

Tuesday, 2 April 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council**

**Civic Development Subcommittee Meeting**

*Kaupapataka*

# Agenda

## (Multi Grants)

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*Te Rā Hui:*  
Meeting date: **Tuesday, 2 April 2024**

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*Te Wā:*  
Time: **9.00am**

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*Te Wāhi:*  
Venue: **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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*Te Hoapā:*  
Contact: **Democracy and Governance Services  
P: 06 871 5000 | E: [democracy@hdc.govt.nz](mailto:democracy@hdc.govt.nz)**

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*Te Āpiha Matua:*  
Responsible Officer: **Group Manager: Community Wellbeing & Services - Rebekah Dinwoodie**

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## Civic Development Subcommittee

A Subcommittee of the Performance and Monitoring Committee.

### Fields of Activity

The Civic Development Subcommittee is responsible for making delegated decisions and advising the Performance and Monitoring Committee by;

- Assisting Council in the allocation of Community Grants by;
  - Reviewing applications for Community Grants.
  - Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
  - Allocation of grant funding within the budget allocation.
- Assisting Council in its general overview of procurement and tender activity by accepting tenders which exceed the Chief Executive's delegated authority to approve, for projects previously approved by Council or a Standing Committee within the delegated authority.
- Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- Recommending to Council the appointment of List Members to the District Licencing Committee.
- Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.
- Assisting Council by remaining cognisant of activities in the Community that deliver improved wellbeing and safety outcomes and advising Council how it can appropriately enable these activities.
- Providing guidance and oversight to Council Officers in the delivery of Council safety and security investments & initiatives to improve community wellbeing and sense of feeling safe and welcome.
- Providing guidance and oversight to Council Officers in the delivery of major Council civic development capital projects (projects as assigned to the Subcommittee).
- Providing comprehensive six monthly (and as required) Council civic development capital project progress reports to the Performance and Monitoring Committee.
- Providing guidance and oversight to Council Officers in the delivery of major Council and Council enabled Events.

Providing guidance and oversight to Council Officers in the active promotion of Hastings as a Visitor Destination.

### Membership

- 8 Councillors.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Group Manager: Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to the Hastings District Licensing Committee.
- The Chief Executive to be a member only when the Subcommittee is making a decision on tendering and procurement matters.
- The Group Manager Asset Management to be a member only when the Subcommittee is making a decision on tendering and procurement matters.
- The Transportation Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.

- The Environmental Consents Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.
- The Chair of the Te Mata Park Trust Board to be a member only when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.
- The Chief Financial Officer to be a member only when the Subcommittee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by Council.
- 2 Youth Council Members appointed by Council (non-voting)

## Quorum

- a) A minimum of 3 members - for Subcommittee meetings where the agenda items only address proposed temporary road closure applications (when there are no submitters).
- b) A minimum of 5 members for all other meetings of the Subcommittee.

### DELEGATED POWERS

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) Authority to accept tenders for individual projects previously approved by the Council or a Standing Committee of the Council up to a value of \$10,000,000.
- 3) Responsibility to provide oversight and direction on tendering processes in general and/or specific issues relating to a particular project.
- 4) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 5) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 6) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 7) Recommend to Council the recipients of Civic Awards.
- 8) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.



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Tuesday, 2 April 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council**

**Civic Development Subcommittee Meeting**

*Kaupapataka*

# Agenda

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*Mematanga:*  
Membership:

*Koromatua*

**Chair:** Councillor Malcolm Dixon

*Ngā KaiKaunihera*

**Councillors:** Michael Fowler, Damon Harvey, Henry Heke, Kellie Jessup, Wendy Schollum and Kevin Watkins + 1 x Vacancy

Mayor Sandra Hazlehurst

Transportation Manager, Jag Pannu AND

Environmental Consents Manager, Caleb Sutton – for Item 4

Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt

Two Youth Council appointees: appointee positions are currently vacant

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*Tokamatua:*  
Quorum:

3 members - for meetings where the agenda items only address proposed temporary road closure applications (if no submitters).

5 members - for all other meetings of the Subcommittee.

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*Apiha Matua*

Officer Responsible:

Rebekah Dinwoodie – Group Manager: Community Wellbeing & Services

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*Te Rōpū Manapori me te*  
*Kāwanatanga*

Democracy &

Governance Services:

Christine Hilton (Extn 5633)



## Te Rārangi Take

# Order of Business

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### Apologies – Ngā Whakapāhatanga

- 1.0** At the close of the agenda no apologies had been received.  
At the close of the agenda no requests for leave of absence had been received.
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### 2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

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### Confirmation of Minutes – Te Whakamana i Ngā Miniti

- 3.0** Minutes of the Civic Development Subcommittee Meeting held Tuesday 5 March 2024.  
(Previously circulated)
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- 4.0** **Temporary Road Closure - Motor Sport Event - Moteo Pa Road on Sunday, 5 May 2024; Anzac Day Commemoration - Hastings, Havelock North and Clive on Thursday, 25 April 2024.** **9**
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### Multi-year Strategic Community Partnership Fund 2024-2027

- 5.0** *Attachment 2 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.* **27**

*Attachment 3 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.*

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**6.0** Minor Items – *Ngā Take Iti*

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**7.0** Urgent Items – *Ngā Take Whakahihiri*

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Tuesday, 2 April 2024

Item 4

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Civic Development Subcommittee Meeting***Te Rārangi Take*

# Report to Civic Development Subcommittee

*Nā:*  
From: **Alf Johnson, Network Controls Manager**

*Te Take:*  
Subject: **Temporary Road Closure - Motor Sport Event - Moteo Pa Road on Sunday, 5 May 2024; Anzac Day Commemoration - Hastings, Havelock North and Clive on Thursday, 25 April 2024.**

## 1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

1.1 The purpose of this report is to obtain a decision from the Civic Development Subcommittee regarding the following temporary road closures as requested below. This request arises from the need to inform and gain the approval of Hastings District Council (“the Council”) in order to comply with the legal process to temporarily close the roads listed below:

**Motor Sport Event: Moteo Pa Road** from Rapid # 265 to End of Road. The road closure will be between **9.00am to 5.00pm on Sunday, 5 May 2024**. The purpose of the road closures is to hold a **Motor Sport Event**.

**Anzac Day Commemoration:**

**Hastings: Eastbourne Street** from Karamu Road to Railway Road, **Russell Street** from Heretaunga Street to Lyndon Road East, **Lyndon Road** from Railway Road to Karamu Road. The road closure will be between **5.30am to 7.30pm on Thursday, 25 April 2024**. The purpose of the road closures is to hold the **Anzac Day Commemoration**.

**Havelock North: Middle Road** from Bank Corner to Central Roundabout, **Te Aute Road** from near Porter Drive to Central Roundabout, **Havelock Road** from Motel Entrance to Central Roundabout, **Napier Road**, from Treachers Corner to Central Roundabout, **Te Mata Road** from Columbia Way to Central Roundabout, **Joll Road** from the Movie Theatre to Central Roundabout, The **Central Roundabout**. The road closure will be between **8.00am to 10.30am on Thursday, 25 April 2024**. The purpose of the road closure is to hold the **Anzac Day Commemoration**.

**Clive: Clive Terrace** from Ferry Road to the Road End. The road closure will be between **9.00am to 10.15am on Thursday, 25 April 2024**. The purpose of the road closure is to hold the **Anzac Day Commemoration**.

- 1.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with the closures can then be minimised and safely managed to Council's satisfaction.
- 1.3 As part of the notification process for the proposed temporary road closures, representatives visited each of the persons deemed to be affected by the proposed closures. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken in regard to the above proposed temporary road closures are set out under the consultation section of this report.

## 2.0 Recommendations - Ngā Tūtohunga

- A) That the Civic Development Subcommittee Meeting receive the report titled Temporary Road Closure - Motor Sport Event - Moteo Pa Road on Sunday, 5 May 2024; Anzac Day Commemoration - Hastings, Havelock North and Clive on Thursday, 25 April 2024. dated 2 April 2024.
- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of the application:
- i. **Moteo Pa Road** from Rapid # 265 to End of Road. The road closures will be between **9.00am to 5.00pm on Sunday, 5 May 2024**. The purpose of this road closure is to hold a **Motor Sport Event**.
  - ii. **Hastings, Eastbourne Street** from Karamu Road to Railway Road, **Russell Street** from Heretaunga Street to Lyndon Road East, **Lyndon Road East** from Railway Road to Karamu Road. The road closure will be between **5.30am to 7.30am on Thursday, 25 April 2024**. The purpose of this road closure is to hold the **Anzac Day Commemoration**.  
**Havelock North, Middle Road** from Bank Corner to Central Roundabout, **Te Aute Road** from near Porter Drive to Central Roundabout, **Havelock Road** from Motel entrance to Central Roundabout, **Napier Road**, from Treachers Corner to Central Roundabout, **Te Mata Road** from Columbia Wat to Central Roundabout, **Joll Road** from the Movie theatre to Central Roundabout, The **Central Roundabout**. The road closure will be between **8.00am to 10.30am on Thursday, 25 April 2024**. The purpose of this road closure is to hold the **Anzac Day Commemoration**.  
**Clive: Clive Terrace** from Ferry Road to the Road End. The road closure will be between **9.00am to 10.15am on Thursday, 25 April 2024**. The purpose of this road closure is to hold the **Anzac Day Commemoration**.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser/s.

- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated, and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

### 3.0 Background – *Te Horopaki*

- 3.1 This report covers the application to hold an event, being:

**Motor Sport Event: Moteo Pa Road** from Rapid # 265 to End of Road. The road closures will be between **9.00am to 5.00pm on Sunday, 5 May 2024.**

**Anzac Day Commemoration:**

**Hastings: Eastbourne Street** from Karamu Road to Railway Road, **Russell Road** from Heretaunga Street to Lyndon Road East, **Lyndon Road** from Railway Road to Karamu Road. The road closures will be between **5.30am to 7.30am on Thursday, 25 April 2024.**

**Havelock North: Middle Road** from Bank Corner to Central Roundabout, **Te Aute Road** from near Porter Drive to Central Roundabout, **Havelock Road** from Motel Entrance to Central Roundabout, **Napier Road** from Treachers Corner to Central Roundabout, **Te Mata Road** from Columbia Way to Central Roundabout, **Joll Road** from the Movie Theatre to Central Roundabout, The **Central Roundabout**. The Road Closure will be between **8.00am to 10.30am on Thursday, 25 April 2024.**

**Clive: Clive Terrace** from Ferry Road to the road end. The road closure will be between **9.00am to 10.15am on Thursday, 25 April 2024.**

- 3.2 The above temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.3 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure application being approved.
- 3.4 A temporary road closure checklist, set out under the consultation section of the report, details the necessary items that the organiser/s need to submit as part of their application for the above proposed temporary road closures.
- 3.5 GIS maps showing the extent of the proposed temporary road closures are attached (**Attachments 1 and 2**).
- 3.6 At the time of writing this report there were no planned road works that will affect or impact the above proposed temporary road closures.

### 4.0 Discussion – *Te Matapakitanga*

- 4.1 **Motor Sport Event – Moteo Pa Road** – This will be the first temporary closure of these sections of road during the 2024 calendar year. (The average daily traffic count on these roads is 113 vehicles).

**Anzac Day Commemoration – Hastings, Havelock & Clive** – This will be the first temporary closure of this sections of road during the 2024 calendar year. (The average daily traffic count on this road is 71 to 7150 vehicles)

- 4.2 The above roads have been chosen specifically for their suitability for holding the respective events or services

## 5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve the temporary road closures detailed above.
- Advantages: The event can proceed and contribute to the safe use of roading within the district for the proposed event.
- Disadvantages: Traffic will be impeded for a short period of time on specific roads.
- **Option B:** Do not approve the temporary road closures detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed event/s may need to be cancelled.

## 6.0 Next steps – Te Anga Whakamua

- 6.1 See above for options related to the proposed temporary road closures.

### Attachments:

1↓	Moteo Pa	CG-17-14-00182
2↓	ANZAC Hastings TMD	CG-17-14-00181

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## Summary of Considerations - He Whakarāpopoto Whakaarohanga

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### Fit with purpose of Local Government - E noho hāngai pū ai ki te Rangatōpū-ā-Rohe

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori

This proposal promotes the <Enter text> wellbeing of communities in the present and for the future.

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### Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangata Whenua.

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**Sustainability - Te Toitūtanga**

There are no known impacts for sustainability.

**Financial considerations - Ngā Whakaarohanga Ahumoni**

The advertising cost for this event is being met by the organiser/s of the event: the Hawke’s Bay Car Club and the Clubs Hastings.

**Significance and Engagement - Te Hiranga me te Tūhonotanga**

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

**Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho**

The organisers of the above event have been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures.

Documents received in regard to the application are set out at the end of this section.

- 1. Motor Sport Event.**
- 2. ANZAC Day Commemoration.**

The above proposed temporary road closures have been posted on the Council website and formal public notification was published in the Hawke’s Bay Today newspaper on Wednesday, 13 March 2024.

The closing date for submissions was 4:00pm, Friday, 22 March 2024. No submissions were received. If the road closures are approved, final formal public notification will be published in the Hawke’s Bay Today newspaper.

Items received:	Motor Sport Event.	Anzac Day Commemoration
Temporary Road Closure application	Yes	Yes
Traffic Management Plan	Yes	Yes
Road Bond	Yes	NA
Resident Visiting Form	Yes	NA
Event Safety plan	Yes	TBA

**Risks**

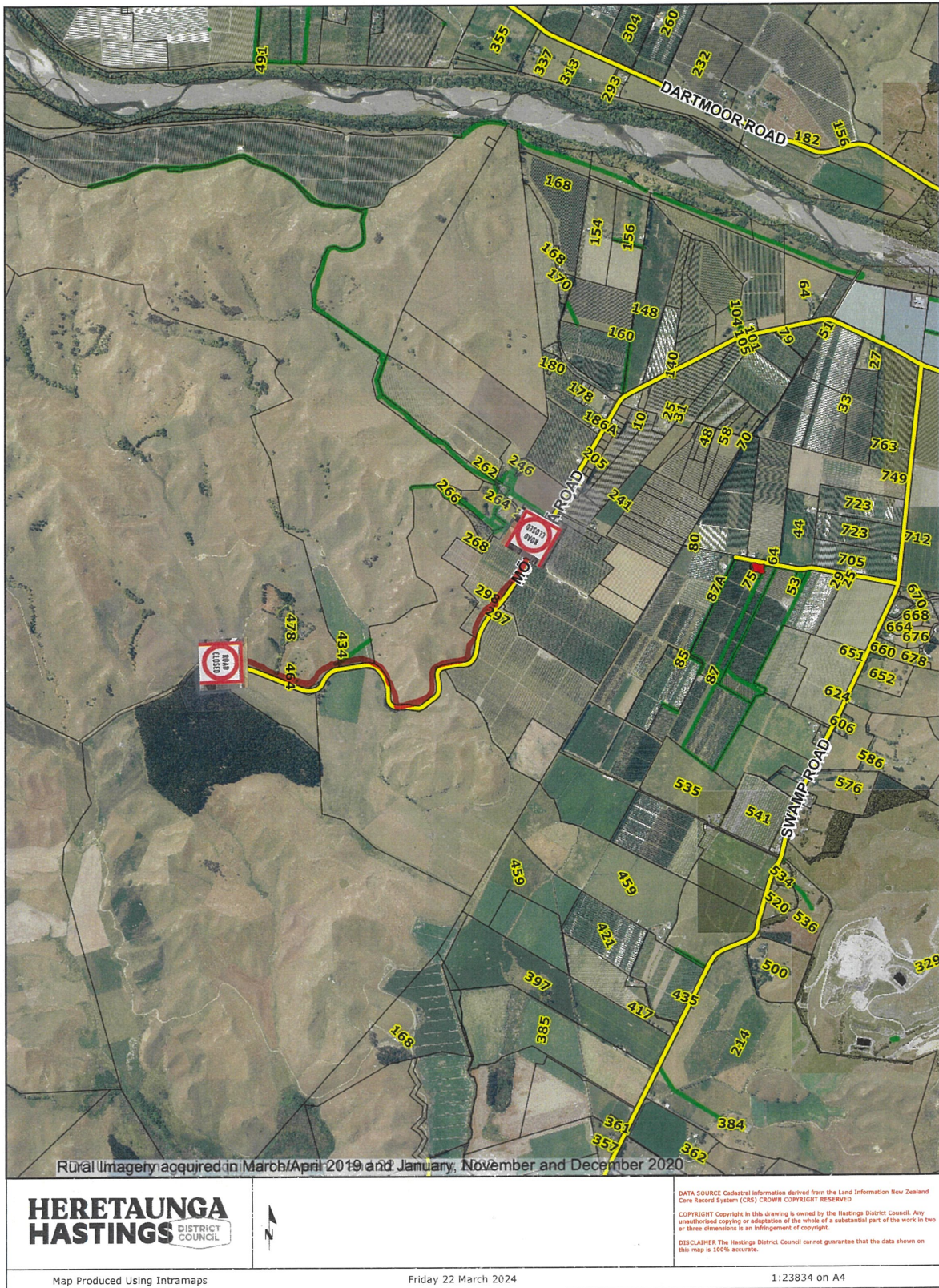
Opportunity: To seek temporary road closures for the purpose of a motor sports event and ANZAC Day:

REWARD – Te Utu	RISK – Te Tūraru
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public.	Safety (public)

**Rural Community Board – Te Poari Tuawhenua-ā-Hapori**

There are no implications for the Rural Community Board:

Item 4 Temporary Road Closure - Motor Sport Event - Moteo Pa Road on Sunday, 5 May 2024; Anzac Day



# Hastings ANZAC Services

- 3 Services
  - Hastings
  - Havelock North and Clive

Refer attached Diagrams

# Hastings ANZAC

## Road Closure

1. **Eastbourne Street East** between Karamu Road South and Russell Street South
2. **Russell Street** between Queen Street West and Lyndon Road East
3. **Lyndon Rd** from Railway Rd to Karamu Rd

**Service starts – 6:15am call to guard and starts 6:30am last about 30min**

**Road closures from 5:30am and 7:30am**

**Open and close Russell St from Lyndon to Eastbourne first**





# Havelock North

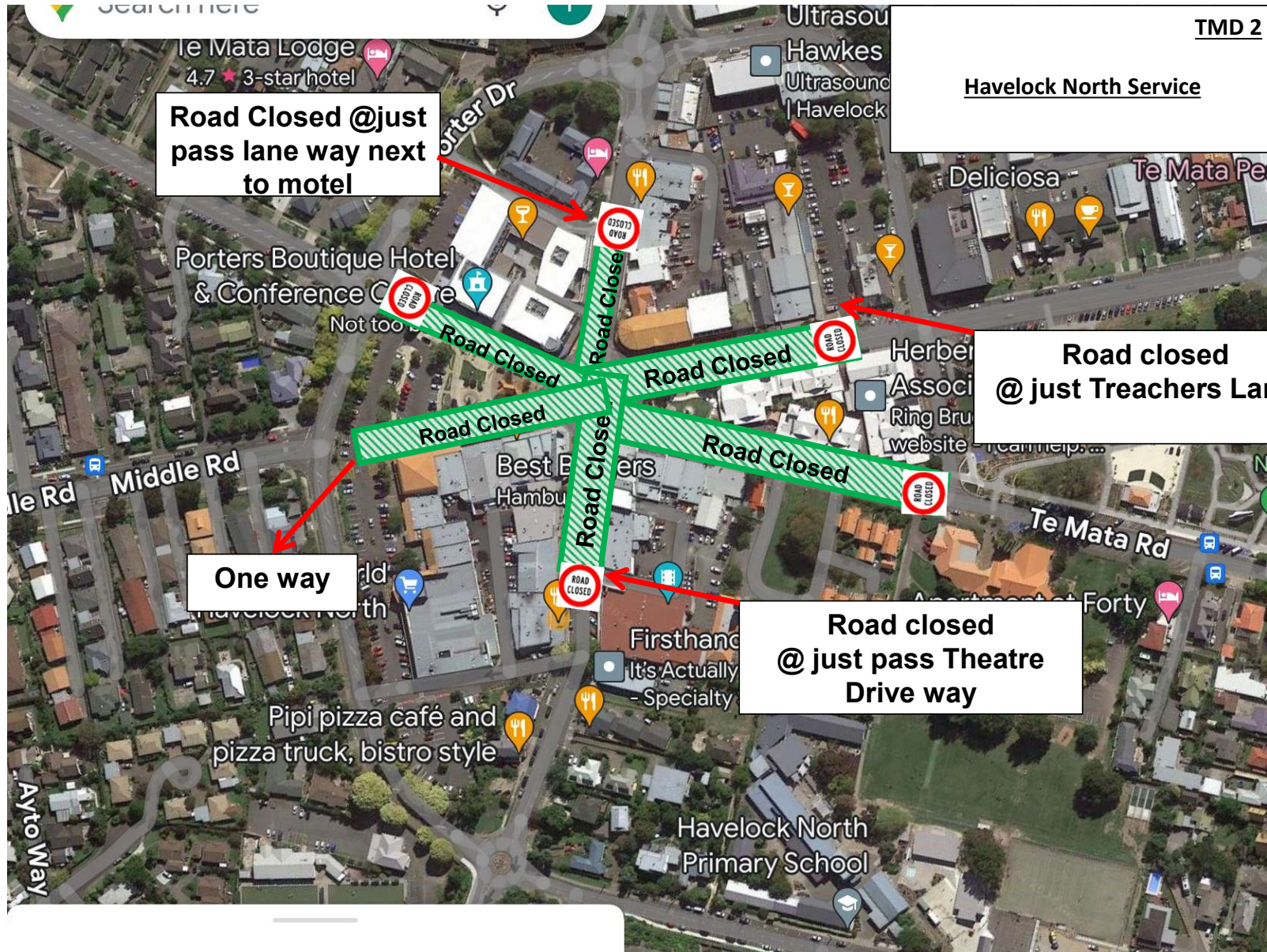
## Road Closure:

1. **Middle Road** from the bank corner to the central roundabout
2. **Te Aute Road** from Porter Drive to the central roundabout
3. **Havelock Road** from the motel entrance to the central roundabout
4. **Napier Road** from Treachers Lane to the central roundabout
5. **Te Mata Road** from Columba Way to the central roundabout
6. **Joll Road** from the movie theatre entrance to the central roundabout

**Service Starts 9:00am last about 40 minutes**

**Road closures from 8:00am until 10:30am**

**Close Napier and Te Mata First and open last. Other roads by 8:45 latest.**



# Clive

## **Road Closure:**

- 1. Clive Terrace** between Ferry Road and dead end of the road

**Service Starts 9:20am and lasts about 30 minutes**

**Road closures will be from 9:00am until 10:15am**

**STMS to arrange a sign for motorhome park**

**Organiser to do a letter drop to residents**

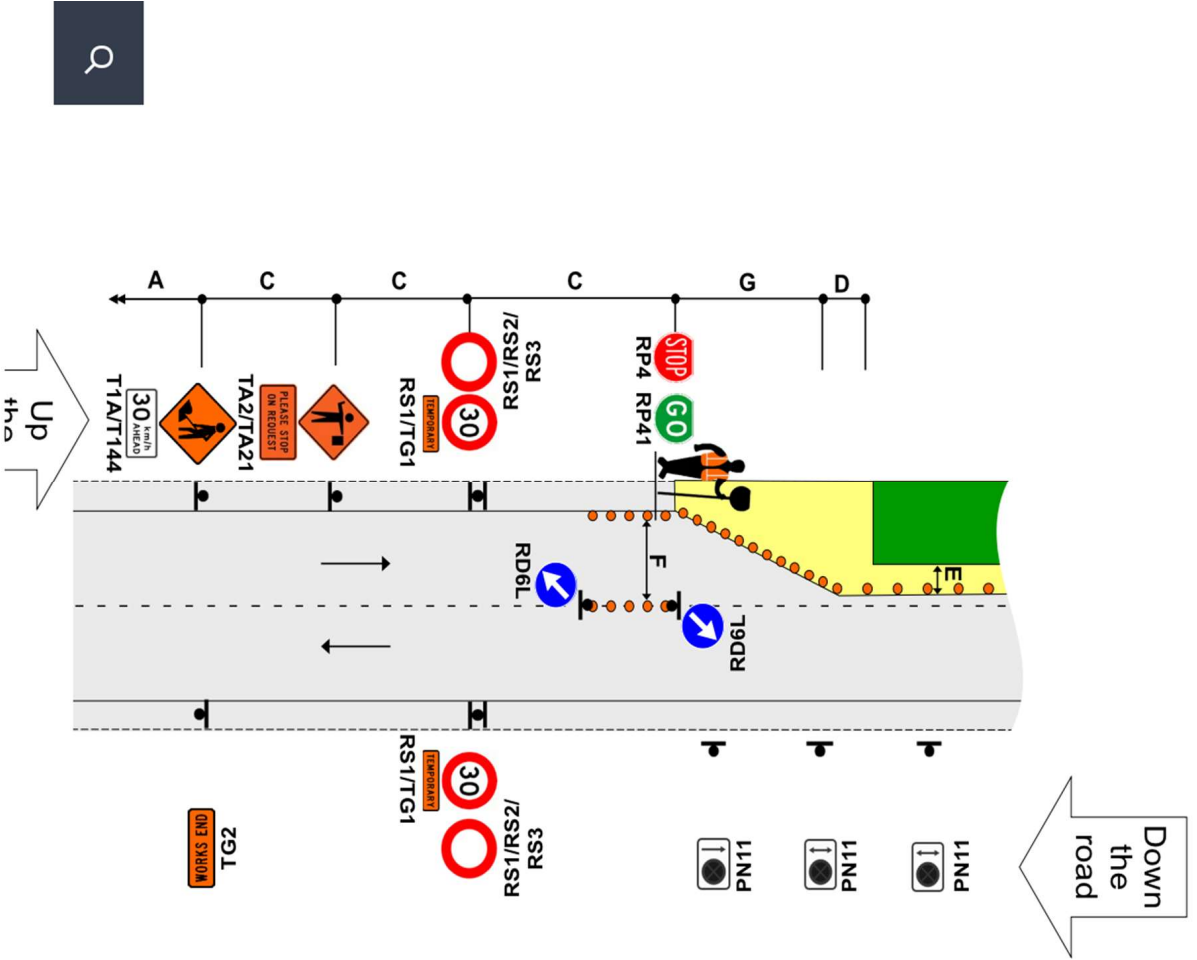


**READING A TRAFFIC MANAGEMENT DIAGRAM (TMD)**

Usually contractors place the signs on left-hand side of the road first with the TMD the right way up. When signs are placed for the right-hand side of the road the contractor tips the TMD upside down and reads which signs have to be placed for that side of the road.

To make this process easier:

- Signs going up the page are shown closest to the road
- Signs going down the page are shown further away from the road
- Sign icons and sign numbers for layout down the road (from top to bottom of the TMD) are



Mobile operations

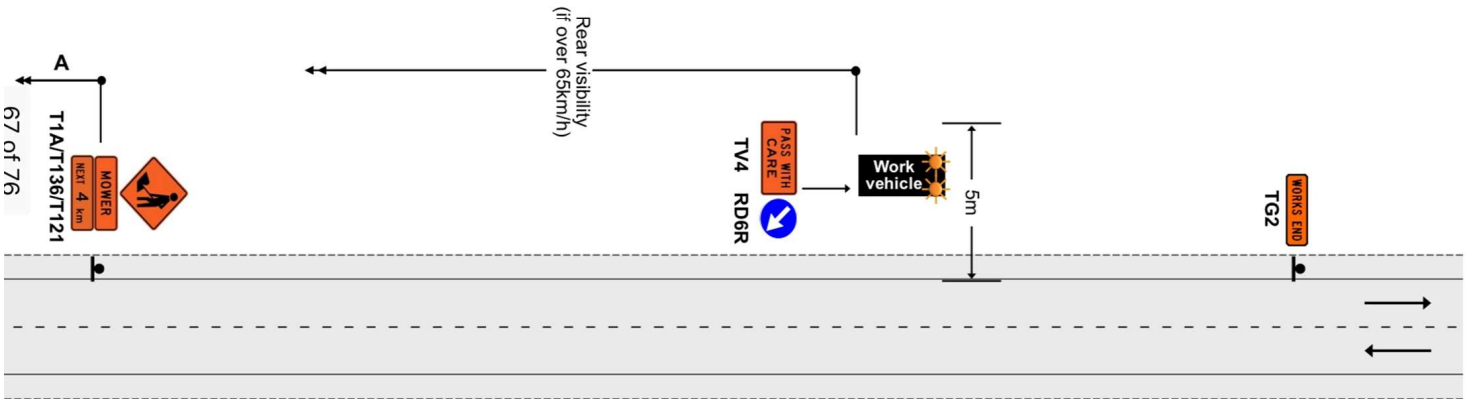
TWO-WAY TWO-LANE ROAD

Work vehicle is within five (5) metres of the edgeline  
 CSD to work vehicle - not required under 65km/h, required over 65km/h

**F4.2**  
 Level 1

Notes

1. If permanent speed is under 65km/h, rear visibility to the work vehicle is **not** required
2. If permanent speed is over 65km/h, rear visibility to the work vehicle is required
3. A tail pilot vehicle equipped with T1A advance warning sign, appropriate supplementary plate and RD6R may replace the static signs if the permanent speed is under 65km/h (see TMD F4.3)



Mobile operations

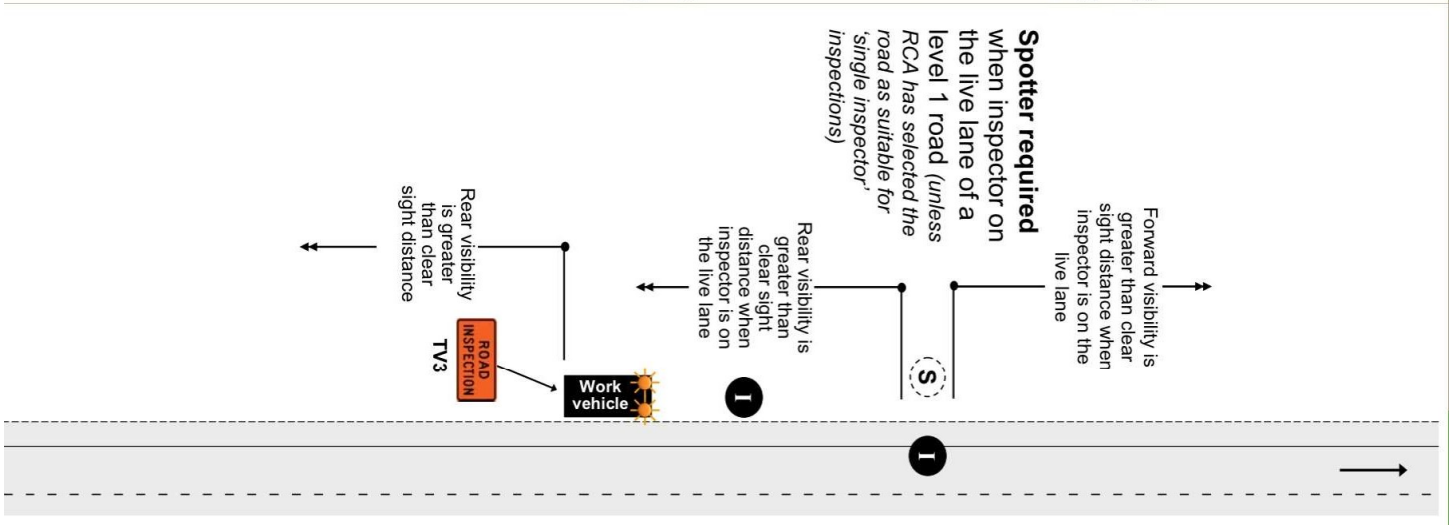
INSPECTION ACTIVITIES AND NON-INVASIVE WORKS

On shoulder and on the live lane  
This TMD may also be applied on level LV roads

F4.10  
Level 1

Notes

1. Inspectors must move from live lanes to avoid traffic. They must not expect traffic to drive slowly or drive around them
2. On level LV and level 1 roads, a person completing an inspection or non-invasive works cannot be on a live lane for more than 5 minutes
3. Unless otherwise approved by the RCA, all inspections on the live lane of level 1 roads require a spotter. The RCA may provide a list of roads, times and/or activities suitable for inspection by a single inspector
4. There must be CSD to the inspector when on the live lane. If this cannot be achieved, a spotter must be placed in a position where CSD can be attained and verbal instructions be given to the inspector. If this is not possible, a static or mobile operation is required.
5. A spotter is not required for inspections and non-invasive works on level LV roads or working off the live lane of a level 1 road
6. Where an unaccompanied inspector is not able to maintain adequate attention (eg due to work tasks or poor visibility), a spotter will be required or another type of traffic management operation used
7. For inspection activities that are carried out by a TC on level LV and level 1 roads the STMS must be immediately contactable but does not have to be within 30 minutes travel time of the worksite
8. An unaccompanied inspector may walk across a level LV or level 1 road
9. A vehicle is not required on a level LV or level 1 road with a permanent speed of less than 65km/h if the inspector remains on a footpath
10. On roads with a permanent speed of less than 65km/h an amber flashing beacon is not required on the vehicle if the inspector or non-invasive works is on an unsealed shoulder (or further away from the carriageway - including a footpath)



**NB Inspections are longer used for surveys, installing edge marker posts, temporary pothole repairs, hand cleaning vegetation from culvert headwaters and inlet/outlets.**

- But maybe used setting up cone threshold for Stop/Go operator, reinstating a centreline cone that has been knocked over by a vehicle & removing a sign that has fallen into the live lane.



Permanent speed limit or RCA-designated operating speed (km/h)		≤50	60	70	80	90	100	
<b>Traffic signs</b>								
A	Sign visibility distance (m)	50	60	70	80	90	100	
B	Warning distance (m)	50 or 30*	80	105	120	135	150	
C	Sign spacing (m)	25 or 15*	40	50	60	70	75	
<b>Safety zones</b>								
D	Longitudinal (m)+	10 or 5*	15	30	45	55	60	
E	Lateral (m)+	1	1	1	1	1	1	
	Lateral behind barrier installation	As specified by the Installation Designer						
<b>Tapers</b>								
G	Taper length (m)#	30	50	70	80	90	100	
G	LV roads taper length (m)#	25	30	35	40	45	50	
K	Distance between tapers (m)	40	50	70	80	90	100	
<b>Delineation devices</b>								
	Cone spacing in taper (m)	2.5	2.5	5	5	5	5	
	Cone spacing: Working space (m)##	5	5	10	10	10	10	
<p>* Larger minimum distances apply on all state highways and also on all multi-lane roads. The smaller minimum distances may be applied on other roads to accommodate road environment constraints.</p> <p>+ On LV roads the longitudinal and lateral safety zones may be reduced, or eliminated, in order to retain a single lane width. Positive traffic management and an appropriate TSL must be used.</p> <p># 1. On non-state highways with speeds 50km/h or less, a 10m taper (with cones at 1m centres) may be used when there are road environment constraints (eg intersections and commercial accesses).</p> <p>2. On all roads where the shoulder width is less than 2.5m and the activity does not affect the live lane, a 10m shoulder taper is permitted (with at least 5 cones at no greater than 2.5m centres).</p> <p>3. A taper of 30m (with cones at 2.5m centres) must be used where manual traffic control (stop/go), portable traffic signals or priority give way are employed.</p> <p>## LV roads: double the cone spacing alongside working space (eg 5 = 10, 10 = 20).</p>								
<b>Lane widths (based on permanent speed or TSL if applied)</b>								
Speed (km/h)	30	40	50	60	70	80	90	100



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Tuesday, 2 April 2024

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*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic Development Subcommittee Meeting**

**Item 5**

*Te Rārangi Take*

# Report to Civic Development Subcommittee

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**Nā:** Kevin Carter, Community Lead - Recovery  
**From:** Emma Morgan, Communities Strategy Manager

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**Te Take:**  
**Subject:** Multi-year Strategic Community Partnership Fund 2024-2027

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## **1.0 Executive Summary – Te Kaupapa Me Te Whakarāpopototanga**

- 1.1 The purpose of this report is to obtain a decision from the Civic Development Subcommittee on the current round of allocations of grants from the Multi-year Strategic Community Partnership Fund.
- 1.2 Multi-year Strategic Community Partnership Fund is open to groups that have previously been successful obtaining a grant or funding from council in the past and are providing a proven positive impact to the community.
- 1.3 Multi-year contracts last for three years and are reported on annually. Outcomes are reviewed each year against agreed key performance indicators, including financial. These contracts would be from July 2024 – June 2027.
- 1.4 Applications for funding opened 29 January and closed 17 March 2024 for contracts commencing 1 July 2024.
- 1.5 49 Applications were received, including 6 that had been previously funded through the Council's Youth Potential Programme which is no longer available.
- 1.6 This report concludes by recommending that the funds be allocated to those applicants assessed by the Subcommittee as having the highest merit, being of wide appeal, being accessible and deliver to the needs of the community.

## 2.0 Recommendations - Ngā Tūtohunga

- A) That the Civic Development Subcommittee receive the report titled Multi-year Strategic Community Partnership Fund 2024-2027 dated 2 April 2024.
- B) That the Subcommittee review the applications to the Multi-year Strategic Community Partnership Fund; and
- C) That the Subcommittee request that officers take a report to Council outlining all of Arts Inc Heretaunga's current contracts and ask that Council makes a funding decision on the future of those contracts as part of the Long Term Plan (LTP) process, and in the interim the Subcommittee does not consider the application made by Arts Inc Heretaunga as part of this Multi-year funding round.
- D) That the Subcommittee allocates funding to those applications whom it considers will best assist Council to achieve its desired Community Outcomes if the LTP funding allows.

## 3.0 Background – Te Horopaki

- 3.1 In April 2020 the 'Contestable Grants and Funding Framework' was adopted by the Civic and Administration Subcommittee and a new fully online grants management system called Smarty Grants has been introduced to ensure all grants are accounted for correctly.
- 3.2 A key piece of feedback that came out of the Subcommittee workshops leading up to the adoption of the Contestable Grants and Funding Framework was the needed to improve visibility and accountability of our longer-term grants and partnerships.
- 3.3 The contestable Multi-year Strategic Community Partnership Fund was established to provide better council oversight and accountability to ensure that groups that are provided with funding are using the funds as initially intended and in line with the outcomes and priorities of Hastings District Council. The Subcommittee also wanted to provide longer-term fund to support some financial security for key organisations.
- 3.4 The contestable Single-year Community Grant Fund opened on 25 March and will close in April 2024 for contracts commencing 1 July 2024. A separate report will come to the Subcommittee in May 2025 outlining these applications.
- 3.5 The current budget for the overall Community Grants Scheme that funds both the Multi-year Strategic Community Partnerships, and the Single-year Community Grant is \$911,539 per year. This is pending the confirmation of allocation in the Long-term Plan.
- 3.6 Staff are suggesting the Subcommittee allocate approximately 80% (\$730,000) of this budget to the Multi-year Strategic Community Partnerships and leave the remaining approximately 20% (\$181,539) for the Single year Community Grants.
- 3.7 If the Subcommittee chooses to allocate more or less than the suggested \$730,000 then the difference will come from or be allocated to the Single-year Community Grants.
- 3.8 If the overall Community Grants Scheme budget is reduced through the Long-term Plan process it is suggested that this reduction be taken from the Single-year Community Grants allocation, so the Multi-year grant allocation remains at approximately \$730,000.
- 3.9 Staff suggest that the Subcommittee recommend that officers take a report to Council outlining all of Arts Inc Heretaunga's current contracts ( \$178,000 Community arts Development, \$46,000 Blossom Parade and \$120 Arts Festival) and ask that Council makes a funding decision on the future of those contracts as part of the Long Term Plan (LTP) process, and in the interim the Subcommittee

does not consider the application made by Arts Inc Heretaunga (MG2459) as part of this Multi-year funding round.

- 3.10 To be eligible for funding, groups need to show how their project fits with one or more of the three priorities below:
1. Uplifting our communities' wellbeing by providing access to help and advice
  2. Fostering a sense of pride within our district and across our diverse communities
  3. Promoting happy, healthy and active communities.

#### 4.0 Discussion – *Te Matapakitanga*

- 4.1 49 eligible applications have been received in this multiyear funding round.
- 4.2 A summary of applications including their previous funding history has been provided in **Attachment 1**. **Note:** There is a strikethrough on Line 46 “Arts Inc Heretaunga” in this attachment as this application is not being considered as part of this funding round.
- 4.3 The applications are confidential and contained in a separate Public Excluded document (**Attachment 2**).
- 4.4 A summary of applications including staff notes are contained in a separate Public Excluded document (**Attachment 3**).
- 4.5 Committee members can view the full application and attachments via their Smarty Grants Login. <https://manage.smartygrants.com.au/>

#### 5.0 Options – *Ngā Kōwhiringa*

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 This is for the Community Grants Subcommittee to review the applications for the Multi-year Strategic Community Partnership Fund and consider the officer comments against the criteria and allocate the whole of the grant funding within the budget allocation of \$700,000 per year.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhukatanga o nāianeī

- 5.2 This is for the Community Grants Subcommittee to review the applications for the Multi-year Strategic Community Partnership Fund and consider the officer comments against the criteria, and not allocate the whole of the grant funding within the budget allocation of \$700,000 per year.

#### 6.0 Next steps – *Te Anga Whakamua*

- 6.1 Successful organisations are provided with a contract for service and assigned a Council officer (relationship manager) to work with them to achieve agreed outcomes for the grant awarded.

#### Attachments:

1↓	2024 MYCG - Attachment 1	CG-17-14-00183	
2	2024 MYCG 2024 - Attachment 2 - Full Applications <i>Confidential in accordance with Section 7 (2) (h) of the Local Government Official Information and Meetings Act 1987</i>	CG-17-14-00184	Document 2
3	2024 MYCG Attachment 3 - Staff Notes	CG-17-14-00195	Document 3

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## Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

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### **Fit with purpose of Local Government** - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

### [Link to the Council's Community Outcomes](#) – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the social and economic wellbeing of communities in the present and for the future.

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### **Māori Impact Statement** - *Te Tauākī Kaupapa Māori*

N/A - Open to everyone:

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### **Sustainability** - *Te Toitūtanga*

N/A:

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### **Financial considerations** - *Ngā Whakaarohanga Ahumoni*

N/A:

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### **Significance and Engagement** - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

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### **Consultation – internal and/or external** - *Whakawhiti Whakaaro-ā-roto / ā-waho*

No consultation as this is an open process:

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### **Risks**

Opportunity:N/A:

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### **Rural Community Board** – *Te Poari Tuawhenua-ā-Hapori*

N/A:

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#	ID	Group	Project	Current SYCG	Current YP	Current MYCG	Request	Dif
1	MYG2402	Hawke's Bay Digital Archives Trust	Knowledge Bank - Operational Costs			\$ 30,000.00	\$ 50,000.00	40%
2	MYG2403	Nourished for Nil	Nourishing the Hawke's Bay Community			\$ 40,000.00	\$ 40,000.00	0%
3	MYG2404	One Voice Community Services Trust	Community Support	\$ 10,000.00			\$ 60,709.70	84%
4	MYG2405	Life Education Trust Hawkes Bay	Health Education	\$ 12,000.00			\$ 10,000.00	-20%
5	MYG2406	Hastings Citizens Advice Bureau Incorporated	Citizens Advice Bureau Hastings			\$ 50,000.00	\$ 67,000.00	25%
6	MYG2407	Awahi Charitable Trust	Awahi Programme	\$ 10,000.00			\$ 40,000.00	75%
7	MYG2408	Ko Wai Tou Ingoa Hauora Charitable Trust	Mana hapu project	\$ 11,000.00			\$ 30,000.00	63%
8	MYG2409	Peoples Advocacy Society Inc	Contribution towards running cost for our Hasting Office			\$ 7,000.00	\$ 10,000.00	30%
9	MYG2410	Havelock North Function Centre	Providing ongoing service to the community.			\$ 30,000.00	\$ 30,000.00	0%
10	MYG2411	Hawke's Bay Community Fitness Centre Trust	Flaxmere Sport & Life Academy		\$ 10,000.00		\$ 15,000.00	33%
11	MYG2412	Maia Dreams Charitable Trust	Te Mana Rangatahi Arts & Hauora Festival-Confident Me	\$ 5,000.00			\$ 37,466.00	87%
12	MYG2413	Hawke's Bay Readers & Writers Charitable Trust	Hawke's By Readers & Writers events 2024-2026	\$ 5,000.00			\$ 21,850.00	77%
13	MYG2414	Waimarama Surf Lifesaving Inc	Surf Lifeguard Training Skills	\$ 10,000.00			\$ 14,900.00	33%
14	MYG2416	Hawke's Bay Community Fitness Centre Trust	Education Outside The Classroom - Poipoia te Kākano		\$ 5,000.00		\$ 15,000.00	67%
15	MYG2417	Adaptive Whakauru Tahī Charitable Trust	Adaptive Communities	\$ 5,000.00			\$ 50,000.00	90%
16	MYG2419	Flaxmere Boxing Academy	Flaxmere Boxing Academy			\$ 10,000.00	\$ 15,000.00	33%
17	MYG2420	Christian Love Link Napier Hastings Inc	Operating costs			\$ 3,000.00	\$ 3,000.00	0%
18	MYG2421	Re-Source	Operational expenses			\$ 20,000.00	\$ 30,000.00	33%
19	MYG2423	Orokohanga Music Trust	Orokohanga Music Trust		\$ 15,000.00		\$ 15,000.00	0%
20	MYG2424	Pregnancy Help Hastings and Napier	Empowering and Supporting wāhine hapū and whānau in our community	\$ 5,000.00			\$ 10,000.00	50%
21	MYG2426	Lifelink/Samaritans Incorporated	Operational costs for our 24/7 free helpline	\$ 5,000.00			\$ 7,338.00	32%
22	MYG2427	Sustaining Hawke's Bay Trust	Sustainable HB Programme			\$ 25,000.00	\$ 75,000.00	67%
23	MYG2428	Radio Hawkes Bay	Radio Hawkes Bay	\$ 3,600.00			\$ 30,000.00	88%
24	MYG2429	Surf Life Saving New Zealand	Surf Life Saving New Zealand			\$ 72,000.00	\$ 75,500.00	5%
25	MYG2430	Youthtown Inc	Nga Puawai		\$ 10,000.00		\$ 11,860.00	16%
26	MYG2431	Heretaunga Womens Centre Incorporated	Heretaunga Womens Centre			\$ 20,000.00	\$ 25,000.00	20%
27	MYG2433	Hawke's Bay Community Fitness Centre Trust	Project H.O.P.E		\$ 5,000.00		\$ 15,000.00	67%
28	MYG2435	Flaxmere Baptist Church Community Trust	Hastings District Christmas Cheer Appeal	\$ 11,000.00			\$ 13,500.00	19%
29	MYG2436	Weston Incorporated	Whakamana te oranga o te iwi rangatahi - enhancing the wellbeing of young people	\$ 10,000.00			\$ 12,000.00	17%
30	MYG2438	Brain Injury Association HB	My live on Canvas	\$ 10,000.00			\$ 23,000.00	57%
31	MYG2439	Graeme Dingle Foundation Hawke's Bay	Activating Youth Potential			\$ 10,000.00	\$ 15,000.00	33%
32	MYG2442	Atea a Rangī Educational Trust	Ātea a Rangī Trust, Ngā tohu o te tau hou/signs of the new year - Matariki weeklong event			\$ 20,000.00	\$ 30,000.00	33%
33	MYG2443	Hawkes Bay Youth Trust	Hawkes Bay Youth Trust - Schools Programme (Giants Boxing)		\$ 15,000.00		\$ 25,000.00	40%
34	MYG2444	Wellness Riders	Youth Skate Empowerment Programme	\$ 15,000.00			\$ 23,936.00	37%
35	MYG2445	Big Brothers Big Sisters of Hawke's Bay	Professionally supported one-to-one mentoring for youth	\$ 10,000.00			\$ 15,000.00	33%
36	MYG2447	CCS Disability Action Tairāwhiti Hawkes Bay Incorporated	Disability Support	\$ 2,500.00			\$ 3,500.00	29%
37	MYG2449	Family Works Hawke's Bay - PSEC	Te Haerenga Hou	\$ 5,000.00			\$ 30,000.00	83%
38	MYG2450	Got Drive Community Trust	Hastings District Driver Education and Training programmes	\$ 20,000.00			\$ 30,000.00	33%
39	MYG2452	The StarJam Charitable Trust	StarJam Hastings Programme 2024-2027	\$ 4,000.00			\$ 15,000.00	73%
40	MYG2453	Bellyful New Zealand Trust	Help Bellyful Hawkes Bay to Keep Filling Bellies	\$ 3,000.00			\$ 5,000.00	40%
41	MYG2454	Napier Family Centre	Expansion of service for Hastings District residents	\$ 5,000.00			\$ 10,000.00	50%
42	MYG2455	Family Violence Intervention and Prevention Charitable Trust	Support for Hastings Safe House			\$ 20,000.00	\$ 20,000.00	0%
43	MYG2456	Sport Hawkes Bay	Activating the Hastings Community			\$ 85,000.00	\$ 85,000.00	0%
44	MYG2457	Te Pūkenga - EIT	Nourishing Neighbours: Strengthening Food Security in Vulnerable Communities	\$ 10,000.00			\$ 100,000.00	90%
45	MYG2458	Epilepsy Association of New Zealand Incorporated	Epilepsy support services	\$ 2,000.00			\$ 2,500.00	20%
46	MYG2459	Arts Inc. Heretaunga	Hastings Community Arts Centre			\$ 178,000.00	\$ 199,460.00	11%
47	MYG2460	Age Concern Hawke's Bay Inc.	Social Connection and Welfare Programmes	\$ 12,000.00		\$ 10,000.00	\$ 32,702.00	33%
48	MYG2461	Foto iwi Charitable Trust	Foto iwi Creative Youth Programme	\$ 5,000.00			\$ 9,200.00	46%
49	MYG2462	Multicultural Association Hawkes Bay	Multicultural Association Hawkes Bay	\$ 2,000.00			\$ 2,000.00	0%
				\$ 208,100.00	\$ 60,000.00	\$ 630,000.00	\$ 1,506,421.70	