

Monday, 14 October 2024

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga*

**Hastings District Council: Risk and Assurance Committee Meeting**

*Ngā Minitī*

# Minutes

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*Te Rā Hui:*  
Meeting date: **Monday, 14 October 2024**

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Venue **Council Chamber  
Ground Floor  
Civic Administration Building  
Lyndon Road East  
Hastings**

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Time start - end **10.00am – 11.33am**

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**Hastings District Council: Risk and Assurance Committee Meeting**

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# Minutes

*Te Rārangi Upoko*

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**Hastings District Council: Risk and Assurance Committee Meeting**

*Ngā Minitī*

# Minutes

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*Kua Tae ā-tinana:*

**Present:**

**Chair:** Mr J Nichols – External Independent Appointee

**Councillors:** Simon Nixon (Deputy Chair), Alwyn Corban, Tania Kerr, Michael Fowler (Chair of Performance & Monitoring Committee) and Councillor Schollum (Chair of Strategy & Recovery Committee)

Mayor Sandra Hazlehurst

External Independent Appointee: Graeme McGlenn

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*Kua Tatū:*

**In attendance:**

Chief Executive - Nigel Bickle

Deputy Chief Executive - Bruce Allan

Group Manager: People & Capability - Bronwyn Bayliss

Group Manager: Asset Management – Craig Thew

Chief Risk Officer – Regan Smith

Risk Manager - Steffi Reeves-Bird

Financial Improvement Analyst – Jess Noiseux

Chief Financial Officer – Graham Watson

Financial Controller - Aaron Wilson

Management Accountant - Jeff Tieman

General Counsel – Scott Smith

Financial Accountant - Garth Milton

Manager: Democracy & Governance Services – Louise Stettner

Democracy & Governance Advisor - Christine Hilton

Democracy & Governance Advisor - Caitlyn Dine

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Stuart Mutch – Audit Director, Ernst & Young

*Kei Konei:*

**Also present:**

Local Government Risk Practice, Aon

Matthew Wilson, National Manager and Emma Jurisich, Account Manager – *both attending via Zoom*

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The committee members noted that this was the last meeting for the Chair, Jon Nichols. The meeting thanked him and acknowledged the extensive work that he had undertaken in this role.

### 1. APOLOGIES – NGĀ WHAKAPĀHATANGA

There were no apologies.

### 2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

There were no declarations of conflicts of interest.

### 3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Fowler/Jon Nichols

That the minutes of the Risk and Assurance Committee Meeting held Monday 5 August 2024 be confirmed as an accurate record.

CARRIED

### 4. INSURANCE UPDATE

(Document 24/460)

Matthew Wilson, National Manager, and Emma Jurisich, Account Manager - Local Government Risk Practice, Aon - *both attended via Zoom*. They displayed and spoke to a power point presentation (CG-17-6-00146), highlighting the main points.

Management Accountant, Jeff Tieman, circulated and spoke to a sheet entitled "Summary of 2023/24 Insurance Proposals" (CG-17-6-00154) as well as addressing the main points in the agenda report.

Discussion took place. Jeff Tieman; Matthew Wilson and Emma Jurisich, as well as Deputy Chief Executive, Bruce Allan, responded to extensive questions from the meeting.

Councillor Schollum/Councillor Corban

- A) That the Risk and Assurance Committee receive the report titled Insurance Update dated 14 October 2024.
- B) That the Committee recommend that Council support the 1 November 2024 insurance renewals process and that a summary be reported to Council in November 2024.

CARRIED

### 5. ANNUAL REPORT AND SUMMARY FOR THE YEAR ENDED 30 JUNE 2024

(Document 24/462) (Two attachments in two separate attachment documents)

The Strategic Financial Advisor, Jess Noiseux, spoke to the agenda report, highlighting the main points.

The Audit Director, Ernst & Young, Stuart Mutch, spoke to the “Closing Report to Council for the year ended 30 June 2024” (FIN-07-01-24-493”) noting that feedback was required before the upcoming October council meeting.

The meeting acknowledged the work that had been undertaken by Jess, who was moving to another role within council.

Councillor Corban/Councillor Fowler

- A) That the Risk and Assurance Committee receive the report titled Annual Report and Summary for the Year ended 30 June 2024 dated 14 October 2024
- B) That the Committee recommends to Council that the Annual Report and Summary for the year ended 30 June 2024 be adopted by Council subject to minor changes from audit.

CARRIED

**6. MINOR ITEMS - NGĀ TAKE ITI**

There were no additional business items.

**7. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI**

There were no extraordinary business items.

The meeting closed at 11.33am

Confirmed:

Chairman:

Date: