

Tuesday, 4 February 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic Development Subcommittee Meeting

Ngā Minitī

Minutes

Te Rā Hui:
Meeting date: **Tuesday, 4 February 2025**

Venue **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Time start - end **9.00am – 9.14am**

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Te Rārangi Upoko

Table of Contents

Item	Page No.
1. Apologies – <i>Ngā Whakapāhatanga</i>	1
2. Conflicts of Interest - <i>He Ngākau Kōnatunatu</i>	2
3. Confirmation of Minutes - <i>Te Whakamana i Ngā Minitī</i>	2
4. Temporary Road Closures – Public Event – Te Aute Road between Havelock Road and Porter Drive on Sunday, 16 March 2025; Junior Super Sprint Triathlon 2025 - Percival Road along the Sports Park Frontage on Friday, 21 February 2025	2
5. Cyclone Gabrielle Transport Recovery Programme - Procurement Update	3
6. Appointments to the Te Mata Park Trust Board	3
7. Minor Items - <i>Ngā Take Iti</i>	4
8. Urgent Items - <i>Ngā Take Whakahihiri</i>	4

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Kua Tae ā-tinana: **Chair:** Councillor Malcolm Dixon

Present:

Ngā KaiKaunihera

Councillors: Michael Fowler, Damon Harvey, Henry Heke (*Present for part of meeting*), Hana Montaperto-Hendry, Wendy Schollum and Heather Te Au-Skipworth

Acting Transportation Manager, Bruce Conaghan AND
Environmental Consents Manager, Caleb Sutton – Subcommittee members for Item 4

Chief Executive, Nigel Bickle AND
Acting Group Manager Asset Management: Martin Jarvis – Subcommittee members for Item 5

Kei Konei: Group Manager: Community Wellbeing & Services – Rebekah Dinwoodie
Also present: Anthony Van Rensburg – Transportation: Project Delivery Manager
Network Controls Manager – Cat Hancock
Manager: Democracy & Governance Services – Louise Stettner
Democracy & Governance Advisor - Christine Hilton

1. APOLOGIES – NGĀ WHAKAPĀHATANGA

Councillor Schollum/Councillor Fowler

That Apologies for Absence from Mayor Sandra Hazlehurst, Councillor Kellie Jessup, and Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt and an Apology for Lateness from Councillor Henry Heke be accepted.

CARRIED

2. CONFLICTS OF INTEREST - HE NGĀKAU KŌNATUNATU

Councillor Fowler declared a conflict of interest in regard to Item 5 “Appointments to the Te Mata Park Trust Board”.

3. CONFIRMATION OF MINUTES - TE WHAKAMANA I NGĀ MINITI

Councillor Fowler/Councillor Schollum

That the minutes of the Civic Development Subcommittee Meeting held Tuesday, 3 December 2025 be confirmed as an accurate record.

CARRIED

4. TEMPORARY ROAD CLOSURES – PUBLIC EVENT – TE AUTE ROAD BETWEEN HAVELOCK ROAD AND PORTER DRIVE ON SUNDAY, 16 MARCH 2025; JUNIOR SUPER SPRINT TRIATHLON 2025 - PERCIVAL ROAD ALONG THE SPORTS PARK FRONTAGE ON FRIDAY, 21 FEBRUARY 2025

(Document 25/7)

The Network Controls Manager, Cat Hancock, spoke to the agenda report.

Councillor Te Au-Skipworth/Councillor Schollum

- A) That the Civic Development Subcommittee receive the report titled Temporary Road Closures – Public Event – Te Aute Road between Havelock Road and Porter Drive on Sunday, 16 March 2025; Junior Super Sprint Triathlon 2025 - Percival Road along the Sports Park Frontage on Friday, 21 February 2025.
- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of the applications:
- i. Temporary Road Closure – **for Havelock North Blended Event on Te Aute Road, between Havelock Road and Porter Drive, on Sunday 16 March 2025** (with a back-up date of Sunday, 30 March 2025, pending advertising of that back-up date if it needed to be used and notification to affected businesses). The purpose of the road closure is **to hold a Public Event** as part of Summer F.A.W.C.
 - ii. Temporary Road Closure – **for Tri New Zealand Junior Super Sprint Triathlon at the Regional Sports Park, with part of the event being held on Percival Road, on Friday 21 February 2025**. The purpose of the road closure is **to hold a Sports Event**.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Asset Management:

- i. The events are to be conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).

- ii. The Traffic Management Plans including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plans must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organisers.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the sites as required.
- viii. The applicants are responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during the temporary road closures.
- ix. The applicants have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

CARRIED

5. CYCLONE GABRIELLE TRANSPORT RECOVERY PROGRAMME - PROCUREMENT UPDATE

(Document 25/32) (Public Excluded Attachment circulated in separate attachment document)

The Transportation: Project Delivery Manager, Anthony Van Rensburg, spoke to the agenda report and responded to questions from the meeting.

Councillor Schollum/Councillor Dixon

- A) That the Civic Development Subcommittee receive the report titled Cyclone Gabrielle Transport Recovery Programme - Procurement Update dated 4 February 2025.
- B) That the Subcommittee notes the following packages of work will be procured via the established Supplier Panel, in accordance with the adopted Council Cyclone Gabrielle Recovery Procurement Strategy (October 2023).
 - i. 118 – Heays Access
 - ii. 119 – Heays Gorge
 - iii. 104 – Waipatiki
 - iv. 156 – Waipunga
 - v. 121 – Kahika No.2 Culvert – Procure via supplier panel contract

CARRIED

6. APPOINTMENTS TO THE TE MATA PARK TRUST BOARD

(Document 24/569)

The Manager, Democracy & Governance Services, Louise Stettner, spoke to the agenda report and responded to questions from the meeting.

Councillor Te Au-Skipworth queried whether or not she had a conflict of interest, but the meeting agreed that neither she nor Councillor Dixon had a conflict as this item only related to recommending to council in regard to advertising the upcoming vacant Board positions and appointing members of the appointments subcommittee.

As noted earlier in the meeting, Councillor Fowler had declared a conflict of interest in regard to this matter and took no part in discussion or voting on this item.

Councillor Heke joined the meeting at 9.13am.

Councillor Harvey/Councillor Dixon

- A) That the Civic Development Subcommittee receive the report titled Appointments to the Te Mata Park Trust Board dated 4 February 2025.
- B) That the Civic Development Subcommittee note that there will be two vacant trustee positions on the Te Mata Park Trust Board from 30 June 2025 and a vacancy for the Aspiring Trustee role.
- C) That the Civic Development Subcommittee recommend to Council, at the 18 February 2025 Council meeting, that the two upcoming vacant trustee positions and the Aspiring Trustee position on the Te Mata Park Trust be advertised.
- D) That the Civic Development Subcommittee confirm the proposed appointments process as follows:
 - Advertise the vacant trustee roles and the Aspiring Trustee role (subject to Council agreement)
 - Appoint councillors, being Councillor Dixon; Councillor Harvey and Councillor Te Au-Skipworth who, with the Chair of the Te Mata Park Trust Board, will form an appointments subcommittee to shortlist, interview and make recommendations back to the Civic Development Subcommittee for the latter's consideration.
 - Civic Development Subcommittee make recommendations to a later Council meeting regarding appointments to the Te Mata Park Trust Board, after considering the names put forward by the appointments subcommittee referred to in the above bullet point.
 - Council makes the final appointment decisions.

CARRIED

7. MINOR ITEMS - NGĀ TAKE ITI

There were no additional business items.

8. URGENT ITEMS - NGĀ TAKE WHAKAHIHIRI

There were no extraordinary business items.

The meeting closed at 9.14am

Confirmed:

Chairman:

Date: