

Tuesday, 2 July 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Civic Development Subcommittee Meeting**

*Ngā Minitī*

# Minutes

*Te Rā Hui:*  
Meeting date: **Tuesday, 2 July 2024**

Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

Time start - end **9.00am - 9.06am**

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*  
**Hastings District Council: Civic Development Subcommittee Meeting**

*Ngā Minitī*  
**Minutes**

*Te Rārangi Upoko*  
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# Minutes

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*Kua Tae ā-tinana:* **Chair:** Councillor Malcolm Dixon

**Present:** *Ngā KaiKaunihera*

**Councillors:** Michael Fowler, Damon Harvey, Henry Heke, Kellie Jessup, Wendy Schollum and Kevin Watkins

Transportation Manager, Jag Pannu AND  
Environmental Consents Manager, Caleb Sutton – Subcommittee members for  
Item 4

Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt

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*Kei Konei:*

**Also present:** Network Controls Manager – Cat Hancock  
Democracy & Governance Advisor - Christine Hilton

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## 1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Schollum/Elizabeth Waiwiri-Hunt  
That apologies for absence from Mayor Sandra Hazlehurst and the Youth Council appointees:  
Sophie Webber and Taylor Bevan be accepted.

CARRIED

## 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

### 3. CONFIRMATION OF MINUTES - *TE WHAKAMANA I NGĀ MINITI*

Councillor Fowler/Councillor Watkins

That the minutes of the Civic Development Subcommittee meetings held on Wednesday, 29 May 2024 (Vibrancy Fund) and Tuesday, 4 June 2024 (Civic Honours) be confirmed as accurate records.

CARRIED

### 4. TEMPORARY ROAD CLOSURES - MOTOR SPORT EVENT - LEE ROAD AND CORBIN ROAD (OTAMAURI) ON SUNDAY, 7 JULY 2024; MOTOR SPORT EVENT - GLENROSS ROAD - CLOSURE FROM OUTSIDE RAPID RURAL 336 TO THE END OF THE ROAD ON SUNDAY, 11 AUGUST 2024; TOITŪ TE REO FESTIVAL - WEDNESDAY, 7 AUGUST 2024 TO SATURDAY, 10 AUGUST 2024

(Document 24/153)

The new Network Controls Manager, Cat Hancock, was welcomed by the Subcommittee members to her first meeting in this role. She spoke to the agenda report and responded to questions from the Subcommittee members.

Councillor Schollum/Councillor Jessup

- A) That the Civic Development Subcommittee Meeting receive the report titled Temporary Road Closure - Motor Sport Event - Lee Road and Corbin Road (Otamauri) on Sunday, 7 July 2024; Motor Sport Event - Glenross Road - closure from outside Rapid Rural 336 to the end of the road on Sunday, 11 August 2024; Toitū Te Reo Festival - Wednesday, 7 August 2024 to Saturday, 10 August 2024, Toitū Te Reo Festival – closures Heretaunga Street East – Warren Street to Hastings Street and Hastings Street South – Heretaunga Street East to Eastbourne Street East, from Wednesday, 7 August 2024 – Saturday, 10 August 2024 dated 2 July 2024.
- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of the applications:
- i. **Motor Sport Event - Lee Road and Corbin Road (Otamauri).** The road closures will be from **9:00am to 5:30pm on Sunday, 7 July 2024.** The purpose of the road closures is to hold a **Motor Sport Event.**
  - ii. **Motor Sport Event - Glenross Road - closure from outside Rapid Rural 336 to the end of the road.** The road closure will be from **9:00am to 5:00pm on Sunday, 11 August 2024.** The purpose of the road closure is to hold a **Motor Sport Event.**
  - iii. **Toitū Te Reo Festival – closures Heretaunga Street East – Warren Street to Hastings Street and Hastings Street South – Heretaunga Street East to Eastbourne Street East.** The road closure will be from **9:00am on Wednesday, 7 August 2024 – 12:00pm on Saturday, 10 August 2024.** The purpose of the road closures is to hold a **Festival.**

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser/s.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated, and access provided through the sites as required.
- viii. The applicant/s are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicant/s have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

## **5. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

## **6. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

The meeting closed at 9.06am

Confirmed:

Chairman:

Date: