

Tuesday, 6 May 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Civic Development Subcommittee Meeting

Kaupapataka

Agenda

Te Rā Hui:
Meeting date: **Tuesday, 6 May 2025**

Te Wā:
Time: **9.00am**

Te Wāhi:
Venue: **Council Chamber
Ground Floor
Civic Administration Building
Lyndon Road East
Hastings**

Te Hoapā:
Contact: **Democracy and Governance Services
P: 06 871 5000 | E: democracy@hdc.govt.nz**

Te Āpiha Matua:
Responsible
Officer: **Group Manager: Community Wellbeing & Services - Rebekah
Dinwoodie**

Civic Development Subcommittee

A Subcommittee of the Performance and Monitoring Committee.

Fields of Activity

The Civic Development Subcommittee is responsible for making delegated decisions and advising the Performance and Monitoring Committee by;

- Assisting Council in the allocation of Community Grants by;
 - Reviewing applications for Community Grants.
 - Setting appropriate performance measures to assist in the measurement of delivery of activities funded from Grants.
 - Allocation of grant funding within the budget allocation.
- Assisting Council in its general overview of procurement and tender activity by accepting tenders which exceed the Chief Executive's delegated authority to approve, for projects previously approved by Council or a Standing Committee within the delegated authority.
- Assisting Council by reviewing and considering submissions and deciding applications for temporary closure of roads.
- Recommending to Council the appointment of trustees to Te Mata Park Trust Board.
- Recommending to Council the appointment of directors to Hastings District Holdings Limited.
- Recommending to Council the appointment of List Members to the District Licencing Committee.
- Assisting Council by reviewing, considering nominations and recommending recipients of Civic Awards.
- Assisting Council by remaining cognisant of activities in the Community that deliver improved wellbeing and safety outcomes and advising Council how it can appropriately enable these activities.
- Providing guidance and oversight to Council Officers in the delivery of Council safety and security investments & initiatives to improve community wellbeing and sense of feeling safe and welcome.
- Providing guidance and oversight to Council Officers in the delivery of major Council civic development capital projects (projects as assigned to the Subcommittee).
- Providing comprehensive six monthly (and as required) Council civic development capital project progress reports to the Performance and Monitoring Committee.
- Providing guidance and oversight to Council Officers in the delivery of major Council and Council enabled Events.

Providing guidance and oversight to Council Officers in the active promotion of Hastings as a Visitor Destination.

Membership

- 8 Councillors.
- 1 Heretaunga Takoto Noa Māori Standing Committee Member appointed by Council.
- Group Manager: Planning and Regulatory Services to be a member only when the Subcommittee is recommending the appointment of List Members to the Hastings District Licensing Committee.
- The Chief Executive to be a member only when the Subcommittee is making a decision on tendering and procurement matters.
- The Group Manager: Asset Management (currently seconded to the role of Group Manager: Infrastructure) to be a member only when the Subcommittee is making a decision on tendering and procurement matters.
- The Transportation Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.

- The Environmental Consents Manager to be a member only when the Subcommittee is making a decision on applications for temporary closure of roads.
- The Chair of the Te Mata Park Trust Board to be a member only when the Subcommittee is making a decision on appointments to the Te Mata Park Trust Board.
- The Chief Financial Officer to be a member only when the Subcommittee is making a decision on appointments to the boards of any Council Controlled Organisations.
- Chair appointed by Council.
- 2 Youth Council Members appointed by Council (non-voting)

Quorum

- A minimum of 3 members - for Subcommittee meetings where the agenda items only address proposed temporary road closure applications (when there are no submitters).
- A minimum of 5 members for all other meetings of the Subcommittee.

DELEGATED POWERS

- 1) Authority to exercise all Council's powers, functions and authorities (except where prohibited by law or otherwise delegated) in relation to the allocation of grant funding within the budget allocation.
- 2) Authority to accept tenders for individual projects previously approved by the Council or a Standing Committee of the Council up to a value of \$10,000,000.
- 3) Responsibility to provide oversight and direction on tendering processes in general and/or specific issues relating to a particular project.
- 4) All the Council's powers and functions in respect to temporary prohibition of traffic under Section 342(1)(b) and clause 11(e) of Schedule 10 of the Local Government Act 1974.
- 5) Recommend to Council the appointment of Trustees to Te Mata Park Trust Board in accordance with the policy on Appointment of Trustees for Te Mata Park Trust Board, and the provisions of section 57 of the Local Government Act 2002.
- 6) Recommend to Council the appointment of director positions for Hastings District Holdings Limited in accordance with the Council's Policy on Appointment and Remuneration of Directors for Council Organisations.
- 7) Recommend to Council the recipients of Civic Awards.
- 8) Recommend to Council the appointment of List Members to the Hastings District Licensing Committee in accordance with the policy on the appointment of members for the District Licensing Committee, and the provisions of Sections 192 – 194 of the Sale and Supply of Alcohol Act 2012.

Tuesday, 6 May 2025

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council

Civic Development Subcommittee Meeting

Kaupapataka

Agenda

Mematanga:

Membership:

Koromatua

Chair: Councillor Malcolm Dixon

Ngā KaiKaunihera

Councillors: Michael Fowler, Damon Harvey, Henry Heke, Kellie Jessup, Hana Montaperto-Hendry, Wendy Schollum and Heather Te Au-Skipworth

Mayor Sandra Hazlehurst

Transportation Manager, Jag Pannu AND

Acting Environmental Consents Manager, Dave Bishop – for Item 4

Heretaunga Takoto Noa Māori Standing Committee appointee: Elizabeth Waiwiri-Hunt

Two Youth Council appointees: Taylor Bevan and Zander Peterson

Tokamatua:

Quorum:

3 members - for meetings where the agenda items only address proposed temporary road closure applications (if no submitters).

5 members - for all other meetings of the Subcommittee.

Apiha Matua

Officer Responsible:

Rebekah Dinwoodie – Group Manager: Community Wellbeing & Services

*Te Rōpū Manapori me te
Kāwanatanga*

Democracy &

Governance Services:

Christine Hilton (Extn 5633)

Te Rārangi Take

Order of Business

Apologies – Ngā Whakapāhatanga

- 1.0** At the close of the agenda no apologies had been received.
At the close of the agenda no requests for leave of absence had been received.

2.0 Conflict of Interest – He Ngākau Kōnatunatu

Members need to be vigilant to stand aside from decision-making when a conflict arises between their role as a Member of the Council and any private or other external interest they might have. This note is provided as a reminder to Members to scan the agenda and assess their own private interests and identify where they may have a pecuniary or other conflict of interest, or where there may be perceptions of conflict of interest.

If a Member feels they do have a conflict of interest, they should publicly declare that at the start of the relevant item of business and withdraw from participating in the meeting. If a Member thinks they may have a conflict of interest, they can seek advice from the General Counsel or the Manager: Democracy and Governance (preferably before the meeting).

It is noted that while Members can seek advice and discuss these matters, the final decision as to whether a conflict exists rests with the member.

Confirmation of Minutes – Te Whakamana i Ngā Minitī

- 3.0** Minutes of the Civic Development Subcommittee meetings held Tuesday, 4 March and Tuesday, 1 April 2025.
(Previous minutes still to be completed and circulated)

4.0 Temporary Road Closures - HB Marathon on 17 May 2025 9

Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two February - March 2025)

- 5.0** Attachment 1 to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 Section 7 (2) (b) (ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely to unreasonably prejudice the commercial position of the person who supplied or who is the subject of the information. 15

6.0 Minor Items – Ngā Take Iti

7.0 Urgent Items – *Ngā Take Whakahihiri*

Tuesday, 6 May 2025

Item 4

*Te Hui o Te Kaunihera ā-Rohe o Heretaunga***Hastings District Council: Civic Development Subcommittee Meeting***Te Rārangi Take*

Report to Civic Development Subcommittee

Nā:
From: Cat Hancock, Network Controls Manager

Te Take:
Subject: Temporary Road Closures - HB Marathon on 17 May 2025

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain a decision from the Civic Development Subcommittee in regard to the following temporary road closures as requested below. This request arises from the need to inform and gain Hastings District Council (“the Council”) approval in order to comply with the legal process to temporarily close the roads listed below:

HB Marathon: Haumoana Road and Beach Road from Parkhill Road to East Road on the odd house number sides. The road closures will be between **7.00am to 4.00pm Saturday, 17 May 2025**. The purpose of this road closure is to hold the Hawke’s Bay Marathon.

- 1.2 Given that there are no submissions in opposition to the closures and subject to the recommended conditions the activities can proceed and be undertaken in a safe and controlled environment. The risks associated with these closures can then be minimised and safely managed to Council’s satisfaction.
- 1.3 As part of the notification process for these proposed temporary road closures, representatives visited each of the persons deemed to be affected by the proposed closures. This is an important part of each proposed temporary road closure and is undertaken by the respective applicant involved. Details of the consultation undertaken in regard to the above proposed temporary road closures are set out under the consultation section of this report.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Civic Development Subcommittee receive the report titled Temporary Road Closures - HB Marathon on 17 May 2025, dated 6 May 2025.

- B) That the Civic Development Subcommittee approve the following temporary road closures subject to no submissions or objections having been received in respect of the application:

HB Marathon: **Haumoana Road and Beach Road** from Parkhill Road to East Road on the odd number house side. The road closures will be between **7.00am to 4.00pm on Saturday, 17 May 2025**. The purpose of this road closure is to hold a marathon.

Subject to the following conditions to be complied with to the satisfaction of the Group Manager: Infrastructure:

- i. This event is conducted in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- ii. The Traffic Management Plan including provision for appropriate signage is approved by the Traffic Management Coordinator acting under delegated authority.
- iii. The Traffic Management Plan must be complied with including any specific conditions.
- iv. Copies of the relevant liability insurance policies are received.
- v. That the cost of all advertising is met by the event organiser.
- vi. Emergency Services are contacted regarding the holding of this event with details of the dates, locations and time frames.
- vii. As per the Traffic Management Plan provisions - all emergency services will be accommodated and access provided through the site/s as required.
- viii. The applicant is responsible under the Health and Safety at Work Act 2015 for all health and safety risks associated with this activity and must take reasonably practicable steps to ensure the safety of all persons during these temporary road closures.
- ix. The applicant to have in place at all times, appropriate Health and Safety measures (to prevent harm to any persons), including (but not limited to) any measures provided for in the submitted Health and Safety Plans including any conditions attached.

3.0 Background – *Te Horopaki*

- 3.1 This report covers the application to hold an event, being:

HB Marathon: Haumoana Road and Beach Road from Parkhill Road to East Road on the odd house number sides. The road closures will be between 7.00am to 4.00pm Saturday, 17 May 2025.

- 3.2 The above temporary road closures will be managed in accordance with the New Zealand Transport Agency Code of Practice Temporary Traffic Management (CoPTTM).
- 3.3 Traffic Management Plans (TMP) are to be submitted to the Hastings District Council and the TMPs will be approved for implementation, subject to the temporary road closure applications being approved.
- 3.4 A temporary road closure checklist, set out under the consultation section of the report, details the necessary items that the organiser needs to submit as part of their application for the above proposed temporary road closures.

- 3.5 GIS maps showing the extent of the proposed temporary road closures are attached (**Attachment 1**).
- 3.6 At the time of writing this report there were no planned road works that will affect or impact the above proposed temporary road closures.

4.0 Discussion – *Te Matapakitanga*

HB Marathon- This will be the first temporary closure of these sections of Haumoana Road and Beach Road during the 2025 calendar year. (The average daily traffic count on these sections is 656 vehicles).

The above roads have been chosen specifically for their suitability for holding the respective events or services.

5.0 Options – *Ngā Kōwhiringa*

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 Option A is the preferred option. It recommends the Subcommittee approve the temporary road closures detailed above, subject to conditions that will ensure public safety is maintained.

Temporary road closure options listed below:

- **Option A:** Approve some or all of the temporary road closures detailed above.
- Advantages: These events can proceed and contribute to the safe use of roads within the district for these proposed events.
- Disadvantages: Traffic will be impeded for a short period of time on specific roads.
- **Option B:** Do not approve any of the temporary road closures detailed above.
- Advantages: Traffic will not be impeded.
- Disadvantages: The proposed events may need to be cancelled.

6.0 Next steps – *Te Anga Whakamua*

- 6.1 See above for options related to these proposed temporary road closures.

Attachments:

- | | | |
|----|---|----------------|
| 1↓ | Haumoana Road - Beach Rd Closure - extent of proposed temporary road closures | CG-17-14-00200 |
|----|---|----------------|

Summary of Considerations - *He Whakarāpopoto Whakaarohanga*

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – Ngā Hononga ki Ngā Putanga ā-Hapori

This proposal promotes the cultural and social wellbeing of communities in the present and for the future.

Māori Impact Statement - Te Tauākī Kaupapa Māori

There are no known impacts for Tangata Whenua.

Sustainability - Te Toitūtanga

There are no known impacts for sustainability.

Financial considerations - Ngā Whakaarohanga Ahumoni

The advertising cost for this event are being met by the organiser of the event: Hawke's Bay Marathon.

Significance and Engagement - Te Hiranga me te Tūhonotanga

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - Whakawhiti Whakaaro-ā-roto / ā-waho

The organiser of the above event has been in contact with affected parties/residents. They advise that no issues have been raised to date regarding the above proposed temporary road closures.

Documents received in regard to the application are set out at the end of this section.

HB Marathon

The above proposed temporary road closures have been posted on the Council website and formal public notification was published in the Hawke's Bay Today newspaper in April 2025.

The closing date for submissions was 4:00pm, on 11 April 2025. No submissions were received.

If the road closure/s are approved, final formal public notification will be published for the HB Marathon in the Hawke's Bay Today newspaper.

Items received: HB Marathon

Temporary Road Closure application	Yes
Traffic Management Plan	Yes
Road Bond	NA
Resident Visiting Form	Yes
Event Safety plan	NA

Risks

Opportunity: To seek temporary road closures for the purpose of holding a cultural event and a sports event.

REWARD – <i>Te Utu</i>	RISK – <i>Te Tūraru</i>
Following an assessment of the risks involved in holding an event of this type organisers have applied for a temporary road closure to ensure the safety of the public.	Safety (public)

Rural Community Board – *Te Poari Tuawhenua-ā-Hāpori*

There are no implications for the Rural Community Board. They have been advised of the proposed temporary road closures.



Tuesday, 6 May 2025

Item 5

Te Hui o Te Kaunihera ā-Rohe o Heretaunga

Hastings District Council: Civic Development Subcommittee Meeting

Te Rārangi Take

Report to Civic Development Subcommittee

Nā:
From: Emily Hosford, Waste Community Engagement Specialist

Te Take: Hastings District Council Waste Minimisation Fund - Large Grant
Subject: Applications (Funding Round Two February - March 2025)

1.0 Executive Summary – *Te Kaupapa Me Te Whakarāpopototanga*

- 1.1 The purpose of this report is to obtain decisions from the Civic Development Subcommittee regarding the allocation of grants from Hastings District Council's Waste Minimisation Fund.
- 1.2 The aim of the fund is to support projects that develop innovative solutions for reducing waste in the Hastings District. It provides financial assistance to local waste minimisation initiatives that contribute to achieving the goals outlined in Hastings District Council's current Waste Management and Minimisation Plan (WMMP hereafter).
- 1.3 This report relates to the second of two funding rounds for the 24/25 financial year (24 February 2025 – 28 March 2025). There is \$200,000 available this round.
- 1.4 Applications have been assessed by members of the waste minimisation team using the assessment criteria set out in the HDC funding framework.
- 1.2 This report recommends that funds be allocated to the applications assessed by this subcommittee as best achieving the purposes of the Waste Minimisation Fund.

2.0 Recommendations - *Ngā Tūtohunga*

- A) That the Civic development Subcommittee receive the report titled Hastings District Council Waste Minimisation Fund - Large Grant Applications (Funding Round Two February - March 2025) dated 6 May 2025.
- B) The Subcommittee allocate and approve funding based on a review of the applications and the officer assessment:
 - i. Hawke's Bay Regional Council for Be a Waste Warrior School.

- ii. Nourished for Nil for increased warehouse storage capacity.
- iii. Kai Ika for Kai Ika Project Hawke's Bay.
- iv. Clothing In, Clothing Out for Clothing In, Clothing Out, Starting Out.

3.0 Background – *Te Horopaki*

- 3.1 The Waste Minimisation contestable fund has two streams with a total pool of \$150,000 available this financial year. Those streams are:
- The large waste minimisation contestable fund, for grants over \$10,000 and up to \$50,000 with a maximum of two funding rounds per year. The latest funding round was 24 February 2025 – 28 March 2025.
 - The small waste minimisation contestable fund, for grants under \$10,000 are accepted year-round and assessed by council officers monthly.
- 3.2 There is another waste minimisation fund for kura, schools, kohanga and kindergartens. This fund has a total pool of \$150,000. This is a new fund and due to slow uptake for the 24/25 financial year, only \$11,000 has been applied for.
- 3.3 The remaining school waste fund can be allocated to supplement the Waste Minimisation contestable large and small fund.
- 3.4 The current balance of the waste minimisation fund budget is \$200,000. There is no requirement to allocate all of the funds during this funding round. Any unspent budget will be returned to the waste disposal levy fund reserve to be spent on other waste minimisation activities identified in the Joint WMMP.
- 3.5 This round of funding was advertised via social media channels, Council's website, Council's monthly printed newsletter (My Hastings) and Council's Waste Awareness Newsletter.
- 3.6 In this funding round, four large applications were received.
- 3.7 Both the Waste Minimisation Contestable Fund and Schools Waste Minimisation Fund are funded by the waste disposal levy revenue Council receives from Ministry for the Environment.
- 3.8 HDC Waste Minimisation Fund
- 3.9 This fund was approved for establishment by the Joint Waste Futures Project Steering Committee utilising a portion of the HDC waste disposal levy funds to support waste minimisation initiatives across the district under the WMMP.
- 3.10 The following eligibility criteria was created to give effect to the Waste Minimisation Act and in line with the criteria of other Territorial Authorities who operate similar funds.
- 3.11 Eligibility
- 3.12 Hastings District Council prioritises support for projects that aren't already happening or expand on existing activities in a new or different way. It also prioritises initiatives that avoid creating waste rather than just managing it.
- 3.13 Eligible projects or initiatives must:
- Align with one of the goals in the current Joint WMMP.
 - Divert or reduce a waste stream that is currently being disposed of at landfill or deliver education or research that contributes to this.
 - Be a new project/initiative to reduce waste or expand on an existing initiative. (i.e. funding will not be awarded for existing activities or running costs.)

- Fit with one of the six priority areas outlined below.
- Have clear goals that will be monitored, measured and evaluated, leading to clear community and environmental benefits.
- Take place within the Hastings District boundary.
- Demonstrate a clear timeline with results achieved within one year. In some cases, multi-year funding may be awarded, with milestones and reporting requirements throughout the funded period.
- Show genuine commitment to waste minimisation outcomes. I.e. include specific action that aim to reduce waste or change behaviours towards waste creation.
- Provide follow up reporting if the funding application is successful.

3.14 Co-funding requirements

- Applications from a registered business require a minimum of 50% contribution/co-funding of the project's total cost from applicant(s).
- For applications from a charity or community group, projects with a total value greater than \$50,000 require a minimum of 25% contribution/co-funding from the applicant.

3.15 The priority areas in order are:

- Minimisation, avoidance and/or reduction of waste creation
- Reuse, repair and repurposing of waste materials
- Resource recovery infrastructure and/or waste minimisation support for marae and community facilities, community organisations and registered charities.
- Alignment with national waste minimisation policy or locally identified priorities.
- Recovery of waste materials (such as recycling, composting or generating energy).
- Waste minimisation education programmes, workshops, data collection, feasibility studies, monitoring and waste audits.

4.0 Discussion – *Te Matapakitanga*

4.1 In this latest funding round, HDC received applications from the following applicants.

Applicant name	Basic project description	Amount requested
Hawke's Bay Regional Council	Be a Waste Warrior School education programme	\$20,000.00
Kai Ika	Kai Ika Project – Hawke's Bay - Repurposing/redistributing food waste	\$36,832.00
Clothing In, Clothing Out Starting Out	Reducing textile waste and community education	\$43,000.00
Nourished for Nil	Upgrade rescued food storage for landfill diversion	\$49,576.40

4.2 Copies of the eligible applications received and a summary for this funding round are attached (in **Public Excluded Attachment 1**)

- 4.3 Subcommittee members can view the full applications and attachments via their Smarty Grants login. They can also see the scores for each assessment given by the Council officer panel.
- 4.4 The applications are scored against the following criteria: priority level, likelihood and impact that the proposed initiative will deliver.
- 4.5 The likelihood criteria consider: the idea, technical feasibility, proposed process and timeline, monitoring and reporting approach, the relevant skillset of the organisation to deliver the project, level of stakeholder engagement and financial information.
- 4.6 The impact criteria consider the level of, waste diversion, public engagement or education, potential for ongoing diversion and Māori or cultural outcomes.
- 4.7 All applications must align with the current Joint WMMP and divert or reduce a waste stream that is currently being disposed of at landfill or deliver education or research that contributes to this. Applications for projects that don't divert materials away from landfill (i.e. materials that are currently diverted for alternative use) do not meet this criteria.
- 4.8 Officers will present a summary of the applications at the meeting.
- 4.9 Nourished for Nil and Sustainable HB receive funding from HDC via the Multi-year Strategic Community Partnership Fund. The new funding requested from the Waste Minimisation Fund is for different projects and does not duplicate the funding or KPIs already set for the organisations. Both organisations also applied for funding (for different projects) in the last round of the Waste Minimisation Fund which was declined.

5.0 Options – Ngā Kōwhiringa

Option One - Recommended Option - Te Kōwhiringa Tuatahi – Te Kōwhiringa Tūtohunga

- 5.1 That the Civic Development Subcommittee considers the applications for the Waste Minimisation Fund against the criteria and allocate funds to those applications that best achieve the purposes of the Waste Minimisation Fund, from the total remaining (annual pool) funding available of (\$200,000).
- 5.2 Decisions may take into account/consideration, the recommendations in **Public Excluded Attachment 1**.

Option Two – Status Quo - Te Kōwhiringa Tuarua – Te Āhuetanga o nāiane

- 5.3 That the Civic Development Subcommittee reviews the applications for funding from the Waste Minimisation Fund, considers the applications against the criteria and does not allocate the total requested from the funding available of \$200,000 which can be allocated to future funding rounds.

Attachments:

- | | | |
|---|--|----------------|
| 1 | Overview of applications received, HDC Large Waste Minimisation Fund, May 2025
<i>Confidential in accordance with Section 7 (2) (b) (ii) of the Local Government Official Information and Meetings Act 1987</i> | SW-29-3-25-166 |
|---|--|----------------|

Summary of Considerations - He Whakarāpopoto Whakaarohanga

Fit with purpose of Local Government - *E noho hāngai pū ai ki te Rangatōpū-ā-Rohe*

The Council is required to give effect to the purpose of local government as set out in section 10 of the Local Government Act 2002. That purpose is to enable democratic local decision-making and action by (and on behalf of) communities, and to promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

Link to the Council's Community Outcomes – *Ngā Hononga ki Ngā Putanga ā-Hapori*

This proposal promotes the local infrastructure wellbeing of communities in the present and for the future.

Māori Impact Statement - *Te Tauākī Kaupapa Māori*

There are likely to be positive impacts for mana whenua, as for the wider community, such as access to waste minimisation programmes offered by the applicants. The impact/s on mana whenua is an assessment criteria against which all applications are assessed.

Sustainability - *Te Toitūtanga*

Waste minimisation initiatives will by their nature have benefits regarding sustainability.

Financial considerations - *Ngā Whakaarohanga Ahumoni*

These applications are to be funded from this financial year's Waste Minimisation Fund. The current balance is \$200,000 (inclusive of the remaining schools waste minimisation fund) and only funding up to that amount can be considered.

Significance and Engagement - *Te Hiranga me te Tūhonotanga*

This decision/report has been assessed under the Council's Significance and Engagement Policy as being of low significance.

Consultation – internal and/or external - *Whakawhiti Whakaaro-ā-roto / ā-waho*

There has been no external consultation except that the grant round has been open and transparent inviting all community organisations to apply.

Risks

Opportunity: The recommendation being proposed is the best option to ensure an accountable and transparent governance process. Using the established and approved HDC Waste Minimisation Fund processes ensures security of applicants' data, support a fair review process and established monitoring and reporting process.

There are no significant risks to the initiatives detailed in the report.

Rural Community Board – *Te Poari Tuawhenua-ā-Hapori*

There are no implications for the Rural Community Board.
