

Monday, 7 October 2024

He hui e whakahaeretia nei e Te Kaunihera ā-Rohe o Heretaunga

Administered by Hastings District Council

Joint Waste Futures Project Steering Committee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Monday, 7 October 2024**

Te Wā:
Time: **1.00pm**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **Waste Planning Manager - Angela Atkins**

Joint Waste Futures Project Steering Committee – Terms of Reference

Background

Section 43 of the Waste Minimisation Act 2008 states that a territorial authority must adopt a Waste Management and Minimisation Plan (WMMP) which provides:

- Objectives, policies and methods for effective and efficient waste management and minimisation.
- Collection, recovery, recycling, treatment and disposal services.
- Facilities for waste management.
- Waste minimisation activities including education and public awareness; and
- A framework for funding implementation, grants and advances of money.

In 2014 the Joint Council Waste Futures Project Steering Committee was established to oversee and manage a range of programmes and interventions to achieve effective and efficient waste management and minimisation within the Ōmarunui Landfill catchment.

The WMMP must be reviewed every 5 years. Council adopted the WMMP in 2019.

Purpose

- To be responsible for overseeing, supporting, monitoring and reporting progress toward achieving the intent of WMMP.
- To represent the interests of Council in the WMMP.
- To review the Joint Waste Management and Minimisation Plan at least every six years to meet the requirements of the Waste Management Act 2008.

Members (6 Councillors)

- Chair – Councillor from one Council elected by Group.
- Deputy Chair – Councillor from the other Council elected by Group.
- 2 other HDC Councillors.
- 2 other NCC Councillors.

Status

By agreement of the local authority member, the Joint Waste Futures Joint Project Steering Committee has been established as a Joint Committee under clause 30A of Schedule 7 of the Local Government Act 2002.

DELEGATED AUTHORITY

The Joint Committee will have responsibility and authority to:

- 1) Accept and hear submissions on the joint Waste Management and Minimisation Plan 2017-2023, and report back to the individual Council on an as required basis.
- 2) To make recommendations to each participant Council on the Waste Management and Minimisation Plan.
- 3) To monitor performance and progress to give effect to the purpose of the WMMP and to make recommendations to the constituent Councils accordingly.

Administering Authority and Servicing

Hastings District Council shall administer the Joint Committee meetings.

Meetings

The Hastings District Council's Standing Orders will be used to conduct the Joint Committee meetings.

The Joint Committee shall meet as and when required as agreed for the achievement of the purpose of the Joint Committee.

Quorum

The quorum at any meeting shall be not less than four (4) including not less than two representatives of each of the member bodies.

Voting

- The members shall strive at all times to reach a consensus.
- Each representative shall be entitled to one vote at any meeting.
- There shall be no casting vote.

Variations

Any member may propose an amendment (including additions or deletions) to the Terms of Reference which may be agreed to by the Joint Committee.

Variations to the Terms of Reference must be referred to the constituent Councils for ratification.

Term of Office

The primary purpose of this Joint Committee is the approval and adoption, by both Councils, of the Waste Management and Minimisation Plan 2018. However, the Joint Committee will continue to meet as and when required to oversee performance of the WMMP in operation.

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Joint Waste Futures Project Steering Committee Meeting

Kaupapataka

Agenda

Heamana

Group Members:

Chair: Councillor Hayley Browne (NCC)

Deputy Chair: Councillor Ana Apatu (HDC)

Councillors Simon Nixon and Hana Montaperto-Hendry (HDC)

Councillors Richard McGrath and Chad Tareha (NCC)

Tokamatua:

Quorum:

4 members - at least 2 Councillors from each Council

Apiha Matua

Officer

Waste Planning Manager – Angela Atkins

Responsible:

Te Rōpū Manapori me

te Kāwanatanga

Democracy &

Governance

Services

Te Rārangi Take

Order of Business

Apologies & Leave of Absence – *Ngā Whakapāhatanga me te Wehenga ā-Hui*

- 1.0** At the close of the agenda no apologies had been received.
At the close of the agenda no requests for leave of absence had been received.

2.0 **Conflict of Interest–** *Mahi Kai Huanga*

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have.

Confirmation of Minutes - *Te Whakamana i Ngā Minitī*

Minutes of the Joint Waste Futures Project Steering Committee held Friday 30 June 2023.

- 3.0** *(Previously circulated)*

Minutes of the Joint Waste Futures Project Steering Committee held Friday 3 November 2023.
(Previously circulated)

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Monday, 7 October 2024

Item 4

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Joint Waste Futures Project Steering Committee***Te Rārangi Take*

Report to Joint Waste Futures Project Steering Committee

Nā:
From: Angela Atkins, Waste Planning Manager

Te Take:
Subject: Joint Waste Assessment and Waste Management and Minimisation Plan (WMMP)

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to present the Joint Waste Assessment (**Attachment 1**) including the Hawke's Bay Solid Waste Surveys April 2024 report (**Attachment 2**) and letter of support from the Medical Officer of Health (**Attachment 3**) for the Committee to receive and recommend both councils formally receive both documents. This will allow both Councils to progress drafting the Joint Waste Management and Minimisation Plan for the period 2025 – 2031.
- 1.2 The Councils are required to review their Waste Management and Minimisation Plan every six years giving regard to Te Rautaki Para | Waste Strategy and the council's most recent waste assessment and decide whether the current 2018 Waste Management and Minimisation Plan should be amended or revoked and a new plan substituted. This process must be completed by 15 September 2025.
- 1.3 The Joint Waste Assessment has been prepared to inform the review process for the Joint Waste Management and Minimisation Plan. The Joint Waste Assessment reflects the requirements of Te Rautaki Para | Waste Strategy.
- 1.4 This report concludes by recommending to the parent Councils that the current 2018 Waste Management and Minimisation Plan is revoked based on the Waste Assessment and work is to commence on drafting a replacement Waste Management and Minimisation Plan. The current plan will remain active until the replacement plan is adopted.

2.0 Recommendations - Ngā Tūtohunga

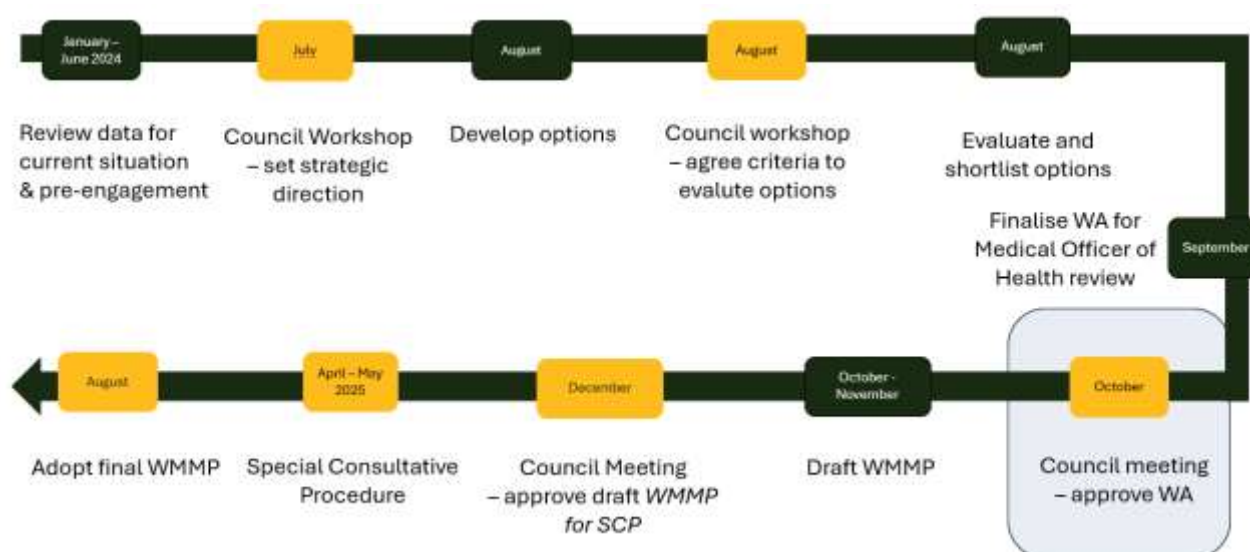
- A) That the Joint Waste Futures Project Steering Committee receive the report titled Joint Waste Assessment and Waste Management and Minimisation Plan (WMMP) dated 7 October 2024.
- B) That the Committee receives the Joint Waste Assessment completed in accordance with section 51 of the Waste Minimisation Act 2008.
- C) That the committee receives the feedback from Medical Officer of Health on the Joint Waste Assessment obtained on 20 September 2024.
- D) That the Committee, based on the completed Joint Waste Assessment agree that the Joint Waste Management and Minimisation Plan 2018 -2024 be revoked and a new plan substituted under section 50(3) of the Waste Minimisation Act 2008. *[options are: continue, amend, or revoke and substitute WMMP]*
- E) That the committee approves to proceed with the review of the WMMP in accordance with section 44 of the Waste Minimisation Act 2008.
- F) Notes that a draft WMMP will be presented to the Committee and then both Councils for approval for consultation in December 2024.
- G) That the committee recommend to the parent Councils to confirm that the committee has considered the Joint Waste Management and Minimisation Plan 2018 in light of the draft Hastings District Council and Napier City Council Waste Assessment 2024 and agree to develop a replacement Joint Waste Management and Minimisation Plan.
- H) That the committee notes it has delegated authority to accept and hear submissions on the Joint Waste Management and Minimisation Plan.
- I) That officers request delegation from both Hastings District and Napier City Councils to the Joint Waste Futures Project Steering Committee to adopt the final Joint Waste Management and Minimisation Plan on behalf of both Councils after completing the consultation in line with the Special Consultative Procedure and the hearing of submissions by the committee.

3.0 Background – Te Horopaki

- 3.1 This process arises from The Waste Minimisation Act 2008 (WMA) giving councils the responsibility to promote effective and efficient waste management and minimisation within their territory. The WMA requires councils to complete a Waste Assessment and review their Waste Management & Minimisation Plan (WMMP) every six years and decide whether it should be amended or revoked and a new plan substituted.
- 3.2 The original review deadline was 30 August 2024.
- 3.3 The Ministry for the Environment accepted the joint-application for a review extension under section 33A of the Waste Minimisation Act 2008 (as amended by clause 12 of the Severe Weather Emergency Recovery (Waste Minimisation) Order 2023). (**Attachment 4**)
- 3.4 This means that the new WMMP would need to be adopted by 15 September 2025 by both Hastings District and Napier City Councils.
- 3.5 The Waste Assessment must include comments from the Medical Officer of Health. We provided the draft Waste Assessment to the Medical Officer of Health on 10 September 2024 and received their feedback on 20 September 24.

3.6 Below is the programme for the review process.

Month(s)	Activity	Status
Oct – Nov 2023	Complete and submit an application for an extension to MfE	Complete Accepted
Oct – Dec 2023	Procure support for the review of the solid waste bylaw, waste assessment and WMMP	Complete
Commence May 2024 - ongoing	Engagement with the community, including; mana whenua, businesses, operators, etc.	Underway & ongoing
June/July 2024	Options analysis using evaluation matrix	Completed (included in the draft waste assessment)
August 2024	Waste Assessment completed	Drafted and the subject of this report
September 2024	Waste Assessment adopted by the committee, Medical Officer of Health endorsement received and decision made on whether or not the WMMP requires reviewing.	Subject of this report
October 2024	Waste Assessment adopted by both Councils	Work will commence after this report is received.
October 2024	Work commences on drafting the bylaws and WMMP	Not yet started
December 2024	Drafts adopted for consultation	-
April 2025	Consultation using the Special Consultative Procedure	-
May/June 2025	Hearing of Submissions by the committee	-
July 2025	The committee adopt the WMMP	-



3.7 A Waste Assessment (**Attachment 1**) has been prepared to inform the development of the next Waste Management and Minimisation Plan (draft waste plan 2025), which, in accordance with the Waste Minimisation Act achieves the following:

- reviews progress against the waste plan 2018
- reassesses future demands for collection, recycling, recovery, treatment, and disposal services across the region
- reassesses goals, objectives and targets to support the waste plan
- develops and assesses options to meet future demand and achieve desired outcomes for waste minimisation
- reviews options for waste management and minimisation against a multi-criteria assessment (MCA) to determine preferred options
- reviews options against the direction and requirements of Te Rautaki Para | Waste Strategy.

4.0 Discussion – *Te Matapakitanga*

4.1 This section of the report covers the key findings of the Waste Assessment and sets out some suggested actions to be included in the new WMMP for the Councils to consider.

4.2 Approach to partnering with mana whenua

4.3 Officers are currently carrying out an initial engagement process as a contribution to achieving the committee's aspiration of enhancing partnerships with Māori and mana whenua for a partnered future in waste minimisation. This process has been guided by the Māori Partnerships teams of both councils. These teams are key sources of expertise and experience, whose existing relationships with mana whenua are invaluable.

4.4 The current approach consists of carrying out initial engagements directly with mana whenua partners and updating the Māori committees of both councils on progress with those engagements as well as the development of the WMMP. The initial engagements (which are still underway) intend mainly to secure relationships with mana whenua to then begin jointly determining what a partnered future looks like.

4.5 It cannot yet be stated what the aspirations or expectations of mana whenua are for this WMMP or longer-term waste management and minimisation journey. However, the councils – as Te Tiriti partners in their own right – are deeply invested in the co-creation of a partnered future. The hope is that through partnership, the councils' ability not only to comply with their governing legislation and regulation, but deliver strong waste minimisation practices, is enhanced by genuinely and seamlessly incorporating the knowledge and guidance that mana whenua deem appropriate.

4.6 Additional to the above activities, the waste teams have hosted a series of Waste Kaupapa engagements with Joint Waste Futures Project Steering Committee, Ngā Mānukanuka o Te Iwi (NCC), Heretaunga Takoto Noa Māori Standing Committee (HDC), and Māori and mana whenua representatives to build knowledge of the waste management and minimisation kaupapa. These engagements were held at Te Whare Mukupara and covered the following topics:

- 16 April 2024 - Ōmarunui Landfill, an overview of the engineering approaches, operations and management of the site with Jordarne Wiggins (Te Whānau-ā-Apanui), Mātanga Mukupara - Waste Minimisation Specialist at HDC
- 17 June 2024 - "World of Waste" with Kate Fenwick, Director of Waste-Ed with Kate
- 23 August 2024 - Toitū te Taiao with Jacqui Forbes (Ngāti Tama), Para Kore Kaihautū

4.7 Early-engagement: Our waste, our resources – have your say

4.8 An early engagement opportunity was undertaken over the months of May and June 2024 to gather ideas from the community before work commenced on drafting the waste assessment and WMMP documents.

4.9 The online platform, Social Pinpoint, was used for the early engagement phase to collate all feedback in one central location. This platform received 289 comments.

4.10 Officers visited over 100 businesses in June to seek ideas and suggestions for the WMMP pre-engagement process via the online portal. Direct invitations to provide ideas and suggestions were also sent to a wide variety of businesses and organisations, including waste operators, Te Whatu Ora, Sustainable is Attainable members, among others. This feedback was shared with Tonkin & Taylor for inclusion in the Joint Waste Assessment and the next stage of the WMMP review process.

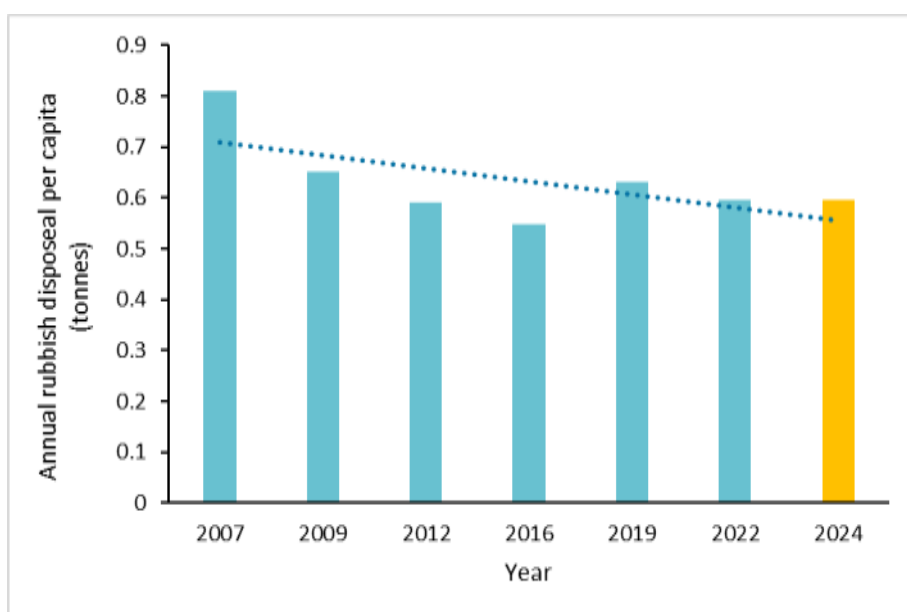
4.11 Summary of strategic context

4.12 It has been identified through the waste assessment process that Hastings District Council (HDC) and Napier City Council (NCC) will need to consider the following impacts as part of the future waste planning:

- A broader and more holistic focus on circular economy and emissions reduction as set by the Te Rautaki Para | Waste Strategy
- Potential changes in waste legislation and related uncertainty particularly for:
 - Proposed standardisation of kerbside services including food scraps collections
 - Waste disposal levy revenue and territorial authority allocations
 - Reporting and enforcement requirements for waste
 - Implementation of extended producer responsibility and container return schemes.
- Addressing climate change and in particular:
 - Reducing emissions from waste (organic derived material and landfill gas)
 - Adaptation and resilience planning for waste infrastructure and disaster waste management (especially considering Cyclone Gabrielle in 2023)
 - Impact of the emissions trading scheme on the cost of waste disposal and related sectors (e.g. transport).
- There are opportunities within the regional economy to drive more circular activity within primary production, food manufacturing and tourism/event sectors, however a challenging economic environment and the Cyclone Gabrielle recovery and rebuild will impact on what investment can be made in improved waste services.
- While the region has a well-established resource recovery infrastructure network (transfer stations, organics and paper processing), there are some gaps. Consideration should be given to:
 - Viability, resilience and accessibility of diverted material markets and onshore processing solutions
 - Recovery infrastructure for construction and demolition, organic and reuse materials.

4.13 Te Rautaki Para | Waste Strategy population-based indicators

- 4.14 There are two population-based indicators in the Te rautaki para | Waste Strategy – waste disposal and waste generation.
- 4.15 Waste disposal to landfill per capita is a key indicator of overall performance of the waste system and can be used to benchmark against other territorial authorities.
- 4.16 Since 2007, there has been a decreasing trend in waste per capita for Hastings and Napier communities, however over the period of the last WMMP per capita disposal has increased above 2016 (WMMP baseline) levels and in 2024 was 600 kg per person. This is driven largely by commercial activity, as kerbside waste disposal per capita has shown a stable to decreasing trend over the same period from 227 in 2009 to 191 kg per person disposed in 2024.
- 4.17 Waste generation per capita is a new indicator in Te Rautaki Para | Waste Strategy, measuring the increase in circular activity with the aim that material entering the waste management system (as opposed to waste disposed to landfill) should also decrease as more waste avoidance and reduction through design occurs. Based on data currently available (noting data on diverted material is limited particularly from the commercial sector), the total waste generated within Napier city and Hastings district in 2022/2023 was 808 kg per person, lower than the national figure of 1055.1 kg per person.
- 4.18 *Figure 4.1: Annual rubbish disposed to landfill per capita*



4.19 2018 WMMP progress

- 4.20 The previous WMMP for Hastings and Napier was prepared in 2018. The WMA requires that each Waste Assessment includes a review of the last WMMP, including an assessment of data, key issues from the last WMMP, any other issues not addressed, and an update on the action plan including progress.
- 4.21 The 2018 WMMP had a total of 55 actions. Of those actions, 30 have been completed and 13 are on-track or underway. Some of the actions that have been implemented are:
- New kerbside collection services with rubbish bins and rate funded collection services aligned across the councils.
 - Assisted service where feasible for residents with physical restrictions or impairments.
 - Inclusion of a RFID chip in kerbside rubbish bins to reward households that produce low amounts of waste and enable data collection for reporting purposes.

- A permanent rural recycling site at Waipatiki.
- Continuing to undertake the three yearly Solid Waste Analysis Protocol (SWAP) surveys.
- Continued support of product stewardship.
- New cell development at Ōmarunui landfill providing local disposal capacity for the next 30 years.
- Both Councils jointly fund and operate the annual Hazmobile collections providing free disposal for household hazardous waste.
- Resource consent was granted in 2022 for the development of Area B for Ōmarunui Landfill.
- Development of regional waste branding for education.
- Established a regional C+D waste advisor role and commenced the construction of a C+D drop-off area at Henderson Road RTS.

4.22 Table 4.2: The status of the 55 actions from the Hawkes Bay 2018 WMMP

Status	Number of actions
Completed	30
On-track	13
Limited or no action	10
No longer required	2

4.23 There are still 10 actions with limited progress, partly due to lack of demand or limited engagement with relevant sectors. The main inactions are:

- Investigating options to allow for properties not serviced, to utilise a local drop off facility for waste
- Investigating the location and operation of transfer stations
- Investigating options for diversion of organic waste
- Public place recycling (due to contamination issues)
- Supporting Hawkes's Bay healthcare establishments
- Rewarding waste minimisation behaviour across the community
- Partnering and building relationships to enable stakeholders
- Reviewing landfill pricing to include material specific pricing
- Monitoring behaviour change.

4.24 Key factors impacting the progress with WMMP actions have included:

- Covid-19 pandemic
- Cyclone Gabrielle response and recovery
- Staff changes.

4.25 Previous WMMP targets

4.26 The 2018 WMMP for Hastings and Napier had two targets to measure progress with the actions

- 20% total tonnage increase in common recyclables diverted from Ōmarunui Landfill.
- 30% total tonnage decrease in organics to Ōmarunui Landfill.

4.27 The performance against these targets is provided in Table 4.3.

4.28 While not quite achieved, the target of increasing common recyclables diverted by 20% did increase by 15% on the 2016/2017 baseline.

4.29 The target of decreasing organics to landfill by 30% by 2024 has not been achieved. In 2022/2023 there was an 8% increase in organics disposed to landfill since the baseline financial year of 2016/2017. However, this has been due mainly to the increased disposal of special wastes that have no other alternative disposal option than landfill. When special waste is removed, there has been an 11% reduction.

4.30 The progress towards targets aligns with progress on related actions in these areas as well as reflects the changing environment where the councils have had little control (i.e. pandemic, cyclone, slow pace of regulated product stewardship, deferment of CRS and commercial sector waste).

4.31 *Table 4.3: The 2018 WMMP targets for recyclables and organic materials*

Target	By when	Baseline (2016/17)	Target	2022/23	Percentage increase
20% total tonnage increase in common recyclables diverted from Ōmarunui Landfill	2024	9,800	≥ 11,760	11,232	15% increase
30% total tonnage decrease in organics to Ōmarunui Landfill	2024	28,580	≤ 19,150	30,788 Special waste included	8% increase
				25,438 Special waste excluded	11% reduction

4.32 Summary of current circular activity and gaps

4.33 Te rautaki para | Waste Strategy 2023 provides clear direction for Aotearoa New Zealand to shift to a circular economy with ambitious targets for 2030 in relation to waste and emissions reduction. However, the pending review of the WMA creates some uncertainty on the future legislative context. Key areas that the councils need to plan for include:

- Kerbside standardisation including food scraps collections
- Data collection and reporting requirements
- Implications from regulated product stewardship schemes
- Waste disposal levy changes (both an opportunity with increased revenue, but also uncertainty regarding future allocation to territorial authorities)
- Contributing to an effective resource recovery infrastructure network (local and national).
- An increased focus on the importance of behaviour change programmes (local and national)

- Contaminated land and remediation.

4.34 A review of local waste infrastructure and services indicates that the region is well set up with some waste infrastructure provided from both the councils and the private sector. Current education and behaviour change approaches to support local services are having a positive impact on the community with waste per person remaining stable or decreasing. However, the increasing population across both the council areas and little progress on commercial waste minimisation actions is leading to an overall increase in waste to landfill each year. There are opportunities to:

- Prioritise services that support more circular activity (i.e. reduction and reuse), supported by education and behaviour change.
- Improve the capture of material for recycling and recovery at the kerbside, transfer stations, and the landfill.
- Review the transfer station infrastructure and network to increase resource recovery.
- Reduce emissions through a focus on key waste streams - organic waste, construction and demolition waste, and commercial waste.

4.35 Alongside this, there are key challenges to progress, including:

- Napier City and Hasting District are facing a challenging economic climate and dealing with the impacts of climate change. This has caused financial restraints for the councils, making the ability to action change challenging
- Resilience and adaption to climate change will continue to be important with the ongoing recovery from Cyclone Gabrielle still evident
- A large portion of landfilled waste from the commercial sector, where the councils have less visibility and direct influence
- There is also local commercial recovery activity occurring but very little data to confirm the effectiveness of current systems and where future opportunities lie. This makes it difficult to effect change to the overall waste system, without collaboration across sectors, and organisations.

4.36 The strong food production and manufacturing sector in the region provides an opportunity to build on existing recovery infrastructure (paper/cardboard and organic recovery) to shift into a fully circular system by working with local growers, manufacturers, and processors of paper/cardboard and organic material.

4.37 There is an opportunity to partner with mana whenua in the delivery of the next WMMP and into the future of waste minimisation.

4.38 Some improvements to collecting data are needed to further identify opportunities and priorities. The main data gaps identified were:

- Council data collection is comprehensive but inconsistent between the councils
- Diverted materials from the commercial sector including recycling, organics and scrap metal
- Disposal in class 2-5 landfills (including cleanfills)
- Effectiveness of education programmes.

4.39 Forecast of future demand

4.40 There are a range of drivers that mean methods and priorities for waste management will continue to evolve. There will be an increasing emphasis on diversion of waste from landfill and recovery of material value. These drivers include:

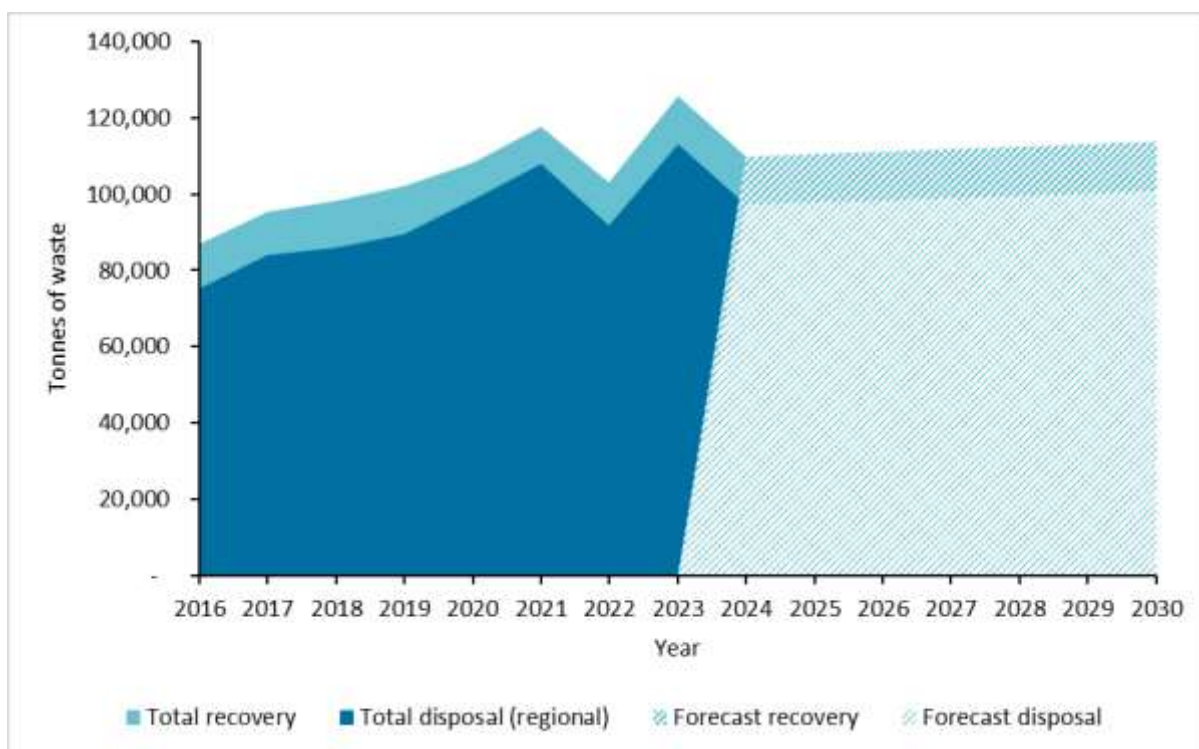
- Increasing costs of waste disposal to landfill resulting from the waste levy expansion and emissions trading scheme

- Changes resulting from Te rautaki para | Waste Strategy including potential changes to the WMA, and requirements for territorial authorities
- The introduction of product stewardship schemes
- Activities and policy resulting from the second emissions reduction plan
- Increased commercial sector capacity to recycle and reprocess materials
- Changes to markets for materials
- Economic development in the region
- Export market demand and supply chain resilience
- Consumption behaviour.

4.41 Forward projections

4.42 The forecasted recovery and disposal numbers are based on the 2023 waste per capita value and are then projected with population growth estimates. The projected recovery and disposal numbers are shown in Figure 5.1. The projections show that even if waste per capita remains the same population growth will drive an increase in waste generation for the councils.

4.43 *Figure 5.1: Projections of waste disposal and recovery out to 2030*

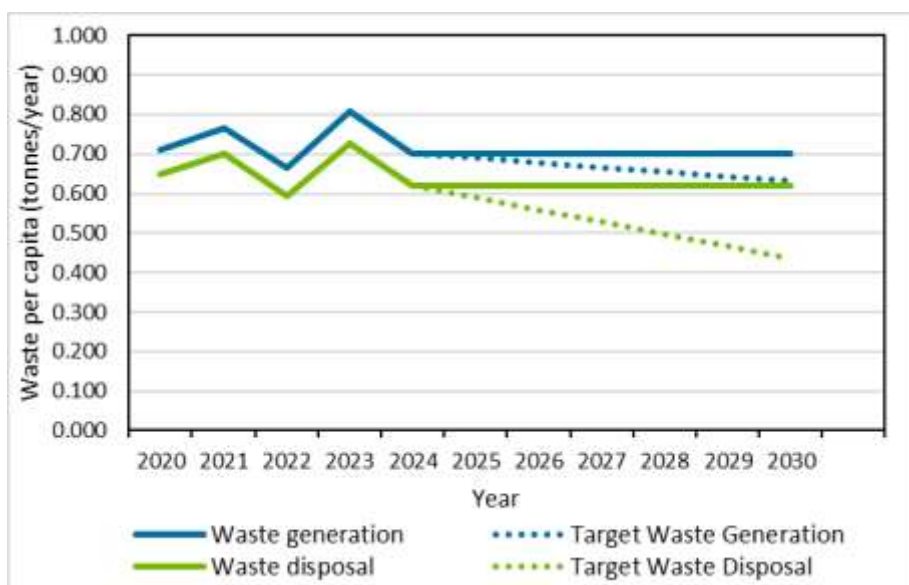


4.44 Te rautaki para | Waste Strategy targets

4.45 Te rautaki para | Waste Strategy sets three national targets to be achieved by 2030 (Ministry for the Environment, 2023). This includes:

- Waste generation: reduce the amount of material entering the waste management system, by 10% per person.
- Waste disposal: reduce the amount of material that needs final disposal, by 30% per person.
- Waste emissions: reduce the biogenic methane emissions from waste, by at least 30%.

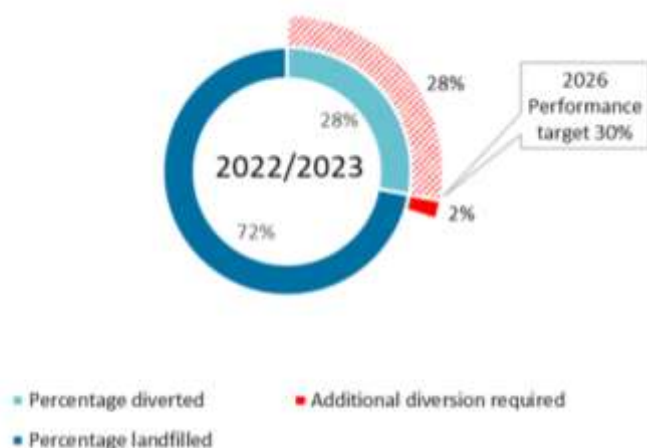
4.46 Figure 5.2: Waste disposal and generation, and target reduction based on national targets



4.47 Kerbside standards

4.48 The Government has proposed minimum performance standards for kerbside collection that need to be met by the councils over the next six years. The 2026 performance target is 30% recovery of material at the kerbside. Currently, 28% of the councils' kerbside waste is diverted (Figure 5.3), close to the minimum standard.

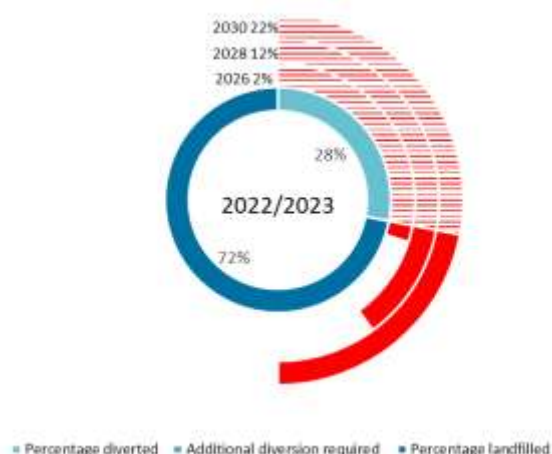
4.49 Figure 5.3: Kerbside diversion rate for the councils in comparison to the 2026 minimum diversion standards



4.50 However, if commercial residential kerbside collections are included, the diversion is 18%, leaving 12% more to be diverted to reach the proposed minimum standards. It is likely that a portion of the commercially collected waste is business rather than residential waste (and therefore not included in the performance standard). The portion of commercial collections and the level of diversion that is occurring is unknown. This highlights a common theme throughout the waste assessment that the councils have less influence over commercial waste.

4.51 There are further diversion rates required by 2028 and 2030 that the councils would need to meet under the proposed minimum standards (Figure 5.5). Under the 2028 standard, 40% of material would have to be diverted and 50% by 2030. The 2028 and 2030 targets will require a plan to recover more materials such as organic waste and better capture of recycling.

4.52 *Figure 5.5: The percentage of material diverted in 2023 and the required diversion to reach the 2026, 2028 and 2030 proposed kerbside standards*



- 4.53 The introduction of some regulated product stewardship schemes (i.e. plastic packaging) or a container return scheme may also impact on the ability of councils to achieve these minimum standards.
- 4.54 Joint Waste Futures Project Steering Committee Responsibility
- 4.55 The Joint Waste Futures Committee have responsibility for setting the direction for waste activities and overseeing the implementation of the WMMP. As mentioned earlier in this section, the committee has an aspiration to enhance partnerships with Māori and mana whenua for a partnered future. Like the outcomes sought through partnership, the partnership itself should be collaboratively determined between mana whenua and councils. While initial steps are taken to strengthen relationships with mana whenua and create a foundation for a future of genuine partnership, the Committee has proceeded to establish a strategic framework that reflects the Committee's views and captures their dream of a partnered future.
- 4.56 Based on the key drivers, and information provided through the analysis of the current waste situation. A vision and goals have been discussed with the Committee over two workshops with council officers. The strategic framework from the existing WMMP was discussed alongside that of Te Rautaki Para | Waste Strategy. The vision and goals were updated reflecting the local context and aligning with Te Rautaki Para.



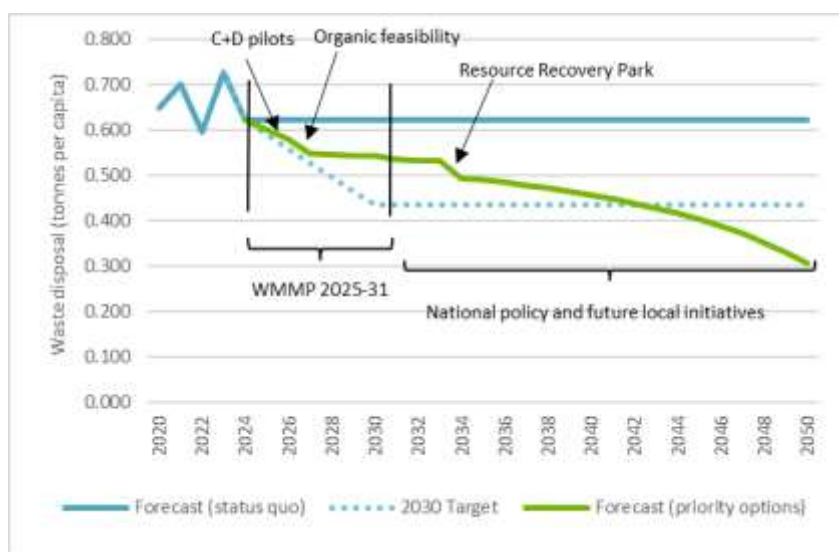
4.57 Options assessment process

4.58 To make progress towards the vision and goals, actions and/or opportunities have been identified and could be implemented in a number of ways. These options are presented in Part 3, Section 7 of the Waste assessment and will be carried forward to the draft WMMP.

4.59 Longer range forecast

4.60 The Te Rautaki Para | Waste Strategy envisions a low waste, low emissions circular economy by 2050 and provides a high-level roadmap to achieve this. Over the next 26 years or four Waste Management and Minimisation Plans, a significant reduction in waste will need to be achieved. To make progress, action is needed at the national, regional and local level. Figure 7.5 shows how this could map out based on the current national work programme alongside local actions.

4.61 *Figure 7.5: Forecast waste reduction to 2050 with priority actions and current national work programme*



4.62 Statement of proposal

4.63 Within a Waste Assessment, the councils must:

- Include a statement of their proposal for meeting the forecast demands including proposals for new or replacement infrastructure.
- A statement about the extent to which the proposals will:
 - Ensure that public health is adequately protected.
 - Promote effective and efficient waste management and minimisation.

4.64 The Waste Assessment summarises the priority options the councils propose for meeting and managing the forecast demands on waste in the district (subject to consultation). These options have been aligned to the strategic framework including goals and objectives.

4.65 The current waste minimisation services and activities provide a good foundation and will continue to be delivered and built on to ensure:

- The councils are set up to respond to future national policy changes.
- Improved data collection and reporting to enhance planning and transparency.
- Councils can tackle specific waste streams and improve the capture of materials.
- Support and increase the focus on circular economy activities.

4.66 Councils' intended role in meeting the forecast demand

4.67 The councils currently provide waste services in the district via contracts for kerbside collection (to those in eligible areas), transfer station, rural recycling stations and landfill disposal services supported by education and behaviour change programmes. This ensures public health is adequately protected by providing facilities for the safe recovery and disposal of waste. The councils also provide information on specific disposal options and educational resources to encourage recovery and waste minimisation.

4.68 However, councils cannot progress towards a circular economy alone. The proposed vision focuses on ensuring systems are set up to enable successful recovery of waste and change in mindset towards consumption and the generation of waste. Over the next six years, through the proposed objectives the Councils will continue to improve the delivery of waste services and facilities including a focus on supporting and enabling the community to contribute through:

- Developing partnerships and collaboration with mana whenua, industry and community groups.
- Enabling investment in infrastructure and services that will transition the community to a more circular economy with associated increased resource recovery.
- Developing effective behaviour change and education programmes.
- Providing leadership to industry, the community, and residents.
- Ensuring council owned services and facilities are consistent across the councils through ongoing collaboration.

4.69 Medical Officer of Health comments

4.70 Section 51 of the Waste Minimisation Act 2008 sets out the requirements for conducting a waste assessment. It states that the Council, in making the assessment, must consult the Medical Officer of Health.

4.71 The Medical Officer of Health was provided with a draft copy of the Waste Assessment. Their response is included as an appendix to the Waste Assessment (**Attachment 3**).

4.72 The Medical Officer of Health noted:

4.73 *As Medical Officer of Health, I support the approach that has been taken in the development of this assessment, and in particular want to acknowledge the willingness to include a Health NZ representative through its development stages.*

4.74 *I also support and commend:*

- *The recognition of the importance of partnership with mana whenua and the need to embrace indigenous knowledge and solutions in how we interact with and protect Te Taiao. This is especially important given the pervasive health inequities experienced by Māori and the interconnected nature between the health of Te Taiao and human health.*
- *The need to focus on transitioning to a circular economy model of waste minimisation and management. This is consistent with international health-centred frameworks such as the United Nations Sustainable Development Goals (SDG) which include a call for sustainable consumption and production patterns (SDG 12), and a focus on reducing mortality from environmental pollution (SDG 3.9).*
- *The emphasis on the need to reduce greenhouse gas emissions which will have health co-benefits by contributing to reduced climate change impacts.*
- *The community pre-engagement which has shown a clear community mandate for a focus on waste minimisation, a circular waste economy and recycling.*
- *The ongoing prioritisation of activities which centre on community engagement, education and capacity building, including targeted behaviour change programmes hosted at Te Whare Mukupara.*
- *The overall strategic framework outlined in the assessment which will form the foundations for the joint Hastings and Napier WMMP.*

4.75 The Medical Officer of Health recommendations are:

4.76 *Within the assessment and subsequent WMMP:*

- *Consider strengthening the direct focus on improving and protecting public health, including an explicit focus on considering health equity. For example, a health focus could easily be incorporated into the overall strategic vision (p. 82) as well as the evaluation criteria used for prioritisation of activities (p. 124).*
- *Implementation of the waste hierarchy framework (Figure 1.3, p. 4) includes actions to “reduce, rethink, and redesign” waste out of the system. Priority should be placed on products which create waste that is directly hazardous to human health or that creates environmental pollution which indirectly impacts on human health.*
- *Ensure actions centred around educational activities maximise public health benefit by working alongside other public education and capacity building programmes – for example, there are synergies with educational opportunities to support whānau and communities to make healthy and sustainable food choices.*

4.77 *Health NZ looks forward to the journey towards strengthened waste minimisation and management within our communities, and the positive outcomes we can all create together.*

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

5.1 Receive the Waste Assessment documents (including the Hawke’s Bay Solid Waste Surveys, April 2024) and letter of support from the Medical Officer of Health (**Appendices 1, 2 & 3**) and recommend to the parent Councils to revoke and replace the current WMMP.

5.2 While some progress has been made against the issues that were identified in the 2018 WMMP, including the improvements to kerbside collection services in 2020, there are still areas that require

more work. Such as reducing the organic waste disposed of to landfill which has been again identified as a significant issue in this most recent Waste Assessment. Furthermore, the changes to waste legislation outlined in the national Waste Strategy indicate we will need to revise our plans for waste minimisation.

- 5.3 Preparing a replacement WMMP is therefore an appropriate response to the findings of the 2024 Waste Assessment. It provides the Councils with the opportunity to revise and improve the actions in the current WMMP and sets out a course of actions for the next six years to improve waste minimisation outcomes for our region and cities.
- 5.4 Both options are similar in cost and can be funded by council's existing and planned waste management budgets which are funded by the waste levy, targeted rates and general rates.

Advantages

- supports planning for the Te Rautaki Para | Waste Strategy targets for 2030 in relation to waste and emissions reduction and proposed minimum performance standards for kerbside collection that need to be met by the councils over the next six years
- meet the councils' responsibilities under the Waste Minimisation Act 2008 to minimise waste in the region and ensure each council can still receive their allocated waste disposal levy funds to carry out projects, initiatives and actions documented in the WMMP. Combined the waste disposal levy payments are estimated to be approximately \$2.4 million for this financial year and is still increasing.
- It also focuses further on waste-related climate emissions, as also required by the National Emissions Reduction Plan.
- Will enable the Councils to meet drivers of increasing emphasis on diversion of waste from landfill and recovery of material value.

Disadvantages

- Will require another 9 months of ongoing commitment and staff resources to complete the project. The cost associated with this work is already budgeted for by both Councils

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuatanga o nāiane

- 5.5 Continue to deliver the waste plan 2018:
- Continue to deliver the waste plan 2018 which will not provide opportunities to extend into new priority waste areas identified in the Waste Assessment.

Advantages

- Will have a lighter resourcing requirement, however the work is already planned and budgeted for.

Disadvantages

- Does not align to the priorities and targets set by Te Rautaki Para | Waste Strategy
- Does not fully meet the council's responsibilities under the Waste Minimisation Act 2008 to minimise waste in the region
- Could jeopardise the Councils receipt of their proportion of the waste disposal levy to fund activities and initiatives in the plan. Combined the waste disposal levy payments are estimated to be approximately \$2.4 million for this financial year and is still increasing.

6.0 Next steps – *Te Anga Whakamua*

- 6.1 Subject to endorsement from the Joint Waste Futures Committee, next steps (including indicative timeframes) will be:
- preparation of a draft Joint Waste Management and Minimisation Plan which will be presented to the committee and both Councils in December 2024 for approval to proceed to public consultation in early 2025. The draft WMMP will be presented to a full Hastings District Council meeting and a Sustainable Napier Committee meeting.
 - draft WMMP 2025 made publicly available for consultation, likely to occur concurrently with the Annual Plan 2025-2026 process. Public able to provide feedback (and request to be heard by the committee).
 - collation and analysis of submissions in April/May 2025
 - hearings and deliberations from late June 2025
 - final draft waste plan 2025 presented to this committee for formal adoption in July/August 2025.
- 6.2 Once approved, the Waste Management and Minimisation Plan 2025 will form the basis of Hastings District Council and Napier City Council's work on waste for the next six years. Monitoring and reporting frameworks will ensure transparency.
- 6.3 Officers will also request on behalf of the Joint Waste Futures Project Steering Committee delegation to the committee to formally adopt the replacement WMMP for both Councils.

Attachments:

1 ➡	2024 Waste Assessment Report	SW-29-2-24-133	Vol 1
2 ➡	Hawke's Bay Solid Waste Analysis Protocol (SWAP) Survey 2024 Report	SW-29-2-24-125	Vol 2
3 ➡	Medical Officer of Health Letter of Support - September 2024	SW-29-2-24-132	Vol 2
4 ➡	WMMP review extension approval from MfE	SW-29-2-23-100	Vol 2

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the local infrastructure wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

The vision captures the aspiration of the committee for a partnered future and further alignment with the broader and more holistic values of te ao Māori. Working with mana whenua to embed te ao Māori into our way of working, to operationalise waste management and minimisation, not only responds to council's legislative requirements including recognition of te Tiriti o Waitangi, but it also strengthens environmental, social and cultural outcomes that benefit the whole community.

Sustainability - *Te Toitūtanga*

The Waste Assessment and Joint Waste Management and Minimisation Plan aligns with many sustainability objectives across the Councils and communities. Including the Emission Reduction Plan, associated budgets and the HDC Eco District Strategy.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

Funding for council's waste services comes from a mixture of:

- commercial revenue
- targeted and general rates
- revenue from the waste levy (this is a \$60 per tonne waste levy, rising \$5 each year to \$75 per tonne from 1 July 2027, administered by the Ministry for the Environment, 50 per cent of which is distributed to territorial authorities, amounting to \$1,382,133 for Hastings District Council and \$1,055,526 to Napier City Council in 2023/24).

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of moderate significance.

All WMMPs are subject to the requirements of the Local Government Act's (LGA) special consultative procedure, a requirement also set out in the WMA Part 4, section 44 and section 50(3) which outlines consultation requirements for preparing new plans.

Significant changes arising from the WMMP review will need to be incorporated into each Council's LTP(s) or Annual Plan depending on timeframes.

The public consultation methodology and program will be co-developed by Hastings District and Napier City Councils marketing and communication teams. It is the intention of council officers to provide engaging face-to-face consultation alongside the more traditional digital media and mail submissions.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

Full community consultation will be undertaken in early 2025 using the Special Consultative Process.

Risks

The overall risk appetite for this project (based on the risk register) is conservative. The risk register is reviewed regularly at the project team meetings.

Opportunity: Update the Joint Waste Management and Minimisation Plan to meet legislative obligations and drive community behaviour.

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
The expected benefits from the project include; mana whenua partnership, increased waste levy funding, greater commercial waste diversion and better outcomes from updated bylaws.	The high project risks are: Limited staff capacity - concerns over staff capacity to meet deadlines and deliver engagement opportunities. Failure to meet government targets - this risk is rated high based on the waste assessment finding that not meeting government targets for kerbside collections could lead to a loss of waste levy funding.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

No direct impact at this stage.

Monday, 7 October 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Joint Waste Futures Project Steering Committee***Te Rārangi Take*

Report to Joint Waste Futures Project Steering Committee

Nā:
From: **Jordarne Wiggins, Waste Minimisation Specialist**

Te Take: **Hastings District Council Waste Management and Minimisation**
Subject: **Plan Implementation Update**

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 This report is to update the committee on the activities undertaken over the past five months and/or underway in the Hastings district by Heretaunga Hastings District Council (HDC) staff regarding the implementation of the Joint Waste Management and Minimisation Plan (WMMP).
- 1.2 A copy of the Joint WMMP can be viewed on the HDC website.

2.0 WMMP Progress Update

- 2.1 The Joint Waste Management and Minimisation Plan has two key targets;
 - 20% Total tonnage increase in common recyclables diverted from Ōmarunui Landfill.
 - 30% Total tonnage decrease in organics to Ōmarunui Landfill.
- 2.2 Based on the 2016 SWAP Survey as well as the tonnage landfilled and recycled for the 2016/17 year, the targets are:

	16/17 BASELINE	PROPOSED 2024 TARGET
20% increase – recyclables diverted	9,800 tonnes	≥ 11,760 tonnes per annum
30% decrease – organics to landfill ⁵	28,580 tonnes	≤ 19,150 tonnes per annum

- 2.3 The achievement of these targets has been assessed through the Waste Assessment process (subject of a separate report).
- 2.4 While not quite achieved, the target of increasing common recyclables diverted by 20% did increase by 15% on the 2016/2017 baseline.
- 2.5 The target of decreasing organics to landfill by 30% by 2024 has not been achieved. In 2022/2023 there was an 8% increase in organics disposed to landfill since the baseline financial year of 2016/2017. However, this has been due mainly to the increased disposal of special wastes that have no other alternative disposal option than landfill. When special waste is removed, there has been an 11% reduction.
- 2.6 The progress towards these targets has also been impacted by the changing environment where the councils have had little control (i.e. pandemic, cyclone, slow pace of regulated product stewardship, deferment of CRS and commercial sector waste).

3.0 Current initiatives underway

3.1 Community communication activities

- 3.2 Regular activities have continued such as the monthly waste awareness newsletter and regular Facebook posts about waste and kerbside-related information or events.

- 3.3 Waste Awareness Newsletter - published newsletters in April, May, June, July and August 2024.

3.4 Online engagement:

- 3.4.1 Social media stats below are for the period April and August 2024 and are for waste minimisation-related posts only (not kerbside or transfer station):
- 3.4.2 Social media posts (Facebook, LinkedIn and Instagram): 37
- 3.4.3 Total reach: 80,206 (The number of people who have seen the content)
- 3.4.4 Total engagement: 5,782 (The number of interactions your content received from users (likes, comments, shares, saves, etc.)
- 3.4.5 Average reach: 2168 and average engagement (likes, comments, shares): 156

3.5 Better Home and Living Show

- 3.6 The Hastings District Council (HDC) and Napier City Council (NCC) waste teams had a joint stand at the Better Home and Living Show, held at Pettigrew Green Arena, Taradale, 17th – 19th May 2024. The focus of the stand was pre-engagement for our next Waste Management and Minimisation Plan. Attendees could add their ideas for how to reduce waste in these four key areas: food waste in households and businesses, reducing our waste as a community, how businesses could help reduce waste, and kerbside recycling. They could also submit their ideas via the online portal.
- 3.7 The stand also displayed some myth-busting facts on recyclables and food waste. The team spoke to approximately 350 people and gave out 640 items of collateral including kerbside rubbish, recycling and composting guides, as well as “Eat Me First” food waste prevention stickers.



3.8 Home and Garden Show 2024

3.9 HDC and NCC had a joint stand at the Home and Garden Show 2024, 30th August – 1st September 2024 at McLean Park in Napier. The theme was food waste, sharing ways to reduce food waste and encouraging composting.

3.10 We spoke to approximately 435 people across three days and gave out 1,430 items of collateral.

3.11 Te Whare Mukupara

3.12 Our education centre Te Whare Mukupara, at Ōmarunui Landfill has been well utilised with several groups hosted by the team over the last few months. All visitors have been keen and eager to learn more about Ōmarunui Landfill and to walk away with a better understanding of how we all can minimise the amount of waste being disposed of at landfill.

3.13 Graham Dingle Foundation Presentation (STEM) in collaboration with Beca, gave a presentation to 12 rangatahi from the Graeme Dingle Foundation about waste, landfills, environmental issues, and what environmental scientists do. (3rd May 2024).



3.14 The customer services team at Heretaunga Hastings District Council wanted to better understand and gain a more insight about the operations and management of Ōmarunui landfill to support them with their daily enquiries about Councils kerbside services and waste enquiries. Due to their restricted rosters, six separate tours were undertaken to ensure all 20 members of the customer services team could attend. (22nd April, 3rd May, 6th May, 24th June, 9th July, 6th August 2024)

3.15 The staff and volunteers (10 people) from Re-Source, visited Te Whare Mukupara. Re-Source do incredible mahi in our region and support community wellbeing as well as reducing landfill waste. Feedback from the team at Re-Source after visiting Ōmarunui landfill was that it gave them the motivation to keep pushing forward. (5th May 2024)

3.16 One of two groups from the Hawkes Bay home school association visited Te Whare Mukupara on 14th June with 16 visitors. A second group are scheduled to visit in late October.

3.17 Waste Kaipapa series (Mana whenua engagement)

- 3.18 As part of our WMMP review and aspiration to partner with Mana Whenua in the development of this plan, the waste teams have hosted a series of engagements at Te Whare Mukupara with Joint Waste Futures, Ngā Mānukanuka o Te Iwi (NCC), Heretaunga Takoto Noa Māori Standing Committee (HDC), and Māori and Mana Whenua representatives to build knowledge of the waste management and minimisation kaupapa.
- 3.19 These engagements were held at Te Whare Mukupara and covered the following topics:
- 3.20 16th April 2024 - Ōmarunui Landfill, an overview of the engineering approaches, operations and management of the site with Jordarne Wiggins (Te Whānau-ā-Apanui), Mātanga Mukupara - Waste Minimisation Specialist at HDC.
- 3.21 17th June 2024 – “World of Waste” with Kate Fenwick, Director of Waste-Ed with Kate.
- 3.22 23rd August 2024 - Toitū te Taiao with Jacqui Forbes (Ngāti Tama), Para Kore Kaihautū.



3.23 Para Kore

- 3.24 Para Kore are keen to partner with Heretaunga Hastings District Council to enable Kaimahi Māori to deliver Pare Kore programmes within the Heretaunga District. Officers continue to work through possible options.

3.25 Schools

- 3.26 Havelock North Primary School - Worm Farm and composting presentation to Te Rito and R16 at Havelock North Primary School. (24th May 2024).



- 3.27 Hastings Central School - A meeting with the school caretaker to discuss the main waste streams of the school. Also discussed future opportunities for a community composting workshop to support their māra kai efforts (4th June 2024).
- 3.28 St Johns College - A meeting with the principal and caretaker to better understand the schools waste issues and how our schools waste minimisation funds can support their diversion efforts. (2nd August 2024).
- 3.29 Kererū Primary School - A visit to Kererū School for tour of school grounds and to kōrero with the principal about funding opportunities for cardboard and paper collection. (13th August 2024).

- 3.30 Kate Fenwick “Wasted with Kate” waste education sessions
- 3.31 Waste educator Kate Fenwick delivered five workshops in the Hastings area on 17th and 18th June 2024.
- 3.32 This included one session for elected members, two sessions for HDC staff, one session on business waste, and another for the general public. The estimated total number of attendees across all these sessions was 250.
- 3.33 Feedback from these sessions was very positive. For the public session, 97% of attendees found the session either ‘very good’ or ‘excellent’. For the HDC staff session, numerous staff have commented to the team that they really enjoyed it and found it valuable.
- 3.34 Kate Fenwick also delivered workshops in Napier.

Date and Time	Waste-Ed with Kate	Target Audience	Hastings District Council	Napier City Council
17 June 10.30 – 12pm	‘Wasted’ with Kate Session *Linking in with upcoming WMMP/Bylaw review process	All elected HDC and NCC members (hosted by HDC) Invitation to be extended to Mana Whenua and Wairoa DC elected members	x1 workshop/session Te Whare Mukupara at Ōmarunui landfill	
17 June 4-5pm	Trade Waste	Napier Trade Waste Session		x1 workshop -within Napier
18 June 7.30 – 9am	Un-wasted business breakfast (session for businesses and commercial sector)	Chamber of commerce, business associations within Hastings and Napier + HBCAN (Hawkes Bay Climate Action Network)	x1 session Te Rae, Karamu Room Ticket price: \$23.00 (light breakfast included)	
18 June 12 – 12.30 & 12.40 – 1.10pm	The Unwasted Lunch Break	All staff presentation for HDC Council staff members	x2 sessions (1/2-hour sessions) Council Chambers	
18 June 6.00 – 8.00pm	Waste-Ed with Kate	Hastings Community Session Ticket Price: \$10, includes a goodie bag valued at \$40	x1 workshop / Hastings Te Rae, Karamu Room Hastings	
19 June 12 – 12.30 & 12.40 – 1.10pm	The Unwasted Lunch Break	All staff presentation for NCC Council staff members	x2 sessions (1/2-hour sessions) Napier Conference Centre Exhibition Hall	
19 June 6.00 – 8.00pm	Food Lovers Master Class	Napier Community session Ticket Price: \$10, includes a goodie bag valued at \$40		x1 workshop / Napier Pettigrew Green Arena

- 3.35 Plastic Free July
- 3.36 Plastic Free July is a global movement that helps millions of people be part of the solution to plastic pollution.
- 3.37 Extending on from the messages shared with staff during the Kate Fenwick sessions, where a week’s worth of single use coffee cups collected from rubbish bins and placed on display to staff, some staff shared their desire to move away from single use packaging when buying their lunches. To support this, they established a ‘Lunch Box Library’ system for HDC staff. There are five ‘Lunch Box Library’ systems on trial across HDC’s two main offices.
- 3.38 Fifty reusabowls were donated by Sustainable HB for the library systems. Sustainable HB received bowls by Reusabowl after Cyclone Gabrielle to help getting meals to impacted communities. Twenty five ‘Make landfill your last choice’ keep cups were added to the libraries too. Each Lunch Box Library system has 10x reusabowls and 5x keep cups.



3.39 To celebrate Plastic Free July, the Enviro Schools team from Hawkes Bay Regional Council asked for us to run a Bees Wax Wrap workshop for their internal staff. This session was well attended, and we received great feedback from the session.

3.40 **Event waste minimisation**

3.41 Council's waste team continues to grow their networks in the event sector. The team has also begun contacting liquor licence applicants from events with more than 150 attendees to find out the event's waste strategy and provide waste support where applicable.

3.42 Since the last committee meeting, the team has supported the Toitu Te Reo event by providing recycling bins and advice. HDC's event recycling bins have been used at four events between April and August 2024. Another event which had planned to use them was cancelled due to weather.

3.43 **Local waste contestable funding**

3.44 Since the report to the committee on 30th June 2023, an updated funding framework (**Attachment 1**) has been finalised and approved by the Group Manager: Asset Management in line with the original report.

3.45 **Waste Minimisation Fund**

3.46 The Waste Minimisation Fund has increased from \$40,000 per year to \$150,000 per year. Additionally, two new funds for school waste minimisation have been launched, with a combined value of \$150,000.

3.47 The value of small grants has increased from a maximum of \$2000 per project to \$10,000 per project. Large grants have increased from a maximum of \$20,000 available per project to \$50,000 per project. Co-funding is required for applications from businesses and for larger grant values.

3.48 A funding round is currently open for large waste minimisation grants between \$10,000 and \$50,000, and this closes on 14th October 2024.

3.49 Small grant applications are accepted all year round and will be assessed and approved by officers.

3.50 The assessment process for applications has been revised and a new set of assessment criteria will be used going forward. A copy of this assessment criteria is included in the funding framework.

3.51 When developing the funding framework, it was the intention for large fund applications to be presented to this committee for approval. However, the Joint Waste Futures Project Steering Committee Terms of Reference doesn't provide the committee with the delegated authority to approve funding applications.

3.52 These applications will now be referred to the Civic Development Subcommittee for approval using that committee's delegated authority.

Civic Development Subcommittee (A Subcommittee of the Performance and Monitoring Committee).

- *The Civic Development Subcommittee is responsible for making delegated decisions and advising the Performance and Monitoring Committee by;*

- *Assisting Council in the allocation of Community Grants by;*
 - *Reviewing applications for Community Grants.*
 - *Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.*
 - *Allocation of grant funding within the budget allocation*

3.53 A verbal update will be provided at the December Joint Waste Futures Project Steering Committee meeting.

3.54 School Waste Minimisation Funds

3.55 A funding round is open for the following:

- School Waste Systems Fund: One-off grants for schools to purchase recycling or compost bins, up to the value of \$4000 depending on the size of the school.
- School Recycling Servicing Fund: Contributes to schools' recycling bin servicing costs. This has up to \$3000 a year available per school, depending on the school size.

3.56 The waste minimisation fund webpage has been updated to reflect these changes.

3.57 These applications will be assessed and approved by officers using the assessment criteria.

3.58 Funding applications approved

3.59 Since the last meeting, we have approved funding applications for the following projects.

- Toitu Te Reo Māori Language Festival received \$4000 to have Sustainable HB's Waste Warriors service the event's bins and establish the baseline data for waste at this new annual festival.
- Community Wellness Hawke's Bay received \$1600 to run a workshop on preventing food waste in the household.

3.60 Another funding application officers are currently processing and is likely to be approved is:

- Te Aho o Te Kura Pounamu (NZ Correspondence School, Hastings office) has applied for funding to purchase two sewing machines and related equipment for its project, Slow Fashion - Repair to Re-wear. The aim of the project is to provide access to sewing machines to teach sewing repair skills to the students, and later expand this to provide repaired clothing as a resource to the wider community.

3.61 HazMobile

3.62 The team are going to review the HazMobile service model to see if there can be financial savings to be made with regard to how the service is operated. It is likely that any future services will be different to those in the past, noting that they are more disposal option available everyday now, like the Dulux and Resene Paintwise programme and battery and gas bottle recycling available at the transfer stations.

3.63 As a HazMobile was held in March 2024 another service will most likely be around March or April 2025.

3.64 Business waste minimisation

3.65 The team continues to build relationships with the commercial and rural sectors.

3.66 Work is progressing with the WasteMINZ Farm Sector Group to create waste minimisation guides for sheep and beef, dairy, horticulture and viticulture.

3.67 Work is underway with Sustainable is Attainable (SiA) to invigorate the work programme. Foodeast-Haumako has committed to hosting and coordinating the project from August 2024, on the

understanding that this would be a partnership with the HDC, which has been a committed partner since the inception of SiA.

- 3.68 Foodeast-Haumako has been granted \$25,000 per annum for a three-year contract for service from Council. This will augment with their own \$25,000 per annum commitment. Half of Council's commitment would be from the economic development budget (in the LTP) and the other half (\$12,500) has been approved from Council's waste levy funds. A three-year commitment has been given to ensure the programme has adequate time, resources and funding to deliver its objectives.
- 3.69 Providing this funding support will go towards enabling the project to capitalise on the unique opportunity SiA offers for waste minimisation in the local primary and food production sector. It will also help Council deliver on the actions and objectives of the current and future Waste Management and Minimisation Plan.
- 3.70 To kickstart the project, SiA is proposing to establish a small number of highly focused working groups of businesses with a common interest to scope and drive specific projects. The first working group consists of representatives of ten meat/petfood related businesses. Two further groups are proposed – one for food producers and another for packhouses.
- 3.71 Officers have been working with HB Chamber of Commerce to support the creation and delivery of a series of events called "Businesses for a greener Hawkes Bay". The first in the series was a business breakfast with Kate Fenwick in June, followed by a carbon emissions event in July. Proposed events are waste audits, sustainable procurement and behaviour change for initiatives.
- 3.72 In conjunction with Porirua District Council's Waste Minimisation Commercial Advisor, a regional business waste minimisation group has been formed to help share ideas, solutions and learnings across councils.
- 3.73 Officers spoke at two aged care facilities, Summerset in the Orchard and Gracelands, in April to encourage improved waste minimisation on site. Further talks are scheduled in October.
- 3.74 **Henderson Road RTS Improvement Project**
- 3.75 The improvement project to expand the opportunities to divert a wider range of Construction and Demolition (C&D) materials from landfill is well advanced. Two 12.0 metre x 6.0 metre covered shelters have been installed and the purchase of eight hook bins is completed. The site construction works have commenced and are progressing well. A soft launch opening for acceptance of a wider range of building materials for diversion expected around mid-October 2024.
- 3.76 This improvement project is focusing on increasing diversion volumes of timber, window/flat glass, PVC piping, and a limited range of plastics. Additional waste streams will be included when suitable end markets are identified and once the site is fully resourced and operational.





4.0 Central Government Updates

4.1 Changes to the waste disposal levy

4.2 On 31 May 2024 the Government agreed to a second phase of waste disposal levy rate increases. The levy rate increases are incremental and phased over three years (in 2025/26, 2026/27 and 2027/28) at \$5 per year. They are at a lower rate of increase than over the last four years.

4.3 In addition to investments in waste recycling and recovery infrastructure, the central Government portion of the waste levy can now fund a broader range of environmental outcomes, such as restoring freshwater catchments.

4.4 The proposed changes will allow the levy to be used for costs associated with disposal of waste generated by an emergency such as a cyclone, and to clean up contaminated sites and landfills vulnerable to severe weather events – before they cause a problem.

4.5 Funds from the levy are shared between central and local government. Local government will continue to have a 50 per cent allocation so they can focus funding on local projects to minimise waste and contribute to a more sustainable country for us all.

4.6 Tyrewise

4.7 Tyrewise is Aotearoa's first regulated product stewardship programme. It minimises the environmental impacts of end-of-life tyres. Tyrewise tracks tyres via a network of registered participants, throughout their life cycle, to ensure tyres are kept from illegal dumping, stockpiles and landfill.

4.8 The scheme is funded by the tyre stewardship fees, which are collected by the Ministry for the Environment on all new tyres entering the Aotearoa New Zealand market – whether loose or on vehicles.

4.9 Tyrewise pays the collection and transport partners, creating sustainable income streams, while incentives for eligible processing and manufacturing, along with research and development grants, stimulate the development of innovative end-uses in the domestic market.

- 4.10 Work is underway to have the Henderson Road Refuse Transfer Station approved as an authorised collection site.
- 4.11 WMA review – there has been no update on the review work being undertaken on the WMA and Litter Act since the new government took office.
- 4.12 Standard materials for kerbside collections
- 4.13 HDC kerbside recycling service is inline with the requirements that came in on 1 February 2024. This means the materials collected from households for kerbside recycling are the same across Aotearoa New Zealand. The accepted materials are:
- Tins and cans
 - Glass bottles and jars
 - Paper and cardboard
 - Plastic bottles, trays and containers (numbered 1, 2, or 5)

Standardising the materials collected across the country aims to improve the clarity and effectiveness of kerbside collections. This will reduce confusion about what can and cannot be recycled at the kerbside.

5.0 Recommendations - *Ngā Tūtohunga*

That the Joint Waste Futures Project Steering Committee receive the report titled Hastings District Council Waste Management and Minimisation Plan Implementation Update dated 7 October 2024.

Attachments:

- | | | |
|----|---|----------------|
| 1↓ | Memo detailing changes to Waste Minimisation Fund and establishment of waste minimisation funding for schools | SW-29-3-24-102 |
|----|---|----------------|



MEMORANDUM

File Ref: SW-29-3-24-102

To: Craig Thew, Group Manager: Asset Management

From: Rachel Milne, Waste Community Engagement Advisor

Copy to: Angela Atkins, Waste Planning Manager
Martin Jarvis, Waste & Data Services Manager

Date: 3 May 2024

Subject: Changes to the Waste Minimisation Fund and establishment of waste minimisation funding for schools

The purpose of this memo is to obtain approval from the Group Manager: Asset Management for the release of \$300,000.00 from the Waste Disposal Levy Funds per annum and approve the changes to the Waste Minimisation Contestable Fund framework. Changes include:

- Increasing the pool of money in the fund
- Increasing the maximum amounts available per application.
- The establishment of the School Waste Systems Fund and the School Recycling Servicing Fund.

These changes are in line with the Joint Waste Management and Minimisation Plan 2018-2024, Actions 6C and 6D which prescribe the opportunity for Hastings District Council (HDC) to provide funding for a local waste minimisation grant fund.

- *6C - Establish (and manage) a joint contestable fund to provide seeding grants for new local waste minimisation initiatives.*
- *6D - Provide grants for local individual and/or joint waste minimisation initiatives where there is measurable diversion from landfill.*

Background

Currently the HDC Waste Minimisation Contestable Fund is split into two categories:

- **Small Waste Minimisation Contestable Fund**
Available for small applications under \$2,000. Applications are considered monthly from February to November each year, with a pool of \$2,000 available each month. This fund has a total pool of \$20,000 available per year.
- **Annual Large Waste Minimisation Contestable Fund**
Our Large Waste Minimisation Fund funding round is open once per year for five weeks (in September/October) for applications over \$2,000. This fund has a total pool of \$20,000 available per year. Note this fund was not open in 2023 as it was being reviewed at the time.

The HDC Waste Minimisation Contestable Fund was launched in 2020. Since then, we have seen a good uptake in the fund, but it has also given us insight into how the current structure of the fund might be failing to provide support in a timely manner and in areas that need it.

With an increase in waste disposal levy funding coming to council, the Ministry for the Environment has an expectation that Councils will step in to support projects that come in below their Waste Minimisation Fund minimum grant sizes which currently sit at:

- \$50,000 – for research and development, business cases or innovation projects
- \$150,000 – for all other project types

Our current \$20,000 limit has been restrictive in supporting larger projects seeking initial seeding support to become operational.

To support this, we need to increase our maximum funding amount and look at increasing the pool of funding available.

Proposed new approach

A report was presented to the Waste Futures Committee on 30 June 2023 suggesting changes to the way we operate the Waste Minimisation Contestable Fund and proposing the establishment of two new funds specifically for schools. The committee was supportive of the proposal. Further details of the reason for the changes can be found in the report presented to the committee - Record Number: 23/203. The proposed new approach is outlined below.

Fund 1: Waste Minimisation Fund

The Waste Minimisation Fund would operate with the following changes:

- There would be a total pool for each financial year of \$150,000.
- Small funding applications: The fund would be open for applications \$10,000 and under, from February to November each year. Any applications of \$10,000 and under would be assessed by the Waste Minimisation Team monthly and approval granted by the Waste and Data Services Manager.
- Large funding applications: Any applications over \$10,000 would be received in two funding rounds per year and taken to the Joint Waste Futures Committee at the mid-year and end of year meetings. The maximum grant available would be up to \$50,000.
- Weighting given to projects will be as per the "Priority Areas" as described in the document (section 4).
- The fund will be renamed to the Waste Minimisation Fund.

The aim of the Waste Minimisation Fund would stay the same; to support waste minimisation projects that result in a new waste minimisation activity, either by:

- implementing new initiatives or expanding on existing activities; and
- contributing to building a community that values our resources by re-using, re-purposing and recycling what it can.

This can be achieved through education, engagement and the development of new technology and ways of working.

Pre-requisites

To be considered for funding:

- All applications must contribute to achieving the goals outlined in HDC's current Joint Waste Minimisation and Management Plan (WMMP) either by implementing new initiatives or expanding on existing activities.

- Applications from a registered business require a minimum of 50% co-funding of the project's total cost from the applicant(s).
- For applications from a charity or community group, projects with a total value greater than \$50,000 require a minimum of 25% co-funding from the applicant.

Activities not suitable for funding are:

- Projects that focus on waste disposal, the treatment of waste prior to disposal, or commercial clean-ups. (However, aquatic clean-ups that involve education around waste may be considered)
- Projects that are inconsistent with Hastings District Council's Joint Waste Management and Minimisation Plan (2018-2024 and future editions) and funding outcome areas
- Projects that are not in the Hastings district
- Subsidising the cost of waste to landfill
- Debt servicing
- Waste minimisation projects that have already been completed.
- Projects that are not addressing/aimed at reducing waste to landfill. (*eg material that isn't currently landfilled but sent to be stock food*)

Assessments

Priority areas

The following list shows which areas we will prioritise for waste minimisation funding. These are ranked in order of priority.

Note: A new priority area to be taken into consideration when prioritising funding is to assist community service providers, cultural-based facilities, charities and sectors of our society that have a lesser ability to fund projects.

1. Minimisation, avoidance and/or reduction of waste creation
2. Reuse, repair and repurposing of waste materials
3. Resource recovery infrastructure and/or waste minimisation support for community service providers, cultural-based facilities, charities and sectors of our society that have a lesser ability to fund projects
4. Alignment with national waste minimisation policy or locally identified priorities and the waste hierarchy (Ministry for the Environment version)
5. Recovery of waste materials (the selective extraction of disposed materials for a specific next use, such as recycling, composting or generating energy)

Definitions of these five areas are included in the attached draft "Guidance for Applicants" document and once finalised, will be available on the HDC website.

Projects will be assessed to determine which of the five priority areas listed above they best fit into. Projects that fit a higher-level priority area may be given preference over other applications in lower priority areas if they score higher in the assessment process. If a project fits more than one priority area, they will be considered as the higher one.

Small waste minimisation funding applications: \$10,000 and under

Applications with a value of \$10,000 and under will be assessed monthly (February – November) and approved or declined by officers using the following process.

Applications will be assessed by the 10th day of the following month. At least three staff members from the Council's Waste Minimisation Team will be involved in assessing and scoring the applications based on the criteria below.

Criteria for small funding applications	Points available
Idea: How well-developed and technically feasible the idea is.	5
Process: How well-conceived the planning, timeline, monitoring and reporting elements are.	5
People / organisation: The relevant skillset and experience of the applicant, and ability to deliver the project/initiative.	5
Benefits to community/environment: Level of waste prevention or education opportunity for the community	5
Financial information: How strong the project's financial information is, and how reliable its budget is	5
Total points available	25

The reason for assessing and scoring small funding applications is that this provides a way to prioritise stronger applications over weaker ones, to assess suitability for funding and give justification for a project being declined or approved. There is no minimum score required for an application to be approved. The evaluation and scoring process acts as a guide for the panel.

There is no limit on the number of small fund applications (\$10,000 and under) funded per month. However, once the funding has been fully allocated for each financial year, we would not accept more applications for that financial year. Where there are no applications received in a calendar month, that funding stays available within the funding pool.

Large waste minimisation funding applications: over \$10,000

Applications over \$10,000 will be considered twice a year (mid-year and end of year) using the following process and approval structure. If all the funding is allocated during the first (mid-year) funding round, council may skip /cancel the second, end of year funding round).

An evaluation team will be responsible for evaluating all applications. At least three staff with a spread of relevant knowledge will be used to assess each application. The team is required to ensure that the application details are complete, and that costings, expectations and timeframes are reasonable, that all requirements have been covered, and that an assessment has been made of the project outcomes against the priority areas. It is possible that this task might require interaction with applicants for clarification and agreement on their methodology.

The evaluation team will summarise the applications, write a report of recommendations to be assessed by the Waste Futures Committee. The committee will be responsible for finalising the successful and unsuccessful applicants.

It may be necessary for individual evaluation team members to investigate specific aspects of an applicant's project. When this occurs, their findings shall be reported to the evaluation team to be considered as part of the application.

It may be necessary for other staff members not forming part of the core team to provide advice on specific aspects of an applicant's project. Any such advice shall be reported to the evaluation team for consideration.

It is important for the integrity of the evaluation process that an applicant's documentation is effectively controlled to ensure that there can be no suggestion of inappropriate transfer or use of information. Documents should be kept securely at all times.

Assessment criteria: Large waste minimisation funding applications

Large applications include those with a value greater than \$10,000. The evaluation team will read, assess, and score large applications based on the following criteria:

Criteria for large funding applications overall score	Points per category
Likelihood criteria	
1. How well developed the idea is	5
2. Relevant skillset and experience of the applicant, and ability to deliver the project/initiative	5
3. How the project will be monitored, evaluated and reported	5
4. How strong the proposed project's financial information is, and how reliable its budget is	5
5. How technically feasible the project is	5
6. Timeline and approach to deliver the intended goals of the project/initiative	5
7. Level of engagement with, and buy-in, from key stakeholders	5
8. Level of financial investment the applicant is contributing to the project	5
Impact criteria	
9. Amount of waste diverted (kg) or prevented as a result of the project.	5
10. Level of public engagement and education the project/initiative will deliver	5
11. Potential for ongoing waste minimisation education and/or diversion from landfill from the project/initiative	5
12. Ability of the project to create better waste minimisation outcomes for Māori or other cultural minority groups.	5
Total points possible	60

Scoring:

Each of the criteria listed above will have a weighting of 5 points, with a total possible score of 60. Projects would be evaluated against one another based first on priority level and risk level, then on this assessment out of 60. The criteria above will also form a risk assessment for the proposed project / initiative. Evaluator(s) may request further information from a lower-scoring application to determine if the applicant is capable and appears likely to improve such that the project will be completed to an adequate standard. Score should only increase by a maximum of 5 points in this scenario.

The assessment form has a comments box, so that other factors not covered by the assessment criteria, priority level and risk level can be considered.

The attached assessment criteria documents “Waste Minimisation Funding: Large applications assessment criteria” and “Waste Minimisation Funding: Small applications assessment criteria” show the full assessment scoring system for waste minimisation funding applications.

More detail on what types of activities can and can’t be funded will be specified in our “Guidance for applicants” document (draft version attached).

Risk assessment for small and large applications:

For applications of all sizes, the 12 criteria listed on page 5 are split into two categories: either influencing the likelihood of the project being successful or the level of impact that they could have for the community. Using the totals, the assessors then match it to the risk matrix below to determine whether it is high, medium or low risk.

A spreadsheet has been created by the risk team to complete this assessment.

Risk Matrix

	Likelihood Total: 1 - 15	Likelihood Total: 16 - 29	Likelihood Total: 30 - 40
Impact Total: 1 - 7	High	Medium	Low
Impact Total: 8 - 14	Medium	Low	Low
Impact Total: 15 - 20	Medium	Low	Low

Other aspects that may be considered in large and small waste minimisation funding applications, where applicable:

- For applications with a value greater than \$10,000, we may recommend the applicant has received advice on the project from a suitable financial professional.
- For ongoing projects, we will consider how the project will be self-sustaining over time. We would want to know how the project will continue after funding ends and become self-sustaining, particularly if the project is for the establishment phase of a longer-term project.
- For startups, we strongly recommend providing evidence that the startup is working with a business mentor/advisor from a reputable organisation and has a business plan detailing how the business will generate income and be self-sustaining beyond any funding awarded.
- Whether the project has received or applied for funding from other sources. Applicants must declare other funding sources (pending or approved) at the time of submitting their application.
- Milestone or multi-year funding may be awarded for longer term or larger value projects.

Waste minimisation funding for schools

There would be two new waste minimisation funding pools established for schools, kura, kindergartens and kohanga reo.

There are 58 schools and 14 kindergartens in the Hastings district which would be eligible to apply for these funds.

Our current funding pool prioritises projects that are higher up the waste hierarchy. By adding new funding streams for schools, we will be able to support projects that have a focus lower down the waste hierarchy, such as establishing recycling systems. It is hard to deliver education in schools on reducing waste if they are still missing basic recycling infrastructure. Unfortunately, schools only have small budgets allocated towards waste disposal and recycling. The majority of these budgets only cover waste disposal costs therefore there is little opportunity for schools to divert materials via recycling.

Attempts to obtain more support from the Ministry of Education over the years have been unsuccessful. Several other larger councils offer financial support to encourage waste minimisation in schools, similar to what is proposed below.

Fund 2: School Waste Systems Fund

The aim of this fund is to enable schools in the Hastings district to set up recycling and/or composting systems in their school.

- Schools (public and integrated) would only be allowed to receive funding from this fund once, to set up collection systems. I.e., Bins and other related equipment such as signage.
- The maximum grant available would be \$4,000 per school, dependant on school size. There is a cap of \$1000 per 250 students.
- There would be a pool of \$50,000 each financial year.
- Privately funded ECEs and schools will not be eligible for this funding, as they are a private business, however, the Waste Minimisation Team can provide support and advice on managing waste. Private ECEs/schools can make an application to the general Waste Minimisation Fund.
- Applications must include current quotes (within one month) for all proposed costs.
- Applications will be assessed twice yearly, with each funding round open for a minimum of four weeks and promoted on the council website. Council will endeavour to plan the timing of funding rounds with schools' budgeting cycles and Council's Long-Term Plan in mind.
- Eligible projects for this funding are recycling bin and/or composting system purchasing.
- Discretion will be considered for schools that experience significant growth in roll numbers to apply for further funding from the School Waste Systems Fund. ie increase of 250 students within two years of initial funding.
- This fund is likely to run for a period of three years and will be assessed for relevance in late 2026.

Assessments

Applications will be assessed twice yearly and awarded on a “first in, first served” basis, to those that meet the requirements outlined above. At least three staff members of the Waste Minimisation Team will be involved in assessing the applications. They will consider the following factors:

- Waste streams proposed for collection
- Current system in place
- Size of school and location
- Number of bins
- Proposed bins to be purchased provide value for money

Fund 3: School Recycling Servicing Fund

The aim of this fund is to help schools cover their recycling and/or food scrap collection costs. i.e., collection by commercial waste collection providers.

- Schools would be able to apply for this fund each year, to help cover recycling and/or food scrap collection costs.
- The maximum grant available would be \$3,000 dependant on school size and cost of recycling services in their area. There is a cap of \$1000 per 250 students per site or campus.
- Recent quotes (within one month) must be provided with applications.
- There would be a total pool of \$100,000 per Council financial year (1 July – 30 June).
- Privately funded ECEs and schools will not be eligible for this funding, as they operate as a private business, however, the Waste Minimisation Team can provide support and advice on managing waste. Private ECEs/schools can make an application to the general Waste Minimisation Fund.
- Applications will be assessed twice yearly. There will be two funding rounds per year, each open for four weeks.
- Eligible expenses for this funding are recycling servicing or food scrap collection costs.
- If oversubscribed, priority may be given to schools that haven't received School Recycling Servicing Funding in the previous two years. These schools will take priority over other schools that may have submitted their funding application earlier in the funding round, but have received funding within the previous two years.
- Collections must be done by a commercial waste collection provider.
- Where a school has multiple campuses, discretion may be applied by HDC staff.

Assessments

Applications will be assessed twice yearly and awarded on a “first in, first served” basis, to those that meet the requirements outlined above. Funding will be allocated after the funding round has closed. At least three staff members of the Waste Minimisation Team will be involved in assessing the applications. They will consider the following factors:

- Waste streams proposed for collection
- Size of school and location
- Waste stream volumes
- Quote for collection

All waste minimisation funding would operate from 1 July – 30 June each Council financial year. If an application is received after the pool for that year has been fully allocated, the application would be deferred until the next financial year and be prioritised based on the application submission date.

Long Term Plan Budget

These changes have been allowed for and budgeted in the draft Long Term Plan using HDC's Waste Disposal Levy revenue. The screenshot below has been taken from the LTP budget in Finance One to demonstrate the allocation.

509 - Waste Minimisation

Awaitin

Summary Rating Requirement		Revenue	Expenditure	Operational Projects	Capital and Funding	Cyclone Gabrielle	Personnel	Attachments											
Operational Projects																			
	Account Code	Account Code Description	Loan fund %	21/22 Actuals	22/23 Actuals	YTD 23/24 Actuals	2021-22 LTP Year 4	23/24 Annual Plan	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29	Budget 2029/30	Budget 2030/31	Budget 2031/32	Budget 2032/33	Budget 2033/34	Total LTP
■	220204 - Local Waste Minimisation Fund			28,534	29,932	5,698	40,000	40,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	3,000,000

Approval

I ask that you use your delegated authority as Asset Management Group Manager to approve the changes to the Waste Minimisation Contestable Fund and the addition of the schools funding streams as detailed above. I ask that you approve the release of \$300,000.00 from the Waste Levy Reserves per annum to fund the project from the 2023/2024 financial year onwards.

Regards,



Rachel Milne

Waste Community Engagement Advisor

Reviewed and approved by;

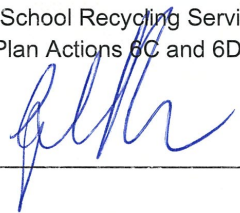


Angela Atkins
Waste Planning Manager



Martin Jarvis
Waste and Data Services Manager

I CRAIG THEAT use my delegated authority as Asset Management Group Manager to release \$300,000.00 of the Waste Levy Reserve funds per annum and approve the changes to the Waste Minimisation Contestable Fund and the establishment of the School Waste Systems Fund and the School Recycling Servicing Fund in line with the Joint Waste Management and Minimisation Plan Actions 6C and 6D.

Signature 

Date 3/5/24

Monday, 7 October 2024

Item 6

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Joint Waste Futures Project Steering Committee***Te Rārangi Take*

Report to Joint Waste Futures Project Steering Committee

Nā:
From: Angela Atkins, Waste Planning Manager

Te Take:
**Subject: Napier City Council Waste Management and Minimisation Plan
Implementation Update**

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 This report is to provide an update to the Committee on the progress both Napier City Council and Hastings District Council staff are making with the revision of the new Joint Waste Management & Minimisation Plan (JWMMP) and Bylaw Review. The report outlines the recent activities both Councils' Waste Minimisation Teams have been undertaking.
- 1.2 Provide an update to the Committee on initiatives currently underway and being undertaken by the Solid Waste Team that aligns with the current Joint WMMP – a copy of the 2018-2024 Joint WMMP can be viewed on the NCC website.

2.0 WMMP Progress Update

- 2.1 **Joint initiatives**
- 2.2 Joint initiatives between both Hastings District Council (HDC) and Napier City Council (NCC) are reported in the Hastings District Council Waste Management and Minimisation Plan Implementation Update to this Committee and are summarised below.
- 2.3 The draft Waste Assessment is attached to the Joint Waste Assessment and Waste Management and Minimisation Plan (WMMP) review programme update report to this Committee for approval by the Joint Waste Futures Project Steering Committee.
- 2.4 Waste Assessment activities, which included gathering data and reviewing all waste across both councils, have now been completed, and feedback have been incorporated in the draft Waste Assessment.

- 2.5 SWAP (Solid Waste Analysis Protocol) Surveys conducted – physical sorting of household kerbside wheelie bin waste. Report received and feedback incorporated in the draft Waste Assessment.
- 2.6 Informal pre-engagement activities have been completed with communities and stakeholders.
- 2.7 Pre-engagement feedback was gathered and managed online via the Social Pinpoint webpage.
- 2.8 Based on pre-engagement and waste assessment feedback, the waste assessment draft has been developed.
- 2.9 A series of workshops were held with our Joint Waste Futures Project Steering Community to develop the Vision and Goals.
- 2.10 A series of workshops were held at Te Whare Mukupara with our elected members, councils' Māori support teams, Māori Committee Members and Mana Whenua Partners to build knowledge around waste and the impact it has on the environment:
 - April 2024 – Jordarne Wiggins (HDC Waste Minimisation Specialist, Management & Operations of a modern landfill)
 - June 2024 – Kate Fenwick (Aotearoa Waste Guru – Waste-ed with Kate)
 - August 2024 – Jacqui Forbes (Toitū te Taiao – Para Kore).
- 2.11 This series of workshops have also been designed to start building a framework to partner with Mana Whenua on the development of our joint WMMP.
- 2.12 Honey Lee Blakeney-Cabot has been appointed to jointly assist and lead the Mana Whenua partnership waste Kaupapa for both councils.
- 2.13 Feedback from our workshops have led to more interactions with various Mana Whenua groups, and presenting at NCC's Ngā Mānukanuka o te Iwi and HDC's Heretaunga Takoto Noa Māori Standing Committee to seek guidance and feedback on the development and involvement in the Joint WMMP from a Te Ao Māori perspective.
- 2.14 The draft WMMP and Bylaw reviews will begin during October and November.
- 2.15 Formal public consultation will begin February / March 2025.
- 2.16 Both NCC and HDC will need to have the new WMMP adopted by 15 September 2025.
- 2.17 **Recruitment**
- 2.18 Environmental Solutions – Solid Waste Team
- 2.19 The job description and grade have been reviewed for the Waste Minimisation Contracts Officer to reflect the scope of the role. The job title has been amended to Solid Waste Operations & Contracts Specialist. The updated role has been advertised.
- 2.20 The Waste Minimisation & Sustainability Officer position remains vacant.
- 2.21 Sarah Bowler has been appointed as NCC's Acting Environmental Solutions Manager since Dr Emily Frost's departure.

3.0 Current Initiatives Underway

3.1 Kerbside Services

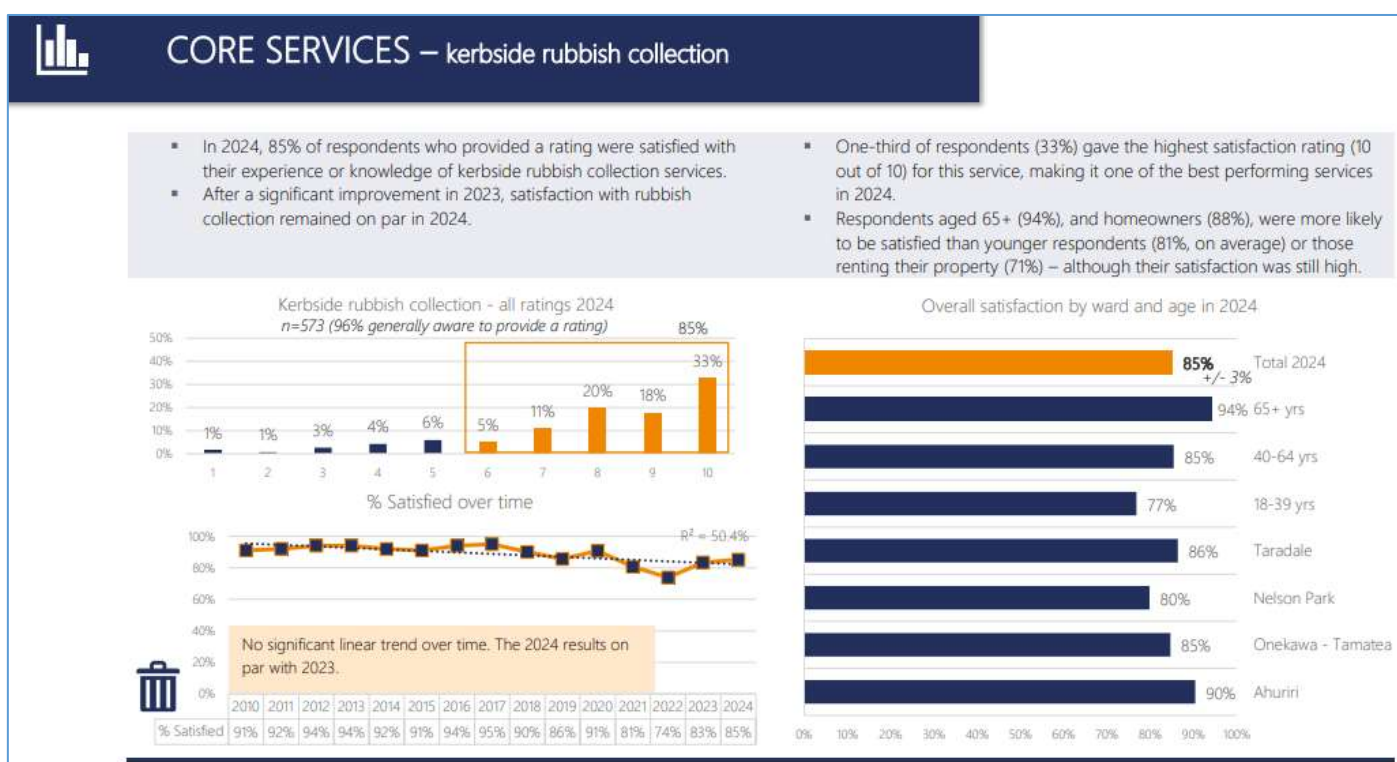
3.2 Kerbside Refuse/General Waste Collection

- 3.3 The current RFID tags system on the Waste Management (WM) wheelie bins have undergone a review to ensure they are working and are able to record the amount of bin lifts per household. Technical and system issues were identified and have since been resolved. We are in the next phase of testing the data recorded and how it matches to NCC's master list of ratable residential households.

- 3.4 Napier Residents will soon be able to automatically qualify for the Less Waste Incentive, rather than signing up for this rebate, and continue to reduce waste to landfill.
- 3.5 Total tonnage of waste disposed April-August. Monthly breakdown from kerbside service is as follows:

MONTH	TONNAGE	PERIOD AVERAGE	PERIOD TOTAL
April	856.54	846.24	4,231.22
May	874.36		
June	749.04		
July	908.16		
August	843.12		

- 3.6 4,203 customers have now signed up to the Less Waste Incentive. These residents receive a rates remission, as the LWI scheme was developed to encourage and reward residents who put their wheelie bins out 26 or less times per year.
- 3.7 Eight customers have Assisted Services and 28 customers are provided with Alternative Services.
- 3.8 NCC's kerbside rubbish collection service rated as one of the city council's best performing services based on the recent 23/24 Resident Survey Results:



3.9 Kerbside Recycling Collection

- 3.10 Tonnage of recycling diverted from landfill per month from kerbside services is as follows:

Month	Glass (tonnes)	Co-mingle (tonnes)	Fibre (tonnes)
March	139.18	52.2	67.52
April	153.02	54.34	68.48
May	145.82	55.34	71.48
June	119.74	50.00	67.40
July	146.78	59.76	72.46
Average / month	140.91	54.33	69.47

- 3.11 Total of 1,323.52 tonnes recycled for March – July 2024.

3.12 **Redclyffe Transfer Station**

- 3.13 The site has been running well. Bin Hire Co employed a new site supervisor, and he is doing a really good job keeping the site tidy and diversion numbers high.
- 3.14 New recycling signage are almost ready to be installed.
- 3.15 Break-ins on site overnight is still a concern and we had a big break in on Tuesday, 16th July 2024, where the kiosk was mostly targeted.
- 3.16 New kiosk staff have been on board for a few months and it's going well.
- 3.17 We have a new battery recycling provider, Phoenix Metal Recycling, who do a monthly collection. This is going well.
- 3.18 PIT DIVERSION: Reporting below is the tonnage for the period of April–July 2024 – 641.92 tonnes diverted:

Month	Cardboard	Metal	Plastic	Repurposed	Wood
April	22.04	41.72		0.76	105.36
May	36.18	37.46	0.06		137.76
June	17.08	30.16	0.58		147.26
July	16.16	56.66	2.88	0.5	179.6

- 3.19 RECYCLING AREA: Reporting below is the tonnage for the period of April–July 2024 – 281.72 tonnes:

Month	Cardboard	Metal	Plastic	Brown Glass	Clear Glass	Green Glass
April	27.96	8.56	7.14	4.38	9.86	27.46
May	19.18	2.82	6.86	4.7	12.22	13.82
June	20.64	3.34	5.22	3.88	13.86	14.74
July	23.6	12.80	8.48	6.26	13.46	11

3.20 **Community communications activities**

- 3.21 NCC's Comms and Marketing Team has suggested we trial sponsored ads on social media. This will allow us to keep our Napier community informed about waste in a way that's helpful and inspiring. We have noticed that our waste-related posts on social media aren't always resonating with audiences who primarily engage with the platform for entertainment and connection.
- 3.22 To address this, we're trialing a shift towards sponsored ads for our waste messaging. This approach aims to reach a broader audience, including those who don't currently follow our page but could benefit from the information. It also allows us to target individuals who are more likely to engage with waste-related content.
- 3.23 Sponsored ads provide valuable data, enabling us to experiment with different messaging, visuals, and formats. These insights will help us fine-tune our future content. By controlling the frequency and budget of these ads, we can maintain a consistent presence without overwhelming our audience.
- 3.24 Through this trial, we aim to keep our communication effective while protecting the overall health of our social media channels. Sponsored ads may also help us avoid the potential negative impacts of underperforming posts on our engagement rates. As we gather data, we'll refine our strategy

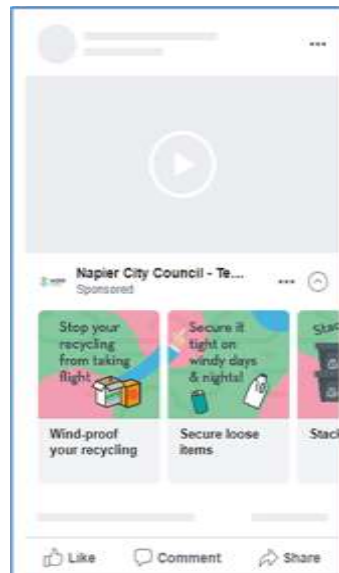
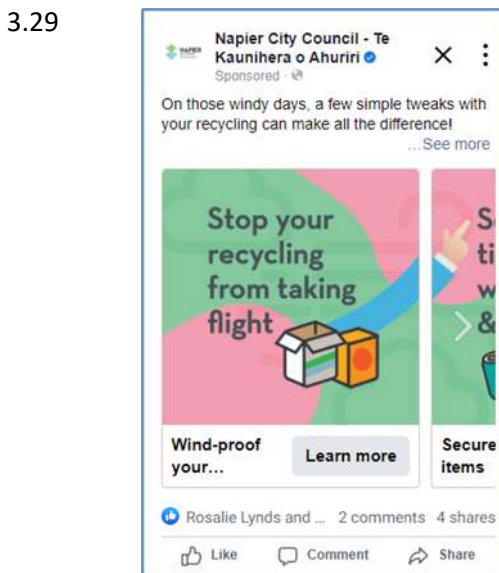
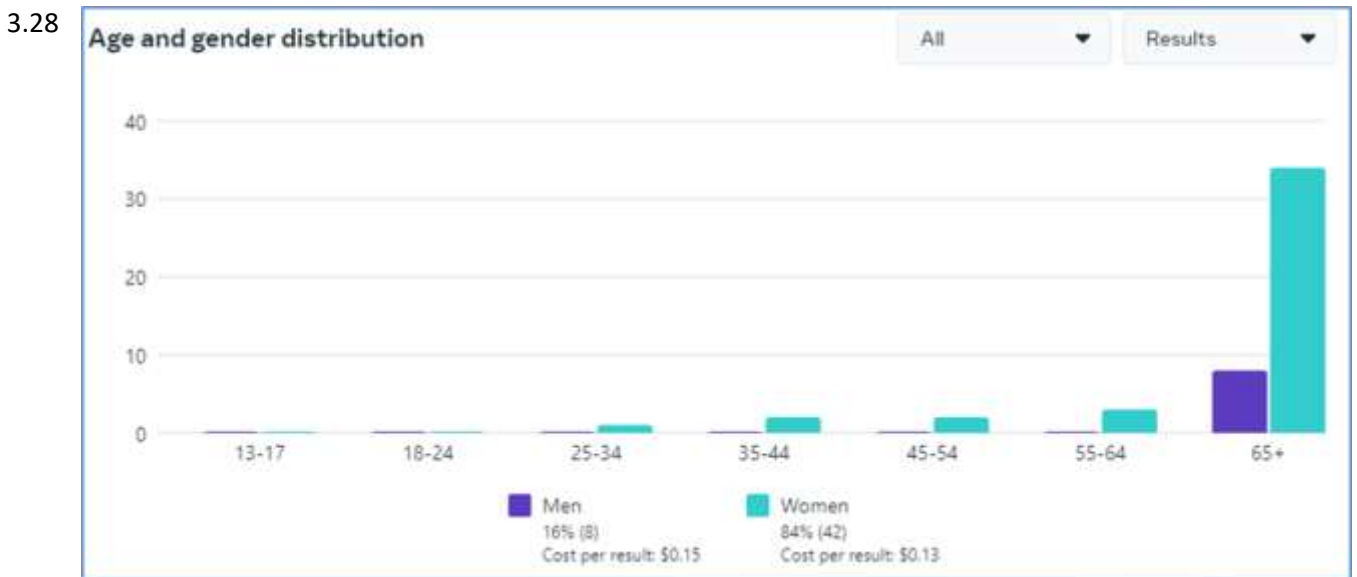
and gradually move towards more engaging and purposeful content across both paid and organic channels.

3.25 We also have a waste social media calendar with topics and campaigns planned for the next five months.

3.26 Our first ad has been about windy days and how to use the crate system accordingly. We've had an excellent result for this ad with 50 click-throughs to the website, and an interesting demographic engagement:

3.27

Ad	Attribution setting	Results	Reach	Impressions
 Windy Weather	7-day click or ...	50 Link clicks	1,620	2,258



3.30 Since our last Committee meeting, we have engaged with a number of residents, schools, and various other stakeholders to share knowledge and collaborate with other likeminded people keen learn and do more to reduce waste ending up in landfill.

- 3.31 Fairhaven Unit from Tamatea High School visited Te Whare Mukupara to learn more about a modern-day landfill and how it is engineered and operated.
- 3.32 Our joint waste teams were present at the Better Home & Living Show and at the Home & Garden Show. The first show was a great opportunity for the officers to pre-engage with the community and get feedback about reviewing our new joint WMMP. This feedback was captured via the online feedback tool, Social Pinpoint. The second show's focus was on organic household waste and learning more about home composting systems available.
- 3.33 There have been two workshops held, in conjunction with, Jo Moorhead from Garden to Table and Helen Howard from Enviro Schools. The first was a garden composting session at the Lancaster Community Garden and the second session a bokashi workshop at Napier Central School.
- 3.34 Another highlight was having Kate Fenwick in the Bay, who is Aotearoa's waste guru. Kate hosted a series of events that included sessions with elected member, our trade waste customers, all staff and her very popular one – Food Lovers Master Class for the public.

#	GROUP	DATE	TOPIC	PAX	STATUS
1	HB CAN	23 rd APRIL 2024	BioRich / Climate Change	20	COMPLETED
2	Princess Alexandra Retirement Village	27 th APRIL 2024	RECYCLING – Can / Cannot recycle	50	COMPLETED
3	Better Home & Living Show	17 th – 19 th MAY 2024	WMMP	400	COMPLETED
4	Lancaster Street – Community Garden	6 th JUNE 2024	COMPOSTING WORKSHOP	13	COMPLETED
5	Waste-Ed with Kate	17 th – 20 th JUNE 2024	All things waste	250	COMPLETED
6	Pernod Ricard Winemakers - Responsib'All Day	20 TH JUNE 2024 @ 9am – 3pm	CIRCULARITY – Solid Waste Management & Minimisation	43	COMPLETED
8	Fairhaven Unit / Tamatea High School	20 th AUGUST 2024 @ 9am – 12pm	Te Whare Mukupara – Omarunui Landfill Visit	32	COMPLETED
9	HB Enviro-Educators' Hui	21 st AUGUST 2024 @ 1pm-3pm	Sustainable HB	10	COMPLETED
10	Pania Scenic Hotel	22 nd AUGUST 2024 @11am-1pm	Waste Audit & Presentation	8	COMPLETED
11	Home & Garden Show	30 th AUG – 1 st SEPT 2024	ORGANIC WASTE	435	COMPLETED
12	Napier Central School	5 th SEPT 2024 @ 3.30pm – 5pm	Bokashi Wānanga	7	COMPLETED

3.35



4.0 Recommendations - Ngā Tūtohunga

That the Joint Waste Futures Project Steering Committee receive the report titled Napier City Council Waste Management and Minimisation Plan Implementation Update dated 7 October 2024.

Attachments:

There are no attachments for this report.

Monday, 7 October 2024

Item 7

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Joint Waste Futures Project Steering Committee***Te Rārangi Take*

Report to Joint Waste Futures Project Steering Committee

Nā: Geoff Gibson, Regional Construction & Demolition Waste
From: Minimisation Advisor

Te Take: Regional Construction and Demolition Waste Minimisation
Subject: Update Report

1.0 Purpose and summary - *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to update the Joint Waste Futures Project Steering Committee with the progress of the Regional Construction and Demolition Waste Minimisation Advisor Role.

2.0 Current initiatives and project

2.1 Window/Flat Glass Recycling Bunker

- 2.1.1 Increased glass volumes have been received from the trade sector. The 1 July changes to the landfill disposal rate will further incentivise greater volumes being diverted to the glass bunker due to the cheaper diversion rate offered. A total of 94 tonnes has been received at the glass bunker to date with 3 x loads totalling 77 Tonnes collected and transported to 5R in Auckland for recycling.
- 2.1.2 There has been contamination challenges with non-glass and non-compliant glass products present in some loads received. Subsequently all inbound loads are being closely monitored for contamination by council officers. 5R are responsible for communicating any issues directly with their customers to ensure a high value product is available to be recycled. Ongoing more education is required by 5R to their customers, neither council is involved in this process.
- 2.1.3 Window/Flat glass will be able to be disposed of at the Henderson Road Refuse Transfer Station (HRRTS) once the upgrade is completed separated glass will be sent to the bunker for consolidation. While the Redclyffe site is for larger trade account holders only, the HRRTS will be accepting smaller quantities from the smaller builders and the DIY sector.

2.2 Henderson Road Refuse Transfer Station (HRRTS)

- 2.2.1 The improvement project to expand the opportunities to divert a wider range of Construction & Demolition (C&D) materials from landfill is well advanced. Two 12.0 metre x 6.0 metre covered shelters have been installed and the purchase of eight hook bins is completed. The site construction works have commenced and are progressing well. A soft launch opening for acceptance of a wider range of building materials for diversion expected around mid-October 2024.
- 2.2.2 This improvement project is focusing on increasing diversion volumes of timber, window/flat glass, PVC piping, and a limited range of plastics. Additional waste streams will be included when suitable end markets are identified and once the site is fully resourced and operational.

3.0 **Sector Engagement**

3.1 Local Hawkes Bay Construction & Demolition (C&D) Focus Group

- 3.1.1 This group was established in February 2023 and has expanded to include a wider sector membership base, of over 46. Meetings are held quarterly, and we are seeing active engagement and connection between members sharing information and resources.
- 3.1.2 Each meeting has presentations from both members of the group and outside speakers such as Pink Batts (Comfortech) that inform and updates the members of projects underway and new initiatives.
- 3.1.3 The HRRTS upgrade is of particular interest to the group especially for potential new waste stream solutions in the future.
- 3.1.4 This group has been and will continue to be a critical touch point for feedback and direction of C&D actions to be included in the WMMP.

3.2 National Group Participation

- 3.2.1 The Regional Construction and Demolition Waste Minimisation Advisor (RCDWMA) continues involvement with the national WasteMINZ working group. An EPS polystyrene paper has been completed with an action plan under discussion to how best promote alternatives, such as pod floor systems, to reduce use of this problematic material in construction.
- 3.2.2 The RCDWMA is a contributing member to an independent wood waste project team focussing on alternative solutions for CCA treated timber outside disposal to landfill.
- 3.2.3 The RCDWMA is a member of the national Territorial Authorities (TA'S) C&D group focussing on industry information updates and sharing of resources between TA's across the country. This group has grown in number from 15 to 50 in 15 months highlighting the increased interest in C&D across the country. A recent focus of this group has been promoting the establishment of new regional C&D sector groups aligned to TA's.

3.3 Site Waste Sign

- 3.3.1 The C&D specific site waste minimisation sign has been updated into the new joint waste brand. Approved members of the C&D Focus group have been producing these signs for their sites actively undertaking site waste minimisation. Further promotion of the signage will occur as new business's meet the requirements to display the sign.

3.4 Government Updates

- 3.4.1 There have been no specific C&D updates or announcements on any proposed programmes of work or legislative changes announced from central government. The only tangible decision has been an increase of the waste levy for landfills increasing by \$5 per tonne for 2025 – 2027, to a total of \$75.

3.5 Demolition

- 3.5.1 The demolition of the grandstand at the Tōmoana A&P Showgrounds was achieved on time and on budget and resulted in 96% of materials diverted from landfill.
- 3.5.2 The RCDWMA was engaged early by the HDC Projects team allowing for the inclusion of waste minimisation requirements for the project. Having inclusion of these requirements at the tender stage identified proactive demolition companies working towards maximising material diversion. Approximately 8 tonnes of flat glass were sent to the flat glass bunker for recycling, all concrete was crushed and recycled, metal sent for scrap and timber repurposed where possible were the highlights.
- 3.5.3 Waste diversion continues to be a key focus of the contractors engaged by HDC for the demolition of the homes impacted by cyclone Gabrielle. This process is being successfully managed by the HDC Solid Waste and Contracts Manager to minimise the impact on Ōmarunui landfill.
- 3.5.4 The RCDWMA is working alongside the NCC procurement team on upcoming projects include the Te Aka (former library building) demolition to integrate waste minimisation requirements in the tender documents.

4.0 Recommendations - *Ngā Tūtohunga*

That the Joint Waste Futures Project Steering Committee receive the report titled Regional Construction and Demolition Waste Minimisation Update Report dated 7 October 2024.

Attachments:

There are no attachments for this report.

Monday, 7 October 2024

Item 8

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Joint Waste Futures Project Steering Committee***Te Rārangi Take*

Report to Joint Waste Futures Project Steering Committee

Nā:
From: Angela Atkins, Waste Planning Manager

Te Take:
Subject: Consumer Guarantees (Right to Repair) Amendment Bill

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 This report seeks approval from the Committee for the Chairperson to work with officers to make a submission in support of the Consumer Guarantees (Right to Repair) Amendment Bill (Bill), should the Bill progress to public consultation by October 2025.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Joint Waste Futures Project Steering Committee receive the report titled Consumer Guarantees (Right to Repair) Amendment Bill dated 7 October 2024.
- B) That the Committee delegate authority to the Committee Chairperson to develop a submission with officers should the Bill progress to public consultation by October 2025.

3.0 Background – *Te Horopaki*

- 3.1 The Bill was drawn from the Members' Bills ballot in April 2024. The 'right to repair' protects the ability of consumers to have the products repaired at a competitive price using a repairer of their choice.
- 3.2 The right to repair concept is very popular with the New Zealand public. In 2022, Repair Cafe Aotearoa NZ's petition for a right to repair received over 12,900 signatures. This is no surprise, in light of Consumer NZ findings that 76% of New Zealanders would rather repair a faulty item than replace it, and 49% felt actively guilty having to throw an item away because they couldn't fix it.

- 3.3 There is no New Zealand legislation that protects consumers' rights to access repair easily. The current Consumer Guarantees Act 1993 (CGA) allows the supplier to choose to replace rather than repair products, leading to more waste to landfill, particularly with low value products.
- 3.4 The ability to repair the items we own is a concept valued by many and is valued high on the waste hierarchy and with the circular economy approach outlined in Te Rautaki Para | Waste Strategy and the Joint Waste Management and Minimisation Plan.
- 3.5 By allowing the right to repair, the Bill will align with the "number 8 wire" approach that is deeply embedded in our culture and reinforce our practical and economic resilience as a nation. Allowing the right to repair items also encourages intergenerational sharing of knowledge. Many older people have repair skills that younger generations are eager to learn. Introducing a repair sector has the potential to generate high value, skilled jobs and opportunities for small and medium businesses to offer competitive repair services, product refurbishing and retail, and builds local resilience.
- 3.6 The Bill also seeks to uphold consumer choice - not just to repair, but the opportunity to choose more durable and supported products. This makes the Bill relevant and beneficial to all New Zealanders because everyone wants the products they've bought and own to be built to last, and easily fixable at a reasonable price.
- 3.7 This Bill would update the CGA. The purpose of the CGA is to protect consumers and their rights by setting out quality guarantees every business must provide. In the 31 years since the CGA was passed, products have become less repairable, and the Act has lacked the powers to prevent this.

4.0 Discussion – *Te Matapakitanga*

- 4.1 Should this Bill progress past the First Reading and Select Committee stages, we request that the committee delegate authority to the Joint Waste Futures Project Steering Committee to work with officers to submit a formal submission in support.
- 4.2 This Bill has strong alignment with our Joint Waste Management and Minimisation Plan and Te Rautaki Para | Waste Strategy. Enabling the repair of items aligns with the waste hierarchy, with repair valued over the least favoured options of recovery and disposal.
- 4.3 This submission would not come at a financial cost to the councils.

5.0 Options – *Ngā Kōwhiringa*

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Approve delegation to Committee Chairperson to work with officers to develop a submission on the Bill should it proceed to the public consultation stage.

Advantages

- Time savings for a fairly straight forward submission which clearly aligns with the Joint Waste Management and Minimisation Plan and Te Rautaki Para | Waste Strategy.

Disadvantages

- No oversight by the councils on final submission

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuatanga o nāiane

- 5.2 Decline delegation to the Committee Chairperson

- This will mean that no formal submission is made by either Hastings District Council or Napier City Council

6.0 Next steps – *Te Anga Whakamua*

- 6.1 There are no future steps at the time of writing this report as the Bill is yet to go through the first reading in parliament.

Attachments:

There are no attachments for this report.

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal aligns with the local infrastructure wellbeing of communities in the present and for the future as a community which wastes less.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

Aligns with te āo principles of protecting te taiao.

Sustainability - *Te Toitūtanga*

This Bill aligns with many sustainability objectives across the Councils and community.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

This submission would not come at a financial cost to the Councils.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of minor significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

Not required.

Risks

The risks associated with contents of this report are low.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

No impact.
