.7 This Report recommends that Council decides it may appoint members of the HDCYC to Council Committees and Subcommittees for the duration of the current triennium. The HDCYC appointees would have voting rights and be remunerated per standard processes.

## **2.0 Recommendations - Ngā Tūtohunga**

- A) That Council receive the report titled Youth Council Representation and Membership on Council Committees dated 26 September 2024.
- B) That Council resolve that it may appoint members of the Hastings District Council Youth Council (HDCYC) to Council Committees and Subcommittees for the duration of the current triennium. The HDCYC appointees to Council Committees and Subcommittees will have Voting Rights and be remunerated per standard Council processes.
- C) That the Chief Executive amend the Committee and Rural Community Board Register of Delegations 2022-25, adopted by Council on 8 December 2022 to reflect Recommendation B).

## **3.0 Background – Te Horopaki**

3.1 Schedule 7, (32) (1) of the LGA describes the purpose of delegations as being to promote efficiency and effectiveness in the conduct of a local authority's business. Although delegations allow a local authority to devolve certain decision making, it will ultimately retain legal responsibility for exercising any powers it has delegated.

3.2 Schedule 7, (31)(3) of the Local Government Act 2002, (LGA) stipulates;

The members of a committee or subcommittee may, but need not be, elected members of the local authority, and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee.

### 3.3 Potential reasons for delegation may include;

- Needing decision makers to build up additional knowledge and skill on some issues such as a committee overseeing infrastructure asset performance or an Audit and Risk Committee.
- Stakeholder or community interest in issues mean it is helpful to provide a mechanism for representatives to be part of the decision making, for example appointing iwi representation to a committee considering environmental issues, or young people to a committee concerned with youth.
- Providing opportunities for elected members to consider issues in a more informal and detailed way.

3.4 Under Part 1A 2, of the Council Delegations, it is noted that 'Council believes it is essential in the interests of good management and effective administration, to encourage the delegation of decision making to the lowest appropriate level of competence. This should ensure best use of the abilities of elected representatives, minimise the cost of material, technical and financial resources and enable efficient/effective consideration and decision-making.

3.5 Council has multiple examples of non-elected appointments to Committees to provide expertise and perspective.

## 4.0 Discussion – *Te Matapakitanga*

4.1 Section 42 of the LGA stipulates the responsibilities of the Chief Executive. Section 42 (2)(da) requires the Chief Executive to facilitate and foster representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001.

4.2 Council promulgates the following information regards the HDCYC.

- 'The Hastings District Council recognises the positive contribution young people make to a strong, diverse, resilient and inclusive community. The Hastings Youth Council is a vehicle in which young people can be actively engaged in local government planning and decision making relating to their city.
- The Youth Council is responsible for creating dynamic engagement opportunities for young people to participate in, be heard and be involved in community activities and government decisions.
- The Youth Council's objective is to canvas youth opinions on a range of topics, to then advocate and implement changes on behalf of the young people in Hastings'.

4.3 The HDCYC identify in their letter to Mayor Hazlehurst, that youth make up a sizable proportion of the population, in some suburbs nearly 50%.

4.4 The HDCYC has a diverse membership and can provide a youth perspective and priority on current community and society issues.

4.5 The Report author agrees with the HDCYC assertion as discussed in 1.5, and recommends the HDCYC can make a valuable contribution to the Chief Executives responsibility as discussed in 4.1 for the local government elections to be held in October 2025.

## 5.0 Options – *Ngā Kōwhiringa*

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Appoint members of the Hastings District Council Youth Council (HDCYC) to Council Committees and Subcommittees for the duration of the current triennium. The HDCYC appointees to Council Committees and Subcommittees will have Voting Rights and be remunerated per standard Council processes.

#### Advantages

- Matures the role of the HDCYC to one of genuine influence, ensuring that the perspectives of Hastings' youth are heard and can have a direct impact on the decisions that shape our community's future.
- Promotes and encourages youth involvement in planning and developing Council services and the 2025 local government elections.

#### Disadvantages

- None noted.

#### Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

- 5.2 Do not appoint members of the HDCYC to Council Committees and Sub Committees for the duration of the current triennium.

- No advantages are noted for this decision.

### Attachments:

[1](#) HYC - Mayor Sandra Hazlehurst

CG-17-1-01176

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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal matures the role of the HDCYC to one of genuine influence, ensuring that the perspectives of Hastings' youth are heard and can have a direct impact on the decisions that shape our community's future.

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### Māori Impact Statement - *Te Tauākī Kaupapa Māori*

Cultural and gender diversity is sought within the membership of the HDCYC.

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### Sustainability - *Te Toitūtanga*

N/A

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**Financial considerations - Ngā Whakaarohanga Ahumoni**

Appointees to committees are remunerated. These costs are within operational budgets.

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**Significance and Engagement - Te Hiranga me te Tūhonotanga**

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

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**Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho**

N/A

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**Rural Community Board – Te Poari Tuawhenua-ā-Hapori**

The HDCYC formally engages with the RCB.

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**Formal Email**

**Her Worship, Mayor Sandra Hazlehurst**

Hastings District Council  
207 Lyndon Road East,  
Hastings 4122



August 2024

**Dear Mayor Hazlehurst,**

As the Hastings Youth Council continues its work this year, we are proud to reflect on the key projects we have successfully delivered, including the 2024 Youth Grants programme, our contribution to the HDC LTP, and our ongoing participation in Council subcommittees. These initiatives have not only strengthened our relationships with councillors but also deepened our engagement with the community. Looking ahead, we have identified an opportunity that could further elevate the voices of Hastings' rangatahi and, ultimately, benefit our district as a whole.

In recognition of your long-standing commitment to advocating for young people and the relationship we have built over the course of your tenureship, we write to seek your support for a proposal to grant voting rights to Youth Council representatives on Council subcommittees. This step would transform our role from one of participation to one of genuine influence, ensuring that the perspectives of Hastings' youth are not only heard but have a direct impact on the decisions that shape our community's future.

We understand that there may be concerns regarding the democratic nature of extending voting rights to non-elected members. However, Hastings District Council has already set a precedent in this area through the inclusion of non-elected members with important expertise and worldviews, such as on the Heretaunga Takoto Noa Māori Standing Committee and the Risk and Assurance Committee. These appointments have demonstrated that the inclusion of diverse voices strengthens decision-making rather than undermining democracy. The Youth Council's role would continue in this tradition as a special advisory body, ensuring a broad range of views, particularly from younger generations who often face the long-term consequences of council decisions.

Moreover, this proposal is not about diminishing the role of elected officials; rather, it is about enriching the decision-making process with the valuable insights of a significant yet underrepresented segment of our community. Rangatahi currently comprise nearly half of the population in areas like Paharakeke-Flaxmere, a pattern echoed across Heretaunga. By empowering this demographic through voting rights on subcommittees, we ensure that the decisions made today reflect the needs and aspirations of our future leaders. This, in turn, leads to more holistic and forward-thinking governance, benefiting not only young people but also the wider Hastings community.

We have consulted with Craig Cameron, who has advised that this change is both legally permissible and straightforward to implement, with the Democracy Team prepared to assist in drafting a recommendation for Council consideration. This proposal aligns with the principles of the Treaty of Waitangi and supports the social, economic, environmental, and cultural well-being of Hastings' rangatahi, in line with the Council's strategic goals.

Hastings has a proud history of leading by example, being the first district in New Zealand to grant youth representatives the privilege of sitting on Council subcommittees. By extending voting rights to these representatives, we can once again set a powerful precedent for youth engagement in governance. This step would not only demonstrate Hastings' commitment to inclusive and progressive leadership but also ensure that our decision-making is truly representative of the diverse voices within our community.

We respectfully ask for your support in endorsing this important step towards greater youth participation in governance.

Sincerely,

**Your Hastings Youth Council**





Thursday, 26 September 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

**Item 7**

*Te Rārangi Take*

# Report to Council

**Nā:**  
**From: Bruce Allan, Deputy Chief Executive**

**Te Take:**  
**Subject: Summary of Recommendations of the Risk and Assurance Committee meeting held 5 August 2024**

## 1.0 Summary

- 1.1 The purpose of this report is to advise that the recommendations from the Risk and Assurance Committee held on 05 August 2024 require ratification by Council.
- 1.2 The relevant Risk and Assurance Committee recommendations from Items 6, 7 and 8 to be ratified are set out below.

## 2.0 Recommendation– Ngā Tūtohunga

- A) That the report titled “Summary of Recommendations of the Risk and Assurance Committee meeting held 5 August 2024” be received.
- B) The following recommendations of the Risk and Assurance Committee meeting held 05 August 2024 be ratified:

*“6. Treasury Activity and Funding Update”*

- B) *That the Risk and Assurance Committee recommend Council approve the changes to the delegations as detailed in the Treasury Policy summarised in the Table under Paragraph 4.9 of the Treasury activity and Funding Update report above.*

Activity	Current Delegated Authority	Proposed Delegated Authority Change	Limit
Overall day-to-day risk management	CEO (delegated by Council) GMCS	CEO (delegated by Council) CFO	Subject to policy
Re-financing existing debt	CEO (delegated by Council) GMCS	CEO (delegated by Council) CFO	Subject to policy

Adjust interest rate risk profile	GMCS	CFO	Per risk control limits Fixed rate maturity profile limit as per risk control limits	<b>Item 7</b>
Managing funding maturities in accordance with Council approved facilities	GMCS	CFO	Per risk control limits	
Maximum daily transaction amount (borrowing, investing, interest rate risk management)	The Council Unlimited CEO \$40 million GMCS \$30 million FC \$15 million	The Council Unlimited CEO \$40 million Deputy CE \$30 million CFO \$30		

*“7. Insurance Update*

*B) That the Committee recommend to Council that only the Frimley Pool is removed from the Material Damage Asset Schedule.”*

*“8. Annual Risk Management Policy and Framework Review*

*B) That the Committee endorse the following documents and recommend that they be presented to Council for adoption;*

- i. Draft HDC Enterprise Risk Management Policy & Framework V6.0 (PMD-9-3-24-89).*
- ii. HDC Tier 1 Strategic Risk Register as at 26 July 2024 (PMD-9-3-24-90).”*

**Attachments:**

- 1 ➡ Risk & Assurance Committee Report Item 6 - Treasury Activity and Funding Update. CG-17-1-01165 Vol 1
- 2 ➡ Risk & Assurance Committee Report Item 7 - Insurance Update. CG-17-1-01166 Vol 1

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Thursday, 26 September 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

**Item 8**

*Te Rārangi Take*

# Report to Council

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*Nā:*  
**From: Regan Smith, Chief Risk Officer**

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*Te Take:*  
**Subject: Enterprise Risk Management Policy & Framework Annual Review**

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## **1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 The purpose of this report is to present the annual review of the Hastings District Council (HDC) Enterprise Risk Management Policy and Framework (the Policy), including the Tier 1 Strategic Risk Register, for adoption by Council.
- 1.2 The draft documents were presented to the Risk & Assurance Committee on 5<sup>th</sup> August 2024, where the Committee endorsed both the Policy and Risk Register. The Chair of the Risk & Assurance Committee, Mr Jon Nichols, will be present at the Council meeting to discuss the report and the work of the Committee.

## **2.0 Enterprise Risk Management Framework & Policy**

- 2.1 The annual review of the HDC Enterprise Risk Management Framework and Policy (**Attachment 1**) has been completed. The review included checking whether any changes had been made to the underlying ISO31000 Risk Management Standard and updating the Policy to reflect improvements that have been made to the risk management practices used by Council.
- 2.2 The review has resulted in the following changes to the Policy:
  - The frequency of executive Lead Team meetings relating to risk management and oversight of the risk management programme has been changed. Risk management activities will now be reported to the monthly Lead Team Operations meeting, and a dedicated quarterly meeting of the Lead Team will be held to provide oversight and direction to the Health & Safety and risk management programmes.
  - The 3 Lines model used to describe the risk management roles and responsibilities within Council has been updated to a contemporary version.
  - The section on risk appetite has been updated, and the risk appetite statements for each Long Term Plan (LTP) focus area have been replaced by a framework for setting risk appetite.

This change has been made to reflect the experience gained when applying the previous LTP Focus Area based risk appetite statements, and the risk appetite work done for the Category 3 Voluntary Buy-out Office (VBO). The key challenge experienced when applying the previous risk appetite statements was the broad scope of the focus areas, which encompassed many specific outcomes. As a result, the stated risk appetite was not always suitable for all objectives within the focus area. The programme specific risk appetite statement developed for the VBO provided more tangible guidance for decision making, and much easier identification of measures to monitor achieved performance. As a result, the intention is to retain an overarching risk appetite statement that may be modified for a specific service or project based on the value placed on the associated objective. Each of these programme specific appetite statements would be accompanied by a suitable measure that can be monitored by the Lead Team and Governance if required.

### 3.0 Strategic Risk Register

- 3.1 Collectively the Councillors are responsible for oversight of Councils strategic risks. To achieve this a Strategic Risk Register (Tier 1) has been in place since 2017 to support Council decision making on Long Term Plans. The Strategic Risk Register provides visibility to the material threats to avoid and opportunities to pursue so these can be considered when making service level decisions.
- 3.2 The Strategic Risk Register has been updated to reflect the current operating environment as the region recovers from Cyclone Gabrielle and includes feedback from the Risk & Assurance Committee members. The current register is attached as **Attachment 2**.
- 3.3 Key changes to the Strategic Risk Register include:
- Environmental, Social, Governance & Cultural considerations now assessed as an opportunity (rather than a risk) to create enhanced trust in Council.
  - Natural or man-made disaster exposure has been elevated to a strategic risk reflecting the significant impacts of Cyclone Gabrielle and the Category 3 Voluntary Buy-out Programme to address risk to life.

### 4.0 Recommendations - Ngā Tūtohunga

- A) That Council receive the report titled Enterprise Risk Management Policy & Framework Annual Review dated 26 September 2024.
- B) That Council adopt the following:
- i. Hastings District Council Enterprise Risk Management Policy & Framework V6.0
  - ii. Hastings District Council Tier 1 Strategic Risk Register as at 26 July 2024

### Attachments:

1 ⇨	DRAFT Enterprise Risk Management Policy and Framework V6	PMD-9-3-24-89	Vol 1
2 ⇨	Tier 1 Strategic Risk Register as at 26 July 2024	PMD-9-3-24-90	Vol 1

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Thursday, 26 September 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

**Item 9**

*Te Rārangi Take*

# Report to Council

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**Nā:**  
**From:** **Bruce Conaghan, Transportation Policy and Planning Manager**

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**Te Take:** **Stopping of Road (Alleyway) between Oliphant Place and**  
**Subject:** **Bledisloe Street**

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## **1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga**

- 1.1 The purpose of this report is to obtain a decision from the Council whether to proceed with the road stopping process stipulated in Section 319, Schedule 10 of the Local Government Act 1974.
- 1.2 This issue arises from continued complaints of anti-social behaviour received from adjoining property owners to the alleyway between Oliphant Place and Bledisloe Street.
- 1.3 With the road stopping consultation process having been completed, Council can move forward with stopping of the road (alleyway) between Oliphant Place and Bledisloe Street.
- 1.4 Overall, the costs to effect the alleyway closure would be offset by sale of the alleyway land.
- 1.5 This report concludes by recommending that Council resolve to stop the road (alleyway) and amalgamate the land with adjoining owner's land and that the Chief Executive is delegated authority to complete the procedures stipulated in Section 319, Schedule 10 of the Local Government Act 1974 as well as to dissolve and amalgamate the stopped Oliphant Place and Bledisloe Street alleyway area with adjoining properties.

## **2.0 Recommendations - Ngā Tūtohunga**

- A) That Council receive the report titled Stopping of Road (Alleyway) between Oliphant Place and Bledisloe Street dated 26 September 2024.
- B) That Council resolve that the road (alleyway) defined as Lot 15 DP 8062 and Lot 81 DP 10285 between Oliphant Place and Bledisloe Street be stopped.
- C) That the Chief Executive is delegated authority to complete the procedures stipulated in Section 319, Schedule 10 of the Local Government Act 1974 as well as to dissolve and amalgamate the stopped Oliphant Place and Bledisloe Street alleyway area with adjoining properties.

### 3.0 Background – Te Horopaki

3.1 Several concerns had been raised with regard to security and safety with the alleyway between Oliphant Place and Bledisloe Street. This included but was not limited to:

- Damage to fences and private property
- Trespassing and theft / burglary at adjacent properties
- Teasing of dogs
- Decamping from the Police with the alleyway providing a link for such activity
- Litter and graffiti
- Other anti-social behaviour

3.2 The alleyway is located in Raureka and connects the end of Oliphant Place to Bledisloe Street as shown in Figure 1 below. There are five properties that adjoin the alleyway.



Figure 1 : Aerial showing the alleyway location and adjoining properties

3.3 The alleyway is approximately 108 metres long, 1.1 metres wide over the 67 metre length from the Oliphant Place end, and 2.4 metres wide over the remaining 41 metres to Bledisloe Street. There is a bend located about the midpoint of the alleyway meaning that there is no clear sightline from one end to the other or around the bend. The location where the alleyway widens creates a “hide

point” where users going from Oliphant Place to Bledisloe Street would not be able to see anyone in this “hide point”. It is also poorly lit and adjacent boundaries have high solid fencing and plantings with no through visibility between the properties and the alleyway. With a key HDC stormwater line through the alleyway, any land transfer agreements will need to provide for an easement to enable access for HDC maintenance purposes.

- 3.4 From information provided by one of the property owners adjacent to the alleyway, there are a very low number of pedestrians (<20 per day on average) that use the alleyway to go to and from Raureka School. From time to time, pedestrian numbers do increase although this is due to the alleyway being used for illegal purposes.
- 3.5 The Oliphant Place to Bledisloe Street alleyway is directly opposite the Bledisloe Street to Wall Road alleyway and both alleyways would have formed a pedestrian link between Wall Road and Oliphant Road. The closure of this alleyway will mean that pedestrians will need to use Bledisloe Street and Cobham Street to get to and from Oliphant Road meaning an additional 300 metres walking distance.
- 3.6 A site assessment using Crime Prevention Through Environmental Design (CPTED) principles was undertaken with a member of the NZ Police. From this assessment, the benefits of closing the alleyway due to the level of anti-social activity and facilitating the commissioning of antisocial or criminal activity outweigh the negative impact of a low number of pedestrians having to walk a further 300 metres.
- 3.7 A range of options to improve the alleyway had been considered, however due to the width and shape of the alleyway, there were limited opportunities for improvement.
- Widening and straightening of the alleyway, to allow clear sightlines, would require the purchase of private property and likely demolition of buildings.
  - The overall alignment of the alleyway means that providing lighting would provide limited benefit other than to assist with night-time surveillance.
  - Efforts to improve passive surveillance, such as with permeable fencing, would further reduce privacy for adjacent properties.
  - Cosmetic improvements to the fences and/or increased maintenance would not address the safety or behaviour issues.
- 3.8 Discussions had been undertaken with all adjacent landowners, with agreements in principle to acquire the land following a successful closure process.
- 3.9 In a report to Council on 18 April 2024, Council resolved (*inter alia*):
- “That the Council approve the initiation of the road stopping process for the alleyway between Oliphant Place and Bledisloe Street in accordance with Section 319, Schedule 10 of the Local Government Act 1974.”
- 3.10 The stopping of roads and public accessways is detailed in the Section 319, Schedule 10 of the Local Government Act 1974. In summary:
- A plan of the proposed stoppage shall be lodged with the office of the Chief Surveyor.
  - Council shall give public notice of the proposed stoppage, calling for objections, for a period of at least 40 days.
  - If no objections are received Council may declare the road stopped.
  - If any objections are received Council may either allow the objections, keeping the accessway open, or send the case to the Environment Court.
  - If Council agrees to stop the road, negotiations may then proceed to subdivide and dispose of the land, amalgamating the land parcels with the adjacent properties.

#### 4.0 Discussion – *Te Matapakitanga*

- 4.1 In accordance with the requirements of the Local Government Act 1974 to effect road stopping, the proposed stopping was notified to the public on 4 May 2024 and 11 May 2024 for a period of 40 days with submissions closing on 1 July 2024.
- 4.2 Four submissions were received with all in support of the road (alleyway) closure. There were no objections received.
- 4.3 On that basis, Council can now resolve the stopping of the road (alleyway) between Oliphant Place and Bledisloe Street.
- 4.4 The portion of land of the alleyway to be stopped is a total of 180 square metres comprised as Lot 15 DP 8062 with 81 square metres and Lot 81 DP 10285 with 99 square metres. From a valuation undertaken, the fair market value for disposal has been assessed to be \$10,000 + GST taking into account the need for an easement to accommodate the existing HDC stormwater line. It is important to note here that the construction of any permanent structure over the existing HDC stormwater line would not be permitted.
- 4.5 From Council's perspective, the extent of work to effect a closure of an alleyway only extends to the removal of the concrete pathway through the alleyway and provision of topsoil, and installing fences at both entrances of the alleyway and at the midpoint of that alleyway. Recognising that Council has no legal responsibility to maintain a fence in the road reserve, including an alleyway, there is no requirement for Council to be involved in providing for fencing on the revised property boundaries.
- 4.6 Completing the road (alleyway) stopping will incur some costs to Council including legal fees for the subdivision and disposal of the stopped road. The approach taken has been that the costs associated with the land transfer legalisation are those that are recovered with the land transfer to the affected property owners as per the earlier agreement associated with the proposed stopping of the alleyway. Overall, the costs to effect the alleyway closure would be offset by sale of the alleyway land.

#### 5.0 Options – *Ngā Kōwhiringa*

Option One – Recommended Option - *Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī*

- 5.1 Council resolve to stop the alleyway and amalgamate the land with adjoining properties.

Advantages

- The land will be amalgamated with adjoining properties, preventing any further illegal and anti-social behaviour experienced at the alleyway.
- The alleyway would no longer be available to facilitate the commissioning of anti-social or criminal activity.
- Adjacent property owners would feel safer knowing that there was no public access adjacent to their properties.

Disadvantages

- Accessibility for local walking trips will be reduced, particularly for residents of Oliphant Place.
- This is the more expensive option where further legal fees are acquired during land amalgamation however these fees would not be a significant amount.

Option Two – Status Quo - *Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī*

- 5.2 Council resolve to stop the alleyway but retain the land:

Advantages



- No further legal fees acquired to amalgamate land or to obtain an easement over the land.

#### Disadvantages

- The area would need to be fenced off to physically prevent public access.
- If land is not amalgamated with adjoining properties, this creates a “dead zone” which could allow illegal dumping in the alleyway and require ongoing regular checking and maintenance.

## 6.0 Next steps – *Te Anga Whakamua*

- 6.1 With no opposition to the proposed road stopping, the next step now is for Council to resolve the stopping of the road (alleyway) between Oliphant Place and Bledisloe Street defined as Lot 15 DP 8062 and Lot 81 DP 10285 and proceed with meeting the requirements of the Local Government Act 1974 to effect the road stopping.
- 6.2 Once the resolution is obtained, as stipulated in Section 319, Schedule 10 of the Local Government Act 1974, two copies of the public notice for the road stopping and the deposited plan of the alleyway need to be sent to the office of Chief Surveyor for record and Council needs to declare that the road is stopped by public notice.
- 6.3 A call for a new certificate of title under Hastings District Council will be sent to Land Information New Zealand. This will then allow for Council to subdivide the new title (sell the land) into parcels that can be amalgamated with those adjacent property owners willing to purchase the land.
- 6.4 Completing the road (alleyway) stopping will incur some costs to Council including legal fees for the subdivision and disposal of the stopped road. However, this will be offset with the sale of the stopped road. The removal of the concrete pathway through the alleyway and the measures to physically close the alleyway are the only costs borne by Council.
- 6.5 With the key HDC stormwater line, any land transfer agreements will need to provide for an easement to enable access for HDC maintenance purposes. Note that once the easement is in place, the value of the land acquired will be minimal. Hence, the only funding contribution Council is seeking from the adjacent property owners, who are willing to amalgamate the disposed land into their property, is a contribution towards legal costs of road stopping and vesting. The amount will be negotiated with the owners once this stage has been reached.

### Attachments:

There are no attachments for this report.

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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### Link to the Council’s Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social wellbeing of communities in the present and for the future. It removes a piece of local infrastructure which is having a negative impact on public safety and security particularly residents adjacent to the alleyway. This should contribute to safer walking facilities and may improve residential development opportunities.

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**Māori Impact Statement - Te Tauākī Kaupapa Māori**N/A

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**Sustainability - Te Toitūtanga**N/A

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**Financial considerations - Ngā Whakaarohanga Ahumoni**

Completing the road (alleyway) stopping will incur some costs to Council including legal fees for the subdivision and disposal of the stopped road. However, this will be offset with the sale of the stopped road.

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**Significance and Engagement - Te Hiranga me te Tūhonotanga**

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of moderate significance.

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**Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho**

Extensive consultation has been undertaken in accordance with the process for Stopping of Roads as defined in the Local Government Act 1974, including gaining agreement in principle with the adjoining landowners to acquire ownership of the land once the road (alleyway) is stopped.

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**Risks**

Opportunity: To reduce the opportunity for illegal and antisocial behaviour due to poor public infrastructure.

REWARD – Te Utu	RISK – Te Tūraru
Improved safety and security for local residents and users of the walking network.	Reduced accessibility for users of the walking network.

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**Rural Community Board – Te Poari Tuawhenua-ā-Hapori**N/A

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Thursday, 26 September 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

*Nā:*  
From: **Bruce Conaghan, Transportation Policy and Planning Manager**

*Te Take:*  
Subject: **Stopping of Paper Road - Okawa**

## 1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Council as to whether to proceed with the road stopping process for a paper road in Okawa in accordance with the Local Government Act 1974, Section 319, Schedule 10.
- 1.2 This request had arisen from an approach by the adjoining owner, Woodthorpe Terraces Limited (WTL), to Council seeking to close and acquire this section of legal road. The road is a paper road and to Council's knowledge has never had a road formation constructed upon it.
- 1.3 With the road stopping consultation process having been completed, Council can move forward with the stopping and disposal of this paper road.
- 1.4 Completing the road stopping will not incur costs to Council as all of these costs will be borne by WTL. Overall, the net loss to Council would be in the order of \$8,500 + GST which is the difference between the land value and the cost of legalisation.
- 1.5 This report concludes by recommending that Council resolve to stop the paper road and amalgamate the land with the adjoining owner's land and that the Chief Executive is delegated authority to complete the procedures stipulated in Section 319, Schedule 10 of the Local Government Act 1974 as well as to dissolve and amalgamate the stopped paper road with the adjoining WTL property.

## 2.0 Recommendations - *Ngā Tūtohunga*

- A) That Council receive the report titled Stopping of Paper Road - Okawa dated 26 September 2024.
- B) That Council resolve to stop the paper road at Okawa defined as Section 1 on SO 586419 and which adjoins Lot 1 DP 28860.

- C) That the Chief Executive be delegated authority to complete the procedures stipulated in Section 319, Schedule 10 of the Local Government Act 1974 as well as to dissolve and amalgamate the stopped paper road with the adjoining Woodthorpe Terraces Limited (WTL) property.

### 3.0 Background – Te Horopaki

- 3.1 Woodthorpe Terraces Limited (WTL) has approached Council seeking to close a section of legal road as shown in blue in Figure 1. The road is a 'paper road' and to Council's knowledge has never had a road formation constructed upon it.

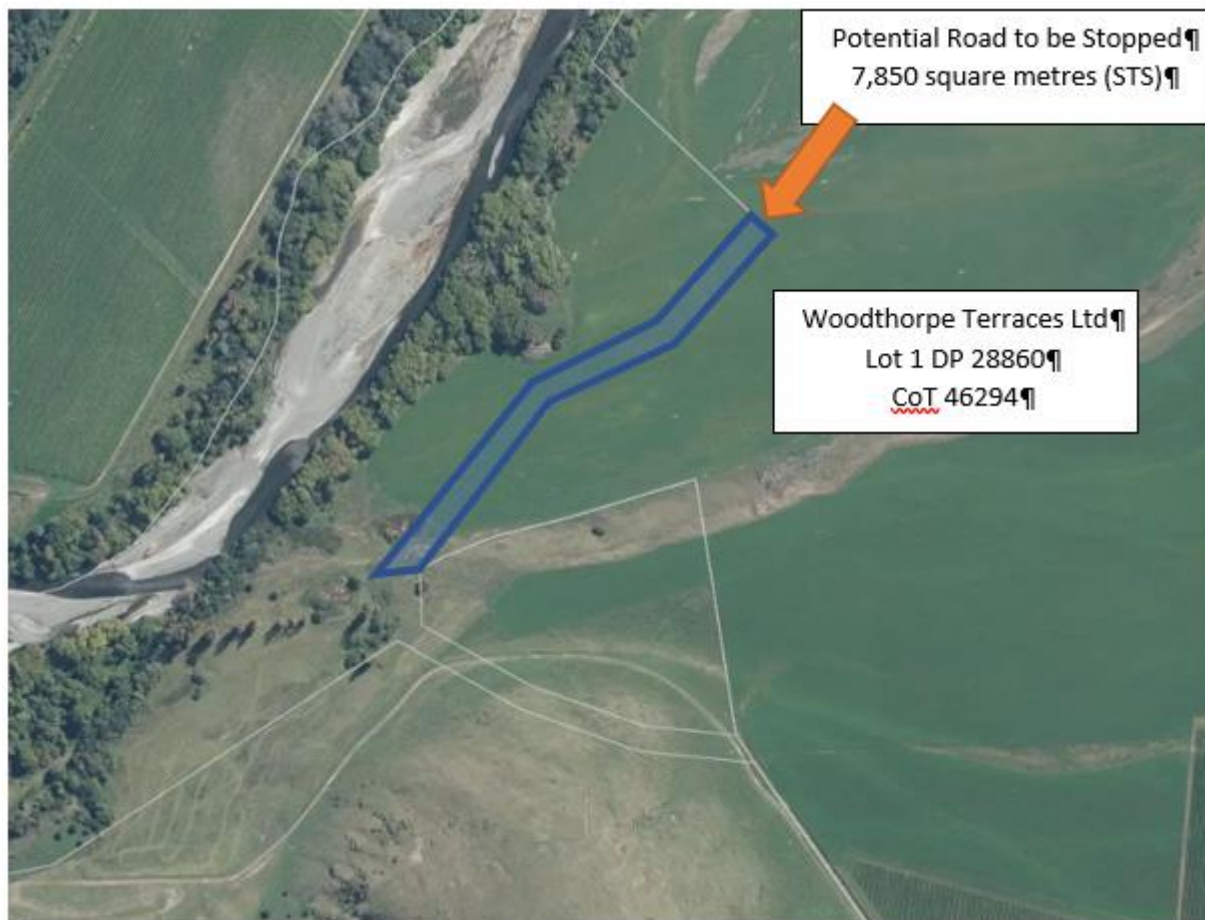


Figure 1 : Aerial showing the alleyway location and adjoining properties

- 3.2 The proposed road to be stopped was a legal road prior to the Napier Earthquake in 1931 when the road legalisation records for this area were lost in the fire following the earthquake although some records have been recreated since that time. In looking at the survey plans attached, it is clear that the paper roads on the property had no physical or legal connecting access to any road, formed or unformed, at either end.
- 3.3 The portion of the paper road of interest (Section 1 on SO 586419) has a width of 20.12m and a total length of 390 metres with a subsequent area of 7,850 square metres (subject to survey). From a valuation undertaken, the fair market value for disposal has been assessed to be \$15,000 + GST.
- 3.4 The overall cost to Council to stop and dispose of the land is in the order of \$6,500 which would be reimbursed by WTL and would include all survey and legalisation for the stopped road to be

amalgamated with their property. Overall, the net loss to Council would be in the order of \$8,500 + GST which is the difference between the land value and the cost of legalisation.

3.5 Given the above and the location of the paper road looking to be stopped, retaining it would have minimal if any benefit to Council in terms of future needs. WTL would like to acquire this area of land from Council, if and when the road stopping is successfully completed.

3.6 In a report to Council on 23 May 2024, Council resolved (*inter alia*):

“That Council approve the initiation of the road stopping process for the paper road at Okawa in accordance with Section 319, Schedule 10 of the Local Government Act 1974.”

3.7 The stopping of roads and public accessways is detailed in the Section 319, Schedule 10 of the Local Government Act 1974. In summary:

- A plan of the proposed stoppage shall be lodged with the office of the Chief Surveyor.
- Council shall give public notice of the proposed stoppage, calling for objections, for a period of at least 40 days.
- If no objections are received Council may declare the road stopped.
- If any objections are received Council may either allow the objections, keeping the accessway open, or send the case to the Environment Court.
- If Council agrees to stop the road, negotiations may then proceed to subdivide and dispose of the land, amalgamating the land parcels with the adjacent properties.

#### 4.0 Discussion – *Te Matapakitanga*

4.1 In accordance with the requirements of the Local Government Act 1974 to effect road stopping, the proposed stopping was notified to the public on 22 June 2024 and 29 June 2024 for a period of 40 days with submissions closing on 5 August 2024.

4.2 There were no objections received.

4.3 On that basis, Council can now resolve the stopping of the paper road defined as Section 1 on SO 586419 586419 (adjoining Lot 1 DP 28860) at Okawa.

#### 5.0 Options – *Ngā Kōwhiringa*

Option One – Recommended Option - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

5.1 Council resolve to stop the paper road and amalgamate the land with the adjoining WTL property.

Advantages

- The portion of paper road with limited use or need would be incorporated with the WTL land providing for additional rates income.

Disadvantages

- There are no identified disadvantages with the proposal for stopping the section of paper road as noted above.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

5.2 Council resolve not to stop the road but retain the land.

Advantages

- Given the location and extent of the paper road as discussed in this report, there would be no advantages in Council retaining the portion of paper road.

Disadvantages

- The portion of paper road with limited use or need would not provide for any rates income.

## 6.0 Next steps – *Te Anga Whakamua*

- 6.1 With no opposition to the proposed road stopping, the next step now is for Council to resolve the stopping of the paper road defined as Section 1 on SO 586419 (adjoining Lot 1 DP 28860) at Okawa and proceed with meeting the requirements of the Local Government Act 1974 to effect the road stopping.
- 6.2 Once the resolution is obtained, as stipulated in Section 319, Schedule 10 of the Local Government Act 1974, two copies of the public notice for the road stopping and the deposited plan of the stopped road need to be sent to the office of Chief Surveyor for record and Council needs to declare that the road is stopped by public notice.
- 6.3 A call for a new certificate of title under Hastings District Council will be sent to Land Information New Zealand. This will then allow for Council to sell the land with the adjoining property owner.
- 6.4 Completing the road stopping will not incur costs to Council as all of these costs will be borne by WTL.

### Attachments:

There are no attachments for this report.

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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social wellbeing of communities in the present and for the future. It removes a piece of local infrastructure which is having a negative impact on public safety and security particularly residents adjacent to the alleyway. This should contribute to safer walking facilities and may improve residential development opportunities.

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### Māori Impact Statement - *Te Tauākī Kaupapa Māori*

N/A

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### Sustainability - *Te Toitūtanga*

N/A

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### Financial considerations - *Ngā Whakaarohanga Ahumoni*

Completing the road stopping will not incur costs further to Council as all legalisation costs will be borne by WTL. Overall, the net loss to Council would be in the order of \$8,500 + GST.

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**Significance and Engagement - *Te Hiranga me te Tūhonotanga***

This decision/report has been assessed under the Council's Significance and Engagement Policy as being not of significance.

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**Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho***

Consultation has been undertaken in accordance with the process for Stopping of Roads as defined in the Local Government Act 1974 with agreement that the adjoining WTL property will acquire ownership of the land once the road is stopped.

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**Risks**

There are no risks.

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**Rural Community Board – *Te Poari Tuawhenua-ā-Hapori***

No concerns or objections were received following consultation with the Rural Community Board members.

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Thursday, 26 September 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

Item 11

*Te Rārangi Take*

# Report to Council

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*Nā:*  
From: **Graham Palmer, Climate Action Officer**

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*Te Take:* **Amendment to Climate Action Joint Committee Terms Of**  
Subject: **Reference**

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## **1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga***

- 1.1 This report presents the amended Terms of Reference (ToR) for the Climate Action Joint Committee for Council’s consideration and adoption (**Attachment 1**).
- 1.2 Following discussion at the Climate Action Joint Committee Meeting of 26 August 2024, six amendments to the ToR have been recommended by the Joint Committee, being:
  - Section 3.5 - Remove reference to legislation that has been repealed - The Government repealed the Spatial Planning Act and the Natural and Built Environments Act in December 2023, making this objective no longer relevant.
  - Section 5.1 - Allow the Chair of Hawke’s Bay Regional Council (HBRC) to nominate a Hawke’s Bay Regional Council Joint Committee member to be Chair - to provide flexibility in the ToR for leadership changes.
  - Section 12.2 - Remove references to specific job titles - Provides for changes to role titles and descriptions over time without the ToR becoming out of date. For example, the person performing the Climate Action Ambassador role (HBRC) has changed. The reference to dedicated climate roles at NCC and HDC has also been removed as there is currently no provision for a dedicated climate role at Napier City Council.
  - Section 12.3 - Alternative wording proposed - Streamline process for providing information to member councils.
  - Section 14 - Membership - Updated to reflect current membership.
  - Appendix - Delete - Reflects information at a point in time and no longer relevant.

## 2.0 Recommendations - Ngā Tūtohunga

- A) That Council receive the report titled Amendment to Climate Action Joint Committee Terms Of Reference dated 26 September 2024.
- B) That Council adopt the amended Terms of Reference of the Climate Action Joint Committee (**Attachment 1**).
- C) That Officers will report progress on the work programme back to Council via the Strategy and Recovery Committee on a quarterly basis.

## 3.0 Background – Te Horopaki

- 3.1 Under s30 of Schedule 7 of the Local Government Act 2002 (LGA), Council may appoint committees, sub-committees and other subordinate decision-making bodies that it considers appropriate, and joint committees with another local authority or other public bodies by agreement.
- 3.2 A new Climate Action Joint Committee administered by Hawke’s Bay Regional Council was established following a proposal from the first meeting of the Mayors and Chair after the 2022 local body elections. The member Councils of this Joint Committee are Hastings District Council, Hawke’s Bay Regional Council, Napier City Council, Central Hawke’s Bay District Council, and Wairoa District Council.
- 3.3 The Terms of Reference was discussed and adopted by the first meeting of the Joint Committee on 22 May 2023, and subsequently adopted by each of the member councils later in 2023.

## 4.0 Discussion – Te Matapakitanga

- 4.1 Committees can review their Terms of Reference at any stage to ensure they are appropriate and fit for purpose for the context in which the committee is operating. Any changes must then be recommended for adoption by the member councils.
- 4.2 Given that there are less than 14 months between now and the election, the Joint Committee considered that changes to the Climate Change Action Group Joint Committee ToR should be limited at this stage and that more substantive changes could be considered next triennium.

## 5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Adopt the amended Terms of Reference with proposed changes.

Advantages

- Operating in sync with other member councils.

Disadvantages

- None.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāianeī

- 5.2 Do not adopt the amended Terms of Reference – this option is not recommended.

Advantages

- None.

Disadvantages

- Operating out of sync with other member councils.

**Attachments:**

1 <a href="#">↔</a>	Proposed amended 2024 Climate Action Joint Committee for member council adoption 26 September 2024	CG-17-1-01177	Vol 1
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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### **Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe***

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

#### [Link to the Council's Community Outcomes](#) – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the environmental, social, economic and cultural wellbeing of communities in the present and for the future.

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### **Māori Impact Statement - *Te Tauākī Kaupapa Māori***

While climate change has a significant impact on Māori due to the effects on the taio / environment this report proposes only minor changes to the Joint Committee's ToR that do not impact Māori over and above the rest of the population.

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### **Sustainability - *Te Toitūtanga***

The focus of the Joint Committee will be promoting action to mitigate climate change (emissions reductions and offsetting) and adapt to changing regional climate.

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### **Financial considerations - *Ngā Whakaarohanga Ahumoni***

There are no financial implications arising from the proposed amendments to the ToR.

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### **Significance and Engagement - *Te Hiranga me te Tūhonotanga***

This report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

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### **Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho***

Each of the member councils of the Joint Committee will be asked to adopt the proposed changes to the ToR.

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### **Rural Community Board – *Te Poari Tuawhenua-ā-Hapori***

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The Rural Community Board may be interested in a future update on the work of this Joint Committee as it progresses.

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Thursday, 26 September 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

**Nā:**  
**From: Louise Stettner, Manager, Democracy & Governance Services**

**Te Take:**  
**Subject: Appointment to the Heretaunga Takoto Noa Māori Standing Committee**

## 1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is for Council to make an adjustment to the mana whenua membership on the Heretaunga Takoto Noa Māori Standing Committee (HTNMSC).
- 1.2 Membership of the HTNMSC comprises of the Mayor, 6 Councillors including the 3 Takitimu Māori Ward Councillors and up to 8 members from Mana Whenua to be appointed by the Council, taking into account the “*post settlement environment*” and Mataawaka.
- 1.3 The current make-up of the mana whenua members on the HTNMSC are as follows:

Organisation	Nominees
Mana Ahuriri Trust	Mr Tipene Cottrell
Ngāti Kahungunu Iwi Incorporated	Mr Ngaio Tiuka
Ngāti Pāhauwera Development Trust	Mr Tom Keefe
Hineuru Iwi Trust	Ms Elizabeth Waiwiri-Hunt
Te Taiwhenua o Heretaunga Trust	Mr Mike Paku (Chair)
Te Taiwhenua o Te Whanganui- ā- Orotū	Awaiting nominee
Tamatea Pōkai Whenua	Mr Pōhatu Paku
Maungaharuru-Tangitū Trust	Ms Charmaine Butler

- 1.4 On 1 September 2024 the Chief Executive of Te Taiwhenua O Te Whanganui -ā-Orotū advised that Te Taiwhenua had nominated Mr Api Robin to the Heretaunga Takoto Noa Māori Standing Committee. Mr Robin is the Deputy Chair of the Te Taiwhenua O Te Whanganui -ā-Orotū.
- 1.5 The appointment of Mr Robin will complete the mana whenua membership of the Heretaunga Takoto Noa Māori Standing Committee for the remainder of this triennium.

## **2.0 Recommendations - Ngā Tūtohunga**

- A) That Council receive the report titled Appointment to the Heretaunga Takoto Noa Maōri Standing Committee dated 26 September 2024.
- B) That Council appoint Mr Api Robin as a mana Whenua member of the Heretaunga Takoto Noa Māori Standing Committee.

### **Attachments:**

There are no attachments for this report.

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Thursday, 26 September 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Council Meeting**

*Te Rārangi Take*

# Report to Council

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*Nā:*  
From: **Louise Stettner, Manager, Democracy & Governance Services**

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*Te Take:*  
Subject: **Proposed Amendments To Schedule Of Meetings**

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## **1.0 Purpose and summary - Te Kaupapa Me Te Whakarāpopototanga**

1.1 The purpose of this report is to consider amendments to the schedule of Council and Committee Meetings for the 2024 Meetings Calendar which was adopted by Council on 14 November 2023.

1.2 The Local Government Act 2002, Schedule 7, Clause 19 states:

*“A local authority must hold meetings at the times and places that it appoints”.*

*If a local authority adopts a schedule of meetings-*

*a) The schedule-*

*i) may cover any future period that the local authority considers appropriate, and*

*ii) may be amended.*

*Although a local authority must hold the ordinary meetings appointed, it is competent for the authority at a meeting to amend the schedule of dates, times and number of meetings to enable the business of the Council to be managed in an effective way.*

1.3 It is proposed that the meeting schedule be amended as outlined in the recommendations of this report.

## **2.0 Recommendations - Ngā Tūtohunga**

A) That Council receive the report titled Proposed Amendments To Schedule Of Meetings dated 26 September 2024.

B) That Council adopt changes to the 2024 Schedule of Meetings as follows:

From Thursday 14 November 2024, 1pm  To Tuesday 19 November 2024, 1pm Council Chamber	Postponement	Council
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**Attachments:**

There are no attachments for this report.



# HASTINGS DISTRICT COUNCIL

## COUNCIL MEETING

THURSDAY, 26 SEPTEMBER 2024

Item 16

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### RECOMMENDATION TO EXCLUDE THE PUBLIC

#### SECTION 48, LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

THAT the public now be excluded from the following part of the meeting, namely:

#### **17 Disposal of Surplus Council Land**

The general subject of the matter to be considered while the public is excluded, the reason for passing this Resolution in relation to the matter and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this Resolution is as follows:

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<i>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</i>	<i>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER, AND PARTICULAR INTERESTS PROTECTED</i>	<i>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF EACH RESOLUTION</i>
<b>17 Disposal of Surplus Council Land</b>	<b>Section 7 (2) (h)</b> The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. <b>Section 7 (2) (i)</b> The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). Protect commercially sensitive information and Councils negotiation position.	<b>Section 48(1)(a)(i)</b> Where the Local Authority is named or specified in the First Schedule to this Act under Section 6 or 7 (except Section 7(2)(f)(i)) of this Act.